

# LEGISLATIVE TRACKING FORM

Filing for Council Meeting Date: 01/20/26
 Resolution  Ordinance
Contact/Prepared By: Andrew SullivanDate Prepared: 12/03/25Title (Caption): Recycling Rebate grant 26-27

Annual funding supplied by TDEC to the five most populous counties for recycling programs. Waste Services will use this grant to purchase additional recycling carts and AI technology to identify contamination in recycling.

Submitted to Planning Commission?  N/A  Yes-Date: \_\_\_\_\_ Proposal No: \_\_\_\_\_Proposing Department: Waste Services Requested By: Andrew SullivanAffected Department(s): Waste Services Affected Council District(s): All**Legislative Category (check one):**

- Bonds
- Budget - Pay Plan
- Budget - 4%
- Capital Improvements
- Capital Outlay Notes
- Code Amendment
- Condemnation

- Contract Approval
- Donation
- Easement Abandonment
- Easement Accept/Acquisition
- Grant
- Grant Application
- Improvement Acc.

- Intergovernmental Agreement
- Lease
- Maps
- Master List A&E
- Settlement of Claims/Lawsuits
- Street/Highway Improvements
- Other: \_\_\_\_\_

**FINANCE Amount +/-: \$ \$ 189,568.38****Match: \$ \$ 189,568.38**

**Funding Source:** Capital Improvement Budget  
 Capital Outlay Notes  
 Departmental/Agency Budget  
 Funds to Metro  
 General Obligation Bonds  
 Grant  
 Increased Revenue Sources

Judgments and Losses  
 Local Government Investment Project  
 Revenue Bonds  
 Self-Insured Liability  
 Solid Waste Reserve  
 Unappropriated Fund Balance  
 4% Fund  
 Other: \_\_\_\_\_

Approved by OMB: Aaron Pratt al

Date to Finance Director's Office: \_\_\_\_\_

Approved by Finance/Accounts: \_\_\_\_\_

**APPROVED BY**Approved by Div Grants Coordination Juanita Paulsen FINANCE DIRECTOR'S OFFICE: \_\_\_\_\_**ADMINISTRATION**

Council District Member Sponsors: \_\_\_\_\_

Council Committee Chair Sponsors: \_\_\_\_\_

Approved by Administration: \_\_\_\_\_ Date: \_\_\_\_\_

**DEPARTMENT OF LAW** Date to Dept. of Law: \_\_\_\_\_ Approved by Department of Law: \_\_\_\_\_

**Settlement Resolution/Memorandum Approved by:** \_\_\_\_\_

Date to Council: \_\_\_\_\_ For Council Meeting: \_\_\_\_\_  E-mailed Clerk

All Dept. Signatures  Copies  Backing  Legislative Summary  Settlement Memo  Clerk Letter  Ready to File

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## GRANT SUMMARY SHEET

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**Grant Name:** Recycling Rebate 26-27

**Department:** WASTE

**Grantor:** TENN. DEPT. OF ENVIR. & CONSERVATION

**Pass-Through Grantor  
(If applicable):**

**Total Award this Action:** \$189,568.38

**Cash Match Amount** \$189,568.38

**Department Contact:** Andrew Sullivan  
9316227

**Status:** CONTINUATION

**Program Description:**

Annual funding supplied by TDEC to the five most populous counties for recycling programs. Waste Services will use this grant to purchase additional recycling carts and AI technology to identify contamination in recycling.

**Plan for continuation of services upon grant expiration:**

n/a

## Grants Tracking Form

## Part One

|  |                                   |  |  |
|--|-----------------------------------|--|--|
| Pre-Application <input type="radio"/>  | Application <input type="radio"/> | Award Acceptance <input type="radio"/>                     | Contract Amendment <input type="radio"/>   |
| Department   | Dept. No.                         | Contact  |  |
| WASTE  | 72                                | Andrew Sullivan  |  |
| Grant Name:  |                                   | Recycling Rebate 26-27                                     |  |
| Grantor:   |                                   | TENNESSEE DEPT. OF ENVIRON. & CONSERVATION                 |  |
| Grant Period From:   |                                   | 01/01/26   | (applications only) Anticipated Application Date:  |
| Grant Period To:   |                                   | 12/31/26   | (applications only) Application Deadline:  |
| Funding Type:  |                                   | STATE  | <input type="checkbox"/> Multi-Department Grant <span style="float: right;">If yes, list below.</span> |
| Pass-Thru:   |                                   |  | <input type="checkbox"/> Outside Consultant Project:   |
| Award Type:  |                                   | OTHER  | <input type="checkbox"/> Total Award: \$189,568.38   |
| Status:  |                                   | CONTINUATION   | <input type="checkbox"/> Metro Cash Match: \$189,568.38  |
| Metro Category:  |                                   | Est. Prior.  | <input type="checkbox"/> Metro In-Kind Match: \$0.00   |
| CFDA #   |                                   | N/A  | <input type="checkbox"/> Is Council approval required? <input checked="" type="checkbox"/>             |
| Project Description:   |                                   | Applic. Submitted Electronically? <input type="checkbox"/> |  |
| Annual funding supplied by TDEC to the five most populous counties for recycling programs. Waste Services will use this grant to purchase additional recycling carts and AI technology to identify contamination in recycling.   |                                   |  |  |
| Plan for continuation of service after expiration of grant/Budgetary Impact:<br>n/a  |                                   |  |  |
| How is Match Determined?<br>Fixed Amount of \$ <input type="text" value="0.00"/> or <input type="text" value="50.0%"/> % of Grant <input type="checkbox"/> Other: <input type="checkbox"/>   |                                   |  |  |
| Explanation for "Other" means of determining match:  |                                   |  |  |
| For this Metro FY, how much of the required local Metro cash match:<br>Is already in department budget? \$189,568.38 <input type="checkbox"/> Fund 30501 Business Unit 72804300<br>Is not budgeted? <input type="checkbox"/> Proposed Source of Match:<br>(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)   |                                   |  |  |
| Other:<br>Number of FTEs the grant will fund: 0.00 <input type="checkbox"/> Actual number of positions added: 0.00<br>Departmental Indirect Cost Rate 18.23% <input type="checkbox"/> Indirect Cost of Grant to Metro: \$69,116.63<br>*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No % Allow. 0.00% <input type="checkbox"/> Ind. Cost Requested from Grantor: \$0.00 <input type="checkbox"/> in budget<br>*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions) |                                   |  |  |
| Draw down allowable? <input checked="" type="checkbox"/><br>Metro or Community-based Partners:   |                                   |  |  |

## Part Two

## Grant Budget

| Budget Year            | Metro Fiscal Year | Federal Grantor | State Grantor | Other Grantor              | Local Match Cash | Match Source (Fund, BU) | Local Match In-Kind | Total Grant Each Year | Indirect Cost to Metro | Ind. Cost Neg. from Grantor |
|------------------------|-------------------|-----------------|---------------|----------------------------|------------------|-------------------------|---------------------|-----------------------|------------------------|-----------------------------|
| Yr 1                   | FY26              |                 | \$189,568.38  |                            | \$189,568.38     | 30501, 72804300         |                     | \$379,136.76          | \$69,116.63            | \$0.00                      |
| Yr 2                   | FY27              |                 |               |                            |                  |                         |                     |                       |                        |                             |
| Yr 3                   | FY__              |                 |               |                            |                  |                         |                     |                       |                        |                             |
| Yr 4                   | FY__              |                 |               |                            |                  |                         |                     |                       |                        |                             |
| Yr 5                   | FY__              |                 |               |                            |                  |                         |                     |                       |                        |                             |
| Total                  | \$0.00            | \$189,568.38    | \$0.00        | \$189,568.38               |                  |                         | \$0.00              | \$379,136.76          | \$69,116.63            | \$0.00                      |
| Date Awarded: 12/03/25 |                   |                 |               | Tot. Awarded: \$189,568.38 | Contract#:       | 2025-13321              |                     |                       |                        |                             |
| (or) Date Denied:      |                   |                 |               | Reason:                    |                  |                         |                     |                       |                        |                             |
| (or) Date Withdrawn:   |                   |                 |               | Reason:                    |                  |                         |                     |                       |                        |                             |

Contact: [juanita.paulsen@nashville.gov](mailto:juanita.paulsen@nashville.gov)  
[vaughn.wilson@nashville.gov](mailto:vaughn.wilson@nashville.gov)

RESOLUTION NO. \_\_\_\_\_

A resolution accepting a Recycling Rebate Grant from the Tennessee Department of Environment and Conservation to the Metropolitan Government, acting by and through the Nashville Department of Waste Services, to purchase curbside recycling carts and use AI technology to identify contamination in recycling.

WHEREAS, the Tennessee Department of Environment and Conservation has awarded a grant, in an amount not to exceed \$189,568.38 with a required cash match of \$189,568.38 to the Metropolitan Government, acting by and through the Nashville Department of Waste Services, to purchase curbside recycling carts and use AI technology to identify contamination in recycling; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that this grant be accepted.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That the recycling rebate grant by and between the Tennessee Department of Environment and Conservation, in an amount not to exceed \$189,568.38, to the Metropolitan Government, acting by and through the Nashville Department of Waste Services, to purchase curbside recycling carts and use AI technology to identify contamination in recycling, a copy of which is attached hereto and incorporated herein, is hereby approved, and the Metropolitan Mayor is authorized to execute the same.

Section 2. That the amount of this grant be appropriated to the Nashville Department of Waste Services, based on the revenues estimated to be received and any match to be applied.

Section 3. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO AVAILABILITY  
OF FUNDS:

Jenneen Reed/mjw  
Jenneen Reed, Director  
Finance Department

INTRODUCED BY:

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Member(s) of Council

APPROVED AS TO FORM AND  
LEGALITY:

Courtney Mohan  
Assistant Metropolitan Attorney

**From:** [Robin Chance](#)  
**To:** [Harrman, Jennifer \(NWS\)](#)  
**Cc:** [Sullivan, Andrew \(NWS\)](#); [Amber Greene](#); [Cory Lingerfelt](#)  
**Subject:** Re: 2025 Recycling Rebate  
**Date:** Thursday, December 4, 2025 11:28:17 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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**Attention:** This email originated from a source external to Metro Government. Please exercise caution when opening any attachments or links from external sources.

Oh goodness hold a second-

Y'all have the rebate which is not a contract and my brain went to the Recycling Equipment Grant since I opened that up to cities in top 5 too and are currently processing those award letters.

So on the Rebate since it is not a contract, getting it signed in January is fine! Sorry about the confusion!

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**From:** Harrman, Jennifer (NWS) <Jenn.Harrman@nashville.gov>  
**Sent:** Thursday, December 4, 2025 10:36:40 AM  
**To:** Robin Chance <Robin.Chance@tn.gov>  
**Cc:** Sullivan, Andrew (NWS) <Andrew.Sullivan@nashville.gov>; Amber Greene <Amber.Greene@tn.gov>; Cory Lingerfelt <Cory.Lingerfelt@tn.gov>  
**Subject:** [EXTERNAL] RE: 2025 Recycling Rebate

Hi Robin,

I will send this to the Mayor's Office and see if they can sign in advance. Metro's council process for grants is a two-step process. We have to get council approval to apply and then when we receive the award it has to be approved again, so we cannot go through Council approval for the award until it is received.

Best,  
Jenn

**Jenn Harrman** (she/her)  
Administrative Services Manager  
Metropolitan Government of Nashville & Davidson County  
[Nashville Department of Waste Services](#)  
Office: 615-880-2419  
Cell: 615-456-3720



**From:** Robin Chance <Robin.Chance@tn.gov>  
**Sent:** Thursday, December 4, 2025 10:15 AM  
**To:** Harrman, Jennifer (NWS) <Jenn.Harrman@nashville.gov>  
**Cc:** Sullivan, Andrew (NWS) <Andrew.Sullivan@nashville.gov>; Amber Greene <Amber.Green@tn.gov>; Cory Lingerfelt <Cory.Lingerfelt@tn.gov>  
**Subject:** RE: 2025 Recycling Rebate

**Attention:** This email originated from a source external to Metro Government. Please exercise caution when opening any attachments or links from external sources.

Hey Jenn,

Unfortunately, we are not able to process a contract after the date on the award letter. If you needed a week we can extend the award letter signature, but we cannot extend the grant contract past that date. Due to holidays and execution process, grants must be ready to receive signatures as soon as possible after award. Once you all sign it, it takes several weeks for our Commissioner to review and sign. This is why we ask that grantees go through council and commission boards during the application phase of the process. I apologize, but that won't be possible due to the timeline. Please let me know how you would like to move forward or if there is another solution to expedite on your end. Thanks.



**Robin Chance** | Grants Program Manager  
Division of Solid Waste Management  
Davy Crockett Tower, 7<sup>th</sup> Floor  
500 James Robertson Parkway  
Nashville, TN 37243  
Work Cell: 615-571-6364  
[Robin.Chance@TN.gov](mailto:Robin.Chance@TN.gov)

We value your feedback! Please complete our [customer satisfaction survey](#).

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**From:** Harrman, Jennifer (NWS) <[Jenn.Harrman@nashville.gov](mailto:Jenn.Harrman@nashville.gov)>  
**Sent:** Wednesday, December 3, 2025 10:52 AM  
**To:** Amber Greene <[Amber.Green@tn.gov](mailto:Amber.Green@tn.gov)>; Cory Lingerfelt <[Cory.Lingerfelt@tn.gov](mailto:Cory.Lingerfelt@tn.gov)>; Robin Chance <[Robin.Chance@tn.gov](mailto:Robin.Chance@tn.gov)>  
**Cc:** Sullivan, Andrew (NWS) <[Andrew.Sullivan@nashville.gov](mailto:Andrew.Sullivan@nashville.gov)>  
**Subject:** [EXTERNAL] 2025 Recycling Rebate

Hi all,

We are struggling to get a contract in place for the AI pilot that is part of our current rebate. We will be good to go for next year's rebate, but I'm not sure what to do about accomplishing this year's requirements as the cooperative purchasing agreement is still in limbo for the provider. Are we able to extend reimbursement into next calendar year? If so, I believe we can get this settled by first quarter of 2026.

Thanks for any assistance on this matter.

Jenn

**Jenn Harrman**

Administrative Services Manager

Metropolitan Government of Nashville & Davidson County

[\*\*Nashville Department of Waste Services\*\*](#)

Office: 615-880-2419

Cell: 615-456-3720





STATE OF TENNESSEE  
DEPARTMENT OF ENVIRONMENT AND CONSERVATION

Division of Solid Waste Management  
Davy Crockett Tower, 7<sup>th</sup> Floor  
500 James Robertson Parkway  
Nashville, Tennessee 37243

November 24, 2025

The Honorable Freddie O'Connell  
Metropolitan Government of Nashville and Davidson County, Mayor  
100 Metro Courthouse  
Nashville, TN 37201

**RE: Recycling Rebate – Award Letter**  
**Application ID # 2025-13321**

Dear Mayor O'Connell:

The Tennessee Department of Environment and Conservation (TDEC), Division of Solid Waste Management (DSWM), Materials Management Program (MMP), Grants Administration, has completed the review of the Recycling Rebate Applications for Year and is pleased to offer Entity the *Recycling Rebate* amount of \$185,611.70 allotted to it and an additional \$3,956.68 originally allocated to municipalities who did not submit an application within Davidson County.

The *Recycling Rebate* will begin on **January 1, 2026**. As stipulated in T.C.A. § 68-211-825 (b), the funds made available in the Recycling Rebate shall be allocated for “recycling purposes” including, but not limited to, purchasing equipment used to process recyclable materials and reduce solid waste. Such equipment may include, but is not limited to, containers, balers, crushers and grinders. Eligible qualifying expenses are those that are incurred from **January 1, 2026**, through **December 31, 2026**, and meet the guidelines in the Recycling Rebate Manual attached to this letter. Please reach out to the Grants Administration in advance for clarification of an approved expense prior to purchase. Ineligible purchases will not be approved for reimbursement.

Metropolitan Government of Nashville and Davidson County has been awarded the amount of \$189,568.38. Recycling Rebate recipients must expend from local funds in an amount equal to the amount of the requested reimbursement. The State's Maximum Liability is \$189,568.38, so any purchases made above and beyond that amount will be the responsibility of Metropolitan Government of Nashville and Davidson County.

**PLEASE NOTE:** This award letter must be electronically signed by Mayor Freddie O'Connell using Adobe Acrobat Sign by **December 8, 2025**. Handwritten signatures will not be accepted. **This award letter is NOT permission to proceed with Rebate activities or purchases.** The **Title VI Training Certification** must be submitted in 2026 before any reimbursement requests will be reviewed or approved.

Mayor Freddie O'Connell  
November 24, 2025  
Page 2

If you have not received the contract for signature by the date above or there are questions or concerns, please contact the Grants Program Manager, Robin Chance, at [Robin.Chance@tn.gov](mailto:Robin.Chance@tn.gov) or by phone at 615-571-6364.

Sincerely,



Lisa A. Hughey, CHMM  
Director

cc: Jenn Harrman, Admin Services Manager, Metropolitan Government of Nashville and Davidson County  
Amber Greene, Program Administrator 1, DSWM  
Cavene McHayle, Program Administrator 1, DSWM  
Cory Lingerfelt, Grants Analyst, DSWM  
Will Nolan, Grants Analyst, DSWM  
Ashley Harrison, Grants Analyst, DSWM

**I agree that I have read the award letter and understand that purchases or downpayments on equipment or services before the above-listed activities are completed WILL NOT be eligible for reimbursement. I also agree that if the signature of this award letter is not received by December 8, 2025, this award offer may be rescinded.**

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The Honorable Freddie O'Connell, Mayor

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Date

**SIGNATURE PAGE  
FOR  
GRANT NO. Waste-Recycling Rebate 26-27**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF  
NASHVILLE AND DAVIDSON COUNTY**

Tracey Thurman  
Waste Services Department

12/3/25  
Date

APPROVED AS TO AVAILABILITY  
OF FUNDS:

Jenineen Reddymon  
Director of Finance  
Department of Finance

12/30/2025 | 11:28 AM CST

Date

APPROVED AS TO RISK AND INSURANCE:

Balogun Cobb  
Director of Insurance

1/5/2026 | 10:12 AM CST  
Date

APPROVED AS TO FORM AND  
LEGALITY:

Courtney Molan  
Metropolitan Attorney

1/5/2026 | 9:18 AM CST  
Date

Freddie O' Connell  
Metropolitan Mayor

Date

ATTEST:

Metropolitan Clerk

Date