

LEGISLATIVE TRACKING FORMFiling for Council Meeting Date: 06/16/26

Resolution



Ordinance

Contact/Prepared By: _____

Date Prepared: _____

Title (Caption): A resolution to approve the First Amendment to a grant contract for constructing affordable housing approved byRS2024-709 between The Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Housing Trust FundCommission, and Springboard Landings, Inc.Submitted to Planning Commission? ☐ N/A ☐ Yes-Date: _____ Proposal No: _____

Proposing Department: _____ Requested By: _____

Affected Department(s): _____ Affected Council District(s): _____

Legislative Category (check one):

- | | | |
|---|--|--|
| ☐ Bonds | ☐ Contract Approval | ☐ Intergovernmental Agreement |
| ☐ Budget - Pay Plan | ☐ Donation | ☐ Lease |
| ☐ Budget - 4% | ☐ Easement Abandonment | ☐ Maps |
| ☐ Capital Improvements | ☐ Easement Accept/Acquisition | ☐ Master List A&E |
| ☐ Capital Outlay Notes | ☐ Grant | ☐ Settlement of Claims/Lawsuits |
| ☐ Code Amendment | ☐ Grant Application | ☐ Street/Highway Improvements |
| ☐ Condemnation | ☐ Improvement Acc. | ☐ Other: _____ |

FINANCE Amount +/-: \$ _____Funding Source: ☐ Capital Improvement Budget
☐ Capital Outlay Notes
☐ Departmental/Agency Budget
☐ Funds to Metro
☐ General Obligation Bonds
☐ Grant
☐ Increased Revenue Sources

Match: \$ _____

☐ Judgments and Losses
☐ Local Government Investment Project
☐ Revenue Bonds
☐ Self-Insured Liability
☐ Solid Waste Reserve
☐ Unappropriated Fund Balance
☐ 4% Fund
Other: _____Approved by OMB: Alla Cross

Approved by Finance/Accounts: _____

Approved by Div Grants Coordination: _____

Date to Finance Director's Office: _____

APPROVED BY**FINANCE DIRECTOR'S OFFICE:** Jenneen Reed/myu

Signed by: _____

62377A2A8742469

ADMINISTRATION

Council District Member Sponsors: _____

Council Committee Chair Sponsors: _____

Approved by Administration: _____ Date: _____

DEPARTMENT OF LAW

Date to Dept. of Law: _____ Approved by Department of Law: _____

Settlement Resolution/Memorandum Approved by: _____

Date to Council: _____ For Council Meeting: _____ ☐ E-mailed Clerk☐ All Dept. Signatures ☐ Copies ☐ Backing ☐ Legislative Summary ☐ Settlement Memo ☐ Clerk Letter ☐ Ready to File

Department of Law – White Copy

Administration – Yellow Copy

Finance Department - Pink Copy

Resolution No. _____

A resolution to approve the First Amendment to a grant contract for constructing affordable housing approved by RS2024-709 between The Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Housing Trust Fund Commission, and Springboard Landings, Inc.

WHEREAS, The Metropolitan Government of Nashville and Davidson County ("Metro"), acting by and through the Metropolitan Housing Trust Fund Commission, previously entered into a grant contract with Springboard Landings, Inc., for the express purpose of constructing affordable housing approved by RS2024-709; and,

WHEREAS, the parties wish to amend this grant contract by extending the term of the contract by an additional twelve months; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that the amendment to the grant contract be approved.

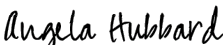
NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That this First Amendment to the grant contract for constructing affordable housing between The Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Housing Trust Fund Commission, and Springboard Landings, Inc., a copy of which is attached hereto and incorporated herein, is hereby approved, and the Metropolitan Mayor is hereby authorized to execute the same.

Section 2. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

RECOMMENDED BY:

Signed by:



Angela Hubbard, Director
Housing Division

INTRODUCED BY:

APPROVED AS TO AVAILABILITY

Signed by:

OF FUNDS:



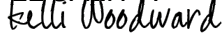
Jennieen Reed, Director
Department of Finance

Member(s) of Council

APPROVED AS TO FORM AND

Signed by:

LEGALITY:



Assistant Metropolitan Attorney

AMENDMENT #1 TO GRANT CONTRACT #2024-R13-SBL
BETWEEN
THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
BY AND THROUGH
THE METROPOLITAN HOUSING TRUST FUND COMMISSION
AND
SPRINGBOARD LANDINGS

This contract amendment is entered into by and between **THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY ACTING BY AND THROUGH THE METROPOLITAN HOUSING TRUST FUND COMMISSION**, a municipal corporation of the State of Tennessee (hereinafter referred to as "**Metro**") and **SPRINGBOARD LANDINGS** (hereinafter referred to as "**Recipient**"). It is mutually understood and agreed by and between said undersigned contracting parties that the subject Grant Contract approved is hereby amended as follows:

1. Grant contract section B.1 is deleted in its entirety and replaced with the following:

B.1. Grant Contract Term The term of this Grant shall be from execution of the grant agreement until Project completion, but in no way greater than 36 months from the execution of the grant agreement. Metro shall have no obligation for services rendered by the Recipient which are not performed within this term. Pursuant to Metropolitan Code of Laws 2.149.040 (G), in the event the recipient fails to complete its obligations under this grant contract within thirty-six months from execution, Metro is authorized to rescind the contract and to reclaim previously appropriated funds from the organization.

The remaining provisions of the Contract shall remain unchanged and in full force and effect.
IN WITNESS WHEREOF, the parties hereto have executed this Contract:

Recipient: SPRINGBOARD LANDINGS

By: 
Elizabeth Grapentine, Executive Director

Date: May 1, 2026

**THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON
COUNTY:**

APPROVED:



Peter Westerholm, Chair
Metropolitan Housing Trust Fund Commission

5/11/2026

Date

**APPROVED AS TO AVAILABILITY
OF FUNDS:**

Signed by:



Jennieen Reed, Director
Department of Finance

6/1/2026

Date

APPROVED AS TO RISK AND INSURANCE:

Signed by:



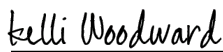
Direct of Risk Management Services

6/2/2026

Date

**APPROVED AS TO FORM AND
LEGALITY:**

Signed by:



Assistant Metropolitan Attorney

6/15/2026

Date

**APPROVED BY THE METROPOLITAN GOVERNMENT OF NASHVILLE AND
DAVISON COUNTY:**

Freddie O'Connell
Metropolitan County Mayor

Attest, this _____ day of _____, 20____

FILED IN THE OFFICE OF THE METROPOLITAN CLERK:

Metropolitan Clerk

Date



NASHVILLE, TENNESSEE

AUDITED FINANCIAL STATEMENTS

DECEMBER 31, 2025

TRENT J. MITCHELL

SPRINGBOARD LANDINGS, INC.
AUDITED FINANCIAL STATEMENTS
DECEMBER 31, 2025

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Trent J. Mitchell

CERTIFIED PUBLIC ACCOUNTANT

P: (615) 234-0432 | www.trentmitchell.cpa

4007 Delaware Avenue, Suite 203

Nashville, Tennessee 37209

Independent Auditor's Report

**Board of Directors
Springboard Landings, Inc.
Nashville, Tennessee**

Opinion

I have audited the accompanying financial statements of Springboard Landings, Inc. (a nonprofit organization), which comprise the statement of financial position as of December 31, 2025, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Springboard Landings, Inc. as of December 31, 2025, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

I conducted the audit in accordance with auditing standards generally accepted in the United States of America. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am required to be independent of Springboard Landings, Inc. and to meet my other ethical responsibilities in accordance with the relevant ethical requirements relating to my audit. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Springboard Landings, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, I:

- **Exercise professional judgment and maintain professional skepticism throughout the audit.**
- **Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.**
- **Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Springboard Landings, Inc.'s internal control. Accordingly, no such opinion is expressed.**
- **Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.**
- **Conclude whether, in my judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Springboard Landings, Inc.'s ability to continue as a going concern for a reasonable period of time.**

I am required to communicate with those charged with governance regarding, among other things, the planned scope and timing of the audit, significant findings, and certain internal control related matters I identified during the audit.



**Trent J. Mitchell
Certified Public Accountant**

**Nashville, Tennessee
May 8, 2026**

STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2025

ASSETS

Current Assets

Cash and cash equivalents	\$ 2,000,403
Investments: marketable securities	22,576
Prepaid expenses	9,671
Total current assets	<u>2,032,650</u>

Property

Land	<u>961,951</u>
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Total assets	<u><u>\$ 2,994,601</u></u>
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LIABILITIES AND NET ASSETS

Current Liabilities

Accounts payable	<u>\$ 998</u>
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Total liabilities	<u>998</u>
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Net Assets

Without donor restrictions	<u>2,993,603</u>
Total net assets	<u>2,993,603</u>

Total liabilities and net assets	<u><u>\$ 2,994,601</u></u>
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See independent auditor's report and the
accompanying notes to financial statements.

STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2025

<u>Change in Net Assets without Donor Restrictions</u>			<u>Total</u>
Public support and other revenue:			
Contributions		\$	260,541
Investment income			79,398
Total support and revenue			339,939
			Supporting Services
			Management and General Fundraising
Expenses:			
Payroll expense	\$	55,066	\$ 36,710 91,776
Professional and consulting fees		11,021	2,104 13,125
Property tax		7,233	- 7,233
Marketing and promotion		-	5,430 5,430
Office rent		3,240	2,160 5,400
Employee benefits		2,623	1,749 4,372
Software		2,934	- 2,934
Maintenance		2,520	- 2,520
Insurance		2,071	- 2,071
Dues and subscriptions		815	- 815
Office supplies and expense		564	- 564
Bank and credit card fees		554	- 554
Meeting expense		252	- 252
Total expenses	\$	88,893	\$ 48,153 137,046
Increase in net assets without donor restrictions			202,893
Net assets, January 1, 2025			2,790,710
Net assets, December 31, 2025			\$ 2,993,603

See independent auditor's report and the
accompanying notes to financial statements.

STATEMENT OF CASH FLOWS
YEAR ENDED DECEMBER 31, 2025

Cash flows from operating activities:	
Cash received from donors	\$ 240,370
Interest and dividends received	79,325
Cash disbursed for general supporting expenses	<u>(141,862)</u>
Net cash provided by operating activities	<u>177,833</u>
Cash flows from investing activities:	
Investment in land	<u>(201,948)</u>
Net cash used for investing activities	<u>(201,948)</u>
Cash flows from financing activities: none	
Net decrease in cash and cash equivalents	(24,115)
Cash and cash equivalents at January 1, 2025	<u>2,024,518</u>
Cash and cash equivalents at December 31, 2025	<u><u>\$ 2,000,403</u></u>
Reconciliation of increase in net assets to net cash provided by operating activities:	
Increase in net assets	<u>\$ 202,893</u>
Adjustments to reconcile increase in net assets to net cash provided by operating activities:	
Contributed marketable securities	(20,171)
Unrealized gain on marketable securities	(73)
Effect on cash from changes in operating assets and liabilities:	
Prepaid expenses	(1,863)
Accounts payable	<u>(2,953)</u>
Total adjustments	<u>(25,060)</u>
Net cash provided by operating activities	<u><u>\$ 177,833</u></u>
Supplemental schedule of noncash investing and financing activities: none	

See independent auditor's report and the accompanying notes to financial statements.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2025

Note 1 – Summary of Significant Accounting Policies

Nature of Activities

Springboard Landings, Inc. (“the Organization”) is a 501(c)(3) public not-for-profit entity. The Organization was formed to provide adults with developmental disabilities above the intellectual disability range an option for independent living in a residential community-centered atmosphere with a limited amount of support. The Organization operates in Nashville, Tennessee and the majority of its activities are conducted in Nashville and the surrounding area. The Organization is supported through donor contributions.

As of December 31, 2025, the Organization had not commenced program operations. The Organization purchased land in Nashville in 2023 where it intends to develop a community residence that will serve the Organization’s mission. The Organization contracted with an architectural firm to draft plans that would meet the needs of its target beneficiaries. The Organization will need to secure additional financial resources through funding or financing to develop the property. There is a risk that the Organization will not be able to obtain the financial resources necessary to develop the property.

Basis of Accounting

The financial statements of the Organization have been prepared on the accrual basis of accounting and in accordance with generally accepted accounting principles (GAAP) promulgated in the United States of America for not-for-profit entities. Accordingly, the financial statements reflect all significant receivables, payables, and other liabilities.

Basis of Presentation

The Organization reports information regarding its financial position and activities according to two classes of net assets that are based upon the existence or absence of restrictions on use that are placed by its donors: net assets without donor restrictions and net assets with donor restrictions.

Net Assets Without Donor Restrictions – Net assets that are not subject to or are no longer subject to donor-imposed stipulations.

Net Assets With Donor Restrictions – Net assets whose use is limited by donor-imposed time and/or purpose restrictions.

When a donor’s restriction is satisfied, either by using the resources in the manner specified by the donor or by the passage of time, the expiration of the restriction is reported in the financial statements by reclassifying the net assets from net assets with donor restrictions to net assets without donor restrictions. As of December 31, 2025, the Organization had no assets with donor restrictions.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2025

Note 1 – Continued

Cash and Cash Equivalents

For purposes of the statement of cash flows, the Organization considers all highly liquid investments purchased with a maturity of three months or less to be cash equivalents.

Investments

Investments in marketable securities with readily determinable market values are recorded at fair value. Unrealized and realized gains and losses on these investments are reported in the statement of activities. Securities are held in a custodial investment account administered by a financial institution.

Fair Value of Financial Instruments

The Organization's financial instruments consist primarily of cash and cash equivalents. The recorded values of cash and cash equivalents approximate fair values based on their short-term nature.

Fair Value Measurements

Generally accepted accounting principles provide a framework for measuring fair value. That framework provides a hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. Assets and liabilities that are required to be recorded at fair value in the statement of financial position are categorized based on the inputs to valuation techniques as follows:

Level 1. These are assets and liabilities where values are based on unadjusted quoted prices for identical assets in an active market that the Organization has the ability to access. As of December 31, 2025, these assets include common stocks and amounted to \$22,576.

Level 2. These are assets and liabilities where values are based on the following inputs:

- Quoted prices for similar assets or liabilities in active markets.
- Quoted prices for identical or similar assets or liabilities in inactive markets.
- Inputs other than quoted prices that are observable for the asset or liability.
- Inputs which are derived principally from or corroborated by observable market data by correlation or other means.

Level 3. These are assets and liabilities where inputs to the valuation methodology are unobservable and significant to the fair value measurement.

As of December 31, 2025, the Organization had no assets or liabilities valued using *Level 2 or Level 3* inputs.

The fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2025

Note 1 – Continued

Leases

The Organization accounts for leases in accordance with ASC 842, which requires recognition of right-of-use assets and lease liabilities for lease contracts. The Organization has elected, as an accounting policy, not to recognize right-of-use assets or lease liabilities for leases with an initial term of twelve months or less. As of December 31, 2025, the Organization did not have a lease in effect with a term greater than twelve months and has therefore not recorded a right-of-use asset or lease liability related to any lease.

Functional Allocation of Expenses

The Organization presents expenses by both natural and functional classification. Because the Organization has not yet commenced program services, current functional expenses consist only of management and general expenses and fundraising expenses. Expenses are charged directly to the appropriate function when specifically identifiable, and shared costs are allocated between management and general and fundraising based on estimates of employee time and effort devoted to each function.

Contributed Services

The Organization, at times, may receive services donated in carrying out the Organization's purpose and these services could be substantial. No amounts have been reflected in the financial statements for those services since they do not meet the criteria for recognition.

Donated Assets

Donated investments and other noncash donations are recorded as contributions at their fair values at the date of the donation.

Compensated Absences

Employees of the Organization may be entitled to paid vacation, personal, and sick days off. It is impractical to estimate the amount of compensation for future absences, and accordingly, no liability has been reported in the accompanying financial statements. The Organization's policy is to recognize the cost of compensated absences when paid to employees.

Income Tax Status

The Organization is exempt from federal and state income taxes under Internal Revenue Code Section 501(c)(3) and Tennessee Code Annotated Sec. 67-4-2007, respectively.

Note 2 – Management's Review of Subsequent Events

The Organization's management has performed a review of subsequent events through the date of the audit report, which is the date the financial statements were available to be issued.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2025

Note 3 – Liquidity and Availability

The Organization maintains its financial assets in a manner to ensure adequate liquidity to meet its general expenditures, liabilities, and other obligations as they come due within one year of the balance sheet date. As of December 31, 2025, the Organization has financial assets of \$2,022,979 available within one year of the balance sheet date to meet cash needs for general expenditures. The amount consists of cash and cash equivalents of \$2,000,403 and marketable securities of \$22,576. None of the financial assets are subject to donor restrictions or other contractual restrictions that would make them unavailable for general expenditure within one year of the balance sheet date.

Note 4 – Concentration of Credit Risk

The Organization maintains cash and cash equivalent balances that may, at times, exceed federally insured limits. At December 31, 2025, the Organization's cash and cash equivalents exceeded insured limits by \$1,847,800.

Note 5 – Investments: Marketable Securities

The following are the major categories of security investments measured at fair value at December 31, 2025 based on *Level 1* valuation inputs.

	<u>Cost</u>	<u>Fair Value</u>	<u>Unrealized Loss</u>
Common stocks	<u>\$ 30,040</u>	<u>\$ 22,576</u>	<u>\$ (7,464)</u>

Note 6 – Land Held for Future Development and Use

The Organization owns land intended for future development to support its mission of providing adults with mild developmental disabilities a blend of independent and communal living. The land is recorded at cost and as of December 31, 2025, the total carrying value of the land, including capitalized costs, was \$961,951. Capitalized development cost for the year ended December 31, 2025, amounted to \$201,948. Land is considered a non-depreciable asset.

The land is not pledged as collateral, and there are no donor restrictions on its use.

Management evaluates the land for impairment whenever events or circumstances indicate that the carrying value may not be recoverable. As of December 31, 2025, management has not identified any indicators that would necessitate evaluating the land for impairment.

Note 7 – Lease

The Organization leases office space from an unrelated party on a month-to-month basis and is therefore treated as a short-term lease that does not require recording a right-of-use asset or lease liability. Total rent expense for the year ended December 31, 2025, amounted to \$5,400.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2025

Note 8 – Grants

During 2024 and 2025, the Organization received grant awards from the Metropolitan Housing Trust Fund Commission (“the Commission”) for the reimbursement of affordable housing development costs:

<u>Award Date</u>	<u>Amount</u>	<u>Expiration Date</u>
September 17, 2024	\$ 1,491,605	September 17, 2026
August 27, 2025	\$ 1,000,000	August 27, 2027

Each grant is eligible for a 12-month extension if requested in writing and approved by the Commission and the Nashville Metro Council.

Grant revenue is recognized when qualifying reimbursable costs are incurred. As of December 31, 2025, the Organization had not incurred any costs qualifying for reimbursement and has therefore not recognized any contribution revenue related to the grants for the year ended December 31, 2025.

Note 9 – Concentration of Major Donor Contributions

For the year ended December 31, 2025, the Organization received a substantial portion of its contribution revenue from a limited number of donors. Approximately 23% of total contributions were received from one donor, and approximately 56% from the top three donors. The loss of one or more of these donors could have a significant adverse effect on the Organization’s operations.

Note 10 – Transactions with Board Members

For the year ended December 31, 2025, the Organization received contributions totaling \$36,758 from board members and parties related to board members.

Tennessee Secretary of State
Tre Hargett



Division of Business and Charitable Organizations
312 Rosa L. Parks Avenue, 6th Floor
Nashville, Tennessee 37243-1102
tncab.tnsos.gov/portal/

May 06, 2025

CHARLES COOPER
179 BELLE FOREST CIRCLE, SUITE 301
NASHVILLE, TN 37221 USA

RE: Registration to Solicit Funds for Charitable Purposes
Organization Name: SPRINGBOARD LANDINGS, INC.
CO Number: CO15690
Expiration Date: 06/30/2026

Dear CHARLES COOPER :

Pursuant to the Tennessee Charitable Solicitations Act, T.C.A. § 48-101-501, *et seq.* the Tennessee Secretary of State has reviewed your application and is pleased to announce your organization's registration to solicit contributions has been **approved**.

The organization must maintain statutory compliance by submitting a renewal application and required fees on an annual basis. At that time you may be required to submit tax filings, financial statements, proof of IRS status, and other documents related to your organization and its fundraising activities. You can find additional information and submit additional filings online at <https://sos.tn.gov/charities>. The "CO" Number listed above will serve as your organization's charitable registration number and should be used when submitting any charitable filings or correspondence.

Please also be advised that if the organization's application or other provided information includes false, misleading or deceptive statements, appropriate action will be taken. Pursuant to the Tennessee Charitable Solicitations Act, a civil penalty of up to five thousand dollars (\$5,000.00) may be assessed for any violation.

Thank you for registering your organization and please do not hesitate to contact us with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Tre Hargett", is written over a faint, larger version of the same signature.

Tre Hargett
Secretary of State

Tracking Number

2025114360

Application to Renew Registration of a Charitable Organization



Tre Hargett
Secretary of State

Division of Business and Charitable Organizations

Department of State

State of Tennessee

312 Rosa L. Parks Avenue, 6th Floor

Nashville, Tennessee 37243

Phone: 615-741-2286

tncab.tnsos.gov/portal/

CO Number: CO15690
Filed: 05/06/2025 12:23 PM

Tre Hargett
Secretary of State

Organization Information

Legal Name of the Charitable Organization: SPRINGBOARD LANDINGS, INC.

Legal entity type of the Organization: Corporation

FEIN: 80-0650695

Initial Registration Date: 10/08/2010

Renewal Date: 06/30/2025

Has your fiscal year ending month changed since your last renewal?

☐ Yes ☒ No

Fiscal Year Ending Month: December

When and where was the organization legally established

Date: 10/08/2010

Country: USA

City/State: NASHVILLE, TN

County: Davidson

Has your Principal Office address changed since your last renewal?

☐ Yes ☒ No

Principal Office Address

179 BELLE FOREST CIRCLE, SUITE 301
USA, NASHVILLE, TN 37221

Has your Mailing address changed since your last renewal?

☐ Yes ☒ No

Mailing Office Address

179 BELLE FOREST CIRCLE, SUITE 301
USA, NASHVILLE, TN 37221

Contact Information for the Charitable Organization

Contact Name: CHARLES COOPER

Telephone Number: (615) 482-2667

Fax Number: (615) 719-9060

Email: info@springboardlandings.org

Website: <http://springboardlanding.org>

Current names used by the charity organization

Do you need to modify other names that the charity solicits under?

☐ Yes ☒ No

Has the organization registered in any other state(s)?

☐ Yes ☒ No

Does the charity have other offices, chapters, branches, affiliates or a parent?

☐ Yes ☒ No

The category that best describes your organization

L - Housing, Shelter

The charitable purpose of the organization

To provide adults with developmental disabilities an option for independent living in a community-centered atmosphere with a limited amount of support.

Tax & Financial Information

Has your tax exempt status changed since your last renewal?

☐ Yes ☒ No

Last Fiscal Year Start: January 2024

Last Fiscal Year End: December 2024

Type of 990 Tax Form Filed: 990 (Long Form)

Government Grants

\$ 0.00

Gross Revenue

\$ 261,936.00

Solicitation Information

Have you been enjoined by any court from soliciting contributions?

☐ Yes ☒ No

Does your organization contract with or otherwise engage the services of any outside fundraising professional (such as a “professional fund-raiser,” “paid solicitor,” “fund raising counsel,” or “commercial co-venturer”)?

☐ Yes ☒ No

Officer Information

Do you need to modify the current officers?

☒ Yes ☐ No

Charles Cooper

179 Belle Forest Circle Suite 301

Nashville, TN 37221, USA

Title(s): Custodian of Contributions, Custodian of Final Distributions, Director

WARD CHAFFIN

179 Belle Forest Circle Suite 301

Nashville, TN 37221, USA

Title(s): Custodian of Contributions, Custodian of Final Distributions, Treasurer

MARK HUNT

179 BELLE FOREST CIRCLE, SUITE 301

USA, NASHVILLE, TN 37221

Title(s): President

RYAN LOVELACE

179 BELLE FOREST CIRCLE, SUITE 301

USA, NASHVILLE, TN 37221

Title(s): Vice President

JOHN COOPER

179 BELLE FOREST CIRCLE, SUITE 301

USA, NASHVILLE, TN 37221

Title(s): Secretary

Has any officer, director, manager, operator, or principal of the organization been the subject of an injunction, judgement, or administrative order or been convicted of a felony?

☐ Yes ☒ No

Signature

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: John Warden Chaffin

Date: 05/05/2025

Title: Treasurer

I certify that the statements in this registration statement and all supplemental forms, documents, and continuation sheets are true and correct to the best of my knowledge and belief.

I (Chief Fiscal Officer, Treasurer, or Officer) certify, under penalty of perjury, that the above information is true and correct.

Signed Electronically: Mark Hunt

Date: 05/06/2025

Title: President



Tre Hargett
Secretary of State

Division of Business and Charitable Organizations

Department of State

State of Tennessee

312 Rosa L. Parks Avenue, 6th Floor

Nashville, Tennessee 37243

Phone: 615-741-2555

Fax: 615-253-5173

tncab.tnsos.gov/portal/

Date: 04/23/2025

Invoice: 2025-299773

Customer Information

CHARLES COOPER

SPRINGBOARD LANDINGS, INC.

179 BELLE FOREST CIRCLE, SUITE 301

NASHVILLE, TN 37221 , USA

Tracking Number	Description	Amount Paid
2025114360	SPRINGBOARD LANDINGS, INC. (CH Charitable Renewal)	\$ 10.00
Payment Details		
	Fee Total:	\$ 10.00
	Payment Total:	\$ 10.00
	Amount Due:	\$ 0.00
Payment Method		
	Payment Type:	Credit Card
	Check/Confirmation Number:	3896963637

SPRINGBOARD LANDINGS, INC.

179 BELLE FOREST CIRCLE, SUITE 301 NASHVILLE TN 37221

CHARLES COOPER

(615) 482-2667

<http://springboardlanding.org>

Status: Active

CO Number: COI5690

Registration Date: 10/08/2010

Renewal Date: 06/30/2026

Purpose

To provide adults with developmental disabilities an option for independent living in a community-centered atmosphere with a limited amount of support.

- Financials (14) ▼
- Officers (5) ▼



Secretary of State Tre Hargett

Tre Hargett was elected by the Tennessee General Assembly to serve as Tennessee’s 37th secretary of state in 2009 and re-elected in 2013, 2017, 2021, and 2025. Secretary Hargett is the chief executive officer of the Department of State with oversight of more than 300 employees. He also serves on 16 boards and commissions, on two of which he is the presiding member. The services and oversight found in the Secretary of State’s office reach every department and agency in state government.



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Human Resources

Library & Archives

Publications

Records Management

LINKS

Tennessee General Assembly

Bureau of Ethics and Campaign Finance

Tennessee Code Unannotated

State Comptroller

State Treasurer

Title VI Information

Public Records Policy and Records Request Form



Tennessee
Secretary of State



SUBSCRIBE

SPRINGBOARD LANDINGS, INC.

BYLAWS (AS Amended July 2024)

ARTICLE I NAME AND LOCATION

- A. The name of the corporation shall be Springboard Landings, Inc.
- B. The place of office location is 179 Belle Forest Circle, Suite 301 Nashville, TN 37221, or any other location as designated by the Board.

ARTICLE II STATEMENT OF PURPOSE

THE MISSION To provide adults who need a limited amount of support an option for independent living in a residential community-centered environment.

OUR VISION To create unique apartments for adults with mild developmental disabilities that provide a mix of independent and communal living. The apartments will open into a common area to encourage social interaction and community, thus preventing isolation. A small number of units will be filled by support volunteers who will offer guidance and help build a community environment.

This arrangement will empower our residents to live independently, enhance the quality of life for our residents, and allow the development of a permanent extended family.

ARTICLE III BOARD OF DIRECTORS

- A. **POWERS.** The Corporation's Board of Directors shall have all powers necessary to manage the business and affairs of the Corporation. The acts of the Board of Directors shall not conflict with the purposes and restrictions on the Corporation as set forth in the Articles of Incorporation.
- B. **ELIGIBILITY.** Board members (Directors) shall have a strong personal connection with and understanding of the mission of Springboard Landings, Inc. and demonstrate a commitment to its purpose.
- C. **MEMBERSHIP.** The Board of Directors shall consist of no less than five (5) and no more than fifteen (15) voting members. The Executive Director will be an Ex Facto

Director and any such other officers, agents, or employees as may be deemed necessary by resolution of the Board of Directors. Ex officio Directors will have no voting privileges.

- D. PROHIBITED RELATIONSHIPS. No person may serve as a voting member on the Corporation's Board of Directors who seeks to derive profit or financial gain as a result of activities undertaken by the Corporation or any of its affiliated entities. Voting members of a resident's family may never hold the majority number on the Board.

E. ELECTION.

- a. Directors shall be elected by a vote of the majority of all voting members of the Board. At an election for directors, each voting member shall have the right to cast one vote for each director position up for election.
- b. Until the Board has a full complement of fifteen (15) voting members, or in the case of a mid-term vacancy, appointment of new Board members may take place at the next established board meeting. Appointed Board members will then have a prorated board term.
- c. The process for nominations for director positions shall be open to all Active Directors. Nominations for director positions shall be made by the Governance Committee and shall be approved by the Board.
- d. The Governance Committee shall vet all candidates and make a recommendation to the board. A list of the recommended candidates and their qualifications for office, shall be delivered to all members of the Board no less than seven (7) and no more than thirty (30) days in advance of the election.
- e. Elections may be either by open voting or by secret ballot, as the Board may choose.

TERMS OF OFFICE. *The regular term of office for voting members of the Board of Directors shall be three (3) years. The terms of the directors shall be staggered so that, at any annual corporation meeting, no more than one third of the director positions shall be up for election except when there are less than six (6) directors, no more than two (2) shall be up for election in any year. Once the Board of Directors reaches capacity, fifteen (15) members, Directors shall not serve more than two consecutive terms in office except those directors serving two years or less during their first term. This period of service will not apply for purposes of the consecutive terms. A Director who has served the maximum number of consecutive terms shall not be eligible for re-election for one year.*

- F. VACANCIES. Vacancies for unexpired terms on the Board of Directors may be filled by a majority vote of the Board at any regular or special Board meeting following the same nomination process outlined above.

G. REMOVAL. A director may be removed from office by the corporation's Board upon a showing of good cause. Unexcused absence from half or more of the Board meetings in any twelve month period, or unexcused absence from any three consecutive Board meetings shall be considered good cause. Notice of intent to remove must be delivered to the director at least ten (10) days prior to the meeting at which such action is to be taken. The notice shall state reasons for removal. A two-thirds (2/3) vote of the directors present at a meeting at which a quorum is present shall be required for removal.

H. MEETINGS.

- a. The corporation's annual meeting shall be held in February of each year, at a specific date, time, and place as shall be fixed by the Board, for the purpose of electing new Board members and for the transaction of other business as may come before the meeting. If the election of the Board of Directors shall not be held on the day designated for the annual meeting, or at any adjournment thereof, the Board shall cause the election to be held at a special meeting as soon thereafter as conveniently may be convened.
- b. There shall be no less than four (4) regular board of directors' meetings in any given year.
 - c. Written notice, confirming notification by email, of the place, day, and hour of the annual meeting shall be delivered to all members of the Board no less than ten (10) days in advance of the meeting.
- d. A regular meeting of the Board shall be held within thirty (30) days following the annual corporation meeting. The Board may provide by resolution the time and place for the holding of additional regular meetings without other notice than the resolution.
- e. Special meetings of the Board may be called by or at the request of the Chairperson or by not less than one third of the members of the Board. The persons calling or requesting the special meeting may fix the date, place, and time of the special meeting.
- f. Notice of a special meeting stating the purpose of the meeting shall be given not less than two (2) days nor more than thirty (30) days prior to the meeting by email and/or written notice delivered personally or mailed to each member at his or her residence.
- g. A quorum shall consist of one half of the voting members of the Board of Directors. If less than one half are present at a meeting, a majority of the voting members present may adjourn the meeting from time to time without further notice. Except where stated otherwise in the Articles of Incorporation or these Bylaws, the act of a simple majority of voting members present at a meeting at which there is a quorum shall be the act of the Board.
- h. Each voting Director shall have one (1) vote. No Director may assign another Director his or her vote by proxy.

I. COMPENSATION.

The Board of Directors shall serve without compensation.

- J. RESIGNATION. A Director may resign at any time by delivering a written resignation to the Chairperson or Secretary of the Corporation. The resignation shall become effective upon acceptance by the Chairperson or Secretary.

**ARTICLE IV
OFFICERS**

Officers. The corporation shall have a President, Vice-President, Secretary, Treasurer, and any other officers as shall be elected by the Board. The officers shall be chosen from among the voting members of the Board, and shall serve without compensation. The President may appoint, with Board approval, persons to assist the Secretary and/or Treasurer in the performance of their duties, and such persons are not required to be members of the Board.

- A. President – The President shall preside at all meetings of the Board of Directors; plan, in consultation with the Executive Director and other officers, the agenda for all Board meetings; and appoint, with the confirmation of the Board, the members of all committees. The President, in conjunction with the Executive Director, shall bear responsibility of distributing the agenda and relevant financial statements to all Board members at least seven (7) days prior to the next Board meeting.
- B. Vice-President – The Vice-President shall assist the President in the carrying out of his or her duties; carry on the duties of the President in the President's absence; and become the President in the event of the President's resignation or inability to serve.
- C. Secretary – The Secretary shall ensure that, at every meeting of the Board of Directors, minutes are taken and votes are recorded, and that the minutes are kept in a book maintained for that purpose; ensure that the notices for all Board meetings are sent, where required by these bylaws; ensure that the official records of the Corporation are properly maintained, except such as shall be in charge of the Treasurer, including all minutes, policy decisions, original copies of the Articles of Incorporation and Bylaws, and all amendments thereto, and a current list of Board members in good standing; authenticate records of the Corporation as necessary; assist the President with correspondence and ensure that a file of such correspondence is properly maintained; and in the absence of the President and Vice-President call meetings of the Board to order, and proceed with the election of a President Pro Temp.

D. Treasurer – The Treasurer shall oversee all policies and procedures related to all financial matters of the corporation; ensure that full and accurate accounts are maintained of all monies of the Corporation received or disbursed; ensure that all monies and valuables of the corporation are in the name of or to the credit of the Corporation, are deposited in such depositories as the Board shall designate; and ensure the preparation and distribution of regular financial reports and a yearly budget to the Board of Directors for their examination and approval.

- a. Other Duties – Each officer shall have other duties and powers as may be assigned by the Board or the Chairperson.
- b. Terms of Office – The officers of the Corporation shall be elected by the Board of Directors at the regular annual meeting of the Board of Directors, or at any other time should an office be vacated. The regular term of office for officers shall be one year. Officers shall assume office immediately upon election, and shall serve until a successor has been selected.
- c. Elections – Officers shall be elected by the Board of Directors at the annual meeting. Elections may either be by open voting or by secret ballot, as the Board may choose.
- d. Removal. Any officer elected or appointed by the Board of Directors may be removed by the Board of Directors upon a showing of good cause, by a vote of three-fourths (3/4) of the Directors present at any regular or special meeting whenever in its judgment the best interests of the Corporation would be served thereby. Notice of intent to remove must be delivered to the officer at least ten (10) days prior to the meeting at which such action is to be taken. The notice shall state reasons for removal.
- e. Vacancies – A vacancy in any office because of death, resignation, removal, or inability to serve, shall be filled for the unexpired portion of the term of office by a vote of the Board at a duly constituted meeting, a quorum being present.

This corporation may have such other officers, agents, and employees as may be deemed necessary by the Board of Directors.

ARTICLE V EXECUTIVE DIRECTOR

The Board of Directors shall appoint a full-time salaried Executive Director of the Corporation. The Executive Director shall have broadly acknowledged authority for the day-to-day operation of the Corporation under the supervision of the Board of Directors which employs him/her. The Executive Director shall have the authority to fulfill the mission and vision of the organization through the directives of the Board of Directors. He/she is responsible for the overall administration and management of the Corporation. The Executive Director shall be a non-voting ex-officio member of the Board of Directors and all Corporation committees, including the Executive Committee. Except for voting, the Executive Director shall have the same rights as other members of the Board of Directors.

ARTICLE VI COMMITTEES

A. EXECUTIVE COMMITTEE

- a. Composition – The Executive Committee shall consist of the officers of the Corporation, the Executive Director, and such other members as the President may appoint and the Board may approve.
- b. Powers – During intervals between meetings of the Board, the Executive Committee shall have and exercise all the powers, privileges and prerogatives of the Board except those expressly reserved to the Board by the Articles of Incorporation, by these bylaws, or by resolution of the Board. The Executive Committee shall report any such exercise of its power at the next meeting of the Board.
- c. Limitations. – The Executive Committee shall not have the authority of the Board relating to the following matters: amending, altering, repealing, or restating these bylaws or the Articles of Incorporation; electing, appointing, or removing any member of the Executive Committee or any director or officer of the Corporation; authorizing the sale, lease, exchange or mortgage of all of the property or assets of the Corporation; authorizing the voluntary dissolution of the Corporation or revoking proceedings therefore; adopting a plan for the distribution of assets of the Corporation; or amending, altering, or repealing any resolution of the Board of Directors that by its terms provides that it shall not be amended, altered, or repealed by the Executive Committee.

B. OTHER COMMITTEES

- a. Standing Committees – The President, subject to Board approval, shall appoint the members of the Corporation's standing committees on an annual basis and

at other times as may be appropriate. The Board may from time to time create additional standing committees; combine, dissolve or divide existing standing committees; or revise the purposes of the responsibilities of the standing committees.

- i. Fundraising Committee. The purpose of the Fundraising Committee shall be to ensure that revenue-raising strategies are commensurate with the mission and plans of the organization. Its responsibilities shall include the development, review and implementation of fund-raising plans and maximizing Board assistance and participation in the implementation of those plans. Responsibilities shall include production of a regular newsletter, informational brochures and media releases.
 - ii. Finance Committee. The purpose of the Finance Committee shall be to ensure that the organization operates in a fiscally responsible manner. Its responsibilities shall include proposing an annual budget to the Board for approval; keeping the Board aware of the organization's financial condition and progress in comparison with the approved budget; overseeing cash management and reviewing estimates for capital expenditures; and ensuring that necessary audits and tax reports are produced for Springboard Landings.
 - iii. Governance Committee. The purpose of the Governance Committee is to establish operational policies and procedures for the administration and Board of Directors of Springboard Landings. Its responsibilities shall include periodically reviewing and, when appropriate, revising the organization's policies, subject to ratification by the Board and revising policies to comply with applicable changes in local, state, and federal regulations.
- b. Ad hoc Committees – In addition to the Standing Committees, other committees as may be deemed necessary may from time to time be authorized by the President, with approval of the Board.
 - c. Membership – The President, with Board approval, shall appoint the Chairpersons and members of all standing and Ad hoc committees. Each committee shall include at least one voting member of the Board and may include as many non-members as the President and Board deem appropriate. The President of the Corporation and the Executive Director shall be ex-officio members of all committees.
 - d. Procedures – Committees shall meet upon request of the respective Chairperson or the President of the Corporation. The committee Chairperson shall be responsible for presiding over committee meetings, conducting the committee's business, ensuring that a written record of all of the committee's activities is maintained, and presenting the committee's recommendations to the Board at the next regularly scheduled Board meeting.

- e. Quorum – A majority of the committee members must be present to make up a quorum. Action may be taken without a meeting by any committee by a written consent signed by all committee members.

ARTICLE VII FINANCIAL MATTERS

- A. BOOKS AND RECORDS The Board of Directors of Springboard Landings, Inc. shall cause to be kept: (1) records of all proceedings of the Board of Directors; and (2) such other records and books of account as shall be necessary and appropriate to the conduct of the corporate business. All corporate records shall be open to inspection upon written request at reasonable times to directors of the Corporation or their representatives for any purpose reasonably related to their capacity as a director. Requests must be in writing, signed, and if authorizing a representative, shall state the specific terms of the authorization. The right to inspect shall include the right to make extracts or copies, the cost to be borne by the requester. A request to inspect shall be delivered to the President, Secretary or other officer or agent designated by the Board not less than five business days before the date specified in the request for inspection. The term "corporate records" shall not be construed to include the personnel records of employees, volunteers or other agents, or records relating to individual residents.
- B. FISCAL YEAR
The fiscal year of the corporation shall be determined by the Board of Directors
- C. CHECKS, DRAFTS, AND OTHER MATTERS All checks, drafts, or other orders for the payment of money and all notes, bonds, or other evidences of indebtedness issued in the name of Springboard Landings, Inc. shall be signed by such officer or officers, agent or agents, employee or employees of this Corporation and in such manner as may from time to time be determined by resolution of the Board of Directors.

Resolved, that the Treasurer, Board President, Executive Director, and bookkeeper are authorized to sign checks and submit payment requests online via electronic banking. Expenditures greater than \$2,500 shall require prior approval by vote of the full Board. Individual transactions related to initiatives approved by the Board shall be deemed to have prior approval. Resolved that two (2) signatures from either the Board President and/or the Treasurer and/or the Chairman of the Finance Committee are authorized to

sign for financial transactions involving contracts, loans, mortgages and lines of credit greater than \$2,500 authorized by the Board of Directors.

- D. GIFTS The Board of Directors may accept on behalf of Springboard Landings, Inc. any contributions bequest, or device for any purpose of the Corporation.

ARTICLE VIII WAIVER OF NOTICE

Whenever any notice is required to be given to any Director of Springboard Landings, Inc. under the provisions of these Bylaws or any of the corporation laws of the State of Tennessee, such notice may be waived in writing, signed by the person or persons entitled to such notice, whether before, at, or after the time stated therein or before, at, or after the meeting.

ARTICLE IX AUTHORIZATION WITHOUT A MEETING

Any action that may be taken at a meeting of the Board of Directors (or at a meeting of any committee, as the case may be) may be taken without a meeting when authorized in writing, signed by all Directors (or by all of the committee members, as the case may be).

ARTICLE X INDEMNIFICATION

To the extent permitted by law, any former or present director or officer of Springboard Landings, Inc. who was or is a party or is threatened to be made a party to any proceeding, wherever and by whomever brought by reason of his or her former or present official capacity as a director or officer of this Corporation, or his or her official capacity as a director, officer, employee, partner, trustee or agent of another corporation partnership, joint venture, trust or other organization, while serving at the request of this corporation, shall be indemnified by this corporation against expenses, including attorneys' fees, judgments, fines, and amounts paid in settlement or actually and reasonably incurred by him or her in connection with such proceeding. Such reimbursement shall be made in advance of the final disposition of the proceeding to the extent provided by law. Except as expressly provided herein, no other person shall be indemnified by the corporation for expenses incurred in connection with a proceeding to which such person was or is a party or is threatened to be made a party by reason of the former or present official capacity of such person.

ARTICLE XI
CORPORATE BYLAWS AND AMENDMENTS

The Board of Directors may amend Springboard Landings, Inc. Articles of Incorporation, as from time to time amended or restated, and these Bylaws, as from time to time amended and restated, to include or omit any provision, which could lawfully be included or omitted at the time such amendment or restatement is adopted. Any number of amendments, or an entire revision or restatement of the articles of Incorporation or Bylaws, either (1) may be submitted and voted upon at a single meeting of the Board of Directors and be adopted as such a meeting, a quorum being present, upon receiving the affirmative vote of not less than two-thirds (2/3) of the total number of directors of this Corporation, or (2) may be adopted, in accordance with Article IX hereof, by a writing signed by all of the directors of Springboard Landings, Inc.

Adopted _____

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

MAY 14 2011

SPRINGBOARD LANDINGS INC
412 GENERAL GEORGE PATTON RD
NASHVILLE, TN 37221

Employer Identification Number:
80-0650695

DLN:

17053102312031

Contact Person:

GARY MUTHERT

ID# 31518

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

December 31

Public Charity Status:

170(b)(1)(A)(vi)

Form 990 Required:

Yes

Effective Date of Exemption:

October 8, 2010

Contribution Deductibility:

Yes

Addendum Applies:

No

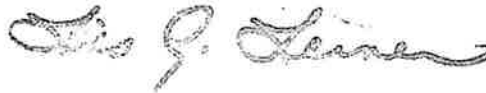
Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Lois G. Lerner

Director, Exempt Organizations

Enclosure: Publication 4221-PC