

GRANT APPLICATION SUMMARY SHEET

Grant Name: Davidson County Cemetery Preservation Plan (Phase IV) 25  
Department: HISTORIAL COMMISSION  
Grantor: U.S. DEPARTMENT OF INTERIOR  
Pass-Through Grantor (If applicable): TENN. DEPT. OF ENV. & CONS.  
Total Applied For \$43,000.00  
Metro Cash Match: \$28,666.67  
Department Contact: W. Tim Walker, Executive Director  
862-7970  
Status: NEW

Program Description:  
The Metro Historical Commission proposes completion of Phase IV of a comprehensive, countywide cemetery preservation plan for Davidson County, Tennessee. Three previous phases, initiated in 2021, received grant funding from the TN Historical Commission. As Davidson County is home to 500+ rural cemeteries, creation of this plan will be a multi-phase project. The resulting plan will build upon existing documentation and survey records, including the Davidson County Cemetery Survey. The intent is to update survey information for each site, ascertain maintenance needs, and create documentation that can be updated on an ongoing basis (i.e. database, map layer).

Plan for continuation of services upon grant expiration:  
N/A

APPROVED AS TO AVAILABILITY OF FUNDS:      APPROVED AS TO FORM AND LEGALITY:

Kevin Crumbo/mtw      12/27/2023 | 12:28 PM CST      Courtney Mohan      1/2/2024 | 9:59 AM CST  
Director of Finance      Date      Metropolitan Attorney      Date

APPROVED AS TO RISK AND INSURANCE:

Lora Fox      1/2/2024 | 6:22 PM PST  
Director of Risk Management      Date  
Services

## Grants Tracking Form

## Part One

Pre-Application <input type="radio"/>		Application <input checked="" type="radio"/>		Award Acceptance <input type="radio"/>		Contract Amendment <input type="radio"/>	
Department	Dept. No.	Contact				Phone	Fax
HISTORICAL COMMISSION	011	W. Tim Walker, Executive Director				862-7970	
Grant Name:		Davidson County Cemetery Preservation Plan (Phase IV)					
Grantor:		U.S. DEPARTMENT OF INTERIOR				Other:	
Grant Period From:		10/01/24	(applications only) Anticipated Application Date:		01/30/24		
Grant Period To:		09/30/25	(applications only) Application Deadline:		02/01/24		
Funding Type:	FED PASS THRU	Multi-Department Grant		<input type="checkbox"/> If yes, list below.			
Pass-Thru:	TENN. DEPT. OF ENV. & CONS.	Outside Consultant Project:		<input checked="" type="checkbox"/>			
Award Type:	COMPETITIVE	Total Award:		\$43,000.00			
Status:	NEW	Metro Cash Match:		\$28,666.67			
Metro Category:	New Initiative	Metro In-Kind Match:		\$0.00			
CFDA #	n/a	Is Council approval required?		<input checked="" type="checkbox"/>			
Project Description:		Applic. Submitted Electronically?		<input checked="" type="checkbox"/>			
<p>The Metro Historical Commission proposes completion of <b>Phase IV</b> of a comprehensive, countywide cemetery preservation plan for Davidson County, Tennessee. Three previous phases, initiated in 2021, received grant funding from the TN Historical Commission. As Davidson County is home to 500+ rural cemeteries, creation of this plan will be a multi-phase project. The resulting plan will build upon existing documentation and survey records, including the Davidson County Cemetery Survey. The intent is to update survey information for each site, ascertain maintenance needs, and create documentation that can be updated on an ongoing basis (i.e. database, map layer). Survey will be completed using Tennessee Historical Commission survey standards for historic cemeteries. Matching funds will be provided by staff time primarily achieved through survey assistance, grant administration, and community outreach.</p>							
Plan for continuation of service after expiration of grant/Budgetary Impact:							
N/A							
How is Match Determined?							
Fixed Amount of \$		or		40.0%		% of Grant	
Explanation for "Other" means of determining match:		Other: <input type="checkbox"/>					
N/A							
For this Metro FY, how much of the required local Metro cash match:							
Is already in department budget?		\$28,666.67		Fund		10101 Business Unit	
Is not budgeted?				Proposed Source of Match:		staff time	
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)							
Other:							
Number of FTEs the grant will fund:		0.00		Actual number of positions added:		0.00	
Departmental Indirect Cost Rate		28.42%		Indirect Cost of Grant to Metro:		\$20,367.67	
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No		% Allow. 0.00%		Ind. Cost Requested from Grantor:		\$0 in budget	
Draw down allowable? <input checked="" type="checkbox"/>							
Metro or Community-based Partners:							

## Part Two

## Grant Budget

Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY25	\$43,000.00	\$0.00	\$0.00	\$28,666.67	10101, 11105000		\$71,666.67	\$20,367.67	\$0.00
Yr 2	FY__					& 11105100				
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
Total		\$43,000.00	\$0.00	\$0.00	\$28,666.67		\$0.00	\$71,666.67	\$20,367.67	\$0.00
	Date Awarded:				Tot. Awarded:		Contract#:			
	(or) Date Denied:				Reason:					
	(or) Date Withdrawn:				Reason:					

[juanita.paulsen@nashville.gov](mailto:juanita.paulsen@nashville.gov)
Contact: [vaughn.wilson@nashville.gov](mailto:vaughn.wilson@nashville.gov)

JP



## Application Summary

**Project Title:**

**Application Type:** Federal Historic Preservation Grant

**Grant Amount:**

**Contract End Date:**

## Timeline, Eligibility & Funding

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### Grant Timeline

The anticipated timeline for this grant round is as follows:

December 1, 2023: grant cycle open for applications

February 1, 2024: full proposal submission deadline

Fall of 2024: announcement of recipients

### Eligible Applicants

Any government, private organization, educational institution, or individual that is interested in the benefits of historic preservation may apply for funds. Priority is given to properties that have a **public use and public support**.

Owners or administrators of properties listed in the National Register of Historic Places (NRHP) may apply for funds to restore or to plan for the restoration of those properties. If an applicant for a restoration grant is not the owner of the property, the owner must provide written consent to the applicant and must agree to execute the



## Application Summary

required preservation covenants on the property.

### **Portion Paid by Federal Funds**

The federal grant will **reimburse the grantee up to 60% of the total project cost** after the proposed project has been properly reviewed and approved by the THC. These are maximum figures, and the actual grant may be for less than this amount or may be for only a portion of the work included in the application. Work that has already been completed or is underway is not eligible for grant assistance nor may the cost associated with it be used as match.

### **Administration of Funds**

Grant recipients will sign a contract between themselves and the state of Tennessee which will spell out the terms and conditions of the grant. No work can be done prior to the effective start date of this contract. All state and federal regulations must be followed. Grants are administered on a reimbursement basis. In other words, the recipient must document an approved expenditure of \$100 in order to receive a reimbursement of \$60. There are stringent requirements for documentation of expenditures and other reporting requirements. Projects may be audited by federal or state auditors.

### **Matching Sources**

Federal funds available under the Community Development Act Of 1974 constitute an allowable source of matching funds. No other federal funds or donated services from any federal source may be used as match.

### **Assurance of Requested Funds**

Tennessee can provide funds for only some of the projects requesting them. Some projects are fully funded,



## Application Summary

some partially, some not at all. Funding depends upon the amount of money made available to the state, the number and quality of requests, and how well the project ranks when judged on the selection criteria discussed on the next tab.

### Awarding of Funds

Funds cannot be awarded until congress completes work on the budget. This sometimes does not occur until many months into the federal fiscal year (oct-sept). Our target schedule is to award grants by August of each year. Once decisions are made applicants will be informed as to whether or not their project is funded. No work may be done prior to the effective start date of the contract which must be executed between the state and the grantee. Because state contracting procedures are time-consuming there may be a delay of months between the grant award and the date on which work can begin.

## Selection Criteria

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### Selection Criteria

The priorities and criteria for funding have been established by the THC to reflect goals and objectives for historic preservation in the state. These goals and objectives are developed each year with advice solicited from the public prior to the beginning of the grant cycle. They are also based on a [comprehensive plan for historic preservation](#) which has been developed by the THC to guide its efforts and programs. Specific rating criteria designed to measure how well a project meets these factors have been developed. Projects are rated generally on the following factors:

Survey Projects:

a. How important is the project for completing or updating the statewide survey?



## Application Summary

- b. Will the project fill a critical gap in information about historic properties either geographically or thematically?
- c. Is the project well-planned and realistic, and can the sponsor be depended on to complete the project in a timely and efficient manner and maintain quality standards?
- d. Will the project digitize files that can be added to the THC web?

### Planning Projects:

- a. Is the project for the preparation of multiple National Register nominations, especially if done as a result of a survey?
- b. Is the project for a local preservation plan or design guidelines for historic districts?
- c. Does the project educate the public about historic preservation?

### Restoration Projects:

- a. What is the level of significance of the National Register-listed property?
- b. What is the level of need for grant funding, for example, is the property endangered and is the grant critical for addressing and alleviating the danger?
- c. Will the project be used to restore and important (character defining) feature of the property?
- d. Can the project be expected to have a positive impact on public perceptions and opinions regarding the value and importance of historic preservation?
- e. How much planning has been done for the project? Have plans and specifications been prepared? If so, do they meet [The Secretary of the Interior's Standards for the Treatment of Historic Properties](#)?
- f. Is this a second or later phase of a restoration grant awarded by the THC?

### All Projects:

- a. Does the applicant appear able to meet all administrative and technical requirements and carry the project to successful completion?



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- b. What is the degree of public interest, support, and benefit of the project? Letters of support and endorsement from community leaders and the public may be included in addition to evidence of media interest.
- c. Is the project submitted by a Certified Local Government (CLG)? At least 10% of our federal funds must go to CLGs. See [Certified Local Governments](#).
- d. Pure research projects are NOT allowed, whether the proposal is for a building or an archaeological project.

### How Applications are Reviewed and Rated

Applications will be rated by the staff of the THC based on the above considerations. Each type of project is rated and ranked in competition with other projects of the same type. Final decisions are made by the State Historic Preservation Officer, who is the Executive Director of the Tennessee Historical Commission.

For details about scoring:

[Download Survey Project Scoring Rubric](#)

[Download Planning Project Scoring Rubric](#)

[Download A&D Scoring Rubric](#)

## Resources and Contact

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## Title VI Compliance

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## Application Summary

The Title VI Compliance Application is a separate application that is completed by the applicant to provide your organizations Pre-Audit Survey responses. Please note, this is not ONLY the Title VI Training and Certification.

If you do not see this application on your dashboard, or have further questions, please reach out to Laura Ragan. She will be able to provide you with access to the Title VI Compliance Application for your organization, or create a new one for you.

This application will only need to be completed once per year when you wish to receive funds. Also, this application will automatically go back into Draft Status to be resubmitted 9 months after it has been marked complete.

Please confirm that Applicant Organization has completed the Title VI Compliance application within the last calendar year.

Yes

Specify completion date of most recent Title VI application.

## General Information

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## Application Summary

### Organization Profile

**Organization:** Metro Historical Commission

**Type:** Municipal Government

**Primary Contact:**

**Address:** 3000 Granny White Pike, Nashville, TN 37204

**Address Two:**

**Email:** tim.walker@nashville.gov

**Phone:** (615) 862-7970

**Fax:**

**Website:** www.nashville.gov

Applicant Unique Entity ID (SAM)

Please click [here](#) to find your ID.

LGZLHP6ZHM55

### Application completed by

**Name:** Caroline Eller

**Personal Address:** 3000 Granny White Pike, Nashville, TN 37214

**Personal Address Two:**

**Personal Email:** caroline.eller@nashville.gov

**Personal Phone:** 615-862-7970 x79780

**Personal Fax:**



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Are you a 501(c)(3) Chartered Organization?

No

FEIN

The Federal Employer Identification Number (FEIN) is also known as a Federal Tax Identification Number, and is used to identify a business entity. If your organization does not have one, please obtain one [here](#).

620694743

Edison Supplier ID:

The Edison Supplier ID is required to receive reimbursement for grant projects. Please add the Supplier ID or 000 and in the next box the date the application was completed in Edison (search Edison Supplier Portal online to find the most recent link.)

Date Supplier ID applied for (write N/A if included above):

Organization Fiscal Year End:

06/30/2024

Please specify which county the project will be primarily located:

Davidson

## General Questions

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## Application Summary

1. Is the applicant a Certified Local Government?

Tennessee's Certified Local Governments

Yes

2. For projects that involve an archaeology survey or archaeology National Register nomination, have you contacted the Tennessee Division of Archaeology to let them know what you are planning?

N/A

3. Are the grant funds for a Restoration Project?

No

**Name:** Caroline Eller

**Phone:** (615) 862-7970

**Email:** caroline.eller@nashville.gov

**Mailing Address:** 3000 Granny White Pk

**City:** Nashville

**Zip:** 37204

## Narrative Questions

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## Application Summary

### 1. Summary Project Description:

Give a brief description of the project for which you are requesting funds. Attach photos as specified on the following tab (Budget and Attachments).

The Metro Historical Commission has initiated a multi-phase countywide cemetery preservation plan for Davidson County, Tennessee. This grant would fund Phase IV of the countywide cemetery preservation plan, with a focus on survey activities. Phases I and II of the project, begun in 2021 and 2022, respectively, received federal historic preservation grant funding from the Tennessee Historical Commission (THC). Phase III was recently awarded and work will initiate in early 2024. If funded, Phase IV will initiate in fall 2024 and must be completed in September 2025. Phase IV will re-survey the final two community subareas covered in the c. 2000 Davidson County Cemetery Survey. Any remaining funds will be used to survey previously undocumented sites.

As Davidson County is home to 500+ rural cemeteries, creation of this comprehensive plan will be a multiphase project. The resulting plan will build upon existing documentation and survey records, including the Davidson County Cemetery Survey, begun in 1999. The intent is to update survey information for each site, ascertain maintenance needs, and create documentation that can be updated on an ongoing basis (i.e. database, map layer).

### 2. Detailed Project Narrative:

Describe in detail the project you wish to undertake with the grant sought. Describe how the project will meet the priorities and criteria for funding as explained in previous tabs.

Survey & Planning Projects (S&P):

The reason for the project should be stated. Describe the scope of activities the project will undertake.



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- *State what the final product will be (e.g., preservation plan, survey report, data base).*
- *Summarize any previous work done which is relevant to this specific project.*

### Restoration Projects:

Clearly explain the scope of your project and describe how the work will meet the Secretary of the Interiors Standards.

- *If the work proposed is part of a phased restoration, describe how this project fits into the phases.*
- *State whether plans for the work have been prepared.*
- *Prioritize the different items of the proposed project both here and in the estimated budget on the next tab so that if full funding is not feasible, partial funding may be considered.*
- *If the work includes restoration of missing features or details, describe any research previously done to guide the restoration.*

*Note: A preservation agreement or covenant will be required for all Restoration projects.*

**There are additional requirements if the property is a National Historic Landmark. A list of NHL sites in Tennessee can be found at [Tennessee National Historic Landmarks](#). For more information, contact Holly Barnett at (615) 770-1089.**

### Professional Services:

Professional services must be obtained through a competitive process; however, you should describe the professional qualifications of any prospective staff, consultants, or principal investigators. These must meet the requirements of [36 CFR, Part 61](#), Appendix A. Specifics regarding these requirements may be obtained from the Tennessee Historical Commission.

Metro Historical Commission (MHC) completed a competitive procurement process during Phase I of this project and intends to retain the same consultant for subsequent phases. Metro's contract with the selected consultant will include an option to renew to provide flexibility and escalation caps to prevent project cost increases beyond what the grant and matching funds will provide for. We have contracted with New South



## Application Summary

Associates, who meets the Secretary of Interior (SOI) Professional Qualification Standards as required by the granting agency.

The Metro Nashville/Davidson County area is divided into 14 community subareas as determined by the Metro Planning Department. The project, including survey and plan creation, will likely be completed over five phases. Each phase aims to cover a roughly equivalent number of sites across geographically proximate subareas. Cemetery and tombstone counts for subareas addressed in each phase can vary significantly, so MHC will work closely with the selected consultant and the THC to guide timely completion. Phase I focused on Subareas 1-3 and 12, the latter of which was deemed a high priority area due to the high levels of development. Phase II focused on Subareas 1,2,4, and 10 which includes Joelton, Parkwood/Union Hill, Madison, and Green Hills/Midtown. Phase III (in progress) will survey Subareas 3, 6, and 7, which represent Bordeaux/Whites Creek, Bellevue, and West Nashville. Phase IV will cover the final two subareas, Antioch-Priest Lake (13) and Donelson/Hermitage/Old Hickory (14). Any remaining funds will be used to survey sites not previously recorded, as MHC continues to receive reports of cemeteries or they are otherwise identified through regular projects and reviews. While there are only two subareas to cover in Phase IV, there are significantly more sites to record than there have been in any of the previous phases.

Initial project phases have focused primarily on survey, documentation, updates to an existing database, and updating an internal GIS layer. Metro Nashville's Open Data site for the Davidson County Cemetery Survey, a public resource for cemetery records, will also be updated throughout this project. Many of Davidson County's rural cemeteries were recorded during the Davidson County Cemetery Survey (launched in 1999).

Where possible, existing survey records will be built upon and referenced in the final report and individual site analyses. MHC staff will be highly involved in the survey activities as part of the matching funds and to aid in information gathering. Survey will be completed using Tennessee Historical Commission survey standards for historic cemeteries and the Survey123 app and survey forms (required). Additional site data



## Application Summary

will be gathered by MHC staff using separate cemetery-specific survey forms that capture important details like classification, ethnic affiliation, and materials. For each burial ground, new survey forms and photos will be completed and closely approximate boundaries will be recorded in the field. Consultants will also perform conditions assessments, noting general and specific maintenance issues that, in combination with survey data, will contribute not only to the final plan product but can also be used to develop and implement site-specific plans in the future.

Phase IV will result in the following deliverables:

- brief summary report (~5-10 pages) detailing major findings and providing updates on the progress of the overall project
- site recordation documentation (survey forms, photos) for all sites surveyed
- GPS information for boundaries of all sites surveyed
- database updates for all sites surveyed
- short histories for select priority/endangered sites (as determined and researched by MHC)

We have endeavored to engage the broader Nashville-Davidson County apprised and engaged in this project through public meetings during each phase of work and regular updates on our social media and in our monthly newsletters. We have established community contacts representing various areas of the county who have knowledge of localized histories and cemetery locations. The project was also promoted at the 2023 First Conference on Public Archaeology, sponsored by the Florida Public Archaeology Network. Since this project started, we have seen an uptick in inquiries and requests for assistance from current and prospective property owners and descendants requesting technical and preservation planning assistance for local cemeteries, allowing us to further promote the project and stay aware of historic cemetery needs.



## Application Summary

### 3. Project Maintenance:

Describe how you plan to care for the property in the future. This can include items such as:

- How will this grant assist in future care of the property?
- Does the organization have the financial ability to maintain the property?
- Is there a maintenance plan or a plan to operate the property?
- Is there support from the membership of the organization or the community where the property is located?

This countywide cemetery preservation plan is the first of its kind in Tennessee. Metro Historical Commission (MHC) sees Davidson County's historic cemeteries as important historical resources, many of which are threatened and/or endangered. MHC has been active in cemetery preservation efforts for many years, including through the MHC Foundation's cemetery maintenance program, which currently helps to maintain nine rural historic cemeteries in the county. MHC often responds to requests for information or constituent concerns about known or undetermined burial grounds. In 2022, MHC hired its first staff archaeologist, who provides additional support to existing staff with cemetery programming. Securing updated survey information and ultimately a countywide cemetery preservation plan will enable MHC to better protect, advocate, and educate the public about Nashville's historic cemeteries. The site summaries produced during each phase can inform more targeted efforts including protective measures, site interpretation, site-specific preservation plans for especially fragile and/or significant burial grounds, maintenance plans, or may inspire grassroots advocacy campaigns and/or site adoption. We have already found this survey information useful in our reviews of development applications and discussions with developers and descendants about cemetery petitions for relocation or treatment of graves on development parcels.

## Budget and Attachments

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## Application Summary

### Budget/Funding Information

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Please verify that all budget line item details have been completed.

If you have grant funds on the following line items:

- Professional Fee, Grant and Award,
- Other Non-Personnel, or
- Capital Purchase

Please complete the Grant Budget Line-item Detail with only the proposed grant amounts (without match) for each budget line item and a short description of what the project will cover.

### Funding Conditions

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Indicate the total amount of funds you are requesting. The amount of funds requested must not exceed 60% of the total project cost. Specifics concerning cost and funding should be provided in the worksheet below.

Matching funds do not have to be in hand at the time of application but credible assurances that they will be available by the time the grant is awarded are required. In-kind goods or services must be items necessary to carry out the project and be reasonably valued. Federal funds available under the Community Development Act of 1974 constitute an acceptable match but no other federal funds or donated services or property from any federal sources are allowable. THC staff can provide answers and advice concerning questions about matching share.

Budget Worksheet



## Application Summary

Policy 03 Object Line-item reference	Expense Object Line-item Category (1)	Grant Contract	Grantee Match	Total Project
Enter Match % Requirement:	40%			
1.2	Salaries, Benefits & Taxes	\$0.00	\$28,666.67	\$28,666.67
4, 15	Professional Fee, Grant and Award (2)	\$43,000.00	\$0.00	\$43,000.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage and Shipping, Occupancy, Equipment, Rental and Maintenance, Printing and Publications	\$0.00	\$0.00	\$0.00
11, 12	Travel, Conferences and Meetings	\$0.00	\$0.00	\$0.00
13	Interest (2)	\$0.00	\$0.00	\$0.00
14	Insurance	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals	\$0.00	\$0.00	\$0.00
17	Depreciation (2)	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel (2)	\$0.00	\$0.00	\$0.00
20	Capital Purchase (2)	\$0.00	\$0.00	\$0.00
22	Indirect Cost	\$0.00	\$0.00	\$0.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
<b>25</b>	<b>Grant Total</b>	<b>\$43,000.00</b>	<b>\$28,666.67</b>	<b>\$71,666.67</b>



## Application Summary

### Budget Line Item Details Budget Line Item Detail

Professional Fee, Grant and Award	Amount
consultant services	\$43,000.00
	\$0.00
	\$0.00
	\$0.00
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# Application Summary

	\$0.00
\$43,000.00	
Interest	Amount
	\$0.00
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	\$0.00
	\$0.00
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Depreciation	Amount
	\$0.00



# Application Summary

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\$0.00

Other Non-Personnel	Amount
	\$0.00
	\$0.00
	\$0.00
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	\$0.00



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	\$0.00
\$0.00	
<b>Capital Purchase</b>	<b>Amount</b>
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
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# Application Summary

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\$0.00	
<b>Salaries, Benefits and Taxes</b>	<b>Amount</b>
grantee march- staff time	\$28,666.67
	\$0.00
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	\$0.00
	\$0.00
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## Application Summary

	\$0.00
	\$0.00
	\$0.00
\$28,666.67	
<b>Travel, Conferences</b>	<b>Amount</b>
	\$0.00
	\$0.00
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# Application Summary

Indirect Costs	Amount
	\$0.00
	\$0.00
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	\$0.00
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\$0.00	
In Kind Expenses	Amount
	\$0.00
	\$0.00
	\$0.00



# Application Summary

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	\$0.00
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	\$0.00
	\$0.00
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\$0.00	
<b>Supplies</b>	<b>Amount</b>
	\$0.00
	\$0.00
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## Application Summary

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\$0.00	

Additional comments regarding the budget:

We will request a \$1,000 cash donation from the Metro Historical Commission Foundation as part of our matching funds.

## Attachments

For all projects, attach any supplemental reports or other information that you feel will aid in understanding the project. This includes letters of support and evidence of public interest.

For A&D projects, include written consent from the owner as well as color photographs that show all elevations of the property and depict areas and items of work to be done.



## Application Summary

### Additional Information

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#### Federal Congressional District

**Congressperson #1 Name:** Andy Ogles

**District Number:** 5

**Congressperson #2 Name:**

**District Number:**

#### Senator State District

**Senator #1 Name:** Mark Pody

**District Number:** 17

**Senator #2 Name:**

**District Number:**

#### Representative State District

**Representative #1 Name:** Darren Jernigan



## Application Summary

**District Number:** 60

**Representative #2 Name:**

**District Number:**

### Certification

---

Please read the attachment below titled "Grant Agreement" before certifying.

I hereby certify that all of the information in this document is correct and that the matching sources of funds listed are confirmed and are or will be immediately available if a grant is awarded. I further certify that all hiring or employment made possible by or resulting from grant awards, I (1) will not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, or national origin, and (2) will take affirmative action to ensure that applicants are employed, and employees are treated without regard to their race, color, religion, sex, age, or national origin. I understand that this requirement applies to, but is not limited to, the following: employment, promotion, demotion, transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. I will comply with all applicable statutes and Executive Orders on equal employment opportunity, and understand that grant awards will be governed by the provisions of all such statutes and Executive Orders, including enforcement provisions, as implemented by, but not limited to, the Department of the Interior Policies, published in 43 CFR 17.

Checklist for Completed Grants:



## Application Summary

### Authorization

---

If the Awarded Local Government will be allowing individuals other than the principal executive officer or ranking elected official (i.e. mayor or utility director) to sign off on contract related items, the below information must be provided for each individual. An Authorization Letter from the principal executive officer or ranking elected official specifying individual(s) listed in the grant proposal have the authority to sign in place of the principal executive officer or ranking elected official must be uploaded below.

Printed Name	Title	Phone	Date Signed	Email	Name of Person Granting Authorization to Certify
--------------	-------	-------	-------------	-------	--

If you have signatory authority from the principal executive officer or ranking elected official, please fill out the information fields above and upload proof of signatory authority on grant applicant letterhead or another form of official executed documentation.

### Self Debarment Verification

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## Application Summary

Please verify that your organization is not on the federal debarment list.

**Any entity receiving TDEC grant funds must provide non-debarment verification if total goods or services for the open contract are equal to or greater than \$25,000.**

The Awarded Organization is required to check the debarment status of their organization by using the SAMS website prior to making a recommendation of award, purchasing of goods, or securing of services to meet grant requirements and to insure any and/or all funds associated with the grant project will be eligible for reimbursement. Grant reimbursements will not be processed if the debarment status verification have not been completed.

*NOTE: If active exclusions and/or delinquent federal debt are shown, the organization cannot receive a grant contract or grant funds. If no active exclusion and no delinquent federal debt are shown, the awarded organization may receive grant funds as long as all other grant policies and procedures are followed.*

Search for your organization to confirm that you are not on the Debarment List by going to [System for Award Management \(SAM\)](#)

Click "SEARCH RECORDS" tab.

In the search bars type in the Entity name or using an exclusion search term, Duns & Bradstreet number (DUNS) and/or the Entity Commercial and Government Entity (CAGE) code. You can only use one search bar at a time to search for records. Individuals are not assigned a DUNS number or CAGE code. When checking for a debarred individual, conduct the search by typing the name in the top bar.

Click "SEARCH" to retrieve a list of results. Entities with "Exclusion" listed in purple are currently debarred, while those labeled "Entity" in green do not have exclusions. In the right upper corner of the webpage, use the "Save PDF" option and upload a summary of search results.



## Application Summary

### Upload Debarment Status Verification

Even if there are no search results, you still must upload a pdf showing your search results.

**proof\_of\_no\_debarment\_SAM.pdf**

330.4 KB - 12/15/2023 4:10PM

Total Files: 1

### What name was searched?

Metropolitan Government of Nashville and Davidson County

### Please complete the below certification information

I certify to the best of my knowledge and belief that the data above is correct and I have searched my organization in the SAM system.

### Name of person who searched the SAM system

Caroline Eller

### Date

12/15/2023

### Upload Files





## Application Summary

General Correspondence

---


Signature

---

Date

 An official website of the United States government [Here's how you know](#)



Cease Using the Entity Management API for Reps and Certs Information 

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Dec 13, 2023

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[Show Details](#)

Dec 12, 2023



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Search

All Words

e.g. 1606N020Q02

Search Results

Saved Searches



Select Domain

Entity Information 

All Entity Information

Entities

Disaster Response Registry

Responsibility / Qualification

Exclusions

Filter By 

Keyword Search

For more information on how to use our keyword search, visit our [help guide](#)

Simple Search

Search Editor

- ☐ Any Words *i*
- ☒ All Words *i*
- ☐ Exact Phrase *i*

e.g. 123456789, Smith Corp

LGZLHP6ZHM55 ×

Entity ▼

Location ▼

Status ▲

☒ Active

☐ Inactive

Reset ↺

Showing 1 - 1 of 1 results

Sort by

Relevance

NASHVILLE & DAVIDSON COUNTY, METROPOLITAN GOVERNMENT OF			Active	Entity
Registration				
Unique Entity ID	CAGE Code	Physical Address	Expiration Date	
LGZLHP6ZHM55	3QKW8	1 PUBLIC SQ, NASHVILLE, TN 37201 USA	Feb 6, 2024	
			Purpose of Registration	
			All Awards	

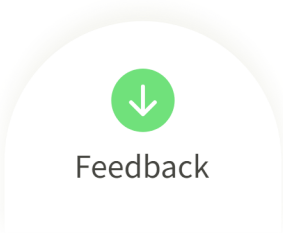
<

1 of 1

>

Results per page

25



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**SAM.gov**

**An official website of the U.S. General Services Administration**

**SIGNATURE PAGE  
FOR**

**GRANT NO. Davidson County Cemetery Preservation Plan (Phase IV)**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF  
NASHVILLE AND DAVIDSON COUNTY**

W. Tim Walker

W. Tim Walker, Executive Director  
Metro Historical Commission

12/15/2023

Date

APPROVED AS TO AVAILABILITY  
OF FUNDS:

Kevin Crumbo

Kevin Crumbo, Director  
Department of Finance

12/27/2023 | 12:28 PM CST

Date

APPROVED AS TO RISK AND INSURANCE:

Lora Fox

Director of Risk Management Services

1/2/2024 | 6:22 PM PST

Date

APPROVED AS TO FORM AND  
LEGALITY:

Courtney Mohan

Metropolitan Attorney

1/2/2024 | 9:59 AM CST

Date

FILED:

Metropolitan Clerk

Date

**Certificate Of Completion**

Envelope Id: AF810D62BF9C46108CBF26FFFC3012CB

Status: Completed

Subject: Complete with DocuSign: HistCommDavidsonCountyCemeteryPreservationPlan(PhaseIV) 25 App Ready.pdf

Source Envelope:

Document Pages: 39

Signatures: 9

Envelope Originator:

Certificate Pages: 15

Initials: 1

Juanita Paulson

AutoNav: Enabled

730 2nd Ave. South 1st Floor

Envelopeld Stamping: Enabled

Nashville, TN 37219

Time Zone: (UTC-06:00) Central Time (US &amp; Canada)

Juanita.Paulsen@nashville.gov

IP Address: 170.190.198.185

**Record Tracking**

Status: Original

Holder: Juanita Paulson

Location: DocuSign

12/22/2023 8:22:02 AM

Juanita.Paulsen@nashville.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Metropolitan Government of Nashville and  
Davidson County

Location: DocuSign

**Signer Events****Signature****Timestamp**

Brittany Bryant

brittany.bryant@nashville.gov

Security Level: Email, Account Authentication  
(None)

Sent: 12/22/2023 8:33:16 AM

Viewed: 12/27/2023 12:10:05 PM

Signed: 12/27/2023 12:14:12 PM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.185

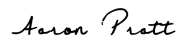
**Electronic Record and Signature Disclosure:**

Accepted: 12/27/2023 12:10:05 PM

ID: 958269a8-563e-4d53-88b8-f3a5d6668396

Aaron Pratt

Aaron.Pratt@nashville.gov

Security Level: Email, Account Authentication  
(None)

Sent: 12/27/2023 12:14:14 PM

Viewed: 12/27/2023 12:19:10 PM

Signed: 12/27/2023 12:19:24 PM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.185

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Kevin Crumbo/mjw

MaryJo.Wiggins@nashville.gov

Security Level: Email, Account Authentication  
(None)

Sent: 12/27/2023 12:19:26 PM

Viewed: 12/27/2023 12:28:16 PM

Signed: 12/27/2023 12:28:39 PM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.185

**Electronic Record and Signature Disclosure:**

Accepted: 12/27/2023 12:28:16 PM

ID: f948ee2a-ae90-4987-83ed-92b4ba439c95

Courtney Mohan

Courtney.Mohan@nashville.gov

Security Level: Email, Account Authentication  
(None)

Sent: 12/27/2023 12:28:41 PM


Viewed: 1/2/2024 9:45:29 AM

Signed: 1/2/2024 9:59:01 AM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.144

**Electronic Record and Signature Disclosure:**

Signer Events	Signature	Timestamp
Accepted: 1/2/2024 9:45:29 AM ID: 9b2aa479-f5c9-4c4e-9c64-8fc36d13db8f		
Lora Fox lora.fox@nashville.gov Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.185	Sent: 1/2/2024 9:59:02 AM Viewed: 1/2/2024 8:22:01 PM Signed: 1/2/2024 8:22:50 PM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 1/2/2024 8:22:01 PM ID: ae2d7d11-9faa-4811-a49c-b3aa228d7bc3		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Danielle Godin Danielle.Godin@nashville.gov Security Level: Email, Account Authentication (None)	<div>COPIED</div>	Sent: 1/2/2024 8:22:51 PM Viewed: 1/3/2024 11:33:28 AM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Sally Palmer sally.palmer@nashville.gov Security Level: Email, Account Authentication (None)	<div>COPIED</div>	Sent: 1/2/2024 8:22:52 PM Viewed: 1/3/2024 8:29:46 AM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 1/3/2024 8:34:49 AM ID: 421703f2-0413-471b-95ee-cca6f21e0444		
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	12/22/2023 8:33:16 AM
Certified Delivered	Security Checked	1/2/2024 8:22:01 PM
Signing Complete	Security Checked	1/2/2024 8:22:50 PM
Completed	Security Checked	1/2/2024 8:22:52 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		