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## Grant Letter of Acceptance Summary Sheet

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**Grant Name:** 2024 Urban Area Security Initiative 24-27 (Letter of Acceptance)

**Department:** OFFICE OF EMERG. MGMT.

**Grantor:** U.S. DEPARTMENT OF HOMELAND SECURITY

**Pass-Through Grantor  
(If applicable):** TENN. EMERG. MGMT.

**Total Award this Action:** \$591,642.71

**Cash Match Amount** \$0.00

**Department Contact:** Angela Roscoe  
880-2949

**Status:** CONTINUATION

**Program Description:**

The purpose of the Fiscal Year (FY) 2024 UASI is to assist high threat, high density Urban Area efforts to build, sustain, and deliver the capabilities necessary to prevent, prepare for, protect against, and respond to acts of terrorism.

**Plan for continuation of services upon grant expiration:**

Contingent upon availability of funds

### Grants Tracking Form

Part One

| <b>Pre-Application</b> <input type="radio"/>  |  | <b>Application</b> <input type="radio"/>                         |  | <b>Award Acceptance</b> <input checked="" type="radio"/> |  | <b>Contract Amendment</b> <input type="radio"/> |  |
|---|--|--|--|--|--|---|--|
| Department  | Dept. No.  | Contact  | Phone                                    | Fax  |  |   |  |
| OFFICE OF EMERG. MGMT.  | 049  | Angela Roscoe  | 880-2949                                 | 862-8534   |  |   |  |
| <b>Grant Name:</b>  | 2024 Urban Area Security Initiative 24-27 (Letter of Acceptance) |  |  |  |  |   |  |
| <b>Grantor:</b>   | U.S. DEPARTMENT OF HOMELAND SECURITY                             |  |  | <b>Other:</b>  |  |   |  |
| <b>Grant Period From:</b>   | 09/01/24   | <small>(applications only)</small> Anticipated Application Date: |  | 10/28/24   |  |   |  |
| <b>Grant Period To:</b>   | 04/30/27   | <small>(applications only)</small> Application Deadline:         |  | 10/28/24   |  |   |  |
| <b>Funding Type:</b>  | FED PASS THRU  | <b>Multi-Department Grant</b>                                    |  | <input type="checkbox"/> <b>If yes, list below.</b>      |  |   |  |
| <b>Pass-Thru:</b>   | TENN. EMERG. MGMT.   | <b>Outside Consultant Project:</b>                               |  | <input type="checkbox"/>                                 |  |   |  |
| <b>Award Type:</b>  | COMPETITIVE  | <b>Total Award:</b>  |  | \$591,642.71   |  |   |  |
| <b>Status:</b>  | CONTINUATION   | <b>Metro Cash Match:</b>   |  | \$0.00   |  |   |  |
| <b>Metro Category:</b>  | Est. Prior.  | <b>Metro In-Kind Match:</b>                                      |  | \$0.00   |  |   |  |
| <b>CFDA #</b>   | 97.067   | <b>Is Council approval required?</b>                             |  | <input checked="" type="checkbox"/>                      |  |   |  |
| <b>Project Description:</b>   | Applic. Submitted Electronically?                                |  | <input checked="" type="checkbox"/>      |  |  |   |  |
| The purpose of the Fiscal Year (FY) 2024 UASI is to assist high threat, high density Urban Area efforts to build, sustain, and deliver the capabilities necessary to prevent, prepare for, protect against, and respond to acts of terrorism. |  |  |  |  |  |   |  |
| <b>Plan for continuation of service after expiration of grant/Budgetary Impact:</b>   |  |  |  |  |  |   |  |
| Contingent upon availability of funds   |  |  |  |  |  |   |  |
| <b>How is Match Determined?</b>   |  |  |  |  |  |   |  |
| <b>Fixed Amount of \$</b>   | \$0.00   | or   | <b>% of Grant</b>                        | <b>Other:</b> <input type="checkbox"/>                   |  |   |  |
| <b>Explanation for "Other" means of determining match:</b>  |  |  |  |  |  |   |  |
|   |  |  |  |  |  |   |  |
| <b>For this Metro FY, how much of the required local Metro cash match:</b>  |  |  |  |  |  |   |  |
| <b>Is already in department budget?</b>   |  |  | <b>Fund</b>                              | <b>Business Unit</b>                                     |  |   |  |
| <b>Is not budgeted?</b>   |  |  | <b>Proposed Source of Match:</b>         |  |  |   |  |
| <b>(Indicate Match Amount &amp; Source for Remaining Grant Years in Budget Below)</b>   |  |  |  |  |  |   |  |
| <b>Other:</b>   |  |  |  |  |  |   |  |
| <b>Number of FTEs the grant will fund:</b>  | 0.00   |  | <b>Actual number of positions added:</b> | 0.00   |  |   |  |
| <b>Departmental Indirect Cost Rate</b>  | 33.31%   |  | <b>Indirect Cost of Grant to Metro:</b>  | \$197,076.19   |  |   |  |
| <b>*Indirect Costs allowed?</b>   | <input type="radio"/> Yes <input checked="" type="radio"/> No    | <b>% Allow.</b>  | 0.00%                                    |  | <b>Ind. Cost Requested from Grantor:</b> | \$0.00 <b>in budget</b>                         |  |
| <small>*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)</small>   |  |  |  |  |  |   |  |
| <b>Draw down allowable?</b> <input type="checkbox"/>  |  |  |  |  |  |   |  |
| <b>Metro or Community-based Partners:</b>   |  |  |  |  |  |   |  |

Part Two

| Grant Budget                |                   |                      |                     |               |                  |                         |                     |                       |                        |                             |
|-----------------------------|-------------------|----------------------|---------------------|---------------|------------------|-------------------------|---------------------|-----------------------|------------------------|-----------------------------|
| Budget Year                 | Metro Fiscal Year | Federal Grantor      | State Grantor       | Other Grantor | Local Match Cash | Match Source (Fund, BU) | Local Match In-Kind | Total Grant Each Year | Indirect Cost to Metro | Ind. Cost Neg. from Grantor |
| Yr 1                        | FY23              |                      | \$197,214.33        |               |                  |                         |                     | \$197,214.33          | \$65,692.06            | \$0.00                      |
| Yr 2                        | FY24              |                      | \$197,214.33        |               |                  |                         |                     | \$197,214.33          | \$65,692.06            |                             |
| Yr 3                        | FY25              |                      | \$197,214.05        |               |                  |                         |                     | \$197,214.05          | \$65,692.07            |                             |
| Yr 4                        | FY26              |                      |                     |               |                  |                         |                     |                       |                        |                             |
| Yr 5                        | FY__              |                      |                     |               |                  |                         |                     |                       |                        |                             |
| <b>Total</b>                |                   | <b>\$0.00</b>        | <b>\$591,642.71</b> | <b>\$0.00</b> | <b>\$0.00</b>    |                         | <b>\$0.00</b>       | <b>\$591,642.71</b>   | <b>\$197,076.19</b>    | <b>\$0.00</b>               |
| <b>Date Awarded:</b>        |                   | <b>Tot. Awarded:</b> |                     |               |                  | <b>Contract#:</b>       |                     |                       |                        |                             |
| (or) <b>Date Denied:</b>    |                   | <b>Reason:</b>       |                     |               |                  |                         |                     |                       |                        |                             |
| (or) <b>Date Withdrawn:</b> |                   | <b>Reason:</b>       |                     |               |                  |                         |                     |                       |                        |                             |

Contact: [juanita.paulsen@nashville.gov](mailto:juanita.paulsen@nashville.gov)  
[vaughn.wilson@nashville.gov](mailto:vaughn.wilson@nashville.gov)





Patrick C. Sheehan  
Director

Major General  
Jeffrey H. Holmes  
The Adjutant General

September 23, 2024

The Honorable Freddie O'Connell  
Mayor of the Metropolitan Government of Nashville and Davidson County  
Homeland Security District 5 Chair  
One Public Square, Suite 100  
Metro Courthouse  
Nashville, TN 37201

Subject: Fiscal Year 2024 Urban Area Security Initiative (UASI)

Dear Mayor Cooper:

**This is your official award notice.** Awarded funds were recommended by the Governor's Homeland Security Council on March 27, 2024. This final award notice is provided once Tennessee has been officially awarded the 2024 HSGP funds.

District 5 is scheduled to receive \$1,346,340.00 Fiscal Year 2024 Urban Area Security Initiative (UASI). These funds are available immediately upon receipt of the award contract from DHS/FEMA in September. **District Acceptance Letters must be received No Later Than October 28, 2024. Please submit your letter to Mr. Gary Baker at [gary.baker@tn.gov](mailto:gary.baker@tn.gov). Individual county awards must be listed in the District Acceptance Letter.**

**Each individual county receiving an award must submit a state 2024 UASI state application by November 25, 2024.** The application will describe each approved project funded and will be approved by Mr. James Cotter. This application will be used to create the contract for the funds. The contract contains the terms and conditions of the award and serves as the firm commitment between the grantee and award recipient. A copy of the contract will be emailed once ready for local signatures.

County projects must support the following U.S. Department of Homeland Security approved National Priorities and be allowable under the grant guidelines and rules.

**National Priorities**

- **Enhancing Community Preparedness and Resilience (no minimum)**
- **Enhancing the protection of soft targets/crowded places (no minimum spend)**
- **Enhancing Information & Intelligence sharing & cooperation with federal agencies (no minimum spend)**
- **Combating Domestic Violent Extremism (no minimum spend)**
- **Enhancing Cybersecurity (no minimum spend)**
- **Enhancing Election Security (minimum 3% spend)**

It should be noted that the overall spend requirement in the National Priority area must meet a **minimum** of 30% as a State (total grant). Furthermore, this grant also requires a **minimum** of 30% of the awarded funds are dedicated towards law enforcement terrorism **prevention-oriented** activities (LETPA). Due to the DHS/FEMA requirements and evaluation process (outlined in the NOFO on pages 42-46) the state does not have any state specific priorities. Districts shall spend their funding in these priority areas to ensure the State meets and/or exceeds the minimum spending amounts in turn, this will ensure the State meets the evaluation requirements and receives the full award amount by the scheduled timelines.

The HSGP is an assistance program that provides funds to build capabilities at the state and local levels through planning, equipment, training, and exercise activities and to implement the goals and objectives of the State and Federal Homeland Security Strategies. Your District Homeland Security Council should develop a plan to best apply these funds toward projects that sustain existing capabilities and/or projects that can be completed without requiring extensive additional funding and benefits the district.

If you have any questions regarding this correspondence, please contact Mr. Gary Baker at [gary.baker@tn.gov](mailto:gary.baker@tn.gov)/ 615-741-7037 or Special Agent James Cotter [james.cotter@tn.gov](mailto:james.cotter@tn.gov)/ 615-545-0107.

Patrick Sheehan  
Director

cc: Angela Roscoe



John Cooper, Mayor

**OFFICE OF EMERGENCY MANAGEMENT**

**EMERGENCY OPERATIONS CENTER**

*Director William Swann*

September 23, 2024

TEMA  
3041 Sidco Drive  
Nashville, TN 37204-1502

Attention: Gary Baker/James Cotter

SUBJECT: LETTER OF ACCEPTANCE – 2024 URBAN AREA SECURITY INITIATIVE

This letter is to confirm the acceptance by the Homeland Security District 5 of the following funding for the FY2024 Urban Area Security Initiative Grant Program.

| Category | Davidson     | Wilson       | Williamson  | Sumner       | Cannon       | Rutherford   | Trousdale  | STATE | Total          |
|----------|--------------|--------------|-------------|--------------|--------------|--------------|------------|-------|----------------|
| UASI     | \$591,642.71 | \$175,065.61 | \$36,286.15 | \$151,974.84 | \$167,155.20 | \$222,453.79 | \$1,759.70 | \$0   | \$1,346,308.00 |
| Total    | \$591,642.71 | \$175,065.61 | \$36,065.15 | \$151,974.84 | \$165,155.20 | \$222,453.79 | \$1,759.70 | \$0   | \$1,346,308.00 |

Respectfully,

Freddie O'Connell  
Metro Nashville - Davidson County Mayor

**SIGNATURE PAGE  
FOR ACCEPTANCE OF  
FY24 URBAN AREA SECURITY INITIATIVE GRANT**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF  
NASHVILLE AND DAVIDSON COUNTY**



William Swann, Director Chief  
Office of Emergency Management

September 23, 2024

Date

**APPROVED AS TO AVAILABILITY  
OF FUNDS:**



Director of Finance  
Department of Finance

10/1/2024 | 7:36 AM CDT

Date

**APPROVED AS TO RISK AND INSURANCE:**



Director of Insurance

10/1/2024 | 8:05 AM CDT

Date

**APPROVED AS TO FORM AND  
LEGALITY:**



Metropolitan Attorney

10/1/2024 | 7:58 AM CDT

Date

Freddie O'Connell  
Metropolitan Mayor

Date

**ATTEST:**

Metropolitan Clerk

Date

**Certificate Of Completion**

|   |                               |
|---|-------------------------------|
| Envelope Id: 89BED95583C14AC3A4DE110262C2223E   | Status: Completed             |
| Subject: Complete with DocuSign: OEM2024 Urban Area Security Initiative 24-27 (Letter of Acceptance) Rea... |                               |
| Source Envelope:  |                               |
| Document Pages: 8   | Signatures: 6                 |
| Certificate Pages: 15   | Initials: 1                   |
| AutoNav: Enabled  | Envelope Originator:          |
| Envelopeld Stamping: Enabled  | Juanita Paulson               |
| Time Zone: (UTC-06:00) Central Time (US & Canada)   | 730 2nd Ave. South 1st Floor  |
|   | Nashville, TN 37219           |
|   | Juanita.Paulsen@nashville.gov |
|   | IP Address: 170.190.198.190   |

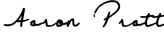
**Record Tracking**

|                                      |  |                    |
|--------------------------------------|--|--------------------|
| Status: Original                     | Holder: Juanita Paulson  | Location: DocuSign |
| 9/26/2024 7:14:16 AM                 | Juanita.Paulsen@nashville.gov                                  |                    |
| Security Appliance Status: Connected | Pool: StateLocal   |                    |
| Storage Appliance Status: Connected  | Pool: Metropolitan Government of Nashville and Davidson County | Location: DocuSign |


**Signer Events**

| Signer Events  | Signature   | Timestamp   |
|--|---|---|
| Kenneth Hartlage<br>kenneth.hartlage@nashville.gov<br>Security Level: Email, Account Authentication (None) |  | Sent: 9/26/2024 7:19:49 AM<br>Viewed: 9/26/2024 12:39:57 PM<br>Signed: 9/29/2024 5:48:47 PM |
|  | Signature Adoption: Pre-selected Style<br>Using IP Address: 170.190.198.185       |   |


**Electronic Record and Signature Disclosure:**  
Accepted: 9/29/2024 5:48:35 PM  
ID: 58c76e54-033a-4357-96e6-9ab399ee1e87

|  |   |  |
|--|---|--|
| Aaron Pratt<br>Aaron.Pratt@nashville.gov<br>Security Level: Email, Account Authentication (None) |  | Sent: 9/29/2024 5:48:48 PM<br>Viewed: 9/30/2024 7:46:21 AM<br>Signed: 9/30/2024 7:46:27 AM |
|  | Signature Adoption: Pre-selected Style<br>Using IP Address: 170.190.198.185         |  |

**Electronic Record and Signature Disclosure:**  
Accepted: 9/30/2024 7:46:21 AM  
ID: 1b649ae7-199c-4bcc-b02f-2ed0957cbb62

|  |  |  |
|--|--|--|
| Kevin Crumbo/mjw<br>MaryJo.Wiggins@nashville.gov<br>Security Level: Email, Account Authentication (None) |               | Sent: 9/30/2024 7:46:29 AM<br>Viewed: 10/1/2024 7:35:41 AM<br>Signed: 10/1/2024 7:36:48 AM |
|  | Signature Adoption: Pre-selected Style<br>Using IP Address: 136.58.24.252<br>Signed using mobile |  |

**Electronic Record and Signature Disclosure:**  
Accepted: 10/1/2024 7:35:41 AM  
ID: b591d8e4-f928-4250-8838-042e3ad345f7

|  |   |  |
|--|---|--|
| Courtney Mohan<br>Courtney.Mohan@nashville.gov<br>Security Level: Email, Account Authentication (None) |              | Sent: 10/1/2024 7:36:50 AM<br>Viewed: 10/1/2024 7:57:33 AM<br>Signed: 10/1/2024 7:58:27 AM |
|  | Signature Adoption: Pre-selected Style<br>Using IP Address: 99.83.46.149<br>Signed using mobile |  |

| Signer Events  | Signature  | Timestamp  |
|--|--|--|
| <b>Electronic Record and Signature Disclosure:</b><br>Accepted: 10/1/2024 7:57:33 AM<br>ID: 4e359084-18aa-42dc-847b-6b7f0b19e54d |  |  |
| Balogun Cobb<br>balogun.cobb@nashville.gov<br>Insurance Division Manager<br>Security Level: Email, Account Authentication (None) | <i>Balogun Cobb</i><br><br>Signature Adoption: Pre-selected Style<br>Using IP Address: 170.190.198.185 | Sent: 10/1/2024 7:58:29 AM<br>Viewed: 10/1/2024 8:05:21 AM<br>Signed: 10/1/2024 8:05:44 AM |

**Electronic Record and Signature Disclosure:**  
 Accepted: 10/1/2024 8:05:21 AM  
 ID: 57138e5f-e31c-4cd9-aa2a-e81dbf3797e9

| In Person Signer Events             | Signature     | Timestamp        |
|-------------------------------------|---------------|------------------|
| <b>Editor Delivery Events</b>       | <b>Status</b> | <b>Timestamp</b> |
| <b>Agent Delivery Events</b>        | <b>Status</b> | <b>Timestamp</b> |
| <b>Intermediary Delivery Events</b> | <b>Status</b> | <b>Timestamp</b> |
| <b>Certified Delivery Events</b>    | <b>Status</b> | <b>Timestamp</b> |

| Carbon Copy Events   | Status | Timestamp  |
|--|--------|--|
| Danielle Godin<br>Danielle.Godin@nashville.gov<br>Security Level: Email, Account Authentication (None) | COPIED | Sent: 10/1/2024 8:05:46 AM<br>Viewed: 10/1/2024 3:50:33 PM |

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

|   |        |                            |
|---|--------|----------------------------|
| Sally Palmer<br>sally.palmer@nashville.gov<br>Security Level: Email, Account Authentication (None)                                | COPIED | Sent: 10/1/2024 8:05:47 AM |
| <b>Electronic Record and Signature Disclosure:</b><br>Accepted: 10/1/2024 12:56:27 PM<br>ID: 09ea49a6-c74b-45bf-be87-58d0b23bdc7d |        |                            |

| Witness Events                 | Signature        | Timestamp            |
|--------------------------------|------------------|----------------------|
| <b>Notary Events</b>           | <b>Signature</b> | <b>Timestamp</b>     |
| <b>Envelope Summary Events</b> | <b>Status</b>    | <b>Timestamps</b>    |
| Envelope Sent                  | Hashed/Encrypted | 9/26/2024 7:19:49 AM |
| Certified Delivered            | Security Checked | 10/1/2024 8:05:21 AM |
| Signing Complete               | Security Checked | 10/1/2024 8:05:44 AM |
| Completed                      | Security Checked | 10/1/2024 8:05:47 AM |

| Payment Events                                    | Status | Timestamps |
|---|--------|------------|
| <b>Electronic Record and Signature Disclosure</b> |        |            |