

LEGISLATIVE TRACKING FORMFiling for Council Meeting Date: 05/20/25

Resolution



Ordinance

Contact/Prepared By: Alan EnzoDate Prepared: 04/14/25Title (Caption): Conservancy - Parthenon Museum Staff FY26 grant. This is a reimbursement grant from Centennial Park Conservancy.The grant of \$22,251.37 funds one part-time position in the Parthenon Museum store. 19 hrs./week, 52 weeks/year. Job Class 11035 -Concessions Clerk, Step 2. 0.48 FTE. Reg Pay + OASDI + SS Med. Grant will be invoiced and reimbursed quarterly. No match required.Submitted to Planning Commission? ☒ N/A ☐ Yes-Date: _____ Proposal No: _____Proposing Department: Parks & Recreation Requested By: Monique Horton OdomAffected Department(s): Parks & Recreation Affected Council District(s): 21**Legislative Category (check one):**

- | | | |
|---|--|--|
| <input type="checkbox"/> Bonds | <input type="checkbox"/> Contract Approval | <input type="checkbox"/> Intergovernmental Agreement |
| <input type="checkbox"/> Budget - Pay Plan | <input type="checkbox"/> Donation | <input type="checkbox"/> Lease |
| <input type="checkbox"/> Budget - 4% | <input type="checkbox"/> Easement Abandonment | <input type="checkbox"/> Maps |
| <input type="checkbox"/> Capital Improvements | <input type="checkbox"/> Easement Accept/Acquisition | <input type="checkbox"/> Master List A&E |
| <input type="checkbox"/> Capital Outlay Notes | <input checked="" type="checkbox"/> Grant | <input type="checkbox"/> Settlement of Claims/Lawsuits |
| <input type="checkbox"/> Code Amendment | <input type="checkbox"/> Grant Application | <input type="checkbox"/> Street/Highway Improvements |
| <input type="checkbox"/> Condemnation | <input type="checkbox"/> Improvement Acc. | <input type="checkbox"/> Other: _____ |

FINANCE Amount +/-: \$ \$22,251.37Match: \$ \$0.00
Funding Source:

- ☐ Capital Improvement Budget
- ☐ Capital Outlay Notes
- ☐ Departmental/Agency Budget
- ☐ Funds to Metro
- ☐ General Obligation Bonds
- ☐ Grant
- ☐ Increased Revenue Sources

- ☐ Judgments and Losses
- ☐ Local Government Investment Project
- ☐ Revenue Bonds
- ☐ Self-Insured Liability
- ☐ Solid Waste Reserve
- ☐ Unappropriated Fund Balance
- ☐ 4% Fund
- ☐ Other: _____

Approved by OMB: Aaron Pratt DH

Date to Finance Director's Office: _____

Approved by Finance/Accounts: _____

APPROVED BYApproved by Div Grants Coordination: Juanita Paulsen**FINANCE DIRECTOR'S OFFICE:** _____**ADMINISTRATION**

Council District Member Sponsors: _____

Council Committee Chair Sponsors: _____

Approved by Administration: _____ Date: _____

DEPARTMENT OF LAW

Date to Dept. of Law: _____ Approved by Department of Law: _____

Settlement Resolution/Memorandum Approved by: _____Date to Council: _____ For Council Meeting: _____ ☐ E-mailed Clerk
☐ All Dept. Signatures
 ☐ Copies
 ☐ Backing
 ☐ Legislative Summary
 ☐ Settlement Memo
 ☐ Clerk Letter
 ☐ Ready to File

Department of Law - White Copy

Administration - Yellow Copy

Finance Department - Pink Copy

GRANT SUMMARY SHEET

Grant Name: Conservancy - Parthenon Museum Store Staff 26

Department: PARKS & RECREATION

Grantor: CENTENNIAL PARK CONSERVANCY

**Pass-Through Grantor
(If applicable):**

Total Award this Action: \$22,251.37

Cash Match Amount \$0.00

Department Contact: Alan Enzo
862-8400

Status: CONTINUATION

Program Description:

FY26 Reimbursement grant from Centennial Park Conservancy, funding one part-time position in the Parthenon Museum store. 19 hrs./week, 52 weeks/year. Job Class 11035 - Concessions Clerk, Step 2. 0.48 FTE. Reg Pay + OASDI + SSMed. Grant will be invoiced and reimbursed quarterly. No match required.

Plan for continuation of services upon grant expiration:

This grant is recurring and is expected to continue indefinitely. Should funds become unavailable the Parks Department will evaluate the availability of other resources for funding.

Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input type="radio"/>		Award Acceptance <input checked="" type="radio"/>		Contract Amendment <input type="radio"/>	
Department	Dept. No.	Contact				Phone	Fax
PARKS & RECREATION	040	Alan Enzo				862-8400	862-8414
Grant Name:	Conservancy - Parthenon Museum Store Staff 26						
Grantor:	CENTENNIAL PARK CONSERVANCY					Other:	
Grant Period From:	07/01/25	(applications only) Anticipated Application Date:					
Grant Period To:	06/30/26	(applications only) Application Deadline:					
Funding Type:	FOUNDATION	Multi-Department Grant		<input type="checkbox"/> If yes, list below.			
Pass-Thru:		Outside Consultant Project:		<input type="checkbox"/>			
Award Type:	OTHER	Total Award:		\$22,251.37			
Status:	CONTINUATION	Metro Cash Match:		\$0.00			
Metro Category:	Est. Prior.	Metro In-Kind Match:		\$0.00			
CFDA #	N/A	Is Council approval required?		<input checked="" type="checkbox"/>			
Project Description:	Applic. Submitted Electronically?		<input type="checkbox"/>				
FY26 Reimbursement grant from Centennial Park Conservancy, funding one part-time position in the Parthenon Museum store. 19 hrs./week, 52 weeks/year. Job Class 11035 - Concessions Clerk, Step 2. 0.48 FTE. Reg Pay + OASDI + SSMed. Grant will be invoiced and reimbursed quarterly. No match required.							
Plan for continuation of service after expiration of grant/Budgetary Impact:							
This grant is recurring and is expected to continue indefinitely. Should funds become unavailable the Parks Department will evaluate the availability of other resources for funding.							
How is Match Determined?							
Fixed Amount of \$		or		% of Grant		Other: <input type="checkbox"/>	
Explanation for "Other" means of determining match:							
For this Metro FY, how much of the required local Metro cash match:							
Is already in department budget?		N/A		Fund		Business Unit	
Is not budgeted?				Proposed Source of Match:			
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)							
Other:							
Number of FTEs the grant will fund:		0.48		Actual number of positions added:		1.00	
Departmental Indirect Cost Rate		17.91%		Indirect Cost of Grant to Metro:		\$3,985.22	
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No		% Allow. 0.00%		Ind. Cost Requested from Grantor:		\$0.00 in budget	
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)							
Draw down allowable? <input type="checkbox"/>							
Metro or Community-based Partners:							

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY26			\$22,251.37	\$0.00			\$22,251.37	\$3,985.22	\$0.00
Yr 2	FY__									
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
Total		\$0.00	\$0.00	\$22,251.37	\$0.00		\$0.00	\$22,251.37	\$3,985.22	\$0.00
Date Awarded:		04/15/25		Tot. Awarded:		\$22,251.37		Contract#:		
(or) Date Denied:				Reason:						
(or) Date Withdrawn:				Reason:						

JP

Resolution No. _____

A resolution accepting a grant from the Centennial Park Conservancy to the Metropolitan Government, acting by and through the Metropolitan Board of Parks and Recreation, to provide funding for one part-time position in the Parthenon Museum Store.

WHEREAS, the Centennial Park Conservancy has awarded a grant in the amount of \$22,251.37 with no cash match required to the Metropolitan Government, acting by and through the Metropolitan Board of Parks and Recreation, to provide funding for one part-time position in the Parthenon Museum Store; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that this grant be accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That the grant, by and between the Centennial Park Conservancy, in the amount of \$22,251.37, and the Metropolitan Government, acting by and through the Metropolitan Board of Parks and Recreation, to provide funding for one part-time position in the Parthenon Museum Store, a copy of which grant is attached hereto and incorporated herein, is hereby approved.

Section 2. That the amount of this grant be appropriated to the Parks and Recreation Department.

Section 3. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO AVAILABILITY
OF FUNDS:

Jenneen Reed/mjr
Jenneen Reed, Director
Department of Finance

INTRODUCED BY:

APPROVED AS TO FORM AND
LEGALITY:

Courtney Mahan
Assistant Metropolitan Attorney

Member(s) of Council



February 26, 2025

Metropolitan Board of Parks and Recreation
511 Oman Street
Nashville, TN 37203

Metro Parks Board Members,

Centennial Park Conservancy requests the Parks Board to accept a grant of \$22,251.37 to fund one part-time position in the Parthenon Museum Store.

The grant will be submitted annually, with the grant period following the Metro fiscal year.

GRANT TO BE DISTRIBUTED VIA QUARTERLY REIMBURSEMENT TO METRO PARKS

Please see detailed calculations attached. Metro Parks will invoice Conservancy each quarter for the hours worked in the previous quarter. Note that Quarterly Grant Reimbursements will reflect actual salaries and hours worked. If the actual grant total stated above is exceeded due to overtime, hourly wage changes, COLA, or any other reason, it is understood that Centennial Park Conservancy will reimburse these amounts through the quarterly reimbursements.

This grant requires no match or other obligation for Metro and Parks.

Thank you for the opportunity to partner with Metro Parks to support the Parthenon.

Please contact me if you have any questions.

Regards,

John Tumminello
President

CENTENNIAL PARK CONSERVANCY
P.O. BOX 128139 • NASHVILLE, TN 37212 • 615.862.6810

Rates effective 7/1/24

Fund	Business Unit	Job Class	Job Title	Description	Annual Salary	Headcount	FTE	Salary 501101	OASDI 501172	SSMed 501173	Total Grant Budget
									6.20%	1.45%	
			Concessions Clerk - Part-Time - Step 2 - Kayla Albee returning for year 2 - moving up to Step 2 for FY26	19 hours per week for 52 weeks	43,062.72	1	0.48	20,670.11	1,281.55	299.72	22,251.37
32300	40783660	11035									
											-
TOTAL						1	0.48	20,670.11	1,281.55	299.72	22,251.37

METROPOLITAN BOARD OF PARKS AND RECREATION

Centennial Park Office
Park Plaza at Oman Street
Nashville, TN 37201



(615) 862-8400
Fax (615) 862-8414
www.nashville.gov/parks

Monique Horton Odom, Director

April 1, 2025

Mr. John Tumminello, President
Centennial Park Conservancy
P.O. Box 196340
Nashville, Tennessee 37219-6340

Dear Mr. Tumminello:

The Parks Board, at its meeting held Tuesday, April 1, 2025, accepted a Staffing Grant, for Fiscal Year 2026 in the amount of \$22,251.37, to fund the continuation of a part-time position in the Parthenon Museum Store. Centennial Park Conservancy will reimburse grant total amounts exceeded due to hourly wage changes or COLA, etc.

Please note there is no required match or other obligation by Parks associated with this grant.

If further information is needed regarding the donation process, please contact Ms. Chinita White of my staff; she may be reached at 615 862-8400. On behalf of Metro Parks, thank you for this generous contribution.

Sincerely,

Monique Horton Odom, Director
and Secretary to the Board

:lt

c: Chinita White
Alan Enzo
John Holmes

"It is the mission of Metro Parks and Recreation to sustainably and equitably provide everyone in Nashville with an inviting network of parks and greenways that offer health, wellness and quality of life through recreation, conservation and community"



FOR ADA ACCOMMODATIONS, PLEASE CONTACT 615-862-8400

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

**SIGNATURE PAGE
FOR**

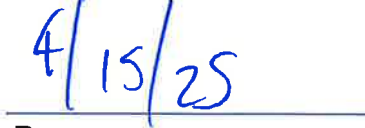
GRANT NO. Parthenon Museum Staffing FY26

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY



Department



Date

**APPROVED AS TO AVAILABILITY
OF FUNDS:**



Director of Finance

4/29/2025 | 11:14 AM CDT

Date

APPROVED AS TO RISK AND INSURANCE:



Director of Insurance

4/30/2025 | 8:39 AM CDT

Date

**APPROVED AS TO FORM AND
LEGALITY:**



Metropolitan Attorney

4/30/2025 | 8:14 AM CDT

Date

FILED:

Metropolitan Clerk

Date