

GRANT SUMMARY SHEET

Grant Name: EOW Curbside Recycling Collection Education and Promotion
22-23

Department: WATER & SEWER

Grantor: THE RECYCLING PARTNERSHIP

**Pass-Through Grantor
(If applicable):**

Total Award this Action: \$141,000.00

Cash Match \$0.00

Department Contact: Sharon Smith
862-8715

Status: NEW

Program Description:

This grant will help fund education and communication efforts promoting Nashville's transition from monthly to Every Other Week (EOW) curbside recycling collection and waste reduction. Grantor will also provide in-kind services up to \$125,000. There is no match requirement from Metro.

Plan for continuation of services upon grant expiration:

n/a

Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input type="radio"/>		Award Acceptance <input checked="" type="radio"/>		Contract Amendment <input type="radio"/>	
Department	Dept. No.	Contact			Phone	Fax	
WATER & SEWER	065	Sharon Smith			862-8715		
Grant Name:	EOW Curbside Recycling Collection Education and Promotion 22-23						
Grantor:	THE RECYCLING PARTNERSHIP				Other:		
Grant Period From:	07/01/22	(applications only) Anticipated Application Date:					
Grant Period To:	06/30/23	(applications only) Application Deadline:					
Funding Type:	OTHER	Multi-Department Grant		<input type="checkbox"/> If yes, list below.			
Pass-Thru:	Select Pass-Thru --- >	Outside Consultant Project:		<input type="checkbox"/>			
Award Type:	OTHER	Total Award:		\$141,000.00			
Status:	NEW	Metro Cash Match:		\$0.00			
Metro Category:	New Initiative	Metro In-Kind Match:					
CFDA #	N/A	Is Council approval required?		<input checked="" type="checkbox"/>			
Project Description:			Applic. Submitted Electronically? <input type="checkbox"/>				
This grant will help fund education and communication efforts promoting Nashville's transition from monthly to Every Other Week (EOW) curbside recycling collection and waste reduction. Grantor will also provide in-kind services up to \$125,000. There is no match requirement from Metro.							
Plan for continuation of service after expiration of grant/Budgetary Impact:							
n/a							
How is Match Determined?							
Fixed Amount of \$		or		% of Grant		Other: <input type="checkbox"/>	
Explanation for "Other" means of determining match:							
For this Metro FY, how much of the required local Metro cash match:							
Is already in department budget?		n/a		Fund	Business Unit		
Is not budgeted?		Proposed Source of Match:					
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)							
Other:							
Number of FTEs the grant will fund:		0.00		Actual number of positions added:		0.00	
Departmental Indirect Cost Rate		11.37%		Indirect Cost of Grant to Metro:		\$16,031.70	
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No		% Allow.		Ind. Cost Requested from Grantor:		\$0.00 in budget	
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)							
Draw down allowable? <input type="checkbox"/>							
Metro or Community-based Partners:							

Part Two

Grant Budget

Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY23	\$0.00	\$0.00	\$141,000.00			\$0.00	\$141,000.00	\$16,031.70	\$0.00
Yr 2	FY__							\$0.00		
Yr 3	FY__							\$0.00		
Yr 4	FY__							\$0.00		
Yr 5	FY__							\$0.00		
Total		\$0.00	\$0.00	\$141,000.00	\$0.00		\$0.00	\$141,000.00	\$16,031.70	\$0.00
Date Awarded:			05/31/22	Tot. Awarded:		\$141,000.00	Contract#:		N/A	
(or) Date Denied:				Reason:						
(or) Date Withdrawn:				Reason:						

Contact: trinity.weathersby@nashville.gov
vaughn.wilson@nashville.gov

GCP Rec'd
06/17/22

GCP Approved
06/21/22

VW



125 Rowell Court
Falls Church, VA 22046
864.760.8828

RECYCLINGPARTNERSHIP.ORG

RECYCLING PARTNERSHIP GRANT AGREEMENT

This Grant Agreement is hereby made and entered into on the last date of execution below (“Effective Date”), by and between The Recycling Partnership, Inc. (“The Partnership”) and the Metropolitan Government of Nashville and Davidson County, Tennessee (“Grantee”), which are referred to collectively herein as the “Parties” and individually as a “Party.”

- 1. Grant Agreement Documents; Entire Agreement:** This Grant Agreement consists of this document and its attachments: (a) Terms and Conditions (Attachment A), and (b) Grantee’s Work Plan (Attachment B). This Grant Agreement comprises the entire agreement between the Parties and supersedes any and all previous and contemporaneous agreements and representations, whether oral or written.
- 2. Term:** The Grant Agreement shall be effective during the Grant Period, which begins on the Effective Date and ends on June 30, 2023 unless the Parties agree to amend the Grant Agreement as provided in Paragraph 8.
- 3. Grantee’s Duties:** Subject to Paragraph 10 hereof, the Grantee shall take reasonable and appropriate steps to substantially complete the Grantee’s Work Plan as set out in Attachment B and under the conditions set forth in Attachment A.
- 4. Duties of Partnership and Grantee:** The Partnership shall make cash grants to the Grantee in an amount not to exceed ONE HUNDRED FORTY-ONE THOUSAND DOLLARS (\$141,000) to support the implementation of educational and outreach efforts with the goal of improving and enhancing Grantee’s residential curbside recycling program (“Cash Grants”). The details of the Cash Grants and the anticipated costs and expenditures associated with this grant project are detailed in the section e, Project Budget and Grant Funding, of Attachment B.

In addition to the Cash Grants, during the Grant Period The Partnership shall also provide the Grantee with access to resources, Partnership staff time, measurement activities and other in-kind services with an estimated value of ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$125,000). The purpose of these in-kind services is to support Grantee’s public recycling program through the provision of technical support for strategic planning, program assessment, program implementation, and recycling education and outreach including graphic design customization. The amounts set forth below represent

The Partnership's intended distribution of in-kind resources to the Grantee.

Description of In-Kind Resources from The Recycling Partnership	Projected Value
Access to Recycling Partnership educational campaign materials	Up to \$100,000
Dedicated technical assistance and outreach campaign design support from Partnership staff	Up to \$25,000
Total projected value of in-kind assistance and support	Up to \$125,000

In exchange for the Cash Grants and in-kind resources from The Partnership, the Grantee will (i) commit staff time and resources for the planning and implementation of the project that is the subject of this Grant Agreement, including producing and distributing educational materials, conducting recycling program operations, supporting research and program analysis, and providing additional support as the project requires in the Grantee's Workplan as set out in Attachment B, and under the conditions set forth in Attachment A.

Subject to Paragraph 10 hereof, the Grantee will take reasonable and appropriate steps to substantially complete the Grantee's Work Plan in accordance with the Anticipated Implementation Timeline described in the Grantee's Work Plan.

5. Distribution Provisions: The Partnership shall distribute Cash Grants to the Grantee to reimburse the Grantee for actual allowable expenditures the Grantee has made or otherwise incurred during the Grant Period. An allowable expenditure is one associated with work performed or goods or services acquired to complete the Grantee's Work Plan as set out in Attachment B as determined by The Partnership in its sole and absolute discretion. Excluding the final Cash Grant payment, The Partnership shall make such distributions to the Grantee within thirty (30) days of receiving from the Grantee invoices prepared as described in Paragraph 6 hereof documenting allowable expenditures. Total Cash Grants from The Partnership will not exceed ninety percent (90%) of reimbursable costs until the submittal of a final project report; the remaining ten percent (10%) of reimbursable expenses shall be paid upon final report submittal. Cash Grants may be distributed to the Grantee by check or direct deposit, as the Grantee and The Partnership shall mutually agree prior to the distribution of a Cash Grant.

6. Invoices: As described in section r, Reimbursement, of Attachment A, the Grantee shall submit reimbursement requests to The Partnership, which shall include copies of invoices for allowable expenditures for which the Grantee is seeking reimbursement. The Grantee's final invoices must be received by The Partnership with the Grantee's Final Report, as described in section q, Reporting and Additional Post Award Requirements, of Attachment A. With respect to all invoices submitted to The Partnership, the Grantee shall provide reasonable and appropriate evidence for The Partnership to determine the actual amounts paid by the Grantee for work and services associated with allowable expenditures, and documentation that provides evidence of payment by the Grantee for all allowable

expenditures submitted. In addition to supporting documentation, the Grantee shall provide a summary of the expenses paid by the Grantee in a table or spreadsheet outlining the expense, vendor, and the purpose of the expense. Upon delivery of such invoices and documentation, the Grantee will then be eligible for reimbursement of up to ninety percent (90%) of the amount of the Cash Grants to be provided by The Recycling Partnership for allowable expenditures and with the final ten percent (10%) available as detailed in Paragraph 5 above.

7. Grant Contacts: Contacts for purposes of this Grant Agreement are set forth below.

Partnership Chief Community Strategy Officer:	Partnership Project Manager:	Grantee Project Manager:
Cody Marshall Telephone: (919) 612-7127 Email: cmarshall@recyclingpartnership.org	Craig Wittig, Senior Director of Grant Implementation Telephone: (919) 830-0547 Email: cwittig@recyclingpartnership.org	Sharon Smith, Special Projects Manager Metro Nashville Division of Waste Services Telephone: (615) 862-8715 Email: sharon.smith@nashville.gov

8. Changes, Amendments and COVID-19 Matters: Any change to this Grant Agreement that increases or decreases the amount of the Cash Grants is not effective until approved in writing by the Chief Community Strategy Officer of The Partnership and the Grantee. This Grant Agreement may be amended in a writing signed by the Parties.

As of the Effective Date, each Party intends to undertake all activities detailed in the Grant Agreement. The Parties, however, recognize the uncertainties caused by the COVID-19 pandemic and resulting public health emergency (“Health Emergency”) may impact their respective performance hereunder. The Grantee plans to meet all Grantee funded activities in the Grant Agreement, however, the Grantee cannot guarantee resources will be available. Similarly, The Partnership plans to meet all of its obligations hereunder, however, The Partnership cannot guarantee that the Health Emergency will not impact its performance hereunder. By way of illustration, but not limitation, The Partnership has adopted various safety protocols, which are intended to ensure that services conducted by third party vendors can be performed safely and may be more stringent than applicable local, state and/or federal rules, regulations and/or guidelines and/or Center for Disease Control (“CDC”) and/or World Health Organization (“WHO”) recommendations related to the Health Emergency. Such safety protocols may require that one or more of the activities contemplated herein be suspended and/or terminated. Moreover, one or more third-party vendors may be unable to provide services as contemplated hereunder due to local, state and/or federal social distancing rules, regulations and/or guidelines or CDC and/or WHO recommendations, or if operational impacts due to the Health Emergency do not make it feasible for one or more of such services to be conducted by such vendor. Furthermore, due to safety, social distancing guidelines and / or other operational impacts related to the Health Emergency, the

Grantee cannot guarantee that all activities in the Grant Agreement will be feasible. If either Party or a third-party vendor is unable to meet its responsibilities under the Grant Agreement, or if operational impacts due to the Health Emergency makes activities of a Party or a third-party vendor set out in the Grant Agreement not feasible, such Party or The Partnership on behalf of a third-party vendor will immediately notify the other Party in writing. At such time, either Party can terminate the Grant Agreement or the Parties can mutually agree to modify the Grant Agreement. If the Grant Agreement is terminated by The Partnership, all reimbursable expenses incurred by the Grantee up to the termination date and incurred in good faith to fulfill the Grantee's obligations hereunder may be reimbursed to the Grantee by The Partnership pursuant to Paragraph 5 hereof.

9. Signature Warranty: Each of the undersigned represents and warrants that he or she is authorized to execute this Grant Agreement.

10. Appropriations Limitation: All expenditures and other performance by the Grantee under this Grant Agreement are subject to appropriations by the Metropolitan Council of the Grantee. Consequently, this Grant Agreement shall bind the Grantee only to the extent the Metropolitan Government of Nashville and Davidson County appropriates sufficient funds for the Grantee to perform its obligations hereunder.

[The balance of this page is intentionally left blank.]

The parties have executed this Grant Agreement as of the Effective Date.

Metropolitan Government of Nashville and Davidson County, TN

The Recycling Partnership, Inc.

By _____

By *Robert Taylor*

John Cooper,
Mayor, Metropolitan Government of Nashville and Davidson County, TN

Robert Taylor,
Senior Director of Grants and Community Development

Signed by Metropolitan Government of Nashville and Davidson County on this date:

Signed by The Recycling Partnership on this date:

May 31, 2022

APPROVED AS TO AVAILABILTY OF FUNDS:

DocuSigned by:

Kelly Flannery

Director of Finance

APPROVED AS TO FORM AND LEGALITY:

DocuSigned by:

Tara Ladd

Metropolitan Attorney

ATTEST:

Metropolitan Clerk: _____

Date: _____

**SIGNATURE PAGE
FOR
GRANT NO. The Recycling Partnership Grant Agreement**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY**

DocuSigned by:

Scott Potter

Scott Potter, Director
Water & Sewer Department

6/13/2022

Date

APPROVED AS TO AVAILABILITY
OF FUNDS:

"See Previous Page"

Kelly Flannery Director
Department of Finance

Date

APPROVED AS TO RISK AND INSURANCE:

DocuSigned by:

Balaguer Cobb

Director of Risk Management Services

Date

APPROVED AS TO FORM AND
LEGALITY:

"See Previous Page"

Metropolitan Attorney

Date

"See Previous Page"

John Cooper
Metropolitan Mayor

Date

ATTEST:

"See Previous Page"

Metropolitan Clerk

Date

Attachment A: Terms and Conditions

a. Termination: Either Party may terminate the Grant Agreement in writing with thirty (30) days' notice to the other Party. If the Grantee fails to substantially fulfill its obligations under this Grant Agreement in a timely and proper manner, The Partnership may provide written notice to the Grantee of its intent to terminate the Grant Agreement. Such notice shall specify the reasons for termination and allow the Grantee thirty (30) days to mitigate any specified reasons. If the Grantee fails to cure, as determined by The Partnership in its reasonable discretion, The Partnership may terminate this Grant Agreement by giving written notice to the Grantee of such termination and the effective date of such termination. In such event, the Grantee may receive Cash Grants equal to the total amount of actual allowable expenditures paid or entered into in good faith and subject to the other terms and conditions of this Grant Agreement that were incurred by the Grantee prior to receipt of a notice of termination from The Partnership and submitted for reimbursement within thirty (30) days of such receipt date in accordance with Paragraphs 5 and 6 of this Grant Agreement.

b. Notices: All notices required by the terms of this Grant Agreement to be sent to The Partnership must be delivered by email with a read receipt requested to cmarshall@recyclingpartnership.org with a copy to cwittig@recyclingpartnership.org.

All notices required by the terms of this Grant Agreement to be sent to the Grantee must be delivered by email with a read receipt requested to the Grantee's Project Manager, Sharon Smith, at sharon.smith@nashville.gov with a copy to Amanda Deaton-Moyer, Assistant Director, Business & Finance, at amanda.deaton-moyer@nashville.gov.

c. Recycled Paper: The Partnership encourages the Grantee, if cost effective, to have all publications produced as a result of this Grant Agreement be printed double-sided on recycled-content paper with minimal thirty percent (30%) post-consumer recycled content.

d. Lobbying: The Grantee shall not use or appropriate any Cash Grant to carry on propaganda or otherwise attempt to influence legislation.

e. Compliance with Work Plan: The Grantee shall substantially adhere to the timeline and objectives detailed in the Grantee's Work Plan as set out in Attachment B and strive to make sufficient progress toward fulfilling such timeline and objectives.

f. Extensions: The Partnership may grant extensions of time for the Grantee to perform its obligations hereunder, but such extensions are not guaranteed. If the Grantee desires an extension, the Grantee shall submit a written request to the Chief Community Strategy Officer of The Partnership at

least sixty (60) days prior to the end of the Grant Period.

- g. Retroactive Costs:** Costs incurred before the Grant Period are not eligible for reimbursement unless approved in writing by the Chief Community Strategy Officer of The Partnership.
- h. Travel Expenses:** Cash Grants from The Partnership may not be used for travel expenses without prior written approval from the Chief Community Strategy Officer of The Partnership.
- i. Technical Assistance:** The Grantee agrees to work with The Partnership during the design, implementation and monitoring of the program improvements, both educational and operational, during the Grant Period.
- j. Material Collection and Management of Recyclable Materials:** The Parties agree that recyclable materials meeting reasonable contamination standards established by the Grantee and Grantee's MRF operator that are collected for recycling by the program benefitted by Cash Grants made pursuant to this Grant Agreement will be delivered to a reputable processor for recycling and recovery. The Grantee shall work in good faith with The Partnership to address any issues related to the recycling and/or recovery of such materials with the goal that properly prepared recyclable materials collected by the Grantee's program will be managed responsibly.
- k. Educational Best Practices:** The Partnership utilizes a behavior change approach to recycling education and outreach. Our best practices consist of direct to resident communication with information about acceptable materials and recycling collection schedule along with the implementation of anti-contamination strategies to reinforce correct recycling behavior. At a minimum, the Partnership requires that grant funds allocated for education and outreach be used toward the procurement of direct to resident communications as described herein, and further requires that Grantee cooperate with the Partnership in support of the design and implementation of the education and outreach campaign. Finally, the Partnership requires that the Grantee update its websites with updated messaging and information about the public recycling services in its jurisdiction based on recent work with the Partnership to include at a minimum a listing of acceptable materials, how to request a recycling cart, and how to gain additional information about recycling collection schedule.
- l. Publicity and Press Events:** The Grantee may make information regarding this Grant Agreement and the associated grant project public at any time after the agreement has been fully executed and in a manner which it deems appropriate. This requirement is not intended to limit or otherwise restrict Grantee's public information obligations or requirements and is instead intended to allow the Parties to coordinate around public announcements. Grantee agrees to cooperate with reasonable efforts by The Partnership to publicize the grant, including, but not limited to designating a

suitable representative to appear on behalf of Grantee at publicity events, providing relevant and pertinent information to include in press releases and distributions, and responding as appropriate to relevant and pertinent press inquiries. The Partnership agrees to give reasonable notice to the Grantee's Grant Contacts regarding any such publicity / press events.

m. Graphic Design Edits: The Partnership will work with the Grantee to customize educational materials to fit the needs of the Grantee's campaign in accordance with the timeline established by the Parties. The Grantee must give at least five (5) days' notice for any edits or changes to educational materials that are to be conducted by The Partnership. If the Grantee uses a third-party service provider for the design of education and outreach materials, The Partnership will cooperate with the third-party service provider by providing access to Partnership tools, artwork and images for use by such third-party provider. The Partnership will not, however, provide customized design services to such a third-party service provider. The Partnership will work with the Grantee on campaign materials and will provide two (2) rounds of edits to the graphic design of these materials. Additional rounds of editing on graphic design materials may be provided by mutual agreement between the Parties. The project timeline may be delayed if there are approval delays during the two rounds of edits. This may result in the extension of the deadline of project completion. It is a best practice to have one Grantee staff member serve as the point of contact for the Grantee and collect all approvals and edits to educational materials to give back to The Partnership for graphic design completion. Print buying and approvals are the sole responsibility of the Grantee.

n. Logo Usage: The Grantee shall use The Partnership logo with the phrase "Funded in part by" on all education materials associated with the project that is the subject of this Grant Agreement. When a Partnership project is funded by one or more other funders, then, in addition to The Partnership logo, such funders may also need to be acknowledged by the Grantee in communications materials with the "Funded in part by" language, and the use of one or more funder logos may be requested, with the final acknowledgment to be developed by mutual agreement between the Parties. Prior to finalization, The Partnership requires proof review of any campaign materials developed by the Grantee or a third party that uses campaign images, graphics or logos of The Partnership and any other funders. Upon presentation of materials for review, The Partnership agrees to review proofs and provide feedback within five (5) business days, or it shall lose the right to require the use of The Partnership logo, and the logos of any additional funders and associated use of the "Funded in part by" phrasing. The Partnership understands that under no circumstances may the Grantee appear to be endorsing or advertising on behalf of a private business.

o. Compliance with Patent, Trademark and Copyright Laws: The Parties agree that all work performed under this Grant Agreement, shall comply with all applicable patent, trademark and copyright laws, rules, regulations and codes. The Parties further agree that neither will use any protected patent,

trademark or copyright in performance of their respective work unless a Party has obtained proper permission and all releases and other necessary documents.

p. Electronic Signatures and Electronic Records: The Partnership consents to the use of electronic signatures by the Grantee. The Grant Agreement, and any other documents requiring a signature under the Grant Agreement, may be signed electronically by the Grantee in the manner specified by the Grantee. The Parties agree not to deny the legal effect or enforceability of the Grant Agreement solely because it is in electronic form or because an electronic record was used in its formation. The Parties agree not to object to the admissibility of the Grant Agreement in the form of an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the ground that it is an electronic record or electronic signature or that it is not in its original form or is not an original.

q. Reporting and Additional Post-Award Requirements: The Grantee shall comply with reporting requirements, including:

- In order to establish a baseline for measurement of project success, the Grantee shall provide The Partnership with monthly waste and recycling tonnage data for at least the twelve (12) month period ending June 30, 2022.
- The Grantee shall deliver to The Partnership monthly waste and recycling data reports on a quarterly basis for the period beginning July 1, 2022 and ending June 30, 2023 or through the end of the Grant Period as defined in Paragraph 2 of the Grant Agreement, whichever is later. Such reports shall be submitted electronically to The Partnership via a reporting system and format established by The Partnership.
- The Grantee shall submit to The Partnership for review a draft Final Report at least thirty (30) days prior to the end of the Grant Period. The Partnership will provide the required format for the Final Report and will provide feedback to the Grantee about the draft Final Report, including necessary changes and points of clarification, within fourteen (14) days of receipt of the draft Final Report, and a Final Report is required to be submitted within sixty (60) days of the end of the Grant Period.
- Additional reporting requirements may be included in Grantee's Work Plan set out in Attachment B.

r. Reimbursement: As set out in Paragraph 5 of the Grant Agreement, Cash Grants will be distributed by The Partnership on a reimbursement basis. When seeking reimbursement for grant related expenditures, the Grantee must utilize the format provided by The Partnership. When submitting reimbursement requests, the Grantee must include a copy of any invoices or receipts for which the Grantee seeks reimbursement from The Partnership. All invoices should be accompanied by associated proof that the Grantee made payment for the invoices in question. Acceptable proof of payment includes copies of canceled checks or Grantee finance system reports showing that the payment was made.

The Partnership shall reimburse the Grantee for actual allowable expenditures with The Partnership retaining ten percent (10%) of the amount of the Cash Grants until all grant related activities are completed and all reports are received and accepted. The remaining ten percent (10%) of reimbursable expenses shall be paid upon completion of a satisfactory Final Report as described in section q, Reporting and Additional Post-Award Requirements.

The Partnership may withhold making Cash Grants if the Grantee does not meet its reporting obligations as set out in section q, Reporting and Additional Post-Award Requirements.

[The balance of this page is intentionally left blank.]

Attachment B: Grantee's Workplan

a. Background: The Metropolitan Government of Nashville and Davidson County (Metro Nashville) operates a monthly curbside recycling collection system using city staff and trucks offering recycling collection to all eligible single-family households within its jurisdiction. Metro Nashville staff estimate that approximately 109,000 of the 141,700 households in the service jurisdiction have a cart for curbside recycling and report that the curbside recycling program collects approximately 11,000 tons of recyclables annually. Households that participate in the recycling program are offered a 93+ gallon recycling cart that they can set out for collection once a month. Up to two additional carts can be requested at no cost to the customer.

b. Project Description: With the support of grant funding from The Recycling Partnership, Grantee will implement an education and outreach campaign to support its curbside recycling program. Should Grantee decide to transition from monthly collection to bi-weekly (every-other-week) curbside recycling service then one purpose of this campaign will be to inform curbside recycling program participants about the collection frequency transition, including educating residents about the new collection schedule and informing them about how to properly prepare materials for recycling. The transition to every-other-week collection is not a requirement and the decision whether to implement every-other-week collection or not will be made by Grantee alone. Should the Grantee choose not to implement every-other-week collection then the grant funding may also be used to implement a jurisdiction-wide education and outreach campaign to support its curbside recycling program with the broad goals of ensuring that residents understand which materials are accepted by the recycling program and working to help prevent program contamination.

c. Measurement Plan: Grantee will implement a system for tracking the number of households eligible to receive curbside recycling service along with the number of households actually utilizing said service as determined by the number of households that have a Grantee-issued recycling cart. The Grantee will also implement a system for tracking monthly tonnage data for municipal solid waste and curbside recyclables, with the goal of measuring waste and recyclables generated by and collected from curbside recycling eligible households. Required reports transmitting project data and other project elements will be provided to The Partnership as outlined in section q, Reporting and Additional Post-Award Requirements, of Attachment A.

To the degree possible and as opportunities arise and resources allow, the Grantee will also work with The Partnership and the Grantee's MRF operator to evaluate the capture and contamination rates of recovered materials and this data will be shared with The Partnership when and if it becomes available. It is further possible, but not required, that The Partnership may present the Grantee with the opportunity to collaborate in a Partnership-funded study to assess capture rates for individual recyclable materials.

Such a study, if conducted, will be planned in collaboration with Grantee, and Grantee will have access to results of this measurement work.

d. Anticipated Implementation Timeline: The Parties agree to develop and maintain a detailed Project Timeline providing milestones in the implementation of the project. The anticipated key dates in the project are as follows:

- July 1, 2022 - Initiate planning for education and outreach campaign in support of Grantee's curbside recycling program.
- June 30, 2023 - Complete work associated with grant-funded recycling outreach campaign and assess impact.

The Parties acknowledge the difficulty of predicting the exact dates for implementation of the various elements of this project. With this in mind, the above dates are intended as milestones, and with the understanding that if unanticipated changes or delays in the above schedule occur, then the Parties agree to revisit the timeline and adjust as necessary to pursue the successful implementation of the project as described in section b, Project Description, above. In addition, and as necessary, the Parties may modify the Grant Period as set out in Paragraph 2 of the Grant Agreement.

e. Project Budget and Grant Funding: The amounts set forth in the table below represent The Partnership's intended distribution of Cash Grants to the Grantee:

Grant Element	Description	Grant Amount
Education and Outreach Support	Grant funding to implement a recycling education and outreach campaign in support of curbside recycling.	\$141,000

All costs associated with project implementation beyond the direct grant funding from The Partnership will be the responsibility of the Grantee. It is understood that actual expenses may vary depending on a variety of factors, including the actual expenses associated with the Grantee's education and outreach effort and the specific education and outreach priorities as agreed upon by the Parties. Upon mutual agreement of the Parties, the final allocation of Cash Grants may be adjusted as necessary to include additional expense categories. The actual amount of Cash Grants will be based on actual reimbursable expenditures as outlined in section r, Reimbursement, of Attachment A, and the total amount of Cash Grants shall not exceed the amount specified in Paragraph 4 of the Grant Agreement. Any Cash Grants to the Grantee are subject to the requirements set out in Paragraph 10 of the Grant Agreement. The Grantee shall only invoice and receive reimbursement for actual allowable expenditures incurred.