
GRANT SUMMARY SHEET

Grant Name: Emergency Management Performance Grant (EMPG) 21-23
Amend 1

Department: OFFICE OF EMERG. MGMT.

Grantor: U.S. DEPARTMENT OF HOMELAND SECURITY

**Pass-Through Grantor
(If applicable):** TENN. EMERG. MGMT.

Total Award this Action: \$0.00

Cash Match Amount \$0.00

Department Contact: Drusilla Martin
862-5462

Status: AMENDMENT

Program Description:

Amendment 1 extends the end date of the contract from 9/30/2023 to 03/31/2024 adding an additional 6 months to the contract. Funding to subsidize Emergency Management Program for Nashville/Davidson County.

Plan for continuation of services upon grant expiration:

Contingent upon availability of funds.

Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input type="radio"/>		Award Acceptance <input type="radio"/>		Contract Amendment <input checked="" type="radio"/>	
Department	Dept. No.	Contact		Phone	Fax		
OFFICE OF EMERG. MGMT.	049	Drusilla Martin		862-5462			
Grant Name:		Emergency Management Performance Grant (EMPG) 21-23 Amend 1					
Grantor:		U.S. DEPARTMENT OF HOMELAND SECURITY		Other:			
Grant Period From:		10/01/21		(applications only) Anticipated Application Date:			
Grant Period To:		03/31/24		(applications only) Application Deadline:			
Funding Type:		FED PASS THRU		Multi-Department Grant		<input type="checkbox"/> If yes, list below.	
Pass-Thru:		TENN. EMERG. MGMT.		Outside Consultant Project:		<input type="checkbox"/>	
Award Type:		FORMULA		Total Award:		\$0.00	
Status:		AMENDMENT		Metro Cash Match:		\$0.00	
Metro Category:		Est. Prior.		Metro In-Kind Match:		\$0.00	
CFDA #		97.042		Is Council approval required?		<input checked="" type="checkbox"/>	
Project Description:				Applic. Submitted Electronically?		<input type="checkbox"/>	
<p>Amendment 1 extends the end date of the contract from 9/30/2023 to 03/31/2024 adding an additional 6 months to the contract. Funding to subsidize Emergency Management Program for Nashville/Davidson County.</p>							
Plan for continuation of service after expiration of grant/Budgetary Impact:							
Contingent upon availability of funds.							
How is Match Determined?							
Fixed Amount of \$		\$208,478.37		or		% of Grant	
						Other: <input type="checkbox"/>	
Explanation for "Other" means of determining match:							
For this Metro FY, how much of the required local Metro cash match:							
Is already in department budget?		\$208,478.37		Fund		10101 Business Unit	
Is not budgeted?				Proposed Source of Match:		OEM Budget	
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)							
Other:							
Number of FTEs the grant will fund:		0.00		Actual number of positions added:		0.00	
Departmental Indirect Cost Rate		27.00%		Indirect Cost of Grant to Metro:		\$112,578.32	
*Indirect Costs allowed?		<input type="radio"/> Yes <input checked="" type="radio"/> No		% Allow.		0.00%	
				Ind. Cost Requested from Grantor:		\$0.00 in budget	
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)							
Draw down allowable? <input type="checkbox"/>							
Metro or Community-based Partners:							

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY22	\$208,478.37	\$0.00	\$0.00	\$208,478.37	10101, 49101000	\$0.00	\$416,956.74	\$112,578.32	\$0.00
Yr 2	FY23									
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
Total		\$208,478.37	\$0.00	\$0.00	\$208,478.37		\$0.00	\$416,956.74	\$112,578.32	\$0.00
Date Awarded:				06/14/22	Tot. Awarded:		\$0.00	Contract#: 34101-34823		
(or) Date Denied:					Reason:					
(or) Date Withdrawn:					Reason:					

Contact: juanita.paulsen@nashville.gov
vaughn.wilson@nashville.gov





GRANT AMENDMENT

Agency Tracking # 34101-03124	Edison ID	Contract # 78036-45856	Amendment # 1		
Contractor Legal Entity Name METRO NASHVILLE-DAVIDSON COUNTY			Edison Vendor ID 4		
Amendment Purpose & Effect(s) TIME EXTENSION ONLY					
Amendment Changes Contract End Date: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		End Date: 03/31/2024			
TOTAL Contract Amount INCREASE or DECREASE per this Amendment (zero if N/A):			\$ 0.00		
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Contract Amount
2024		\$208,478.37			\$208,478.37
TOTAL:		\$208,478.37			\$208,478.37
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.				<i>CPO USE</i>	
Speed Chart (optional)		Account Code (optional) 71301000			

**AMENDMENT 1
OF GRANT CONTRACT 78036-45856**

This Grant Contract Amendment is made and entered by and between the State of Tennessee, Department of Military, Tennessee Emergency Management Agency, hereinafter referred to as the "State" and Metro Nashville-Davidson County, hereinafter referred to as the "Grantee." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. Grant Contract section B.1. is deleted in its entirety and replaced with the following:

B.1. This Grant Contract shall be effective for the period beginning on October 1, 2021 ("Effective Date") and ending on March 31, 2024, ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.
2. Grant Contract Attachment 1 is deleted in its entirety and replaced with the new Attachment 1 attached hereto.
3. Grant Contract Attachment 3 is deleted in its entirety and replaced with the new Attachment 3 attached hereto.

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The revisions set forth herein shall be effective once all required approvals are obtained. All other terms and conditions of this Grant Contract not expressly amended herein shall remain in full force and effect.

IN WITNESS WHEREOF,

METRO NASHVILLE-DAVIDSON COUNTY:

SEE BELOW

GRANTEE SIGNATURE

DATE

JOHN COOPER, COUNTY MAYOR

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

DEPARTMENT OF MILITARY, TENNESSEE EMERGENCY MANAGEMENT AGENCY:

**WARNER A. ROSS, II, BRIGADIER GENERAL
THE ADJUTANT GENERAL, MILITARY DEPARTMENT**

DATE

**I certify that this entity meets Civil Rights
Title VI compliance.**

Signature

Date

Reviewed by Dept. of Military Civil Rights Title VI Officer


**SIGNATURE PAGE
FOR
AMENDMENT FOR THE Emergency Management Performance Grant
(EMPG 21-23)**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY**



Office Of Emergency Management



Date

**APPROVED AS TO AVAILABILITY
OF FUNDS:**



Kelly Flannery, Director of Finance
Department of Finance

9/20/2023 | 2:07 PM CDT

Date

APPROVED AS TO RISK AND INSURANCE:



Director of Insurance

9/20/2023 | 2:38 PM CDT

Date

**APPROVED AS TO FORM AND
LEGALITY:**



Metropolitan Attorney

9/20/2023 | 2:37 PM CDT

Date

John Cooper
Metropolitan Mayor

Date

ATTEST:

Metropolitan Clerk

Date

ATTACHMENT 1

Page 1

GRANT BUDGET				
METRO NASHVILLE-DAVIDSON COUNTY: EMERGENCY MANAGEMENT PERFORMANCE GRANT 2022				
The Grant Budget line-item amounts below shall be applicable only to expense incurred during the following				
Applicable				
Period: BEGIN: 10/01/2021 END: 03/31/2024				
POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE MATCH	TOTAL PROJECT
1. 2	Salaries, Benefits & Taxes	0.00	0.00	0.00
4, 15	Professional Fee, Grant & Award ²	208,478.37	208,478.37	416,956.74
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	0.00	0.00	0.00
11. 12	Travel, Conferences & Meetings	0.00	0.00	0.00
13	Interest ²	0.00	0.00	0.00
14	Insurance	0.00	0.00	0.00
16	Specific Assistance To Individuals	0.00	0.00	0.00
17	Depreciation ²	0.00	0.00	0.00
18	Other Non-Personnel ²	0.00	0.00	0.00
20	Capital Purchase ²	0.00	0.00	0.00
22	Indirect Cost	0.00	0.00	0.00
24	In-Kind Expense	0.00	0.00	0.00
25	GRAND TOTAL	208,478.37	208,478.37	416,956.74

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*. (posted on the Internet at: <https://www.tn.gov/finance/looking-for/policies.html>).

² Applicable detail follows this page if line-item is funded.

³ A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

ATTACHMENT 1**Page 2****GRANT BUDGET LINE-ITEM DETAIL:**

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
FUNDING OF TRAINING, EXERCISES, PLANNING, MANAGEMENT & ADMINISTRATION AND EQUIPMENT PURCHASES ALLOWABLE UNDER THE FFY 2022 EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) PROGRAM	208,478.37
TOTAL	208,478.37

ATTACHMENT 3**Federal Award Identification Worksheet**

Subrecipient's name (must match name associated with its Unique Entity Identifier (SAM))	Metro Nashville-Davidson County
Subrecipient's Unique Entity Identifier (SAM)	LGZLHP6ZHM55
Federal Award Identification Number (FAIN)	EMA-2022-EP-00003-S01
Federal award date	08/31/2022
Subaward Period of Performance Start and End Date	10/01/2021-09/30/2024
Subaward Budget Period Start and End Date	10/01/2021-09/30/2024
Assistance Listing number (formerly known as the CFDA number) and Assistance Listing program title.	97.042 Emergency Management Performance Grant
Grant contract's begin date	10/01/2021
Grant contract's end date	03/31/2024
Amount of federal funds obligated by this grant contract	208,478.37
Total amount of federal funds obligated to the subrecipient	208,478.37
Total amount of the federal award to the pass-through entity (Grantor State Agency)	8,049,343.00
Federal award project description (as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA))	EMPG 2022
Name of federal awarding agency	Federal Emergency Management Agency
Name and contact information for the federal awarding official	Elton Andrew Newton, Grants Management 400 C Street, SW, 3 rd Floor Washington, DC 20472-3645 POC: 866-927-5646
Name of pass-through entity	Department of Military, Tennessee Emergency Management Agency
Name and contact information for the pass-through entity awarding official	April Hanners, EMPG Program Manager Tennessee Emergency Management Agency 3041 Sidco Drive Nashville, TN 37204 april.hanners2@tn.gov Phone #: (615) 741-8235
Is the federal award for research and development?	No
Indirect cost rate for the federal award (See 2 C.F.R. §200.331 for information on type of indirect cost rate)	None

From: [Swann, William \(NFD\)](#)
To: [Alex Pellom](#)
Cc: [Peyton Massey \(TEMA\)](#); [Kenya Gladney](#); [Robinson, Rodonna \(NFD\)](#); [Caffrey, Kelly \(OEM\)](#); [Martin, Drusilla \(NFD-ADM\)](#); [Jodie Wedel](#); [Roscoe, Angela \(OEM\)](#)
Subject: RE: EMPG Extension request
Date: Friday, August 25, 2023 10:08:47 AM
Attachments: [image001.png](#)

Thanks for all your assistance.

From: Alex Pellom <Alex.Pellom@tn.gov>
Sent: Friday, August 25, 2023 9:38 AM
To: Swann, William (NFD) <William.Swann@nashville.gov>
Cc: Peyton Massey (TEMA) <Peyton.Massey@tn.gov>; Kenya Gladney <Kenya.Gladney@tn.gov>; Robinson, Rodonna (NFD) <Rodonna.Robinson@nashville.gov>; Caffrey, Kelly (OEM) <Kelly.Caffrey@nashville.gov>; Martin, Drusilla (NFD-ADM) <Drusilla.Martin@nashville.gov>; Jodie Wedel <Jodie.Wedel@tn.gov>; Roscoe, Angela (OEM) <Angela.Roscoe@nashville.gov>
Subject: RE: EMPG Extension request

Attention: This email originated from a source external to Metro Government. Please exercise caution when opening any attachments or links from external sources.

Chief Swann,

After a review of your attached request and the conversations my staff had with Drusilla, I am comfortable granting a six month extension to the EMPG22 Grant as requested. Our contracts team will be in contact with you shortly as to the next steps in getting this memorialized. Thank you for everything you and your team do to keep Tennessee safe and prepared.



ALEX PELLOM, MPA, CEM | Chief of Staff
Tennessee Emergency Management Agency
3041 Sidco Drive, Nashville, TN 37204
p. 615-741-1403 c. 615-939-0531
alex.pellom@tn.gov
www.tn.gov/tema
Follow us on Twitter: [@T_E_M_A](#)
Follow us on Facebook: [TNDisasterInfo](#)

From: Martin, Drusilla (NFD-ADM) <Drusilla.Martin@nashville.gov>
Sent: Thursday, August 24, 2023 11:15 AM
To: Alex Pellom <Alex.Pellom@tn.gov>; Jodie Wedel <Jodie.Wedel@tn.gov>
Cc: Peyton Massey <Peyton.Massey@tn.gov>; Kenya Gladney <Kenya.Gladney@tn.gov>; Swann, William (NFD) <William.Swann@nashville.gov>; Robinson, Rodonna (NFD) <Rodonna.Robinson@nashville.gov>; Caffrey, Kelly (OEM) <Kelly.Caffrey@nashville.gov>; Roscoe, Angela (OEM) <Angela.Roscoe@nashville.gov>

Subject: [EXTERNAL] EMPG Extension request

***** This is an EXTERNAL email. Please exercise caution. DO NOT open attachments or click links from unknown senders or unexpected email - STS-Security. *****

Greetings. Please see the attached EMPG Extension request from the Office of Emergency Management.

Your attention to this matter is greatly appreciated. We await instructions going forward.

Best regards,

Drusilla Martin, CPA
Executive Administrator
Office of Emergency Management
615-862-5462


Certificate Of Completion

Envelope Id: F582F90698314CADA5264F22C9C48EFE	Status: Completed
Subject: Complete with DocuSign: OEM Emergency Management Performance Grant (EMPG) 21-23 Amend 1 Ready.pdf	
Source Envelope:	
Document Pages: 13	Signatures: 6
Certificate Pages: 15	Initials: 1
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Juanita Paulson
Time Zone: (UTC-06:00) Central Time (US & Canada)	730 2nd Ave. South 1st Floor
	Nashville, TN 37219
	Juanita.Paulsen@nashville.gov
	IP Address: 170.190.198.185

Record Tracking

Status: Original 9/20/2023 1:21:48 PM	Holder: Juanita Paulson Juanita.Paulsen@nashville.gov	Location: DocuSign
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Metropolitan Government of Nashville and Davidson County	Location: DocuSign

Signer Events

Signer Events	Signature	Timestamp
Dustin Owens dustin.owens@nashville.gov Security Level: Email, Account Authentication (None)		Sent: 9/20/2023 1:27:54 PM Viewed: 9/20/2023 1:31:18 PM Signed: 9/20/2023 1:32:19 PM
	Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.190	

Electronic Record and Signature Disclosure:
Accepted: 9/20/2023 1:31:18 PM
ID: ff3186a7-acdd-4d26-b8db-49797eae28c9

Aaron Pratt Aaron.Pratt@nashville.gov Security Level: Email, Account Authentication (None)		Sent: 9/20/2023 1:32:20 PM Viewed: 9/20/2023 2:04:11 PM Signed: 9/20/2023 2:06:38 PM
	Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.185	

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Kelly Flannery Kelly.Flannery@nashville.gov Security Level: Email, Account Authentication (None)		Sent: 9/20/2023 2:06:39 PM Viewed: 9/20/2023 2:07:12 PM Signed: 9/20/2023 2:07:22 PM
	Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.100	

Electronic Record and Signature Disclosure:
Accepted: 9/20/2023 2:07:12 PM
ID: dd6ca51b-dfd7-44ef-9871-35d3227a0105

Courtney Mohan Courtney.Mohan@nashville.gov Security Level: Email, Account Authentication (None)		Sent: 9/20/2023 2:07:23 PM Viewed: 9/20/2023 2:16:25 PM Signed: 9/20/2023 2:37:41 PM
	Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.185	

Electronic Record and Signature Disclosure:

Signer Events	Signature	Timestamp
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Accepted: 9/20/2023 2:16:25 PM
ID: c1df3d78-7ad4-4571-8910-cae4b446a9f4

Balogun Cobb
balogun.cobb@nashville.gov
Security Level: Email, Account Authentication (None)

Balogun Cobb

Sent: 9/20/2023 2:37:42 PM
Viewed: 9/20/2023 2:38:25 PM
Signed: 9/20/2023 2:38:48 PM

Signature Adoption: Pre-selected Style
Using IP Address: 170.190.198.185

Electronic Record and Signature Disclosure:

Accepted: 9/20/2023 2:38:25 PM
ID: e987bb70-d969-4a37-a875-c5b2006089c6

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Danielle Godin
Danielle.Godin@nashville.gov
Security Level: Email, Account Authentication (None)

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Viewed: 9/20/2023 3:07:50 PM

Electronic Record and Signature Disclosure:

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Sally Palmer
sally.palmer@nashville.gov
Security Level: Email, Account Authentication (None)

COPIED

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Electronic Record and Signature Disclosure:

Accepted: 9/20/2023 12:13:09 PM
ID: 0de4d6cd-ba44-4550-a8e1-044c4e4a107d

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	9/20/2023 1:27:54 PM
Certified Delivered	Security Checked	9/20/2023 2:38:25 PM
Signing Complete	Security Checked	9/20/2023 2:38:48 PM
Completed	Security Checked	9/20/2023 2:38:50 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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