

LEGISLATIVE TRACKING FORM

Filing for Council Meeting Date: 06/16/26

Resolution Ordinance

Contact/Prepared By: Alan Enzo

Date Prepared: 05/12/26

Title (Caption): FOWP Staffing FY27 grant. This grant from Friends of Warner Parks provides reimbursement for staffing and copier rental for the Warner Parks HQ. The new FY27 grant period begins July 1, 2026 and ends June 30, 2027.

Submitted to Planning Commission? N/A Yes-Date: _____ Proposal No: _____

Proposing Department: Parks and Recreation Requested By: Monique Horton Odom

Affected Department(s): Parks and Recreation Affected Council District(s): 34

Legislative Category (check one):

- | | | |
|---|--|--|
| <input type="checkbox"/> Bonds | <input type="checkbox"/> Contract Approval | <input type="checkbox"/> Intergovernmental Agreement |
| <input type="checkbox"/> Budget - Pay Plan | <input type="checkbox"/> Donation | <input type="checkbox"/> Lease |
| <input type="checkbox"/> Budget - 4% | <input type="checkbox"/> Easement Abandonment | <input type="checkbox"/> Maps |
| <input type="checkbox"/> Capital Improvements | <input type="checkbox"/> Easement Accept/Acquisition | <input type="checkbox"/> Master List A&E |
| <input type="checkbox"/> Capital Outlay Notes | <input checked="" type="checkbox"/> Grant | <input type="checkbox"/> Settlement of Claims/Lawsuits |
| <input type="checkbox"/> Code Amendment | <input type="checkbox"/> Grant Application | <input type="checkbox"/> Street/Highway Improvements |
| <input type="checkbox"/> Condemnation | <input type="checkbox"/> Improvement Acc. | <input type="checkbox"/> Other: _____ |

FINANCE	Amount +/-: \$ <u>\$ 65,560.73</u>	Match: \$ <u>\$ 0.00</u>
Funding Source:	<input type="checkbox"/> Capital Improvement Budget <input type="checkbox"/> Capital Outlay Notes <input type="checkbox"/> Departmental/Agency Budget <input type="checkbox"/> Funds to Metro <input type="checkbox"/> General Obligation Bonds <input type="checkbox"/> Grant <input type="checkbox"/> Increased Revenue Sources	<input type="checkbox"/> Judgments and Losses <input type="checkbox"/> Local Government Investment Project <input type="checkbox"/> Revenue Bonds <input type="checkbox"/> Self-Insured Liability <input type="checkbox"/> Solid Waste Reserve <input type="checkbox"/> Unappropriated Fund Balance <input type="checkbox"/> 4% Fund <input type="checkbox"/> Other: _____
Approved by OMB: <u>Aaron Pratt</u>	<u>DH</u>	Date to Finance Director's Office: _____
Approved by Finance/Accounts: _____		APPROVED BY
Approved by Div Grants Coordination: <u>Juanita Paulsen</u>		FINANCE DIRECTOR'S OFFICE: _____

ADMINISTRATION

Council District Member Sponsors: _____

Council Committee Chair Sponsors: _____

Approved by Administration: _____ Date: _____

DEPARTMENT OF LAW

Date to Dept. of Law: _____ Approved by Department of Law: _____

Settlement Resolution/Memorandum Approved by: _____

Date to Council: _____ For Council Meeting: _____ E-mailed Clerk

All Dept. Signatures Copies Backing Legislative Summary Settlement Memo Clerk Letter Ready to File

GRANT SUMMARY SHEET

Grant Name: FOWP Staffing FY27

Department: PARKS & RECREATION

Grantor: FRIENDS OF WARNER PARKS

**Pass-Through Grantor
(If applicable):**

Total Award this Action: \$65,560.73

Cash Match Amount \$0.00

Department Contact: Alan Enzo
862-8400

Status: CONTINUATION

Program Description:

This grant from Friends of Warner Parks provides reimbursement for staffing and copier rental for the Warner Parks HQ. The FY27 grant period begins July 1, 2026 and ends June 30, 2027.

Plan for continuation of services upon grant expiration:

This grant is recurring and is expected to continue indefinitely. Should funds become unavailable the Parks Department will evaluate the availability of other resources for funding.

Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input type="radio"/>		Award Acceptance <input checked="" type="radio"/>		Contract Amendment <input type="radio"/>		
Department	Dept. No.	Contact		Phone	Fax			
PARKS & RECREATION	040	Alan Enzo		862-8400	862-8414			
Grant Name:	FOWP Staffing FY27							
Grantor:	FRIENDS OF WARNER PARKS	Other:						
Grant Period From:	07/01/26	(applications only) Anticipated Application Date:						
Grant Period To:	06/30/27	(applications only) Application Deadline:						
Funding Type:	OTHER	Multi-Department Grant <input type="checkbox"/>		If yes, list below.				
Pass-Thru:		Outside Consultant Project: <input type="checkbox"/>						
Award Type:	FOUNDATION	Total Award:	\$65,560.73					
Status:	CONTINUATION	Metro Cash Match:	\$0.00					
Metro Category:	Est. Prior.	Metro In-Kind Match:	\$0.00					
CFDA #	N/A	Is Council approval required?	<input checked="" type="checkbox"/>					
Project Description:	Applic. Submitted Electronically? <input type="checkbox"/>							
This grant from Friends of Warner Parks provides reimbursement for staffing and copier rental for the Warner Parks HQ. The FY27 grant period begins July 1, 2026 and ends June 30, 2027.								
Plan for continuation of service after expiration of grant/Budgetary Impact:								
This grant is recurring and is expected to continue indefinitely. Should funds become unavailable the Parks Department will evaluate the availability of other resources for funding.								
How is Match Determined?								
Fixed Amount of \$		or	% of Grant	Other: <input type="checkbox"/>				
Explanation for "Other" means of determining match:								
N/A								
For this Metro FY, how much of the required local Metro cash match:								
Is already in department budget?	N/A		Fund	Business Unit				
Is not budgeted?			Proposed Source of Match:					
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)								
Other:								
Number of FTEs the grant will fund:	1.26		Actual number of positions added:	0.00				
Departmental Indirect Cost Rate	15.15%		Indirect Cost of Grant to Metro:	\$9,932.45				
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No	% Allow.	0.00%		Ind. Cost Requested from Grantor:	\$0.00			in budget
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)								
Draw down allowable?	<input type="checkbox"/>							
Metro or Community-based Partners:								

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY27			\$65,560.73				\$65,560.73	\$9,932.45	\$0.00
Yr 2	FY__									
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
Total		\$0.00	\$0.00	\$65,560.73	\$0.00		\$0.00	\$65,560.73	\$9,932.45	\$0.00
Date Awarded:		05/14/26			Tot. Awarded:	\$65,560.73	Contract#:	LETTER		
(or) Date Denied:					Reason:					
(or) Date Withdrawn:					Reason:					



Resolution No. _____

A resolution accepting a grant from the Friends of Warner Parks to the Metropolitan Government, acting by and through the Metropolitan Board of Parks and Recreation, to continue funding staff positions and copier costs.

WHEREAS, the Friends of Warner Parks have awarded a grant in the amount of \$65,560.73 with no cash match required to the Metropolitan Government, acting by and through the Metropolitan Board of Parks and Recreation, to continue funding staff positions and copier costs; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that the grant be accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That the grant by and between the Friends of Warner Parks, in the amount of \$65,560.73, and the Metropolitan Government, acting by and through the Metropolitan Board of Parks and Recreation, to continue funding staff positions and copier costs, a copy of which is attached hereto and incorporated herein, is hereby approved.

Section 2. That the amount of this grant be appropriated to the Metropolitan Nashville Parks Department based on the revenues estimated to be received and any match to be applied.

Section 3. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO AVAILABILITY OF FUNDS:

Jenneen Reed/mjr
Jenneen Reed, Director
Department of Finance

INTRODUCED BY:

APPROVED AS TO FORM AND LEGALITY:

Abby Greer
Assistant Metropolitan Attorney

Member(s) of Council



April 17, 2026

Metropolitan Board of Parks and Recreation
511 Oman St.
Nashville, TN 37203

RE: Friends of Warner Parks – FOWP Staffing FY27 grant

Dear Parks Board Members,

I am writing to request that the Metropolitan Board of Parks and Recreation accept a **Staffing grant** from Friends of Warner Parks to be included on the agenda of the May 2026 board meeting.

GRANT TO BE DISTRIBUTED VIA QUARTERLY REIMBURSEMENT TO METRO PARKS

Naturalist 1 – part-time – Step 1	open position	\$ 24,576.93
Naturalist 1 – part-time – Step 6	Will Chamberlain	\$ 27,134.64
Seasonal Worker 7 – Step 2	Nature Center Aide	\$ 5,974.58
Seasonal Worker 7 – Step 2	Nature Center Aide	\$ 5,974.58
Copier – Ricoh		\$ 1,900.00
FOWP Staffing Grant Total – All FY27:		\$ 65,560.73

Please see calculations attached. Note that Quarterly Grant Reimbursements will reflect actual salaries and hours worked. If the grant total stated above is exceeded due to hourly wage changes or COLA, etc., it is understood that Friends of Warner Parks will reimburse these amounts.

Thank you once again for the opportunity to work in partnership with the Board of Parks and Recreation for the benefit of Warner Parks. If you have any questions about this request, please do not hesitate to call me at 615-370-8053.

Sincerely,

Jenny Hannon
President

FOWP FY27 STAFFING GRANT CALCULATIONS

Rates effective 7/1/25

ID Description	Name / Functional Title	Description	Calculated hours	FTE	Hourly (Annual/2080)	Regular Pay Position budget calculated from total hourly rate	OASDI Social Security tax (6.2%)	SSN Med Medicare tax (1.45%)	Total FY27 Grant Budget
FOWP STAFFING GRANT - ALL FY27									
Naturalist 1 - part-time - Step 1	Elsie Dilks gone - new person will be at Step 1 for FY27	19 hours per week X 52 weeks	988	0.48	\$ 23.11	\$ 22,830.40	\$ 1,415.48	\$ 331.04	\$ 24,576.93
Naturalist 1 - part-time - Step 6	Will Chamberlain returning for 6th year - moving up to Step 6 for FY27	19 hours per week X 52 weeks	988	0.48	\$ 25.51	\$ 25,206.35	\$ 1,562.79	\$ 365.49	\$ 27,134.64
Seasonal Worker 7 - Step 2	Nature Center Aide - Assuming return for 2nd year.	30 hours per week end of May for 10 weeks	300	0.15	18.50	\$ 5,550.00	\$ 344.10	\$ 80.48	\$ 5,974.58
Seasonal Worker 7 - Step 2	Nature Center Aide - Assuming return for 2nd year.	30 hours per week end of May for 10 weeks	300	0.15	18.50	\$ 5,550.00	\$ 344.10	\$ 80.48	\$ 5,974.58
TOTAL:			Total FTE - FY27:		1.26	\$ 59,136.75	\$ 3,666.48	\$ 857.48	\$ 63,660.73
Copier - Ricoh									\$ 1,900.00
FOWP STAFFING GRANT TOTAL - ALL FY27:									\$ 65,560.73

FREDDIE O'CONNELL, MAYOR



METROPOLITAN BOARD OF PARKS AND RECREATION

Centennial Park Office
Park Plaza at Oman Street
Nashville, TN 37201

(615) 862-8400
Fax (615) 862-8414
www.nashville.gov/parks

Monique Horton Odom, Director

May 5, 2026

Ms. Jenny Hannon
President, Friends of Warner Parks
50 Vaughn Rd.
Nashville, TN. 37221

Dear Ms. Hannon:

The Metropolitan Board of Parks and Recreation, at its meeting held on Tuesday, May 5, 2026, accepted a staffing grant from the Friends of Warner Parks in the amount of \$65,560.73, to fund five seasonal and part-time positions. This grant is to be distributed via quarterly reimbursement to Metro Parks.

If further information is needed, or if you have any questions or concerns, please contact Mr. Jim Hester of my staff; he may be reached at 615-862-8400.

On behalf of Metro Parks, thank you for your continued partnership and generosity.

Sincerely,

Monique Horton Odom, Director
and Secretary to the Board

C: Mr. Jim Hester
Ms. Chinita White
Mr. Alan Enzo
Ms. Vera Roberts

"It is the mission of Metro Parks and Recreation to sustainably and equitably provide everyone in Nashville with an inviting network of parks and greenways that offer health, wellness and quality of life through recreation, conservation and community"



FOR ADA ACCOMMODATIONS, PLEASE CONTACT 615-862-8400

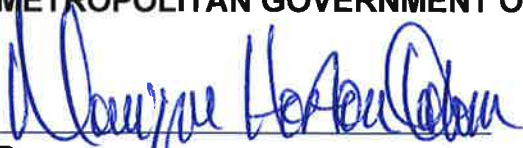
WE ARE AN EQUAL OPPORTUNITY EMPLOYER

**SIGNATURE PAGE
FOR**

GRANT NO. FOWP Staffing FY27

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY



Department

5/14/26

Date

**APPROVED AS TO AVAILABILITY
OF FUNDS:**

Jennine Reed/mjw

Director of Finance

5/29/2026 | 9:04 AM CDT

Date

APPROVED AS TO RISK AND INSURANCE:

Balagun Cobb

Director of Insurance

5/29/2026 | 10:25 AM CDT

Date

**APPROVED AS TO FORM AND
LEGALITY:**

Abby Greer

Metropolitan Attorney

5/29/2026 | 10:19 AM CDT

Date

FILED:

Metropolitan Clerk

Date