

**Grant contract between the Metropolitan Government of Nashville and Davidson County and Creative Girls Rock, Contract # \_\_\_\_\_**

**GRANT CONTRACT  
BETWEEN  
THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY  
AND  
CREATIVE GIRLS ROCK**

This Grant Contract issued and entered into pursuant to Resolution RS2023 \_\_\_\_\_, by and between the Metropolitan Government of Nashville and Davidson County (“Metro”), and Creative Girls Rock (“Recipient” or “CGR”), is for the provision of Napier and Sudekum Community Safety programs, as further defined in the "SCOPE OF PROGRAM". Additional documents including Recipient’s Review of Financial Statements are incorporated herein by reference as attachments A-F.

**A. SCOPE OF PROGRAM:**

A.1. The Recipient will use the grant funds as follows:

Recipient will assist the Metro Nashville Mayor’s Office in implementing a program focusing on engaging and supporting youth and providing peer support and therapy.

Recipient will introduce a program called “Creative Kids Rock” to youth within the Napier and Sudekum communities to offer creative arts and mental health and wellness after-school programming.

Recipient will offer “The Master Class”, a core program designed to offer a safe community space for boys and girls to learn and engage in arts and crafts, artistic design, visual arts, and empowerment workshops to explore their emotions, develop self-awareness, cope with stress, anxiety, and boost self-esteem. This after-school programming will be free for all participants.

A.2. The Recipient must spend these funds consistent with the Grant Spending Plan, attached and incorporated herein as Attachments A and B. The Recipient must collect data to evaluate the effectiveness of their services and must provide those results to Metro upon request.

A.3. The Recipient will only utilize these funds for services the Recipient provides to documented residents of Davidson County. Documentation of residency may be established with a recent utility bill; voter’s registration card; driver’s license or other government issued-ID; current record from a school showing address; affidavit by landlord; or affidavit by a nonprofit treatment, shelter, half-way house, or homeless assistance entity located within Davidson County. Recipient agrees that it will not use Metro funding for services to non-Davidson County residents.

A.4. Additionally, the Recipient must collect data on the primary county of residence of the clients it serves and provide that data to Metro upon request.

**B. GRANT CONTRACT TERM:**

B.1. **Grant Contract Term.** The term of this Grant will commence on August 16, 2023, and end on August 31, 2024. Metro will have no obligation for services rendered by the Recipient that are not performed within this term.

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**C. PAYMENT TERMS AND CONDITIONS:**

C.1. **Maximum Liability.** In no event will Metro's maximum liability under this Grant Contract exceed twenty thousand dollars (\$20,000). The Grant Spending Plan will constitute the maximum amount to be provided to the Recipient by Metro for all of the Recipient's obligations hereunder. The Grant Spending Plan line items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Recipient.

Subject to modification and amendments as provided in section D.2 of this agreement, this amount will constitute the Grant Amount and the entire compensation to be provided to the Recipient by Metro.

C.2. **Payment Methodology.** The Recipient will only be compensated for actual costs based upon the Grant Spending Plan, not to exceed the maximum liability established in Section C.1.

Recipient may invoice for \$10,000 upon approval of the Grant Contract.

Recipient may invoice monthly for up to \$833.33.

Receipts must be made available for all claimed expenses.

Recipient must send all invoices to **Metro Payment Services, PO Box 196301, Nashville TN 37219-6301.**

Final invoices for the contract period should be received by Metro Payment Services by September 15, 2024. Any invoice not received by the deadline date will not be processed and all remaining grant funds will expire.

C.3. **Annual Expenditure Report.** The Recipient must submit a final grant Annual Expenditure Report, to be received by Mayor's Office of Community Safety, within 45 days of the end of the Grant Contract. Said report must be in form and substance acceptable to Metro and must be prepared by a Certified Public Accounting Firm or the Chief Financial Officer of the Recipient Organization.

C.4. **Payment of Invoice.** The payment of any invoice by Metro will not prejudice Metro's right to object to the invoice or any other related matter. Any payment by Metro will neither be construed as acceptance of any part of the work or service provided nor as an approval of any of the costs included therein.

C.5. **Unallowable Costs.** The Recipient's invoice may be subject to reduction for amounts included in any invoice or payment theretofore made which are determined by Metro, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs. Utilization of Metro funding for services to non-Davidson County residents is not allowed.

C.6. **Deductions.** Metro reserves the right to adjust any amounts which are or become due and payable to the Recipient by Metro under this or any Contract by deducting any amounts which are or become due and payable to Metro by the Recipient under this or any Contract.

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- C.7. **Travel Compensation.** Payment to the Recipient for travel, meals, or lodging is subject to amounts and limitations specified in Metro’s Travel Regulations and subject to the Grant Spending Plan.
- C.8. **Electronic Payment.** Metro requires as a condition of this contract that the Recipient have on file with Metro a completed and signed “ACH Form for Electronic Payment”. If Recipient has not previously submitted the form to Metro or if Recipient’s information has changed, Recipient will have thirty (30) days to complete, sign, and return the form. Thereafter, all payments to the Recipient, under this or any other contract the Recipient has with Metro, must be made electronically.
- C.9 **Grant Subject to Availability of Funds.** This Grant Contract is subject to the availability of funds. In the event that funds are unavailable, Metro reserves the right to terminate this Grant Contract upon provision of written notice to Recipient. Metro’s right to terminate this Grant Contract due to lack of funds is not a breach of this Grant Contract by Metro. Upon provision of written notice to Recipient, Recipient shall cease all work associated with this Grant Contract. Recipient shall be entitled to compensation for all satisfactory and authorized services completed as of the termination date.
- D. **STANDARD TERMS AND CONDITIONS:**
- D.1. **Required Approvals.** Metro is not bound by this Grant Contract until it is approved by the appropriate Metro representatives as indicated on the signature page of this Grant.
- D.2. **Modification and Amendment.** This Grant Contract may be modified only by a written amendment that has been approved in accordance with all Metro procedures and by appropriate legislation of the Metropolitan Council.
- D.3. **Termination for Cause.** Metro shall have the right to terminate this Grant Contract immediately if Metro determines that Recipient, its employees or principals have engaged in conduct or violated any federal, state or local laws which affect the ability of Recipient to effectively provide services under this Grant Contract. Should the Recipient fail to properly perform its obligations under this Grant Contract or if the Recipient violates any terms of this Grant Contract, Metro will have the right to immediately terminate the Grant Contract and the Recipient must return to Metro any and all grant monies for services or programs under the grant not performed as of the termination date. The Recipient must also return to Metro any and all funds expended for purposes contrary to the terms of the Grant. Such termination will not relieve the Recipient of any liability to Metro for damages sustained by virtue of any breach by the Recipient.
- D.4. **Subcontracting.** The Recipient may not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of Metro. Notwithstanding any use of approved subcontractors, the Recipient will be considered the prime Recipient and will be responsible for all work performed.
- D.5. **Conflicts of Interest.** The Recipient warrants that no part of the total Grant Amount will be paid directly or indirectly to an employee or official of Metro as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Recipient in connection with any work contemplated or performed relative to this Grant Contract.
- D.6. **Nondiscrimination.** The Recipient hereby agrees, warrants, and assures that no person will be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Recipient on the

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grounds of disability, age, race, color, religion, sex, national origin, or any other classification which is in violation of applicable laws. The Recipient must, upon request, show proof of such nondiscrimination and must post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

- D.7. **Records.** The Recipient must maintain documentation for all charges to Metro under this Grant Contract. The books, records, and documents of the Recipient, insofar as they relate to work performed or money received under this Grant Contract, must be maintained for a period of three (3) full years from the date of the final payment or until the Recipient engages a licensed independent public accountant to perform an audit of its activities. The books, records, and documents of the Recipient insofar as they relate to work performed or money received under this Grant Contract are subject to audit at any reasonable time and upon reasonable notice by Metro or its duly appointed representatives. Records must be maintained in accordance with the standards outlined in the Metro Grants Manual. The financial statements must be prepared in accordance with generally accepted accounting principles.
- D.8. **Monitoring.** The Recipient's activities conducted and records maintained pursuant to this Grant Contract are subject to monitoring and evaluation by The Metropolitan Office of Financial Accountability or Metro's duly appointed representatives. The Recipient must make all audit, accounting, or financial records, notes, and other documents pertinent to this grant available for review by the Metropolitan Office of Financial Accountability, Internal Audit or Metro's representatives, upon request, during normal working hours.
- D.9. **Reporting.** The Recipient must submit an Interim Program Report, to be received Mayor's Office of Community Safety, by no later than February 17, 2024, and a Final Program Report, to be received by Mayor's Office of Community Safety, within 45 [forty-five] days of the end of the Grant Contract. Said reports shall detail the outcome of the activities funded under this Grant Contract.
- D.10. **Strict Performance.** Failure by Metro to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this agreement is not a waiver or relinquishment of any such term, covenant, condition, or provision. No term or condition of this Grant Contract is considered to be waived, modified, or deleted except by a written amendment by the appropriate parties as indicated on the signature page of this Grant.
- D.11. **Insurance.** The Recipient agrees to carry adequate public liability and other appropriate forms of insurance, and to pay all applicable taxes incident to this Grant Contract.
- D.12. **Metro Liability.** Metro will have no liability except as specifically provided in this Grant Contract.
- D. 13. **Independent Contractor.** Nothing herein will in any way be construed or intended to create a partnership or joint venture between the Recipient and Metro or to create the relationship of principal and agent between or among the Recipient and Metro. The Recipient must not hold itself out in a manner contrary to the terms of this paragraph. Metro will not become liable for any representation, act, or omission of any other party contrary to the terms of this paragraph.
- D. 14. **Indemnification and Hold Harmless.**
  - (a) Recipient agrees to indemnify, defend, and hold harmless Metro, its officers, agents and employees from any claims, damages, penalties, costs and attorney fees for injuries or damages arising, in part or in whole, from the negligent or intentional acts or omissions of Recipient, its officers, employees and/or agents, including its sub or independent contractors, in connection with the performance of the contract, and any claims, damages, penalties, costs and attorney fees arising from any failure of Recipient, its officers, employees and/or agents, including its sub

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or independent contractors, to observe applicable laws, including, but not limited to, labor laws and minimum wage laws.

(b) Metro will not indemnify, defend or hold harmless in any fashion the Recipient from any claims, regardless of any language in any attachment or other document that the Recipient may provide.

(c) Recipient will pay Metro any expenses incurred as a result of Recipient's failure to fulfill any obligation in a professional and timely manner under this Contract.

(d) Recipient's duties under this section will survive the termination or expiration of the grant.

D.15. **Force Majeure.** "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party. Except as provided in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a breach under this Grant Contract. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. Recipient will promptly notify Metro within forty-eight (48) hours of any delay caused by a Force Majeure Event and will describe in reasonable detail the nature of the Force Majeure Event.

D.16. **State, Local and Federal Compliance.** The Recipient agrees to comply with all applicable federal, state and local laws and regulations in the performance of this Grant Contract. Metro shall have the right to terminate this Grant Contract at any time for failure of Recipient to comply with applicable federal, state or local laws in connection with the performance of services under this Grant Contract.

D.17. **Governing Law and Venue.** The validity, construction and effect of this Grant Contract and any and all extensions and/or modifications thereof will be governed by and construed in accordance with the laws of the State of Tennessee. The venue for legal action concerning this Grant Contract will be in the courts of Davidson County, Tennessee.

D.18. **Completeness.** This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This Grant Contract supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.

D.19. **Headings.** Section headings are for reference purposes only and will not be construed as part of this Grant Contract.

D.20. **Metro Interest in Equipment.** The Recipient will take legal title to all equipment and to all motor vehicles, hereinafter referred to as "equipment," purchased totally or in part with funds provided under this Grant Contract, subject to Metro's equitable interest therein, to the extent of its *pro rata* share, based upon Metro's contribution to the purchase price. "Equipment" is defined as an article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds \$5,000.00.

The Recipient agrees to be responsible for the accountability, maintenance, management, and inventory of all property purchased totally or in part with funds provided under this Grant Contract. Upon termination of the Grant Contract, where a further contractual relationship is not entered

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into, or at any time during the term of the Grant Contract, the Recipient must request written approval from Metro for any proposed disposition of equipment purchased with Grant funds. All equipment must be disposed of in such a manner as parties may agree as appropriate and in accordance with any applicable federal, state or local laws or regulations.

- D. 21. **Assignment—Consent Required.** The provisions of this contract will inure to the benefit of and will be binding upon the respective successors and assignees of the parties hereto. Except for the rights of money due to Recipient under this contract, neither this contract nor any of the rights and obligations of Recipient hereunder may be assigned or transferred in whole or in part without the prior written consent of Metro. Any such assignment or transfer will not release Recipient from its obligations hereunder. Notice of assignment of any rights to money due to Recipient under this Contract must be sent to the attention of the Metro Department of Finance.
  
- D.22. **Gratuities and Kickbacks.** It will be a breach of ethical standards for any person to offer, give or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparations of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy in any proceeding or application, request for ruling, determination, claim or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therefore. It will be a breach of ethical standards for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or a person associated therewith, as an inducement for the award of a subcontract or order. Breach of the provisions of this paragraph is, in addition to a breach of this contract, a breach of ethical standards which may result in civil or criminal sanction and/or debarment or suspension from participation in Metropolitan Government contracts.
  
- D.23. **Communications and Contacts.** All instructions, notices, consents, demands, or other communications from the Recipient required or contemplated by this Grant Contract must be in writing and must be made by facsimile transmission, or by first class mail, addressed to the respective party at the appropriate facsimile number or address as set forth below or to such other party, facsimile number, or address as may be hereafter specified by written notice.

**Metro**

For contract-related matters:  
Mayor's Office of Community Safety  
1 Public Square,  
Nashville, TN 37201  
(615) 492-1932

For enquiries regarding invoices:  
Mayor's Office of Community Safety  
1 Public Square,  
Nashville, TN 37201  
(615) 492-1932

**Recipient**

Charmin Bates, Executive Director  
Creative Girls Rock  
P.O Box 330812  
Nashville, TN 37203  
(815) 671-8038

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D.24. **Lobbying.** The Recipient certifies, to the best of its knowledge and belief, that:

- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, and entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this grant, loan, or cooperative agreement, the Recipient must complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- c. The Recipient will require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, subcontracts, and contracts under grants, loans, and cooperative agreements) and that all subcontractors of federally appropriated funds shall certify and disclose accordingly.

D.25. **Certification Regarding Debarment and Convictions.**

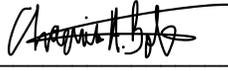
- a. Recipient certifies that Recipient, and its current and future principals:
  - i. are not presently debarred, suspended, or proposed for debarment from participation in any federal or state grant program;
  - ii. have not within a three (3) year period preceding this Grant Contract been convicted of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) grant;
  - iii. have not within a three (3) year period preceding this Grant Contract been convicted of embezzlement, obstruction of justice, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; and
  - iv. are not presently indicted or otherwise criminally charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in sections D.25(a)(ii) and D.25(a)(iii) of this certification.
- b. Recipient shall provide immediate written notice to Metro if at any time Recipient learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals fall under any of the prohibitions of Section D.25(a).

D.26. **Effective Date.** This contract will not be binding upon the parties until it has been signed first by the Recipient and then by the authorized representatives of the Metropolitan Government and has been filed in the office of the Metropolitan Clerk. When it has been so signed and filed, this contract will be effective as of the date first written above.

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**THE METROPOLITAN GOVERNMENT  
OF NASHVILLE AND DAVIDSON  
COUNTY:**

**RECIPIENT: CREATIVE GIRLS ROCK**

By: 

APPROVED AS TO AVAILABILITY OF  
FUNDS:

Title: Charmin Bates, Executive Director

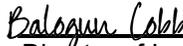
Date: Monday, August 7, 2023

  
Director of Finance

APPROVED AS TO FORM AND  
LEGALITY:

  
Metropolitan Attorney

APPROVED AS TO RISK AND  
INSURANCE:

  
Director of Insurance

FILED IN THE OFFICE OF THE CLERK:

\_\_\_\_\_  
Metropolitan Clerk

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**TABLE OF CONTENTS OF ATTACHMENTS**

- A. Grant Spending Plan
- B. Spending Plan Addendum
- C. Internal Revenue Service 501(c)(3) Tax-Exempt Organization Documentation
- D. Tennessee Secretary of State Nonprofit Confirmation
- E. Review of financial statements conducted by an independent CPA
- F. Non-profit Grants Manual Receipt Acknowledgment

## Grant Spending Plan

<b>RECIPIENT NAME:</b>	Creative Girls Rock
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<b>THE FOLLOWING IS APPLICABLE TO EXPENSES PLANNED TO BE INCURRED DURING THE CONTRACT GRANT PERIOD: August 16, 2023 – August 31, 2024</b>				
	<b>EXPENSE OBJECT LINE-ITEM CATEGORY</b>	<b>METRO GRANT FUNDS</b>	<b>RECIPIENT MATCH (participation)</b>	<b>TOTAL PROJECT</b>
	Salaries and Wages	\$5,500		\$5,500
	Benefits and Taxes (%)	\$0		\$0
	Professional Fees	\$6,000		\$6,000
	Supplies	\$5,000		\$5,000
	Communications	\$0		\$0
	Postage and Shipping	\$500		\$500
	Occupancy	\$0		\$0
	Equipment Rental and Maintenance	\$500		\$500
	Printing and Publications	\$0		\$0
	Travel/ Conferences and Meetings	\$250		\$250
	Insurance	\$2,000		\$2,000
	Specific Assistance to Individuals	\$250		\$250
	Other Non-Personnel	\$0		\$0
	<b>GRAND TOTAL</b>	\$20,000		\$20,000

## Spending Plan Addendum

Creative Girls Rock provided a spending plan that includes:

**Salaries and Wages - \$5,500.00**

Payment for portion of Project Manager salary: \$450/per month for 12 months

**Professional Fees - \$6,000.00**

CPA & Financial Planning Services, \$500/per month for 12 months

**Supplies - \$5,000.00**

CGR Master class materials: 20 participants x \$20/per person for 12 months.

**Postage and Shipping - \$500.00**

Shipping Creative Girls Rock® Craft Kits to young girls across the world to participate in our CGR Hybrid Master classes.

**Equipment Rental and Maintenance - \$500.00**

End of the year celebration, including food, DJ, and vendor fees

**Travel/ Conferences and Meetings - \$250**

Professional development conference for staffing, Family Engagement

**Insurance - \$2,000.00**

Payment for CGR's liability insurance for 12 months, \$165.00 per month

**Specific Assistance to Individuals- \$250.00**

Resources for families, including dental and personal hygiene products, diapers, food, clothing, and household items.



HELP ⓘ

MENU ☰

[Home](#) > [Tax Exempt Organization Search](#) > **Creative Girls Rock**[< Back to Search Results](#)

# Creative Girls Rock

EIN: 84-2460498 | Nashville, TN, United States

## Publication 78 Data ⓘ

Organizations eligible to receive tax-deductible charitable contributions. Users may rely on this list in determining deductibility of their contributions.

**On Publication 78 Data List:** Yes**Deductibility Code:** PC

## Form 990-N (e-Postcard) ⓘ

Organizations who have filed a 990-N (e-Postcard) annual electronic notice. Most small organizations that receive less than \$50,000 fall into this category.

### > Tax Year 2018 Form 990-N (e-Postcard)

**Tax Period:**

2018 (01/01/2018 - 12/31/2018)

**EIN:**

84-2460498

**Legal Name (Doing Business as):**

Creative Girls Rock

**Mailing Address:**

1718 CHURCH STREET UNIT 330812  
NASHVILLE, TN 37203  
United States

**Principal Officer's Name and Address:**

Charmin Bates

1718 CHURCH STREET UNIT 330812  
NASHVILLE, TN 37203  
United States

**Gross receipts not greater than:**

\$50,000

**Organization has terminated:**

No

**Website URL:**

www.creativegirlsrock.org

## Copies of Returns (990, 990-EZ, 990-PF, 990-T) ⓘ

Electronic copies (images) of Forms 990, 990-EZ, 990-PF or 990-T returns filed with the IRS by charities and non-profits.

> **Tax Year 2019 Form 990EZ**

Page Last Reviewed or Updated: 20-November-2020

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**Tre Hargett**  
Secretary of State

**Division of Business Services**  
**Department of State**  
State of Tennessee  
312 Rosa L. Parks AVE, 6th FL  
Nashville, TN 37243-1102

## Filing Information

Name: Creative Girls Rock, Inc.

### General Information

SOS Control #	000978555	Formation Locale:	TENNESSEE
Filing Type:	Nonprofit Corporation - Domestic	Date Formed:	08/07/2018
	08/07/2018 11:50 PM	Fiscal Year Close	12
Status:	Active		
Duration Term:	Perpetual		
Public/Mutual Benefit:	Public		

Registered Agent Address  
CHARMIN BATES  
APT 313  
2400 CHARLOTTE AVE  
NASHVILLE, TN 37203-2398

Principal Address  
1718 CHURCH ST UNIT 330812  
NASHVILLE, TN 37203-3091

The following document(s) was/were filed in this office on the date(s) indicated below:

Date Filed	Filing Description	Image #
05/02/2023	2022 Annual Report	B1386-3909
03/31/2022	2021 Annual Report	B1192-8583
02/06/2021	2020 Annual Report	B0980-4346
01/23/2020	2019 Annual Report	B0804-5674
Principal Address 1 Changed From: 1718 CHURCH ST # 330812 To: 1718 CHURCH ST UNIT 330812		
03/22/2019	2018 Annual Report	B0675-8167
Principal Address 1 Changed From: 2400 CHARLOTTE AVE To: 1718 CHURCH ST # 330812		
Principal Postal Code Changed From: 37203-2398 To: 37203-3091		
08/07/2018	Initial Filing	B0579-7853
Record Status Changed From: Pending Review To: Active		
Active Assumed Names (if any)		Expires



Creative Girls Rock

Financial Statements

For The Six Months Ended June 30, 2022  
&  
For The Year Ended December 31, 2021

# Creative Girls Rock

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## **Independent Accountant's Review Report**

To the Board of Directors of  
Creative Girls Rock

I have reviewed the accompanying financial statements of Creative Girls Rock, which comprise the statement of financial position as of the six months ended June 30, 2022 and the twelve months ended December 31, 2021, and the related statements of activity, statements of functional expenses and cash flows for the periods then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of the non-profit organization's management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, I do not express such an opinion.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

### **Accountant's Responsibility**

My responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require me to perform procedures to obtain limited assurance as a basis for reporting whether I am aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. I believe that the results of my procedures provide a reasonable basis for my conclusion. We are required to be independent of Creative Girls Rock and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our review.

### **Accountant's Conclusion**

Based on my review, I am not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

*Ryan M. Armento, CPA, PLLC*

Ryan M. Armento, CPA, PLLC  
Denver, Colorado  
August 4, 2023

**Creative Girls Rock**  
Statement of Financial Position  
June 30, 2022

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**ASSETS**

Cash and cash equivalents	\$ 11,223
<b>Total assets</b>	<u>\$ 11,223</u>

**LIABILITIES AND NET ASSETS**

## Liabilities:

Accounts payable	\$ 954
<b>Total liabilities</b>	<u>954</u>

## Net assets:

Without donor restrictions	(24,697)
With donor restrictions	<u>34,966</u>
<b>Total net assets</b>	<u>10,269</u>
<b>Total liabilities and net assets</b>	<u>\$ 11,223</u>

See Notes to the Financial Statements

**Creative Girls Rock**  
Statement of Activities  
Six Months Ended June 30, 2022

---

	<b>Without Donor Restrictions</b>	<b>With Donor Restrictions</b>	<b>Total</b>
<b>Support and Revenue</b>			
Contributions	\$ 14,481	\$ 1,500	\$ 15,981
Event sponsorships	22,500	5,000	27,500
Program revenue	5,447	-	5,447
Other revenue	20	-	20
In-kind donations	1,163	-	1,163
Total support and revenue	<u>43,611</u>	<u>6,500</u>	<u>50,111</u>
Net assets released from restrictions	1,534	(1,534)	-
<b>Total support and revenue</b>	<u>45,145</u>	<u>4,966</u>	<u>50,111</u>
<b>Functional Expenses</b>			
Program services	49,791	-	49,791
Management and general	22,806	-	22,806
<b>Total functional expenses</b>	<u>72,597</u>	<u>-</u>	<u>72,597</u>
<b>Change in net assets</b>	(27,452)	4,966	(22,486)
Net assets, beginning of year	2,755	30,000	32,755
Net assets, end of year	<u>\$ (24,697)</u>	<u>\$ 34,966</u>	<u>\$ 10,269</u>

See Notes to the Financial Statements

## Creative Girls Rock

### Statement of Functional Expenses

#### Six Months Ended June 30, 2022

---

	<b>Program Services</b>	<b>Management and General</b>	<b>Fundraising</b>	<b>Total</b>
Advertising and promotion	\$ -	\$ 83	\$ -	\$ 83
Bank and transaction fees	-	63	-	63
Contract services	8,566	505	-	9,071
Donations and sponsorships	-	5,180	-	5,180
Dues and subscriptions	83	1,088	-	1,171
Equipment rentals	-	-	-	-
Event expense	65	-	-	65
Insurance	-	305	-	305
Merchant fees	128	112	-	240
Office expense	68	3,622	-	3,690
Payroll taxes and fees	191	230	-	421
Postage	4,762	22	-	4,784
Printing	3,270	527	-	3,797
Professional services	-	4,925	-	4,925
Salaries and wages	2,500	3,000	-	5,500
Storage	-	785	-	785
Supplies	30,058	738	-	30,796
Taxes and licenses	100	31	-	131
Travel	-	1,001	-	1,001
Utilities	-	589	-	589
<b>Total functional expenditures</b>	<b>\$ 49,791</b>	<b>\$ 22,806</b>	<b>\$ -</b>	<b>\$ 72,597</b>

See Notes to the Financial Statements

**Creative Girls Rock**  
Statement of Cash Flows  
Six Months Ended June 30, 2022

---

**Cash flows from operating activities:**

Change in net assets	\$ (22,486)
Adjustments to reconcile change in net assets to net cash provided by operating activities:	
Changes in operating assets and liabilities:	
Accounts payable and accrued expenses	<u>719</u>
Net cash from operating activities	<u>(21,767)</u>
Net change in cash and cash equivalents	
<b>Cash and cash equivalents, beginning of period</b>	<u>32,990</u>
<b>Cash and cash equivalents, end of period</b>	<u>\$ 11,223</u>
Supplemental disclosure	
Interest expense	<u>\$ -</u>

See Notes to the Financial Statements

**Creative Girls Rock**  
Statement of Financial Position  
December 31, 2021

---

**ASSETS**

Cash and cash equivalents	\$ 32,990
<b>Total assets</b>	<u>\$ 32,990</u>

**LIABILITIES AND NET ASSETS**

## Liabilities:

Accounts payable	\$ 235
<b>Total liabilities</b>	<u>235</u>

## Net assets:

Without donor restrictions	2,755
With donor restrictions	<u>30,000</u>
<b>Total net assets</b>	<u>32,755</u>
<b>Total liabilities and net assets</b>	<u>\$ 32,990</u>

See Notes to the Financial Statements

**Creative Girls Rock**  
Statement of Activities  
Year Ended December 31, 2021

---

	<b>Without Donor Restrictions</b>	<b>With Donor Restrictions</b>	<b>Total</b>
<b>Support and Revenue</b>			
Contributions	\$ 25,755	\$ -	\$ 25,755
Grants	34,717	10,000	44,717
Event sponsorships	37,156	-	37,156
Program revenue	26,850	-	26,850
Other revenue	1,230	-	1,230
Total support and revenue	<u>125,708</u>	<u>10,000</u>	<u>135,708</u>
Net assets released from restrictions	-	-	-
<b>Total support and revenue</b>	<u>125,708</u>	<u>10,000</u>	<u>135,708</u>
<b>Functional Expenses</b>			
Program services	115,679	-	115,679
Management and general	10,505	-	10,505
<b>Total functional expenses</b>	<u>126,184</u>	<u>-</u>	<u>126,184</u>
<b>Change in net assets</b>	(476)	10,000	9,524
Net assets, beginning of year	<u>3,231</u>	<u>20,000</u>	<u>23,231</u>
Net assets, end of year	<u>\$ 2,755</u>	<u>\$ 30,000</u>	<u>\$ 32,755</u>

See Notes to the Financial Statement

**Creative Girls Rock**  
**Statement of Functional Expenses**  
**Year Ended December 31, 2021**

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	<b>Program Services</b>	<b>Management and General</b>	<b>Fundraising</b>	<b>Total</b>
Advertising and promotion	\$ 383	\$ 1,602	\$ -	\$ 1,985
Bank and transaction fees	201	-	-	201
Contract services	31,954	-	-	31,954
Donations and sponsorships	-	250	-	250
Dues and subscriptions	1,914	-	-	1,914
Equipment rentals	1,866	-	-	1,866
Insurance	257	310	-	567
Merchant fees	1,743	-	-	1,743
Office expense	1,010	1,604	-	2,614
Payroll taxes and fees	225	-	-	225
Postage	6,062	369	-	6,431
Printing	1,406	-	-	1,406
Professional services	2,000	3,500	-	5,500
Regrants	15,000	-	-	15,000
Salaries and wages	2,645	-	-	2,645
Storage	342	330	-	672
Supplies	16,750	144	-	16,894
Taxes and licenses	-	71	-	71
Travel	360	1,607	-	1,967
Utilities	-	718	-	718
Venue and catering	31,561	-	-	31,561
<b>Total functional expenditures</b>	<b>\$ 115,679</b>	<b>\$ 10,505</b>	<b>\$ -</b>	<b>\$ 126,184</b>

See Notes to the Financial Statements

**Creative Girls Rock**  
Statement of Cash Flows  
Year Ended December 31, 2021

---

**Cash flows from operating activities:**

Change in net assets	\$ 9,524
Adjustments to reconcile change in net assets to net cash provided by operating activities:	
Changes in operating assets and liabilities:	
Due from management	106
Accounts payable and accrued expenses	<u>(2,164)</u>
Net cash from operating activities	<u>7,466</u>
Net change in cash and cash equivalents	
<b>Cash and cash equivalents, beginning of period</b>	<u>25,524</u>
<b>Cash and cash equivalents, end of period</b>	<u>\$ 32,990</u>
Supplemental disclosure	
Interest expense	<u>\$ -</u>

See Notes to the Financial Statements

**Creative Girls Rock**  
Notes to the Financial Statements  
For The Six Months Ended June 30, 2022  
and  
For The Year Ended December 31, 2021

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**Note 1 - Nature of the Organization**

Creative Girls Rock® (CGR) founded October 17, 2017, is a 501(c)(3) nonprofit organization born from a passion for creative arts, youth development, community engagement; and a therapeutic method for anxiety. CGR's mission is to educate and empower young girls and women to utilize their creative talents to enhance their lives and the world around them.

CGR offers free and innovative arts education programming within the Greater Nashville community, including the CGR Master Class workshops and CGR Mural Project program, as a platform for creative expression, arts and crafts, artistic design, visual arts and empowerment workshops.

These programs help the 900+ youth and women that we serve explore their emotions, develop self-awareness, cope with stress, anxiety, and boost self-esteem by providing a safe space for them to express themselves through creativity and fellowship. CGR is also proud to offer support services through their Greater Nashville Community Giveback Initiative, in which they partner with other organizations to provide backpacks filled with school and arts supplies to community members in need.

In 2021, CGR piloted the CGR Mural Project program, in which young girls and women are taught the design fundamentals and methods for creating inspirational mural paintings. Participants receive a robust artistic and cultural experience from professional artists by engaging in art-making, exhibiting and promoting cultural equity in project design, process and content, and gaining a thorough understanding of decision-making processes & behaviors.

Creative Girls Rock has greatly expanded the CGR Mural Project program in the past year, and now has seven high-visibility murals crafted by 160 participants of all ages on display across Greater Nashville. The completed murals are located at Slim and Husky's Nashville, Tennessee State University, Nashville Public Library: Bordeaux, Downtown and Madison branches, Cheekwood Botanical Garden, and Napier Elementary School.

**Note 2 – Summary of Significant Accounting Policies**

**Basis of Presentation**

The accompanying financial statements were prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

**Creative Girls Rock**  
Notes to the Financial Statements  
For The Six Months Ended June 30, 2022  
and  
For The Year Ended December 31, 2021

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**Note 2 – Summary of Significant Accounting Policies (continued)**

**Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**Financial Statement Presentation**

Creative Girls Rock presents its financial statements in accordance with the Financial Accounting Standards Board (“FASB”) Accounting Standards Codification (“ASC”) 958, *Financial Statements for Not-for-Profit Organizations*. Accordingly, CGR reports information regarding its financial position and activities according to the two classes of net assets: net assets with donor restrictions and net assets without donor restrictions.

*Net Assets Without Donor Restrictions* – Net assets available for use in general operations and not subject to donor restrictions.

*Net Assets With Donor Restrictions* – Net assets subject to donor restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates those resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

**Cash and Cash Equivalents**

CGR considers all cash and highly liquid financial instruments with original maturities of three months or less, which are neither held for nor restricted by donors (which includes grantors, as applicable, throughout) for long-term purposes, to be cash and cash equivalents.

**Creative Girls Rock**  
Notes to the Financial Statements  
For The Six Months Ended June 30, 2022  
and  
For The Year Ended December 31, 2021

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**Note 2 – Summary of Significant Accounting Policies (continued)**

**Receivables and Credit Policies**

Accounts receivable consist primarily of amounts due for services provided in connection with the fulfillment of CGR's mission. CGR determines the allowance for uncollectable accounts receivable based on historical experience, an assessment of economic conditions, and a review of subsequent collections. Accounts receivable are written off when deemed uncollectable. For the six months ended June 30, 2022 and the year ended December 31, 2021, there were no accounts receivable due to CGR.

**Support and Revenue**

Contributions are recorded as revenue upon the receipt of cash, securities, a gift or when the donor makes a promise to give to CGR that is, in substance, unconditional. Contributions are considered to be available for unrestricted use unless specifically restricted by the donor. If contributions are restricted by the donor, they are reported as increases to net assets with donor restrictions depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions.

**Donated Services, Resources and In-Kind Contributions**

Volunteers contributed time to the organization; however, the financial statements do not reflect the value of all contributed services because not all the services meet recognition criteria prescribed by generally accepted accounting principles. Donated professional services and resources if applicable, are recorded at the respective fair values of the services and resources received. Please refer to *Note 4 – Donated Professional Services and Resources*.

**Functional Allocation of Expenses**

The cost of programs and supporting services have been summarized on a functional basis in the accompanying consolidated statement of activities. The statement of functional expenses presents the natural classification detail of expenses by function. Accordingly, the expenses attributable to more than one functional area have been allocated among the programs and supporting services based on the analysis of location and the nature of usage.

**Creative Girls Rock**  
Notes to the Financial Statements  
For The Six Months Ended June 30, 2022  
and  
For The Year Ended December 31, 2021

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**Note 2 – Summary of Significant Accounting Policies (Continued)**

**Income Taxes**

Creative Girls Rock is organized as a Tennessee nonprofit organization and has been recognized by the IRS as exempt from federal income taxes under IRC Section 501(a) as an organization described in IRC Section 501(c)(3). The Organization qualifies for the charitable contribution deduction, and has been determined not to be a private foundation. CGR is required to file a Return of Organization Exempt from Income Tax (Form 990-EZ) with the Internal Revenue Service (IRS) annually. Any significant tax positions have been reviewed by CGR's management, and it has been determined that all tax positions would be reconsidered upon examination by taxing authorities. There are no material uncertain tax positions that require recognition in the accompanying consolidated financial statements or further disclosure in the notes to the consolidated financial statements.

**Concentration of Credit Risk**

CGR manages deposit concentration risk by placing cash, money market accounts, and certificates of deposit with a financial institution believed by to be creditworthy. During the six months ended June 30, 2022 and the year ended December 31, 2021, amounts on deposit did not exceed insured limits or include uninsured investments in money market mutual funds. To date, CGR has not experienced losses in any of these accounts.

**Note 3 - Liquidity and Availability**

CGR's financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of June 30, 2022 and December 31, 2021 was \$11,223 and \$32,990, respectively. As part of CGR's liquidity management, they structure the financial assets to be available as general expenditures, liabilities, and other obligations as they come due.

**Creative Girls Rock**  
Notes to the Financial Statements  
For The Six Months Ended June 30, 2022  
and  
For The Year Ended December 31, 2021

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**Note 4 – Donated Professional Services and Resource**

CGR received supplies of \$1,163 during the six months ended June 30, 2022, CGR did not have any donated professional services or materials to report for the year ended December 31, 2021.

**Note 5 - Subsequent Events**

The Creative Girls Rock has evaluated subsequent events through August 4, 2023, which is the date the financial statements were available to be issued. Creative Girls Rock is not aware of any material subsequent events.

Aug 4, 2023

  
Charmin Bates (Aug 4, 2023 11:59 CDT)

Charmin Bates

# 4 - 2022 Creative Girls Rock - Financial Statements - FINAL

Final Audit Report

2023-08-04

Created:	2023-08-04
By:	Ryan Armento (hello@ryanmarmentocpa.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAA8Pal3p9TBkNcL_5phjC1j3ylzkJBHLLI

## "4 - 2022 Creative Girls Rock - Financial Statements - FINAL" History

-  Document created by Ryan Armento (hello@ryanmarmentocpa.com)  
2023-08-04 - 4:43:29 PM GMT
-  Document emailed to info@creativegirlsrock.org for signature  
2023-08-04 - 4:44:40 PM GMT
-  Email viewed by info@creativegirlsrock.org  
2023-08-04 - 4:58:27 PM GMT
-  Signer info@creativegirlsrock.org entered name at signing as Charmin Bates  
2023-08-04 - 4:59:02 PM GMT
-  Document e-signed by Charmin Bates (info@creativegirlsrock.org)  
Signature Date: 2023-08-04 - 4:59:04 PM GMT - Time Source: server
-  Agreement completed.  
2023-08-04 - 4:59:04 PM GMT



**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

Department of Finance  
700 President Ronald Reagan Way, STE 201  
Nashville, Tennessee 37210

**Metropolitan Government of Nashville and Davidson County  
Recipient of Metro Grant Funding  
Non-Profit Grants Manual Receipt Acknowledgement**

Recipient Name **Creative Girls Rock**

July 27, 2023

As a condition of receipt of this funding, the recipient acknowledges the following:

- Receipt of the Non-Profit Grants Manual, updated February 2, 2023, issued by the Division of Grants and Accountability. Electronic version can be located at the following:

[www.nashville.gov/departments/finance/grants-and-accountability/grants](http://www.nashville.gov/departments/finance/grants-and-accountability/grants)

- The recipient has read, understands and hereby affirms that the agency will adhere to the requirements and expectations outlined within the Non-Profit Grants Manual.
- The recipient understands that if the organization has any questions regarding the Non-Profit Grants Manual or its content, they will consult with the Metro department that awarded their grant.

*\*Note to Organizations: Please read the Non-Profits Grants Manual carefully to ensure that you understand the requirements and expectations before signing this document.*

A handwritten signature in black ink, appearing to read "Charmin H. Bates", written over a horizontal line.

Signature of Authorized Representative

Name: **Charmin Bates**

Title: **Executive Director**

Agency Name: **Creative Girls Rock**

Date: **July 27, 2023**

**Certificate Of Completion**

Envelope Id: B18DD66E9ABA4952947BAD64438F1031	Status: Completed
Subject: DocuSign: Creative Girls Rock Contract Legislative Packet (N0555459xD719A) for Council Mtg. 8/15/23	
Source Envelope:	
Document Pages: 35	Signatures: 6
Certificate Pages: 15	Initials: 1
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Vaughn Wislon
Time Zone: (UTC-06:00) Central Time (US & Canada)	730 2nd Ave. South 1st Floor
	Nashville, TN 37219
	Vaughn.wilson@nashville.gov
	IP Address: 170.190.198.185

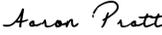
**Record Tracking**

Status: Original	Holder: Vaughn Wislon	Location: DocuSign
8/8/2023 11:00:04 AM	Vaughn.wilson@nashville.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Metropolitan Government of Nashville and Davidson County	Location: DocuSign

**Signer Events**

Signer Events	Signature	Timestamp
Kenneth Hartlage kenneth.hartlage@nashville.gov Security Level: Email, Account Authentication (None)		Sent: 8/8/2023 11:09:12 AM Viewed: 8/8/2023 7:00:24 PM Signed: 8/8/2023 7:00:48 PM
	Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.185	

**Electronic Record and Signature Disclosure:**  
Accepted: 8/8/2023 7:00:24 PM  
ID: 006acc71-182f-4625-9d7c-1efbeb2516be

Aaron Pratt aaron.pratt@nashville.gov Security Level: Email, Account Authentication (None)		Sent: 8/8/2023 7:00:52 PM Viewed: 8/9/2023 6:50:02 AM Signed: 8/9/2023 6:50:11 AM
	Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.185	

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Kelly Flannery kelly.Flannery@nashville.gov Security Level: Email, Account Authentication (None)		Sent: 8/9/2023 6:50:14 AM Viewed: 8/9/2023 7:32:55 AM Signed: 8/9/2023 7:33:05 AM
	Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.100	

**Electronic Record and Signature Disclosure:**  
Accepted: 8/9/2023 7:32:55 AM  
ID: 48f55d76-2be0-45ac-a673-604f9775f45f

Balogun Cobb balogun.cobb@nashville.gov Security Level: Email, Account Authentication (None)		Sent: 8/9/2023 7:33:09 AM Viewed: 8/9/2023 8:27:40 AM Signed: 8/9/2023 8:27:54 AM
	Signature Adoption: Pre-selected Style Using IP Address: 172.58.147.77 Signed using mobile	

**Electronic Record and Signature Disclosure:**

Signer Events	Signature	Timestamp
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Accepted: 8/9/2023 8:27:40 AM  
ID: 9f21f3a9-7884-43c2-91a2-b827cbeb4c0e

Courtney Mohan  
courtney.mohan@nashville.gov  
Security Level: Email, Account Authentication (None)

*Courtney Mohan*

Sent: 8/9/2023 8:27:58 AM  
Viewed: 8/9/2023 8:28:43 AM  
Signed: 8/9/2023 8:44:08 AM

Signature Adoption: Pre-selected Style  
Using IP Address: 170.190.198.185

**Electronic Record and Signature Disclosure:**

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In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Danielle Godin  
danielle.godin@nashville.gov  
Security Level: Email, Account Authentication (None)

**COPIED**

Sent: 8/9/2023 8:44:12 AM  
Viewed: 8/9/2023 8:53:50 AM

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Sally Palmer  
sally.palmer@nashville.gov  
Security Level: Email, Account Authentication (None)

**COPIED**

Sent: 8/9/2023 8:44:13 AM

**Electronic Record and Signature Disclosure:**

Accepted: 8/8/2023 7:45:24 AM  
ID: 3723a3a4-78e7-4dd4-9c1c-b3eb03019c5a

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Certified Delivered	Security Checked	8/9/2023 8:28:43 AM
Signing Complete	Security Checked	8/9/2023 8:44:08 AM
Completed	Security Checked	8/9/2023 8:44:13 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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