
GRANT APPLICATION SUMMARY SHEET

Grant Name: Hazardous Materials Emergency Preparedness Grant 24-25
Department: OFFICE OF EMERG. MGMT.
Grantor: U.S. DEPARTMENT OF TRANSPORTATION
Pass-Through Grantor (If applicable): TENN. EMERG. MGMT.
Total Applied For \$20,000.00
Metro Cash Match: \$5,000.00
Department Contact: Angela Roscoe
880-2949
Status: NEW

Program Description:

This grant will fund Hazard Materials training and equipment.

Plan for continuation of services upon grant expiration:

Contingent upon availability of funds

APPROVED AS TO AVAILABILITY OF FUNDS:

APPROVED AS TO FORM AND LEGALITY:

Kevin Grumbel
Director of Finance

2/1/2024 | 11:19 AM CST

Date

Courtney Mohan
Metropolitan Attorney

2/1/2024 | 12:13 PM CST

Date

APPROVED AS TO RISK AND INSURANCE:

Balagun Cole
Director of Risk Management Services

2/1/2024 | 12:16 PM CST

Date

Grants Tracking Form

Part One

| Pre-Application <input type="radio"/> | | Application <input checked="" type="radio"/> | | Award Acceptance <input type="radio"/> | | Contract Amendment <input type="radio"/> | |
|--|--|--|--------------------------|---|---------------|---|--|
| Department | Dept. No. | Contact | | | Phone | Fax | |
| OFFICE OF EMERG. MGMT. ▼ | 049 | Angela Roscoe | | | 880-2949 | 862-8534 | |
| Grant Name: | Hazardous Materials Emergency Preparedness Grant Program | | | | | | |
| Grantor: | U.S. DEPARTMENT OF TRANSPORTATION ▼ | | | | Other: | | |
| Grant Period From: | 10/01/23 | (applications only) Anticipated Application Date: | | 01/20/24 | | | |
| Grant Period To: | 08/15/25 | (applications only) Application Deadline: | | 02/29/24 | | | |
| Funding Type: | FED PASS THRU ▼ | Multi-Department Grant | | <input type="checkbox"/> → If yes, list below. | | | |
| Pass-Thru: | TENN. EMERG. MGMT. ▼ | Outside Consultant Project: | | <input type="checkbox"/> | | | |
| Award Type: | FORMULA ▼ | Total Award: | | \$20,000.00 | | | |
| Status: | NEW ▼ | Metro Cash Match: | | \$5,000.00 | | | |
| Metro Category: | Est. Prior. ▼ | Metro In-Kind Match: | | \$0.00 | | | |
| CFDA # | 97.042 | Is Council approval required? | | <input checked="" type="checkbox"/> | | | |
| Project Description: | Applic. Submitted Electronically? | | <input type="checkbox"/> | | | | |
| This grant will fund Hazard Materials training and equipment. | | | | | | | |
| Plan for continuation of service after expiration of grant/Budgetary Impact: | | | | | | | |
| Contingent upon availability of funds | | | | | | | |
| How is Match Determined? | | | | | | | |
| Fixed Amount of \$ | | or | | 20.0% % of Grant | | Other: <input type="checkbox"/> | |
| Explanation for "Other" means of determining match: | | | | | | | |
| The salary match will be used as the Indirect Cost. | | | | | | | |
| For this Metro FY, how much of the required local Metro cash match: | | | | | | | |
| Is already in department budget? | | Yes | | Fund | 10101 | Business Unit 32115210 | |
| Is not budgeted? | | | | Proposed Source of Match: | | Salary match | |
| (Indicate Match Amount & Source for Remaining Grant Years in Budget Below) | | | | \$5,000.00 | | | |
| Other: | | | | | | | |
| Number of FTEs the grant will fund: | | 0.00 | | Actual number of positions added: | | | |
| Departmental Indirect Cost Rate | | 27.89% | | Indirect Cost of Grant to Metro: | | \$6,972.50 | |
| *Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No | | % Allow. 0.00% | | Ind. Cost Requested from Grantor: | | \$0.00 in budget | |
| *(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions) | | | | | | | |
| Draw down allowable? <input type="checkbox"/> | | | | | | | |
| Metro or Community-based Partners: | | | | | | | |

Part Two

| Grant Budget | | | | | | | | | | |
|-----------------------------|-------------------|-----------------|--------------------|---------------|----------------------|-------------------------|---------------------|-----------------------|------------------------|-----------------------------|
| Budget Year | Metro Fiscal Year | Federal Grantor | State Grantor | Other Grantor | Local Match Cash | Match Source (Fund, BU) | Local Match In-Kind | Total Grant Each Year | Indirect Cost to Metro | Ind. Cost Neg. from Grantor |
| Yr 1 | FY24_ | \$0.00 | \$20,000.00 | \$0.00 | \$5,000.00 | 10101, 32115210 | \$0.00 | \$25,000.00 | \$6,972.50 | \$0.00 |
| Yr 2 | FY25_ | | | | | | | | | |
| Yr 3 | FY__ | | | | | | | | | |
| Yr 4 | FY__ | | | | | | | | | |
| Yr 5 | FY__ | | | | | | | | | |
| Total | | \$0.00 | \$20,000.00 | \$0.00 | \$5,000.00 | | \$0.00 | \$25,000.00 | \$6,972.50 | \$0.00 |
| Date Awarded: | | | | | Tot. Awarded: | | Contract#: | | | |
| (or) Date Denied: | | | | | Reason: | | | | | |
| (or) Date Withdrawn: | | | | | Reason: | | | | | |

Contact: juanita.paulsen@nashville.gov
vaughn.wilson@nashville.gov



GCP Received 01/30/2024

GCP Approved 01/30/2024



MEMO

Date: 22 January 2024

To: Captain Michael Armistead

From: Michael Rinehart

Subject: HMEP Grant 2024

Captain Armistead, per our conversation during the HMEP 2024 application period, Nashville Fire has an extension on their application period. The hazmat branch and HMEP program are grateful for your assistance during this application period regarding a delayed submission. This memo is to serve as documentation for your application submission. Nashville Fire has an extended application period deadline of 29 February 2024.

This will not affect the grant cycle. Once the application is submitted and approved, any grant activity meeting the HMEP guidance that falls within the grant period of 1 October 2023 – 15 August 2025 will be eligible.

Thank you again for your flexibility during this grant application period.

Regards,

Michael D. Rinehart

Michael Rinehart
Hazmat Branch Manager

October 1, 2023 - September 30, 2024
Application Kit for Sub-Recipients
(LEPCs)

**Hazardous Materials Emergency Preparedness
Grant Program**

U.S. Department of Transportation
Pipeline and Hazardous Materials Safety Administration



Grant administered by:

TN Emergency
Management Agency
3041 Sidco Drive
Nashville, TN 37204-1502

***Application Due By 4:00 p.m., Friday, September 15, 2023**
[All Time References are in Central Time]

Submit the completed application by E-mail to HMEP.Grant@tn.gov.

Hazardous Materials Emergency Preparedness Grant Program

Introduction

The Hazardous Materials Transportation Safety and Security Reauthorization Act of 2005 authorized the U.S. Department of Transportation to assist public sector employees through training and planning grant for emergency response. This grant program aims to increase the effectiveness in safely and efficiently handling hazardous materials accidents and incidents, enhance implementation of the Emergency Planning and Community Right-to-Know Act of 1986, and encourage a comprehensive approach to emergency training and planning by incorporating the unique challenges of responses to transportation situations.

This document will guide agencies (sub-recipients) applying for training and planning grants under the Hazardous Materials Emergency Preparedness (HMEP) program.

Application Period

August 1, 2023 – September 15, 2023

Eligibility

Eligible applicants include state, local, and tribal units of government. Priority consideration will be given to applications from LEPCs. A list of Tennessee LEPCs can be found at <https://www.tn.gov/tema/the-agency/regional-offices.html>; then, choose the appropriate TEMA region under Regional Offices.

Program Requirements

- **Sustainment Agreement-**
Regarding sustainment and training, commit to using the training supplies/equipment purchased with HMEP money at least annually for the next three years in HMEP-approved activities. Submit annual reports to the state showing proof of training with the supplies/equipment.
- **HMEP Approved Activities Agreement-**
Commit to and understand that the supplies/equipment requested for purchase using HMEP funds can only be used for HMEP-approved activities.
- **Justification for Item Not Classified as Training Supplies Agreement-**
Case by Case - If you have to buy a piece of supplies/equipment that is not classified as a "trainer," justify why you need the piece of supplies/equipment to perform the training.

Ex: There may not be an option to purchase the piece of supplies/equipment classified as a "trainer."

Funding Priorities

Requirements for hazardous materials planning and training

- See U.S. Department of Transportation (USDOT), Pipeline and Hazardous Materials Safety Administration (PHMSA), Eligible/Low Priority/Ineligible Planning and Training Expenditures and Activities: <https://www.phmsa.dot.gov/sites/phmsa.dot.gov/files/2021-01/HMEP%20Expenditures%20Guide.pdf>
- Applicants must maintain their focus on hazardous materials transportation-based planning/training (road, rail, air and/or water).
- **All counties must hold an exercise, whether a Full-Scale, Functional, Drill, Game, Tabletop, Workshop, or Seminar.**

Application Submission Requirements

Submit a copy of the following documents for a complete application:

- 1. Coversheet**
- 2. Budget summary**
- 3. Project Narrative**
- 4. Attachments (if applicable)**

Submit the application to:

Michael Rinehart
HazMat Branch Manager
TN Emergency Management Agency
3041 Sidco Drive
Nashville, TN 37204-1502
615-815-8918
HMEP.Grant@tn.gov

Application Evaluation

The TEMA HazMat Branch will conduct the first round review of the applications to determine whether the proposal meets the USDOT PHMSA's requirements. After the first round review of the applications, the HazMat Branch will present approved applications to the State Emergency Response Commission (SERC) for action and approval of applications.

Award Notification

Grant Awards will be announced upon approval of the application.

For additional information, please contact Michael Rinehart at 615-815-8918 or E-mail HMEP.Grant@tn.gov.

Unobligated Funds

The Subgrantee Point of Contact is responsible for identifying any amount of unspent funding and notifying TEMA no later than August 15, 2024. This is in an effort to allow funding to be re-appropriated and spent, avoiding returning the unobligated funds. Failure to meet this could affect future applications.

Status Reporting

Funding status is required to be reported to TEMA on May 31, 2024. Status can be reported by e-mail to HMEP.Grant@tn.gov. The report will include the total amount of the contract, the amount of federal funds obligated/spent, and the amount of unobligated funds. Obligated unreimbursed funds will require backup documentation of obligation. Unobligated funds will be reduced from the contract by amendment.

Failure to meet deadlines could affect future applications.

Application Instructions

1. COVERSHEET

Project title

Assign a project title that describes the Project. If you request funds for multiple activities, you can incorporate them under one title. Example: *Marion County Hazardous Materials Training*.

Project period

The project period must fall within the October 1, 2023 – September 15, 2024 window. *Please note: If we receive late grant applications, the Project may not be allowed due to the inability to complete by the September 15 deadline.*

Applicant agency

Provide Chief Local Elected Official (CLEO) and agency representative/primary project contact name, mailing address, phone number, and e-mail address that will serve as the sub-recipient and will accept the federal grant funds.

Unique Entity ID (UEI) Number

Provide the UEI Number of the applicant agency.

A Unique Entity Identifier (UEI) is a number that identifies your entity registration in SAM.gov. This identifier is assigned by SAM.gov and used in other IAE federal award systems (FPDS, FSRS, eSRS, and CPARS). The Office of Management and Budget (OMB) requires the Unique Entity ID to be used across federal systems, governmentwide, for federal award purposes.

Need to request one? Go to SAM.gov and choose [Get Started](#).

Local Emergency Planning Committee

Based on grant guidance, these applications are on behalf of the county Local Emergency Planning Committee (LEPC.) Please ensure to present the Scope of Work on behalf of the LEPC.

Total project funding

The project funding must equal the budget summary for the project total – (federal grant funds requested and matching funds required). Provide a total project amount. See Section 2 for Budget Summary details.

2. BUDGET SUMMARY

Budget Category

Select the appropriate budget category listed (travel, equipment, supplies, contractual, or other).

- **Planning/Description of Activities - Expense**
- **Training Course Activities Item - Expense**
- **Exercise/Description of Activities – Expense**

What do you plan to purchase, rent, or contract? Why is travel needed?

Federal Grant Funds Requested/Matching Funds Required

The budget summary must include proposed budgets for the Federal Grant Funds Requested. You may use cash (hard Match), in-kind (soft match) contributions, including staff time, or a combination of both to meet this requirement.

Calculating the Match

Calculating total matching funds based entirely off HMEP Grant Funds Requested:
 = Total HMEP Grant funds requested x .25 (25%) = Total Matching Funds Required

Example:

| | |
|--|-----------------|
| Total Federal HMEP Grant Funds Requested | \$9,600 |
| Total Matching Funds Required (Total HMEP Grant Funds requested x .25) | <u>+\$2,400</u> |
| Total Project- HMEP Grant Funds Requested + the Total Matching Funds Require (total) | \$12,000 |

Calculating totals based off total project cost:
 = Total Project cost x .20 (20%) = Total Matching Funds
 = Total Project cost x .80 (80%) = Total HMEP Grant funds requested

Example:

Total project = \$12,000

| | |
|--|-----------------|
| Total Federal HMEP Grant Funds Requested (\$12,000 x .80) | \$9,600 |
| Total Matching Funds Required (\$12,000 x .20) | <u>+\$2,400</u> |
| Total Project- HMEP Grant Funds Requested + the Total Matching Funds Require (total) | \$12,000 |

Planning Subtotal/Training Subtotal/Exercise Subtotal/PROJECT TOTAL

Provide a subtotal for each section and a project total.

3. PROJECT NARRATIVE

Project type

Select one or more (Planning, Training, Exercise, Commodity Flow Study, or Other).

Project description

Provide a detailed description of the Project. What is the purpose? Provide a description of how the Project (s) relates to improving the ability to respond to transportation incidents. Identify what will be accomplished or furthered by this Project. Identify capabilities that this will create or enhance. What emergency response plans are under evaluation? Provide specific name(s) of training, etc. All activities must meet the requirements of funding priorities on page 2.

If you are requesting funds for multiple activities, please list them separately and number or letter them. Example: *A. HazMat Training and B. HazMat Exercise.*

Collaboration - Area of benefit and partners

List the cities, counties, etc., the proposed Project will serve. Indicate who you will partner with to conduct this Project. Memorandums of Understanding or letters of support from other agencies are encouraged but not required.

Overall contribution

How does the Project contribute to the overall effort of addressing the local hazardous materials planning and training? How does the activity address a need or provide a solution to the problem (e.g., long-range plans, etc.)?

Education

Are there plans or strategies to educate the public about hazardous materials and protective measures in the community? If yes, explain.

Project management - Itemize the tasks and include a timetable

Who is supervising the Project? Who is responsible for managing the grant? Who will do the work? How will you make sure timelines and tasks are being met? What plans, strategies, or practices are you using to reach the project objectives? Have all pertinent parties agreed to these plans, strategies, and practices?

Objectives, project outcomes, results, and evaluation

List and prioritize the specific measurable and obtainable objectives. Discuss project objectives to be accomplished. What capabilities will be created or enhanced?

Outcomes describe the intended impact of the Project on the preparedness environment. This often includes the ways in which the Project has enhanced or developed the capability or capacity to serve the public. The outcomes described should demonstrate progress toward the overall objective of the Project. Describe how these outcomes will mitigate risks. Describe the tangible outcomes that will demonstrate that the Project has been successful.

What are the expectations of the Project? Is the Project a continuation of a past HMEP grant-funded project? If so, report briefly on the accomplishments of the previous Project.

How will you evaluate project results in the short and long-term? How will you define and measure the Project's success?

Justification, comments, and additional information

Why should the review committee approve your project request? Explain if, or how this proposal addresses hazardous materials or the community's right to know.

4. ATTACHMENTS

Please attach additional documentation if necessary.

If you happen to be using a "Subcontractor," please contact Michael Rinehart by E-mail at HMEP.Grant@tn.gov, and he will E-mail you the appropriate documents to fill out and have signed. Once documents are filled out, please send them back to Michael Rinehart via E-mail HMEP.Grant@tn.gov.

Attachment 1- CFR49 code on the proper way to pay "In-kind."

Tennessee Dept. Of Military and TEMA
COVER SHEET

Project Title: Nashville Fire CBRNE/HAZMAT Training

Projected Project Dates: April 2024 - Jan. 31, 2025

Applicant Agency: Nashville Fire Department / OEM

Project Point of Contact: Michael Armistead

Mailing Address: 1 Public Square Suite 100 Nashville, TN 37201

Phone: E-mail: 615-862-5486 michael.armistead@nashville.gov

Chief Local Elected Official (CLEO): Mayor Freddie O'Connell

Mailing Address: 1 Public Square Suite 100 Nashville, TN 37201

Phone: E-mail: 615-862-5486 michael.armistead@nashville.gov

Federal Tax ID #: 2-620694743-014-4
(FEIN #) **UEI#:** 0748217668

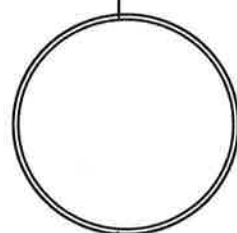
Total Project Funding
Refer to Calculating the Match on page 6 of the Budget Summary.
The Match is equal to **20%** of the **Total Project**

| | |
|--|---------------------|
| Total Federal HMEP Grant Funds Requested: | \$ 20,000.00 |
| Total Matching Funds Required: | \$ 5,000.00 |
| Total Project: | \$ 25,000.00 |

Agency Authorized Official: Michael Armistead **Title:** Captain

Signature:  **Date:** 1/18/2024

Application Due Date: 4:00 p.m., Friday, September 15 2023



FY 2023-24 Hazardous Materials Emergency Preparedness Grant Program BUDGET SUMMARY

| A | | B | | | C |
|-----------------|--|---|---|---------------------|---|
| Budget Category | Planning/Description of Activities - Expense | | | Grant Request | |
| 1 | Travel | | | \$ | |
| 2 | Equipment | | | \$ | |
| 3 | Supplies | | | \$ | |
| 4 | Contractual | | | \$ | |
| 5 | Other | | | \$ | |
| | | | Planning Subtotal | \$ 0.00 | |
| Budget Category | Training Course Activities | Item/Expense | Estimated # Training | Grant Request | |
| 6 | Travel | CBRNE Convergence / FL HazMat Symposium / Baltimore | \$16,000 | \$ 16,000.00 | |
| 7 | Equipment | Laptop for class prep and planning | \$1600 | \$ 1600 | |
| 8 | Supplies | | | \$ | |
| 9 | Contractual/Trainer | Honeywell RAE Systems monitor training | \$2400 | \$ 2400 | |
| 10 | Other | | | \$ | |
| | | | Training Subtotal | \$ 20,000.00 | |
| Budget Category | Exercise/Description of Activities - Expense | | | Grant Request | |
| 11 | Travel | | | \$ | |
| 12 | Equipment | | | \$ | |
| 13 | Supplies | | | \$ | |
| 14 | Contractual | | | \$ | |
| 15 | Other | | | \$ | |
| | | | Exercise Subtotal | \$ 0.00 | |
| | | | TOTAL GRANT REQUEST | \$ 20,000.00 | |
| | | | MATCHING FUNDS REQUIRED = 20% of Total Project | \$ 5,000.00 | |
| | | | TOTAL PROJECT = the sum of the Total Grant Request + the Match | \$ 25,000.00 | |

Hazardous Materials Emergency Preparedness Grant Program PROJECT NARRATIVE

Project type (select one or more)

Planning Training Exercise Commodity Flow Study Other

Project description

Currently Nashville Fire Department plans on expanding its base of learning by attending three conferences for 2024. We'd like to send 2 personnel to Baltimore HazMat conference in June, 4 personnel to CBRNE Convergence and 3 personnel to the Florida HazMat symposium.

Nashville Fire recently added 3 more personnel to our office for instruction in HazMat. To meet our training goals for 2024 and 2025, we would like for each new person to have a laptop that they can use to train, develop curriculum and use for developing video and PPT presentations.

Nashville Fire Department is requesting assistance for Honeywell RAE Systems monitoring to present a course for atmospheric monitor maintenance certification for 6 of our personnel that routinely calibrate and keep our monitors in good working order.

Objectives, project outcomes, results, and evaluation (Required)

The main objective is to stay on top of emerging trends and deliver the latest and most pertinent training possible to our team members. With outcomes projected to make our personnel safe as well as the public and environment. With all of the scheduled training courses for next year we will better serve the community by being better stewards of the environment in mitigation techniques and therefore protecting the lives of those affected. By sending our personnel to these conferences learning emerging trends, techniques and tactics will most definitely serve our Type I CBRNE/HAZMAT personnel in the safest manner possible.

Project Management- Itemize all tasks and include a timetable

HazMat conference in Baltimore is going to be the first conference to attend this year. Followed by CBRNE Convergence in Orlando and the Florida HazMat symposium in January 2025. We plan on hosting the Honeywell RAE Systems atmospheric monitor maintenance course to certify 6 of our personnel in servicing, calibrating and maintaining our monitors. In addition of having new personnel assigned to NFD Special Ops we'll purchase them laptops to develop their courses, PowerPoint and documentation.

Collaboration- Any outside agency collaborating or contributing to planning, training, or exercise

For all conferences included in this grant we will offer training to outside agencies such as, TEMA and surrounding departments the opportunity to take any courses derived from our personnel attending conferences learning new topics emerging.

Education/Training

Nashville Fire Department has been forward leaning in all things hazmat the last 12 years and with the help of the HMEP grant program we have greatly increased the education and training opportunities for not just Nashville Fire Department but for other departments and agencies across the State. With the courses we're looking to host it will greatly increase the development of community safety response and our HazMat teams, when they do community "show and tell" events they can offer up good practices for home and business in working safely around Hazardous Materials in the way they store, transport and work with it. It should also be noted that with the help of HMEP, Nashville Fire Department is now credentialed with the State as a Type I HazMat/CBRNE team.

Justification, comments, and additional information

Nashville Fire Department is aggressively trying to up our game with increasing the knowledge base for our HazMat Technicians and Specialists. With the conferences we're asking assistance to send our personnel to learn at them for our department and region, our feeling is that making this base stronger the long term goal is to start being more forward leaning in the community educating personnel on emerging trends with HazMat/CBRNE case studies and methods.

Appendix A

Hazardous Materials Public Sector Planning and Training Grants

Code of Federal Regulations, Title 49, § 110.40

Title 49 – Transportation

Volume: 2

Date: 2014-10-01

Original Date: 2014-10-01

Title: Section 110.40 - Activities eligible for funding.

Context:

Title 49 - Transportation. Subtitle B - Other Regulations Relating to Transportation. CHAPTER I - PIPELINE AND HAZARDOUS MATERIALS SAFETY ADMINISTRATION, DEPARTMENT OF TRANSPORTATION. SUBCHAPTER A - HAZARDOUS MATERIALS AND OIL TRANSPORTATION. PART 110 - HAZARDOUS MATERIALS PUBLIC SECTOR TRAINING AND PLANNING GRANTS.

§ 110.40

Activities eligible for funding.

(a) Planning. Eligible State applicants may receive funding for the following activities:

(1) Development, improvement, and implementation of emergency plans required under the Emergency Planning and Community Right-to-Know Act of 1986, as well as exercises which test the emergency plan. Enhancement of emergency plans to include hazard analysis as well as response procedures for emergencies involving transportation of hazardous materials, including radioactive materials.

(2) An assessment to determine flow patterns of hazardous materials within a State, between a State and another State or Indian country, and development and maintenance of a system to keep such information current.

(3) An assessment of the need for regional hazardous materials emergency response teams.

(4) An assessment of local response capabilities.

(5) Conduct of emergency response drills and exercises associated with emergency preparedness plans.

(6) Provision of technical staff to support the planning effort.

(7) Additional activities the Associate Administrator deems appropriate to implement the scope of work for the proposed project plan and approved in the grant.

(b) Training. Eligible State and Indian tribe applicants may receive funding for the following activities:

(1) An assessment to determine the number of public sector employees employed or used by a political subdivision who need the proposed training and to select courses consistent with the National Curriculum.

(2) Delivery of comprehensive preparedness and response training to public sector employees. Design and delivery of preparedness and response training to meet specialized needs. Financial assistance for trainees and for the trainers, if appropriate, such as tuition, travel expenses to and from a training facility, and room and board while at the training facility.

(3) Emergency response drills and exercises associated with training, a course of study, and tests and evaluation of emergency preparedness plans.

(4) Expenses associated with training by a person (including a department, agency, or instrumentality of a State or political subdivision thereof or an Indian tribe) and activities necessary to monitor such training including, but not limited to examinations, critiques and instructor evaluations.

(5) Provision of staff to manage the training effort designed to result in increased benefits, proficiency, and rapid deployment of local and regional responders.

(6) Additional activities the Associate Administrator deems appropriate to implement the scope of work for the proposed Project and approved in the grant.

[Amdt. 110-1, 57 FR 43067, September 17, 1992, as amended by 66 FR 45377, August 28, 2001]

Attachment 1-

49CFR

§ 110.60 Cost sharing for planning and training.

(a) The recipient agency must provide 20 percent of the direct and indirect costs of all activities covered under the grant award program with non-Federal funds. Recipients may either use cash (hard-match), in-kind (soft-match) contributions, or a combination of in-kind plus hard-match to meet this requirement. In-kind (soft-match) contributions are in addition to the maintenance of effort required of recipients of grant awards. The types of contributions allowed are as follows:

(1) Any funds from a State, local, or other non-Federal source used for an eligible activity as defined in § 110.40 (added under paragraph) in this part.

(2) The dollar equivalent value of an eligible activity as defined in § 110.40 of this part provided by a State, local, or other non-Federal source.

(3) The value of participants' salary while attending a planning or training activity contained in the approved grant application provided by a State, local, or other non-Federal source.

(4) Additional types of in-kind contributions the Associate Administrator deems appropriate.

(b) Funds used for matching purposes under any other Federal grant or cooperative agreement may not be used for matching purposes. The funds expended by a recipient agency to qualify for the grant may not be used for cost-sharing purposes.

(c) Acceptable contributions for matching and cost sharing purposes must conform to 49 CFR part 18.

[Amdt. 110-1, 57 FR 43067, September 17, 1992, as amended by Amdt. 110-3, 59 FR 49132, September 26, 1994; 66 FR 45377, August 28, 2001]

§ 110.40 Activities eligible for funding.

(a) *Planning.* Eligible State applicants may receive funding for the following activities:

(1) Development, improvement, and implementation of emergency plans required under the Emergency Planning and Community Right-to-Know Act of 1986, as well as exercises which test the emergency plan. Enhancement of emergency plans to include hazard analysis as well as response procedures for emergencies involving transportation of hazardous materials, including radioactive materials.

(2) An assessment to determine flow patterns of hazardous materials within a State, between a State and another State or Indian country, and development and maintenance of a system to keep such information current.

(3) An assessment of the need for regional hazardous materials emergency response teams.

(4) An assessment of local response capabilities.

(5) Conduct of emergency response drills and exercises associated with emergency preparedness plans.

(6) Provision of technical staff to support the planning effort.

(7) Additional activities the [Associate Administrator](#) deems appropriate to implement the scope of work for the proposed [project](#) plan and approved in the grant.

(b) *Training*. Eligible State and [Indian tribe](#) applicants may receive funding for the following activities:

(1) An assessment to determine the number of public sector employees employed or used by a [political subdivision](#) who need the proposed training and to select courses consistent with the [National Curriculum](#).

(2) Delivery of comprehensive preparedness and response training to public sector employees. Design and delivery of preparedness and response training to meet specialized needs. Financial assistance for trainees and for the trainers, if appropriate, such as tuition, travel expenses to and from a training facility, and room and board while at the training facility.

(3) Emergency response drills and exercises associated with training, a course of study, and [tests](#) and evaluation of emergency preparedness plans.

(4) Expenses associated with training by a person (including a department, agency, or instrumentality of a State or [political subdivision](#) thereof or an Indian tribe) and activities necessary to monitor such training including, but not limited to examinations, critiques and instructor evaluations.

(5) Provision of staff to manage the training effort designed to result in increased benefits, proficiency, and rapid deployment of local and regional responders.

(6) Additional activities the [Associate Administrator](#) deems appropriate to implement the scope of work for the proposed [Project](#) and approved in the grant.

[Amdt. 110-1, [57 FR 43067](#), September 17, 1992, as amended by [66 FR 45377](#), August 28, 2001]

**APPLICATION FOR FY24 Hazardous Materials Emergency Preparedness
Grant**

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY



William Swann, Director Chief
Office of Emergency Management

01/30/24

Date

Certificate Of Completion

| | |
|--|-------------------------------|
| Envelope Id: 35BCD69F3AF947CA840BEAE23DF48315 | Status: Completed |
| Subject: Complete with DocuSign: OEM-HMEP 24 App Ready 1.pdf | |
| Source Envelope: | |
| Document Pages: 22 | Signatures: 6 |
| Certificate Pages: 16 | Initials: 1 |
| AutoNav: Enabled | Envelope Originator: |
| Envelope Stamping: Enabled | Juanita Paulson |
| Time Zone: (UTC-06:00) Central Time (US & Canada) | 730 2nd Ave. South 1st Floor |
| | Nashville, TN 37219 |
| | Juanita.Paulsen@nashville.gov |
| | IP Address: 170.190.198.185 |

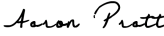
Record Tracking

| | | |
|--------------------------------------|--|--------------------|
| Status: Original | Holder: Juanita Paulson | Location: DocuSign |
| 1/30/2024 4:05:09 PM | Juanita.Paulsen@nashville.gov | |
| Security Appliance Status: Connected | Pool: StateLocal | |
| Storage Appliance Status: Connected | Pool: Metropolitan Government of Nashville and Davidson County | Location: DocuSign |


Signer Events

| Signer Events | Signature | Timestamp |
|--|---|-----------------------------|
| Dustin Owens |  | Sent: 1/30/2024 4:11:13 PM |
| dustin.owens@nashville.gov | | Viewed: 2/1/2024 7:42:03 AM |
| Security Level: Email, Account Authentication (None) | | Signed: 2/1/2024 7:42:22 AM |
| | Signature Adoption: Pre-selected Style | |
| | Using IP Address: 170.190.198.185 | |

Electronic Record and Signature Disclosure:
 Accepted: 2/1/2024 7:42:03 AM
 ID: e5b3cdb4-d904-468b-866e-0a22da03a1f7

| | | |
|--|---|-----------------------------|
| Aaron Pratt |  | Sent: 2/1/2024 7:42:23 AM |
| Aaron.Pratt@nashville.gov | | Viewed: 2/1/2024 8:13:27 AM |
| Security Level: Email, Account Authentication (None) | | Signed: 2/1/2024 8:13:37 AM |
| | Signature Adoption: Pre-selected Style | |
| | Using IP Address: 170.190.198.191 | |


Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

| | | |
|--|---|------------------------------|
| Kevin Crumbo/mjw |  | Sent: 2/1/2024 8:13:38 AM |
| MaryJo.Wiggins@nashville.gov | | Viewed: 2/1/2024 11:18:47 AM |
| Security Level: Email, Account Authentication (None) | | Signed: 2/1/2024 11:19:08 AM |
| | Signature Adoption: Pre-selected Style | |
| | Using IP Address: 170.190.198.185 | |

Electronic Record and Signature Disclosure:
 Accepted: 2/1/2024 11:18:47 AM
 ID: 868b0440-0edc-4821-98d5-f2a7572dd407

| | | |
|--|---|------------------------------|
| Courtney Mohan |  | Sent: 2/1/2024 11:19:11 AM |
| Courtney.Mohan@nashville.gov | | Viewed: 2/1/2024 12:00:21 PM |
| Security Level: Email, Account Authentication (None) | | Signed: 2/1/2024 12:13:29 PM |
| | Signature Adoption: Pre-selected Style | |
| | Using IP Address: 170.190.198.185 | |

Electronic Record and Signature Disclosure:

| Signer Events | Signature | Timestamp |
|--|--|--|
| Accepted: 2/1/2024 12:00:21 PM ID: 4f0f4bc1-be4f-445b-985f-3eb2d50138c2 Balogun Cobb balogun.cobb@nashville.gov Security Level: Email, Account Authentication (None) |  Signature Adoption: Pre-selected Style Using IP Address: 107.119.65.132 Signed using mobile | Sent: 2/1/2024 12:13:31 PM Viewed: 2/1/2024 12:16:16 PM Signed: 2/1/2024 12:16:25 PM |
| Electronic Record and Signature Disclosure: Accepted: 2/1/2024 12:16:16 PM ID: 5bf556fe-cc30-49ff-93d0-a882ebe0fca0 | | |

| In Person Signer Events | Signature | Timestamp |
|-------------------------|-----------|-----------|
|-------------------------|-----------|-----------|

| Editor Delivery Events | Status | Timestamp |
|------------------------|--------|-----------|
|------------------------|--------|-----------|

| Agent Delivery Events | Status | Timestamp |
|-----------------------|--------|-----------|
|-----------------------|--------|-----------|

| Intermediary Delivery Events | Status | Timestamp |
|------------------------------|--------|-----------|
|------------------------------|--------|-----------|

| Certified Delivery Events | Status | Timestamp |
|---------------------------|--------|-----------|
|---------------------------|--------|-----------|

| Carbon Copy Events | Status | Timestamp |
|--------------------|--------|-----------|
|--------------------|--------|-----------|

| | | |
|---|---|--|
| Danielle Godin Danielle.Godin@nashville.gov Security Level: Email, Account Authentication (None) | <div style="border: 2px solid blue; padding: 5px; text-align: center; color: blue; font-weight: bold; font-size: 1.2em;">COPIED</div> | Sent: 2/1/2024 12:16:26 PM Viewed: 2/1/2024 4:32:50 PM |
| Electronic Record and Signature Disclosure: Not Offered via DocuSign | | |
| Sally Palmer sally.palmer@nashville.gov Security Level: Email, Account Authentication (None) | <div style="border: 2px solid blue; padding: 5px; text-align: center; color: blue; font-weight: bold; font-size: 1.2em;">COPIED</div> | Sent: 2/1/2024 12:16:27 PM Viewed: 2/1/2024 12:45:38 PM |
| Electronic Record and Signature Disclosure: Accepted: 2/1/2024 7:47:07 AM ID: c7504920-0870-4922-ae8-d03e955f1a6 | | |
| Angela Roscoe Angela.Roscoe@nashville.gov Security Level: Email, Account Authentication (None) | <div style="border: 2px solid blue; padding: 5px; text-align: center; color: blue; font-weight: bold; font-size: 1.2em;">COPIED</div> | Sent: 2/1/2024 12:16:28 PM Viewed: 2/1/2024 12:20:19 PM |
| Electronic Record and Signature Disclosure: Not Offered via DocuSign | | |

| Witness Events | Signature | Timestamp |
|----------------|-----------|-----------|
|----------------|-----------|-----------|

| Notary Events | Signature | Timestamp |
|---------------|-----------|-----------|
|---------------|-----------|-----------|

| Envelope Summary Events | Status | Timestamps |
|-------------------------|--------|------------|
|-------------------------|--------|------------|

| | | |
|---------------------|------------------|----------------------|
| Envelope Sent | Hashed/Encrypted | 1/30/2024 4:11:13 PM |
| Envelope Updated | Security Checked | 1/30/2024 4:14:41 PM |
| Certified Delivered | Security Checked | 2/1/2024 12:16:16 PM |
| Signing Complete | Security Checked | 2/1/2024 12:16:25 PM |
| Completed | Security Checked | 2/1/2024 12:16:28 PM |

| Payment Events | Status | Timestamps |
|----------------|--------|------------|
|----------------|--------|------------|

