

GRANT SUMMARY SHEET

Grant Name: 2020 VOCA - Law Enforcement Victim Coordinator 19-22
Amend. 1

Department: POLICE DEPARTMENT

Grantor: U.S. DEPARTMENT OF JUSTICE

**Pass-Through Grantor
(If applicable):** TENN. DEPT. OF FIN. & ADMIN.

Total Award this Action: \$0.00

Cash Match Amount: \$0.00

Department Contact: Jim Stephens
880-2850

Status: AMENDMENT

Program Description:

Funding will be used to pay for a salary for a Police Advocate over the next three years. Amendment 1 adds sections E.7. Counterpart Clause, and E.8. Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment. Amendment 1 also revises the budget line items. No new funding is being added.

Plan for continuation of services upon grant expiration:

Project is totally grant funded and will cease upon expiration of the grant.

Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input type="radio"/>		Award Acceptance <input type="radio"/>		Contract Amendment <input checked="" type="radio"/>	
Department	Dept. No.	Contact			Phone	Fax	
POLICE DEPARTMENT	031	Jim Stephens			880-2850	880-3077	
Grant Name:	2020 VOCA - Law Enforcement Victim Coordinator 19-22 Amend. 1						
Grantor:	U.S. DEPARTMENT OF JUSTICE				Other:		
Grant Period From:	11/01/19	<small>(applications only)</small> Anticipated Application Date:		07/05/19			
Grant Period To:	06/30/22	<small>(applications only)</small> Application Deadline:		07/05/19			
Funding Type:	FED PASS THRU	Multi-Department Grant		<input type="checkbox"/> If yes, list below.			
Pass-Thru:	TENN. DEPT. OF FIN. & ADMIN.	Outside Consultant Project:		<input type="checkbox"/>			
Award Type:	COMPETITIVE	Total Award:		\$0.00			
Status:	AMENDMENT	Metro Cash Match:		\$0.00			
Metro Category:	New Initiative	Metro In-Kind Match:					
CFDA #	16.575	Is Council approval required?		<input type="checkbox"/>			
Project Description:						Applic. Submitted Electronically? <input checked="" type="checkbox"/>	

Funding will be used to pay for a salary for a Police Advocate over the next three years. Amendment 1 adds sections E.7. Counterpart Clause, and E.8. Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment. Amendment 1 also revises the budget line items. No new funding is being added.

Plan for continuation of service after expiration of grant/Budgetary Impact:
Project is totally grant funded and will cease upon expiration of the grant.

How is Match Determined?			
Fixed Amount of \$	or	% of Grant	Other: <input type="checkbox"/>
Explanation for "Other" means of determining match:			

For this Metro FY, how much of the required local Metro cash match:			
Is already in department budget?	Yes	Fund	10101
Is not budgeted?		Business Unit	31121501
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)		Proposed Source of Match:	
Other:			
Number of FTEs the grant will fund:	1.00	Actual number of positions added:	
Departmental Indirect Cost Rate	34.00%	Indirect Cost of Grant to Metro:	\$81,600.00
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No	% Allow.	Ind. Cost Requested from Grantor:	\$0.00 in budget
<small>*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)</small>			
Draw down allowable? <input type="checkbox"/>			
Metro or Community-based Partners:			

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY20	\$80,000.00			\$20,000.00			\$100,000.00	\$27,200.00	\$0.00
Yr 2	FY21	\$80,000.00			\$20,000.00			\$100,000.00	\$27,200.00	\$0.00
Yr 3	FY22	\$80,000.00			\$20,000.00			\$100,000.00	\$27,200.00	\$0.00
Yr 4	FY__									
Yr 5	FY__									
Total		\$240,000.00	\$0.00	\$0.00	\$60,000.00		\$0.00	\$300,000.00	\$81,600.00	\$0.00
Date Awarded:		07/22/21		Tot. Awarded:		\$0.00		Contract#: Z16GHS237		
(or) Date Denied:				Reason:						
(or) Date Withdrawn:				Reason:						

Contact:

trinity.weathersby@nashville.gov
vaughn.wilson@nashville.gov

VW



GRANT AMENDMENT

Agency Tracking # NA	Edison ID 40287	Contract # 40287	Amendment # 1		
Contractor Legal Entity Name Metropolitan Government of Nashville and Davidson County			Edison Vendor ID 4		
Amendment Purpose & Effect(s) Revise Budget					
Amendment Changes Contract End Date: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		End Date: 6/30/2022			
TOTAL Contract Amount INCREASE or DECREASE per this Amendment (zero if N/A):			\$ 0.00		
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Contract Amount
2020		\$80,000.00			\$80,000.00
2021		\$80,000.00			\$80,000.00
2022		\$80,000.00			\$80,000.00
TOTAL:		\$240,000.00			\$240,000.00
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.				<i>OCR USE</i>	
Speed Chart (optional) FA00002890/FA0000310 1		Account Code (optional) County - 71301000			

**AMENDMENT 1
OF GRANT CONTRACT 40287**

This Grant Contract Amendment is made and entered by and between the State of Tennessee, Department of Finance and Administration, Office of Criminal Justice Programs, hereinafter referred to as the "State" and Metropolitan Government of Nashville and Davidson County, hereinafter referred to as the "Grantee." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. The following is added as Grant Contract section E.7.
 - E.7. Counterpart Clause: This agreement may be executed in two or more dated counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same effective instrument.
2. The following is added as Grant Contract section E.8.
 - E.8. Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment. If applicable and as required by 2 CFR 200.216, Grantee is prohibited from obligating or expending loan or grant funds to procure or obtain; extend or renew a contract to procure or obtain; or enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as a critical technology as part of any system. As described in Public Law 115-232, Section 889, "covered telecommunications equipment" is as follows:
 - a. Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
 - b. For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
 - c. Telecommunications or video surveillance services provided by such entities or using such equipment.
 - d. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.
3. Grant Contract Attachment A-1 is deleted in its entirety and replaced with the new attachment A-1 attached hereto.

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The revisions set forth herein shall be effective 8/1/2021. All other terms and conditions of this Grant Contract not expressly amended herein shall remain in full force and effect.

IN WITNESS WHEREOF,

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

GRANTEE SIGNATURE

DATE

John Cooper, Mayor

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

DEPARTMENT OF FINANCE AND ADMINISTRATION:

HOWARD H. ELEY, COMMISSIONER

DATE

**SIGNATURE PAGE
FOR
2020 VOCA – Victim Service Coordinator Grant Amendment #1**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY**

John C. Drake
John Drake
Chief of Police

7.22.21
Date

**APPROVED AS TO AVAILABILITY
OF FUNDS:**

DocuSigned by:
Kevin Crumbo/mjw
Kevin Crumbo, Director
Department of Finance

8/5/2021
Date

APPROVED AS TO RISK AND INSURANCE:

DocuSigned by:
Balogun Cobb
Director of Insurance

8/5/2021
Date

**APPROVED AS TO FORM AND
LEGALITY:**

DocuSigned by:
[Signature]
Metropolitan Attorney

8/5/2021
Date

"See Previous Page"
John Cooper Date
Metropolitan Mayor

ATTEST:

Metropolitan Clerk

Date

GRANT BUDGET				
AGENCY NAME: Metro Nashville Gov./MNPD/VIP Program				
FUND SOURCE: VOCA				
SOLICITATION NUMBER: VOCA Law Enforcement Victim Coordinator				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following				
Applicable Period:		BEGIN: 11/01/2019	END: 06/30/2020	
POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE MATCH	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes ²	\$49,540.00	\$20,000.00	\$69,540.00
4, 15	Professional Fee, Grant & Award ²	\$7,000.00	\$0.00	\$7,000.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications ²	\$11,460.00	\$0.00	\$11,460.00
11, 12	Travel, Conferences & Meetings ²	\$11,000.00	\$0.00	\$11,000.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance ²	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$1,000.00	\$0.00	\$1,000.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost ²	\$0.00	\$0.00	\$0.00
24	In-Kind Expense ²	\$0.00	\$0.00	\$0.00
n/a	Grantee Match Requirement (for any amount of the required Grantee Match that is <u>not</u> specifically delineated by budget line-items above)	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$80,000.00	\$20,000.00	\$100,000.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*.
(posted on the Internet at: https://www.tn.gov/content/dam/tn/finance/ocip/Appendix_J_Policy_03_Report.xls)

² Applicable detail follows this page if line-item is funded.

³ A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

**CASH MATCH SHOULD BE REFLECTED IN THE TOTAL PROJECT AMOUNT IN THE SUMMARY AND
DETAIL PAGES WHEN APPLICABLE**

ATTACHMENT A-1

Page 2

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: Metro Nashville Gov./MNPd/VIP Program

FUND SOURCE: VOCA

SOLICITATION NUMBER: VOCA Law Enforcement Victim Coordinator

SALARIES, BENEFITS & TAXES	AMOUNT
Position 1: Victim Coordinator salary & benefits, est 100% (prorated 8 months)	\$49,540.00
Position 1: Victim Counselor, \$90,981.00, est 32.9712% (prorated 8 months)	\$20,000.00
TOTAL	\$69,540.00

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Translation and interpretation services for counseling and advocacy services for LEP crime victims - primary and secondary	\$7,000.00
TOTAL	\$7,000.00

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Sensitive Minor Equipment: Computer (\$2,000 (est.) laptop & accessories) cell phone (\$250)	\$2,250.00
Supplies: Cell phone (\$69) and aircard (\$100) monthly charges (prorated 8 months)	\$1,243.33
General office supplies, outreach materials, and printing of outreach materials/brochure/business cards, file cabinets, desk/work table, printing and set up charges for multiple language materials, supplies for groups, workbooks, and professional books	\$7,966.67
TOTAL	\$11,460.00

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Local Travel:court, meetings, outreach, etc. Applicable conus rates will be used.	\$1,000.00
Training and Conferences Attended by Agency Staff: National, Regional, State and Local. Registration/fees for trainings. Applicable conus rates will be used.	\$10,000.00
TOTAL	\$11,000.00

SPECIFIC ASSISTANCE TO INDIVIDUALS	AMOUNT
Description of Specific Assistance to Individuals: Transportation for crime victims to receive services and participate in the CJS process. (Taxi, Uber, Lyft)	\$1,000.00
TOTAL	\$1,000.00

GRANT BUDGET				
AGENCY NAME: Metro Nashville Gov./MNP/VIIP Program				
FUND SOURCE: VOCA				
SOLICITATION NUMBER: VOCA Law Enforcement Victim Coordinator				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following				
Applicable Period:		BEGIN: 07/01/2020	END: 06/30/2021	
POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE MATCH	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes ²	\$68,200.00	\$20,000.00	\$88,200.00
4, 15	Professional Fee, Grant & Award ²	\$2,199.00	\$0.00	\$2,199.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications ²	\$3,528.00	\$0.00	\$3,528.00
11, 12	Travel, Conferences & Meetings ²	\$5,073.00	\$0.00	\$5,073.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance ²	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$1,000.00	\$0.00	\$1,000.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost ²	\$0.00	\$0.00	\$0.00
24	In-Kind Expense ²	\$0.00	\$0.00	\$0.00
n/a	Grantee Match Requirement (for any amount of the required Grantee Match that is <u>not</u> specifically delineated by budget line-items above)	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$80,000.00	\$20,000.00	\$100,000.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*.
(posted on the Internet at: https://www.tn.gov/content/dam/tn/finance/ocip/Appendix_J_Policy_03_Report.xls)

² Applicable detail follows this page if line-item is funded.

³ A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

**CASH MATCH SHOULD BE REFLECTED IN THE TOTAL PROJECT AMOUNT IN THE SUMMARY AND
DETAIL PAGES WHEN APPLICABLE****ATTACHMENT A-1**

Page 2

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: Metro Nashville Gov./MNPd/VIP Program

FUND SOURCE: VOCA

SOLICITATION NUMBER: VOCA Law Enforcement Victim Coordinator

SALARIES, BENEFITS & TAXES	AMOUNT
Position 1: Victim Coordinator, salary & benefits, est 100%	\$68,200.00
Position 1: Victim Counselor, \$90,981.00, est 21.9826%	\$20,000.00
TOTAL	\$88,200.00

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Translation and interpretation services for counseling and advocacy services for LEP crime victims - primary and secondary	\$2,199.00
TOTAL	\$2,199.00

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Supplies: Cell phone (\$69) and aircard (\$100) monthly charges	\$2,028.00
General office supplies, outreach materials, and printing of outreach materials/brochure/business cards, workbooks, group supplies, and professional books	\$1,500.00
TOTAL	\$3,528.00

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Local Travel:court, meetings, outreach, etc. Applicable conus rates will be used.	\$1,500.00
Training and Conferences Attended by Agency Staff: National, Regional, State and Local. Registration/fees for trainings. Applicable conus rates will be used.	\$3,573.00
TOTAL	\$5,073.00

SPECIFIC ASSISTANCE TO INDIVIDUALS	AMOUNT
Description of Specific Assistance to Individuals: Transportation for crime victims to receive services and participate in the CJS process. (Taxi, Uber, Lyft)	\$1,000.00
TOTAL	\$1,000.00

GRANT BUDGET				
AGENCY NAME: Metro Nashville Gov./MNP/VIIP Program				
FUND SOURCE: VOCA				
SOLICITATION NUMBER: 40287				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following				
Applicable Period:		BEGIN: 07/01/2021	END: 06/30/2022	
POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE MATCH	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes ²	\$68,200.00	\$20,000.00	\$88,200.00
4, 15	Professional Fee, Grant & Award ²	\$2,406.00	\$0.00	\$2,406.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications ²	\$3,778.00	\$0.00	\$3,778.00
11, 12	Travel, Conferences & Meetings ²	\$5,616.00	\$0.00	\$5,616.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance ²	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$0.00	\$0.00	\$0.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost ²	\$0.00	\$0.00	\$0.00
24	In-Kind Expense ²	\$0.00	\$0.00	\$0.00
n/a	Grantee Match Requirement (for any amount of the required Grantee Match that is <u>not</u> specifically delineated by budget line-items above)	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$80,000.00	\$20,000.00	\$100,000.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*.
(posted on the Internet at: https://www.tn.gov/content/dam/tn/finance/ocip/Appendix_J_Policy_03_Report.xls)

² Applicable detail follows this page if line-item is funded.

³ A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

**CASH MATCH SHOULD BE REFLECTED IN THE TOTAL PROJECT AMOUNT IN THE SUMMARY AND
DETAIL PAGES WHEN APPLICABLE****ATTACHMENT A-1**

Page 2

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: Metro Nashville Gov./MNPd/VIP Program

FUND SOURCE: VOCA

SOLICITATION NUMBER: 40287

SALARIES, BENEFITS & TAXES	AMOUNT
Position 1: Victim Coordinator, salary & benefits, est 100%	\$68,200.00
Position 1: Victim Counselor, \$90981.00, est 21.9826%	\$20,000.00
TOTAL	\$88,200.00

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Translation and interpretation services for counseling and advocacy services for LEP crime victims - primary and secondary	\$2,406.00
TOTAL	\$2,406.00

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Supplies: Cell phone (\$69) and aircard (\$100) monthly charges	\$2,028.00
General office supplies, outreach materials, and printing of outreach materials/brochure/business cards	\$1,750.00
TOTAL	\$3,778.00

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Local Travel:court, meetings, outreach, etc. Applicable at agency or state rate, whichever is lower.	\$1,000.00
Training and Conferences Attended by Agency Staff: National, Regional, State and Local. Registration/fees for trainings. Applicable conus rates will be used.	\$4,616.00
TOTAL	\$5,616.00