
GRANT SUMMARY SHEET

Grant Name: Studio NPL Outreach Coordinator 23

Department: PUBLIC LIBRARY

Grantor: NASHVILLE PUBLIC LIBRARY FOUNDATION

**Pass-Through Grantor
(If applicable):**

Total Award this Action: \$76,600.00

Cash Match Amount \$0.00

Department Contact: Linda Harrison - Assistant Director for Education & Literacy
862-5806

Status: CONTINUATION

Program Description:

NPL phased out the T.O.T.A.L. branding and program in FY23. The full-time Program Coordinator position remaining was repurposed and now is an NPL Studio Outreach position that encompasses outreach with the community, working with partners for the various Studio NPL programs, working with NPL's popular STEM and Mobile Maker program partners. NPL still hires teens for programs, but the teens are now wrapped up into the mentor model and no longer have their own grant funded position classifications like the T.O.T.A.L. teens did.

Plan for continuation of services upon grant expiration:

NPL does not expect to fund this initiative with local funding. The result of the grant will be ongoing support for Studio NPL Outreach for its variety of programs that requires no further funding.

Grants Tracking Form

Part One

Pre-Application <input type="radio"/> Application <input type="radio"/> Award Acceptance <input checked="" type="radio"/> Contract Amendment <input type="radio"/>				
Department	Dept. No.	Contact	Phone	Fax
PUBLIC LIBRARY	039	Linda Harrison - Assistant Director for Education & Literacy	862-5806	880-2605
Grant Name:	Studio NPL Outreach Coordinator 23			
Grantor:	NASHVILLE PUBLIC LIBRARY FOUNDATION		Other:	
Grant Period From:	07/01/22	<small>(applications only) Anticipated Application Date:</small>		
Grant Period To:	06/30/23	<small>(applications only) Application Deadline:</small>		
Funding Type:	FOUNDATION	Multi-Department Grant <input type="checkbox"/> → If yes, list below.		
Pass-Thru:	Select Pass-Thru --- >	Outside Consultant Project: <input type="checkbox"/>		
Award Type:	OTHER	Total Award: \$76,600.00		
Status:	CONTINUATION	Metro Cash Match: \$0.00		
Metro Category:	Est. Prior.	Metro In-Kind Match: \$0.00		
CFDA #	N/A	Is Council approval required? <input checked="" type="checkbox"/>		
Project Description:	<small>Applic. Submitted Electronically?</small> <input type="checkbox"/>			
NPL phased out the T.O.T.A.L. branding and program in FY23. The full-time Program Coordinator position remaining was repurposed and now is an NPL Studio Outreach position that encompasses outreach with the community, working with partners for the various Studio NPL programs, working with NPL's popular STEM and Mobile Maker program partners. NPL still hires teens for programs, but the teens are now wrapped up into the mentor model and no longer have their own grant funded position classifications like the T.O.T.A.L. teens did.				
Plan for continuation of service after expiration of grant/Budgetary Impact:				
NPL does not expect to fund this initiative with local funding. The result of the grant will be ongoing support for Studio NPL Outreach for its variety of programs that requires no further funding.				
How is Match Determined?				
Fixed Amount of \$		or	% of Grant	Other: <input type="checkbox"/>
Explanation for "Other" means of determining match:				
For this Metro FY, how much of the required local Metro cash match:				
Is already in department budget?		Fund	Business Unit	
Is not budgeted?		Proposed Source of Match:		
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)				
Other:				
Number of FTEs the grant will fund:	1.00	Actual number of positions added:	0.00	
Departmental Indirect Cost Rate	20.23%	Indirect Cost of Grant to Metro:	\$15,496.18	
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No % Allow.	0.00%	Ind. Cost Requested from Grantor:	\$0.00	in budget
<small>*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)</small>				
Draw down allowable? <input type="checkbox"/>				
Metro or Community-based Partners:				

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY23			\$76,600.00				\$76,600.00	\$15,496.18	\$0.00
Yr 2	FY__							\$0.00		
Yr 3	FY__							\$0.00		
Yr 4	FY__							\$0.00		
Yr 5	FY__							\$0.00		
Total		\$0.00	\$0.00	\$76,600.00	\$0.00		\$0.00	\$76,600.00	\$15,496.18	\$0.00
Date Awarded:		06/28/22		Tot. Awarded:		\$76,600.00	Contract#:		LETTER	
(or) Date Denied:				Reason:						
(or) Date Withdrawn:				Reason:						

Contact: vaughn.wilson@nashville.gov

GCP Rec'd 10/11/22

GCP Approved
10/11/22

VW

GRANT LETTER
Studio NPL Outreach Coordinator Grant – formerly T.O.T.A.L.

Section 1. Grant. The Nashville Public Library Foundation, a nonprofit corporation exempt from federal income tax under Section 501©(3) of the Internal Revenue Code of 1986, as amended (the “Code”), intends to make a gift to the Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Library Board, (the “Charity”), a municipal corporation, exempt from federal income tax, an amount of Seventy Six Thousand Six Hundred Dollars (\$76,600) in the manner, and subject to the terms, as hereinafter provided.

Section 2. Grant Term. This grant shall be effective for the period commencing on July 1, 2022 and ending June 30, 2023. The Foundation shall have no obligation for services rendered by the library which are not performed within the specified period.

Section 3. Payment of Grant. The Foundation intends to pay the Grant to the Charity in one (1) installment to be paid within a reasonable time following receipt of a signed Grant Letter.

Section 4. Purpose of Grant. The Charity agrees to use the Grant solely for the Charity’s project entitled “Studio Outreach Coordinator Grant” (formerly known as T.O.T.A.L.: Totally Outstanding Teen Advocates for the Library) as described in the Charity’s grant proposal to the Foundation, attached hereto as Exhibit A.

Section 5. Prohibited Activities. The Charity agrees that no portion of the Grant shall be used for activities that are prohibited to organizations exempt from federal income tax, including, without limitation, attempting to influence legislation, lobbying, or the participation or intervention in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

Section 6. Confirmation of Good Standing with State Government. The Charity confirms that it is in good standing with appropriate governmental agencies located within the state of the Charity’s organization and any state in which the Charity is, or intends to, conduct its activities. If requested by the Foundation, the Charity shall provide written evidence of its good standing. The Charity agrees that is shall immediately notify the Foundation of any change in the Charity’s good standing, including the initiation of any proceeding, investigation, audit, or inquiry, of which the Charity is a party.

Section 7. No Detrimental Reliance; Failure to Comply. The Charity agrees that the Grant does not constitute an enforceable gift for which the Charity has paid consideration or upon which the Charity shall rely to its detriment. Further, the Charity agrees that the Foundation has no legal obligation to pay the Grant to the Charity, and that the Foundation may, for any reason, suspend or cease payments of the Grant to the Charity, as may be determined by the Foundation.

Section 8. Enforceability of Terms of Gift. If the Foundation pays a portion or all of the Grant to the Charity, the Foundation reserves the right to enforce the terms and conditions of the Grant as provided in this instrument, including requiring the Charity to use the Grant solely for the purposes described in Section 4. The Charity agrees that the Foundation's right to enforce the terms and conditions of the Grant includes the right to demand the refund of any portion of the Grant actually paid to the Charity by the Foundation, upon which demand, the Charity shall have ten (10) business days to comply.

Section 9. No Joint Venture. The parties agree that the Foundation and the Charity are not partners or joint venturers with respect to each other, and the nothing contained herein shall be construed to make the Foundation and the Charity partners or joint venturers or to impose upon either party any liabilities as such.

Section 10. Indirect Cost. No indirect cost allowable. All funds are to be program direct.

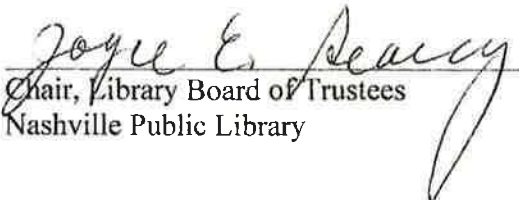
Acknowledged and agreed to this 5th day of October, 2022



Nashville Public Library Foundation

10/10/22

Date



Chair, Library Board of Trustees
Nashville Public Library

10/5/22

Date

**SIGNATURE PAGE
FOR
GRANT NO. Studio NPL Outreach Coordinator GRANT FY23**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY**




Department Director

10/11/2022

Date

APPROVED AS TO AVAILABILITY
OF FUNDS:

DocuSigned by:


Kelly Flannery, Director
Department of Finance

10/21/2022

Date

APPROVED AS TO RISK AND INSURANCE:

DocuSigned by:


Director of Risk Management Services

10/21/2022

Date

APPROVED AS TO FORM AND
LEGALITY:

DocuSigned by:


Metropolitan Attorney

10/21/2022

Date

FILED:

Metropolitan Clerk

Date

Exhibit A

**Studio NPL Outreach Coordinator
NASHVILLE PUBLIC LIBRARY**

Program Summary

T.O.T.A.L. (Totally Outstanding Teen Advocates for the Library) was a group of high school students who are employed by the library to advocate for the library among their peers and the community at large, to plan and implement programs for teens, and to represent the library at community events, meetings, and institutions. Funded through the Nashville Public Library Foundation the program was in place in the format for fourteen years. The T.O.T.A.L. teen team members worked 12-15 hours each week after school or on weekends under the direction of a staff Program Coordinator. They have their own program office at the main library, with computer and office supplies, and are both thought of and treated as a full unit of the library.

However, the program funding has decreased significantly over the past 6 years and funding for hiring the teens as grant employees was depleted. NPL phased out the T.O.T.A.L. branding and program. The full-time Program Coordinator position remaining was repurposed and now is an NPL Studio Outreach position that encompasses outreach with the community, working with partners for the various Studio NPL programs, working with NPL's popular STEM and Mobile Maker program partners. NPL still hires teens for programs, but the teens are now wrapped up into the mentor model and no longer have their own grant funded position classifications like the T.O.T.A.L. teens did.

FY23 Salary and Fringe Estimate for NPLF positions for grant funding

FULL YR FUNDING

Pos	Mnths Needed FY23	Metro Classification	HRS/wk	POS	FTE	Salary (501101)	Benefits Total	Total Needed FY 22/23	
1	12	Program Supervisor	40.0	1	1.00	\$ 54,300	\$ 22,300	\$ 76,600	
					1.00	1.00	\$ 54,300	\$ 22,300	\$ 76,600