

**LEGISLATIVE TRACKING FORM**Filing for Council Meeting Date: 02/12/25

Resolution



Ordinance

Contact/Prepared By: LaToya TownsendDate Prepared: 10/30/25Title (Caption): Office of Family Safety STOP, Family Justice Center Grant. 25-26- Amendment 1Submitted to Planning Commission? ☒ N/A ☐ Yes-Date: \_\_\_\_\_ Proposal No: \_\_\_\_\_Proposing Department: Office of Family Safety Requested By: Office of Family SafetyAffected Department(s): Office of Family Safety Affected Council District(s): All**Legislative Category (check one):**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Bonds                | <input type="checkbox"/> Contract Approval           | <input type="checkbox"/> Intergovernmental Agreement   |
| <input type="checkbox"/> Budget - Pay Plan    | <input type="checkbox"/> Donation                    | <input type="checkbox"/> Lease                         |
| <input type="checkbox"/> Budget - 4%          | <input type="checkbox"/> Easement Abandonment        | <input type="checkbox"/> Maps                          |
| <input type="checkbox"/> Capital Improvements | <input type="checkbox"/> Easement Accept/Acquisition | <input type="checkbox"/> Master List A&E               |
| <input type="checkbox"/> Capital Outlay Notes | <input checked="" type="checkbox"/> Grant            | <input type="checkbox"/> Settlement of Claims/Lawsuits |
| <input type="checkbox"/> Code Amendment       | <input type="checkbox"/> Grant Application           | <input type="checkbox"/> Street/Highway Improvements   |
| <input type="checkbox"/> Condemnation         | <input type="checkbox"/> Improvement Acc.            | <input type="checkbox"/> Other: _____                  |

**FINANCE** Amount +/-: \$ \$ 0.00Match: \$ \$ 0.00
**Funding Source:** Capital Improvement Budget  
Capital Outlay Notes  
Departmental/Agency Budget  
Funds to Metro  
General Obligation Bonds  
Grant  
Increased Revenue Sources
Judgments and Losses  
Local Government Investment Project  
Revenue Bonds  
Self-Insured Liability  
Solid Waste Reserve  
Unappropriated Fund Balance  
4% Fund  
Other: \_\_\_\_\_
Approved by OMB: Aaron Pratt

Approved by Finance/Accounts: \_\_\_\_\_

Approved by Div Grants Coordination: Juanita Paulsen

Date to Finance Director's Office: \_\_\_\_\_

**APPROVED BY****FINANCE DIRECTOR'S OFFICE:** \_\_\_\_\_**ADMINISTRATION**

Council District Member Sponsors: \_\_\_\_\_

Council Committee Chair Sponsors: \_\_\_\_\_

Approved by Administration: \_\_\_\_\_ Date: \_\_\_\_\_

**DEPARTMENT OF LAW**

Date to Dept. of Law: \_\_\_\_\_ Approved by Department of Law: \_\_\_\_\_

**Settlement Resolution/Memorandum Approved by:** \_\_\_\_\_Date to Council: \_\_\_\_\_ For Council Meeting: \_\_\_\_\_ ☐ E-mailed Clerk
☐ All Dept. Signatures ☐ Copies ☐ Backing ☐ Legislative Summary ☐ Settlement Memo ☐ Clerk Letter ☐ Ready to File

Department of Law – White Copy

Administration – Yellow Copy

Finance Department - Pink Copy

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## GRANT SUMMARY SHEET

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**Grant Name:** Office of Family Safety STOP , Family Justice Center Grant 25-26

**Department:** OFFICE OF FAMILY SAFETY

**Grantor:** U.S. DEPARTMENT OF JUSTICE

**Pass-Through Grantor  
(If applicable):** TENN. DEPT. OF FIN. & ADMIN.

**Total Award this Action:** \$0.00

**Cash Match Amount** \$0.00

**Department Contact:** Diane Lance

**Status:** AMENDMENT

**Program Description:**

This grant provides ensures the continued provision of Fatality review teams by funding a fatality review coordinator. Amendment 1 Revises Budget & Contract Scope, Attachment A is added, Attachment A-1 is deleted and replaced, Attachment B is deleted and replaced.

**Plan for continuation of services upon grant expiration:**

Historically, STOP funds are renewed with the state.

Grants Tracking Form

Part One

Pre-Application ☐

Application ☐

Award Acceptance ☐

Contract Amendment ☒

Department	Dept. No.	Contact	Phone	Fax
OFFICE OF FAMILY SAFETY	51	Diane Lance		

Grant Name:

Office of Family Safety STOP , Family Justice Center Grant 25-26

Grantor:

U.S. DEPARTMENT OF JUSTICE

Grant Period From:

01/01/25

(applications only) Anticipated Application Date:

Grant Period To:

06/30/26

(applications only) Application Deadline:

Funding Type:

FED PASS THRU

Multi-Department Grant ☐

If yes, list below.

Pass-Thru:

TENN. DEPT. OF FIN. & ADMIN.

Outside Consultant Project: ☐

Award Type:

COMPETITIVE

Total Award:

\$0.00

Status:

AMENDMENT

Metro Cash Match:

\$0.00

Metro Category:

Est. Prior.

Metro In-Kind Match:

\$0.00

CFDA #

16.588

Is Council approval required?

☒

Project Description:

Applic. Submitted Electronically? ☐

This grant provides ensures the continued provision of Fatality review teams by funding a fatality review coordinator. Amendment 1 Revises Budget & Contract Scope, Attachment A is added, Attachment A-1 is deleted and replaced, Attachment B is deleted and replaced.

Plan for continuation of service after expiration of grant/Budgetary Impact:

Historically, STOP funds are renewed with the state.

How is Match Determined?

Fixed Amount of \$

or

% of Grant

Other: ☐

Explanation for "Other" means of determining match:

We will be using volunteer time as the match for the grant.

For this Metro FY, how much of the required local Metro cash match:

Is already in department budget?

Is not budgeted?

Fund

Business Unit

Proposed Source of Match:

(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)

Other:

Number of FTEs the grant will fund:

1.00

Actual number of positions added:

0.00

Departmental Indirect Cost Rate

10.50%

Indirect Cost of Grant to Metro:

\$16,286.97

\*Indirect Costs allowed? ☐ Yes ☒ No % Allow.

0.00%

Ind. Cost Requested from Grantor:

\$0.00

in budget

\*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)

Draw down allowable? ☐

Metro or Community-based Partners:

Part Two												
Grant Budget												
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor		
Yr 1	FY25	\$41,335.00	\$13,779.00					\$55,114.00	\$5,786.97	\$0.00		
Yr 2	FY26	\$75,000.00	\$25,000.00					\$100,000.00	\$10,500.00	\$0.00		
Yr 3												
Yr 4												
Yr 5												
Total		\$116,335.00	\$38,779.00	\$0.00	\$0.00		\$0.00	\$155,114.00	\$16,286.97	\$0.00		
Date Awarded:				11/05/25	Tot. Awarded:	\$0.00	Contract#:	57462				
(or) Date Denied:					Reason:							
(or) Date Withdrawn:					Reason:							

Contact: [juanita.paulsen@nashville.gov](mailto:juanita.paulsen@nashville.gov)  
[vaughn.wilson@nashville.gov](mailto:vaughn.wilson@nashville.gov)

Rev. 5/13/13  
6135

GCP Received 11/05/25

GCP Approved 11/05/25

JP

Resolution No. \_\_\_\_\_

A resolution approving amendment one and special conditions related to a grant from the Tennessee Department of Finance and Administration to the Metropolitan Government, acting by and through the Office of Family Safety, to fund Fatality Review Team staffing positions to help manage the multi-disciplinary needs of its clients.

WHEREAS, the Metropolitan Government, acting by and through the Office of Family Safety, previously entered into a grant agreement with the Tennessee Department of Finance and Administration to fund Fatality Review Team staffing positions to help manage the multi-disciplinary needs of its clients approved by RS2025-1314; and,

WHEREAS, the parties wish to amend the grant agreement to modify the budget and contract scope by adding Attachment A (Scope of Services/Project Narrative) and deleting Attachments A-1 (Grant Budget) and B (Federal Award Identification Worksheet) in their entirety and replacing with new Attachments A-1 and B; and,

WHEREAS, the U.S. Department of Justice, Office of Criminal Justice Programs, requires all recipients and subrecipients agree to special conditions related to federal grant awards; and,

WHEREAS, the parties seek approval of the special conditions related to this grant; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that amendment one and the special conditions for this grant be approved.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That amendment one to the grant by and between the Tennessee Department of Finance and Administration and the Metropolitan Government, acting by and through the Office of Family Safety, to fund Fatality Review Team staffing positions to help manage the multi-disciplinary needs of its clients, a copy of which amendment one is attached hereto and incorporated herein, is hereby approved, and the Metropolitan Mayor is authorized to execute the same.

Section 2. That the special conditions related to the grant by and between the Tennessee Department of Finance and Administration and the Metropolitan Government, acting by and through the Office of Family Safety, to fund Fatality Review Team staffing positions to help manage the multi-disciplinary needs of its clients, a copy of which special conditions is attached hereto and incorporated herein, is hereby approved, and the Metropolitan Mayor is authorized to execute the same.

Section 3. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO AVAILABILITY  
OF FUNDS:

  
\_\_\_\_\_  
Jenneen Reed, Director  
Department of Finance

APPROVED AS TO FORM AND  
LEGALITY:


Courtney Molan  
Assistant Metropolitan Attorney

INTRODUCED BY:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Member(s) of Council

<div>  <div> <div>GRAN T</div> <div>AMENDMENT</div> </div> </div>					
Agency Tracking #		Edison ID		Contract #	
NA		57462		57462	
Amendment #					1
Contractor Legal Entity Name					Edison Vendor ID
Metropolitan Government of Nashville and Davidson County					4
Amendment Purpose & Effect(s)					
Revises Budget and Contract Scope					
Amendment Changes Contract End Date:				End Date:	
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO				6/30/2026	
TOTAL Contract Amount INCREASE or DECREASE per this Amendment (zero if N/A) : \$ 0					
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Contract Amount
FY25	\$13,779.00	\$41,335.00			\$55,114.00
FY26	\$25,000.00	\$75,000.00			\$100,000.00
TOTAL:	\$38,779.00	\$116,335.00			\$155,114.00
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.			OCR USE		
Speed Chart		Account Code			
FA00003603/FA00002555		County - 71301000			

**AMENDMENT ONE  
OF GRANT CONTRACT #57462**

This Grant Contract Amendment is made and entered by and between the State of Tennessee, Department of Finance and Administration, Office of Criminal Justice Programs, hereinafter referred to as the "State" and Metropolitan Government of Nashville and Davidson County, hereinafter referred to as the "Grantee." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. Grant contract Attachment A is added.
2. Grant Contract Attachment A-1 is deleted in its entirety and replaced with the new attachment A-1 attached hereto.
3. Grant Contract Attachment B is deleted in its entirety and replaced with the new attachment B attached hereto.

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The revisions set forth herein shall be effective January 1, 2026. All other terms and conditions of this Grant Contract not expressly amended herein shall remain in full force and effect.

**IN WITNESS WHEREOF,**

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:**

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**GRANTEE SIGNATURE**

**DATE**

Freddie O'Connell, Mayor

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**PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)**

**DEPARTMENT OF FINANCE AND ADMINISTRATION:**

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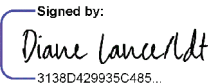
**JAMES E. BRYSON, COMMISSIONER**

**DATE**

SIGNATURE PAGE  
FOR  
GRANT NO. OFS- STOP Amendment 1

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

METROPOLITAN GOVERNMENT OF  
ND DAVIDSON COUNTY

Signed by:  
  
3138D429935C485...  
Department Head  
Metro Office of Family Safety

11/5/2025  
Date

APPROVED AS TO AVAILABILITY  
OF FUNDS:

  
Director of Finance  
Department of Finance

12/11/2025 | 10:13 AM CST  
Date

APPROVED AS TO RISK AND INSURANCE:

  
Director of Insurance

12/11/2025 | 10:40 AM CST  
Date

APPROVED AS TO FORM AND  
LEGALITY:

  
Metropolitan Attorney

12/11/2025 | 10:16 AM CST  
Date

Freddie O' Connell  
Metropolitan Mayor

Date

ATTEST:

Metropolitan Clerk

Date



ID 284

ATTACHMENT A  
APPLICATION FOR FUNDING  
GRANT PROJECT COVER SHEET

## OFFICE OF CRIMINAL JUSTICE PROGRAMS

FUND SOURCE  
OCJP JAG Priority Area

STOP/State FVS

<b>Required Information on Authorizing Agency:</b>		<b>Implementing Agency:</b>	
<b>Name:</b> Metropolitan Government of Nashville and Davidson		<b>Name:</b> Metropolitan Government of Nashville and Davidson	
<b>Federal ID Number (FEIN):</b> 62-0694743		<b>Address:</b> 730 2nd Ave South	
<b>DUNS Number:</b> 078217668			
<b>SAM Expiration Date:</b> 12/13/2025		Nashville, TN 37210-2006	
<b>Fiscal Year End Date:</b> June 30			
<b>Will You Have Any Subcontracts?</b> <input type="checkbox"/>			
<b>Project Title:</b> DV - Fatality Review			
<b>AUTHORIZED OFFICIAL - Contact Information</b>			
<b>(Name, Title, and Complete Mailing Address)</b>		<b>Phone Number:</b>	<b>E-Mail Address:</b>
Freddie O'Connell, Mayor		(615) 862-6015	mayor@nashville.gov;
1 Public Square		<b>EXT:</b>	matea.cannavino@nashville.gov
Suite 100			
Nashville, 37201-1646			
<b>PROJECT DIRECTOR - Contact Information</b>			
<b>(Name, Title, and Complete Mailing Address)</b>		<b>Phone Number:</b>	<b>E-Mail Address:</b>
Diane S. Lance, Department Head		(615) 880-3173	DianeLance@jnsnashville.gov
730 2nd Ave South		<b>EXT:</b>	
Nashville, 37210-2006			
<b>FINANCIAL DIRECTOR - Contact Information</b>			
<b>(Name, Title, and Complete Mailing Address)</b>		<b>Phone Number:</b>	<b>E-Mail Address:</b>
Sean McGuire, Finance Manager		(615) 862-5072	seanpmcguire@jnsnashville.gov
610 Murfreesboro Pike		<b>EXT:</b>	
Nashville, 37210-2006			
<b>County/Counties Served (Type ALL if Statewide):</b>			
Davidson <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			
<b>U.S. Congressional District(s):</b> 5			

## **Scope of Services/Project Narrative**

### **Metro Government of Nashville and Davidson County Statewide Domestic Violence Fatality Review Coordinator**

#### **PROBLEMS FOR INTERVENTION AND NEEDS TO BE IMPROVED**

*Problem Description* – What is the nature and magnitude of the problem(s) to be solved by the proposed funding? This should be based on your agency's own data and/or other relevant sources and describe in detail the most pressing problems in your service/impact area. The problem statement should also identify the needs of the community based on relevant and timely data this should be light on demographics and geography.

Domestic abuse related deaths are of serious concern to all citizens of Tennessee. In 2020, the femicide rate in the United States was 2.6 per 100,000. Tennessee has been in the top ten states for rates of women killed by men for twenty out of the past twenty-five years, with 69 such murders in 2020. Tennessee's rate of 1.96 homicides per 100,000 females is significantly higher than the national average. At least 78 percent of those femicides (54 out of 69) were related to domestic violence.

Metropolitan Government of Nashville-Davidson County will retain the position of Statewide Domestic Violence Fatality Review Coordinator. This FRC will evaluate and provide ongoing training and support to all of Tennessee's CCR leadership and local FJCs on fatality and high-risk case review. In the event that local jurisdictions wish to form formal teams for these reviews, the FRC will provide remote support in the form of documents and technical assistance calls. The FRC will ensure effective and consistent data collection regarding domestic violence fatalities in participating communities and, to the extent that the data is available, near-fatalities related to domestic violence. The FRC will provide ongoing training and support to coordinated community response teams across the state of Tennessee in order to help communities identify domestic violence victims at high risk of homicide and to identify improved procedures, laws, and protocols to reduce domestic violence deaths. For jurisdictions who only infrequently experience domestic homicides and who may not require a regular homicide review team, the FRC will model homicide review techniques and provide technical assistance to these jurisdictions in the event such a homicide requires review. The FRC will also assist communities in identifying and implementing other multi-disciplinary, CCR strategies that can help to mitigate and reduce homicide risk and near-fatal cases, including high-risk case review. The FRC will facilitate meetings of the Statewide Fatal and High-Risk Domestic Violence Committee, recruit and train new members as needed, and prepare reports based on the findings and recommendations of the statewide team. The FRC will track and assess past Committee recommendations to assist in facilitating their implementation or engage local and statewide CCR and FJC leadership in the update of recommendations as needed.

#### **PURPOSE**

*This section should include goals and objectives of the project.*

*Goals – The goals are the general statement of long range benefits to the client or community that you are seeking to accomplish.*

**ATTACHMENT A**  
**APPLICATION FOR FUNDING**  
**GRANT PROJECT NARRATIVE**  
**(Narrative Page 2)**

**Goal 1:** Analyze domestic abuse deaths with a view toward identifying their causes. It shall not be the purpose and procedure of the Team to attempt to identify liability or blame in the death(s) being reviewed.

**Goal 2:** Identify improved procedures, laws, and protocols to reduce the incidence of domestic abuse and domestic abuse-related deaths across the state.

**Goal 3:** Track and report upon the progress made on the implementation of improved procedures, laws, and protocols as identified in Goal 2.

**Goal 4:** Identify victims at high risk for domestic violence homicide and ensure that jurisdictions are prepared to meet the needs of these victims to reduce the incidence of domestic abuse and domestic abuse-related deaths across the state.

*Objectives – The objectives are the general strategies (not specific activities) to be employed to accomplish the above stated goals.*

**Objective 1:** Identify and review domestic abuse deaths and near deaths, including homicides and suicides in a manner consistent with national best practices for fatality review in all Tennessee jurisdictions participating in multi-disciplinary fatality review.

**Objective 2:** Maintain a Statewide body to collect fatality review reports from local jurisdictions and make local and statewide recommendations that improve domestic violence victim safety and offender accountability.

**Objective 3:** Provide remote TA to any CCR leadership and local FJCs in other Tennessee jurisdictions that provide a multi-disciplinary coordinated response to domestic violence homicides.

**Objective 4:** Assess and maintain system for consistent data collection related to DV deaths across the State.

**Objective 5:** Assess the progress made toward the implementation, either locally or statewide, of the recommendations identified by the local and statewide fatality review teams to reduce the incidence of domestic abuse and domestic abuse-related deaths across the state.

**Objective 6:** Assist with ongoing sustainability of established DV high-risk case review teams and provide remote TA to any new CCRs or FJCs in other Tennessee jurisdictions that wish to provide a multidisciplinary, coordinated response to high-risk domestic violence.

## **ACTIVITIES**

*Activities are what a project does with the inputs to fulfill its mission. This section should describe the planned activities, major interventions or program elements designed to accomplish the goals of the project. You should describe the activities to be employed by the project to achieve the desired results. For projects requesting multi-year funding, describe and delineate how activities may change over the period of the grant if at all.*

**Goal 1:** Analyze domestic abuse deaths with a view toward identifying their causes. It shall not be the purpose and procedure of the Team to attempt to identify liability or blame in the death(s) being reviewed.

**Objective 1.1:** Identify and review domestic abuse deaths and near deaths, including homicides and suicides in a manner consistent with national best practices for fatality review in all Tennessee jurisdictions participating in multi-disciplinary fatality review.

**Objective 1.2:** Assist with the ongoing sustainability of established DV fatality and/or high-risk case review teams, and provide remote TA to any new teams, in other Tennessee jurisdictions that provide a multi-disciplinary coordinated response to domestic violence.

**Activities 1.1:** The FRC will continue to lead Nashville's Domestic Assault Death Review Team (DADRT) (Years 1-3)

**Activities 1.2:** The FRC will maintain the Statewide DV Fatality and High-Risk Team that will follow best practices for statewide case review and recommendation reports. (Years 1-3)

**Activities 1.3:** Create a modified version of the fatality review toolkit focusing on post-incident response for communities that do not regularly experience homicides. (Year 1)

**Activities 1.4:** The FRC will and conduct site visits and/or provide remote support as needed to provide communities with information around fatality review and high-risk teams. (Years 1-3)

**Activities 1.5:** The FRC will provide quarterly reports to OCJP which include status updates on the statewide Team and any updates on training and coordination with local CCRs and FJCs.

**Goal 2:** Identify improved procedures, laws, and protocols to reduce the incidence of domestic abuse and domestic abuse-related deaths across the state.

**Objective 2.1:** Maintain a Statewide body to collect fatality review reports from local jurisdictions and make local and statewide recommendations that improve domestic violence victim safety and offender accountability.

**Activities 2.1:** Complete annual case reports. (Years 1-3)

**Activities 2.2:** Use the Montana Model of fatality review to complete a case review with the statewide Committee. (Years 2-3)

**Activities 2.3:** To inform work on recommendations for systems and service improvements from reviews and keep up to date with emerging issues and promising practices for technical assistance provision, the FRC will remain connected with client stories through occasional direct client work (e.g. support groups, direct service provision). (Years 1-3)

**Activities 2.4:** With the support of OCJP and other state agencies, FRC, statewide Committee Members, and OFS Leadership will convene a summit meeting with statewide stakeholders to present the findings and recommendations of the Statewide Committee. (Year 3)

**ATTACHMENT A**  
**APPLICATION FOR FUNDING**  
**GRANT PROJECT NARRATIVE**  
**(Narrative Page 4)**

**Goal 3:** Track and report upon the progress made on the implementation of improved procedures, laws, and protocols as identified in Goal 2.

**Objective 3:** Assess and maintain system for consistent data collection related to DV deaths across the State.

**Activities 3.1:** Facilitate a Statewide IPV Summit to hear recommendations and feedback from FJCs, local FRTs, and the Statewide Committee. (Year 3)

**Activities 3.2:** Host a training & TA event on fatality and high-risk case review in major metropolitan areas – one in each Grand Division of Tennessee – and invite surrounding communities. (Year 2)

**Activities 3.3:** The FRC will continue to track new and emerging recommendations from Tennessee's state and local fatality review teams and regularly report the status of these and past recommendations to the statewide review team. (Years 1-3)

**Goal 4:** Identify victims at high risk for domestic violence homicide and ensure that jurisdictions are prepared to meet the needs of these victims to reduce the incidence of domestic abuse and domestic abuse-related deaths across the state.

**Objective 4:** Assist with ongoing sustainability of established DV high-risk case review teams and provide TA to CCR leadership and local FJCs in other Tennessee jurisdictions that provide a multidisciplinary coordinated response to high-risk domestic violence.

**Activities 4.1:** Meet with each CCR coordinator to assess their need for TA around high-risk projects. (Year 1)

**Activities 4.2:** Create a toolkit to support communities in creating and/or running high-risk case review teams and high-risk docket review. (Year 1)

**Activities 4.2:** Train 1-2 CCRs and/or local FJCs in Year 1 and 3 CCRs and/or local FJCs in Years 2-3 on the completed community toolkit. (Years 1-3)

**IMPLEMENTATION TIMELINE FOR ACCOMPLISHING KEY GRANT ACTIVITIES**

*This section should include a comprehensive timeline with concrete implementation and execution dates. The structure of the timeline should be feasible and outline the best scenario for achieving goals and objectives. Please add additional lines as necessary. The timeline should include some specific dates for activities.*

Activity/ Output	Position of Person Completing	Due Date for Completion
Create a modified version of the fatality review toolkit focusing on post-incident response for communities that do not regularly experience homicides	FRC	Year 1
Create a toolkit to support communities in creating and/or running high-risk case review	FRC	Year 1

**ATTACHMENT A**  
**APPLICATION FOR FUNDING**  
**GRANT PROJECT NARRATIVE**  
**(Narrative Page 5)**

teams and high-risk docket review		
Meet with each CCR coordinator to assess their need for TA around high-risk projects	FRC	Year 1
Host a training & TA event on fatality and high-risk case review in major metropolitan areas – one in each Grand Division of Tennessee – and invite surrounding communities	FRC	Year 2
Coordinate, host, and facilitate a series of virtual trainings on high-risk and fatal domestic violence for a statewide audience.	FRC	Years 1-3
Train 1-2 CCRs and/or local FJCs in Year 1 and 3 CCRs and/or local FJCs in Years 2-3 on the completed community toolkit.	FRC	Years 1-3
Create an online platform where participating communities can access trainings and toolkits	FRC	Year 2
Utilize the Montana Model of fatality review to complete a case study with the statewide Committee		Years 2 & 3
With the support of OCJP and other state agencies, facilitate a Statewide IPV Summit to present recommendations and feedback from FJCs, local FRTs, and the Statewide Committee	FRC	Year 3
Complete annual case reports	FRC	Years 1-3
Quarterly fatality review updates submitted to OCJP.	FRC	Quarterly

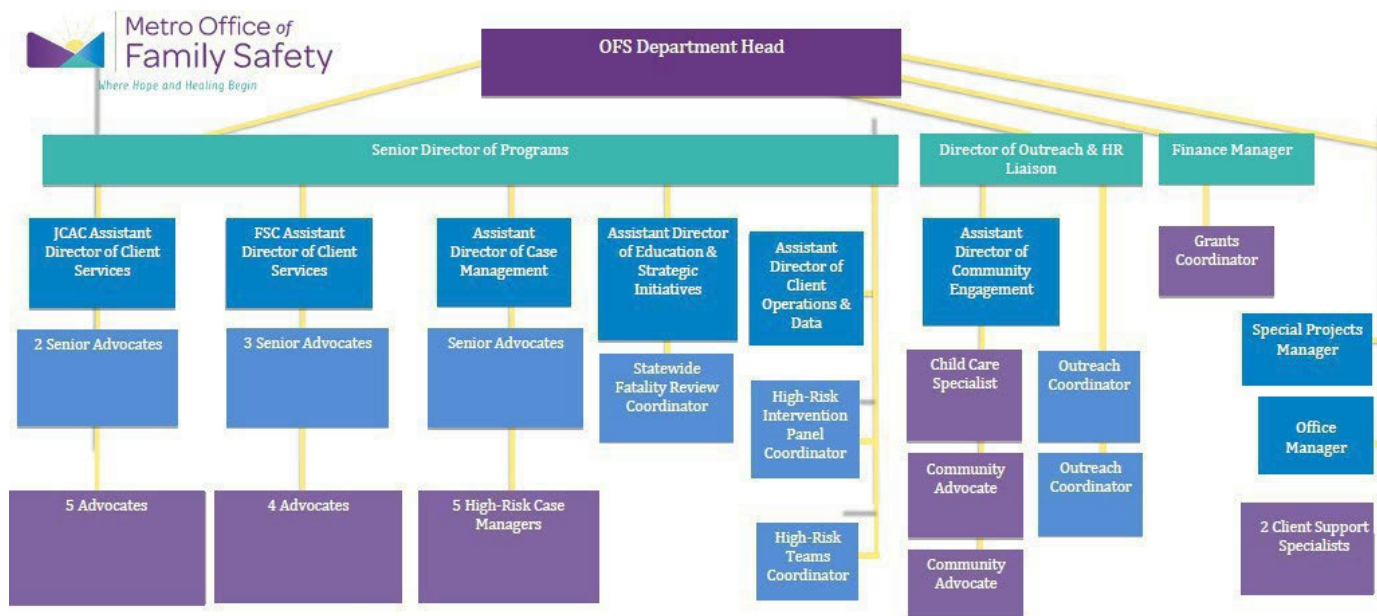
## INPUTS

*This section should describe the factors your project requires to conduct its activities and to achieve its goals and objectives. List agency resources that will be dedicated to this initiative.*

**ATTACHMENT A**  
**APPLICATION FOR FUNDING**  
**GRANT PROJECT NARRATIVE**  
**(Narrative Page 6)**

Include your organization chart. *Include job descriptions for every grant funded personnel that show allowable activities.*

1. The Fatality Review Initiative must effectively create a statewide strategic plan and effectively train local and statewide CCR leadership and FJCs on fatality review.
2. This Grant will provide funding for software and programs needed to facilitate data collection on domestic violence fatalities and report creation and publication for the statewide and Nashville fatality review teams.
3. Grant Funded position will be responsible for
  - a. Coordinating this statewide effort and providing technical assistance and training to participating communities across the state.
  - b. Coordinate the work of a State Fatality Review Team
  - c. Assist with findings and recommendation report creation
4. Grant Funded position will be an employee of Metro Government's Office of Family Safety and will report directly to the Assistant Director of Education and Strategic Initiatives.
5. This grant would fund 100% of the effort to maintain a statewide Domestic Abuse Death Review Team and provide technical assistance to local Fatality Review and High-Risk Teams that operate in a consistent and coordinated manner. This grant would also fund the training of those local jurisdictions – but not specific costs associated community case review efforts.
6. Non-grant funded Office of Family Safety positions that will contribute to the success of this project are as follows: Department Head, Senior Director of Programs, Assistant Director of Education and Strategic Initiatives and Financial Officer



### INTENDED OUTPUTS (Products)

*This section should describe the outputs or internal measures of the amount of work done within the project. **Outputs are the direct products of program activities** and usually are measured in*

**ATTACHMENT A**  
**APPLICATION FOR FUNDING**  
**GRANT PROJECT NARRATIVE**  
**(Narrative Page 7)**

*terms of the volume of work accomplished. Outputs refer to the completion of tasks you are required to accomplish over the course of the project.*

- Publication of annual local recommendation reports for reviewed fatalities and near fatalities.
- In-depth review of a minimum of one domestic violence fatal or near-fatal incident(s).
- Publication of three statewide recommendations reports crafted by the statewide Committee based on data findings from local CCRs and FJCs.
- Creation of a modified version of the fatality review toolkit focusing on post-incident for communities that do not regularly experience homicides.
- Creation of a toolkit to support communities in creating and/or running high-risk case review teams and high-risk docket review.
- Creation of an online platform where participating communities can access trainings and toolkits.
- Statewide IPV Summit planned in collaboration with OCJP bringing together officials and stakeholders from across Tennessee to hear recommendations and feedback from TN's Family Justice Centers, CCRs, local fatality review teams, and the statewide Committee.

### **INTENDED OUTCOMES (Results)**

*Outcomes describe the difference the project will make for its participants and/or the community as a whole. The outcomes for a project should be **measurable** based upon a set of defined criteria. Project goals should be set for each criterion. For projects requesting multi-year funding, describe how outcomes may be expected to change over the period of the grant.*

- Measurable outcomes will consist of short-term improvements, including an increased understanding of barriers to safety and justice for victims of domestic abuse and their families; increased identification of gaps in training, policy, practice, resources, communication and collaboration; and increased communication and collaboration between agencies and entities providing assistance to domestic abuse related victims and their families.
- In subsequent years, the program will begin to yield longer-term outcomes, including decreased incidents of domestic abuse-related deaths and near-deaths in participating jurisdictions.
- Additional long-term outcomes will include a codified, systematized collaboration between agencies and entities assisting domestic abuse related victims and their families.

### **DATA COLLECTION PROCEDURE**

*Describe the data collection procedures you will undertake to collect and report the outputs and outcomes of the planned services or interventions. E.g. stakeholder questionnaires, client satisfaction surveys, case records, etc.*

1. Working with local CCR and FJC leadership, the following data will be compiled annually (if jurisdiction collects):
  - a. Number of domestic Violence homicides
    - i. Specific information:



**ATTACHMENT A**  
**APPLICATION FOR FUNDING**  
**GRANT PROJECT NARRATIVE**  
**(Narrative Page 8)**

1. Relationship to the offender
  2. Gender of offender and victim
  3. Age of offender and victim
  4. Weapon used
  5. Alcohol and Drug Involvement
  6. Presence of Children
- b. Case history
  - i. Specific Information
    1. LAP history when applicable
    2. Order of Protection History
    3. Criminal History of offender
    4. Domestic Violence history of victim
    5. Domestic Violence history of offender
    6. Divorce & custody proceedings
2. Working with Tennessee's District Attorneys Conference, the following data will be compiled annually
  - a. Number of domestic violence homicides
3. Efforts will be made to collect data on "near death cases" in a consistent manner (if possible given different technologies used by law enforcement across the state).
4. Training evaluation surveys will be collected from each individual provided training by the FRC.

*Describe how you will document your activities and collect the data you will report for quarterly reports and annual reports.*

1. The FRC will utilize existing templates for data collection of homicides around the state to assist in quarterly and annual reports.
2. The FRC will maintain records of relevant communication with local directors of Coordinated Community Response programs and local FJs.

*Describe how your agency will use the data collected to evaluate the goals of the project and the work performed and plan accordingly.*

1. The data collected will assist the FRC in evaluating whether the trainings, toolkits, and technical assistance provided have helped participants better identify victims at high risk of homicide and improve their communities' response when domestic violence homicides occur. The results of surveys will aid in guiding the direction of future trainings to ensure that participants are receiving information that is relevant to the needs of their communities.

*Describe how you share your data with your stakeholders and community partners.*

1. The data will be shared with stakeholders and community partners at regularly scheduled fatality review meetings, as well as in annual reports.

## **COLLABORATION ACTIVITIES**

*Collaboration is defined as a mutually beneficial and well-defined relationship entered into by two or more organizations to achieve results that they are more likely to achieve together than alone.*

**ATTACHMENT A**  
**APPLICATION FOR FUNDING**  
**GRANT PROJECT NARRATIVE**  
**(Narrative Page 9)**

*Collaboration should describe the ongoing working relationship where ideas are exchanged a common purpose and common goals are planned and attained. **All applicants are strongly encouraged to collaborate with other agencies to achieve similar goals.***

Both the DADRT and Statewide Team will consist of agencies and entities assisting domestic abuse related victims and their families. The members of the following agencies will work closely in their capacity on the DADRT, as well as on additional subsequent collaborative activities as those become apparent through work on the DADRT.

1. Mandatory Partners on the Review Team must include: District Attorney's Office, Civil Legal Service Provider, Law Enforcement, Medical provider, Family Justice Center, Department of Children Services, domestic violence shelter provider(s).

Tennessee's District Attorneys General Conference will assist in providing a more complete data set of domestic homicides around the state.

Local CCR and FJC leadership will be crucial partners in training communities around Tennessee on fatality and high-risk case review.

## ATTACHMENT A-1

Page 1

GRANT BUDGET			
AGENCY NAME: Metro Nashville Office of Family Safety			
FUND SOURCE: STOP			
SOLICITATION IDENTIFICATION TITLE:			
The grant budget line-item amounts below shall be applicable only to expense incurred during the following			
Applicable Period: BEGIN: 1/1/2025 END: 06/30/2025			
EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup>	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
Salaries, Benefits & Taxes <sup>2</sup>	\$50,018.00	\$0.00	\$50,018.00
Professional Fee, Grant & Award <sup>2</sup>	\$0.00	\$0.00	\$0.00
Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications <sup>2</sup>	\$463.00	\$0.00	\$463.00
Travel, Conferences & Meetings <sup>2</sup>	\$4,633.00	\$0.00	\$4,633.00
Interest <sup>2</sup>	\$0.00	\$0.00	\$0.00
Insurance <sup>2</sup>	\$0.00	\$0.00	\$0.00
Specific Assistance To Individuals <sup>2</sup>	\$0.00	\$0.00	\$0.00
Depreciation <sup>2</sup>	\$0.00	\$0.00	\$0.00
Other Non-Personnel <sup>2</sup>	\$0.00	\$0.00	\$0.00
Capital Purchase <sup>2</sup>	\$0.00	\$0.00	\$0.00
Indirect Cost <sup>2</sup>	\$0.00	\$0.00	\$0.00
In-Kind Expense <sup>2</sup>	\$0.00	\$0.00	\$0.00
<b>GRAND TOTAL</b>	<b>\$55,114.00</b>	<b>\$0.00</b>	<b>\$55,114.00</b>

<sup>1</sup> Each expense object line-item is defined by the U.S. OMB's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E Cost Principles (posted on the Internet at: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E>) and CPO Policy 2013-007 (posted online at <https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-.html>).

<sup>2</sup> Applicable detail follows this page if line-item is funded.

**GRANT BUDGET LINE-ITEM DETAIL:**

AGENCY NAME: Metro Nashville Office of Family Safety

FUND SOURCE: STOP

SOLICITATION IDENTIFICATION TITLE:

<b>SALARIES, BENEFITS &amp; TAXES</b>	<b>AMOUNT</b>
Summary of individual positions that will support project activities. Review Instructions for examples.	\$0.00
Position 1: Fatality Review Team Technical Advisor \$75,000 in salary and benefits 100% of time on grant	\$50,018.00
<b>TOTAL</b>	<b>\$50,018.00</b>

<b>SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE &amp; SHIPPING, OCCUPANCY, EQUIPMENT RENTAL &amp; MAINTENANCE, PRINTING &amp; PUBLICATION</b>	<b>AMOUNT</b>
Supplies: <Supplies: Printing, basic office supplies as needed to fulfil duties of the grant, webinar/meeting software to provide statewide virtual trainings, technical assistance, and meeting facilitation>	\$463.00
<b>TOTAL</b>	<b>\$463.00</b>

<b>TRAVEL, CONFERENCES &amp; MEETINGS</b>	<b>AMOUNT</b>
Local Travel: OFS will cover STOP staff member's local travel for training and TA provision as well as paying for speakers and/trainers. ( Appropriate mileage rates apply)	\$500.00
Training and Conferences Attended by Agency Staff: OFS will provide registration fees for attendance to a national conference(s) for approved members of local fatality review teams and statewide committees. OFS will also pay for national speakers to come onsite.(Appropriate mileage rates apply)	\$4,133.00
<b>TOTAL</b>	<b>\$4,633.00</b>

GRANT BUDGET			
AGENCY NAME: Metropolitan Government of Nashville & Davidson County (OFS)			
FUND SOURCE: STOP/State FVS			
SOLICITATION IDENTIFICATION TITLE: Statewide DV Fatality Review			
The grant budget line-item amounts below shall be applicable only to expense incurred during the following			
Applicable Period:		BEGIN: 07/01/2025	END: 06/30/2026
EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup>	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
Salaries, Benefits & Taxes <sup>2</sup>	\$97,454.00	\$0.00	\$97,454.00
Professional Fee, Grant & Award <sup>2</sup>	\$0.00	\$0.00	\$0.00
Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications <sup>2</sup>	\$0.00	\$0.00	\$0.00
Travel, Conferences & Meetings <sup>2</sup>	\$2,546.00	\$0.00	\$2,546.00
Interest <sup>2</sup>	\$0.00	\$0.00	\$0.00
Insurance <sup>2</sup>	\$0.00	\$0.00	\$0.00
Specific Assistance To Individuals <sup>2</sup>	\$0.00	\$0.00	\$0.00
Depreciation <sup>2</sup>	\$0.00	\$0.00	\$0.00
Other Non-Personnel <sup>2</sup>	\$0.00	\$0.00	\$0.00
Capital Purchase <sup>2</sup>	\$0.00	\$0.00	\$0.00
Indirect Cost <sup>2</sup>	\$0.00	\$0.00	\$0.00
In-Kind Expense <sup>2</sup>	\$0.00	\$0.00	\$0.00
<b>GRAND TOTAL</b>	<b>\$100,000.00</b>	<b>\$0.00</b>	<b>\$100,000.00</b>

<sup>1</sup> Each expense object line-item is defined by the U.S. OMB's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E Cost Principles (posted on the Internet at:

<https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E>) and CPO Policy 2013-007 (posted online at <https://www.tn.gov/generalservices/procurement/central-procurement-office-cpo-/library-.html>).

<sup>2</sup> Applicable detail follows this page if line-item is funded.

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: Metropolitan Government of Nashville & Davidson County (OFS)

FUND SOURCE: STOP/State FVS

SOLICITATION IDENTIFICATION TITLE: Statewide DV Fatality Review

SALARIES, BENEFITS & TAXES	AMOUNT
Fatality Review Team Technical Advisor \$97,454 in salary and benefits 100% of time	\$97,454.00
TOTAL	\$97,454.00
TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Out of Town Travel: OFS will provide registration fees for attendance to a national conference(s) for approved members of local fatality review teams and statewide committee. (Appropriate mileage rates apply)	\$2,546.00
TOTAL	\$2,546.00

**ATTACHMENT B****Federal Award Identification Worksheet**

Subrecipient's name (must match name associated with its Unique Entity Identifier (SAM))	Metropolitan Government of Nashville and Davidson County
Subrecipient's Unique Entity Identifier (SAM)	LGZLHP6ZHM55
Federal Award Identification Number (FAIN)	15JOVW22GG00452STOP
.Federal award date	9/13/2022
Subaward (Federal Award) Period of Performance Start and End Date	7/1/2022; 6/30/2024 Ext: 9/30/2025 7/1/2023- 6/30/2025 EXT; 9/30/2026
Subaward (Federal Award) Budget Period Start and End Date	7/1/2022; 6/30/2024 Ext: 9/30/2025 7/1/2023- 6/30/2025 EXT; 9/30/2026
Assistance Listing number (formerly known as the CFDA number) and Assistance Listing program title.	16.588;STOP Violence Against Women 2022
Grant contract's (Sub-Recipient) begin date	1/1/2025
Grant contract's(Sub-Recipient) end date	6/30/2026
Amount of federal funds obligated by this grant contract	\$41,335.00 \$75,000.00
Total amount of federal funds obligated to the subrecipient	\$116,335.00
Total amount of the federal award to the pass-through entity (Grantor State Agency)	\$2,817,495.00
Federal award project description (as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA))	DV - Fatality Review
Name of federal awarding agency	Office on Violence Against Women
Name and contact information for the federal awarding official	DOJ: Attorney General Pam Bondi 202-514-2000
Name of pass-through entity	State of Tennessee: Finance & Administration; Office of Criminal Justice Programs
Name and contact information for the pass-through entity awarding official	Kim Phillips kim.d.phillips@tn.gov
Is the federal award for research and development?	No

Indirect cost rate for the federal award (See 2 C.F.R. §200.332 for information on type of indirect cost rate)	N/A
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## Instructions for Completing the Special Conditions

Each federal grant award received by the Office of Criminal Justice Programs (OCJP) contains a list of special conditions which must be adhered to by both the OCJP and their subrecipients. These special conditions are addressed within the OCJP Grants Manual and more formally listed on the next several pages. Subrecipients must notify OCJP rather than the federal agency when noted in the Special Condition. As an agency receiving federal dollars from OCJP, you are required to acknowledge and comply with these special conditions.

- Read the Special Conditions thoroughly prior to completing the Special Conditions documents.
- Identify whom will complete the Special Conditions documents, the Authorized Official or their Designee, The Project Director, and the Financial Director:
  - **FOR NON-PROFITS: Before a designee can remit any signed documents, a completed Signature Authorization Packet must be received and accepted by OCJP. This packet must include board minutes or government charter/resolution or nonprofit bylaws that clearly define that the Board/Governing Body has selected the proposed designee, that it is understood that the designee is signing legal documents on behalf of the agency and binding the agency by signature to the documents signed, and a copy of the policies and procedures that pertain to delegating signatory authority. A new packet must be completed once a new Authorized Official takes office unless the designation is made by City or County charter/resolution or nonprofit bylaws. See the Grants Manual Chapter II. Achievement of Operational Status: E. Authorized Official Section for more details.**
  - When the Designee's is completing the Special Conditions, the section of the Special Conditions collecting the Designee's personal information must be completed in full for the Designee's.
- On the last page of the document, the Special Conditions requires the Authorized Official or their designee, the Project Director, and the Fiscal Director to check the box(s) indicating they have read the Special Conditions and are fully cognizant of their duties and responsibilities, and then sign and date the last page. Make sure there is a signature and date on the final page and the certification box is checked.
- Agencies should review the Special Conditions to ensure they are completed in full and a signature and date is present on the last page.
- Agencies should make a copy of the completed Special Conditions and keep them in their Agency Grant file.



## Department of Justice (DOJ)

### Office on Violence Against Women (OVW)

Washington, D.C. 20531

<b>Name and Address of Recipient:</b>	FINANCE AND ADMINISTRATION, TENNESSEE DEPARTMENT OF 312 ROSA L PARKS AVE		
<b>City, State and Zip:</b>	NASHVILLE, TN 37243		
<b>Recipient UEI:</b>	TYNGLMVMDVM3		
<b>Project Title:</b> OVW 2023 STOP VAWA Formula Grant Program	<b>Award Number:</b> 15JOVW-23-GG-00602-STOP		
<b>Solicitation Title:</b> OVW Fiscal Year 2023 STOP Formula Grant Program - Solicitation			
<b>Federal Award Amount:</b> \$3,483,831.00	<b>Federal Award Date:</b> 9/13/23		
<b>Awarding Agency:</b>	Office on Violence Against Women		
<b>Funding Instrument Type:</b>	Grant		
<b>Assistance Listing:</b> 16.588 - Violence Against Women Formula Grants			
<b>Project Period Start Date:</b> 7/1/23	<b>Project Period End Date:</b> 6/30/25		
<b>Budget Period Start Date:</b> 7/1/23	<b>Budget Period End Date:</b> 6/30/25		
<b>Project Description:</b> The STOP (Services, Training, Officers, Prosecutors) Violence Against Women Formula Grant Program (STOP Formula Grant Program) was authorized by the Violence Against Women Act (VAWA) of 1994 and reauthorized by subsequent legislation. The STOP Formula Grant Program encourages partnerships between law enforcement, prosecution, courts, and victim services organizations to enhance victim safety and hold offenders accountable in cases of domestic violence, dating violence, sexual assault, and stalking. The goal of the grant program is to develop and strengthen law enforcement, prosecution, and court strategies to combat violent crimes against women and to develop and strengthen victim services, including community-based, culturally specific services, in cases involving domestic violence, dating violence, sexual assault, and stalking.			

No other award documents have been added.

## Award Conditions

**This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.**

1

Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with any one or more of these award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period - - may result in the Office on Violence Against Women (OVW) taking appropriate action with respect to the recipient and the award. Among other things, OVW may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OVW, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

2

Applicability of Part 200 Uniform Requirements and DOJ Grants Financial Guide

The recipient agrees to comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the Department of Justice (DOJ) in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements"), and the current edition of the DOJ Grants Financial Guide as posted on the OVW website, including any updated version that may be posted during the period of performance. The recipient also agrees that all financial records pertinent to this award, including the general accounting ledger and all supporting documents, are subject to agency review throughout the life of the award, during the close-out process, and for three years after submission of the final Federal Financial Report (SF-425) or as long as the records are retained, whichever is longer, pursuant to 2 C.F.R. 200.334, 200.337.

3

Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify OVW in writing of the potential duplication, and, if so requested by OVW, must seek a budget-modification or change-of-project-scope Grant Award Modification (GAM) to eliminate any inappropriate duplication of funding.

## 4

## Requirements related to System for Award Management and unique entity identifiers

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov>. This includes applicable requirements regarding registration with SAM, as well as maintaining current information in SAM.

The recipient also must comply with applicable restrictions on subawards (subgrants) to first-tier subrecipients (subgrantees), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier assigned by SAM.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (Award Condition: Requirements related to System for Award Management (SAM) and unique entity identifiers), and are incorporated by reference here.

## 5

## Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any subrecipient at any tier) must have written procedures in place to respond in the event of an actual or imminent breach (as defined in OMB M-17-12) if it (or a subrecipient)-- 1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of personally identifiable information (PII) (as defined in 2 C.F.R. 200.1) within the scope of an OVW grant-funded program or activity, or 2) uses or operates a Federal information system (as defined in OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OVW Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

## 6

## Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OVW authority to terminate award)

The recipient, and any subrecipient (subgrantee) at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients (subgrantees), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (Award Condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OVW authority to terminate award)), and are incorporated by reference here.

## 7

## Determinations of suitability to interact with participating minors

This condition applies to this award if it is indicated in the application for the award (as approved by DOJ) (or in the application for any subaward at any tier), the DOJ funding announcement (solicitation), or an associated federal statute that a purpose of some or all of the activities to be carried out under the award (whether by the recipient or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status. The details of this requirement are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

## 8

Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient (subgrantee) at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears on the OVW website at <https://www.justice.gov/ovw/conference-planning>.

## 9

### OVW Training Guiding Principles

The recipient understands and agrees that any training or training materials developed or delivered with funding provided under this award must adhere to the OVW Training Guiding Principles for Grantees and Subgrantees, available at <https://www.justice.gov/ovw/resources-and-faqs-grantees#Discretionary>.

## 10

### Effect of failure to address audit issues

The recipient understands and agrees that OVW may withhold award funds, or may impose other related requirements, if (as determined by OVW) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

## 11

### Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by OVW during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

## 12

### Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient (subgrantee) at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

## 13

### Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient (subgrantee) at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38.

Among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that pertain to recipient and subrecipient (subgrantee) organizations that engage in or conduct explicitly religious activities.

## 14

### Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient (subgrantee) at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

## 15

### Restrictions on "lobbying" and policy development

In general, as a matter of federal law, federal funds may not be used by the recipient, or any subrecipient (subgrantee) at any tier, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, in order to avoid violation of 18 U.S.C. 1913. The recipient, or any subrecipient (subgrantee) may, however, use federal funds to collaborate with and provide information to federal, state, local, tribal and territorial public officials and agencies to develop and implement policies and develop and promote state, local, or tribal legislation or model codes designed to reduce or eliminate domestic violence, dating violence, sexual assault, and stalking (as those terms are defined in 34 U.S.C. 12291(a)) when such collaboration and provision of information is consistent with the activities otherwise authorized under this grant program.

Another federal law generally prohibits federal funds awarded by OVW from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OVW for guidance, and may not proceed without the express prior written approval of OVW.

## 16

### Compliance with general appropriations-law restrictions on the use of federal funds for this fiscal year

The recipient, and any subrecipient (subgrantee) at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, for each fiscal year, are set out at <https://www.justice.gov/ovw/award-conditions> (Award Condition: General appropriations-law restrictions on use of federal award funds), and are incorporated by reference here. Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OVW for guidance, and may not proceed without the express prior written approval of OVW.

## 17

### Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient and any subrecipients (subgrantees) must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award -- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by-- (1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; (3) by facsimile directed to the DOJ OIG Fraud Detection Office (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

## 18

### Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient (subgrantee) under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in

accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards (subgrants), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward (subgrant), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

19

Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact OVW for guidance.

20

Encouragement of policies to ban text messaging while driving



Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients (subgrantees) to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

## 21

Requirement to disclose whether recipient is designated high risk by a federal grant-making agency outside of DOJ

If the recipient is designated high risk by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OVW by email to OVW.GFMD@usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: (1) the federal awarding agency that currently designates the recipient high risk; (2) the date the recipient was designated high risk; (3) the high-risk point of contact at that federal awarding agency (name, phone number, and email address); and (4) the reasons for the high-risk status, as set out by the federal awarding agency.

## 22

Availability of general terms and conditions on OVW website

The recipient agrees to follow the applicable set of general terms and conditions that are available at <https://www.justice.gov/ovw/award-conditions>. These do not supersede any specific conditions in this award document.

## 23

Compliance with statutory and regulatory requirements

The recipient agrees to comply with all relevant statutory and regulatory requirements, which may include, among other relevant authorities, the Violence Against Women Act of 1994, P.L. 103-322, the Violence Against Women Act of 2000, P.L. 106-386, the Violence Against Women and Department of Justice Reauthorization Act of 2005, P.L. 109-162, the Violence Against Women Reauthorization Act of 2013, P.L. 113-4, the Violence Against Women Act Reauthorization Act of 2022, P.L. 117-103, the Omnibus Crime Control and Safe Streets Act of 1968, 34 U.S.C. 10101 et seq., and OVW's implementing regulations at 28 C.F.R. Part 90.

## 24

Compliance with solicitation requirements

The recipient agrees that it must be in compliance with requirements outlined in the solicitation under which the approved application was submitted, the applicable Solicitation Companion Guide, and any program-specific frequently asked questions (FAQs) on the OVW website (<https://www.justice.gov/ovw/resources-and-faqs-grantees>). The program solicitation, Companion Guide, and any program-specific FAQs are hereby incorporated by reference into this award.

## 25

VAWA 2013 nondiscrimination condition

The recipient acknowledges that 34 U.S.C. 12291(b)(13) prohibits recipients of OVW awards from excluding, denying benefits to, or discriminating against any person on the basis of actual or perceived race, color, religion, national origin, sex, gender identity, sexual orientation, or disability in any program or activity funded in whole or in part by OVW. Recipients may provide sex-segregated or sex-specific programming if doing so is necessary to the essential operations of the program, so long as the recipient provides comparable services to those who cannot be provided with the sex-segregated or sex-specific programming. The recipient agrees that it will comply with this provision. The recipient also agrees to ensure that any subrecipients (subgrantees) at any tier will comply with this provision.

## 26



## Misuse of award funds

The recipient understands and agrees that misuse of award funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from federal grants, recoupment of monies provided under an award, and civil and/or criminal penalties.

## 27

### Limitation on use of funds to approved activities

The recipient agrees that grant funds will be used only for the purposes described in the recipient's application, unless OVW determines that any of these activities are out of scope or unallowable. The recipient must not undertake any work or activities that are not described in the recipient's application, award documents, or approved budget, and must not use staff, equipment, or other goods or services paid for with grant funds for such work or activities, without prior written approval, via Grant Award Modification (GAM), from OVW.

## 28

### Non-supplantation

The recipient agrees that grant funds will be used to supplement, not supplant, non-federal funds that would otherwise be available for the activities under this grant.

## 29

### Confidentiality and information sharing

The recipient agrees to comply with the provisions of 34 U.S.C. 12291(b)(2), nondisclosure of confidential or private information, which includes creating and maintaining documentation of compliance, such as policies and procedures for release of victim information. The recipient also agrees to comply with the regulations implementing this provision at 28 CFR 90.4(b) and "Frequently Asked Questions (FAQs) on the VAWA Confidentiality Provision (34 U.S.C. 12291(b)(2))" on the OVW website at <https://www.justice.gov/ovw/resources-and-faqs-grantees>. The recipient also agrees to ensure that all subrecipients (subgrantees) at any tier meet these requirements.

## 30

### Activities that compromise victim safety and recovery or undermine offender accountability

The recipient agrees that grant funds will not support activities that compromise victim safety and recovery or undermine offender accountability, such as: procedures or policies that exclude victims from receiving safe shelter, advocacy services, counseling, and other assistance based on their actual or perceived sex, age, immigration status, race, religion, sexual orientation, gender identity, mental health condition, physical health condition, criminal record, work in the sex industry, or the age and/or sex of their children; procedures or policies that compromise the confidentiality of information and privacy of persons receiving OVW-funded services; procedures or policies that impose requirements on victims in order to receive services (e.g., seek an order of protection, receive counseling, participate in couples' counseling or mediation, report to law enforcement, seek civil or criminal remedies, etc.); procedures or policies that fail to ensure service providers conduct safety planning with victims; project design and budgets that fail to account for the access needs of participants with disabilities and participants who have limited English proficiency or are Deaf or hard of hearing; or any other activities outlined in the solicitation or companion guide under which the application was submitted.

## 31

### Policy for response to workplace-related incidents of sexual misconduct, domestic violence, and dating violence

The recipient, and any subrecipient at any tier, must have a policy, or issue a policy within 270 days of the award date, to address workplace-related incidents of sexual misconduct, domestic violence, and dating violence involving an employee, volunteer, consultant, or contractor. The details of this requirement are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (Award Condition: Policy for response to workplace-related sexual misconduct, domestic violence, and dating violence), and are incorporated by reference here.

## 32

### Termination or suspension

The Director of OVW, upon a finding that there (1) has been substantial failure by the recipient to comply with applicable laws, regulations, and/or the terms and conditions of the award or relevant solicitation, (2) has been failure by the recipient to make satisfactory progress toward the goals, objectives, or strategies set forth in the application, or (3) have been project changes proposed or implemented by the recipient to the extent that, if originally submitted, the application would not have been selected for funding, will terminate or suspend until the Director is satisfied that there is no longer such failure or changes, all or part of the award, in accordance with the provisions of 28 C.F.R. Part 18, as applicable mutatis mutandis. The federal regulation providing uniform rules for termination of grants and cooperative agreements is 2 C.F.R. 200.340.

## 33

### Performance progress reports and final report submission

The recipient agrees to provide OVW with specific information regarding subawards (subgrants) made under this award. The recipient agrees to submit an annual report that includes: a) an assessment of whether stated goals and objectives were achieved; b) information on the effectiveness of activities carried out with grant funds, including the number of persons served and the number of persons seeking services who could not be served; c) information on each subaward made; and d) such other information as OVW may prescribe. Recipients are required to submit this report after the end of each calendar year but no later than March 30 each year. Recipients and subrecipients must use the designated forms and/or systems made available by OVW for performance reporting, which identify the information that recipients and subrecipients must collect and report as a condition of receiving funding under this award.

A final report is due 90 days after the end of the project period. This report must be submitted to OVW through the Justice Grants System with the Report Type marked "final," unless and until OVW issues updated instructions for report submission.

## 34

### Quarterly financial status reports

The recipient agrees that it will submit quarterly financial status reports (the SF 425 Federal Financial Report) to OVW in the Justice Grants System, not later than 30 days after the end of each calendar quarter. The final report shall be submitted not later than 90 days following the end of the award period. Delinquent reports may affect future discretionary award decisions and may lead to suspension and/or termination of the award.

## 35

### Subrecipient program income

The recipient understands and agrees that it has responsibility for approval of program income earned by subrecipients. Program income, as defined by 2 C.F.R. 200.1, means gross income earned by a non-federal entity that is directly generated by a supported activity or earned as a result of the federal award during the period of performance. Without prior approval, program income must be deducted from total allowable costs to determine the net allowable costs. In order to add program income to a subaward, subrecipients must seek approval from the recipient prior to generating any program income. Any program income added to a subaward must be used to support activities that were approved in the budget and follow the conditions of the subaward agreement. Any program income approved by the recipient must be reported by the subrecipient to the recipient so that it is reported on the quarterly Federal Financial Report (SF-425) in accordance with the addition alternative. If the program income amount changes (increases or decreases) during the project period, the recipient must provide approval by the end of the project period. Failure to comply with these requirements may result in audit findings for both the recipient and the subrecipient.

## 36

### FFATA reporting subawards and executive compensation

The recipient agrees to comply with applicable requirements to report first-tier subawards (subgrants) of \$30,000 or

more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients of award funds. Such data will be submitted to the Federal Funding Accountability and Transparency Act of 2006 (FFATA) Subaward Reporting System (FSRS). The details of recipient obligations, which derive from FFATA, are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (Award Condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.

## 37

### Subrecipient product monitoring

The recipient agrees to monitor subrecipients to ensure that materials and products (written, visual, or sound) developed with OVW formula grant program funding fall within the scope of the grant program and do not compromise victim safety.

## 38

### Publication disclaimer

The recipient agrees that all materials and publications (written, web-based, audio-visual, or any other format) resulting from award activities shall contain the following statement: "This project was supported by Grant No.

\_\_\_\_\_ awarded by the Office on Violence Against Women, U.S. Department of Justice. The opinions, findings, conclusions, and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the U.S. Department of Justice." The recipient also agrees to ensure that any subrecipient at any tier will comply with this condition.

## 39

### Publications disclaimer for STOP Formula subrecipients

The recipient agrees that all materials and publications (written, web-based, audio-visual, or any other format) resulting from subaward activities shall contain the following statement: "This project was supported by Subgrant No.

\_\_\_\_\_ awarded by the state administering office for the Office on Violence Against Women, U.S. Department of Justice's STOP Formula Grant Program. The opinions, findings, conclusions, and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the state or the U.S. Department of Justice."

## 40

### Copyrighted works

Pursuant to 2 C.F.R. 200.315(b), the recipient may copyright any work that is subject to copyright and was developed, or for which ownership was acquired, under this award. OVW reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work, in whole or in part (including in the creation of derivative works), for federal purposes, and to authorize others to do so.

OVW also reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use, in whole or in part (including in the creation of derivative works), any work developed by a subrecipient (subgrantee) of this award, for federal purposes, and to authorize others to do so.

In addition, the recipient (or subrecipient, contractor, or subcontractor of this award at any tier) must obtain advance written approval from the OVW program manager assigned to this award, and must comply with all conditions specified by the program manager in connection with that approval, before: 1) using award funds to purchase ownership of, or a license to use, a copyrighted work; or 2) incorporating any copyrighted work, or portion thereof, into a new work developed under this award.

It is the responsibility of the recipient (and of each subrecipient, contractor, or subcontractor as applicable) to ensure that this condition is included in any subaward, contract, or subcontract under this award.

## 41

## Grantee orientation - mandatory attendance

The recipient agrees that the State Administrator for this award will attend an OVW grantee orientation for new state administrators, if the State Administrator has held that position for four years or fewer, as of the project period start date on this award. If there is a change in the State Administrator during the project period, the recipient agrees to send the new State Administrator, regardless of prior experience with this or any other federal award, to the next available OVW grantee orientation for new state administrators.

## 42

### Participation in OVW-sponsored technical assistance

The recipient agrees to attend and participate in OVW-sponsored technical assistance. Technical assistance includes, but is not limited to, national and regional conferences, audio conferences, peer-to-peer consultations, and workshops conducted by OVW-designated technical assistance providers.

## 43

### Use of administrative funds to attend training

The recipient agrees that, before using administrative funds to attend training and technical assistance events, including travel costs and/or registration costs, the recipient will seek approval from its program manager and submit an agenda and other relevant supporting documentation to ensure that the training is a cost directly associated with administering the STOP Program under 28 C.F.R. 90.17(b). The annual STOP Administrators meeting is excluded from this condition.

## 44

### Consultant compensation rates

The recipient acknowledges that consultants paid with award funds generally may not be paid at a rate in excess of \$81.25 per hour, not to exceed \$650 per day. To exceed this specified maximum rate, recipients must submit to OVW a detailed justification and have such justification approved by OVW, prior to obligation or expenditure of such funds. Issuance of this award or approval of the award budget alone does not indicate approval of any consultant rate in excess of \$81.25 per hour, not to exceed \$650 per day. Although prior approval is not required for consultant rates below this specified maximum rate, recipients are required to maintain documentation to support all daily or hourly consultant rates.

## 45

### Required SAM reporting

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OVW award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OVW awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system. The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings within SAM are posted on the OVW website at: <https://www.justice.gov/ovw/award-conditions> (Award Condition: Recipient Integrity and Performance Matters, including Recipient Reporting in SAM), and are incorporated by reference here.

## 46

### Prohibition on use of administrative funds for lobbying

The recipient agrees that no amount of the 10 percent administrative funds of this grant will be used for dues or membership fees to an organization conducting any type of lobbying, including advocating with government agencies for policy change.

## 47

## Ongoing compliance with statutory certifications

The recipient agrees that compliance with the statutory certification requirements is an ongoing responsibility during the award period and that, at a minimum, a hold may be placed on the recipient's funds for noncompliance with any of the requirements of 34 U.S.C. 10449 (regarding rape exam payments), 34 U.S.C. 10449(e) (regarding judicial notification), 34 U.S.C. 10450 (regarding certain fees and costs), 34 U.S.C. 10451 (regarding polygraphing of sexual assault victims), and 34 U.S.C. 10454 (regarding victim-centered prosecution), and 34 U.S.C. 10446(d)(6) (regarding award conditions). Non-compliance with any of the foregoing may also result in termination or suspension of the grant or other remedial measures, in accordance with applicable laws and regulations.

## 48

### Required funding allocations, including funding for culturally specific organizations

The recipient agrees that, of the amount awarded, not less than 25 percent shall be allocated for law enforcement, not less than 25 percent shall be allocated for prosecutors, not less than 30 percent shall be allocated for victim services, and not less than 5 percent shall be allocated to courts. The recipient also agrees that of the 30 percent of funds allocated for victim services, 10 percent will be distributed to culturally specific community-based organizations. The recipient understands that "culturally specific" means "primarily directed toward racial and ethnic minority groups," which are defined by 42 U.S.C. 300u-6(g) as "American Indians (including Alaska Natives, Eskimos, and Aleuts); Asian Americans; Native Hawaiians and other Pacific Islanders; Blacks; and Hispanics." Further, the recipient agrees to recognize and meaningfully respond to the needs of underserved populations and ensure that monies set aside to fund linguistically and culturally specific services and activities for underserved populations are distributed equitably among those populations.

## 49

### Sexual assault set-aside

The recipient agrees that not less than 20 percent of the amount granted shall be allocated for programs and projects in two or more allocations (victim services, law enforcement, prosecution, courts) that meaningfully address sexual assault, including stranger rape, acquaintance rape, alcohol or drug-facilitated rape, and rape within the context of an intimate partner relationship.

## 50

### Match requirement

The recipient agrees that the federal share of a grant made under the STOP Formula Program may not exceed 75 percent of the total costs of the total projects described in the application, including administrative costs. The recipient also agrees to the following:

- 1) The costs of projects awarded to victim service providers (non-profit organizations or governmental rape crisis centers not in territories) for the purpose of providing victim services, and the cost of projects for tribes, do not count toward the total cost of the projects in calculating the match.
- 2) Victim service providers receiving STOP subawards will not be required by the recipient to provide matching dollars.
- 3) The recipient will verify that victim service providers that are nonprofit organizations are organizations that are described in section 501(c)(3) of the Internal Revenue Code of 1986 and are exempt from taxation under section 501 (a) of that Code.
- 4) The recipient will provide no less than 25 percent matching funds for subawards awarded to victim service providers under any allocation other than victim services unless granted a waiver or partial waiver by OVW.

## 51

### Limitation on use of funds for awareness and public education

The recipient agrees that no more than 5 percent of its award may be used to conduct public awareness or community



education campaigns or related activities to broadly address domestic violence, dating violence, sexual assault, or stalking. Grant funds may be used without limit to support, inform, and provide outreach about available services.

## 52

### Announcement of funding availability

The recipient agrees to provide OVW, within ten (10) days of release, a copy of its announcement of the availability of funding under this program (e.g., the request for applications, announcement of general funding availability, or announcement of program priorities issued in connection with this program).

## 53

### Requirements for recipients and subrecipients providing legal assistance

The recipient agrees that the legal assistance eligibility requirements, as set forth below, are a continuing obligation on the part of the recipient. The legal assistance eligibility requirements are: (1) any person providing legal assistance through a program funded under this grant program (A)(i) is a licensed attorney or is working under the direct supervision of a licensed attorney, (ii) in immigration proceedings, is a Board of Immigration Appeals accredited representative, (iii) in Veterans' Administration claims, is an accredited representative, or (iv) is any person who functions as an attorney or lay advocate in tribal court; and (B)(i) has demonstrated expertise in providing legal assistance to victims of domestic violence, dating violence, sexual assault, or stalking in the targeted population; or (ii) (I) is partnered with an entity or person that has demonstrated expertise described in clause (i) and (II) has completed or will complete training in connection with domestic violence, dating violence, stalking, or sexual assault and related legal issues, including training on evidence-based risk factors for domestic and dating violence homicide; (2) any training program conducted in satisfaction of the requirement of paragraph (1) has been or will be developed with input from and in collaboration with a tribal, state, territorial, local, or culturally specific domestic violence, dating violence, sexual assault, or stalking victim service provider or coalition, as well as appropriate tribal, state, territorial, and local law enforcement officials; (3) any person or organization providing legal assistance through this grant program has informed and will continue to inform state, local, territorial, or tribal domestic violence, dating violence, stalking, or sexual assault programs and coalitions, as well as appropriate state and local law enforcement officials of their work; and (4) the recipient's organizational policies do not require mediation or counseling involving offenders and victims physically together, in cases where sexual assault, dating violence, domestic violence, stalking, or child sexual abuse is an issue. The recipient also agrees to ensure that any subrecipient (subgrantee) at any tier will comply with this condition.

## 54

### Equitable distribution of subawards

The recipient agrees, in making subawards under this award, to (1) give priority to areas of varying geographic size with the greatest showing of need based on the range and availability of existing domestic violence and sexual assault programs in the population and geographic area to be served in relation to the availability of such programs in other such populations and geographic areas, including Indian reservations; (2) determine the amount of subawards based on the population of the geographic area to be served; (3) equitably distribute monies on a geographic basis, including nonurban and rural areas of various geographic sizes; (4) recognize and meaningfully respond to the needs of underserved populations and ensure that monies set aside to fund linguistically and culturally specific services and funds for underserved populations are distributed equitably among culturally specific and other underserved populations; and (5) take steps to ensure that eligible applicants are aware of the STOP Program funding opportunity, including applicants serving different geographic areas and culturally specific and other underserved populations.

## 55

### Methods of Administration requirement for state administering agencies

The recipient understands and agrees that it has a responsibility to monitor its subrecipients' compliance with applicable federal civil rights laws. The recipient agrees to submit written Methods of Administration (MOA) for ensuring subrecipients' compliance to the Office of Justice Programs' Office for Civil Rights at [CivilRightsMOA@usdoj.gov](mailto:CivilRightsMOA@usdoj.gov) within 90 days of receiving the grant award, and to make supporting documentation available for review upon request by the Office of Justice Programs' Office for Civil Rights or any other authorized persons. The required elements of the MOA are set forth at <https://www.ojp.gov/funding/explore/statemethodsadmin-fy2017update>, under the heading, "Methods of

## Administration - Requirements Applicable to States."

56

Withholding of funds pending determination of compliance with statutory eligibility requirements

The recipient is prohibited from drawing down any funds until OVW has determined that the recipient's "Status of Compliance with Statutory Eligibility Requirements" attachment (as described in the annual STOP Formula Program Solicitation) demonstrates compliance with 34 U.S.C. § 10446(d)(2)-(6). If OVW determines that the submission does not comply with the statutory eligibility requirements for the STOP Program, OVW will notify the recipient, and the recipient will have 60 days to remedy the issues. If the recipient does not comply within that time, then OVW may deobligate the funds and close the award.

57

Withholding of funds pending approval of state implementation plan update for VAWA 2022

The recipient is prohibited from drawing down any funds until OVW has reviewed and approved the recipient's implementation plan update that meets the new requirements of the Violence Against Women Act Reauthorization Act of 2022 (VAWA 2022). If OVW determines that the update does not comply with 34 U.S.C. 10446 (i), as amended, OVW will notify the recipient, and the recipient will have 60 days from the date of notification to submit a revised plan. If the recipient does not comply within that time, then OVW may deobligate the funds and close the award.

58

Indirect costs

The recipient may not obligate, expend, or draw down any award funds for indirect costs, unless and until either (1) the recipient submits to OVW a current, federally-approved indirect cost rate agreement, or (2) the recipient determines that it is eligible under the Part 200 Uniform Requirements to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and advises OVW in writing of both its eligibility and its election.

[X]

*I have read and understand the information presented in this section of the Federal Award Instrument.*

## Award Acceptance

### Declaration and Certification to the U.S. Department of Justice as to Acceptance

By checking the declaration and certification box below, I--

- A. Declare to the U.S. Department of Justice (DOJ), under penalty of perjury, that I have authority to make this declaration and certification on behalf of the applicant.
- B. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this award acceptance: (1) I have conducted or there was conducted (including by applicant's legal counsel as appropriate and made available to me) a diligent review of all terms and conditions of, and all supporting materials submitted in connection with, this award, including any assurances and certifications (including anything submitted in connection therewith by a person on behalf of the applicant before, after, or at the time of the application submission and any materials that accompany this acceptance and certification); and (2) I have the legal authority to accept this award on behalf of the applicant.
- C. Accept this award on behalf of the applicant.
- D. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent

information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Name and Title of Authorized Official: Freddie O'Connell, Mayor

Name and Title of Certifying Designee (If different from authorized official):

Certifying Designee's Address: 1 Public Square, Suite 100, Mayor's Office, Nashville, TN 37201

I certify, by my signature at the end of this form, that I have read and am fully cognizant of our duties and responsibilities under this Certification. (Please check the box to the left)

☐

Signature

Date

Project Director

I certify, by my signature at the end of this form, that I have read and am fully cognizant of our duties and responsibilities under this Certification. (Please check the box to the left)

☒

Signed by:  
Diane Lane/lt  
3138D429835C485...

11/5/2025

Signature

Date

Financial Director

I certify, by my signature at the end of this form, that I have read and am fully cognizant of our duties and responsibilities under this Certification. (Please check the box to the left)

☐

Signed by:  
Sean McGuire  
54084FAC39AF46A...

11/5/2025

Signature

Date





December 9, 2025

Deputy Director LaToya Townsend  
Metro Nashville & Davidson County Office of Family Safety  
610 Murfreesboro Pike  
Nashville, TN 37210

Re: STOP FFY2023. Contract No. 57462

Dear LaToya:

Your agency raised a question regarding **Special Condition 48**, titled *“Required funding allocations, including funding for culturally specific organizations,”* which outlines the statutory distribution requirements placed on the State as the direct recipient. In response to your request for information, OCJP confirms that this condition does not impose any action or requirement on subrecipients. As the special condition states, the requirement is for the recipient only.

Your agency is required to acknowledge receipt of the Special Conditions and to comply with all that apply to subrecipients.

If you have any additional questions, please do not hesitate to contact your OCJP Program Manager. We appreciate your partnership and your continued commitment to serving victims and enhancing safety in your community.

Sincerely,

Jennifer Brinkman, Director  
Tennessee Office of Criminal Justice Programs



12/10/25

Dear Vice Mayor Henderson and Members of the Metropolitan Council,

The Office of Family Safety respectfully requests that this resolution, approving Amendment 1 and approving special conditions to a grant from the Tennessee Department of Finance and Administration to the Metropolitan Government, acting by and through the Office of Family Safety, be accepted for late filing at the December 16, 2025, Council meeting. This amendment modifies the budget and contract scope. The resolution also seeks approval of special conditions related to this grant agreement.

If the amendment is not approved before the end of calendar year 2025, a new amendment would need to be issued and the start date for the change in funding and scope would be delayed until February 2026. To avoid any delays related to this grant, the Office of Family Safety is requesting that the rules be suspended to allow for consideration of this amendment and special conditions.

Review of the special conditions required extensive legal review. It should be noted that the special conditions contain a condition related to "culturally specific community-based organizations". This condition is not applicable to the Office of Family Safety but must remain in the special conditions document. A letter from the State is included in the exhibit attached to the legislation reflecting the same.

Please accept this resolution for late filing pursuant to Rule 13 of the Council Rules of Procedure.

Sincerely,

Signed by:  
  
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Diane Lance,  
Department Head  
Metro Office of Family Safety