

GRANT SUMMARY SHEET

Grant Name: 2022 Tennessee Highway Safety Office DUI 21-22

Department: POLICE DEPARTMENT

Grantor: U.S. DEPARTMENT OF TRANSPORTATION

**Pass-Through Grantor
(If applicable):** TENN. DEPT. OF TRANS.

Total Award this Action: \$500,000.00

Cash Match \$0.00

Department Contact: Jim Stephens
880-2850

Status: CONTINUATION

Program Description:

Funding will be used for the continuance of the enhanced DUI enforcement initiative. Funding will also be used to target distracted driving and seatbelt enforcement. Seeks to reduce traffic fatalities attributed to impaired drivers and distracted driving through aggressive enforcement on weekends and some major holidays. Funds will pay overtime for personnel working the initiative.

Plan for continuation of services upon grant expiration:

Project is totally grant funded and will cease upon expiration of the grant.

B.A. Initials



Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input type="radio"/>		Award Acceptance <input checked="" type="radio"/>		Contract Amendment <input type="radio"/>	
Department	Dept. No.	Contact	Phone	Fax			
POLICE DEPARTMENT	031	Jim Stephens	880-2850	880-3077			
Grant Name:		2022 Tennessee Highway Safety Office DUI 21-22					
Grantor:		U.S. DEPARTMENT OF TRANSPORTATION				Other:	
Grant Period From:		10/01/21	<small>(applications only)</small> Anticipated Application Date:		03/31/21		
Grant Period To:		09/30/22	<small>(applications only)</small> Application Deadline:		03/31/21		
Funding Type:		FED PASS THRU	Multi-Department Grant		<input type="checkbox"/>		If yes, list below.
Pass-Thru:		TENN. DEPT. OF TRANS.	Outside Consultant Project:		<input type="checkbox"/>		
Award Type:		COMPETITIVE	Total Award:		\$500,000.00		
Status:		CONTINUATION	Metro Cash Match:		\$0.00		
Metro Category:		Est. Prior.	Metro In-Kind Match:		\$0.00		
CFDA #		20.607, 20.600	Is Council approval required?		<input type="checkbox"/>		
Project Description:		Applic. Submitted Electronically? <input checked="" type="checkbox"/>					
<p>Funding will be used for the continuance of the enhanced DUI enforcement initiative. Funding will also be used to target distracted driving and seatbelt enforcement. Seeks to reduce traffic fatalities attributed to impaired drivers and distracted driving through aggressive enforcement on weekends and some major holidays. Funds will pay overtime for personnel working the initiative.</p>							
Plan for continuation of service after expiration of grant/Budgetary Impact:							
Project is totally grant funded and will cease upon expiration of the grant.							
How is Match Determined?							
Fixed Amount of \$		or		% of Grant		Other: <input type="checkbox"/>	
Explanation for "Other" means of determining match:							
No match requirement							
For this Metro FY, how much of the required local Metro cash match:							
Is already in department budget?				Fund		Business Unit	
Is not budgeted?				Proposed Source of Match:			
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)							
Other:							
Number of FTEs the grant will fund:		0.00		Actual number of positions added:			
Departmental Indirect Cost Rate		34.00%		Indirect Cost of Grant to Metro:		\$170,000.00	
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No		% Allow.		Ind. Cost Requested from Grantor:		\$0.00 in budget	
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)							
Draw down allowable? <input type="checkbox"/>							
Metro or Community-based Partners:							

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY22	\$500,000.00			\$0.00		\$0.00	\$500,000.00	\$170,000.00	\$0.00
Yr 2	FY__									
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
Total		\$493,372.59			\$0.00		\$0.00	\$500,000.00	\$170,000.00	\$0.00
Date Awarded:		09/16/21		Tot. Awarded:		\$500,000.00		Contract#:		Z16GHS237
(or) Date Denied:				Reason:						
(or) Date Withdrawn:				Reason:						


Contact:

trinity.weathersby@nashville.gov
vaughn.wilson@nashville.gov

GCP RECEIVED 9/16/21

GCP APPROVED
9/17/21

TW

 GOVERNMENTAL GRANT CONTRACT (cost reimbursement grant contract with a federal or Tennessee local governmental entity or their agents and instrumentalities)					
Begin Date October 01, 2021		End Date September 30, 2022		Agency Tracking # Z22THS193	Edison ID 22-71189 (PT)
Grantee Legal Entity Name Metropolitan Nashville Police Department					Edison Vendor ID 4
Subrecipient or Recipient <input checked="" type="checkbox"/> Subrecipient <input type="checkbox"/> Recipient		CFDA # 20.600 / 20.607			
		Grantee's fiscal year end 06/30/2022			
Service Caption (one line only) Community-Based Traffic Safety Enforcement and Education					
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Grant Contract Amount
2022		\$500,000.00			\$500,000.00
TOTAL:		\$500,000.00			\$500,000.00
Grantee Selection Process Summary					
<input checked="" type="checkbox"/> Competitive Selection		Grants will be awarded based on the highest scores, data, and funding availability. Law enforcement grants will be awarded based on data provided by the Department of Safety and Homeland Security's Tennessee Integrated Traffic Analysis Network (TITAN) business unit. Data is imported into a funding allocation tool which places a dollar amount per county based on the data provided by TITAN.			
<input type="checkbox"/> Non-competitive Selection					
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.				<i>CPO USE - GG</i>	
Speed Chart (optional)		Account Code (optional) 71302000			

**GRANT CONTRACT
BETWEEN THE STATE OF TENNESSEE,
DEPARTMENT OF SAFETY AND HOMELAND SECURITY
AND
Metropolitan Nashville Police Department**

This grant contract ("Grant Contract"), by and between the State of Tennessee, Department of Safety and Homeland Security, hereinafter referred to as the "State" or the "Grantor State Agency" and Metropolitan Nashville Police Department, hereinafter referred to as the "Grantee," is for the provision of implementing a highway safety grant, as further defined in the "SCOPE OF SERVICES AND DELIVERABLES."

Grantee Edison Vendor ID # 4

A. SCOPE OF SERVICES AND DELIVERABLES:

- A.1. The Grantee shall provide the scope of services and deliverables ("Scope") as required, described, and detailed in this Grant Contract.
- A.2. The Grantee shall undertake Police Traffic Services Highway Safety Project(s) as defined in the Tennessee Highway Safety Plan and may include the following: participation in law enforcement activities to reduce speeding, aggressive driving, driving under the influence, and non-seat belt usage for children and passengers, as well as, activities to promote high visibility highway safety campaigns; provide training to increase skills and knowledge including but not limited to: Standardized Field Sobriety Testing (SFST), Traffic Stops, Radar Training, Officer Spanish Communication; education and networking opportunities for law enforcement officials and other community stakeholders will be provided.
- A.3. General Grant Requirements. The Grantee shall prepare and submit to the State claims and status reports at a minimum of quarterly on the form specified by the State, for the quarters of the Federal Fiscal Year ending December 31, March 31, June 30, and September 30. All claims and status reports are due in the State office no later than the first (1st) of the second month following the end of the covered reporting period as shown below:

Monthly Claims and Status Reports	
Reporting Period	Due Date
October	December 1st
November	January 1st
December	February 1st
January	March 1st
February	April 1st
March	May 1st
April	June 1st
May	July 1st
June	August 1st
July	September 1st
August	October 1st
September	November 1st

Quarterly Claims and Status Reports	
Reporting Period	Due Date
October 1 through December 31	February 1st
January 1 through March 31	May 1st
April 1 through June 30	August 1st
July 1 through September 30	November 1st

The Grantee agrees:

- a. To prepare and submit to the State a final report for each grant, on the form specified by the State, thirty (30) days following the final quarter.
- b. That all manufactured products used in implementing the project which is funded under this Grant Contract are produced in the United States, in accordance with Section 165 of the Surface Transportation Act of 1982 (Pub.L. 97-424; 96 Stat. 2097), unless the Secretary of Transportation has determined under Section 165 that it is appropriate to waive this requirement.
- c. To comply with the Buy America requirement (23 U.S.C. § 313) when purchasing items using Federal funds. Buy America requires a State, or subrecipient, to purchase with Federal funds only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than twenty-five percent (25%). In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.
- d. To comply with provisions of the Hatch Act (5 U.S.C. §§ 1501–1508) which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- e. To not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.
- f. That it is encouraged to adopt and enforce, in accordance with Executive Order 13043, Increasing Seat Belt Use in the United States, dated April 16, 1997, on-the-job seat belt use policies and programs for its employees when operating company-owned, rented, or personally-owned vehicles. The National Highway Traffic Safety Administration (NHTSA) is responsible for providing leadership and guidance in support of this Presidential initiative. Information and resources on traffic safety programs and policies for employers, including information on seat belt programs, costs of motor vehicle crashes to employers, and other traffic safety initiatives, are available from the Network of Employers for Traffic Safety (NETS®, <https://trafficsafety.org/>), a public-private partnership dedicated to improving the traffic safety practices of employers and employees. Information on statistics, campaigns, and program evaluations and references are available through NHTSA (www.nhtsa.gov).
- g. That, to receive funds under this Grant Contract, it has an acceptable financial management system pursuant to 49 CFR § 18.20.
- h. To identify, report, and use any Program Income generated from grant funds as defined in 23 CFR Part 1200.34.

- i. That, to receive funds under this Grant Contract, it has an acceptable procurement system pursuant to 49 CFR § 18.36.
- j. To assist the State in meeting the requirements of subrecipient monitoring and to permit the State and the U.S. Department of Transportation to inspect the Grantee's records as deemed necessary for grant monitoring purposes. The Grantee shall be aware that subrecipient monitoring is not the same as program monitoring and is conducted independently, although some Grantee activities may be monitored by both State program personnel and State subrecipient monitoring personnel. One aspect of the Grantee's assistance shall be that the Grantee have a written policy, and submit it to the State upon request, that clearly explains how the Grantee meets the U.S. Department of Labor's Fair Labor Standards Act's requirements for hours of work and overtime pay (see <https://www.dol.gov/agencies/whd/flsa>).
- k. That facilities and equipment acquired under this Grant Contract for use in the highway safety program shall be used and kept in operation for highway safety purposes by the State; or the State, by formal agreement with appropriate officials of the Grantee, may cause the same to be used and kept in operation for highway safety purposes.
- l. That, when issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing the project funded in whole or in part with federal funds, such documents clearly state: 1) the percentage of the total cost of the project which will be financed with federal funds, and 2) the dollar amount of federal funds for the project.
- m. All law enforcement grantees must submit campaign data into the State's Tennessee Highway Safety Office ("THSO") website within two (2) weeks following conclusion of a National Highway Transportation Safety Administration ("NHTSA") campaign.

A.4. Drug-Free Workplace. The Grantee further agrees:

- a. To notify each employee engaged in the performance of this Grant Contract and to notify each such employee that as a condition of employment, he or she will abide by the terms of the Drug-Free Workplace Statement and notify his or her employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction. Notification by Grantee to employee shall take place by delivering a copy of the Drug-Free Workplace Guidelines established by the Tennessee Department of Human Resources to each employee.
- b. That, upon notification from an employee of any criminal drug statute conviction, the Grantee shall notify the State within ten (10) days after receiving notice from an employee of any criminal drug statute conviction.
- c. To take the following two (2) actions, within thirty (30) days of receiving notice from an employee of any criminal drug statute conviction, as provided in the second preceding paragraph:
 - (1) Taking appropriate personnel action against such an employee, up to and including termination: or
 - (2) Requiring such employees to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency.
- d. To make a good faith effort to continue to maintain a drug free workplace through implementation of the subject matter of the three (3) preceding paragraphs.

- A.5. Interacting with individuals under eighteen (18) years of age. This provision shall only apply if it is indicated that a purpose of any or all of the activities to be carried out under this Grant Contract is to benefit a set of individuals under eighteen (18) years of age ("Participating Minors"). If the purpose of any or all of the activities to be carried out under this Grant Contract is to benefit a set of Participating Minors, the Grantee, and any Subgrantee, shall make determinations of suitability for interacting with Participating Minors as set forth in federal guidelines. This determination of suitability must be made before individuals, regardless of employment status with the Grantee or Subgrantee, may interact with Participating Minors.
- A.6. Incorporation of Additional Documents. Each of the following documents is included as a part of this Grant Contract by reference or attachment. In the event of a discrepancy or ambiguity regarding the Grantee's duties, responsibilities, and performance hereunder, these items shall govern in order of precedence below.
- a. This Grant Contract document with any attachments.
 - b. The Tennessee Highway Safety Office Grants Management Manual located at <http://tntrafficsafety.org/grant-management-manual>.
 - c. The Grantee's application as marked "Grant Awarded" in TN Grants located at www.THSOGrants.org.
- A.7. Incorporation of Federal Award Identification Worksheet. The federal award identification worksheet, which appears as Attachment Two, is incorporated in this Grant Contract.

B. TERM OF CONTRACT:

This Grant Contract shall be effective on October 01, 2021 ("Effective Date") and extend for a period of twelve (12) months after the Effective Date ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.

C. PAYMENT TERMS AND CONDITIONS:

- C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed Five Hundred Thousand Dollars and Zero Cents (\$500,000.00) ("Maximum Liability"). The Grant Budget, attached and incorporated as Attachment One is the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.
- C.2. Compensation Firm. The Maximum Liability of the State is not subject to escalation for any reason unless amended. The Grant Budget amounts are firm for the duration of the Grant Contract and are not subject to escalation for any reason unless amended, except as provided in Section C.6.
- C.3. Payment Methodology. The Grantee shall be reimbursed for actual, reasonable, and necessary costs based upon the Grant Budget, not to exceed the Maximum Liability established in Section C.1. Upon progress toward the completion of the Scope, as described in Section A of this Grant Contract, the Grantee shall submit invoices prior to any reimbursement of allowable costs.
- C.4. Travel Compensation. Reimbursement to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in the "State Comprehensive Travel Regulations," as they are amended from time to time, and shall be contingent upon and limited by the Grant Budget funding for said reimbursement.

- C.5. **Invoice Requirements.** The Grantee shall invoice the State no more often than monthly, with all necessary supporting documentation, and present such to:

Tennessee Department of Safety and Homeland Security
 Tennessee Highway Safety Office
 Tennessee Tower, 25th Floor
 312 Rosa L. Parks Avenue
 Nashville, TN 37243

- a. Each invoice shall clearly and accurately detail all of the following required information (calculations must be extended and totaled correctly).
- (1) Invoice/Reference Number (assigned by the Grantee).
 - (2) Invoice Date.
 - (3) Invoice Period (to which the reimbursement request is applicable).
 - (4) Grant Contract Number (assigned by the State).
 - (5) Grantor: Tennessee Department of Safety and Homeland Security, Tennessee Highway Safety Office.
 - (6) Grantor Number (assigned by the Grantee to the above-referenced Grantor).
 - (7) Grantee Name.
 - (8) Grantee Tennessee Edison Registration ID Number Referenced in Preamble of this Grant Contract.
 - (9) Grantee Remittance Address.
 - (10) Grantee Contact for Invoice Questions (name, phone, or fax).
 - (11) Itemization of Reimbursement Requested for the Invoice Period— it must detail, at minimum, all of the following:
 - i. The amount requested by Grant Budget line-item (including any travel expenditure reimbursement requested and for which documentation and receipts, as required by "State Comprehensive Travel Regulations," are attached to the invoice).
 - ii. The amount reimbursed by Grant Budget line-item to date.
 - iii. The total amount reimbursed under the Grant Contract to date.
 - iv. The total amount requested (all line-items) for the Invoice Period.
- b. The Grantee understands and agrees to all of the following.
- (1) An invoice under this Grant Contract shall include only reimbursement requests for actual, reasonable, and necessary expenditures required in the delivery of service described by this Grant Contract and shall be subject to the Grant Budget and any other provision of this Grant Contract relating to allowable reimbursements.
 - (2) An invoice under this Grant Contract shall not include any reimbursement request for future expenditures.
 - (3) An invoice under this Grant Contract shall initiate the timeframe for reimbursement only when the State is in receipt of the invoice, and the invoice meets the minimum requirements of this section C.5.

- C.6. **Budget Line-item.** Expenditures, reimbursements, and payments under this Grant Contract shall adhere to the Grant Budget. The Grantee may request revisions of Grant Budget line-items by letter, giving full details supporting such request, provided that such revisions do not increase total Grant Budget amount. Grant Budget line-item revisions may not be made without prior, written approval of the State in which the terms of the approved revisions are explicitly set forth. Any increase in the total Grant Budget amount shall require a Grant Contract amendment.

- C.7. **Disbursement Reconciliation and Close Out.** The Grantee shall submit any final invoice and a grant disbursement reconciliation report within sixty (60) days of the Grant Contract end date, in form and substance acceptable to the State.
- a. If total disbursements by the State pursuant to this Grant Contract exceed the amounts permitted by the Section C., payment terms and conditions of this Grant Contract, the Grantee shall refund the difference to the State. The Grantee shall submit the refund with the final grant disbursement reconciliation report.
 - b. The State shall not be responsible for the payment of any invoice submitted to the State after the grant disbursement reconciliation report. The State will not deem any Grantee costs submitted for reimbursement after the grant disbursement reconciliation report to be allowable and reimbursable by the State, and such invoices will NOT be paid.
 - c. The Grantee's failure to provide a final grant disbursement reconciliation report to the State as required by this Grant Contract shall result in the Grantee being deemed ineligible for reimbursement under this Grant Contract, and the Grantee shall be required to refund any and all payments by the State pursuant to this Grant Contract.
 - d. The Grantee must close out its accounting records at the end of the Term in such a way that reimbursable expenditures and revenue collections are NOT carried forward.
- C.8. **Indirect Cost.** Should the Grantee request reimbursement for indirect costs, the Grantee must submit to the State a copy of the indirect cost rate approved by the cognizant federal agency or the cognizant state agency, as applicable. The Grantee will be reimbursed for indirect costs in accordance with the approved indirect cost rate and amounts and limitations specified in the attached Grant Budget. Once the Grantee makes an election and treats a given cost as direct or indirect, it must apply that treatment consistently and may not change during the Term. Any changes in the approved indirect cost rate must have prior approval of the cognizant federal agency or the cognizant state agency, as applicable. If the indirect cost rate is provisional during the Term, once the rate becomes final, the Grantee agrees to remit any overpayment of funds to the State, and subject to the availability of funds the State agrees to remit any underpayment to the Grantee.
- C.9. **Cost Allocation.** If any part of the costs to be reimbursed under this Grant Contract are joint costs involving allocation to more than one program or activity, such costs shall be allocated and reported in accordance with the provisions of Department of Finance and Administration Policy Statement 03 or any amendments or revisions made to this policy statement during the Term.
- C.10. **Payment of Invoice.** A payment by the State shall not prejudice the State's right to object to or question any reimbursement, invoice, or related matter. A payment by the State shall not be construed as acceptance of any part of the work or service provided or as approval of any amount as an allowable cost.
- C.11. **Non-allowable Costs.** Any amounts payable to the Grantee shall be subject to reduction for amounts included in any invoice or payment that are determined by the State, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs.
- C.12. **State's Right to Set Off.** The State reserves the right to set off or deduct from amounts that are or shall become due and payable to the Grantee under this Grant Contract or under any other agreement between the Grantee and the State of Tennessee under which the Grantee has a right to receive payment from the State.
- C.13. **Prerequisite Documentation.** The Grantee shall not invoice the State under this Grant Contract until the State has received the following, properly completed documentation.

- a. The Grantee shall complete, sign, and return to the State an "Authorization Agreement for Automatic Deposit (ACH Credits) Form" provided by the State. By doing so, the Grantee acknowledges and agrees that, once this form is received by the State, all payments to the Grantee under this or any other grant contract will be made by automated clearing house ("ACH").
- b. The Grantee shall complete, sign, and return to the State the State-provided W-9 form. The taxpayer identification number on the W-9 form must be the same as the Grantee's Federal Employer Identification Number or Social Security Number referenced in the Grantee's Edison registration information.

D. STANDARD TERMS AND CONDITIONS:

- D.1. **Required Approvals.** The State is not bound by this Grant Contract until it is signed by the parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this Grant Contract, the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.2. **Modification and Amendment.** This Grant Contract may be modified only by a written amendment signed by all parties and approved by the officials who approved the Grant Contract and, depending upon the specifics of the Grant Contract as amended, any additional officials required by Tennessee laws and regulations (the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.3. **Termination for Convenience.** The State may terminate this Grant Contract without cause for any reason. A termination for convenience shall not be a breach of this Grant Contract by the State. The State shall give the Grantee at least thirty (30) days written notice before the effective termination date. The Grantee shall be entitled to compensation for authorized expenditures and satisfactory services completed as of the termination date, but in no event shall the State be liable to the Grantee for compensation for any service that has not been rendered. The final decision as to the amount for which the State is liable shall be determined by the State. The Grantee shall not have any right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount for the State's exercise of its right to terminate for convenience.
- D.4. **Termination for Cause.** If the Grantee fails to properly perform its obligations under this Grant Contract, or if the Grantee violates any terms of this Grant Contract, the State shall have the right to immediately terminate this Grant Contract and withhold payments in excess of fair compensation for completed services. Notwithstanding the exercise of the State's right to terminate this Grant Contract for cause, the Grantee shall not be relieved of liability to the State for damages sustained by virtue of any breach of this Grant Contract by the Grantee.
- D.5. **Subcontracting.** The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of the State. If such subcontracts are approved by the State, each shall contain, at a minimum, sections of this Grant Contract pertaining to "Conflicts of Interest," "Lobbying," "Nondiscrimination," "Public Accountability," "Public Notice," and "Records" (as identified by the section headings). Notwithstanding any use of approved subcontractors, the Grantee shall remain responsible for all work performed.
- D.6. **Conflicts of Interest.** The Grantee warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or

consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract.

D.7. Lobbying. The Grantee certifies, to the best of its knowledge and belief, that:

- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

D.8. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Grant Contract shall be in writing and shall be made by certified, first class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by email or facsimile transmission with recipient confirmation. All communications, regardless of method of transmission, shall be addressed to the respective party as set out below:

The State:

Clyde "Buddy" Lewis, Director
Tennessee Department of Safety and Homeland Security
Tennessee Highway Safety Office
Tennessee Tower, 25th Floor
312 Rosa L. Parks Avenue
Nashville, Tennessee 37243
Telephone #: (615) 741-2589
FAX #: (615) 253-5523

The Grantee:

Michael Gilliland, Lieutenant
Metropolitan Nashville Police Department
200 James Robertson Parkway
Nashville, Tennessee 37201
Email Address: mike.gilliland@nashville.gov
Telephone # (615) 862-7755

FAX # (615) 862-7765

A change to the above contact information requires written notice to the person designated by the other party to receive notice.

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

- D.9. Subject to Funds Availability. This Grant Contract is subject to the appropriation and availability of State or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the State reserves the right to terminate this Grant Contract upon written notice to the Grantee. The State's right to terminate this Grant Contract due to lack of funds is not a breach of this Grant Contract by the State. Upon receipt of the written notice, the Grantee shall cease all work associated with the Grant Contract. Should such an event occur, the Grantee shall be entitled to compensation for all satisfactory and authorized services completed as of the termination date. Upon such termination, the Grantee shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.
- D.10. Nondiscrimination. The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal, Tennessee state constitutional, or statutory law. The Grantee shall, upon request, show proof of nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.
- D.11. HIPAA Compliance. The State and the Grantee shall comply with obligations under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Health Information Technology for Economic and Clinical Health Act (HITECH) and any other relevant laws and regulations regarding privacy (collectively the "Privacy Rules"). The obligations set forth in this Section shall survive the termination of this Grant Contract.
- a. The Grantee warrants to the State that it is familiar with the requirements of the Privacy Rules and will comply with all applicable HIPAA requirements in the course of this Grant Contract.
 - b. The Grantee warrants that it will cooperate with the State, including cooperation and coordination with State privacy officials and other compliance officers required by the Privacy Rules, in the course of performance of this Grant Contract so that both parties will be in compliance with the Privacy Rules.
 - c. The State and the Grantee will sign documents, including but not limited to business associate agreements, as required by the Privacy Rules and that are reasonably necessary to keep the State and the Grantee in compliance with the Privacy Rules. This provision shall not apply if information received by the State under this Grant Contract is NOT "protected health information" as defined by the Privacy Rules, or if the Privacy Rules permit the State to receive such information without entering into a business associate agreement or signing another such document.
- D.12. Public Accountability. If the Grantee is subject to Tenn. Code Ann. § 8-4-401 *et seq.*, or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17")

in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.

The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.

- D.13. **Public Notice.** All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement, "This project is funded under a grant contract with the State of Tennessee." All notices by the Grantee in relation to this Grant Contract shall be approved by the State.

- D.14. **Licensure.** The Grantee, its employees, and any approved subcontractor shall be licensed pursuant to all applicable federal, state, and local laws, ordinances, rules, and regulations and shall upon request provide proof of all licenses.

- D.15. **Records.** The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained in accordance with applicable Tennessee law. In no case shall the records be maintained for a period of less than five (5) full years from the date of the final payment. The Grantee's records shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or their duly appointed representatives.

The records shall be maintained in accordance with Governmental Accounting Standards Board (GASB) Accounting Standards or the Financial Accounting Standards Board (FASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

Grant expenditures shall be made in accordance with local government purchasing policies and procedures and purchasing procedures for local governments authorized under state law.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

- D.16. **Monitoring.** The Grantee's activities conducted and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the State, the Comptroller of the Treasury, or their duly appointed representatives.

- D.17. Progress Reports. The Grantee shall submit brief, periodic, progress reports to the State as requested.
- D.18. Annual and Final Reports. The Grantee shall submit, within three (3) months of the conclusion of each year of the Term, an annual report. For grant contracts with a term of less than one (1) year, the Grantee shall submit a final report within three (3) months of the conclusion of the Term. For grant contracts with multiyear terms, the final report will take the place of the annual report for the final year of the Term. The Grantee shall submit annual and final reports to the Grantor State Agency. At minimum, annual and final reports shall include: (a) the Grantee's name; (b) the Grant Contract's Edison identification number, Term, and total amount; (c) a narrative section that describes the program's goals, outcomes, successes and setbacks, whether the Grantee used benchmarks or indicators to determine progress, and whether any proposed activities were not completed; and (d) other relevant details requested by the Grantor State Agency. Annual and final report documents to be completed by the Grantee shall appear on the Grantor State Agency's website or as an attachment to the Grant Contract.
- D.19. Audit Report. The Grantee shall be audited in accordance with applicable Tennessee law. If the Grantee is subject to an audit under this provision, then the Grantee shall complete Attachment Three.

When a federal single audit is required, the audit shall be performed in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

A copy of the audit report shall be provided to the Comptroller by the licensed, independent public accountant. Audit reports shall be made available to the public.

- D.20. Procurement. If other terms of this Grant Contract allow reimbursement for the cost of goods, materials, supplies, equipment, or contracted services, such procurement shall be made on a competitive basis, including the use of competitive bidding procedures, where practical. The Grantee shall maintain documentation for the basis of each procurement for which reimbursement is paid pursuant to this Grant Contract. In each instance where it is determined that use of a competitive procurement method is not practical, supporting documentation shall include a written justification for the decision and for use of a non-competitive procurement. If the Grantee is a subrecipient, the Grantee shall comply with 2 C.F.R. §§ 200.317—200.326 when procuring property and services under a federal award.

The Grantee shall obtain prior approval from the State before purchasing any equipment under this Grant Contract.

For purposes of this Grant Contract, the term "equipment" shall include any article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds five thousand dollars (\$5,000.00).

- D.21. Strict Performance. Failure by any party to this Grant Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this Grant Contract is not a waiver or relinquishment of any term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment signed by the parties.
- D.22. Independent Contractor. The parties shall not act as employees, partners, joint venturers, or associates of one another in the performance of this Grant Contract. The parties acknowledge that they are independent contracting entities and that nothing in this Grant Contract shall be construed to create a principal/agent relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.

- D.23. Limitation of State's Liability. The State shall have no liability except as specifically provided in this Grant Contract. In no event will the State be liable to the Grantee or any other party for any lost revenues, lost profits, loss of business, loss of grant funding, decrease in the value of any securities or cash position, time, money, goodwill, or any indirect, special, incidental, punitive, exemplary or consequential damages of any nature, whether based on warranty, contract, statute, regulation, tort (including but not limited to negligence), or any other legal theory that may arise under this Grant Contract or otherwise. The State's total liability under this Grant Contract (including any exhibits, schedules, amendments or other attachments to the Contract) or otherwise shall under no circumstances exceed the Maximum Liability originally established in Section C.1 of this Grant Contract. This limitation of liability is cumulative and not per incident.
- D.24. Force Majeure. "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party except to the extent that the non-performing party is at fault in failing to prevent or causing the default or delay, and provided that the default or delay cannot reasonably be circumvented by the non-performing party through the use of alternate sources, workaround plans or other means. A strike, lockout or labor dispute shall not excuse either party from its obligations under this Grant Contract. Except as set forth in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a default under this Grant Contract or grounds for termination. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. The occurrence of a Force Majeure Event affecting Grantee's representatives, suppliers, subcontractors, customers or business apart from this Grant Contract is not a Force Majeure Event under this Grant Contract. Grantee will promptly notify the State of any delay caused by a Force Majeure Event (to be confirmed in a written notice to the State within one (1) day of the inception of the delay) that a Force Majeure Event has occurred, and will describe in reasonable detail the nature of the Force Majeure Event. If any Force Majeure Event results in a delay in Grantee's performance longer than forty-eight (48) hours, the State may, upon notice to Grantee: (a) cease payment of the fees until Grantee resumes performance of the affected obligations; or (b) immediately terminate this Grant Contract or any purchase order, in whole or in part, without further payment except for fees then due and payable. Grantee will not increase its charges under this Grant Contract or charge the State any fees other than those provided for in this Grant Contract as the result of a Force Majeure Event.
- D.25. Tennessee Department of Revenue Registration. The Grantee shall comply with all applicable registration requirements contained in Tenn. Code Ann. §§ 67-6-601 through 67-6-608. Compliance with applicable registration requirements is a material requirement of this Grant Contract.
- D.26. Charges to Service Recipients Prohibited. The Grantee shall not collect any amount in the form of fees or reimbursements from the recipients of any service provided pursuant to this Grant Contract.
- D.27. No Acquisition of Equipment or Motor Vehicles. This Grant Contract does not involve the acquisition and disposition of equipment or motor vehicles acquired with funds provided under this Grant Contract.
- D.28. State and Federal Compliance. The Grantee shall comply with all applicable state and federal laws and regulations in the performance of this Grant Contract. The U.S. Office of Management and Budget's Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is available here: http://www.ecfr.gov/cgi-bin/text-idx?SID=c6b2f053952359ba94470ad3a7c1a975&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl

- D.29. **Governing Law.** This Grant Contract shall be governed by and construed in accordance with the laws of the State of Tennessee, without regard to its conflict or choice of law rules. The Grantee agrees that it will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Grant Contract. The Grantee acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising there from, shall be subject to and limited to those rights and remedies, if any, available under Tenn. Code Ann. §§ 9-8-101 through 9-8-408.
- D.30. **Completeness.** This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions agreed to by the parties. This Grant Contract supersedes any and all prior understandings, representations, negotiations, or agreements between the parties, whether written or oral.
- D.31. **Severability.** If any terms and conditions of this Grant Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions shall not be affected and shall remain in full force and effect. To this end, the terms and conditions of this Grant Contract are declared severable.
- D.32. **Headings.** Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.
- D.33. **Iran Divestment Act.** The requirements of Tenn. Code Ann. § 12-12-101, *et seq.*, addressing contracting with persons as defined at Tenn. Code Ann. §12-12-103(5) that engage in investment activities in Iran, shall be a material provision of this Grant Contract. The Grantee certifies, under penalty of perjury, that to the best of its knowledge and belief that it is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.
- D.34. **Debarment and Suspension.** The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals:
- a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency;
 - b. have not within a three (3) year period preceding this Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;
 - c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and
 - d. have not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

The Grantee shall provide immediate written notice to the State if at any time it learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals or the principals of its subcontractors are excluded or disqualified, or presently fall under any of the prohibitions of sections a-d.

- D.35. **Confidentiality of Records.** Strict standards of confidentiality of records and information shall be maintained in accordance with applicable state and federal law. All material and information, regardless of form, medium or method of communication, provided to the Grantee by the State or acquired by the Grantee on behalf of the State that is regarded as confidential under state or federal law shall be regarded as "Confidential Information." Nothing in this Section shall permit Grantee to disclose any Confidential Information, regardless of whether it has been disclosed or made available to the Grantee due to intentional or negligent actions or inactions of agents of the State or third parties. Confidential Information shall not be disclosed except as required or permitted under state or federal law. Grantee shall take all necessary steps to safeguard the confidentiality of such material or information in conformance with applicable state and federal law.

The obligations set forth in this Section shall survive the termination of this Grant Contract.

E. SPECIAL TERMS AND CONDITIONS:

- E.1. **Conflicting Terms and Conditions.** Should any of these special terms and conditions conflict with any other terms and conditions of this Grant Contract, the special terms and conditions shall be subordinate to the Grant Contract's other terms and conditions.

- E.2. [This provision only applies if the Maximum Liability in Section C.1. is \$25,000.00 or more]

Federal Funding Accountability and Transparency Act (FFATA).

This Grant Contract requires the Grantee to provide supplies or services that are funded in whole or in part by federal funds that are subject to FFATA. The Grantee is responsible for ensuring that all applicable FFATA requirements, including but not limited to those below, are met and that the Grantee provides information to the State as required.

The Grantee shall comply with the following:

- a. Reporting of Total Compensation of the Grantee's Executives.
- (1) The Grantee shall report the names and total compensation of each of its five most highly compensated executives for the Grantee's preceding completed fiscal year, if in the Grantee's preceding fiscal year it received:
- i. 80 percent or more of the Grantee's annual gross revenues from Federal procurement contracts and federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and sub awards); and
 - ii. \$25,000,000 or more in annual gross revenues from federal procurement contracts (and subcontracts), and federal financial assistance subject to the Transparency Act (and sub awards); and
 - iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. § 78m(a), 78o(d)) or § 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/excomp.htm>).

As defined in 2 C.F.R. § 170.315, "Executive" means officers, managing partners, or any other employees in management positions.

(2) Total compensation means the cash and noncash dollar value earned by the executive during the Grantee's preceding fiscal year and includes the following (for more information see 17 CFR § 229.402(c)(2)):

- i. Salary and bonus.
- ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
- iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
- iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
- v. Above-market earnings on deferred compensation which is not tax qualified.
- vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.

- b. The Grantee must report executive total compensation described above to the State by the end of the month during which this Grant Contract is established.
- c. If this Grant Contract is amended to extend its term, the Grantee must submit an executive total compensation report to the State by the end of the month in which the amendment to this Grant Contract becomes effective.
- d. The Grantee will obtain a Data Universal Numbering System (DUNS) number and maintain its DUNS number for the term of this Grant Contract. More information about obtaining a DUNS Number can be found at: <http://fedgov.dnb.com/webform/>.

The Grantee's failure to comply with the above requirements is a material breach of this Grant Contract for which the State may terminate this Grant Contract for cause. The State will not be obligated to pay any outstanding invoice received from the Grantee unless and until the Grantee is in full compliance with the above requirements.

IN WITNESS WHEREOF,

Metropolitan Nashville Police Department:

GRANTEE SIGNATURE

DATE

John Cooper, Mayor

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

DEPARTMENT OF SAFETY AND HOMELAND SECURITY:

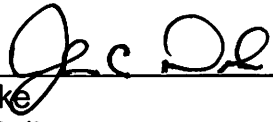
JEFF LONG, COMMISSIONER

DATE

**SIGNATURE PAGE
FOR
2022 Tennessee Highway Safety Office Grant**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY**

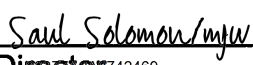


John Drake
Chief of Police

9-16-21

Date

**APPROVED AS TO AVAILABILITY
OF FUNDS:**

DocuSigned by:


Director
Department of Finance

9/21/2021

Date

APPROVED AS TO RISK AND INSURANCE:


DocuSigned by:


Director of Insurance

9/22/2021

Date

**APPROVED AS TO FORM AND
LEGALITY:**

DocuSigned by:


Metropolitan Attorney

9/22/2021

Date

John Cooper
Metropolitan Mayor

Date

ATTEST:

Metropolitan Clerk

Date

ATTACHMENT TWO

Federal Award Identification Worksheet

Subrecipient's name (must match registered name in DUNS)	Metropolitan Nashville Police Department
Subrecipient's DUNS number	078217668
Federal Award Identification Number (FAIN)	69A37521300004020TN0/69A37521300001540TNA
Federal award date	10/01/2021
CFDA number and name	20.600 / 20.607, State and Community Highway Safety / Alcohol Open Container
Grant contract's begin date	10/01/2021
Grant contract's end date	09/30/2022
Amount of federal funds obligated by this grant contract	\$500,000.00
Total amount of federal funds obligated to the subrecipient	\$500,000.00
Total amount of the federal award to the pass-through entity (Grantor State Agency)	\$ 0.00
Name of federal awarding agency	Tennessee Department of Safety and Homeland Security, Tennessee Highway Safety Office
Name and contact information for the federal awarding official	Buddy Lewis, Director Tennessee Highway Safety Office Tennessee Tower, 25th Floor 312 Rosa L. Parks Avenue Nashville, TN 37243 Telephone #: (615) 741-2589 FAX #: (615) 253-5523
Is the federal award for research and development?	No
Indirect cost rate for the federal award (See 2 C.F.R. §200.331 for information on type of indirect cost rate)	0.00%

ATTACHMENT C

Parent Child Information

Send completed documents as a PDF file to cpo.auditnotice@tn.gov. *The Grantee should submit only one, completed "Parent Child Information" document to the State during the Grantee's fiscal year if the Grantee indicates it is subject to an audit on the "Notice of Audit Report" document.*

"Parent" means an entity whose IRS filing contains the information of at least one other entity.

"Child" means an entity whose information is contained in another entity's IRS filing.

Grantee's Edison Vendor ID number: 4

Is Metropolitan Government of Nashville and Davidson County a parent? Yes No

If yes, provide the name and Edison Vendor ID number, if applicable, of any child entities.

Is Metropolitan Government of Nashville and Davidson County a child? Yes No

If yes, complete the fields below.

Parent entity's name: _____

Parent entity's tax identification number: _____

Note: If the parent entity's tax identification number is a social security number, this form must be submitted via US mail to:

Central Procurement Office, Grants Program Manager
3rd Floor, WRS Tennessee Tower
312 Rosa L Parks Avenue
Nashville, TN 37243

Parent entity's contact information

Name of primary contact person: Lt. James Stephens

Address: 600 Murfreesboro Pike Nashville, Tn. 37219

Phone number: (615) 880-2850

Email address: james.stephens@nashville.gov

Parent entity's Edison Vendor ID number, if applicable: _____

GRANT BUDGET	
Agency Name: Metropolitan Nashville Police Department	
Project Title: Community-Based Traffic Safety Enforcement and Education	
The grant budget line-item amounts below shall be applicable only to expense incurred during the following	
Applicable Period: BEGIN: 10/01/2021 END: 09/30/2022	

POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1 & 2	Salaries, Benefits & Taxes	\$491,696.12	\$0.00	\$491,696.12
4, 15	Professional Fee, Grant & Award ²	\$0.00	\$0.00	\$0.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	\$0.00	\$0.00	\$0.00
11, 12	Travel, Conferences & Meetings	\$8,303.88	\$0.00	\$8,303.88
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals	\$0.00	\$0.00	\$0.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost	\$0.00	\$0.00	\$0.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$500,000.00	\$0.00	\$500,000.00

1. Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A. (posted on the Internet at: <http://www.state.tn.us/finance/act/documents/policy3.pdf>).
2. Applicable detail follows this page if line-item is funded.

GRANT BUDGET LINE-ITEM DETAIL:

PROFESSIONAL FEE/ GRANT & AWARD	AMOUNT
TOTAL	\$0.00

GRANT BUDGET LINE-ITEM DETAIL:

OTHER NON-PERSONNEL	AMOUNT
	\$0.00
TOTAL	\$0.00

GRANT BUDGET LINE-ITEM DETAIL:

CAPITAL PURCHASE	AMOUNT
Equipment (\$5,000 or more)	\$0.00
TOTAL	\$0.00



Tennessee Department of Safety & Homeland Security
Tennessee Highway Safety Office

SIGNATURE AUTHORITY CONSENT FORM

I John Cooper as the Mayor of
Name of Person Granting Signature Authority (Printed) Title of Person Granting Authority

Metropolitan Government of Nashville
and Davidson County

Name of Organization Receiving Grant

hereby grant the person(s) identified below signatory authority

for the 2021-2022 grant awarded by the Tennessee Highway Safety Office. The following individual or individuals are entitled to sign all grant related documents on behalf of my organization.

John Drake, Chief of Police
Name and Title (Printed)

[Signature]
Signature

Michael Gilliland, Jr., Lieutenant
Name and Title (Printed)

[Signature]
Signature

James Stephens, Lieutenant
Name and Title (Printed)

[Signature]
Signature

The above signatory authority granted to the above individual(s) may be revoked by me or by my organization at any time by written notice to the Tennessee Highway Safety Office.

Signature of Person Granting Authority

Date



Tennessee Department of Safety and Homeland Security
Tennessee Highway Safety Office

THSO Grantees,

It is important both to our office and the National Highway Traffic Safety Administration (NHTSA), that traffic enforcement being performed with alcohol or impaired driving funds be closely monitored. Typically, any Tennessee law enforcement agency receiving section 154AL (alcohol funds) or 405d (impaired driving funds) should focus their enforcement efforts during hours considered peak time for alcohol or impaired driving crashes. However, recent data has indicated that impaired driving related crashes have become common outside of those peak time hours, as well.

To keep our partnerships strong, remain in alignment with the intent of the funding, and stay within the guidelines of our federal regulations, we are removing the time of day restrictions for alcohol or impaired driving funded enforcement.

Below is what must be followed by all law enforcement agencies receiving any **alcohol or impaired driving funds**:

1. The THSO prefers all saturations take place between 2:00 p.m. and 4:00 a.m.
2. Agencies may work outside of these hours based on their local data. The THSO no longer requires advance notice or written justification to work outside of peak times. Close monitoring of activity performed outside of peak times will be reviewed during your agency's annual monitoring visit.
3. Alcohol or impaired driving funding is **never** allowed for the primary purpose of speed, distracted driving, school zone, and/or seatbelt enforcement. We understand that citations will be issued for those types of violations, but those should be secondary in nature. Saturations and checkpoints for alcohol or impaired driving enforcement must always be based on data for location and time of day.

Sincerely,

A handwritten signature in blue ink that reads 'Buddy Lewis'.

Buddy Lewis
Director
Tennessee Highway Safety Office

Resolution No. RS2021-880

A resolution approving an application for a Community-Based Traffic Safety Enforcement and Education grant from the Tennessee Highway Safety Office, to the Metropolitan Government, acting by and through the Metropolitan Nashville Police Department, to continue the enhanced DUI enforcement initiative and target distracted driving and seatbelt enforcement.

WHEREAS, the Tennessee Highway Safety Office, is accepting applications for a Community-Based Traffic Safety Enforcement and Education grant with an award of \$493,372.59 with no cash match required; and,

WHEREAS, the Metropolitan Government is eligible to participate in this grant program; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that this grant application be approved and submitted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That the grant application of the Metropolitan Government, acting by and through the Metropolitan Nashville Police Department, for a Community-Based Traffic Safety Enforcement and Education grant to continue the enhanced DUI enforcement initiative and target distracted driving and seatbelt enforcement, a copy of which is attached hereto and incorporated herein, is hereby approved, and the Metropolitan Nashville Police Department is authorized to submit said application to the Tennessee Highway Safety Office.

Section 2. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO AVAILABILITY OF FUNDS:

DocuSigned by:

Kevin Grumbo

Kevin Grumbo, Director
Department of Finance

INTRODUCED BY:

Kyonte Johnson
Jeanette Jable

APPROVED AS TO FORM AND LEGALITY:

DocuSigned by:

Meki Elk

Assistant Metropolitan Attorney

Member(s) of Council

GRANT APPLICATION SUMMARY SHEET

Grant Name: 2022 Tennessee Highway Safety Office DUI 21-22

Department: POLICE DEPARTMENT

Grantor: U.S. DEPARTMENT OF TRANSPORTATION

Pass-Through Grantor (If applicable): TENN. DEPT. OF TRANS.

Total Applied For: \$493,372.59

Metro Cash Match: \$0.00

Department Contact: Jim Stephens
880-2850

Status: CONTINUATION

Program Description:

Funding will be used for the continuance of the enhanced DUI enforcement initiative. Funding will also be used to target distracted driving and seatbelt enforcement. Seeks to reduce traffic fatalities attributed to impaired drivers and distracted driving through aggressive enforcement on weekends and some major holidays. Funds will pay overtime for personnel working the initiative.

Plan for continuation of services upon grant expiration:

Project is totally grant funded and will cease upon expiration of the grant.

APPROVED AS TO AVAILABILITY OF FUNDS:

APPROVED AS TO FORM AND LEGALITY:

DocuSigned by:


 Director of Finance Date

DocuSigned by:


 Metropolitan Attorney Date

APPROVED AS TO RISK AND INSURANCE:

DocuSigned by:


 Director of Risk Management Date
 Services

Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input checked="" type="radio"/>		Award Acceptance <input type="radio"/>		Contract Amendment <input type="radio"/>	
Department		Dept. No.		Contact		Phone	Fax
POLICE DEPARTMENT		031		Jim Stephens		880-2850	880-3077
Grant Name:		2022 Tennessee Highway Safety Office DUI 21-22					
Grantor:		U.S. DEPARTMENT OF TRANSPORTATION				Other:	
Grant Period From:		10/01/21		<small>(applications only)</small> Anticipated Application Date:		03/31/21	
Grant Period To:		09/30/22		<small>(applications only)</small> Application Deadline:		03/31/21	
Funding Type:		FED PASS THRU		Multi-Department Grant		<input type="checkbox"/> If yes, list below.	
Pass-Thru:		TENN. DEPT. OF TRANS.		Outside Consultant Project:		<input type="checkbox"/>	
Award Type:		COMPETITIVE		Total Award:		\$493,372.59	
Status:		CONTINUATION		Metro Cash Match:		\$0.00	
Metro Category:		Est. Prior.		Metro In-Kind Match:		\$0.00	
CFDA #		20.607, 20.600		Is Council approval required?		<input type="checkbox"/>	
Project Description:				Applic. Submitted Electronically?		<input checked="" type="checkbox"/>	
<p>Funding will be used for the continuance of the enhanced DUI enforcement initiative. Funding will also be used to target distracted driving and seatbelt enforcement. Seeks to reduce traffic fatalities attributed to impaired drivers and distracted driving through aggressive enforcement on weekends and some major holidays. Funds will pay overtime for personnel working the initiative.</p>							
Plan for continuation of service after expiration of grant/Budgetary Impact:							
Project is totally grant funded and will cease upon expiration of the grant.							
How is Match Determined?							
Fixed Amount of \$		or		% of Grant		Other: <input type="checkbox"/>	
Explanation for "Other" means of determining match:							
No match requirement							
For this Metro FY, how much of the required local Metro cash match:							
Is already in department budget?				Fund		Business Unit	
Is not budgeted?				Proposed Source of Match:			
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)							
Other:							
Number of FTEs the grant will fund:		0.00		Actual number of positions added:			
Departmental Indirect Cost Rate		30.92%		Indirect Cost of Grant to Metro:		\$152,550.80	
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No		% Allow.		0.0%		Ind. Cost Requested from Grantor:	
						\$0.00 in budget	
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See instructions)							
Draw down allowable? <input type="checkbox"/>							
Metro or Community-based Partners:							

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY21	\$42,000.00			\$0.00		\$0.00	\$42,000.00	\$12,986.40	\$0.00
Yr 2	FY22	\$451,372.59			\$0.00		\$0.00	\$451,372.59	\$139,564.40	\$0.00
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
Total		\$493,372.59	\$0.00	\$0.00	\$0.00		\$0.00	\$493,372.59	\$152,550.80	\$0.00
Date Awarded:				Tot. Awarded:				Contract#:		
(or) Date Denied:				Reason:						
(or) Date Withdrawn:				Reason:						

Contact:

trinity.weathersby@nashville.gov
vaughn.wilson@nashville.gov

GCP Rec'd
04/01/21

GCP Approved
04/01/21

VW

Project Type Selection

Instructions:

- Please select the project type and click the **Save** button
- When done, go to Contact and Project Information
- Required fields are marked with an asterisk *

Project Type Selection:*

- | | |
|--|--|
| <input type="radio"/> Alcohol and Impaired Driving Education | <input type="radio"/> Alcohol and Impaired Driving Enforcement |
| <input type="radio"/> Bicycle and Pedestrian Safety | <input type="radio"/> Child Passenger Safety & Occupant Protection |
| <input type="radio"/> Distracted Driving Education | <input type="radio"/> DUI Drug Courts |
| <input type="radio"/> DUI Prosecution | <input type="radio"/> Emergency Medical Services |
| <input type="radio"/> Motorcycle Safety | <input type="radio"/> Network Coordinator |
| <input type="radio"/> Older Driver Safety | <input checked="" type="radio"/> Police Traffic Services (Multiple Violations) |
| <input type="radio"/> Safe Communities | <input type="radio"/> Teen Driver Safety Education |
| <input type="radio"/> Traffic Records | <input type="radio"/> Traffic Safety Resource Prosecutor |

Police Traffic Services (Multiple Violations)

These program area grants may be used by law enforcement agencies to conduct sustained and highly visible traffic enforcement addressing impaired, distracted and/or aggressive driving; occupant protection; and speeding (including work zones). Grant funding will be allocated for enforcement on an overtime or part-time basis conducted by officers trained and certified in Standard Field Sobriety Testing, Drug Recognition Expert (suggested), and Radar/LIDAR. Grant funds may also be allocated to purchase supplies and equipment for use in addressing behavioral safety-related problems. Equipment costing over \$5,000 is considered a capital expense and must be approved by the THSO and NHTSA.



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Contact and Project Information

New Note

Last Saved 3/18/2021 1:46 PM

Instructions:

- Please fill in the appropriate fields and click the **Save** button
- When done, go to Problem Statement
- Required fields are marked with an asterisk *

Project Title: Community-Based Traffic Safety Enforcement and Education

Project Type: Police Traffic Services (Multiple Violations)

Primary Project Director: Michael Gilliland *

Title: Lieutenant

Phone: (615) 862-7738

Fax:

Email: mike.gilliland@nashville.gov

Secondary Project Director: Michael Park

Title: Police Officer 2

Phone: 6158627755

Fax:

Email: michael.park@nashville.gov



Forms

Project Type Selection

Project Type Selection (/DocumentFramework/Documen

Police Chief/Sheriff/Executive Director:

Title:	<input type="text" value="Chief of Police"/>
Name:	<input type="text" value="John Drake"/>
Phone:	<input type="text" value="(615) 862-7301"/>
Email:	<input type="text" value="john.drake@nashville.gov"/>

Claim and Reporting Frequency: * Quarterly

[Go to the top](#)

Problem Statement

Instructions:

- Please fill in the appropriate fields and click the **Save** button
- When done, go to Project Goals
- Required fields are marked with an asterisk *

In 2020, 1,221 people were killed and 60,302 injured in traffic crashes on Tennessee roadways. Alcohol was a factor in 20.1 percent of fatalities, followed by speeding 15.1 percent, and distraction at 5.65 percent. Of fatally injured motor vehicle occupants, 47.1 percent were not wearing a seat belt. Research confirms that drivers who are aggressive (disregard their safety and the safety of others on the road) are high-risk and more likely to drink and drive, speed, not buckle up, and engage in other dangerous behaviors.

To address unsafe motorist behavior, the Tennessee Highway Safety Office (THSO) is providing grant funding for community-based efforts that employ highly visible and sustained enforcement coupled with public education to address impaired, distracted and aggressive driving: speeding (including work zone safety); improper occupant restraint; lack of helmet use; and other unsafe behaviors.

Metropolitan Nashville Police Department meets these criteria – for the three-year period January 1, 2018 to December 31, 2020, there were *crashes and * fatalities in the Metropolitan Nashville Police Department. Of these fatalities, %*were the result of speeding, %* involved alcohol, %* were caused by a distracted driver. Unbelted motor vehicle occupants accounted for * fatalities.

Project Goals

Instructions:

- Please fill in the appropriate fields and click the **Save** button
- When done, go to Selected Countermeasures
- Required fields are marked with an asterisk *

Project Goals

To reduce the number of crashes in Metropolitan Nashville Police Department by 5.81%, from * to * by 20 .*

To reduce the number of fatalities in Metropolitan Nashville Police Department by 8.64%, from * to * by 20 .*

- To reduce alcohol-related crashes from to by 20 .
- To reduce alcohol-related fatalities from to by 20 .
- To reduce speed-related crashes from to by 20 .
- To reduce crashes involving unbelted occupants from to by 20 .
- To reduce distracted driving crashes from to by 20 .
- To reduce motorcycle crashes from to by 20 .
- To reduce teen driver crashes from to by 20 .

Additional Goals:

Conduct 4 sobriety checkpoints during the grant year.

Selected Countermeasures

Instructions:

- Please fill in the appropriate fields and click the **Save** button
- When done, go to Resources
- Required fields are marked with an asterisk *

Highly visible and sustained enforcement will be conducted at “hot spot” locations identified through analysis of crash, citation, crime, and other data. High visibility enforcement (HVE) is a proven traffic safety approach designed to create deterrence and change unlawful behavior. It combines highly visible and proactive law enforcement tactics such as impaired driving saturation patrols, seat belt checkpoints, speed enforcement waves, aggressive driving patrols, multi-jurisdiction activities, with visibility elements (e.g., roadside signage, marked vehicles, mobile command posts) and publicity (e.g., press releases, billboards, flyers, social media) that educates the public about the danger of unsafe driving behaviors and increased enforcement addressing those behaviors to promote voluntary compliance with the law.

Roadways with high traffic volumes will be targeted to ensure that the motoring public not only sees law enforcement, but also officers making traffic stops. Enforcement will also be conducted in support of the NHTSA seat belt and impaired driving campaigns during the Memorial Day, July 4, Labor Day and Christmas/New Year’s Day holiday periods. One or more of the following highly visible and proven enforcement tactics will be conducted on a sustained basis for this project:

- Saturation Patrols
- Checkpoints
- Multi-jurisdictional/Network

Other

The following visibility elements will be used during this project:

- Road signs (electronic message boards, pop-up road signs)
- Marked patrol vehicles (includes magnetic HVE signs or window clings)
- High visibility vests
- Handouts (flyers, brochure, etc.)
- Other

The following public outreach tactics highlighting the danger of unsafe driving behaviors and increased enforcement to address those behaviors will be conducted in support of this project:

- Press releases (includes results of the enforcement)
- Press events
- Public Service Announcements/Ads (includes radio, TV, newspapers)
- Letters to the Editor/Op-Eds
- Community presentations
- Social media messaging
- Other

The following community/county-based agencies, organizations and/or businesses will help disseminate traffic safety information in support of this project (e.g., Smith Manufacturing will host a quarterly lunch and learn and distribute paycheck stuffers to educate employees about seat belt use and distracted driving):

Resources

Instructions:

- Please fill in the appropriate fields and click the **Save** button
- When done, go to Task Schedule
- Required fields are marked with an asterisk *

Grant funding will be allocated for enforcement on an overtime or part-time basis conducted by officers trained and certified in Standard Field Sobriety Testing, ARIDE (suggested), Drug Recognition Expert (suggested), and Radar/LIDAR.

Grant funds may also be allocated to purchase the following supplies and equipment (described below) for use in addressing behavioral safety-related problems (equipment costing \$5,000 or more must be approved by the THSO and NHTSA).

Additional Resources

Task Schedule

Instructions:

- Please fill in the appropriate fields and click the **Save** button
- When done, go to Evaluation
- Required fields are marked with an asterisk *

Identify by month or quarter all tasks that will be performed to achieve your goals.

First Quarter (Oct., Nov., Dec.):

Tasks

1. Conduct monthly enforcement initiative(s) addressing (safety problems).
2. Conduct monthly public outreach and education addressing (safety problems).
3. Collect and analyze enforcement and public outreach activity data and crash data.
4. Conduct enforcement in support of the NHTSA holiday impaired driving mobilization.
5. Submit enforcement data via www.TNtrafficsafety.org no later than two weeks following NHTSA holiday mobilization.
6. Participate in at least one THSO Network meeting during this quarter.
7. Submit quarterly claim and status report no later than February 1.

Additional tasks:

Conduct 1 sobriety checkpoint.

Second Quarter (Jan., Feb., Mar.):

Tasks

1. Conduct monthly enforcement initiative(s) addressing (safety problems).
2. Conduct monthly public outreach and education addressing (safety problems).
3. Collect and analyze enforcement and public outreach activity data and crash data.
4. Continue enforcement in support of the NHTSA impaired mobilization.
5. Submit enforcement data via www.TNtrafficsafety.org no later than two weeks following the NHTSA mobilization.
6. Participate in at least one THSO Network meeting during this quarter.
7. Submit quarterly claim and status report no later than May 1.

Additional tasks:

Third Quarter (Apr., May, Jun.):

Tasks

1. Conduct monthly enforcement initiative(s) addressing (safety problems).
2. Conduct monthly public outreach and education addressing (safety problems).
3. Collect and analyze enforcement and public outreach activity data and crash data.
4. Conduct enforcement in support of the NHTSA Click It or Ticket mobilization.
5. Submit enforcement data via www.TNtrafficsafety.org no later than two weeks following NHTSA Click It or Ticket mobilization.
6. Participate in at least one THSO Network meeting during this quarter.
7. Submit quarterly claim and status report no later than August 1.

Additional tasks:

Conduct 2 sobriety checkpoints.

Fourth Quarter (Jul., Aug., Sep.):

Tasks

1. Conduct monthly enforcement initiative(s) addressing (safety problems).
2. Conduct monthly public outreach and education addressing (safety problems).
3. Collect and analyze enforcement and public outreach activity data and crash data.
4. Conduct enforcement in support of the NHTSA summer impaired driving mobilization.
5. Submit enforcement data via www.TNtrafficsafety.org no later than two weeks following NHTSA Summer mobilization.
6. Participate in at least one THSO Network meeting during this quarter.
7. Submit quarterly claim, quarterly status report, and final status report no later than November 1.

Additional tasks:

Conduct 1 sobriety checkpoint.

Evaluation

Instructions:

- Please review and click the Save button
- When done, go to Budget

The number and duration of monthly DUI enforcement activities and the resulting arrest and citation data will be collected and analyzed to assess progress made in achieving the project goals and objectives. This data, along with copies or links to press clippings and printed materials such as flyers or press releases will be included in the monthly/quarterly status report submitted using the THSO online grants management system.

The following enforcement results will be submitted via www.THSOGrants.org data collection form as part of the status report: Speeding, DUI, Child Restraint, Seatbelt, Distracted / Due Care, Other, Warnings.

The following enforcement results will also be submitted via www.TNTrafficSafety.org no later than two weeks following the required NHTSA mobilizations: Impaired driving arrests (DUI / DRE), Safety belt citations, Child safety citations, Felony arrests, Recovered stolen vehicles, Fugitives apprehended, Suspended/Revoked licenses, Uninsured motorists, Speeding, Reckless driving, Individuals given DRE evaluations, Weapons seized, Other, Number of checkpoints.

Personnel

Instructions:

- Please fill in the appropriate fields.
- Required fields are marked with an asterisk *.
- When done, click the **SAVE** button.

Classification	Number	Title	Pay Rate	Period Type	Number of Pay Periods	Sub-Total	Benefits	Sub-Total	Total
Overtime	1	Sergeant 405d	\$ 10,449.95	Monthly	12.00	\$125,399.40	20.5310 %	\$25,745.75	\$151,145.15
Overtime	1	Officer 405d	\$ 207,961.70	Yearly	1.00	\$207,961.70	20.5310 %	\$42,696.62	\$250,658.32
Overtime	1	Sergeant 402	\$ 2,361.31	Monthly	12.00	\$28,335.72	20.5310 %	\$5,817.61	\$34,153.33
Overtime	1	Officer 402	\$ 42,503.54	Yearly	1.00	\$42,503.54	20.5310 %	\$8,726.40	\$51,229.94
								Total	\$487,186.74

Professional Fees

Instructions:

- Please fill in the appropriate fields.
- Required fields are marked with an asterisk *.
- When done, click the **SAVE** button.

Classification	Description	Total
<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value="\$"/>
Total		\$0

Non-Personnel (Small Equipment, Supplies, etc.)

Instructions:

- Please fill in the appropriate fields.
- Required fields are marked with an asterisk *.
- When done, click the **SAVE** button.

Item Name	Classification	Cost	Quantity	Total
<input type="text"/>	<input type="text" value="v"/>	\$ <input type="text"/>	<input type="text"/>	\$0.00
			Total	\$0.00

Travel, Meetings & Conferences

Instructions:

- Please fill in the appropriate fields.
- Required fields are marked with an asterisk *.
- When done, click the **SAVE** button.

Name	Classification	Cost	Quantity	Total
Lifesavers Conference 202	Airfare	\$ 400.00	2.0000	\$800.00
Lifesavers Conference 202	Other: Registration Fees	\$ 500.00	2.0000	\$1,000.00
Lifesavers Conference 202	Lodging	\$ 872.00	2.0000	\$1,744.00
Lifesavers Conference 202	Per Diem (Full Day)	\$ 152.00	2.0000	\$304.00
Lifesavers Conference 202	Per Diem (Travel Day)	\$ 114.00	2.0000	\$228.00
IACP 2021	Airfare	\$ 500.00	1.0000	\$500.00
IACP 2021	Other: Registration Fees	\$ 500.00	1.0000	\$500.00
IACP 2021	Lodging	\$ 790.00	1.0000	\$790.00
IACP 2021	Per Diem (Full Day)	\$ 213.00	1.0000	\$213.00
IACP 2021	Per Diem (Travel Day)	\$ 107.00	1.0000	\$107.00
			Total	\$6,186.00

Comments

IACP Conference 2021 New Orleans, LA
Lifesavers Conference 2022 Chicago, IL

Other Non-Personnel

Instructions:

- Please fill in the appropriate fields.
- Required fields are marked with an asterisk *.
- When done, click the **SAVE** button.

Name	Classification	Cost	Quantity	Total
<input type="text"/>	<input type="text" value="v"/>	<input type="text" value="\$"/>	<input type="text"/>	\$0.00
			Total	\$0.00

Insurance

Instructions:

- Please fill in the appropriate fields.
- Required fields are marked with an asterisk *.
- When done, click the **SAVE** button.

Name	Classification	Cost	Quantity	Total
<input type="text"/>	Insurance	\$ <input type="text"/>	<input type="text"/>	\$0.00
			Total	\$0.00

Equipment (\$5,000 or more)

Instructions:

- Please fill in the appropriate fields.
- Required fields are marked with an asterisk *.
- When done, click the **SAVE** button.

Equipment Name	Equipment Description	Classification	Cost	Quantity	Total
<input type="text"/>	<input type="text"/> 0 of 400	Equipment	\$ <input type="text"/>	<input type="text"/>	\$0.00
				Total	\$0.00

Indirect Cost and Revenue Source

Instructions:

- Please fill in the appropriate fields.
- Required fields are marked with an asterisk *.
- When done, click the **SAVE** button.

Audited rate as determined by cognizant federal agency or the state Comptroller's Office subject to approval by NHTSA-Explain and submit copy of Certificate of Indirect Cost.

Indirect Cost:

 %

Certificate of Indirect Cost:

Revenue Sources

Federal (THSO):

 %

Local Government:

 %

Other:

 %

Total:

100.00%

Budget Summary

Instructions:

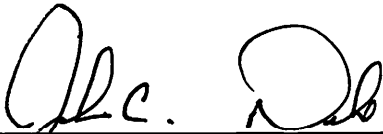
- Please fill in the appropriate fields.
- Required fields are marked with an asterisk *.
- When done, click the **SAVE** button.

Expense Object Line-Item Category

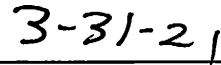
Salaries and Benefits & Taxes		\$487,186.59
Professional Fee, Grant & Award		\$0
Non-Personnel: Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications		\$0
Travel, Conferences & Meetings		\$6,186.00
Other Non-Personnel		\$0
Insurance		\$0
Capital Purchase		\$0
Indirect Cost	0%	\$0.00
Grand Total		\$493,372.59

**APPLICATION SIGNATURE PAGE
FOR
APPLICATION FOR 2022 Tennessee Highway Safety Office DUI Grant**

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY



Director
Department of **Police Department**



Date