

## GRANT SUMMARY SHEET

**Grant Name:** Big Band Dances: Creative Parks Nashville Match 22

**Department:** PARKS & RECREATION

**Grantor:** TENNESSEE ARTS COMMISSION

**Pass-Through Grantor  
(If applicable):**

**Total Award this Action:** \$0.00

**Cash Match** \$3,300.00

**Department Contact:** Alan Enzo  
862-8400

**Status:** CONTINUATION

**Program Description:**

Non-profit group Creative Parks Nashville applied for this grant from Tennessee Arts Commission and was awarded \$3,300.00. Parks match is \$3,300. The funds will be used to provide Big Band Dances in Centennial Park on Saturday evenings free to the public. The dances provide listening, free dance lessons and dancing to live music.

**Plan for continuation of services upon grant expiration:**

Additional support will be sought from local businesses and agencies to continue/expand this program. We will also continue to seek funding from Tennessee Arts Commission, if available.

### Grants Tracking Form

Part One

|   |           |  |   |   |  |  |                          |                                  |        |      |       |               |                                 |  |  |                  |        |                           |  |  |  |  |  |  |  |  |  |                                  |  |     |  |                                     |      |                                   |      |  |  |  |  |                                 |        |                                  |          |  |  |  |  |  |          |       |                                   |        |           |  |  |
|---|-----------|--|---|---|--|--|--------------------------|----------------------------------|--------|------|-------|---------------|---------------------------------|--|--|------------------|--------|---------------------------|--|--|--|--|--|--|--|--|--|----------------------------------|--|-----|--|-------------------------------------|------|-----------------------------------|------|--|--|--|--|---------------------------------|--------|----------------------------------|----------|--|--|--|--|--|----------|-------|-----------------------------------|--------|-----------|--|--|
| Pre-Application <input type="radio"/>   |           | Application <input type="radio"/>                  |   | Award Acceptance <input checked="" type="radio"/> |  | Contract Amendment <input type="radio"/> |                          |                                  |        |      |       |               |                                 |  |  |                  |        |                           |  |  |  |  |  |  |  |  |  |                                  |  |     |  |                                     |      |                                   |      |  |  |  |  |                                 |        |                                  |          |  |  |  |  |  |          |       |                                   |        |           |  |  |
| Department  | Dept. No. | Contact  |   |   | Phone  | Fax                                      |                          |                                  |        |      |       |               |                                 |  |  |                  |        |                           |  |  |  |  |  |  |  |  |  |                                  |  |     |  |                                     |      |                                   |      |  |  |  |  |                                 |        |                                  |          |  |  |  |  |  |          |       |                                   |        |           |  |  |
| PARKS & RECREATION  | 040       | Alan Enzo  |   |   | 862-8400                                     | 862-8414                                 |                          |                                  |        |      |       |               |                                 |  |  |                  |        |                           |  |  |  |  |  |  |  |  |  |                                  |  |     |  |                                     |      |                                   |      |  |  |  |  |                                 |        |                                  |          |  |  |  |  |  |          |       |                                   |        |           |  |  |
| Grant Name:   |           | Big Band Dances: Creative Parks Nashville Match 22 |   |   |  |  |                          |                                  |        |      |       |               |                                 |  |  |                  |        |                           |  |  |  |  |  |  |  |  |  |                                  |  |     |  |                                     |      |                                   |      |  |  |  |  |                                 |        |                                  |          |  |  |  |  |  |          |       |                                   |        |           |  |  |
| Grantor:  |           | TENNESSEE ARTS COMMISSION                          | Other:  |   |  |  |                          |                                  |        |      |       |               |                                 |  |  |                  |        |                           |  |  |  |  |  |  |  |  |  |                                  |  |     |  |                                     |      |                                   |      |  |  |  |  |                                 |        |                                  |          |  |  |  |  |  |          |       |                                   |        |           |  |  |
| Grant Period From:  |           | 07/01/21   | (applications only) Anticipated Application Date: |   |  |  |                          |                                  |        |      |       |               |                                 |  |  |                  |        |                           |  |  |  |  |  |  |  |  |  |                                  |  |     |  |                                     |      |                                   |      |  |  |  |  |                                 |        |                                  |          |  |  |  |  |  |          |       |                                   |        |           |  |  |
| Grant Period To:  |           | 06/30/22   | (applications only) Application Deadline:         |   |  |  |                          |                                  |        |      |       |               |                                 |  |  |                  |        |                           |  |  |  |  |  |  |  |  |  |                                  |  |     |  |                                     |      |                                   |      |  |  |  |  |                                 |        |                                  |          |  |  |  |  |  |          |       |                                   |        |           |  |  |
| Funding Type:   |           | STATE  | Multi-Department Grant                            |   | <input type="checkbox"/> If yes, list below. |  |                          |                                  |        |      |       |               |                                 |  |  |                  |        |                           |  |  |  |  |  |  |  |  |  |                                  |  |     |  |                                     |      |                                   |      |  |  |  |  |                                 |        |                                  |          |  |  |  |  |  |          |       |                                   |        |           |  |  |
| Pass-Thru:  |           |  | Outside Consultant Project:                       |   | <input type="checkbox"/>                     |  |                          |                                  |        |      |       |               |                                 |  |  |                  |        |                           |  |  |  |  |  |  |  |  |  |                                  |  |     |  |                                     |      |                                   |      |  |  |  |  |                                 |        |                                  |          |  |  |  |  |  |          |       |                                   |        |           |  |  |
| Award Type:   |           | COMPETITIVE  | Total Award:                                      |   | \$0.00                                       |  |                          |                                  |        |      |       |               |                                 |  |  |                  |        |                           |  |  |  |  |  |  |  |  |  |                                  |  |     |  |                                     |      |                                   |      |  |  |  |  |                                 |        |                                  |          |  |  |  |  |  |          |       |                                   |        |           |  |  |
| Status:   |           | CONTINUATION                                       | Metro Cash Match:                                 |   | \$3,300.00                                   |  |                          |                                  |        |      |       |               |                                 |  |  |                  |        |                           |  |  |  |  |  |  |  |  |  |                                  |  |     |  |                                     |      |                                   |      |  |  |  |  |                                 |        |                                  |          |  |  |  |  |  |          |       |                                   |        |           |  |  |
| Metro Category:   |           | Est. Prior.  | Metro In-Kind Match:                              |   | \$0.00                                       |  |                          |                                  |        |      |       |               |                                 |  |  |                  |        |                           |  |  |  |  |  |  |  |  |  |                                  |  |     |  |                                     |      |                                   |      |  |  |  |  |                                 |        |                                  |          |  |  |  |  |  |          |       |                                   |        |           |  |  |
| CFDA #  |           | N/A  | Is Council approval required?                     |   | <input checked="" type="checkbox"/>          |  |                          |                                  |        |      |       |               |                                 |  |  |                  |        |                           |  |  |  |  |  |  |  |  |  |                                  |  |     |  |                                     |      |                                   |      |  |  |  |  |                                 |        |                                  |          |  |  |  |  |  |          |       |                                   |        |           |  |  |
| Project Description:  |           | Applic. Submitted Electronically?                  |   |   |  |  | <input type="checkbox"/> |                                  |        |      |       |               |                                 |  |  |                  |        |                           |  |  |  |  |  |  |  |  |  |                                  |  |     |  |                                     |      |                                   |      |  |  |  |  |                                 |        |                                  |          |  |  |  |  |  |          |       |                                   |        |           |  |  |
| <p>Non-profit group Creative Parks Nashville applied for this grant from Tennessee Arts Commission and was awarded \$3,300.00. Parks match is \$3,300. The funds will be used to provide Big Band Dances in Centennial Park on Saturday evenings free to the public. The dances provide listening, free dance lessons and dancing to live music.</p>  |           |  |   |   |  |  |                          |                                  |        |      |       |               |                                 |  |  |                  |        |                           |  |  |  |  |  |  |  |  |  |                                  |  |     |  |                                     |      |                                   |      |  |  |  |  |                                 |        |                                  |          |  |  |  |  |  |          |       |                                   |        |           |  |  |
| <p><b>Plan for continuation of service after expiration of grant/Budgetary Impact:</b><br/>                 Additional support will be sought from local businesses and agencies to continue/expand this program. We will also continue to seek funding from Tennessee Arts Commission, if available.</p>   |           |  |   |   |  |  |                          |                                  |        |      |       |               |                                 |  |  |                  |        |                           |  |  |  |  |  |  |  |  |  |                                  |  |     |  |                                     |      |                                   |      |  |  |  |  |                                 |        |                                  |          |  |  |  |  |  |          |       |                                   |        |           |  |  |
| <p><b>How is Match Determined?</b></p> <table style="width: 100%;"> <tr> <td>Fixed Amount of \$</td> <td>\$0.00</td> <td>or</td> <td>50.0%</td> <td>% of Grant</td> <td colspan="3">Other: <input type="checkbox"/></td> </tr> </table> <p>Explanation for "Other" means of determining match:</p>  |           |  |   |   |  |  |                          | Fixed Amount of \$               | \$0.00 | or   | 50.0% | % of Grant    | Other: <input type="checkbox"/> |  |  |                  |        |                           |  |  |  |  |  |  |  |  |  |                                  |  |     |  |                                     |      |                                   |      |  |  |  |  |                                 |        |                                  |          |  |  |  |  |  |          |       |                                   |        |           |  |  |
| Fixed Amount of \$  | \$0.00    | or   | 50.0%   | % of Grant  | Other: <input type="checkbox"/>              |  |                          |                                  |        |      |       |               |                                 |  |  |                  |        |                           |  |  |  |  |  |  |  |  |  |                                  |  |     |  |                                     |      |                                   |      |  |  |  |  |                                 |        |                                  |          |  |  |  |  |  |          |       |                                   |        |           |  |  |
| <p><b>For this Metro FY, how much of the required local Metro cash match:</b></p> <table style="width: 100%;"> <tr> <td>Is already in department budget?</td> <td>Yes</td> <td>Fund</td> <td>10101</td> <td>Business Unit</td> <td colspan="3">40106110</td> </tr> <tr> <td>Is not budgeted?</td> <td>\$0.00</td> <td colspan="2">Proposed Source of Match:</td> <td colspan="4"></td> </tr> <tr> <td colspan="4">(Indicate Match Amount &amp; Source for Remaining Grant Years in Budget Below)</td> <td colspan="2">Requested from Cont. Match Fund:</td> <td colspan="2">N/A</td> </tr> </table> <p>Other:</p> <table style="width: 100%;"> <tr> <td>Number of FTEs the grant will fund:</td> <td>0.00</td> <td>Actual number of positions added:</td> <td>0.00</td> <td colspan="4"></td> </tr> <tr> <td>Departmental Indirect Cost Rate</td> <td>21.63%</td> <td>Indirect Cost of Grant to Metro:</td> <td>\$713.79</td> <td colspan="4"></td> </tr> <tr> <td>*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No</td> <td>% Allow.</td> <td>0.00%</td> <td>Ind. Cost Requested from Grantor:</td> <td>\$0.00</td> <td colspan="3">in budget</td> </tr> </table> <p>*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)</p> <p>Draw down allowable? <input type="checkbox"/></p> <p>Metro or Community-based Partners:</p> |           |  |   |   |  |  |                          | Is already in department budget? | Yes    | Fund | 10101 | Business Unit | 40106110                        |  |  | Is not budgeted? | \$0.00 | Proposed Source of Match: |  |  |  |  |  | (Indicate Match Amount & Source for Remaining Grant Years in Budget Below) |  |  |  | Requested from Cont. Match Fund: |  | N/A |  | Number of FTEs the grant will fund: | 0.00 | Actual number of positions added: | 0.00 |  |  |  |  | Departmental Indirect Cost Rate | 21.63% | Indirect Cost of Grant to Metro: | \$713.79 |  |  |  |  | *Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No | % Allow. | 0.00% | Ind. Cost Requested from Grantor: | \$0.00 | in budget |  |  |
| Is already in department budget?  | Yes       | Fund   | 10101   | Business Unit                                     | 40106110                                     |  |                          |                                  |        |      |       |               |                                 |  |  |                  |        |                           |  |  |  |  |  |  |  |  |  |                                  |  |     |  |                                     |      |                                   |      |  |  |  |  |                                 |        |                                  |          |  |  |  |  |  |          |       |                                   |        |           |  |  |
| Is not budgeted?  | \$0.00    | Proposed Source of Match:                          |   |   |  |  |                          |                                  |        |      |       |               |                                 |  |  |                  |        |                           |  |  |  |  |  |  |  |  |  |                                  |  |     |  |                                     |      |                                   |      |  |  |  |  |                                 |        |                                  |          |  |  |  |  |  |          |       |                                   |        |           |  |  |
| (Indicate Match Amount & Source for Remaining Grant Years in Budget Below)  |           |  |   | Requested from Cont. Match Fund:                  |  | N/A                                      |                          |                                  |        |      |       |               |                                 |  |  |                  |        |                           |  |  |  |  |  |  |  |  |  |                                  |  |     |  |                                     |      |                                   |      |  |  |  |  |                                 |        |                                  |          |  |  |  |  |  |          |       |                                   |        |           |  |  |
| Number of FTEs the grant will fund:   | 0.00      | Actual number of positions added:                  | 0.00  |   |  |  |                          |                                  |        |      |       |               |                                 |  |  |                  |        |                           |  |  |  |  |  |  |  |  |  |                                  |  |     |  |                                     |      |                                   |      |  |  |  |  |                                 |        |                                  |          |  |  |  |  |  |          |       |                                   |        |           |  |  |
| Departmental Indirect Cost Rate   | 21.63%    | Indirect Cost of Grant to Metro:                   | \$713.79  |   |  |  |                          |                                  |        |      |       |               |                                 |  |  |                  |        |                           |  |  |  |  |  |  |  |  |  |                                  |  |     |  |                                     |      |                                   |      |  |  |  |  |                                 |        |                                  |          |  |  |  |  |  |          |       |                                   |        |           |  |  |
| *Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No  | % Allow.  | 0.00%  | Ind. Cost Requested from Grantor:                 | \$0.00  | in budget                                    |  |                          |                                  |        |      |       |               |                                 |  |  |                  |        |                           |  |  |  |  |  |  |  |  |  |                                  |  |     |  |                                     |      |                                   |      |  |  |  |  |                                 |        |                                  |          |  |  |  |  |  |          |       |                                   |        |           |  |  |

Part Two

| Grant Budget         |                   |                 |               |               |                   |                         |                     |                       |                        |                             |
|----------------------|-------------------|-----------------|---------------|---------------|-------------------|-------------------------|---------------------|-----------------------|------------------------|-----------------------------|
| Budget Year          | Metro Fiscal Year | Federal Grantor | State Grantor | Other Grantor | Local Match Cash  | Match Source (Fund, BU) | Local Match In-Kind | Total Grant Each Year | Indirect Cost to Metro | Ind. Cost Neg. from Grantor |
| Yr 1                 | FY22              |                 | \$0.00        | \$0.00        | \$3,300.00        | 10101, 40106110         | \$0.00              | \$3,300.00            | \$713.79               | \$0.00                      |
| Yr 2                 | FY__              |                 |               |               |                   |                         |                     |                       |                        |                             |
| Yr 3                 | FY__              |                 |               |               |                   |                         |                     |                       |                        |                             |
| Yr 4                 | FY__              |                 |               |               |                   |                         |                     |                       |                        |                             |
| Yr 5                 | FY__              |                 |               |               |                   |                         |                     |                       |                        |                             |
| <b>Total</b>         |                   | <b>\$0.00</b>   | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$3,300.00</b> |                         | <b>\$0.00</b>       | <b>\$3,300.00</b>     | <b>\$713.79</b>        | <b>\$0.00</b>               |
| Date Awarded:        |                   |                 |               | 07/12/21      | Tot. Awarded:     |                         | \$3,300.00          | Contract#:            |                        | 31625-11935                 |
| (or) Date Denied:    |                   |                 |               |               | Reason:           |                         |                     |                       |                        |                             |
| (or) Date Withdrawn: |                   |                 |               |               | Reason:           |                         |                     |                       |                        |                             |

GCP Received  
7/20/21

GCP Approved  
7/20/21

*TW*

JOHN COOPER, MAYOR



# METROPOLITAN BOARD OF PARKS AND RECREATION

Centennial Park Office  
Park Plaza at Oman Street  
Nashville, TN 37201

(615) 862-8400  
Fax (615) 862-8414  
[www.nashville.gov/parks](http://www.nashville.gov/parks)

November 12, 2020

Monique Horton Odom, Director

Ms. Michelle Craine, President  
Creative Parks Nashville  
c/o Centennial Performing Arts Studio  
P.O. Box 196340  
Nashville, TN 37219

Dear Ms. Craine:

The Metropolitan Board of Parks and Recreation, on Tuesday, November 10, 2020, approved application and ultimate acceptance of FY2022 Arts Project Support Grant funding of up to \$4,500 from the Tennessee Arts Commission by Creative Parks Nashville to supplement a year of free big band dances for the public with Metro Parks to provide matching funds required of the grant. (Please note that due to the current uncertain financial status of the Metropolitan Government grant is subject to be withdrawn).

If further information is needed regarding this grant, please contact Alan Enzo of my office; he may be reached at 615 862-8400.

Sincerely,

Monique Horton Odom, Director  
and Secretary to the Board

:jf

c: Ms. Sherry Hipps  
Ms. Chinita White  
Mr. Alan Enzo





Creative Parks Nashville

939 Neuhoff Lane

Nashville, TN 37205

October 19, 2020

Members of the Park Board:

Creative Parks Nashville is requesting Park Board approval to apply for the FY22 Arts Project Support Grant with the Tennessee Arts Commission which assists Parks in funding the annual Big Band Dances held at the Centennial Park Event Shelter. The amount requested will be \$4,500. The upcoming season will be the 38<sup>th</sup> year of Big Band Dances in a Metro Park.

This is a matching grant and requires an equal match of the award by the recipient. Parks Board approval is also requested for Metro Parks to provide the required matching funds for this grant to Creative Parks Nashville once the award and match has been spent. Parks supports this event each year and will not incur any additional expenses by providing the match to Creative Parks Nashville.

This is the same process followed for the FY2020 grant as well as FY2021. Although due to Covid-19 FY2021 was cancelled. Metro Parks, who had been applying for this grant prior to FY2019, was informed by the Tennessee Arts Commission in 2017 that due to a Metro Arts Commission application in an exclusive grant category Metro Parks was no longer able to apply for this grant. The Metro Arts Commission and Metro Parks are seen by the Tennessee Arts Commission as the same entity. Creative Parks Nashville, as the Friends Group of Metro Parks Music, is applying for the grant in the place of Parks to continue grant support of the Big Band Dances.

Sincerely,

Michelle Craine

President, Creative Parks Nashville



# GRANT CONTRACT

(cost reimbursement grant contract with an individual, business, non-profit, or governmental entity of another state or country)

|                               |                              |   |   |
|-------------------------------|------------------------------|---|---|
| <b>Begin Date</b><br>7/1/2021 | <b>End Date</b><br>6/30/2022 | <b>Agency Tracking #</b><br>31625-11935 | <b>Edison ID</b><br>Pursuant to DGA 69617 |
|-------------------------------|------------------------------|---|---|

|  |                                   |
|--|-----------------------------------|
| <b>Grantee Legal Entity Name</b><br>Creative Parks Nashville | <b>Edison Vendor ID</b><br>223040 |
|--|-----------------------------------|

|   |  |
|---|--|
| <b>Subrecipient or Recipient</b><br><input checked="" type="checkbox"/> Subrecipient <input type="checkbox"/> Recipient | <b>CFDA #45.025</b><br><br>Grantee's fiscal year end June 30 |
|---|--|

**Service Caption** (one line only)  
Arts Program Categorical Grants - Arts Project Support (APS)

| Funding —     |                   |               |                   |       |                             |
|---------------|-------------------|---------------|-------------------|-------|-----------------------------|
| FY            | State             | Federal       | Interdepartmental | Other | TOTAL Grant Contract Amount |
| 2022          | \$3,300.00        | \$0.00        |                   |       | \$ 3,300.00                 |
|               |                   |               |                   |       |                             |
|               |                   |               |                   |       |                             |
| <b>TOTAL:</b> | <b>\$3,300.00</b> | <b>\$0.00</b> |                   |       | <b>\$ 3,300.00</b>          |

**Ownership/Control**

Minority Business Enterprise (MBE):  
 African American  Asian American  Hispanic American  Native American

Woman Business Enterprise (WBE)  Service-Disabled Veteran Enterprise (SDVBE)

Disabled Owned Businesses (DSBE)  Small Business Enterprise (SBE): \$10,000,000.00 averaged over a three (3) year period or employs no more than ninety-nine (99) employees.

Government  Non-Minority/Disadvantaged  Other:

**Grantee Selection Process Summary**

Competitive Selection As described in delegated grant authority 69617.

Non-competitive Selection

**Budget Officer Confirmation:** There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.

*[Signature]*

*CPO USE – GR*  
**Accounting Detail for PO**

**FEDERAL FUNDS**  
**\$0.00** AC106 Arts Ed NEA, AC109 State Arts Plan NEA  
**OR** AC110 Underserved NEA

\$0.00 AC118 NEA ARP

**STATE FUNDS**  
 \$3,300.00 AC105 State Match – MCI, PS, AA, AE-CL, Arts360

|   |  |   |
|---|--|---|
| <b>Speed Chart</b> (optional)<br>3162528000 | <b>Account Code</b> (optional)<br>71304000 | If no NEA funds or ARP only, then dept 28 or 30 APS, RAPS, AETT, FAY, CP, SPS |
|---|--|---|

**GRANT CONTRACT  
BETWEEN THE STATE OF TENNESSEE,  
TENNESSEE ARTS COMMISSION  
AND  
Creative Parks Nashville**

This Grant Contract, by and between the State of Tennessee, Tennessee Arts Commission, hereinafter referred to as the "State" and Contractor Creative Parks Nashville, hereinafter referred to as the "Grantee," is for the provision of Arts Program Categorical services - Arts Project Support (APS), as further defined in the "SCOPE OF SERVICES."

The Grantee is a Non-Profit Corporation.  
Grantee Place of Incorporation or Organization: Tennessee.  
Grantee Edison Vendor ID # 223040

**A. SCOPE OF SERVICES AND DELIVERABLES:**

- A.1. The Grantee shall provide all services and deliverables ("Scope") as required, described, and detailed in this Grant Contract.
- A.2. The Grantee shall plan and execute projects for the purpose of expanding, improving and developing the arts in Tennessee in the single category Arts Project Support (APS) identified below in accordance with application number 31625-11935.
- a. Arts Access (AA): offers direct support for arts projects that increase access to underserved and underrepresented populations whose programs and services primarily benefit diverse cultures, people with disabilities, seniors, and active duty/veterans and their families.
  - b. Arts Education (AE)/Funds at Risk Youth (FAY): aims to integrate the arts into basic school curriculum and to provide arts activities and educational opportunities to under-served and at-risk youth in rural and urban communities in Tennessee. Emphasis on exposure to, experience in, and appreciation of the arts and awakening of natural creativity.
  - c. Arts Project Support (APS): provides funds for a wide variety of quality arts and humanities projects and public programs.
  - d. Rural Arts Project Support (RAPS): provides funds for a wide variety of arts projects and programs for organizations located in counties with lower population.
  - e. Partnership Support (PS) - provides non-project assistance toward ongoing-administrative and programmatic costs. Applicants must be an established, single entity arts-committed organization or an art council or arts center responsible for their own programming.
  - f. Major Cultural Institutions (MCI): offers general, non-project-specific support to those well-established Tennessee Arts organizations, which represent the highest level of quality programs and administration.
  - g. Special Opportunities (SPECOP): provides funds for unexpected but important art activities throughout the Commission's fiscal year.
  - h. Technical Assistance (TA): provides funds for special technical assistance, often by out-of-state consultants, during the Commission's fiscal year and is for intensive work needed to strengthen the applicant organization.
  - i. Touring Arts Program (TOUR): brings professional performers to communities across the state by providing for financial assistance to qualified Tennessee presenters. Grant funds are used to pay a portion of the artist's fee, which is established by the artist.
  - j. Commission Initiatives (CI), including Targeted Arts Development Initiative: provides for funds for special requests to the Commission from Tennessee organizations for one-time projects that do not fit into one of the Commission's regular grant programs.
  - k. Creative Placemaking (CP), including Thriving Communities Partnership grants projects: use arts or cultural assets to enhance the distinctive character of one or more local Tennessee places for positive economic and community outcomes.

- l. Traditional Arts Apprenticeship Program (TAAP): designed to encourage the survival, continued development, and proliferation of Tennessee’s diverse folklife traditions, especially those that are rare or endangered.
- m. Professional Development Support (PDS): to help Tennessee art administrators and/or individual artists of all disciplines to take advantage of unique opportunities that will significantly benefit their work or career development in Tennessee.
- n. Arts Education-Teacher Incentives (AE-TI): to help full-time K-12 educators to take advantage of unique opportunities that will significantly benefit their work or career development in arts integration.
- o. Small Rural/Urban Partnership Support (SRPS and SUPS): provides non-project assistance toward ongoing-administrative and programmatic costs to small TN arts non-profit organizations with annual budget of at least \$30,000 and a demonstrated history of successful state arts grants program implementation.

A.3. Required use of Tennessee Arts Commission logo and guidance on Specialty License Plate Program promotions. All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee shall include the Tennessee Arts Commission logo image supplied by the State at <http://tnartscommission.org/about-us/tennessee-arts-commission-brand/>. Guidelines for proper usage of the Commission logo can be found at <http://tnartscommission.org/about-us/tennessee-arts-commission-brand/brand-guidelines/>.

In addition, the Grantee is strongly encouraged to incorporate elements from the Specialty License Plate Communications toolkit in agency communications including print advertising, websites, e-letters, social media, press releases, talking points and/or other mechanisms as may be determined effective by the Grantee. The toolkit can be found at <https://tnspecialtyplates.org/partners/>. If needed, the login password to the partner page is tnspecialtyplates.

Specifically, each Major Cultural Institution (MCI), Partnership Support (PS), Cultural Education Partnership (CEP) or Small Partnership Support (Urban or Rural) grantee organization that receives public operating support is required to implement a structured promotional campaign for the Specialty License Plate Program within its ongoing communications program that includes **four of the five elements below**. Failure of any MCI, PS, CEP or SRPS or SUPS grantee to complete this requirement in a satisfactory manner, as determined exclusively by the Grantor, may, at the Grantor’s sole discretion, result in a reduction of N/A Dollars ( ), which is 10 percent of the authorized grant total.

| Specialty License Plate Promotional Activity   | Documentation for FY2022 Closeout   |
|--|---|
| 1. Coordinator. Provide the name, title and contact information for grantee organization staff person who coordinates specialty license plate promotions and will be agency liaison with TN Arts Commission Director of Marketing and Development; AND | Uploaded in Grantee Organization Profile in the TN Arts Commission online grants management system  |
| 2. Website. Specialty license plate program information on the grantee organization website  | Screen shot of page on website labeled “website promo”  |
| 3. Social Media. Feature specialty license plate promotional content in grantee’s social media at least 6 times/year   | Six screen shots with dates of social media posts labeled “social promo 1”, “social promo 2” etc.   |
| 4. Newsletters. Place banner ad on e-newsletters or other viral marketing OR Printed Program. Place half page ad in printed program book for at least six different performances or for the duration of one season                                     | Image of six newsletters distributed over past year OR scan of six programs<br><br>Label file “Newsletters promo” OR “Program book promo” |
| 5. Agency Specific Opportunity. Identify a promotional activity specific to grantee organization. Examples:  | Description of custom promotion and documentation as available  |

|  |                         |
|--|-------------------------|
| run video spot before movie or performance starts;<br>offer special parking for patron cars with arts license<br>plates; hold contest to get 100% staff/board ownership<br>of plates | Label as "Custom Promo" |
|--|-------------------------|

- A.4. Grant Application. The Grantee shall employ funds made available under this grant in accordance with the project/program submitted in application number 31625-11935 (which is on file with the State in the online grants management system of the Tennessee Arts Commission at [https://tnarts.fluxx.io/user\\_sessions/new](https://tnarts.fluxx.io/user_sessions/new) ) for Big Band Dances subject to the policies of the State at <http://tnartscommission.org/legal-requirements/> and to the standard state approved terms and conditions. The Grantee, under the Grant Contract, will spend funds solely for the purposes set forth in application number 31625-11935.
- A.5. Affirmative Duty to Report Major Organizational Change. Any Grantee whose contract maximum liability in section C.1. exceeds \$10,000 shall promptly notify the State in writing of any significant changes in the organization's structure, leadership or financial circumstances that could affect services provided under the grant contract. For nonprofits, the loss of nonprofit status during the period of the contract is considered a significant change. Such loss must be reported and remedied within the contract period in order for the Grantee to qualify for reimbursement of allowable costs as provided in Section C.
- A.6. Title VI Required Training, Non-Discrimination Policy and Complaint Process. The grantee organization shall comply with all requirements of Title VI of the Civil Rights Act 1964, including annual training of grantee or grantee organization employees utilizing materials provided by the State. TN public school grantees may meet the requirement through Title VI training system of the TN Department of Education. Written documentation of training shall be maintained for a period of three (3) full years from the date of the final payment under the grant and shall be subject to audit at any reasonable time and upon reasonable notice by the state agency, the Comptroller of the Treasury, or duly appointed representatives. As noted in the required Title VI training certification for 2020 and going forward, the Grantee organization shall also be required to develop and/or use Title VI complaint procedures and Limited English Proficiency (LEP) policies. The Grantee shall also post Title VI poster(s) in public view at the agency's office(s) or programming site(s) and communicate its nondiscrimination policy on the agency's website or posted in a public place. Title VI posters provided by the TN Arts Commission can be downloaded here at <https://2otrq12kwf932ipbo1uwvpr1-wpengine.netdna-ssl.com/wp-content/uploads/2019/07/Title-IV-poster.pdf> and a model for a nondiscrimination policy is available here at <https://tnartscommission.org/art-grants/manage-your-grant/title-vi/>.
- A.7. Arts & Economic Prosperity 6 study. To support an accurate report of the economic impact of nonprofit arts activities and audiences in Tennessee, the grantee shall participate in collection of standard organization profile and audience participation data upon request from Americans for the Arts and/or a State or local study partner.
- A.8. Use of National Endowment for the Arts Logo. If this grant contract includes an Attachment D Federal Award Identification Worksheet indicating federal funding, the Grantee is required to acknowledge the National Endowment for the Arts in all materials and announcements related to grant activities. The Grantee is subject to NEA grant administrative requirements. For general terms and conditions, visit: <https://www.arts.gov/sites/default/files/2015-and-later-general-terms-and-conditions-for-orgs-12-28-15.pdf> For logos, visit: <https://www.arts.gov/grants/manage-your-award/nea-logo>.
- A.9. Incorporation of Additional Documents. Each of the following documents is included as a part of this Grant Contract by reference or attachment. In the event of a discrepancy or ambiguity regarding the Grantee's duties, responsibilities, and performance hereunder, these items shall govern in order of precedence below.



- a. this Grant Contract document with any attachments or exhibits (excluding the items listed at subsections b. and c., below);
- b. the State grant proposal solicitation as may be amended, if any;
- c. the Grantee's proposal on file in the online grants management system of the Tennessee Arts Commission at [https://tnarts.fluxx.io/user\\_sessions/new](https://tnarts.fluxx.io/user_sessions/new) and incorporated to elaborate supplementary scope of services specifications.

A.10. Incorporation of Federal Award Identification Worksheet. The federal award identification worksheet, which appears as Attachment D, is incorporated in this Grant Contract.

**B. TERM OF GRANT CONTRACT:**

This Grant Contract shall be effective on July 1, 2021 ("Effective Date") and extend for a period of twelve (12) months after the Effective Date ("Term"). The State shall have no obligation for goods or services provided by the Grantee prior to the Effective Date.

**C. PAYMENT TERMS AND CONDITIONS:**

- C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed Three Thousand Three Hundred (\$ 3,300.00) ("Maximum Liability"). The Grant Budget, attached and incorporated hereto as Attachment A, shall constitute the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.
- C.2. Compensation Firm. The Maximum Liability of the State is not subject to escalation for any reason unless amended. The Grant Budget amounts are firm for the Term and are not subject to escalation for any reason unless amended, except as provided in Section C.6.
- C.3. Payment Methodology. The Grantee shall be reimbursed for actual, reasonable, and necessary costs based upon the Grant Budget, not to exceed the maximum liability established in section C.1. Up to forty percent (40%) of the maximum liability shall be paid to the Grantee in advance upon approval of this Grant Contract and submission of a request for payment. Grantees are advised that the timing of the advance payment must be as close as is administrative feasible to the actual disbursements and shall not exceed anticipated expenditures for a 30-day period. Then, upon progress toward the completion of the work, as described in section A of this Grant Contract, the Grantee shall submit invoices for payment prior to any additional reimbursement of allowable costs. The total of all payments to the Grantee shall not exceed the maximum liability of this Grant Contract.
- C.4. Travel Compensation. Reimbursement to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in the "State Comprehensive Travel Regulations," as they are amended from time to time, and shall be contingent upon and limited by the Grant Budget funding for said reimbursement.
- C.5. Invoice Requirements. The Grantee shall invoice the State no more often than monthly, with all necessary supporting documentation, and present such to:

Tennessee Arts Commission

<https://tnarts.fluxx.io/>

To register, see <http://tnartscommission.org/new-online-grants-system/>

- a. Each invoice shall clearly and accurately detail all of the following required information (calculations must be extended and totaled correctly).

- (1) Invoice/Reference Number (assigned by the Grantee).
- (2) Invoice Date.
- (3) Invoice Period (to which the reimbursement request is applicable).
- (4) Grant Contract Number (assigned by the State).
- (5) Grantor: Tennessee Arts Commission.
- (6) Grantor Number (assigned by the Grantee to the above-referenced Grantor).
- (7) Grantee Name.
- (8) Grantee Tennessee Edison Registration ID Number Referenced in Preamble of this Grant Contract.
- (9) Grantee Remittance Address.
- (10) Grantee Contact for Invoice Questions (name, phone, or fax).
- (11) Itemization of Reimbursement Requested for the Invoice Period— it must detail, at minimum, all of the following:
  - i. The amount requested by Grant Budget line-item (including any travel expenditure reimbursement requested and for which documentation and receipts, as required by "State Comprehensive Travel Regulations," are attached to the invoice).
  - ii. The amount reimbursed by Grant Budget line-item to date.
  - iii. The total amount reimbursed under the Grant Contract to date.
  - iv. The total amount requested (all line-items) for the Invoice Period.

b. The Grantee understands and agrees to all of the following.

- (1) An invoice under this Grant Contract shall include only reimbursement requests for actual, reasonable, and necessary expenditures required in the delivery of service described by this Grant Contract and shall be subject to the Grant Budget and any other provision of this Grant Contract relating to allowable reimbursements.
- (2) An invoice under this Grant Contract shall not include any reimbursement request for future expenditures.
- (3) An invoice under this Grant Contract shall initiate the timeframe for reimbursement only when the State is in receipt of the invoice, and the invoice meets the minimum requirements of this section C.5.

C.6. Grant Budget and Revisions to Grant Budget Line-Items. Expenditures, reimbursements, and payments under this Grant Contract shall adhere to the Grant Budget.

- a. The Grantee may vary from a Grant Budget line-item amount by up to ten percent (10%) of the line-item amount, provided that any increase is off-set by an equal reduction of other line-item amounts. The net result of any changes to Grant Budget line-item amounts shall not result in funding for a line-item that was previously funded at zero dollars (\$0.00) or increase the total Grant Contract amount detailed by the Grant Budget.
- b. The Grantee may request in writing Grant Budget line-item revisions exceeding the limitation set forth in section C.6.a., above, giving full details supporting the Grantee's request, provided that such revisions do not result in funding for a line-item that was previously funded at zero dollars (\$0.00) and do not increase the total Grant Contract amount. Grant Budget line-item revisions may not be made without prior, written approval of the State in which the terms of the approved revisions are detailed. Any approval of a revision to a Grant Budget line-item greater than ten percent (10%) shall be superseded by a subsequent revision of the Grant Budget by Grant Contract amendment.

- c. Any increase in the total Grant Contract amount shall require a Grant Contract Amendment.

C.7. Disbursement Reconciliation and Close Out. The Grantee shall submit any final invoice and a grant disbursement reconciliation report in the Tennessee Arts Commission online grant system within thirty (30) days of the Project End Date OR June 15, 2022 whichever is sooner, in form and substance acceptable to the State.

- a. The Grant Budget specifies a Grantee Match Requirement and the final grant disbursement reconciliation report shall detail all Grantee expenditures recorded to meet said requirement.
  - i. No Grantee expenditure shall be recorded and reported toward meeting a Grantee Match Requirement of more than one grant contract with the state of Tennessee.
  - ii. The final grant disbursement reconciliation report shall specifically detail the exact amount of any Grantee failure to meet a Match Requirement, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the Grant Budget column "Grant Contract," shall be reduced by the amount that the Grantee failed to contribute to the Total Project as budgeted.
- b. If total disbursements by the State pursuant to this Grant Contract exceed the amounts permitted by Section C of this Grant Contract (including any adjustment pursuant to subsection a.ii. above), the Grantee shall refund the difference to the State. The Grantee shall submit the refund with the final grant disbursement reconciliation report.
- c. The State shall not be responsible for the payment of any invoice submitted to the State after the grant disbursement reconciliation report. The State will not deem any Grantee costs submitted for reimbursement after the grant disbursement reconciliation report to be allowable and reimbursable by the State, and such invoices will NOT be paid.
- d. The Grantee's failure to provide a final grant disbursement reconciliation report to the state as required shall result in the Grantee being deemed ineligible for reimbursement under this Grant Contract, and the Grantee shall be required to refund any and all payments by the State pursuant to this Grant Contract.
- e. The Grantee must close out its accounting records at the end of the Term in such a way that reimbursable expenditures and revenue collections are NOT carried forward.

C.8. Indirect Cost. Should the Grantee request reimbursement for indirect costs, the Grantee must submit to the State a copy of the indirect cost rate approved by the cognizant federal agency or the cognizant state agency, as applicable. The Grantee will be reimbursed for indirect costs in accordance with the approved indirect cost rate and amounts and limitations specified in the attached Grant Budget. Once the Grantee makes an election and treats a given cost as direct or indirect, it must apply that treatment consistently and may not change during the Term. Any changes in the approved indirect cost rate must have prior approval of the cognizant federal agency or the cognizant state agency, as applicable. If the indirect cost rate is provisional during the Term, once the rate becomes final, the Grantee agrees to remit any overpayment of funds to the State, and subject to the availability of funds the State agrees to remit any underpayment to the Grantee.

C.9. Cost Allocation. If any part of the costs to be reimbursed under this Grant Contract are joint costs involving allocation to more than one program or activity, such costs shall be allocated and

reported in accordance with the provisions of Department of Finance and Administration Policy Statement 03 or any amendments or revisions made to this policy statement during the Term.

- C.10. Payment of Invoice. A payment by the State shall not prejudice the State's right to object to or question any reimbursement, invoice, or matter in relation thereto. A payment by the State shall not be construed as acceptance of any part of the work or service provided or as approval of any amount as an allowable cost.
- C.11. Non-allowable Costs. Any amounts payable to the Grantee shall be subject to reduction for amounts included in any invoice or payment that are determined by the State, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute non-allowable costs.
- C.12. State's Right to Set Off. The State reserves the right to deduct from amounts that are or shall become due and payable to the Grantee under this Grant Contract or any other contract between the Grantee and the State of Tennessee under which the Grantee has a right to receive payment from the State.
- C.13. Prerequisite Documentation. The Grantee shall not invoice the State under this Grant Contract until the State has received the following, properly completed documentation.
- a. The Grantee shall complete, sign, and present to the State an "Authorization Agreement for Automatic Deposit (ACH Credits) Form" provided by the State. By doing so, the Grantee acknowledges and agrees that, once this form is received by the State, all payments to the Grantee under this or any other grant contract will be made by automated clearing house ("ACH").
  - b. The Grantee shall complete, sign, and return to the State the State-provided W-9 form. The taxpayer identification number on the W-9 form must be the same as the Grantee's Federal Employer Identification Number or Social Security Number referenced in the Grantee's Edison registration information.

**D. STANDARD TERMS AND CONDITIONS:**

- D.1. Required Approvals. The State is not bound by this Grant Contract until it is signed by the parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this Grant Contract, the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.2. Modification and Amendment. This Grant Contract may be modified only by a written amendment signed by all parties and approved by the officials who approved the Grant Contract and, depending upon the specifics of the Grant Contract as amended, any additional officials required by Tennessee laws and regulations (said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.3. Termination for Convenience. The State may terminate this Grant Contract without cause for any reason. A termination for convenience shall not be a breach of this Grant Contract by the State. The State shall give the Grantee at least thirty (30) days written notice before the effective termination date. The Grantee shall be entitled to compensation for authorized expenditures and satisfactory services completed as of the termination date, but in no event shall the State be liable to the Grantee for compensation for any service that has not been rendered. The final decision as to the amount for which the State is liable shall be determined by the State. The Grantee shall not have any right to any actual general, special, incidental, consequential, or any other

damages whatsoever of any description or amount for the State's exercise of its right to terminate for convenience.

- D.4. Termination for Cause. If the Grantee fails to properly perform its obligations under this Grant Contract in a timely or proper manner, or if the Grantee violates any terms of this Grant Contract ("Breach Condition"), the State shall have the right to immediately terminate the Grant Contract and withhold payments in excess of compensation for completed services or provided goods. Notwithstanding the above, the Grantee shall not be relieved of liability to the State for damages sustained by virtue of any Breach Condition and the State may seek other remedies allowed at law or in equity for breach of this Grant Contract.
- D.5. Subcontracting. The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of the State. If such subcontracts are approved by the State, each shall contain, at a minimum, sections of this Grant Contract pertaining to "Conflicts of Interest," "Lobbying," "Nondiscrimination," "Public Accountability," "Public Notice," and "Records" (as identified by the section headings). Notwithstanding any use of approved subcontractors, the Grantee shall remain responsible for all work performed.
- D.6. Conflicts of Interest. The Grantee warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract.

The Grantee acknowledges, understands, and agrees that this Grant Contract shall be null and void if the Grantee is, or within the past six months has been, an employee of the State of Tennessee or if the Grantee is an entity in which a controlling interest is held by an individual who is, or within the past six months has been, an employee of the State of Tennessee.

- a. Notwithstanding the foregoing, the Tennessee Arts Commission may contract with an entity for which a current employee of a State of Tennessee public higher education institution is providing art-related professional services as an employee or independent contractor outside his/her hours of state employment, provided that such outside employment does not conflict with applicable law or the public higher education institution's rules, policies, or guidelines.
- D.7. Lobbying. The Grantee certifies, to the best of its knowledge and belief, that:
- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

- c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

- D.8. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Grant Contract shall be in writing and shall be made by certified, first class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by email or facsimile transmission with recipient confirmation. All communications, regardless of method of transmission, shall be addressed to the respective party as set out below:

The State:

Anne B. Pope, Executive Director  
Tennessee Arts Commission  
401 Dr. Martin L. King, Jr. Blvd  
Nashville, TN 37243-0780  
[Anne.B.Pope@tn.gov](mailto:Anne.B.Pope@tn.gov)  
Telephone # (615) 741-1701  
FAX # (615) 741-8559

The Grantee:

Sam Frazee,  
Creative Parks Nashville  
939 Neuhoff Lane  
Nashville, TN 37205-4124

,  
[samuel.frazee@nashville.gov](mailto:samuel.frazee@nashville.gov)  
Telephone # 615-862-8440

A change to the above contact information requires written notice to the person designated by the other party to receive notice.

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

- D.9. Subject to Funds Availability. This Grant Contract is subject to the appropriation and availability of State or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the State reserves the right to terminate this Grant Contract upon written notice to the Grantee. The State's right to terminate this Grant Contract due to lack of funds is not a breach of this Grant Contract by the State. Upon receipt of the written notice, the Grantee shall cease all work associated with the Grant Contract. Should such an event occur, the Grantee shall be entitled to compensation for all satisfactory and authorized services completed as of the termination date. Upon such termination, the Grantee shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.
- D.10. Nondiscrimination. The Grantee agrees that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability,

age, race, color, religion, sex, national origin, or any other classification protected by Federal, Tennessee State constitutional, or statutory law. The Grantee shall, upon request, show proof of such nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

- D.11. **HIPAA Compliance.** The State and the Grantee shall comply with obligations under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), Health Information Technology for Economic and Clinical Health ("HITECH") Act and any other relevant laws and regulations regarding privacy (collectively the "Privacy Rules"). The obligations set forth in this Section shall survive the termination of this Grant Contract.
- a. The Grantee warrants to the State that it is familiar with the requirements of the Privacy Rules, and will comply with all applicable requirements in the course of this Grant Contract.
  - b. The Grantee warrants that it will cooperate with the State, including cooperation and coordination with State privacy officials and other compliance officers required by the Privacy Rules, in the course of performance of this Grant Contract so that both parties will be in compliance with the Privacy Rules.
  - c. The State and the Grantee will sign documents, including but not limited to business associate agreements, as required by the Privacy Rules and that are reasonably necessary to keep the State and the Grantee in compliance with the Privacy Rules. This provision shall not apply if information received or delivered by the parties under this Grant Contract is NOT "protected health information" as defined by the Privacy Rules, or if the Privacy Rules permit the parties to receive or deliver the information without entering into a business associate agreement or signing another document.
  - d. The Grantee will indemnify the State and hold it harmless for any violation by the Grantee or its subcontractors of the Privacy Rules. This includes the costs of responding to a breach of protected health information, the costs of responding to a government enforcement action related to the breach, and any fines, penalties, or damages paid by the State because of the violation.
- D.12. **Public Accountability.** If the Grantee is subject to Tenn. Code Ann. § 8-4-401 *et seq.*, or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.

The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.

- D.13. **Public Notice.** All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement, "This project is funded under a Grant Contract with the State of Tennessee." All notices by the Grantee in relation to this Grant Contract shall be approved by the State.

- D.14. Licensure. The Grantee and its employees and all sub-grantees shall be licensed pursuant to all applicable federal, state, and local laws, ordinances, rules, and regulations and shall upon request provide proof of all licenses.
- D.15. Records. The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained for a period of five (5) full years from the date of the final payment and shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or their duly appointed representatives.

The records shall be maintained in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification, Public Company Accounting Oversight Board (PCAOB) Accounting Standards Codification, or Governmental Accounting Standards Board (GASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Audit Requirements, and Cost Principles for Federal Awards*.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

- D.16. Monitoring. The Grantee's activities conducted and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the State, the Comptroller of the Treasury, or their duly appointed representatives.
- D.17. Progress Reports. The Grantee shall submit brief, periodic, progress reports to the State as requested.
- D.18. Annual and Final Reports. The Grantee shall submit, within three (3) months of the conclusion of each year of the Term, an annual report. For grant contracts with a term of less than one (1) year, the Grantee shall submit a final report within three (3) months of the conclusion of the Term. For grant contracts with multiyear terms, the final report will take the place of the annual report for the final year of the Term. The Grantee shall submit annual and final reports to the Grantor State Agency. At minimum, annual and final reports shall include: (a) the Grantee's name; (b) the Grant Contract's Edison identification number, Term, and total amount; (c) a narrative section that describes the program's goals, outcomes, successes and setbacks, whether the Grantee used benchmarks or indicators to determine progress, and whether any proposed activities were not completed; and (d) other relevant details requested by the Grantor State Agency. Annual and final report documents to be completed by the Grantee shall appear on the Grantor State Agency's website or as an attachment to the Grant Contract.
- D.19. Audit Report. For purposes of this Section, pass-through entity means a non-federal entity that provides a subaward to a subrecipient to carry out part of a federal program.



The Grantee shall provide audited financial statements to the Tennessee Comptroller of the Treasury ("Comptroller") if during the Grantee's fiscal year, the Grantee: (1) expends seven hundred fifty thousand dollars (\$750,000) or more in direct and indirect federal financial assistance and the State is a pass-through entity; (2) expends seven hundred fifty thousand dollars (\$750,000) or more in state funds from the State; or (3) expends seven hundred fifty thousand dollars (\$750,000) or more in federal financial assistance and state funds from the State, and the State is a pass-through entity.

At least ninety (90) days before the end of its fiscal year, the Grantee shall complete Attachment B to notify the State whether or not Grantee is subject to an audit. The Grantee should submit only one, completed document during the Grantee's fiscal year. Any Grantee that is subject to an audit and so indicates on Attachment B shall complete Attachment C. If the Grantee is subject to an audit, Grantee shall obtain the Comptroller's approval before engaging a licensed, independent public accountant to perform the audit. The Grantee may contact the Comptroller for assistance identifying auditors.

The audit contract between the Grantee and the Auditor shall be on a contract form prescribed by the Comptroller. The Grantee shall be responsible for payment of fees for an audit prepared by a licensed, independent public accountant. Payment of the audit fees by the Grantee shall be subject to the provision relating to such fees contained within this Grant Contract. The Grantee shall be responsible for reimbursing the Comptroller for any costs of an audit prepared by the Comptroller.

All audits shall be performed in accordance with the Comptroller's requirements, as posted on its web site. When a federal single audit is required, the audit shall be performed in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

A copy of the audit report shall be provided to the Comptroller by the licensed, independent public accountant. Audit reports shall be made available to the public. The Grantee shall also submit a copy of the Notice of Audit Report, Parent Child Form, and audit report to the State via the grant closeout report in the Tennessee Arts Commission online grants management system at [https://tnarts.fluxx.io/user\\_sessions/new](https://tnarts.fluxx.io/user_sessions/new).

- D.20. Procurement. If other terms of this Grant Contract allow reimbursement for the cost of goods, materials, supplies, equipment, or contracted services, such procurement shall be made on a competitive basis, including the use of competitive bidding procedures, where practical. The Grantee shall maintain documentation for the basis of each procurement for which reimbursement is paid pursuant to this Grant Contract. In each instance where it is determined that use of a competitive procurement method is not practical, supporting documentation shall include a written justification for the decision and for use of a non-competitive procurement. If the Grantee is a subrecipient, the Grantee shall comply with 2 C.F.R. §§ 200.317—200.326 when procuring property and services under a federal award.

The Grantee shall obtain prior approval from the State before purchasing any equipment under this Grant Contract.

For purposes of this Grant Contract, the term "equipment" shall include any article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds five thousand dollars (\$5,000.00).

- D.21. Strict Performance. Failure by any party to this Grant Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this agreement shall not be construed as a waiver or relinquishment of any such term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment signed by the parties hereto.

- D.22. Independent Contractor. The parties shall not act as employees, partners, joint venturers, or associates of one another in the performance of this Grant Contract. The parties acknowledge that they are independent contracting entities and that nothing in this Grant Contract shall be construed to create a principal/agent relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.

The Grantee, being an independent contractor and not an employee of the State, agrees to carry adequate public liability and other appropriate forms of insurance, including adequate public liability and other appropriate forms of insurance on the Grantee's employees, and to pay all applicable taxes incident to this Grant Contract.

- D.23. Limitation of State's Liability. The State shall have no liability except as specifically provided in this Grant Contract. In no event will the State be liable to the Grantee or any other party for any lost revenues, lost profits, loss of business, loss of grant funding, decrease in the value of any securities or cash position, time, money, goodwill, or any indirect, special, incidental, punitive, exemplary or consequential damages of any nature, whether based on warranty, contract, statute, regulation, tort (including but not limited to negligence), or any other legal theory that may arise under this Grant Contract or otherwise. The State's total liability under this Grant Contract (including any exhibits, schedules, amendments or other attachments to the Contract) or otherwise shall under no circumstances exceed the Maximum Liability originally established in Section C.1 of this Grant Contract. This limitation of liability is cumulative and not per incident.
- D.24. Force Majeure. "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the Party except to the extent that the non-performing Party is at fault in failing to prevent or causing the default or delay, and provided that the default or delay cannot reasonably be circumvented by the non-performing Party through the use of alternate sources, workaround plans or other means. A strike, lockout or labor dispute shall not excuse either Party from its obligations under this Grant Contract. Except as set forth in this Section, any failure or delay by a Party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a default under this Grant Contract or grounds for termination. The non-performing Party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the Party continues to use diligent, good faith efforts to resume performance without delay. The occurrence of a Force Majeure Event affecting Grantee's representatives, suppliers, subcontractors, customers or business apart from this Grant Contract is not a Force Majeure Event under this Grant Contract. Grantee will promptly notify the State of any delay caused by a Force Majeure Event (to be confirmed in a written notice to the State within one (1) day of the inception of the delay) that a Force Majeure Event has occurred, and will describe in reasonable detail the nature of the Force Majeure Event. If any Force Majeure Event results in a delay in Grantee's performance longer than forty-eight (48) hours, the State may, upon notice to Grantee: (a) cease payment of the fees until Grantee resumes performance of the affected obligations; or (b) immediately terminate this Grant Contract or any purchase order, in whole or in part, without further payment except for fees then due and payable. Grantee will not increase its charges under this Grant Contract or charge the State any fees other than those provided for in this Grant Contract as the result of a Force Majeure Event.
- D.25. Tennessee Department of Revenue Registration. The Grantee shall comply with all applicable registration requirements contained in Tenn. Code Ann. §§ 67-6-601 – 608. Compliance with applicable registration requirements is a material requirement of this Grant Contract.
- D.26. Charges to Service Recipients Prohibited. The Grantee shall not collect any amount in the form of fees or reimbursements from the recipients of any service provided pursuant to this Grant Contract.

- D.27. No Acquisition of Equipment or Motor Vehicles. This Grant Contract does not involve the acquisition and disposition of equipment or motor vehicles acquired with funds provided under this Grant Contract.
- D.28. State and Federal Compliance. The Grantee shall comply with all applicable state and federal laws and regulations in the performance of this Grant Contract.
- D.29. Governing Law. This Grant Contract shall be governed by and construed in accordance with the laws of the State of Tennessee, without regard to its conflict or choice of law rules. The Grantee agrees that it will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Grant Contract. The Grantee acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising there from, shall be subject to and limited to those rights and remedies, if any, available under Tenn. Code Ann. §§ 9-8-101 through 9-8-408.
- D.30. Completeness. This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This Grant Contract supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.
- D.31. Severability. If any terms and conditions of this Grant Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions hereof shall not be affected thereby and shall remain in full force and effect. To this end, the terms and conditions of this Grant Contract are declared severable.
- D.32. Headings. Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.
- D.33. Iran Divestment Act. The requirements of Tenn. Code Ann. § 12-12-101, *et seq.*, addressing contracting with persons as defined at Tenn. Code Ann. §12-12-103(5) that engage in investment activities in Iran, shall be a material provision of this Grant Contract. The Grantee certifies, under penalty of perjury, that to the best of its knowledge and belief that it is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.
- D.34. Debarment and Suspension. The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals:
- a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency;
  - b. have not within a three (3) year period preceding this Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;
  - c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and

- d. have not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

The Grantee shall provide immediate written notice to the State if at any time it learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals or the principals of its subcontractors are excluded or disqualified, or presently fall under any of the prohibitions of sections a-d.

- D.35. Confidentiality of Records. Strict standards of confidentiality of records and information shall be maintained in accordance with applicable state and federal law. All material and information, regardless of form, medium or method of communication, provided to the Grant Grantee by the State or acquired by the Grant Grantee on behalf of the State that is regarded as confidential under state or federal law shall be regarded as "Confidential Information." Nothing in this Section shall permit Grant Grantee to disclose any Confidential Information, regardless of whether it has been disclosed or made available to the Grant Grantee due to intentional or negligent actions or inactions of agents of the State or third parties. Confidential Information shall not be disclosed except as required or permitted under state or federal law. Grant Grantee shall take all necessary steps to safeguard the confidentiality of such material or information in conformance with applicable state and federal law. The obligations set forth in this Section shall survive the termination of this Grant Contract.

#### **E. SPECIAL TERMS AND CONDITIONS:**

- E.1. Conflicting Terms and Conditions. Should any of these special terms and conditions conflict with any other terms and conditions of this Grant Contract, the special terms and conditions shall be subordinate to the Grant Contract's other terms and conditions.
- E.2. Federal Funding Accountability and Transparency Act (FFATA). This Grant requires the Grantee to provide supplies or services that are funded in whole or in part by federal funds that are subject to FFATA. The Grantee is responsible for ensuring that all applicable requirements, including but not limited to those set forth herein, of FFATA are met and that the Grantee provides information to the State as required.

The Grantee shall comply with the following:

- a. Reporting of Total Compensation of the Grantee's Executives.
- (1) The Grantee shall report the names and total compensation of each of its five most highly compensated executives for the Grantee's preceding completed fiscal year, if in the Grantee's preceding fiscal year it received:
- i. 80 percent or more of the Grantee's annual gross revenues from federal procurement contracts and Federal financial assistance subject to the Transparency Act, as defined at 2 C.F.R. § 170.320 (and sub awards); and
  - ii. \$25,000,000 or more in annual gross revenues from federal procurement contracts (and subcontracts), and federal financial assistance subject to the Transparency Act (and sub awards); and
  - iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. § 78m(a),

78o(d)) or § 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>).

As defined in 2 C.F.R. § 170.315, "Executive" means officers, managing partners, or any other employees in management positions.

- (2) Total compensation means the cash and noncash dollar value earned by the executive during the Grantee's preceding fiscal year and includes the following (for more information see 17 § C.F.R. 229.402(c)(2)):
- i. Salary and bonus.
  - ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
  - iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
  - iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
  - v. Above-market earnings on deferred compensation which is not tax qualified.
  - vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.
- b. The Grantee must report executive total compensation described above to the State by the end of the month during which this Grant Contract is established.
- c. If this Grant is amended to extend the Term, the Grantee must submit an executive total compensation report to the State by the end of the month in which the amendment to this Grant becomes effective.
- d. The Grantee will obtain a Data Universal Numbering System (DUNS) number and maintain its DUNS number for the term of this Grant. More information about obtaining a DUNS Number can be found at: <http://fedgov.dnb.com/webform/>

The Grantee's failure to comply with the above requirements is a material breach of this Grant for which the State may terminate this Grant Contract for cause. The State will not be obligated to pay any outstanding invoice received from the Grantee unless and until the Grantee is in full compliance with the above requirements.

**IN WITNESS WHEREOF,**

**Creative Parks Nashville:**

DocuSigned by:

*Michelle Craine*

7/12/2021

6939987804D24B5

**GRANTEE SIGNATURE**

**DATE**

Michelle Craine

**PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)**

**TENNESSEE ARTS COMMISSION:**

DocuSigned by:

*Anne B. Pope*

7/12/2021

AC4E5F1D9EAF457...

**ANNE B. POPE, EXECUTIVE DIRECTOR**

**DATE**

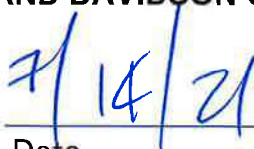
**SIGNATURE PAGE  
FOR**

**GRANT NO. Big Band Dances 2022 – Parks Match**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.


**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

  
\_\_\_\_\_  
Department

  
\_\_\_\_\_  
Date

APPROVED AS TO AVAILABILITY  
OF FUNDS:

DocuSigned by:

  
\_\_\_\_\_  
Director of Finance

8/4/2021  
\_\_\_\_\_  
Date

APPROVED AS TO RISK AND INSURANCE:

DocuSigned by:

  
\_\_\_\_\_  
Director of Insurance

8/5/2021  
\_\_\_\_\_  
Date

APPROVED AS TO FORM AND  
LEGALITY:

DocuSigned by:

  
\_\_\_\_\_  
Metropolitan Attorney

8/4/2021  
\_\_\_\_\_  
Date

FILED:

\_\_\_\_\_  
Metropolitan Clerk

\_\_\_\_\_  
Date

## ATTACHMENT A

| <b>GRANT BUDGET</b>   |  |                           |                          |                      |
|---|--|---------------------------|--------------------------|----------------------|
| <b>Arts Categorical Grant: Arts Project Support (APS)</b>   |  |                           |                          |                      |
| <b>The Grant Budget line-item amounts below shall be applicable only to expenses incurred during the following applicable period:</b> |  |                           |                          |                      |
| <b>BEGIN: 7/1/2021</b>  |  | <b>END: 6/30/2022</b>     |                          |                      |
| <b>POLICY<br/>03 Object<br/>Line-item<br/>Reference</b>   | <b>EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup></b>  | <b>GRANT<br/>CONTRACT</b> | <b>GRANTEE<br/>MATCH</b> | <b>TOTAL PROJECT</b> |
| 1. 2  | Salaries, Benefits & Taxes   | \$0.00                    | 0.00                     | \$0.00               |
| 4. 15   | Professional Fee, Grant & Award <sup>2</sup>   | \$2,847.50                | 0.00                     | \$2,847.50           |
| 5, 6, 7, 8,<br>9, 10  | Supplies, Telephone, Postage & Shipping,<br>Occupancy, Equipment Rental & Maintenance,<br>Printing & Publications                                    | \$452.50                  | 0.00                     | \$452.50             |
| 11. 12  | Travel, Conferences & Meetings   | \$0.00                    | 0.00                     | \$0.00               |
| 13  | Interest <sup>2</sup>  | 0.00                      | 0.00                     | 0.00                 |
| 14  | Insurance  | \$0.00                    | 0.00                     | \$0.00               |
| 16  | Specific Assistance To Individuals   | 0.00                      | 0.00                     | 0.00                 |
| 17  | Depreciation <sup>2</sup>  | 0.00                      | 0.00                     | 0.00                 |
| 18  | Other Non-Personnel <sup>2</sup>   | \$0.00                    | 0.00                     | \$0.00               |
| 20  | Capital Purchase <sup>2</sup>  | \$0.00                    | 0.00                     | \$0.00               |
| 22  | Indirect Cost  | 0.00                      | 0.00                     | 0.00                 |
| 24  | In-Kind Expense  | 0.00                      | 0.00                     | 0.00                 |
| n/a   | Grantee Match Requirement (for any amount of the<br>required Grantee Match that is <u>not</u> specifically<br>delineated by budget line-items above) | 0.00                      | \$3,300.00               | \$3,300.00           |
| 25  | <b>GRAND TOTAL</b>   | <b>\$ 3,300.00</b>        | <b>\$3,300.00</b>        | <b>\$6,600.00</b>    |

<sup>1</sup> Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*. (posted on the Internet at: <http://www.tn.gov/finance/looking-for/policies.html>).

<sup>2</sup> Applicable detail follows this page if line-item is funded.

<sup>3</sup> A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.



**ATTACHMENT A****GRANT BUDGET LINE-ITEM DETAIL:**

| <b>PROFESSIONAL FEE, GRANT &amp; AWARD</b>   | <b>AMOUNT</b>     |
|--|-------------------|
| Professional fees as detailed in application narrative & application budget narratives | \$2,847.50        |
| <b>TOTAL</b>   | <b>\$2,847.50</b> |

| <b>OTHER NON-PERSONNEL</b>  | <b>AMOUNT</b> |
|---|---------------|
| Non-personnel fees as detailed in application narrative & application budget narratives | \$0.00        |
| <b>TOTAL</b>  | <b>\$0.00</b> |

**ATTACHMENT B****Notice of Audit Report**

Check one of the two boxes below and complete the remainder of this document as instructed. Send completed documents as a PDF file to [cpo.auditnotice@tn.gov](mailto:cpo.auditnotice@tn.gov). ***The Grantee should submit only one, completed "Notice of Audit Report" document to the State ninety (90) days prior to the Grantee's fiscal year.***

- Creative Parks Nashville is subject to an audit for fiscal year 2022
- Creative Parks Nashville is not subject to an audit for fiscal year 2022.

Grantee's Edison Vendor ID Number: 223040

Grantee's fiscal year end: June 30

Any Grantee that is subject to an audit must complete the information below.

| <b>Type of funds expended</b>                                   | <b>Estimated amount of funds expended by end of Grantee's fiscal year</b> |
|---|---|
| Federal pass-through funds                                      |   |
| a. Funds passed through the State of Tennessee                  | a.  |
| b. Funds passed through any other entity                        | b.  |
| Funds received directly from the federal government             |   |
| Non-federal funds received directly from the State of Tennessee |   |

Auditor's name:

Auditor's address:

Auditor's phone number:

Auditor's email:

**ATTACHMENT C**

**Parent Child Information**

Send completed documents as a PDF file to [cpo.auditnotice@tn.gov](mailto:cpo.auditnotice@tn.gov). **The Grantee should submit only one, completed "Parent Child Information" document to the State during the Grantee's fiscal year if the Grantee indicates it is subject to an audit on the "Notice of Audit Report" document.**

"Parent" means an entity whose IRS filing contains the information of at least one other entity.

"Child" means an entity whose information is contained in another entity's IRS filing.

Grantee's Edison Vendor ID number: 223040

Is Creative Parks Nashville a parent?

Yes  No

If yes, provide the name and Edison Vendor ID number, if applicable, of any child entities.

Is Creative Parks Nashville a child?

Yes  No

If yes, complete the fields below.

Parent entity's name: \_\_\_\_\_

Parent entity's tax identification number: \_\_\_\_\_

Note: If the parent entity's tax identification number is a social security number, this form must be submitted via US mail to:

Central Procurement Office, Grants Program Manager  
3<sup>rd</sup> Floor, WRS Tennessee Tower  
312 Rosa L Parks Avenue  
Nashville, TN 37243

Parent entity's contact information

Name of primary contact person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Parent entity's Edison Vendor ID number, if applicable: \_\_\_\_\_

## ATTACHMENT D

**Federal Award Identification Worksheet**

|  |   |
|--|---|
| Subrecipient's name (must match registered name in DUNS)   | Creative Parks Nashville  |
| Subrecipient's DUNS number   | 081028213   |
| Federal Award Identification Number (FAIN)   | 1886859-61-21 FY22 NEA Partnership<br>1863309-61-20 NEA ARP   |
| Federal award date   | June 2021<br>June 2021  |
| CFDA number and name   | 45.025 Promotion of the Arts Partnership Agreement<br>45.024 ARP Funding  |
| Grant contract's begin date  | 7/1/2021  |
| Grant contract's end date  | 6/30/2022   |
| Amount of federal funds obligated by this grant contract   | \$0.00<br>\$0.00 FY22 NEA Partnership<br>\$0.00 NEA ARP Funds   |
| Total amount of federal funds obligated to the subrecipient  | \$0.00  |
| Total amount of the federal award to the pass-through entity (Grantor State Agency)                            | \$872,900 FY22 NEA Partnership<br>\$844,600 NEA ARP Funds   |
| Name of federal awarding agency  | National Endowment for the Arts   |
| Name and contact information for the federal awarding official   | Andi Mathis, State & Regional Specialist<br>National Endowment for the Arts<br>400 7 <sup>th</sup> Street, SW<br>Washington, DC 20506<br><a href="mailto:mathisa@arts.gov">mathisa@arts.gov</a> or 202-682-5403 |
| Is the federal award for research and development?   | No  |
| Indirect cost rate for the federal award (See 2 C.F.R. §200.331 for information on type of indirect cost rate) | N/A   |