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## GRANT SUMMARY SHEET

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**Grant Name:** General Sessions DUI Court 21-25 Amendment 2

**Department:** GENERAL SESSIONS CT

**Grantor:** U.S. DEPARTMENT OF JUSTICE

**Pass-Through Grantor  
(If applicable):**

**Total Award this Action:** \$0.00

**Cash Match Amount** \$0.00

**Department Contact:** Allison Tarpley

**Status:** AMENDMENT

**Program Description:**

BJA is a 48-month grant for the implementation of a new General Sessions DUI Court under the Recovery Court Department. Funding will be used to supplement drug testing costs, operation costs, community building events, family-focused support, bus passes, emergency needs following release from jail, rental support, therapy, medications, and treatment services as clinically assessed. Amendment 2 moves \$17,731.26 in funding from Year 1 line item Drug Testing/SCRAM, and \$12,000.00 in funding from Year 1 line item therapy to Years 3 and 4 for line item LIOP (low intensive outpatient treatment for substance use disorder). Additionally, \$2,368.74 in funding from Year 2 line item therapy is moved to Years 2 and 3 line item LIOP.

**Plan for continuation of services upon grant expiration:**

Request funding from Metro for supplemental support.

### Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input type="radio"/>		Award Acceptance <input type="radio"/>		Contract Amendment <input checked="" type="radio"/>	
Department	Dept. No.	Contact		Phone	Fax		
GENERAL SESSIONS CT	027	Allison Tarpley					
<b>Grant Name:</b>		General Sessions DUI Court 21-25 Amendment 2					
<b>Grantor:</b>		U.S. DEPARTMENT OF JUSTICE		<b>Other:</b>			
<b>Grant Period From:</b>		10/01/21	<small>(applications only)</small> Anticipated Application Date:				
<b>Grant Period To:</b>		09/30/25	<small>(applications only)</small> Application Deadline:				
<b>Funding Type:</b>		FED DIRECT	<b>Multi-Department Grant</b>		<input type="checkbox"/> <b>If yes, list below.</b>		
<b>Pass-Thru:</b>			<b>Outside Consultant Project:</b>		<input type="checkbox"/>		
<b>Award Type:</b>		COMPETITIVE	<b>Total Award:</b>		\$0.00		
<b>Status:</b>		AMENDMENT	<b>Metro Cash Match:</b>		\$0.00		
<b>Metro Category:</b>		Est. Prior.	<b>Metro In-Kind Match:</b>		\$0.00		
<b>CFDA #</b>		16.585	<b>Is Council approval required?</b>		<input checked="" type="checkbox"/>		
<b>Project Description:</b>		Applic. Submitted Electronically? <input type="checkbox"/>					
<p>BJA is a 48-month grant for the implementation of a new General Sessions DUI Court under the Recovery Court Department. Funding will be used to supplement drug testing costs, operation costs, community building events, family-focused support, bus passes, emergency needs following release from jail, rental support, therapy, medications, and treatment services as clinically assessed. <b>Amendment 2 moves \$17,731.26 in funding from Year 1 line item Drug Testing/SCRAM, and \$12,000.00 in funding from Year 1 line item therapy to Years 3 and 4 for line item LIOP (low intensive outpatient treatment for substance use disorder). Additionally, \$2,368.74 in funding from Year 2 line item therapy is moved to Years 2 and 3 line item LIOP.</b></p>							
<b>Plan for continuation of service after expiration of grant/Budgetary Impact:</b>							
Request funding from Metro for supplemental support.							
<b>How is Match Determined?</b>							
<b>Fixed Amount of \$</b>		or	25.0%	<b>% of Grant</b>			
				<b>Other:</b> <input type="checkbox"/>			
<b>Explanation for "Other" means of determining match:</b>							
<b>For this Metro FY, how much of the required local Metro cash match:</b>							
<b>Is already in department budget?</b>			<b>Fund</b>	<b>Business Unit</b>			
<b>Is not budgeted?</b>			<b>Proposed Source of Match:</b>				
<b>(Indicate Match Amount &amp; Source for Remaining Grant Years in Budget Below)</b>							
<b>Other:</b>							
<b>Number of FTEs the grant will fund:</b>		0.00	<b>Actual number of positions added:</b>				
<b>Departmental Indirect Cost Rate</b>		25.00%	<b>Indirect Cost of Grant to Metro:</b>		\$117,475.00		
<b>*Indirect Costs allowed?</b> <input checked="" type="radio"/> Yes <input type="radio"/> No		<b>% Allow.</b>	25.00%	<b>Ind. Cost Requested from Grantor:</b>			
				\$88,106.25 <b>in budget</b>			
<b>*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)</b>							
<b>Draw down allowable?</b> <input type="checkbox"/>							
<b>Metro or Community-based Partners:</b>							

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY21	\$64,077.27	\$0.00	\$0.00	\$0.00		\$21,145.51	\$85,222.78	\$21,305.70	\$16,019.33
Yr 2	FY22	\$96,115.91					\$32,109.83	\$128,225.74	\$32,056.44	\$24,028.98
Yr 3	FY23	\$96,115.91					\$32,109.83	\$128,225.74	\$32,056.44	\$24,028.98
Yr 4	FY24	\$96,115.91					\$32,109.83	\$128,225.74	\$32,056.44	\$24,028.98
Yr 5	FY__									
<b>Total</b>		<b>\$352,425.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$117,475.00</b>	<b>\$469,900.00</b>	<b>\$117,475.00</b>	<b>\$88,106.26</b>
<b>Date Awarded:</b>			02/04/22	<b>Tot. Awarded:</b>		\$0.00	<b>Contract#:</b>		15PBJA-21-GG-04160-DGCT	
<b>(or) Date Denied:</b>				<b>Reason:</b>						
<b>(or) Date Withdrawn:</b>				<b>Reason:</b>						

Contact: [juanita.paulsen@nashville.gov](mailto:juanita.paulsen@nashville.gov)  
[vaughn.wilson@nashville.gov](mailto:vaughn.wilson@nashville.gov)



**From:** [Default](#)  
**To:** [Tarpley, Allison \(G.S. Court\)](#); [Leftwich, Nicholas \(OJP\)](#); [Berens, Lauren \(G.S. Court\)](#); [Tarpley, Allison \(G.S. Court\)](#)  
**Subject:** Grant Award Modification for an award from DOJ is Approved  
**Date:** Tuesday, July 25, 2023 3:26:57 PM  
**Attachments:** [.datacontent\image\images\justgrants\\_seal\\_final\\_43A942\\_F2F3F41591889687873.png](#)

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The request for a Budget Modification grant award modification, GAM-578237, for award number 15PBJA-21-GG-04160-DGCT under the solicitation *BJA FY 21 Adult Drug Court and Veterans Treatment Court Discretionary Grant Program* is approved.

Please log into DOJ's JustGrants system at [JustGrants](#).

For more information go to [www.justicegrants.usdoj.gov](http://www.justicegrants.usdoj.gov)  
JustGrants is operated under the U.S. Department of Justice

**2021 BJA FY 21 Adult Drug Court and Veterans Treatment Court Discretionary Grant Program**  
**Grant Award Modification**

Budget Category	Approved Budget	Requested Budget Changes	Year 1	Year 2	Year 3	Year 4	Revised Budget
Travel	\$21,318.71	\$0.00	\$1,884.36	\$6,614.35	\$7,140.00	\$5,680.00	\$0.00
Supplies	\$1,657.50	\$0.00	\$0.00	\$892.50	\$382.50	\$382.50	\$1,657.50
Procurement Contracts	\$213,994.53	\$0.00	\$830.80	\$59,404.13	\$74,672.87	\$79,086.73	\$213,994.53
Other Costs	\$144,823.00	\$0.00	\$30,016.75	\$38,268.75	\$38,268.75	\$38,268.75	\$144,823.00
<b>Total Direct Costs</b>	<b>\$381,793.74</b>	<b>\$0.00</b>	<b>\$33,241.91</b>	<b>\$104,669.73</b>	<b>\$120,464.12</b>	<b>\$123,417.98</b>	<b>\$381,793.74</b>
Indirect Costs	\$88,106.26	\$0.00	\$13,653.59	\$24,327.13	\$24,327.13	\$25,798.41	\$88,106.26
<b>Total Project Costs</b>	<b>\$469,900.00</b>	<b>\$0.00</b>	<b>\$46,895.50</b>	<b>\$128,996.86</b>	<b>\$144,791.25</b>	<b>\$149,216.39</b>	<b>\$469,900.00</b>
Federal Funds	\$352,425.00	\$0.00					\$352,425.00
Match Amount	\$117,475.00	\$0.00	\$21,145.51	\$32,109.83	\$32,109.83	\$32,109.83	\$117,475.00

Below please find a breakdown of the budget line items by category for Years 1-4.

<b>Travel</b>								
Budget Year								
<b>Year 1</b>								
Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# of Staff	# of Trips	Total Cost
TARCP Conference	Murfreesboro, TN	Mileage	Mile	\$32.04	3.00	3.00	1.00	\$288.36
TARCP Conference	Murfreesboro, TN	Meals	Day	\$96.00	3.00	3.00	1.0	\$864.00
NADCP Conference	Nashville, TN	Meals	Day	\$61.00	1.00	3.00	4.00	\$732.00

**Year 1 Travel Total Cost**

\$1,884.36

**Additional Narrative**

TARCP is a state level conference held annually to provide training on best practice in treatment, specialty court best practice and resource education. 3 individuals will attend from the team.

NADCP is national level conference held annually to provide training on best practice in treatment, specialty court best practice and resource education. 3 individuals will attend from the team and these costs were taken from GSA.gov.

<b>Year 2-Travel</b>								
Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# of Staff	# of Trips	Total Cost
NADCP Conference	Houston, TX	Transportation	Round-trip	\$634.87	1.00	5.00	1.00	\$3,174.35
NADCP Conference	Houston, TX	Lodging	Night	\$172.00	4.00	5.00	1.00	\$3,440.00

**Year 2 Travel Total Cost**  
\$6,614.35

#### **Additional Narrative**

NADCP is national level conference held annually to provide training on best practice in treatment, specialty court best practice and resource education. 5 individuals will attend from the team and these costs were taken from GSA.gov.

<b>Year 3-Travel</b>								
Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# of Staff	# of Trips	Total Cost
NADCP Conference	Anaheim, CA	Transportation	Round-trip	\$700.00	1.00	5.00	1.00	\$3,500.00
NADCP Conference	Anaheim, CA	Lodging	Night	\$182.00	4.00	5.00	1.00	\$3,640.00

**Year 3 Travel Total Cost**  
\$7,140.00

#### **Additional Narrative**

NADCP is national level conference held annually to provide training on best practice in treatment, specialty court best practice and resource education. 5 individuals will attend from the team and these costs were taken from GSA.gov.

<b>Year 4-Travel</b>								
Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# of Staff	# of Trips	Total Cost
NADCP Conference	Unknown	Transportation	Round-trip	\$448.00	1.00	5.00	1.00	\$2,240.00
NADCP Conference	Unknown	Lodging	Night	\$172.00	4.00	5.00	1.00	\$3,440.00

**Year 4 Travel Total Cost**  
\$5,680.00

**Additional Narrative**

NADCP is national level conference held annually to provide training on best practice in treatment, specialty court best practice and resource education. 5 individuals will attend from the team and these costs were taken from GSA.gov.

**Total Cost Travel, Years 1-4: \$21,318.71**

<b>Supplies</b>			
Budget Year			
<b>Year 1</b>			
Purpose of Supply Items	# of Items	Unit Cost	Total Cost
Printed Participant Materials	0.00	\$0.00	\$0.00
Office Supplies	0.00	\$0.00	\$0.00
Graduation Certificate Materials	0.00	\$0.00	\$0.00

**Supplies Year 1 Total Cost**  
\$510.00

**Additional Narrative**

No supply funding was spent in Fiscal Year 1.

<b>Year 2-Supplies</b>			
Purpose of Supply Items	# of Items	Unit Cost	Total Cost

Printed Participant Materials	595.00	\$1.50	\$892.50
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**Year 2 Supplies Total Cost**

\$382.50

**Additional Narrative**

Printed participant materials will include the participant manual packet and meeting sheets. Participant manuals will include Title VI details, resources, contact, program conditions, phase requirements, and other items as indicated with NDCI and NADCP Best Practice. We anticipate 75 new participants per year. Office supplies will include materials used to maintain court files, envelopes, writing utensils, storage needs and supplies at 1 time each year. Graduation Certificate Materials indicates the need for Certificate frames and card stock for 4 graduations this year.

<b>Year 3-Supplies</b>			
Purpose of Supply Items	# of Items	Unit Cost	Total Cost
Printed Participant Materials	75.00	\$2.00	\$150.00
Office Supplies	1.0	\$120.00	\$120.00
Graduation Certificate Materials	75.0	\$1.50	\$112.50

**Year 3 Supplies Total Cost**

\$382.50

**Additional Narrative**

Printed participant materials will include the participant manual packet and meeting sheets. Participant manuals will include Title VI details, resources, contact, program conditions, phase requirements, and other items as indicated with NDCI and NADCP Best Practice. We anticipate 75 new participants per year. Office supplies will include materials used to maintain court files, envelopes, writing utensils, storage needs and supplies at 1 time each year. Graduation Certificate Materials indicates the need for Certificate frames and card stock for 75 graduates per year.

<b>Year 4-Supplies</b>			
Purpose of Supply Items	# of Items	Unit Cost	Total Cost
Printed Participant Materials	75.00	\$2.00	\$150.00
Office Supplies	1.0	\$120.00	\$120.00
Graduation Certificate Materials	75.0	\$1.50	\$112.50

**Year 4 Supplies Total Cost**

\$382.50

**Additional Narrative**

Printed participant materials will include the participant manual packet and meeting sheets. Participant manuals will include Title VI details, resources, contact, program conditions, phase requirements, and other items as indicated with NDCI and NADCP Best Practice. We anticipate 75 new participants per year. Office supplies will include materials used to maintain court files, envelopes, writing utensils, storage needs and supplies at 1 time each year. Graduation Certificate Materials indicates the need for Certificate frames and card stock for 75 graduates per year.

**Total Supplies Cost, Years 1-4: \$1,657.50**

<b>Procurement Contracts</b>						
Budget Year						
<b>Year 1</b>						
Item	Description	Consultant	Country	State/U.S. Territory	City	Total Cost
Drug Testing/SCRAM device	Abstinence Monitoring	No	United States	Tennessee	Nashville	830.80

**Year 1-Procurement Cost**

\$830.80

**Consultant Travel Required**

No

**Additional Narrative**

Drug testing and SCRAM is provided under the Metro Nashville formal, written procurement policy and is set by contract. Drug testing costs \$14.50 per test and participants will be tested 2-3 times per week for abstinence monitoring. SCRAM Devices may be utilized for the cost of \$10 per day and may be implemented for higher risk individuals with AUD.

**GAM Budget Narrative**

The original budget allocated \$18,562.06 for drug testing/SCRAM device in Year 1, and \$12,000 for therapy in Year 1. The budget modification would transfer \$17,731.26 of unused funding for drug testing/SCRAM device to Years 2, 3, and 4, and \$12,000 in unused funding for therapy to Years 2, 3, and 4.

<b>Year 2-Procurement Contracts</b>						
Item	Description	Consultant	Country	State/U.S. Territory	City	Total Cost



Drug Testing/SCRAM device	Abstinence Monitoring	No	United States	Tennessee	Nashville	\$35,672.87
Therapy	One-on-one trauma therapy	No	United States	Tennessee	Nashville	\$21,631.26
LIOP	Low Intensive Outpatient Programming (Substance Use Treatment)	No	United States	Tennessee	Nashville	\$2,100.00

**Year 2-Procurement Cost**

\$59,404.13

**Consultant Travel Required**

No

**Additional Narrative**

Drug testing and SCRAM is provided under the Metro Nashville formal, written procurement policy and is set by contract. Drug testing costs \$14.50 per test and participants will be tested 2-3 times per week for abstinence monitoring. SCRAM Devices may be utilized for the cost of \$10 per day and may be implemented for higher risk individuals with AUD. Therapy costs \$75 per session allowing for a total of 320 one on one therapy sessions. This agreement will be provided under the Metro Nashville formal written procurement policy. Low Intensive Outpatient Programming (LIOP) will cost \$25 per session allowing for a total of 84 group sessions. It will be provided under the Metro Nashville formal written procurement policy.

**GAM Budget Narrative**

The original budget allocated \$35,672.87 for drug testing/SCRAM in Year 2. This number will remain static. The original budget allocated \$24,000.00 for therapy in Year 2. This amount would be reduced to \$21,631.26, with the remaining \$2,368.74 transferred to LIOP in Years 2, 3, and 4.

<b>Year 3-Procurement Contracts</b>						
Item	Description	Consultant	Country	State/U.S. Territory	City	Total Cost
Drug Testing/SCRAM device	Abstinence Monitoring	No	United States	Tennessee	Nashville	\$35,672.87
Therapy	One-on-one trauma therapy	No	United States	Tennessee	Nashville	\$24,000.00

LIOP	Low Intensive Outpatient Programming (Substance Use Treatment)	No	United States	Tennessee	Nashville	\$15,000.00
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**Year 3 Procurement Cost**

\$74,672.87

**Consultant Travel Required**

No

**Additional Narrative**

Drug testing and SCRAM is provided under the Metro Nashville formal, written procurement policy and is set by contract. Drug testing costs \$14.50 per test and participants will be tested 2-3 times per week for abstinence monitoring. SCRAM Devices may be utilized for the cost of \$10 per day and may be implemented for higher risk individuals with AUD. Therapy costs \$75 per session allowing for a total of 320 one on one therapy sessions. This agreement will be provided under the Metro Nashville formal written procurement policy. LIOP costs \$25 per session allowing for a total of 600 group sessions. This agreement will be provided under the Metro Nashville formal written procurement policy.

**GAM Budget Narrative**

The original budget allocated \$35,672.87 for Drug testing/SCRAM device, and \$24,000 for therapy in Year 3. These numbers shall remain static. The original budget did not include funding for LIOP. The amended budget allocates \$15,000 for LIOP in Year 3.

<b>Year 4-Procurement Contracts</b>						
Item	Description	Consultant	Country	State/U.S. Territory	City	Total Cost
Drug Testing/SCRAM device	Abstinence Monitoring	No	United States	Tennessee	Nashville	\$39,201.59
Therapy	One-on-one trauma therapy	No	United States	Tennessee	Nashville	\$24,885.14
LIOP	Low Intensive Outpatient Programming (Substance Use Treatment)	No	United States	Tennessee	Nashville	\$15,000.00

**Year 4 Procurement Total Cost**

\$79,086.73

**Consultant Travel Required**

No

**Additional Narrative**

Drug testing and SCRAM is provided under the Metro Nashville formal, written procurement policy and is set by contract. Drug testing costs \$14.50 per test and participants will be tested 2-3 times per week for abstinence monitoring. SCRAM Devices may be utilized for the cost of \$10 per day and may be implemented for higher risk individuals with AUD. Therapy costs \$75 per session allowing for a total of 332 one on one therapy sessions. This agreement will be provided under the Metro Nashville formal written procurement policy. LIOP costs \$25 per session allowing for a total of 600 group sessions. This agreement will be provided under the Metro Nashville formal written procurement policy.

**GAM Budget Narrative**

The original budget allocated \$39,201.59 for Drug testing/SCRAM device, and \$24,885.14 for therapy in Year 3. These numbers shall remain static. The original budget did not include funding for LIOP. The amended budget allocates \$15,000 for LIOP in Year 3.

**Total Procurement Contracts Cost, Years 1-4: \$213,994.53**

<b>Other Costs</b>					
Budget Year					
<b>Year 1</b>					
Description	Quantity	Basis	Costs	Length of Time	Total Costs
Weekly Rent Support for TL	4.00	Standard Transitional Housing Weekly Rate	\$140.00	1.00	\$560.00
Medication	11.00	Standard Basic Medication Costs	\$8.00	1.00	\$88.00
MATCH-TN Recovery Foundation	1.0	Volunteer Court Support	\$29,368.75	1.00	\$29,368.75

**Year 1 Other Costs Total Cost**

\$30,016.75

**Additional Narrative**

We can provide 35 participants with 7 days of rent support. Average weekly cost for Transition living is \$140/week. Medication costs can be supported for up to \$8/prescription for 10 participants in year 1 who do not qualify for free medications from our community providers. MATCH- TN Recovery Foundation, \$29,368.75 worth of volunteer hours provided by group facilitators, translators and Treatment Director expertise to participant in ASI, Court Staffing and Hearings, program evaluation and treatment goal/discharge planning for the new DUI Court.

<b>Year 2-Other Costs</b>					
Description	Quantity	Basis	Costs	Length of Time	Total Costs
Weekly Rent Support for TL	63.00	Standard Transitional Housing Weekly Rate	\$140.00	1.00	\$8,820.00
Medication	10.00	Standard Basic Medication Costs	\$8.00	1.00	\$80.00
MATCH-TN Recovery Foundation	1.0	Volunteer Court Support	\$29,368.75	1.00	\$29,368.75

**Year 2 Other Costs Total Cost**

\$38,268.75

**Additional Narrative**

We can provide 63 participants with 7 days of rent support. Average weekly cost for Transition living is \$140/week. Medication costs can be supported for up to \$8/prescription for 10 participants in year 1 who do not qualify for free medications from our community providers. MATCH- TN Recovery Foundation, \$29,368.75 worth of volunteer hours provided by group facilitators, translators and Treatment Director expertise to participant in ASI, Court Staffing and Hearings, program evaluation and treatment goal/discharge planning for the new DUI Court.

<b>Year 3-Other Costs</b>					
Description	Quantity	Basis	Costs	Length of Time	Total Costs
Weekly Rent Support for TL	63.00	Standard Transitional Housing Weekly Rate	\$140.00	1.00	\$8,820.00
Medication	10.00	Standard Basic Medication Costs	\$8.00	1.00	\$80.00

MATCH-TN Recovery Foundation	1.0	Volunteer Court Support	\$29,368.75	1.00	\$29,368.75
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**Year 3 Other Costs Total Cost**

\$38,268.75

**Additional Narrative**

We can provide 63 participants with 7 days of rent support. Average weekly cost for Transition living is \$140/week. Medication costs can be supported for up to \$8/prescription for 10 participants in year 1 who do not qualify for free medications from our community providers. MATCH- TN Recovery Foundation, \$29,368.75 worth of volunteer hours provided by group facilitators, translators and Treatment Director expertise to participant in ASI, Court Staffing and Hearings, program evaluation and treatment goal/discharge planning for the new DUI Court.

<b>Year 4-Other Costs</b>					
Description	Quantity	Basis	Costs	Length of Time	Total Costs
Weekly Rent Support for TL	63.00	Standard Transitional Housing Weekly Rate	\$140.00	1.00	\$8,820.00
Medication	10.00	Standard Basic Medication Costs	\$8.00	1.00	\$80.00
MATCH-TN Recovery Foundation	1.0	Volunteer Court Support	\$29,368.75	1.00	\$29,368.75

**Year 4 Other Costs Total Cost**

\$38,268.75

**Additional Narrative**

We can provide 63 participants with 7 days of rent support. Average weekly cost for Transition living is \$140/week. Medication costs can be supported for up to \$8/prescription for 10 participants in year 1 who do not qualify for free medications from our community providers. MATCH- TN Recovery Foundation, \$29,368.75 worth of volunteer hours provided by group facilitators, translators and Treatment Director expertise to participant in ASI, Court Staffing and Hearings, program evaluation and treatment goal/discharge planning for the new DUI Court.

**Total Other Costs, Years 1-4: \$144,823.00**

<b>Indirect Costs</b>
Budget Year

<b>Year 1</b>			
Description	Base	Indirect Cost Rate	Total Cost
General Sessions Court Required	\$54,614.36	25.00%	\$13,653.59

**Year 1 Indirect Costs Total Cost**  
\$13,653.59

**Additional Narrative**

The indirect costs represent the expenses that are not readily identified with the success of this grant but are necessary for the general operation of the organization and the conduct of activities it performs. Metro doesn't have an approved rate from a cognizant agency and is not required to have one based on Federal regulations. The Federal CFR Part 200 defines in Section 414: agencies receiving \$35 million or more in direct Federal awards in their fiscal year are required to submit their indirect cost rate proposal (IDCRP) to their cognizant agency for review and approval (See CFR Appendix VII, Section D.1.a and D.1.b). Metro does not have any agencies receiving above the Federal threshold in direct Federal awards. Link to our website info: <http://www.nashville.gov/Portals/0/SiteContent/Finance/docs/Cost%20Accounting/OMB%20Super%20Circular.pdf> Further, Federal 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards does not require a Local Government to have an approved cost allocation plan/indirect cost rate proposal from a cognizant agency. The CFR requires Metro to have the information on file for audit purposes as outlined in the section below. Metro doesn't have a cognizant agency and has never been requested by the Federal Agency that provides the most funding to Metro to submit our cost allocation plan or proposal for approval.

<b>Year 2-Indirect Costs</b>			
Description	Base	Indirect Cost Rate	Total Cost
General Sessions Court Required	\$97,308.50	25.00%	\$24,327.13

**Year 2 Indirect Costs Total Cost**  
\$24,327.13

**Additional Narrative**

The indirect costs represent the expenses that are not readily identified with the success of this grant but are necessary for the general operation of the organization and the conduct of activities it performs. Metro doesn't have an approved rate from a cognizant agency and is not required to have one based on Federal regulations. The Federal CFR Part 200 defines in Section 414: agencies receiving \$35 million or more in direct Federal awards in their fiscal year are required to submit their indirect cost rate proposal (IDCRP) to their cognizant agency for review and approval (See CFR Appendix VII, Section D.1.a and D.1.b). Metro does not have any agencies receiving above the Federal threshold in direct Federal awards. Link to our website info: <http://www.nashville.gov/Portals/0/SiteContent/Finance/docs/Cost%20Accounting/OMB%20Super%20Circular.pdf> Further, Federal 2 CFR Part 200 Uniform Administrative Requirements,

Cost Principles, and Audit Requirements for Federal Awards does not require a Local Government to have an approved cost allocation plan/indirect cost rate proposal from a cognizant agency. The CFR requires Metro to have the information on file for audit purposes as outlined in the section below. Metro doesn't have a cognizant agency and has never been requested by the Federal Agency that provides the most funding to Metro to submit our cost allocation plan or proposal for approval.

<b>Year 3-Indirect Costs</b>			
Description	Base	Indirect Cost Rate	Total Cost
General Sessions Court Required	\$97,308.50	25.00%	\$24,327.13

### **Year 2 Indirect Costs Total Cost**

\$24,327.13

#### **Additional Narrative**

The indirect costs represent the expenses that are not readily identified with the success of this grant but are necessary for the general operation of the organization and the conduct of activities it performs. Metro doesn't have an approved rate from a cognizant agency and is not required to have one based on Federal regulations. The Federal CFR Part 200 defines in Section 414: agencies receiving \$35 million or more in direct Federal awards in their fiscal year are required to submit their indirect cost rate proposal (IDCRP) to their cognizant agency for review and approval (See CFR Appendix VII, Section D.1.a and D.1.b). Metro does not have any agencies receiving above the Federal threshold in direct Federal awards. Link to our website info: <http://www.nashville.gov/Portals/0/SiteContent/Finance/docs/Cost%20Accounting/OMB%20Super%20Circular.pdf> Further, Federal 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards does not require a Local Government to have an approved cost allocation plan/indirect cost rate proposal from a cognizant agency. The CFR requires Metro to have the information on file for audit purposes as outlined in the section below. Metro doesn't have a cognizant agency and has never been requested by the Federal Agency that provides the most funding to Metro to submit our cost allocation plan or proposal for approval.

<b>Year 4-Indirect Costs</b>			
Description	Base	Indirect Cost Rate	Total Cost
General Sessions Court Required	\$103,193.64	25.00%	\$25,798.41

### **Year 4 Indirect Costs Total Cost**

\$25,798.41

#### **Additional Narrative**

The indirect costs represent the expenses that are not readily identified with the success of this grant but are necessary for the general operation of the organization and the conduct of activities it performs. Metro doesn't have an approved rate from a cognizant agency and is not required to

have one based on Federal regulations. The Federal CFR Part 200 defines in Section 414: agencies receiving \$35 million or more in direct Federal awards in their fiscal year are required to submit their indirect cost rate proposal (IDCRP) to their cognizant agency for review and approval (See CFR Appendix VII, Section D.1.a and D.1.b). Metro does not have any agencies receiving above the Federal threshold in direct Federal awards. Link to our website info: <http://www.nashville.gov/Portals/0/SiteContent/Finance/docs/Cost%20Accounting/OMB%20Super%20Circular.pdf> Further, Federal 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards does not require a Local Government to have an approved cost allocation plan/indirect cost rate proposal from a cognizant agency. The CFR requires Metro to have the information on file for audit purposes as outlined in the section below. Metro doesn't have a cognizant agency and has never been requested by the Federal Agency that provides the most funding to Metro to submit our cost allocation plan or proposal for approval.

**Total Indirect Costs, Years 1-4: \$88,106.26**



**SIGNATURE PAGE  
FOR  
GRANT NO. General Sessions DUI Court 21-25**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF  
NASHVILLE AND DAVIDSON COUNTY**

  
\_\_\_\_\_  
General Sessions DUI Court  
Kyle Sowell, Court Administrator

9-13-23  
\_\_\_\_\_  
Date

APPROVED AS TO AVAILABILITY  
OF FUNDS:

  
\_\_\_\_\_  
Jenneen Reed Acting Director of  
Finance Department of Finance

10/3/2023 | 9:54 AM CDT  
\_\_\_\_\_  
Date

APPROVED AS TO RISK AND INSURANCE:

  
\_\_\_\_\_  
Director of Insurance

10/3/2023 | 10:19 AM CDT  
\_\_\_\_\_  
Date

APPROVED AS TO FORM AND  
LEGALITY:

  
\_\_\_\_\_  
Metropolitan Attorney

10/3/2023 | 10:15 AM CDT  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Freddie O' Connell  
Metropolitan Mayor

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Metropolitan Clerk

\_\_\_\_\_  
Date

**Certificate Of Completion**

Envelope Id: 768E0FC840454E11A0F5C967D5808003	Status: Completed
Subject: Complete with DocuSign: GSC General Sessions DUI Court 21-25 Amend 2 Ready.pdf	
Source Envelope:	
Document Pages: 19	Signatures: 6
Certificate Pages: 15	Initials: 1
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Juanita Paulson
Time Zone: (UTC-06:00) Central Time (US & Canada)	730 2nd Ave. South 1st Floor
	Nashville, TN 37219
	Juanita.Paulsen@nashville.gov
	IP Address: 170.190.198.185

**Record Tracking**

Status: Original	Holder: Juanita Paulson	Location: DocuSign
10/3/2023 9:01:06 AM	Juanita.Paulsen@nashville.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Metropolitan Government of Nashville and Davidson County	Location: DocuSign

**Signer Events**

Signer Events	Signature	Timestamp
Amanda Brown	<i>AB</i>	Sent: 10/3/2023 9:10:19 AM
Amanda.Brown@nashville.gov		Viewed: 10/3/2023 9:12:40 AM
Security Level: Email, Account Authentication (None)		Signed: 10/3/2023 9:12:58 AM
	Signature Adoption: Pre-selected Style	
	Using IP Address: 170.190.198.185	

**Electronic Record and Signature Disclosure:**  
 Accepted: 10/3/2023 9:12:40 AM  
 ID: 8a49963c-1a6e-4301-8fab-2f0835208811

Aaron Pratt	<i>Aaron Pratt</i>	Sent: 10/3/2023 9:12:59 AM
Aaron.Pratt@nashville.gov		Viewed: 10/3/2023 9:32:31 AM
Security Level: Email, Account Authentication (None)		Signed: 10/3/2023 9:32:57 AM
	Signature Adoption: Pre-selected Style	
	Using IP Address: 170.190.198.185	

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

Jenneen Reed, Acting Finance Director	<i>Jenneen Reed, Acting Finance Director</i>	Sent: 10/3/2023 9:32:58 AM
Jenneen.Kaufman@nashville.gov		Viewed: 10/3/2023 9:53:18 AM
Deputy Finance Director		Signed: 10/3/2023 9:54:17 AM
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style	
	Using IP Address: 170.190.198.191	

**Electronic Record and Signature Disclosure:**  
 Accepted: 10/3/2023 9:53:18 AM  
 ID: 1a118057-2959-479a-ad76-853cd79366e5

Courtney Mohan	<i>Courtney Mohan</i>	Sent: 10/3/2023 9:54:18 AM
Courtney.Mohan@nashville.gov		Viewed: 10/3/2023 10:03:48 AM
Security Level: Email, Account Authentication (None)		Signed: 10/3/2023 10:15:34 AM
	Signature Adoption: Pre-selected Style	
	Using IP Address: 170.190.198.185	

**Electronic Record and Signature Disclosure:**

Signer Events	Signature	Timestamp
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Accepted: 10/3/2023 10:03:48 AM  
ID: d9869859-77c3-4da3-97f8-64bf3811c218

Balogun Cobb  
balogun.cobb@nashville.gov  
Security Level: Email, Account Authentication (None)

*Balogun Cobb*

Sent: 10/3/2023 10:15:36 AM  
Viewed: 10/3/2023 10:19:50 AM  
Signed: 10/3/2023 10:19:59 AM

Signature Adoption: Pre-selected Style  
Using IP Address: 170.190.198.144

**Electronic Record and Signature Disclosure:**

Accepted: 10/3/2023 10:19:50 AM  
ID: 18f3975c-7e81-4e8b-8aed-6a6d1bf4131d

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Danielle Godin  
Danielle.Godin@nashville.gov  
Security Level: Email, Account Authentication (None)

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Sent: 10/3/2023 10:20:01 AM  
Viewed: 10/3/2023 10:49:44 AM

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Sally Palmer  
sally.palmer@nashville.gov  
Security Level: Email, Account Authentication (None)

**COPIED**

Sent: 10/3/2023 10:20:03 AM  
Viewed: 10/3/2023 10:48:11 AM

**Electronic Record and Signature Disclosure:**

Accepted: 9/27/2023 7:56:36 AM  
ID: 724a2b8d-93f0-4308-94f0-0e93a757c1d4

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	10/3/2023 9:10:19 AM
Certified Delivered	Security Checked	10/3/2023 10:19:50 AM
Signing Complete	Security Checked	10/3/2023 10:19:59 AM
Completed	Security Checked	10/3/2023 10:20:03 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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