
GRANT SUMMARY SHEET

Grant Name: Kossie Gardner Park Phase (2) 22

Department: PARKS & RECREATION

Grantor: MDHA

**Pass-Through Grantor
(If applicable):**

Total Award this Action: \$0.00

Cash Match Amount \$0.00

Department Contact: Alan Enzo
862-8400

Status: NEW

Program Description:

Kossie Gardner Park Phase 2 grant. This is an in-kind grant from MDHA with estimated value of \$1,500,000.00 for implementation of Phase Two development of Kossie Gardner Park. The grant requires no match or other obligation for Metro or Parks. No money will be sent to Metro Parks. The improvements will be paid for directly by Metropolitan Development and Housing Agency.

Plan for continuation of services upon grant expiration:

N/A

Grants Tracking Form

Part One

Pre-Application <input type="radio"/>	Application <input type="radio"/>	Award Acceptance <input checked="" type="radio"/>	Contract Amendment <input type="radio"/>
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Department	Dept. No.	Contact	Phone	Fax
PARKS & RECREATION	040	Alan Enzo	862-8400	862-8414

Grant Name:	Kossie Gardner Park Phase (2) 22			
Grantor:	MDHA	Other:		
Grant Period From:	08/16/22	<small>(applications only)</small> Anticipated Application Date:		
Grant Period To:		<small>(applications only)</small> Application Deadline:		
Funding Type:	OTHER	Multi-Department Grant <input type="checkbox"/> → If yes, list below.		
Pass-Thru:	Select Pass-Thru --- >	Outside Consultant Project: <input type="checkbox"/>		
Award Type:	OTHER	Total Award: \$0.00		
Status:	NEW	Metro Cash Match: \$0.00		
Metro Category:	New Initiative	Metro In-Kind Match:		
CFDA #	n/a	Is Council approval required? <input checked="" type="checkbox"/>		
Project Description:	Applic. Submitted Electronically? <input type="checkbox"/>			

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Plan for continuation of service after expiration of grant/Budgetary Impact:
N/A

How is Match Determined?

Fixed Amount of \$ _____ **or** _____ **% of Grant** **Other:**

Explanation for "Other" means of determining match:
N/A

For this Metro FY, how much of the required local Metro cash match:

Is already in department budget?	N/A	Fund	Business Unit	
Is not budgeted?		Proposed Source of Match:		

(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)

Other:

Number of FTEs the grant will fund:	0.00	Actual number of positions added:	0.00	
Departmental Indirect Cost Rate	21.78%	Indirect Cost of Grant to Metro:	\$0.00	
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No % Allow.	0.00%	Ind. Cost Requested from Grantor:	\$0.00	in budget

*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)

Draw down allowable?

Metro or Community-based Partners:

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY23			\$0.00	\$0.00			\$0.00	\$0.00	\$0.00
Yr 2	FY__							\$0.00	\$0.00	\$0.00
Yr 3	FY__							\$0.00		
Yr 4	FY__							\$0.00		
Yr 5	FY__							\$0.00		
Total		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Date Awarded:				07/05/22	Tot. Awarded:		\$0.00	Contract#:		Letter
(or) Date Denied:					Reason:					
(or) Date Withdrawn:					Reason:					

GCP Rec'd 07/28/22

GCP Approved
07/29/22

VW

Metropolitan Development and Housing Agency
701 SOUTH SIXTH STREET * NASHVILLE, TENNESSEE 37206 * TELEPHONE (615) 252-8400
TELEPHONE DEVICE FOR DEAF (615) 252-8599

Dr. Troy D. White
Executive Director

Mailing Address: P. O. Box 846
Nashville, TN 37202

July 5, 2022

Monique Odom, Director
Tari Hughes, Chairman
Metro Nashville Board of Parks and Recreation
P.O. Box 196340
Nashville, TN 37219-6340

Re: Commitment of Community Development Block Grant Funds to pay for construction of Phase II of Kossie Gardner Sr. Park to be located at 1606 Jefferson Street and provide procurement and construction management services for same .

Dear Ms. Odom and Ms. Hughes:

The Metropolitan Development and Housing Agency (MDHA) allocates and administers Community Development Block Grant (CDBG) funds for Metropolitan Nashville-Davidson County through a consolidated plan process. CDBG funds can be used to construct parks in Low-to-Moderate Income (LMI) areas. The 2018- 2023 Consolidated plan via annual action plans covering periods from 2020 – 2021 allocated CDBG funds to be used for construction of public/neighborhood facilities (defined to include parks), for projects identified by Metro Government. Of these funds, MDHA has identified a total of \$1.5 Mill +/- that can be utilized for the construction of Phase II of Kossie Gardner Sr. Park. Once a firm cost is established, MDHA will file a resolution with Metro Council to obtain their approval to expend the allocated funds for this capital improvement project.

The intent of this letter is to do the following:

- Provide the Park's Board with a thorough understanding of MDHA's contribution to the project;
- Ask the Park's Board to accept the CDBG grant funds (MDHA will pay all cost directly, no funds will come to Parks) which requires no match or other obligation on their part;
- Obtain approval from the Park's Board to undertake the project conforming to all Metro Parks requirements; and
- Ask the Park's Board to accept all improvements upon completion made with CDBG funds as property of Metro Parks and assume responsibility for maintaining the same in perpetuity .

To facilitate project delivery and ensure compliance with federal requirements, triggered by CDBG funds, MDHA staff will or have provided the services outlined herein.

1. Community Development staff have completed Environmental Clearance for this project.
2. Approve payment of CDBG funds for project expenses.
3. Construction Department staff will:

Procurement

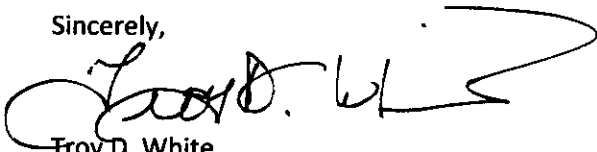
- Provide design team front-end documents approved by Park's required to complete bid package;
- Procure contractors, via a publicly advertised open bid format based on the final design approved by Park's Department staff;
- Provide language in the bid documents stating that the project has a 20% goal of Minority Business Enterprise Participation;
- Provide language in the bid documents stating that project is subject to Davis-Bacon Wage Rate and Section 3 Requirements;
- Schedule pre-bid conference with the design team to allow interested contractors to ask questions pertaining to bidding on the project;
- Select the most responsive low bidder and enter into a contract with same to complete the work upon approval of Metro Council Resolution authorizing the use of CDBG funds for the project.

Construction Management

- Review payrolls submissions from contractors/subcontractors to confirm payment/compliance with Davis-Bacon wage rates and Section 3. Perform periodic on-site interviews with employees to confirm they are being paid the wage rate required for job classification.
- Perform periodic construction inspections to confirm progress of work in accordance with the contract documents and approve payment of CDBG funds based on Design Team Architect Certification of Contractors pay request in accordance with the contract.
- Assist Park's staff as needed to review any field issues that may arise during construction and provide recommendations and assistance in resolving.
- Once project is completed, assist Park's in obtaining close out documents that Park's requires in accordance with the Contractor's contract documents.

We here at MDHA look forward to working with the Park's Board and Park's Department staff to ensure the successful completion of this important community project. If you have any questions or need additional information, please contact me at 615-252-8412.

Sincerely,



Troy D. White
Executive Director

cc: Emel Alexander, Director of Community Development
Mike Wegerson, Director of Construction and Recapitalization
Kevin Johnson, Construction Project Manager
Treva Gilligan, Assistant Director of Community Development

Attachment: Site Plan



HODGSON DOUGLAS
ARCHITECTURE
PLANNING & INTERIORS
1000 Peachtree Street, Suite 2000
Atlanta, Georgia 30309
404.525.4444

NO Date Issue/Revision

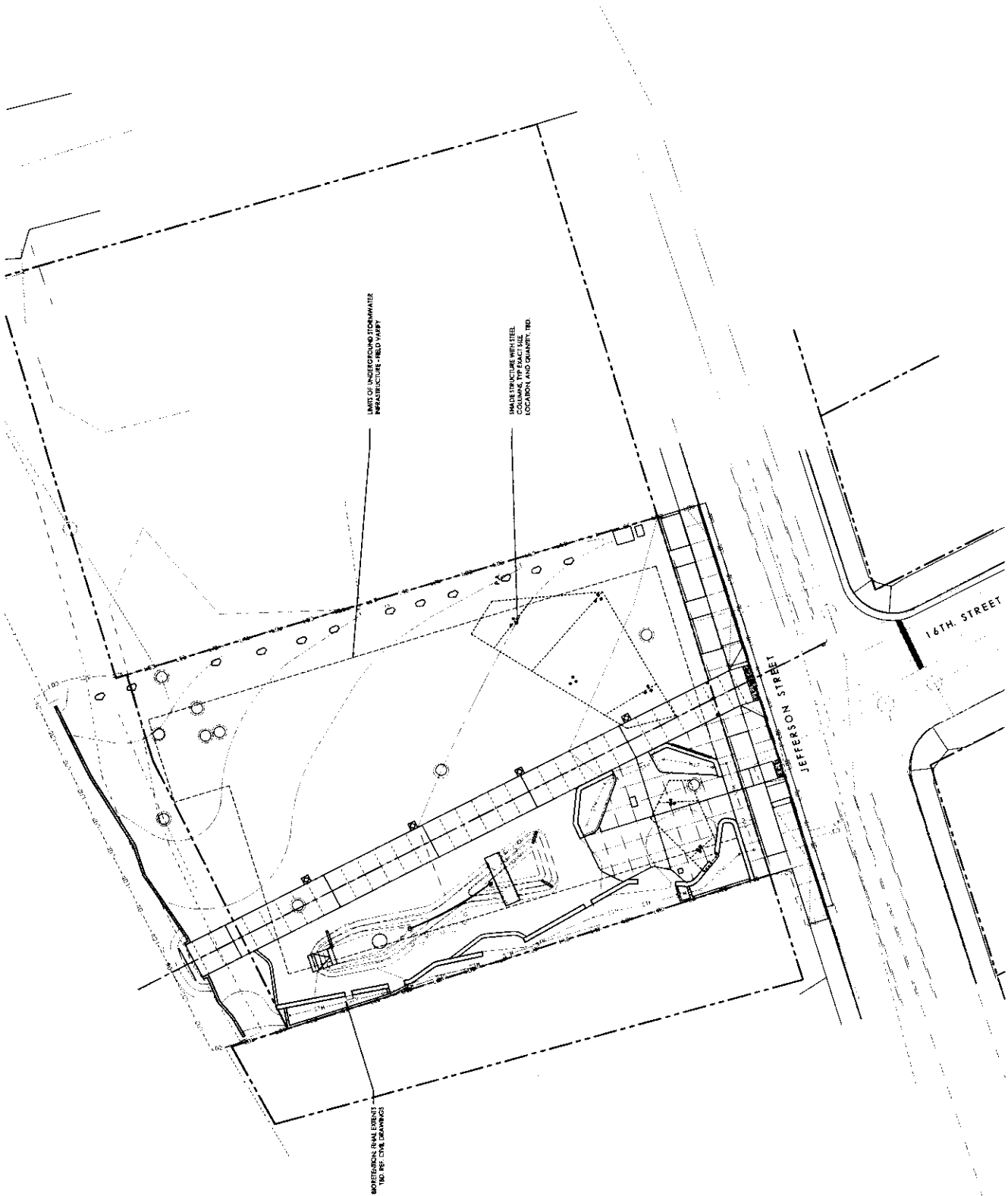
**KOSSIE GARDNER PARK
PHASE II**
Nashville, TN

PROJECT NO. 18798
DRAWN BY: AS
CHECKED BY: RJ

SITE PLAN

DATE: MARCH 06, 2023
SCALE: AS SHOWN

L1.00



SITE PLAN

METROPOLITAN BOARD OF PARKS AND RECREATION

Centennial Park Office
Park Plaza at Oman Street
Nashville, TN 37201



(615) 862-8400
Fax (615) 862-8414
www.nashville.gov/parks

Monique Horton Odom, Director

July 5, 2022

Dr. Troy D. White
Metropolitan Development and Housing Authority
701 South Sixth Street
Nashville, TN 37206

Dear Dr. White:

The Parks Board, at its meeting held Tuesday, July 5, 2022, accepted the in-kind grant estimated at \$1.5 million from Metropolitan Development and Housing Authority for implementation of Phase Two development of Kossie Gardner, Sr. Park.

Please note there is no required match or other obligation by Parks associated with this donation.

On behalf of Metro Parks, thank you for this generous contribution.

Sincerely,

A handwritten signature in blue ink, appearing to read "Monique Horton Odom". The signature is fluid and cursive, written over the printed name.

Monique Horton Odom, Director
and Secretary to the Board

c: Chinita White
Alan Enzo
John Holmes

"It is the mission of Metro Parks and Recreation to sustainably and equitably provide everyone in Nashville with an inviting network of parks and greenways that offer health, wellness and quality of life through recreation, conservation and community"



FOR ADA ACCOMMODATIONS, PLEASE CONTACT 615-862-8400


WE ARE AN EQUAL OPPORTUNITY EMPLOYER

**SIGNATURE PAGE
FOR**

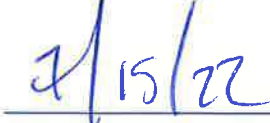
GRANT NO. Kossie Gardner Park – Phase 2

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY



Department



Date

APPROVED AS TO AVAILABILITY
OF FUNDS:

DocuSigned by:



Director of Finance

8/3/2022

Date

APPROVED AS TO RISK AND INSURANCE:

DocuSigned by:



Director of Insurance

8/4/2022

Date

APPROVED AS TO FORM AND
LEGALITY:

DocuSigned by:



Metropolitan Attorney

8/4/2022

Date

FILED:

Metropolitan Clerk

Date