

GRANT SUMMARY SHEET

Grant STOP, Fatality Review Technical Assistance 20-23 Amend. 1

Department: OFFICE OF FAMILY SAFETY

Grantor: U.S. DEPARTMENT OF JUSTICE

Pass-Through Grantor TN DEPT. OF FINANCE & ADMINISTRATION OCJP

Total Award this \$0.00

Cash Match \$0.00

Department LaToya Townsend
862-5072

Status AMENDMENT

Program Description:

The Office of Family Safety was selected to be the statewide liaison for a domestic violence fatality review implementation team. This one position will be trained by the Office of Family Safety on how Metro Nashville does our fatality review. They will then go to other jurisdictions around the state and train them on what Metro Nashville does. **Amendment 1 is to shift funding from local travel (due to COVID) to professional fees, conferences/trainings, and supplies. This amendment also adds section E.6 and E.7 to the contract. No additional funding being added.**

Plan for continuation of services upon

Services will be discontinued.

Grants Tracking Form

Part One

<input type="radio"/> Pre-Application <input type="radio"/> Application <input type="radio"/> Award Acceptance <input checked="" type="radio"/> Contract Amendment				
Department	Dept. No.	Contact	Phone	Fax
OFFICE OF FAMILY SAFETY	51	LaToya Townsend	862-5072	
Grant Name: STOP, Fatality Review Technical Assistance 20-23 Amend. 1				
Grantor: U.S. DEPARTMENT OF JUSTICE				
Grant Period From: 07/01/20				
Grant Period To: 06/30/23				
Funding Type: STATE				
Pass-Thru: TN DEPT. OF FINANCE & ADMINISTRAT				
Award Type: OTHER				
Status: AMENDMENT				
Metro Category: Est. Prior.				
CFDA # 16.588				
Project Description:				
The Office of Family Safety was selected to be the statewide liaison for a domestic violence fatality review implementation team. This one position will be trained by the Office of Family Safety on how Metro Nashville does our fatality review. They will then go to other jurisdictions around the state and train them on what Metro Nashville does. Amendment 1 is to shift funding from local travel (due to COVID) to professional fees, conferences/trainings, and supplies. This amendment also adds section E.6 and E.7 to the contract. No additional funding being added.				
Plan for continuation of service after expiration of grant/Budgetary Impact:				
Services will be discontinued.				
How is Match Determined?				
Fixed Amount of \$ _____ or _____ % of Grant Other: <input type="checkbox"/>				
Explanation for "Other" means of determining match:				
For this Metro FY, how much of the required local Metro cash match:				
Is already in department budget?				
Is not budgeted?				
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)				
Other:				
Number of FTEs the grant will fund:		1.00	Actual number of positions added:	
			1.00	
Departmental Indirect Cost Rate		5.00%	Indirect Cost of Grant to Metro:	
			\$15,000.00	
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No % Allow.		0.00%	Ind. Cost Requested from Grantor:	
			\$0.00 in budget	
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)				
Draw down allowable? <input type="checkbox"/>				
Metro or Community-based Partners:				

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY21	\$75,000.00	\$25,000.00		\$0.00		\$0.00	\$100,000.00	\$5,000.00	\$0.00
Yr 2	FY22	\$75,000.00	\$25,000.00		\$0.00		\$0.00	\$100,000.00	\$5,000.00	\$0.00
Yr 3	FY23	\$75,000.00	\$25,000.00		\$0.00		\$0.00	\$100,000.00	\$5,000.00	\$0.00
Yr 4	FY__									
Yr 5	FY__									
Total		\$225,000.00	\$75,000.00	\$0.00	\$0.00		\$0.00	\$300,000.00	\$15,000.00	\$0.00
Date Awarded:				03/16/21	Tot. Awarded:		\$0.00	Contract#:		N/A
(or) Date Denied:					Reason:					
(or) Date Withdrawn:					Reason:					

Contact: trinity.weathersby@nashville.gov
vaughn.wilson@nashville.gov

GCP Rec'd
03/16/21

GCP Approved
03/16/21

VW



GRANT AMENDMENT

Agency Tracking # NA	Edison ID 41614	Contract # 41614	Amendment # 1		
Contractor Legal Entity Name Metropolitan Government of Nashville and Davidson County			Edison Vendor ID 4		
Amendment Purpose & Effect(s) Revises Contract Scope and Budget					
Amendment Changes Contract End Date: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		End Date: 6/30/2023			
TOTAL Contract Amount INCREASE or DECREASE per this Amendment (zero if N/A):			\$ 0		
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Contract Amount
2021	\$25,000.00	\$75,000.00			\$100,000.00
2022	\$25,000.00	\$75,000.00			\$100,000.00
2023	\$25,000.00	\$75,000.00			\$100,000.00
TOTAL:	\$75,000.00	\$225,000.00			\$300,000.00
<p>Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.</p>				<p><i>OCR USE</i></p>	
<p>Speed Chart (optional)</p> <p style="padding-left: 40px;">FA00003176 \$75,000\FA00002555 \$25,000</p>		<p>Account Code (optional)</p> <p style="padding-left: 40px;">County - 71301000</p>			

**AMENDMENT 1
OF GRANT CONTRACT 41614**

This Grant Contract Amendment is made and entered by and between the State of Tennessee, Department of Finance and Administration, Office of Criminal Justice Programs, hereinafter referred to as the "State" and Metropolitan Government of Nashville and Davidson County, hereinafter referred to as the "Grantee." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. The following is added as Grant Contract section E.6.

Counterpart Clause: This agreement may be executed in two or more dated counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same effective instrument.

2. The following is added as Grant Contract section E.7.

Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment. If applicable and as required by 2 CFR 200.216, Grantee is prohibited from obligating or expending loan or grant funds to procure or obtain; extend or renew a contract to procure or obtain; or enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as a critical technology as part of any system. As described in Public Law 115-232, Section 889, "covered telecommunications equipment" is as follows:

- a. Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
 - b. For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
 - c. Telecommunications or video surveillance services provided by such entities or using such equipment.
 - d. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.
3. Grant Contract Attachment A is deleted in its entirety and replaced with the new attachment A attached hereto.
 4. Grant Contract Attachment A-1 is deleted in its entirety and replaced with the new attachment A-1 attached hereto.

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The revisions set forth herein shall be effective 4/15/21. All other terms and conditions of this Grant Contract not expressly amended herein shall remain in full force and effect.

IN WITNESS WHEREOF,

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

"See Next Page"

GRANTEE SIGNATURE

DATE

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

DEPARTMENT OF FINANCE AND ADMINISTRATION:

HOWARD H. ELEY, COMMISSIONER

DATE

**SIGNATURE PAGE
FOR**

GRANT NO. STOP, Fatality Review Technical Assistance 20-23 Amend. 1

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

Office of Family Safety
Department Name

3/16/2021
Date

Diane S. Lance
Diane Lance, Department Head

Date

**APPROVED AS TO AVAILABILITY
OF FUNDS:**

DocuSigned by:

Kevin Crumbo
Kevin Crumbo, Director
Department of Finance

3/19/2021
Date

APPROVED AS TO RISK AND INSURANCE:

DocuSigned by:

Balogun Cobb
Director of Insurance

3/19/2021
Date

**APPROVED AS TO FORM AND
LEGALITY:**

DocuSigned by:

Meki Eke
Metropolitan Attorney

3/19/2021
Date

John Cooper
Metropolitan Mayor

Date

ATTEST:

Metropolitan Clerk

Date

ID

**ATTACHMENT A
APPLICATION FOR FUNDING
GRANT PROJECT COVER SHEET**

OFFICE OF CRIMINAL JUSTICE PROGRAMS

FUND SOURCE
OCJP JAG Priority Area

STOP/State FVS

Required Information on Authorizing Agency:	Implementing Agency:
Name: Metropolitan Government of Nashville and Davidson	Name: Metropolitan Government of Nashville & Davids
Federal ID Number (FEIN): 62-0694743	Address: 730 2nd Ave South
DUNS Number: 078217668	
SAM Expiration Date: 11/18/2021	Nashville, TN 37210-2006
Fiscal Year End Date: June 30	

Will You Have Any Subcontracts?

Project Title: DV - Fatality Review

Contract Start Date: 7/1/2020 **Contract End Date:** 6/30/2023

AUTHORIZED OFFICIAL - Contact Information

(Name, Title, and Complete Mailing Address)	Phone Number:	E-Mail Address:
John Cooper, Mayor	(615) 862-6000	John.Cooper@metro.nashville.org
1 Public Square	EXT:	
Suite 100		
Nashville, 37201-1646		

PROJECT DIRECTOR - Contact Information

(Name, Title, and Complete Mailing Address)	Phone Number:	E-Mail Address:
Diane S. Lance, Department Head	(615) 880-3173	DianeLance@jis.nashville.org
730 2nd Ave South	EXT:	
Nashville, 37210-2006		

FINANCIAL DIRECTOR - Contact Information

(Name, Title, and Complete Mailing Address)	Phone Number:	E-Mail Address:
Andrew Sullivan, Financial Officer	(615) 862-5072	andrewcsullivan@jis.nashville.org
730 2nd Ave South	EXT:	
Nashville, 37210-2006		

County/Counties Served (Type ALL if Statewide):

Davidson

U.S. Congressional District(s):

Scope of Services/Project Narrative

Metro Government of Nashville and Davidson County Domestic Violence Fatality Review Team Technical Assistance Provider

PROBLEMS FOR INTERVENTION AND NEEDS TO BE IMPROVED

Problem Description – What is the nature and magnitude of the problem(s) to be solved by the proposed funding? This should be based on your agency's own data and/or other relevant sources and describe in detail the most pressing problems in your service/impact area. The problem statement should also identify the needs of the community based on relevant and timely data this should be light on demographics and geography.

Domestic abuse related deaths are of grave concern to all citizens of Nashville and Davidson County. In 2017, the homicide rate among female victims murdered by males in single victim/single offender incidents nationally was 1.29 per 100,000. Tennessee tied in their ranking at number 5 for their rate among female victims killed by male offenders in single victim/single offender incidents – with 69 such murders in 2017. Tennessee's rate of 2.01 homicides per 100,000 females is significantly higher than the national average. For homicides in which the circumstances could be identified, 89 percent (40 out of 45) were not related to the commission of any other felony. For homicides in which the victim to offender relationship could be identified, 90 percent of female victims (56 out of 62) were murdered by someone they knew, of those 63 percent were intimate partners of the offenders.

NARRATIVE

Metropolitan Government of Nashville-Davidson County will retain the position of Domestic Violence Fatality Review Technical Assistance Provider. This TA will evaluate and provide ongoing training and support to all of Tennessee's established domestic violence fatality review teams. For new teams, the TA will provide remote support in the form of documents and technical assistance calls. New team support is reduced in this grant in order to shift focus to the statewide team and the implementation of recommendations identified during the previous grant. The TA will ensure effective and consistent data collection regarding domestic violence fatalities in participating communities and, to the extent that the data is available, near fatalities related to domestic violence. The TA will coordinate and manage meetings of the statewide fatality review team, recruit and train new members as needed, and prepare reports based on the findings and recommendations of the statewide team. The TA will track and assess past Fatality Review Team recommendations to assist in facilitating their implementation, or engage the local and statewide teams in the update of recommendations as needed.

PURPOSE

This section should include goals and objectives of the project.

Goals – The goals are the general statement of long range benefits to the client or community that you are seeking to accomplish.

Goal 1

ATTACHMENT A
APPLICATION FOR FUNDING
GRANT PROJECT NARRATIVE
(Narrative Page 2)

Analyze domestic abuse deaths with a view toward identifying their causes. It shall not be the purpose and procedure of the Team to attempt to identify liability or blame in the death(s) being reviewed

Goal 2

Identify improved procedures, laws, and protocol to reduce the incidence of domestic abuse and domestic abuse-related deaths across the state.

Goal 3

Track and report upon the progress made on the implementation of improved procedures, laws, and protocols as identified in Goal 2.

Objectives – The objectives are the general strategies (not specific activities) to be employed to accomplish the above stated goals.

Objective 1

Identify and review domestic abuse deaths and near deaths, including homicides and suicides in a manner consistent with national best practices for fatality review in all Tennessee jurisdictions participating in multi-disciplinary fatality review.

Objective 2

Maintain a Statewide body to collect fatality review reports from local jurisdictions and make local and statewide recommendations that improve domestic violence victim safety and offender accountability.

Objective 3

Assist with the ongoing sustainability of established DV fatality review teams, and provide remote TA to any new teams, in other Tennessee jurisdictions that provide a multi-disciplinary coordinated response to domestic violence.

Objective 4

Assess and maintain system for consistent data collection related to DV deaths across the State.

Objective 5

Assess the progress made toward the implementation, either locally or statewide, of the recommendations identified by the local and statewide fatality review teams to reduce the incidence of domestic abuse and domestic abuse-related deaths across the state.

ACTIVITIES

Activities are what a project does with the inputs to fulfill its mission. This section should describe the planned activities, major interventions or program elements designed to accomplish the goals of the project. You should describe the activities to be employed by the project to achieve the desired results. For projects requesting multi-year funding, describe and delineate how activities may change over the period of the grant if at all.

1. Technical Assistance Provider will continue to lead Nashville's Domestic Assault Death Review Team. (DADRT) (Years 1-3).

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(Narrative Page 3)

2. Technical Assistance Provider will engage National Domestic Violence Fatality Review Initiative (NDVRFI) to consult on the assessment of data collection methods in order to help improve the overall quality of data collected from Tennessee's domestic violence fatalities, and to help with NDVRFI's project to establish data sharing between teams across the United States. (year 1)
3. Technical Assistance Provider will assist any established or potential Tennessee fatality review team interested in observing a Nashville Fatality Review by phone or skype. (years 1-2)
4. Technical Assistance Provider will host 1-3 comprehensive trainings for all participating fatality review teams (and other interested TN multi-disciplinary teams or domestic violence response agencies) on fatality review, domestic violence homicides, or other topics related to high-risk domestic violence. These trainings may be in person or via webinar. (years 1-3)
5. Technical Assistance Provider will share all successful practices and recent reports from Nashville's Domestic Assault Death Review Teams. (years 1-3)
6. Technical Assistance Provider will continue to develop and provide Tennessee's fatality review teams with needed templates, forms, policies, and procedures as required to support and maintain the functioning of the teams. (years 1-3)
7. Technical Assistance Provider (working with Office of Criminal Justice Planning) will coordinate and maintain a Statewide DV Fatality Review Team that will follow national best practices for statewide case review and recommendation reports. (Years 1-3)
8. Technical Assistance Provider will and conduct site visits and support as needed to maintain the functioning of all existing fatality review teams— noting that technical assistance may be asked/required of the Nashville Technical Assistance Provider outside the topic of Fatality Review. (years 1-3)
9. Technical Assistance Provider will assist established local Tennessee teams and the statewide team as needed with case selection, time-lining, discussion, data collection, and report writing and submission. (years 1-3)
10. Technical Assistance Provider will outline and support the work and outputs of the statewide review team. (years 1-3)
11. Technical Assistance Provider will help to coordinate, and host, and facilitate a series of virtual trainings by both local and nationally recognized trainers on topics related to domestic violence homicide and high-risk domestic violence assessment, intervention, and prevention. These trainings may include a variety of topics related to the understanding and effective response to fatal and high-risk domestic violence and will be open to attendees statewide. (year 1)
12. If Nashville hosts a State-wide or National Domestic Violence Conference, Technical Assistance Provider will help lead all preparation and planning. (Years 1-3)

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(Narrative Page 4)

13. Technical Assistance Provider will review and assess all current recommendations from Tennessee's state and local fatality review teams, and those made in the last 3-5 years, to determine the status of those recommendations and the progress made toward their implementation. (year 2)
14. Technical assistance provider will continue to track new and emerging recommendations from Tennessee's state and local fatality review teams and regularly report the status of these and past recommendations to the statewide review team. (years 2-3)
15. The Technical Assistance Provider, with support of the OFS Department Head and OFS Senior Director of Programs will coordinate with entities related to the implementation of the recommendations mentioned in Activities 12 & 13 to consult on the assessment, implementation, changes, or updates needed. (years 2-3)
16. To inform work on recommendations for systems and service improvements from reviews and keep up to date with emerging issues and promising practices for technical assistance provision, the Technical Assistance Provider will remain connected with client stories through occasional direct client work (e.g. support groups, direct service provision). (Years 1-3)
17. The Technical Assistance Provider will provide quarterly report to OCJP which includes status updates of perspective and local teams.

IMPLEMENTATION TIMELINE FOR ACCOMPLISHING KEY GRANT ACTIVITIES

This section should include a comprehensive timeline with concrete implementation and execution dates. The structure of the timeline should be feasible, and outline the best scenario for achieving goals and objectives. Please add additional lines as necessary.

Activity/ Output	Position of Person Completing	Due Date for Completion
Consult with National Domestic Violence Fatality Review Initiative to improve domestic violence fatality data collection methods.	Grant Funded Technical Assistance Provider	Year 1
Local DV Fatality Review Teams Case reports completed - including Nashville	Grant Funded Technical Assistance Provider	Year 1
Statewide Fatality Review Team initial report is completed.	Grant Funded Technical Assistance Provider	Year 1
Coordinate, host, and facilitate a series of virtual trainings on high-risk and fatal domestic violence for a statewide audience.	Grant Funded Technical Assistance Provider	Year 1

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(Narrative Page 5)

Create method to track, review and assess all current recommendations from Tennessee's state and local fatality review teams, and those made in the last 3-5 years.	Grant Funded Technical Assistance Provider	Year 2
Statewide fatality review team and Local Fatality Review Team reports are completed.	Grant Funded Technical Assistance Provider	Year 2
Meet with all organizations and entities related to the implementation of Fatality Review Team recommendations from the past 3-5 years.	Grant Funded Technical Assistance Provider	Year 2
Work with state and local Fatality Review Teams on strategic planning to ensure the ongoing sustainability of the teams.	Grant Funded Technical Assistance Provider	Year 3
Report the status of current and past recommendations to the statewide review team.	Grant Funded Technical Assistance Provider	Year 3
Complete tracking of all new and emerging recommendations from Tennessee's state and local fatality review teams	Grant Funded Technical Assistance Provider	Year 3
Ongoing training for established fatality review teams and other parties completed.	Grant Funded Technical Assistance Provider	Year 3
Quarterly local fatality review updates submitted to OCJP.	Grant Funded Technical Assistance Provider	Quarterly

INTENDED OUTPUTS (Products)

*This section should describe the outputs or internal measures of the amount of work done within the project. **Outputs are the direct products of program activities** and usually are measured in terms of the volume of work accomplished. Outputs refer to the completion of tasks you are required to accomplish over the course of the project.*

- Publication of annual local recommendation reports for reviewed fatalities and near fatalities.
- In-depth review of a minimum of one domestic violence fatal or near-fatal incident(s) per team.
- Creation of statewide recommendations report template for systemic improvements to services or assistance offered to domestic abuse victims

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APPLICATION FOR FUNDING
GRANT PROJECT NARRATIVE
(Narrative Page 6)

- Creation of a standardized data collection method on domestic violence fatalities for adoption across local Fatality Review Teams
- One hundred individuals trained on fatality review, domestic violence homicides, or other topics related to high-risk domestic violence.
- Publication of two statewide recommendations reports crafted by the statewide Fatality Review Team based on data findings from local teams
- Creation of a method for the tracking and assessment of the local and statewide recommendations created by the fatality review teams

INTENDED OUTCOMES (Results)

*Outcomes describe the difference the project will make for its participants and/or the community as a whole. The outcomes for a project should be **measurable** based upon a set of defined criteria. Project goals should be set for each criterion. For projects requesting multi-year funding, describe how outcomes may be expected to change over the period of the grant.*

- Measurable outcomes will consist of short-term improvements, including an increased understanding of barriers to safety and justice for victims of domestic abuse and their families; increased identification of gaps in training, policy, practice, resources, communication and collaboration; and increased communication and collaboration between agencies and entities providing assistance to domestic abuse related victims and their families.
- In subsequent years, the program will begin to yield longer-term outcomes, including decreased incidents of domestic abuse-related deaths and near-deaths in participating jurisdictions.
- Additional long-term outcomes will include a codified, systematized collaboration between agencies and entities providing assistance to domestic abuse related victims and their families.

INPUTS

This section should describe the factors your project requires to conduct its activities and to achieve its goals and objectives. For example, prosecutors need a good law enforcement investigation and evidence to be able to prosecute an offender effectively. Include your organization chart. Provide a brief description of grant funded position's responsibilities. Collaboration with other agencies should also be detailed here.

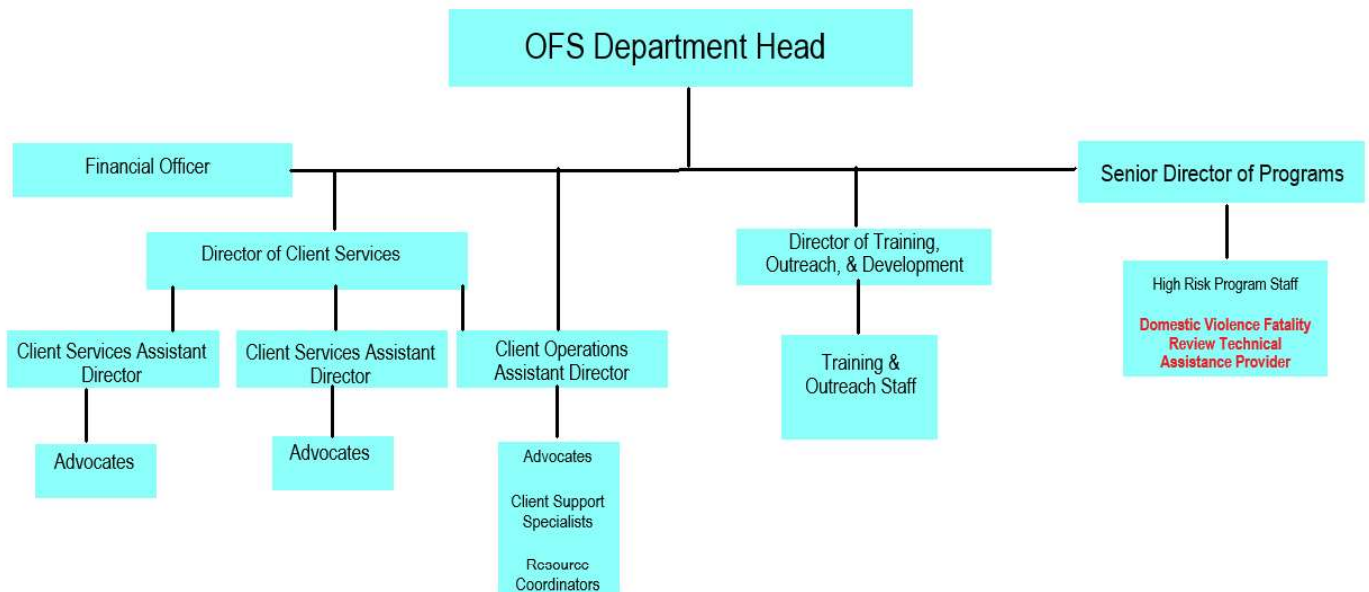
Include special degrees, educational requirements or experience which are requirements of the grant-funded positions. Outline the organizational structure including all who work with the project regardless of whether or not their salaries are grant funded. To what extent would this grant affect the overall project budget? Would this grant fund 75% of the entire project or are there other resources that would reduce the grants percentage? Give some detail.

1. The Fatality Review Initiative must effectively create a statewide strategic plan and effectively train the local and the statewide Review Team(s).

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(Narrative Page 7)

2. This Grant will provide funding for software and programs needed to facilitate data collection on domestic violence fatalities in participating Tennessee communities and report creation and publication for the statewide and Nashville fatality review teams.
3. Grant Funded position will be responsible for
 - a. Coordinating this statewide effort and providing technical assistance and Team training to participating communities across the state.
 - b. Coordinate the formation and work of a State Fatality Review Teams
 - c. Assist with findings and recommendation report creation
4. Grant Funded position will be an employee of Metro Government’s Office of Family Safety and will report directly to the Department Head and/or Senior Director of Programs.
5. This grant would fund 100% of the effort to maintain a statewide Domestic Abuse Death Review Team and provide technical assistance to local Fatality Review Teams that operate in a consistent and coordinated manner. This grant would also fund the training of those local jurisdictions - but not specific costs associated community case review efforts.
6. Non-grant funded Office of Family Safety positions that will contribute to the success of this project are as follows: Department Head, Senior Director of Programs, and Financial Officer

Organizational Chart for Metro’s Office of Family Safety



*This position would report to the Senior Director of Programs.

*The Senior Director of Programs will work closely in training and leading the grant funded Technical Assistance Provider.

*The Director of Training will help train/lead the grant funded Technical Assistance Provider on training logistics, outcome collection, and management.

*The Financial Officer will fiscally manage the grant

DATA COLLECTION PROCEDURE

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(Narrative Page 8)

Describe the data collection procedures you will undertake to collect and report the outputs and outcomes of the planned services or interventions. E.g. stakeholder questionnaires, client satisfaction surveys, case records, etc. Describe how you will document your activities and collect the data you will report for the quarterly PMT reports and OCJP Annual Report. In addition, describe how your agency will use the data collected to evaluate the goals of the project and the work performed and plan accordingly.

Homicides numbers for each community and throughout the state – weapons, race, sex, age, relationship, presence of children, alcohol and drug involvement.

1. Working with local Review Teams, the following data will be compiled annually (if jurisdiction collects):
 - a. Number of domestic Violence homicides
 - i. Specific information:
 1. Relationship to the offender
 2. Gender of offender and victim
 3. Age of offender and victim
 4. Weapon used
 5. Alcohol and Drug Involvement
 6. Presence of Children
 - b. Case history
 - i. Specific Information
 1. LAP history when applicable
 2. Order of Protection History
 3. Criminal History of offender
 4. Domestic Violence history of victim
 5. Domestic Violence history of offender
 6. Divorce & custody proceedings
2. Working with the State, the following data will be compiled annually
 - a. Number of domestic violence homicides
3. Efforts will be made to collect data on “near death cases” in a consistent manner (if possible given different technologies used by law enforcement across the state).
4. Training evaluation surveys will be collected from each individual provided training by the Technical Assistance Provider.

COLLABORATION ACTIVITIES

*Collaboration is defined as a mutually beneficial and well-defined relationship entered into by two or more organizations to achieve results they are more likely to achieve together than alone. Collaboration should describe the ongoing working relationship where ideas are exchanged a common purpose and common goals are planned and attained. **All applicants are strongly encouraged to collaborate with other agencies to achieve similar goals. Please limit this section to five or fewer of your strongest partners.***

Both the DADRT and Statewide Team will consist of agencies and entities providing assistance to domestic abuse related victims and their families. The members of the following agencies will work closely in their capacity on the DADRT, as well as on additional subsequent collaborative activities as those become apparent through work on the DADRT.

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(Narrative Page 9)

1. Mandatory Partners on the Review Team must include: District Attorney's Office, Civil Legal Service Provider, Law Enforcement, Medical provider, Family Justice Center, Department of Children Services, domestic violence shelter provider(s).

GRANT BUDGET				
Metro Nashville Office of Family Safety				
STOP				
SOLICITATION NUMBER:				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following				
Applicable Period:		BEGIN: 7/01/2020	END: 6/30/2021	
POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE MATCH	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes ²	\$75,000.00	\$0.00	\$75,000.00
4, 15	Professional Fee, Grant & Award ²	\$7,500.00	\$0.00	\$7,500.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications ²	\$3,500.00	\$0.00	\$3,500.00
11, 12	Travel, Conferences & Meetings ²	\$14,000.00	\$0.00	\$14,000.00
13	Interest ²	\$0.00	\$0.00	N/A
14	Insurance ²	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$0.00	\$0.00	\$0.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost ²	\$0.00	\$0.00	\$0.00
24	In-Kind Expense ²	\$0.00	\$0.00	\$0.00
n/a	Grantee Match Requirement (for any amount of the required Grantee Match that is <u>not</u> specifically delineated by budget line-items above)	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$100,000.00	\$0.00	\$100,000.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*.
(posted on the Internet at: http://www.tn.gov/assets/entities/finance/ocip/attachments/Appendix_J_Policy_03_Report.xls)

² Applicable detail follows this page if line-item is funded.

³ A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

GRANT BUDGET LINE-ITEM DETAIL:

Metro Nashville Office of Family Safety

STOP

SOLICITATION NUMBER:

SALARIES, BENEFITS & TAXES	AMOUNT
Position 1: Fatality Review Team Technical Advisor \$75,000 in salary and benefits 100% of time on grant	\$75,000.00
TOTAL	\$75,000.00

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Technical Advisor will help to coordinate a series of virtual trainings by both local and nationally recognized trainers on topics related to domestic violence homicide and high-risk domestic violence assessment, intervention, and prevention.	\$7,500.00
TOTAL	\$7,500.00

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Supplies: Printing, basic office supplies as needed to fulfil duties of the grant, webinar/meeting software to provide statewide virtual trainings, technical assistance, and meeting facilitation	\$3,500.00
TOTAL	\$3,500.00

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
OFS will provide registration fees for attendance to a national conference(s) for approved members of local fatality review teams and statewide committee.	\$14,000.00
TOTAL	\$14,000.00

GRANT BUDGET				
AGENCY NAME: Metro Government of Nashville and Davidson County				
FUND SOURCE: STOP Grant				
PROJECT TITLE: Fatality Review Statewide Coordinator				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following				
Applicable Period: BEGIN: 7/01/2021 END: 6/30/2022				
POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes ²	\$75,000.00	\$0.00	\$75,000.00
4, 15	Professional Fee, Grant & Award ²	\$0.00	\$0.00	\$0.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications ²	\$1,000.00	\$0.00	\$1,000.00
11, 12	Travel, Conferences & Meetings ²	\$24,000.00	\$0.00	\$24,000.00
13	Interest ²	N/A	N/A	N/A
14	Insurance ²	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$0.00	\$0.00	\$0.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost ²	\$0.00	\$0.00	\$0.00
24	In-Kind Expense ²	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$100,000.00	\$0.00	\$100,000.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*.
(posted on the Internet at: http://www.tn.gov/assets/entities/finance/ocjp/attachments/Appendix_J_Policy_03_Report.xls)

² Applicable detail follows this page if line-item is funded.

ATTACHMENT A-1

Page 2

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: Metro Government of Nashville and Davidson County

FUND SOURCE: STOP Grant

PROJECT TITLE: Fatality Review Statewide Coordinator

SALARIES, BENEFITS & TAXES	AMOUNT
Position 1: Fatality Review Team Technical Advisor salary and benefits, 100% time on project.	\$75,000.00
TOTAL	\$75,000.00

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Supplies: Necessary standard office supplies	\$1,000.00
TOTAL	\$1,000.00

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Local Travel: In-person TA provision for current and prospective local review teams	\$16,000.00
Training and Conferences: 2-4 per year at an average of \$2,000 each (in-person or webinar)	\$8,000.00
TOTAL	\$24,000.00

GRANT BUDGET				
AGENCY NAME: Metro Government of Nashville and Davidson County				
FUND SOURCE: STOP Grant				
PROJECT TITLE: Fatality Review Statewide Coordinator				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following				
Applicable Period: BEGIN: 7/01/2022 END: 6/30/2023				
POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes ²	\$75,000.00	\$0.00	\$75,000.00
4, 15	Professional Fee, Grant & Award ²	\$0.00	\$0.00	\$0.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications ²	\$1,000.00	\$0.00	\$1,000.00
11, 12	Travel, Conferences & Meetings ²	\$24,000.00	\$0.00	\$24,000.00
13	Interest ²	N/A	N/A	N/A
14	Insurance ²	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$0.00	\$0.00	\$0.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost ²	\$0.00	\$0.00	\$0.00
24	In-Kind Expense ²	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$100,000.00	\$0.00	\$100,000.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*.
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ATTACHMENT A-1

Page 2

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: Metro Government of Nashville and Davidson County

FUND SOURCE: STOP Grant

PROJECT TITLE: Fatality Review Statewide Coordinator

SALARIES, BENEFITS & TAXES	AMOUNT
Position 1: Fatality Review Team Technical Advisor salary and benefits, 100% time on project.	\$75,000.00
TOTAL	\$75,000.00

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Supplies: Necessary standard office supplies	\$1,000.00
TOTAL	\$1,000.00

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Local Travel: In-person TA provision for current and prospective local review teams	\$16,000.00
Training and Conferences: 2-4 per year at an average of \$2,000 each (in-person or webinar)	\$8,000.00
TOTAL	\$24,000.00