

## GRANT APPLICATION SUMMARY SHEET

**Grant Name:** Davidson County Cemetery Preservation Plan (Phase II) 22 -23  
**Department:** HISTORIAL COMMISSION  
**Grantor:** U.S. DEPARTMENT OF INTERIOR  
**Pass-Through Grantor (If applicable):** TN HISTORICAL COMMISSION  
**Total Applied For:** \$37,000.00  
**Metro Cash Match:** \$24,667.00  
**Department Contact:** Tim Walker, Executive Director  
 862-7970  
**Status:** CONTINUATION

### Program Description:

The Metro Historical Commission proposes completion of Phase II of a comprehensive, countywide cemetery preservation plan for Davidson County, Tennessee. Phase I, begun in 2021, received grant funding from the TN Historical Commission. This project will be completed using federal historic preservation grants and thus the consultant and all resulting recommendations must follow the Secretary of Interior's (SOI) Professional Qualifications Standards and SOI Standards for the Treatment of Historic Properties. As Davidson County is home to 500+ rural cemeteries, creation of this plan will be a multi-phase project. The resulting plan will build upon existing documentation and survey records, including the Davidson County Cemetery Survey. The intent is to update survey information for each site, ascertain maintenance needs, and create documentation that can be updated on an ongoing basis (i.e. database, map layer). Survey will be completed using Tennessee Historical Commission survey standards for historic cemeteries. Matching funds will be provided by staff time.

### Plan for continuation of services upon grant expiration:

N/A

### APPROVED AS TO AVAILABILITY OF FUNDS:

DocuSigned by:  
 Kelly Flannery/mjw  
 62377A2A8742469...  
 1/6/2022  
 is \_\_\_\_\_ Date  
 TE

### APPROVED AS TO FORM AND LEGALITY:

DocuSigned by:  
 Meki Eke  
 30EFE061CB15400...  
 1/7/2022  
 \_\_\_\_\_ Attorney Date

### APPROVED AS TO RISK AND INSURANCE:

DocuSigned by:  
 Balogun Cobb  
 68804BF12FD741C...  
 1/7/2022  
 \_\_\_\_\_ Management Date

DocuSigned by:  
 John Cooper  
 F0B3372652D0499...  
 1/7/2022  
 \_\_\_\_\_ Mayor Date

Services

(This application is contingent upon this application being approved by the Metropolitan Council)

5390

B.A. Initials  
 DS  
 RW

### Grants Tracking Form

#### Part One

Pre-Application <input type="radio"/>		Application <input checked="" type="radio"/>		Award Acceptance <input type="radio"/>		Contract Amendment <input type="radio"/>	
Department	Dept. No.	Contact			Phone	Fax	
HISTORICAL COMMISSION	011	Tim Walker, Executive Director			862-7970		
Grant Name:		Davidson County Cemetery Preservation Plan (Phase II) 22 -23					
Grantor:		U.S. DEPARTMENT OF INTERIOR			Other:		
Grant Period From:		10/01/22	(applications only) Anticipated Application Date:		02/01/22		
Grant Period To:		09/30/23	(applications only) Application Deadline:		02/01/22		
Funding Type:	FED PASS THRU	Multi-Department Grant		<input type="checkbox"/> If yes, list below.			
Pass-Thru:	TN HISTORICAL COMMISSION	Outside Consultant Project:		<input checked="" type="checkbox"/>			
Award Type:	COMPETITIVE	Total Award:		\$37,000.00			
Status:	CONTINUATION	Metro Cash Match:		\$24,667.00			
Metro Category:	Est. Prior.	Metro In-Kind Match:		\$0.00			
CFDA #	N/A	Is Council approval required?		<input checked="" type="checkbox"/>			
Project Description:		Applic. Submitted Electronically?		<input checked="" type="checkbox"/>			
<p>The Metro Historical Commission proposes completion of <b>Phase II</b> of a comprehensive, countywide cemetery preservation plan for Davidson County, Tennessee. Phase I, begun in 2021, received grant funding from the TN Historical Commission. This project will be completed using federal historic preservation grants and thus the consultant and all resulting recommendations must follow the Secretary of Interior's (SOI) Professional Qualifications Standards and SOI Standards for the Treatment of Historic Properties. As Davidson County is home to 500+ rural cemeteries, creation of this plan will be a multi-phase project. The resulting plan will build upon existing documentation and survey records, including the Davidson County Cemetery Survey. The intent is to update survey information for each site, ascertain maintenance needs, and create documentation that can be updated on an ongoing basis (i.e. database, map layer). Survey will be completed using Tennessee Historical Commission survey standards for historic cemeteries. Matching funds will be provided by staff time.</p>							
Plan for continuation of service after expiration of grant/Budgetary Impact:							
N/A							
How is Match Determined?							
Fixed Amount of \$		or		40.0%		% of Grant	
						Other: <input type="checkbox"/>	
Explanation for "Other" means of determining match:							
N/A							
For this Metro FY, how much of the required local Metro cash match:							
Is already in department budget?		\$24,667.00		Func	10101	Business Unit	11105000; 11105100
Is not budgeted?				Proposed Source of Match:		staff time	
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)							
Other:							
Number of FTEs the grant will fund:		0.00		Actual number of positions added:		0.00	
Departmental Indirect Cost Rate		21.60%		Indirect Cost of Grant to Metro:		\$13,320.07	
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No		% Allow. 0.00%		Ind. Cost Requested from Grantor:		\$0.00 in budget	
Draw down allowable? <input checked="" type="checkbox"/>							
Metro or Community-based Partners:							

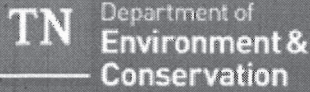
#### Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY22	\$37,000.00	\$0.00	\$0.00	\$24,667.00	10101, 11105000 & 11105100	\$0.00	\$61,667.00	\$ 13,320.07	\$0.00
Yr 2	FY__									
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
<b>Total</b>		<b>\$37,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$24,667.00</b>		<b>\$0.00</b>	<b>\$61,667.00</b>	<b>\$13,320.07</b>	<b>\$0.00</b>
Date Awarded:				Tot. Awarded:			Contract#:			
(or) Date Denied:				Reason:						
(or) Date Withdrawn:				Reason:						

[trinity.weathersby@nashville.gov](mailto:trinity.weathersby@nashville.gov)

Contact: [vaughn.wilson@nashville.gov](mailto:vaughn.wilson@nashville.gov)

TW



# Application Summary

**Project Title:** Davidson County Cemetery Preservation Plan, Phase II

**Application Type:** Federal Historic Preservation Grant

**Application ID:** 2021-7590 (Metro Historical Commission)

## Timeline, Eligibility & Funding

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### Grant Timeline

The anticipated timeline for this grant round is as follows:

December 1, 2021: Grant cycle open for applications

February 1, 2022: Full proposal submission deadline

Fall of 2022: Announcement of Recipients

### Eligible Applicants

Any individual, government, private organization, or educational institution that is interested in the benefits of historic preservation may apply for funds. Owners or administrators of properties listed in the National Register of Historic Places (NRHP) may apply for funds to restore or to plan for the restoration of those properties. If an applicant for a restoration grant is not the owner of the property, the owner must provide written consent to the applicant and must agree to execute the required preservation covenants on the property. Priority is given to properties that have a public use and public support.

### Eligible Projects

The available funds are in two categories: 1) Survey and Planning (S&P) and 2) Acquisition and Development/Restoration (A&D).

1) Survey and Planning (S&P).

These funds may generally be used for the following kinds of activities:

a. Survey projects are designed to identify and record archaeological sites and/or buildings and structures,

usually over 50 years old, within defined geographical units such as counties, cities, neighborhoods, or central business districts; or which are related to a common theme, such as railroading, iron manufacturing, etc. Survey is one of the most important activities mandated by the NHPA. The survey is fundamental to most other preservation efforts and because completing and maintaining a database of the state is such a large and never-ending task, survey projects are often considered a priority.

b. Planning projects encompass a variety of goals and objectives. Examples include projects to nominate properties to the NRHP, local preservation planning studies, or design review guidelines for historic districts. Projects to educate or inform the public regarding historic resources and preservation are also classified as planning projects. Pre-development planning, such as architecture planning for the restoration of a National Register property, is considered an A&D project. (See below, Acquisition and Development/Restoration.)

The NRHP is the official list of the nation's cultural resources that are worthy of preservation. Nominations can be for significant individual properties, historic districts, or multiple property submissions. The multiple property nominations are usually related to a common theme or are for eligible properties in a specific geographic area such as a town or county. These types of nominations are often preceded by a survey project. Listing a property in the National Register helps in preserving the property by giving official recognition from the federal government that a property is considered significant, ensuring consideration in planning for federal projects, making the property eligible for federal tax benefits, and qualifying the property for restoration grants.

## 2. Acquisition and Development/Restoration (A&D).

A&D projects focus on the restoration of historic properties. **Properties eligible for this type of grant MUST BE LISTED in the NRHP.** The work done must be reviewed and approved by staff of the Tennessee Historical Commission and must conform to *The Secretary of the Interior's Standards for the Treatment of Historic Properties*. Owners of properties that receive A&D grants are required to execute a preservation agreement or covenant to maintain and preserve the property and to allow a measure of public access for a specified period of years. The term of this agreement is proportional to the amount of the grant. Though all properties listed in the National Register are eligible to apply for grants, privately owned residences or commercial buildings will usually not be competitive with projects sponsored by public interest groups, non-profits, or local governments. **If the property is a National Historic Landmark, contact Holly Barnett at (615) 770-1088. There are additional requirements. A list of NHL sites in Tennessee can be found at Tennessee National Historic Landmarks.**

### Portion Paid by Federal Funds

The federal grant will reimburse the grantee up to 60% of the total project cost after the proposed project has been properly reviewed and approved by the THC. These are maximum figures and the actual grant may be for less than this amount or may be for only a portion of the work included in the application. Work that has already been completed or is underway is not eligible for grant assistance nor may the cost associated with it be used as match.

### Administration of Funds

Grant recipients will enter into a contract between themselves and the State of Tennessee which will spell out the terms and conditions of the grant. No work can be done prior to the effective start date of this contract. All state and federal regulations must be followed. Grants are administered on a reimbursement basis. In other words, the recipient must document an approved expenditure of \$100 in order to receive a reimbursement of \$60. There are stringent requirements for documentation of expenditures and other reporting requirements. Projects may be audited by federal or state auditors.

### Matching Sources

Federal funds available under the Community Development Act of 1974 constitute an allowable source of matching funds. No other federal funds or donated services from any federal source may be used as match.

### Assurance of Requested Funds

Tennessee can provide funds for only some of the projects requesting them. Some projects are fully funded, some partially, some not at all. Funding depends upon the amount of money made available to the state, the number and quality of requests, and how well the project ranks when judged on the selection criteria discussed on the next tab.

### Awarding of Funds

Funds cannot be awarded until Congress completes work on the budget. This sometimes does not occur until many months into the federal fiscal year (Oct-Sept). Our target schedule is to award grants by August of each year. Once decisions are made applicants will be informed as to whether or not their project is funded. No work may be done prior to the effective start date of the contract which must be executed between the state and the grantee. Because state contracting procedures are time-consuming there may be a delay of months between the grant award and the date on which work can begin.

## Selection Criteria

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### Selection Criteria

The priorities and criteria for funding have been established by the THC to reflect goals and objectives for historic preservation in the state. These goals and objectives are developed each year with advice solicited from the public prior to the beginning of the grant cycle. They are also based on a comprehensive plan for historic preservation which has been developed by the THC to guide its efforts and programs. Specific rating criteria designed to measure how well a project meets these factors have been developed. Projects are rated generally

on the following factors:

Survey Projects:

- a. How important is the project for completing or updating the statewide survey?
- b. Will the project fill a critical gap in information about historic properties either geographically or thematically?
- c. Is the project well-planned and realistic, and can the sponsor be depended on to complete the project in a timely and efficient manner and maintain quality standards?
- d. Will the project digitize files that can be added to the THC web?

Planning Projects:

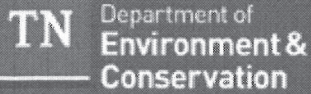
- a. Is the project for the preparation of multiple National Register nominations, especially if done as a result of a survey?
- b. Is the project for a local preservation plan or design guidelines for historic districts?
- c. Does the project educate the public about historic preservation?

Acquisition and Development/Restoration:

- a. What is the level of significance of the National Register-listed property?
- b. What is the level of need for grant funding, for example, is the property endangered and is the grant critical for addressing and alleviating the danger?
- c. Will the project be used to restore and important (character defining) feature of the property?
- d. Can the project be expected to have a positive impact on public perceptions and opinions regarding the value and importance of historic preservation?
- e. How much planning has been done for the project? Have plans and specifications been prepared? If so, do they meet The Secretary of the Interior's Standards for the Treatment of Historic Properties?
- f. Is this a second or later phase of a restoration grant awarded by the IHC?

All Projects:

- a. Does the applicant appear able to meet all administrative and technical requirements and carry the project to successful completion?
- b. What is the degree of public interest, support, and benefit of the project? Letters of support and endorsement from community leaders and the public may be included *in addition* to evidence of media interest.
- c. Is the project submitted by a Certified Local Government (CLG)? **At least 10% of our federal funds must go to CLGs. See Certified Local Governments.**
- d. Pure research projects are NOT allowed, whether the proposal is for a building or an archaeological project.



## Application Summary

### How Applications are Reviewed and Rated

Applications will be rated by the staff of the THC based on the above considerations. Each type of project is rated and ranked in competition with other projects of the same type. Final decisions are made by the State Historic Preservation Officer, who is currently the Executive Director of the Tennessee Historical Commission.

#### For details about scoring:

[Download Survey Project Scoring Rubric](#)

[Download Planning Project Scoring Rubric](#)

[Download A&D Scoring Rubric](#)

### Resources and Contact

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#### Checklist for Completed Grants:

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### Title VI Compliance

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Please confirm that Applicant Organization has completed the Title VI Compliance application within the last calendar year.

Yes

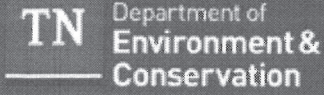
#### Specify completion date of most recent Title VI application.

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12/14/2021

### General Information

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## Application Summary

### Organization Profile

**Organization:** Metro Historical Commission

**Type:** Municipal Government

**Primary Contact:**

**Address:** 3000 Granny White Pike, Nashville, TN 37204

**Address Two:**

**Email:** historicalcommission@nashville.gov

**Phone:** (615) 862-7970

**Fax:**

**Website:** www.nashville.gov

### Applicant DUNS+4

078217668

### Application completed by

**Name:** Caroline Eller

**Personal Address:** 3000 Granny White Pike, Nashville, TN 37214

**Personal Address Two:**

**Personal Email:** caroline.eller@nashville.gov

**Personal Phone:** 615-862-7970 x79780

**Personal Fax:**

### Are you a 501(c)(3) Chartered Organization?

No

### FEIN

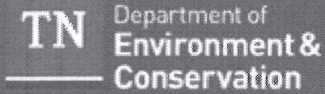
62-0694743

### Please specify which county the project will be primarily located:

Davidson

### General Questions





## Application Summary

### 1. Is the applicant a Certified Local Government?

Tennessee's Certified Local Governments

Yes

### 2. For projects that involve an archaeology survey or archaeology National Register nomination, have you contacted the Tennessee Division of Archaeology to let them know what you are planning?

N/A

### 3. Is the Project for Acquisition and Development?

No

## Project Contact

If funded, this is the individual responsible for project implementation and contract compliance (e.g., oversight of procurement, adherence to reporting requirements, etc.)

**Name:** W. Tim Walker

**Phone:** 615-862-7970

**Email:** tim.walker@nashville.gov

**Fax:**

**Mailing Address:** 3000 Granny White Pk

**City:** Nashville

**State:** TN

**Zip:** 37204

## Narrative Questions

### 1. Summary Project Description:

Give a brief description of the project for which you are requesting funds. Attach photos as specified on the following tab (Budget and Attachments).

The Metro Historical Commission has initiated a multi-phase countywide cemetery preservation plan for Davidson County, Tennessee. This project will be completed using federal historic preservation grants and thus the consultant and all resulting recommendations must follow the Secretary of Interior's (SOI) Professional Qualifications Standards and SOI Standards for the Treatment of Historic Properties. This grant would help fund Phase II of the countywide cemetery preservation plan, with a focus on survey activities. Phase I of the project, begun in 2021, received federal historic preservation grant funding from the Tennessee Historical Commission (THC). If funded, Phase II will initiate in fall 2022 and must be completed in September 2023.

As Davidson County is home to 500+ rural cemeteries, creation of this comprehensive plan will be a multi-phase project. The resulting plan will build upon existing documentation and survey records, including the Davidson County Cemetery Survey, begun in 1999. The intent is to update survey information for each site, ascertain maintenance needs, and create documentation that can be updated on an ongoing basis (i.e. database, map layer).

## **2. Detailed Project Narrative:**

Describe in detail the project you wish to undertake with the grant sought. Describe how the project will meet the priorities and criteria for funding as explained in previous tabs.

Survey & Planning Projects (S&P):

The reason for the project should be stated. Describe the scope of activities the project will undertake. State what the final product will be (e.g., preservation plan, survey report, data base). Summarize any previous work done which is relevant to this specific project.

Acquisition & Development/Restoration Projects (A&D):

If the work proposed is part of a phased restoration, describe how this project fits into the phases. State whether plans for the work have been prepared. If the work includes restoration of missing features or details, describe any research previously done to guide the restoration. Prioritize the different items of the proposed project both here and in the estimated budget on the next tab so that if full funding is not feasible, partial funding may be considered.

Note: A preservation agreement or covenant will be required for all A&D projects.

**There are additional requirements if the property is a National Historic Landmark. A list of NHL sites in Tennessee can be found at [Tennessee National Historic Landmarks](#). For more information, contact Claudette Stager at (615) 770-1089.**

Professional Services:

Professional services must be obtained through a competitive process; however, you should describe the professional qualifications of any prospective staff, consultants, or principal investigators. These meet the requirements of 36 CFR, Part 61, Appendix A. Specifics regarding these requirements may be obtained from the Tennessee Historical Commission.

Metro Historical Commission (MHC) completed a competitive procurement process during Phase I of this project and intends to retain the same consultant for subsequent phases. (Metro's contract with the selected consultant will include an option to renew to provide flexibility and escalation caps to prevent project cost increases beyond what the grant and matching funds will provide for.) At the time of this application, the consultant has not yet been selected; however, they will meet the Secretary of Interior (SOI) Professional Qualification Standards as required by the granting agency.

The Metro Nashville/Davidson County area is divided into 14 community subareas as determined by the Metro Planning Department. The project will likely be completed over four to five phases. Each phase aims to cover a roughly equivalent number of sites across geographically-proximate subareas. Cemetery and tombstone counts for subareas addressed in each phase can vary significantly, so MHC will work closely with the selected consultant and the THC to guide timely completion. Phase I focused on Subareas 1-3 and

12, the latter of which was deemed a high priority area due to the high levels of development. Phase II will focus on Subareas 4-7 which includes Madison, East Nashville, Bellevue, and West Nashville.

MHC anticipates that initial project phases will focus primarily on survey, documentation, and updates to an existing database and map layer. Metro Nashville's Open Data site for the Davidson County Cemetery Survey, a public resource for cemetery records, will also be updated throughout this project. Later phases may have reduced site counts to allow for creation of the final plan document. Based on the estimates received, the exact number of sites per phase, or number of phases, may change. Many of Davidson County's rural cemeteries were recorded during the Davidson County Cemetery Survey (launched in 1999). Where possible, existing survey records will be built upon and referenced in the final report and individual site analyses. MHC staff will be highly involved in the survey activities as part of the matching funds and to aid in information gathering. Survey will be completed using Tennessee Historical Commission survey standards for historic cemeteries and the Survey123 app and survey forms (required). Additional site data will be gathered using separate cemetery-specific survey forms (developed by the Arkansas SHPO) that capture important details like classification, ethnic affiliation, and materials. For each burial ground, new survey forms and photos will be completed and closely approximate boundaries will be recorded in the field. Consultants will also perform conditions assessments, noting general and specific maintenance issues that, in combination with survey data, will contribute not only to the final plan product but can also be used to develop and implement site-specific plans in the future.

Phase II will result in the following deliverables:

- brief summary report (~5-10 pages) detailing major findings and providing updates on the progress of the overall project
- site recordation documentation (survey forms, site plans, photos) for all sites surveyed
- GPS information for boundaries of all sites surveyed
- database updates for all sites surveyed
- short histories for select priority sites (as determined by MHC)

### 3. Project Maintenance:

Describe how you plan to care for the property in the future. This can include items such as: Does the organization have the financial ability to maintain the property? Is there a maintenance plan or a plan to operate the property? Is there support from the membership of the organization or the community where the property is located? How will this grant assist in future care of the property?

This countywide cemetery preservation plan is the first of its kind in Tennessee. Metro Historical Commission (MHC) sees Davidson County's historic cemeteries as important historical resources, many of which are threatened and/or endangered. MHC has been active in cemetery preservation efforts for many years, including through the MHC Foundation's cemetery maintenance program, which currently helps to maintain nine rural historic cemeteries in the county. MHC often responds to requests for information or constituent concerns about known or undetermined burial grounds. Having updated survey information, and ultimately a countywide cemetery preservation plan, will enable MHC to better protect, advocate, and educate the public about Nashville's historic cemeteries. The site summaries produced during each phase can inform more targeted efforts including protective measures, site interpretation, preservation plans for especially fragile and/or significant sites, maintenance plans, or may inspire grassroots advocacy campaigns and/or site adoption.

## Budget and Attachments

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## Budget/Funding Information

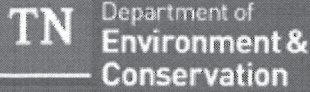
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## Funding Conditions

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Indicate the total amount of funds you are requesting. The amount of funds requested must not exceed 60% of the total project cost. Specifics concerning cost and funding should be provided in the worksheet below.

Matching funds do not have to be in hand at the time of application but credible assurances that they will be available by the time the grant is awarded are required. In-kind goods or services must be items necessary to carry out the project and be reasonably valued. Federal funds available under the Community Development Act of 1974 constitute an acceptable match but no other federal funds or donated services or property from any federal sources are allowable. THC staff can provide answers and advice concerning questions about matching share.



# Application Summary

## Budget Worksheet

Policy 03 Object Line-item reference	Expense Object Line-item Category (1)	Grant Contract	Grantee Match	Total Project
Enter Match % Requirement:	40%			
1.2	Salaries, Benefits & Taxes	\$0.00	\$25,930.00	\$25,930.00
4, 15	Professional Fee, Grant and Award (2)	\$38,895.00	\$0.00	\$38,895.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage and Shipping, Occupancy, Equipment, Rental and Maintenance, Printing and Publications	\$0.00	\$0.00	\$0.00
11, 12	Travel, Conferences and Meetings	\$0.00	\$0.00	\$0.00
13	Interest (2)	\$0.00	\$0.00	\$0.00
14	Insurance	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals	\$0.00	\$0.00	\$0.00
17	Depreciation (2)	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel (2)	\$0.00	\$0.00	\$0.00
20	Capital Purchase (2)	\$0.00	\$0.00	\$0.00
22	Indirect Cost	\$0.00	\$0.00	\$0.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
<b>25</b>	<b>Grant Total</b>	<b>\$38,895.00</b>	<b>\$25,930.00</b>	<b>\$64,825.00</b>

## Budget Line Item Details

### Budget Line Item Detail

Professional Fee, Grant and Award	Amount
	\$0.00
	\$0.00
	\$0.00
	\$0.00



# Application Summary

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**Interest**

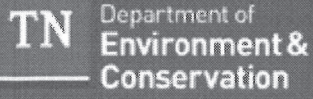
**Amount**

\$0.00  
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**Depreciation**

**Amount**



# Application Summary

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Other Non-Personnel	Amount
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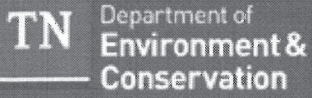
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Capital Purchase	Amount
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# Application Summary

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Salaries, Benefits and Taxes	Amount
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\$0.00  
\$0.00

\$0.00

Travel, Conferences	Amount
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\$0.00  
\$0.00





\$0.00

\$0.00

**Additional comments regarding the budget:**

Since the initial estimates were obtained in late 2020/early 2021, we based our budget on those costs, accounting for a 5% increase. We are therefore requesting the same amount of funding as was previously awarded, plus the assumed 5% cost increase. Matching funds will be covered through staff time.

**Attachments**

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For all projects, attach any supplemental reports or other information that you feel will aid in understanding the project. This includes letters of support and evidence of public interest.

For A&D projects, include written consent from the owner as well as color photographs that show all elevations of the property and depict areas and items of work to be done.

**Additional Information**

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**Federal Congressional District****Congressperson #1 Name:** Jim Cooper**District Number:** 5**Congressperson #2 Name:****District Number:****Senator State District****Senator #1 Name:** Jeff Yarbrow



## Application Summary

**District Number:** 21

**Senator #2 Name:**

**District Number:**

### Representative State District

**Representative #1 Name:** John Ray Clemmons

**District Number:** 55

**Representative #2 Name:**

**District Number:**

## Certification

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I hereby certify that all of the information in this document is correct and that the matching sources of funds listed are confirmed and are or will be immediately available if a grant is awarded. I further certify that all hiring or employment made possible by or resulting from grant awards, I (1) will not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, or national origin, and (2) will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, age, or national origin. I understand that this requirement applies to, but is not limited to, the following: employment, promotion, demotion, transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. I will comply with all applicable statutes and Executive orders on equal employment opportunity, and understand that grant awards will be governed by the provisions of all such statutes and Executive orders, including enforcement provisions, as implemented by, but not limited to, Department of the Interior Policies, published in 43 CFR 17.

## Authorization

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If the Awarded Organization will be allowing individuals other than the Organization Head (i.e. Mayor, State Park Director, or equivalent for non-governmental entity) to sign off on contract related items, the below worksheet must be completed for each individual. An Authorization Letter from the Organization Head specifying individual(s) listed on the worksheet have the authority to sign in place of the Organization Head must be uploaded below.

Printed Name	Title	Phone	Date Signed	Email	Name of Person Granting Authorization to Certify
Caroline Eller	Historic Preservationist	(615) 862-7970 x79780		caroline.eller@nashville.gov	W. Tim Walker

If you have signatory authority for your Mayor, Executive Director, President, or other person(s), please fill out the information fields above and upload proof of signatory authority either letterhead or another form of official executed documentation.

## Self Debarment Verification

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Please verify that your organization is not on the federal debarment list.

**Any entity receiving TDEC grant funds must provide non-debarment verification if total goods or services for the open contract are equal to or greater than \$25,000.**

The Awarded Organization is required to check the debarment status of their organization and any grant project expenditure of goods or services to a single entity, no matter if there are multiple purchases at different times, equal to or greater than \$25,000 by using the SAMS website prior to making a recommendation of award, purchasing of goods, or securing of services to meet grant requirements and to insure any and/or all funds associated with the grant project will be eligible for reimbursement. Grant reimbursements will not be processed if the debarment status verification have not been completed.

*NOTE: If active exclusions and/or delinquent federal debt are shown, the organization cannot receive a grant contract or grant funds. If no active exclusion and no delinquent federal debt are shown, the awarded organization may receive grant funds as long as all other grant policies and procedures are followed.*

Search for your organization to confirm that you are not on the Debarment List by going to [System for Award Management \(SAM\)](#)

Click "SEARCH RECORDS" tab.

In the search bars type in the Entity name or using an exclusion search term, Duns & Bradstreet number (DUNS) and/or the Entity Commercial and Government Entity (CAGE) code. You can only use one search bar at a time to search for records. Individuals are not assigned a DUNS number or CAGE code. When checking for a debarred individual, conduct the search by typing the name in the top bar.

Click "SEARCH" to retrieve a list of results. Entities with "Exclusion" listed in purple are currently debarred, while those labeled "Entity" in green do not have exclusions. In the right upper corner of the webpage, use the "Save PDF" option and upload a summary of search results.

### Upload Debarment Status Verification

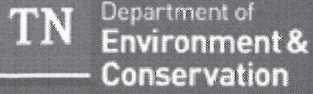
Even if there are no search results, you still must upload a pdf showing your search results.

**SAM\_proof\_of\_no\_debarment\_1-5-22.jpg**

44.8 KB - 01/05/2022 10:56AM

Total Files: 1

**What name was searched?**



## Application Summary

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Metropolitan Government of Nashville & Davidson County

**Please complete the below certification information**

I certify to the best of my knowledge and belief that the data above is correct and I have searched my organization in the SAM system.

**Name**

Caroline Eller

**Date**

01/05/2022

*Caroline Eller*

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**Signature**

1/5/2022

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**Date**



**APPLICATION FOR *Davidson County Cemetery Preservation Plan (Phase II)***

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**



\_\_\_\_\_  
W. Tim Walker, Executive Director  
Metro Historical Commission

12 . 20 . 2021

Date