
GRANT SUMMARY SHEET

Grant Name: Conservancy-Parth Museum Staff 24

Department: PARKS & RECREATION

Grantor: CENTENNIAL PARK CONSERVANCY

**Pass-Through Grantor
(If applicable):**

Total Award this Action: \$19,709.23

Cash Match Amount \$0.00

Department Contact: Alan Enzo
862-8400

Status: CONTINUATION

Program Description:

FY24 Reimbursement grant from Centennial Park Conservancy, funding one part-time position in the Parthenon Museum store. 19 hrs./week, 52 weeks/year. Job Class 11035 - Concessions Clerk, Step 5. 0.48 FTE. Reg Pay + OASDI + SSMed. Grant will be invoiced and reimbursed quarterly. No match required.

Plan for continuation of services upon grant expiration:

This grant is recurring and is expected to continue indefinitely. Should funds become unavailable the Parks Department will evaluate the availability of other resources for funding.

Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input type="radio"/>		Award Acceptance <input checked="" type="radio"/>		Contract Amendment <input type="radio"/>	
Department	Dept. No.	Contact			Phone	Fax	
PARKS & RECREATION	040	Alan Enzo			862-8400	862-8414	
Grant Name:		Conservancy-Parth Museum Staff 24					
Grantor:		CENTENNIAL PARK CONSERVANCY			Other:		
Grant Period From:		07/01/23	(applications only) Anticipated Application Date:				
Grant Period To:		06/30/24	(applications only) Application Deadline:				
Funding Type:		FOUNDATION	Multi-Department Grant <input type="checkbox"/> If yes, list below.				
Pass-Thru:			Outside Consultant Project: <input type="checkbox"/>				
Award Type:		OTHER	Total Award:		\$19,709.23		
Status:		CONTINUATION	Metro Cash Match:		\$0.00		
Metro Category:		Est. Prior.	Metro In-Kind Match:		\$0.00		
CFDA #		N/A	Is Council approval required?		<input checked="" type="checkbox"/>		
Project Description:		Applic. Submitted Electronically? <input type="checkbox"/>					
FY24 Reimbursement grant from Centennial Park Conservancy, funding one part-time position in the Parthenon Museum store. 19 hrs./week, 52 weeks/year. Job Class 11035 - Concessions Clerk, Step 5. 0.48 FTE. Reg Pay + OASDI + SSMed. Grant will be invoiced and reimbursed quarterly. No match required.							
Plan for continuation of service after expiration of grant/Budgetary Impact:							
This grant is recurring and is expected to continue indefinitely. Should funds become unavailable the Parks Department will evaluate the availability of other resources for funding.							
How is Match Determined?							
Fixed Amount of \$		or		% of Grant		Other: <input type="checkbox"/>	
Explanation for "Other" means of determining match:							
For this Metro FY, how much of the required local Metro cash match:							
Is already in department budget?		N/A		Fund	Business Unit		
Is not budgeted?		Proposed Source of Match:					
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)							
Other:							
Number of FTEs the grant will fund:		0.48		Actual number of positions added:		1.00	
Departmental Indirect Cost Rate		20.51%		Indirect Cost of Grant to Metro:		\$4,042.36	
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No		% Allow.		Ind. Cost Requested from Grantor:		\$0.00 in budget	
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)							
Draw down allowable? <input type="checkbox"/>							
Metro or Community-based Partners:							

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY24	\$0.00	\$0.00	\$19,709.23	\$0.00		\$0.00	\$19,709.23	\$4,042.36	\$0.00
Yr 2	FY__									
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
Total		\$0.00	\$0.00	\$19,709.23	\$0.00		\$0.00	\$19,709.23	\$4,042.36	\$0.00
Date Awarded:		04/17/23			Tot. Awarded:		\$19,709.23	Contract#:		LETTER
(or) Date Denied:					Reason:					
(or) Date Withdrawn:					Reason:					





April 17, 2023

Metropolitan Board of Parks and Recreation
511 Oman Street
Nashville, TN 37203

Metro Parks Board Members,

Centennial Park Conservancy requests the Parks Board to accept a grant of \$19,709.23 to fund the continuation of a part-time position in the Parthenon Museum Store for the FY24 Fiscal Year (July 1, 2023 – June 30, 2024).

GRANT TO BE DISTRIBUTED VIA QUARTERLY REIMBURSEMENT TO METRO PARKS

Please see detailed calculations attached. Metro Parks will invoice Conservancy each quarter for the hours worked in the previous quarter. Note that Quarterly Grant Reimbursements will reflect actual salaries and hours worked. If the actual grant total stated above is exceeded due to overtime, hourly wage changes, COLA, or any other reason, it is understood that Centennial Park Conservancy will reimburse these amounts through the quarterly reimbursements.

This grant requires no match or other obligation for Metro and Parks.

Thank you for the opportunity to partner with Metro Parks to support the Parthenon. Please contact me if you have any questions.

Regards,



John Tumminello
President

Conservancy-Parthenon Museum Store Staff Grant Calculations - FY24

Rates effective 7/1/22

Fund	Business Unit	Job Class	Job Title	Description	Annual Salary	Headcount	FTE	Salary 501101	OASDI 501172	SSMed 501173	Total Grant Budget
									6.20%	1.45%	
32300	40783660	11035	Concessions Clerk - Part-Time - Step 5	19 hours per week for 52 weeks	38,142.96	1	0.48	18,308.62	1,135.13	265.48	19,709.23
											-
TOTAL						1	0.48	18,308.62	1,135.13	265.48	19,709.23

*Concessions Clerk positions all moved to minimum Step 5 (7/1/22 Pay Plan = \$38,142.96/2080=18.34/hr.) per Civil Service Commission 7/1/22. Step 5 will be minimum in next Pay Plan (Step 1). Grant period follows fiscal year from FY23 on.

JOHN COOPER, MAYOR



METROPOLITAN BOARD OF PARKS AND RECREATION

Centennial Park Office
Park Plaza at Oman Street
Nashville, TN 37201

(615) 862-8400
Fax (615) 862-8414
www.nashville.gov/parks

Monique Horton Odom, Director

May 9, 2023

Mr. John Tumminello, President
Centennial Park Conservancy
P.O. Box 128139
Nashville, Tennessee 37212

Dear Mr. Tumminello:

The Parks Board, at its meeting held Tuesday, May 9, 2023, accepted a Staffing grant for Fiscal Year 2024 in the amount of \$19,709.23 to fund the continuation of a part-time position in the Parthenon Museum Store.

- Concessions Clerk - (step five) in the amount of \$19,709.23

As per your letter the Centennial Park Conservancy will reimburse grant total amounts exceeded due to hourly wage changes or COLA, etc. This grant does not require a match nor any type of further fulfillment by Metro Parks.

If further information is needed regarding the donation process, please contact Mr. Alan Enzo of my staff; he may be reached at 615 862-8400. On behalf of Metro Parks, thank you for this generous contribution.

Sincerely,

Monique Horton Odom, Director
and Secretary to the Board

c: Chinita White
Alan Enzo
John Holmes

"It is the mission of Metro Parks and Recreation to sustainably and equitably provide everyone in Nashville with an inviting network of parks and greenways that offer health, wellness and quality of life through recreation, conservation and community"



FOR ADA ACCOMMODATIONS, PLEASE CONTACT 615-862-8400

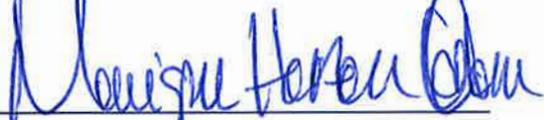
WE ARE AN EQUAL OPPORTUNITY EMPLOYER

**SIGNATURE PAGE
FOR**

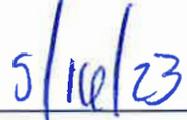
GRANT NO. Parthenon Museum Staff FY24

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY



Department



Date

**APPROVED AS TO AVAILABILITY
OF FUNDS:**



Director of Finance

6/2/2023 | 10:45 AM CDT

Date

APPROVED AS TO RISK AND INSURANCE:



Director of Insurance

6/5/2023 | 11:04 AM CDT

Date

**APPROVED AS TO FORM AND
LEGALITY:**



Metropolitan Attorney

6/5/2023 | 10:38 AM CDT

Date

FILED:

Metropolitan Clerk

Date

Certificate Of Completion

Envelope Id: D5AA04C53AB846259929A218C138460E

Status: Completed

Subject: Complete with DocuSign: Parks - Conservancy-Parthenon Museum Staff 24 Ready.pdf

Source Envelope:

Document Pages: 8

Signatures: 6

Envelope Originator:

Certificate Pages: 15

Initials: 1

Juanita Paulson

AutoNav: Enabled

730 2nd Ave. South 1st Floor

Envelope Stamping: Enabled

Nashville, TN 37219

Time Zone: (UTC-06:00) Central Time (US & Canada)

Juanita.Paulsen@nashville.gov

IP Address: 170.190.198.190

Record Tracking

Status: Original

Holder: Juanita Paulson

Location: DocuSign

6/1/2023 2:26:22 PM

Juanita.Paulsen@nashville.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Metropolitan Government of Nashville and Davidson County

Location: DocuSign

Signer Events**Signature****Timestamp**

Brittany Bryant

brittany.bryant@nashville.gov

Security Level: Email, Account Authentication
(None)

Sent: 6/1/2023 2:34:14 PM

Viewed: 6/2/2023 9:05:09 AM

Signed: 6/2/2023 9:09:45 AM

Signature Adoption: Pre-selected Style

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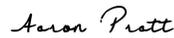
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ID: 02642401-6c03-47d2-82ff-e7e69a1a516c

Aaron Pratt

Aaron.Pratt@nashville.gov

Security Level: Email, Account Authentication
(None)

Sent: 6/2/2023 9:09:47 AM

Viewed: 6/2/2023 10:08:45 AM

Signed: 6/2/2023 10:08:50 AM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.185

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Kelly Flannery

Kelly.Flannery@nashville.gov

Security Level: Email, Account Authentication
(None)

Sent: 6/2/2023 10:08:52 AM

Viewed: 6/2/2023 10:45:04 AM

Signed: 6/2/2023 10:45:30 AM

Signature Adoption: Pre-selected Style

Using IP Address: 71.150.145.23

Signed using mobile

Electronic Record and Signature Disclosure:

Accepted: 6/2/2023 10:45:04 AM

ID: b6257626-a5ad-4bdf-a3b6-81a3f41c87ef

Courtney Mohan

Courtney.Mohan@nashville.gov

Security Level: Email, Account Authentication
(None)

Sent: 6/2/2023 10:45:32 AM

Viewed: 6/5/2023 10:29:27 AM

Signed: 6/5/2023 10:38:20 AM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.144

Electronic Record and Signature Disclosure:

Signer Events	Signature	Timestamp
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Accepted: 6/5/2023 10:29:27 AM
ID: f50a3815-343a-4442-9eea-225b2512c12e

Balogun Cobb
balogun.cobb@nashville.gov
Security Level: Email, Account Authentication (None)

Balogun Cobb

Sent: 6/5/2023 10:38:22 AM
Viewed: 6/5/2023 11:04:45 AM
Signed: 6/5/2023 11:04:53 AM

Signature Adoption: Pre-selected Style
Using IP Address: 170.190.198.144

Electronic Record and Signature Disclosure:

Accepted: 6/5/2023 11:04:45 AM
ID: 1f1d883d-15ac-487e-9a59-3b7e7037de60

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Danielle Godin
Danielle.Godin@nashville.gov
Security Level: Email, Account Authentication (None)

COPIED

Sent: 6/5/2023 11:04:54 AM
Viewed: 6/5/2023 4:40:10 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Sally Palmer
sally.palmer@nashville.gov
Security Level: Email, Account Authentication (None)

COPIED

Sent: 6/5/2023 11:04:55 AM

Electronic Record and Signature Disclosure:

Accepted: 6/1/2023 7:45:53 AM
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	6/1/2023 2:34:14 PM
Certified Delivered	Security Checked	6/5/2023 11:04:45 AM
Signing Complete	Security Checked	6/5/2023 11:04:53 AM
Completed	Security Checked	6/5/2023 11:04:55 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure