

LEGISLATIVE TRACKING FORMFiling for Council Meeting Date: 10/21/25☒ Resolution ☐ Ordinance

Contact/Prepared By: _____

Date Prepared: _____

Title (Caption): A resolution to approve the Second Amendment to a grant contract for constructing affordable housing approved byRS2022-1857 between The Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan HousingTrust Fund Commission, and Park Center, Inc. and Be a Helping Hand Foundation.Submitted to Planning Commission? ☐ N/A ☐ Yes-Date: _____ Proposal No: _____

Proposing Department: _____ Requested By: _____

Affected Department(s): _____ Affected Council District(s): _____

Legislative Category (check one):

- | | | |
|---|--|--|
| ☐ Bonds | ☐ Contract Approval | ☐ Intergovernmental Agreement |
| ☐ Budget - Pay Plan | ☐ Donation | ☐ Lease |
| ☐ Budget - 4% | ☐ Easement Abandonment | ☐ Maps |
| ☐ Capital Improvements | ☐ Easement Accept/Acquisition | ☐ Master List A&E |
| ☐ Capital Outlay Notes | ☐ Grant | ☐ Settlement of Claims/Lawsuits |
| ☐ Code Amendment | ☐ Grant Application | ☐ Street/Highway Improvements |
| ☐ Condemnation | ☐ Improvement Acc. | ☐ Other: _____ |

FINANCE Amount +/-: \$ _____
Funding Source: Capital Improvement Budget
 Capital Outlay Notes
 Departmental/Agency Budget
 Funds to Metro
 General Obligation Bonds
 Grant
☒ Increased Revenue Sources
Approved by OMB: AL

Approved by Finance/Accounts: _____

Approved by Div Grants Coordination: _____

Match: \$ _____
 Judgments and Losses
 Local Government Investment Project
 Revenue Bonds
 Self-Insured Liability
 Solid Waste Reserve
 Unappropriated Fund Balance
 4% Fund
 Other: _____

Date to Finance Director's Office: _____

APPROVED BY**FINANCE DIRECTOR'S OFFICE:** _____**ADMINISTRATION**

Council District Member Sponsors: _____

Council Committee Chair Sponsors: _____

Approved by Administration: _____ Date: _____

DEPARTMENT OF LAW

Date to Dept. of Law: _____ Approved by Department of Law: _____

Settlement Resolution/Memorandum Approved by: _____Date to Council: _____ For Council Meeting: _____ ☐ E-mailed Clerk
☐ All Dept. Signatures ☐ Copies ☐ Backing ☐ Legislative Summary ☐ Settlement Memo ☐ Clerk Letter ☐ Ready to File

Department of Law - White Copy

Administration - Yellow Copy

Finance Department - Pink Copy

Resolution No. _____

A resolution to approve the Second Amendment to a grant contract for constructing affordable housing approved by RS2022-1857 between The Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Housing Trust Fund Commission, and Park Center, Inc. and Be a Helping Hand Foundation.

WHEREAS, The Metropolitan Government of Nashville and Davidson County ("Metro"), acting by and through the Metropolitan Housing Trust Fund Commission, previously entered into grant contracts with Park Center Inc. and Be a Helping Hand Foundation, for the express purpose of constructing affordable housing approved by RS2022-1857; and

WHEREAS, Metro, acting by and through the Metropolitan Housing Trust Fund Commission, and Park Center, Inc. and Be a Helping Hand Foundation executed a First Amendment to said grant contracts to amend the term of the contracts approved by RS2024-818; and,

WHEREAS, the parties wish to amend the grant contracts by extending the term of the contracts and to update the project address for Park Center, Inc., a copy of which amendments are attached hereto and incorporated herein; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that the amendments to the grant contracts be approved.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That this Second Amendment to the three grant contracts for constructing affordable housing between The Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Housing Trust Fund Commission, and Park Center, Inc. and Be a Helping Hand Foundation, copies of which are attached hereto and incorporated herein, are hereby approved, and the Metropolitan Mayor is hereby authorized to execute the same.

Section 2. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

RECOMMENDED BY:

Signed by:



C6A837C8A6C44DE
Angela Hubbard, Director
Housing Division

INTRODUCED BY:

APPROVED AS TO AVAILABILITY
OF FUNDS:

Signed by:



62377A2A0742469...
Jenneen Reed, Director
Department of Finance

Member(s) of Council

APPROVED AS TO FORM AND
LEGALITY:

DocuSigned by:

Macy Amos

122C5A9A0E944DA...

Assistant Metropolitan Attorney

**AMENDMENT #2 TO GRANT CONTRACT
BETWEEN
THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
BY AND THROUGH
THE METROPOLITAN HOUSING TRUST FUND COMMISSION
AND
PARK CENTER, INC.**

This contract amendment is entered into by and between **THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY ACTING BY AND THROUGH THE METROPOLITAN HOUSING TRUST FUND COMMISSION**, a municipal corporation of the State of Tennessee (hereinafter referred to as "**Metro**") and **PARK CENTER, INC.** (hereinafter referred to as "**Recipient**"). It is mutually understood and agreed by and between said undersigned contracting parties that the subject Grant Contract approved is hereby amended as follows:

1. The following sentence in the first paragraph, "Park Center, Inc. will be adding 26 affordable housing units located at 4501 Gallatin Pike, Nashville, TN 37216", will be deleted in its entirety and replaced with, "Park Center, Inc. will be adding 26 affordable housing units located at 1095 Gwynn Drive, Nashville, TN 37216."
2. Grant Contract section B.1 is deleted in its entirety and replaced with the following:

B.1. Grant Contract Term. The term of this Grant shall be from execution of the grant agreement until Project completion, but in no way greater than 48 months from the execution of the grant agreement. Metro shall have no obligation for services rendered by the Recipient which are not performed within this term.

The remaining provisions of the Contract shall remain unchanged and in full force and effect.
IN WITNESS WHEREOF, the parties hereto have executed this Contract:

Recipient: Park Center, Inc.

By: *Amanda Bracht*
Amanda Bracht, Chief Executive Officer

Date: 09 / 24 / 2025

THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

APPROVED:

Peter Westerholm

Peter Westerholm, Chair
Metropolitan Housing Trust Fund Commission

Date

**APPROVED AS TO AVAILABILITY
OF FUNDS:**

Signed by:

Jenneen Reed/mjw

62377A2A8742469
Jenneen Reed, Director
Department of Finance

10/8/2025

Date _____

APPROVED AS TO RISK AND INSURANCE:

- DocuSigned by:

Balagun Cobb

68804BF12FD741G...
Direct of Risk Management Services

10/8/2025

Date _____

**APPROVED AS TO FORM AND
LEGALITY:**

DocuSigned by:

Macy Amos

Assistant Metropolitan Attorney

10/8/2025

Date _____

**APPROVED BY THE METROPOLITAN GOVERNMENT OF NASHVILLE AND
DAVISON COUNTY:**

Freddie O'Connell
Metropolitan County Mayor

Attest, this _____ day of _____, 20_____

FILED IN THE OFFICE OF THE METROPOLITAN CLERK:

Metropolitan Clerk

Date

**AMENDMENT #2 TO GRANT CONTRACT
BETWEEN
THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
BY AND THROUGH
THE METROPOLITAN HOUSING TRUST FUND COMMISSION
AND
BE A HELPING HAND FOUNDATION, INC.**

This contract amendment is entered into by and between **THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY ACTING BY AND THROUGH THE METROPOLITAN HOUSING TRUST FUND COMMISSION**, a municipal corporation of the State of Tennessee (hereinafter referred to as "**Metro**") and **BE A HELPING HAND FOUNDATION, INC.** (hereinafter referred to as "**Recipient**"). It is mutually understood and agreed by and between said undersigned contracting parties that the subject Grant Contract approved is hereby amended as follows:

1. Grant Contract section B.1 is deleted in its entirety and replaced with the following:

B.1. Grant Contract Term. The term of this Grant shall be from execution of the grant agreement until Project completion, but in no way greater than 48 months from the execution of the grant agreement. Metro shall have no obligation for services rendered by the Recipient which are not performed within this term.

The remaining provisions of the Contract shall remain unchanged and in full force and effect.
IN WITNESS WHEREOF, the parties hereto have executed this Contract:

Recipient: Be a Helping Hand Foundation, Inc.

By: 
Mark Wright, Executive Director

Date: 9/23/25

THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON
COUNTY:

APPROVED:

Peter Westerholm

Peter Westerholm, Chair

Metropolitan Housing Trust Fund Commission

Date

APPROVED AS TO AVAILABILITY
OF FUNDS:

Jennecen Reed/mjr

Jennecen Reed, Director

Department of Finance

10/8/2025

Date

APPROVED AS TO RISK AND INSURANCE:

Balogun Cobb

Direct of Risk Management Services

10/8/2025

Date

APPROVED AS TO FORM AND
LEGALITY:

Maly Amos

Assistant Metropolitan Attorney

10/8/2025

Date

APPROVED BY THE METROPOLITAN GOVERNMENT OF NASHVILLE AND
DAVISON COUNTY:

Freddie O’Connell

Metropolitan County Mayor

Attest, this _____ day of _____, 20____

FILED IN THE OFFICE OF THE METROPOLITAN CLERK:

Metropolitan Clerk

Date

**AMENDMENT #2 TO GRANT CONTRACT
BETWEEN
THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
BY AND THROUGH
THE METROPOLITAN HOUSING TRUST FUND COMMISSION
AND
BE A HELPING HAND FOUNDATION, INC.**

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The remaining provisions of the Contract shall remain unchanged and in full force and effect.
IN WITNESS WHEREOF, the parties hereto have executed this Contract:

Recipient: Be a Helping Hand Foundation, Inc.

By: 
Mark Wright, Executive Director

Date: 9/23/25

