
GRANT SUMMARY SHEET

Grant Name: 2024 VOCA - Law Enforcement Victim Coordinator 24 Amend 1

Department: POLICE DEPARTMENT

Grantor: U.S. DEPARTMENT OF JUSTICE

**Pass-Through Grantor
(If applicable):** STATE OF TN OJCP

Total Award this Action: \$474,455.00

Cash Match Amount \$0.00

Department Contact: Michael Park
862-7077

Status: AMENDMENT

Program Description:

Vast majority of funding will be used to pay for salaries for one Police Counselor II, one Advocate Specialist and 4 Outreach Advocates. The remaining amount will be used towards supplies and travel. Amendent 1 Revises Clauses, Revises Budget, Increases Maximum Liability by adding \$474,455.00 for a new total of \$948,910.00 and extends the expiration date to 06/30/2025.

Plan for continuation of services upon grant expiration:

Project is totally grant funded and will cease upon expiration of the grant.

Grants Tracking Form

Part One

Pre-Application <input type="radio"/> Application <input type="radio"/> Award Acceptance <input type="radio"/> Contract Amendment <input checked="" type="radio"/>				
Department	Dept. No.	Contact	Phone	Fax
POLICE DEPARTMENT	031	Michael Park	862-7077	880-3077
Grant Name: 2024 VOCA - Law Enforcement Victim Coordinator 24 Amend 1				
Grantor: U.S. DEPARTMENT OF JUSTICE				
Grant Period From: 07/01/23		<small>(applications only)</small> Anticipated Application Date: 04/10/23		
Grant Period To: 06/30/25		<small>(applications only)</small> Application Deadline: 04/10/23		
Funding Type: FED PASS THRU		Multi-Department Grant <input type="checkbox"/> If yes, list below.		
Pass-Thru: STATE OF TN OJCP		Outside Consultant Project: <input type="checkbox"/>		
Award Type: COMPETITIVE		Total Award: \$474,455.00		
Status: AMENDMENT		Metro Cash Match: \$0.00		
Metro Category: Est. Prior.		Metro In-Kind Match: \$0.00		
CFDA # 16.575		Is Council approval required? <input type="checkbox"/>		
Project Description:		Applic. Submitted Electronically? <input checked="" type="checkbox"/>		
Vast majority of funding will be used to pay for salaries for one Police Counselor II, one Advocate Specialist and 4 Outreach Advocates. The remaining amount will be used towards supplies and travel. Amendment 1 Revises Clauses, Revises Budget, Increases Maximum Liability by adding \$474,455.00 for a new total of \$948,910.00 and extends the expiration date to 06/30/2025.				
Plan for continuation of service after expiration of grant/Budgetary Impact:				
Project is totally grant funded and will cease upon expiration of the grant.				
How is Match Determined?				
Fixed Amount of \$		or	% of Grant	
			Other: <input type="checkbox"/>	
Explanation for "Other" means of determining match:				
For this Metro FY, how much of the required local Metro cash match:				
Is already in department budget?			Fund	Business Unit
Is not budgeted?			Proposed Source of Match:	
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)				
Other:				
Number of FTEs the grant will fund:		6.00	Actual number of positions added:	
Departmental Indirect Cost Rate		31.20%	Indirect Cost of Grant to Metro: \$296,060	
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No		% Allow. 0.0%	Ind. Cost Requested from Grantor: \$0.00 in budget	
<small>*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)</small>				
Draw down allowable? <input type="checkbox"/>				
Metro or Community-based Partners:				

Part Two

Grant Budget

Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY24	\$474,455.00	\$0.00	\$0.00	\$0.00		\$0.00	\$474,455.00	\$148,030.00	\$0.00
Yr 2	FY25	\$474,455.00	\$0.00	\$0.00	\$0.00		\$0.00	\$474,455.00	\$148,030.00	\$0.00
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
Total		\$948,910.00	\$0.00	\$0.00	\$0.00		\$0.00		\$296,060.00	\$0.00
Date Awarded:		02/17/24		Tot. Awarded: \$474,455.00		Contract#:		51057		
(or) Date Denied:				Reason:						
(or) Date Withdrawn:				Reason:						

Contact:

juanita.paulsen@nashville.gov
vaughn.wilson@nashville.gov





February 16, 2024

Freddie O'Connell, Mayor
Metropolitan Government of Nashville and Davidson County
1 Public Square
Suite 100
Nashville, TN 372015025

Dear Mayor O'Connell:

Enclosed is amendment to Contract 51057. As the authorized official for your agency, you or the identified designee, must sign and date the documents in the appropriate places. If the designee is signing, OCJP must have designee authorization on file and the designee must sign the Authorized Official's name with designee's initials following the signature. An image of the signed contract is unacceptable. All signed contracts must be submitted electronically. Return the contract to the enclosed address by April 1, 2024. Please contact your program manager (see below) with any concerns or questions.

After the State of Tennessee has approved the Contract, a fully executed copy will be returned to your agency.

Additional Requirement: At least ninety (90) days before the end of its fiscal year, the Grantee shall complete the Information for Audit Purposes ("IAP") form online (accessible through the Edison Supplier Portal) to notify the State whether or not Grantee is subject to an audit. The Grantee should submit only one, completed form online during the Grantee's fiscal year. Immediately after the fiscal year has ended, the Grantee shall fill out the End of Fiscal Year ("EOFY") form (accessible through the Edison Supplier portal).

Your Program Manager is Logan Bowers. For questions or assistance regarding this contract, please contact Logan Bowers, at (615) 253-5914, or email loganf.bowers@tn.gov.

We look forward to our continued partnership with you.

Sincerely,

A handwritten signature in black ink that reads "Jennifer Brinkman". The signature is written in a cursive, flowing style.

Jennifer Brinkman
Director

cc: Amy Griffith Taylor, Metropolitan Government of Nashville and Davidson County
File



GRANT AMENDMENT

Agency Tracking # NA	Edison ID 51057	Contract # 51057	Amendment # 1		
Contractor Legal Entity Name Metropolitan Government of Nashville and Davidson County			Edison Vendor ID 4		
Amendment Purpose & Effect(s) Revises Clauses, Revises Budget, Increases Maximum Liability, and Extends Expiration Date					
Amendment Changes Contract End Date: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		End Date: 6/30/2025			
TOTAL Contract Amount INCREASE or DECREASE per this Amendment (zero if N/A):			+ \$474,455.00		
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Contract Amount
FY24		\$474,455.00			\$474,455.00
FY25		\$474,455.00			\$474,455.00
TOTAL:		\$948,910.00			\$948,910.00
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.			<i>OCR USE</i>		
Speed Chart FA00003360		Account Code County - 71301000			

**AMENDMENT ONE
OF GRANT CONTRACT 51057**

This Grant Contract Amendment is made and entered by and between the State of Tennessee, Department of Finance and Administration, Office of Criminal Justice Programs, hereinafter referred to as the "State" and Metropolitan Government of Nashville and Davidson County, hereinafter referred to as the "Grantee." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. Grant Contract section B.1. is deleted in its entirety and replaced with the following:
 - B.1. This Grant Contract shall be effective on 7/1/2023 ("Effective Date") and extend for a period of Twenty Four (24) months after the Effective Date ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.
2. Grant Contract section B.2. is added with the following:
 - B.2. Term Extension. It is understood and agreed that the State may extend the Term an additional period of time, not to exceed three hundred-sixty five (365) days beyond the expiration date of this Grant Contract, under the same terms and conditions. In no event, however, shall the maximum Term, including all extensions or renewals, exceed a total of sixty (60) months.
3. Grant Contract section C.1. is deleted in its entirety and replaced with the following:
 - C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed Nine Hundred Forty Eight Thousand Nine Hundred Ten Dollars (\$948,910.00) ("Maximum Liability"). The Grant Budget attached and incorporated as Attachment A-1 for fiscal year 2024 and Attachment A-1 for fiscal year 2025, is the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.
4. Grant Contract section C.7. is deleted in its entirety and replaced with the following:
 - C.7. Disbursement Reconciliation and Close Out. The Grantee shall submit any final invoice and a grant disbursement reconciliation report within forty-five (45) days of the Grant Contract end date, in form and substance acceptable to the State.
 - a. If total disbursements by the State pursuant to this Grant Contract exceed the amounts permitted by Section C of this Grant Contract, the Grantee shall refund the difference to the State. The Grantee shall submit said refund with the final grant disbursement reconciliation report.
 - b. The State shall not be responsible for the payment of any invoice submitted to the state after the grant disbursement reconciliation report. The State will not deem any Grantee costs submitted for reimbursement after the grant disbursement reconciliation report to be allowable and reimbursable by the State, and such invoices will NOT be paid.
 - c. The Grantee's failure to provide a final grant disbursement reconciliation report to the state as required shall result in the Grantee being deemed ineligible for reimbursement under this Grant Contract, and the Grantee shall be required to refund any and all payments by the state pursuant to this Grant Contract.
 - d. The Grantee must close out its accounting records at the end of the contract period in such a way that reimbursable expenditures and revenue collections are NOT carried forward.
5. Grant Contract section D.6. is deleted in its entirety and replaced with the following:

D.6. Conflicts of Interest. The Grantee warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract. Notwithstanding the foregoing, when administering a Federal or State grant, the Tennessee Department of Finance and Administration, Office of Criminal Justice Programs may contract with an entity for which a current employee of the State of Tennessee is providing criminal justice or victim service related professional services including training for allied professionals as an employee or independent contractor of the entity outside of his/her hours of state employment, provided that such outside employment does not violate applicable law, the state agency’s policies, or create a conflict of interest.

6. Grant Contract Attachment A-1 is deleted in its entirety and replaced with the new attachment A-1 attached hereto.

7. Grant Contract Attachment B is deleted in its entirety and replaced with the new attachment B attached hereto.

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The revisions set forth herein shall be effective April 30, 2024. All other terms and conditions of this Grant Contract not expressly amended herein shall remain in full force and effect.

IN WITNESS WHEREOF,

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

SEE BELOW

GRANTEE SIGNATURE

DATE

Freddie O’Connell, Mayor

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

DEPARTMENT OF FINANCE AND ADMINISTRATION:

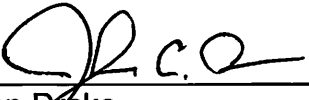
JIM BRYSON, COMMISSIONER

DATE

**SIGNATURE PAGE
FOR
2024 VOCA – Law Enforcement Victim Coordinator**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY**

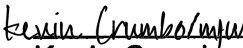


John Drake
Chief of Police

2-17-24

Date

**APPROVED AS TO AVAILABILITY
OF FUNDS:**



Kevin Crumbo, Director
Department of Finance

3/5/2024 | 5:32 PM CST

Date

APPROVED AS TO RISK AND INSURANCE:



Director of Insurance

3/6/2024 | 8:20 AM CST

Date

**APPROVED AS TO FORM AND
LEGALITY:**



Metropolitan Attorney

3/5/2024 | 5:52 PM CST

Date

Freddie O'Connell
Metropolitan Mayor

Date

ATTEST:

Metropolitan Clerk

Date

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: Metropolitan Government of Nashville & Davidson County

FUND SOURCE: Victims of Crime Act (VOCA) CFDA 16.575

SOLICITATION IDENTIFICATION TITLE: Law Enforcement Victim Coordinator

SALARIES, BENEFITS & TAXES	AMOUNT
Position 1: Police Crisis Counselor 2 Therapist: Salary, Benefits Overtime Estimated at \$89,100.00 (100% of time spent on project)	\$89,100.00
Position 2: Bilingual Outreach Advocate-Specialist: Salary, Benefits, Overtime estimated at \$ 77,800.00 (100% of time spent on project)	\$77,800.00
Position 3: Outreach Advocate-Specialist: Salary, Benefits, Overtime esitimated at \$77,800.00 (100% of time spent on project)	\$77,800.00
Position 4: Bilingual Outreach Advocate-Specialist: Dalary, Benefits, Overtime estimated at \$ 75,600.00 (100% of time spent on project)	\$75,600.00
Position 5: Bilingual Outreach Advocate-Specialist: Dalary, Benefits, Overtime estimated at \$ 75,600.00 (100% of time spent on project)	\$75,600.00
Position 6: Bilingual Outreach Advocate-Specialist: Dalary, Benefits, Overtime estimated at \$ 77,100.00 (100% of time spent on project)	\$77,100.00
TOTAL	\$473,000.00

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Translation of forms, brochures, resource/educational information & outreach. Telephone (\$.65 minute) and face to face interpretation for LEP victims of crime (\$40-\$80 hour)	\$800.00
TOTAL	\$800.00

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Supplies: Office, client event and outreach supplies. Brochures, audio/written resources & therapeutic supplies. resources for remote interviews.	\$500.00
TOTAL	\$500.00

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Local Travel: Mileage and Parking: Mileage must be at State rate not Federal; unless agency policy has a rate lower than State rate then follow agency rate.	\$155.00
TOTAL	\$155.00

GRANT BUDGET				
AGENCY NAME: Metropolitan Government of Nashville & Davidson County				
FUND SOURCE: Victims of Crime Act (VOCA) CFDA 16.575				
SOLICITATION IDENTIFICATION TITLE: Law Enforcement Victim Coordinator				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following				
Applicable Period: BEGIN: 07/01/2024 END: 06/30/2025				
POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes ²	\$473,000.00	\$0.00	\$473,000.00
4, 15	Professional Fee, Grant & Award ²	\$700.00	\$0.00	\$700.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications ²	\$500.00	\$0.00	\$500.00
11, 12	Travel, Conferences & Meetings ²	\$155.00	\$0.00	\$155.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance ²	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$100.00	\$0.00	\$100.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost ²	\$0.00	\$0.00	\$0.00
24	In-Kind Expense ²	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$474,455.00	\$0.00	\$474,455.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A.* ([posted on the Internet at: https://www.tn.gov/content/dam/tn/finance/ocjp/Appendix_J_Policy_03_Report.xls](https://www.tn.gov/content/dam/tn/finance/ocjp/Appendix_J_Policy_03_Report.xls))

² Applicable detail follows this page if line-item is funded.

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: Metropolitan Government of Nashville & Davidson County

FUND SOURCE: Victims of Crime Act (VOCA) CFDA 16.575

SOLICITATION IDENTIFICATION TITLE: Law Enforcement Victim Coordinator

SALARIES, BENEFITS & TAXES	AMOUNT
Position 1: Police Crisis Counselor 2 Therapist: Salary, Benefits Overtime Estimated at \$89,100.00 (100% of time spent on project)	\$89,100.00
Position 2: Bilingual Outreach Advocate-Specialist: Salary, Benefits, Overtime estimated at \$ 77,800.00 (100% of time spent on project)	\$77,800.00
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Position 5: Bilingual Outreach Advocate-Specialist: Dalary, Benefits, Overtime estimated at \$ 75,600.00 (100% of time spent on project)	\$75,600.00
Position 6: Bilingual Outreach Advocate-Specialist: Dalary, Benefits, Overtime estimated at \$ 77,100.00 (100% of time spent on project)	\$77,100.00
TOTAL	\$473,000.00

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Translation of forms, brochures, resource/educational information & outreach. Telephone (\$.65 minute) and face to face interpretation for LEP victims of crime (\$40-\$80 hour)	\$700.00
TOTAL	\$700.00

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Supplies: Office, client event and outreach supplies. Brochures, audio/written resources & therapeutic supplies. resources for remote interviews.	\$500.00
TOTAL	\$500.00

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Local Travel: Mileage and Parking: Mileage must be at State rate not Federal; unless agency policy has a rate lower than State rate then follow agency rate.	\$155.00
TOTAL	\$155.00

SPECIFIC ASSISTANCE TO INDIVIDUALS	AMOUNT
Assistance to Victims to include transporation, security assistance.	\$100.00
TOTAL	\$100.00

ATTACHMENT B**Federal Award Identification Worksheet**

Subrecipient's name (must match name associated with its Unique Entity Identifier (SAM))	Metropolitan Government of Nashville and Davidson County
Subrecipient's Unique Entity Identifier (SAM)	LGZLHP6ZHM55
Federal Award Identification Number (FAIN)	2020-V2-GX-0012
Federal award date	09/17/2020
Subaward (Federal Award) Period of Performance Start and End Date	10/01/2019 – 09/30/2023 Ext: 09/30/2024
Subaward (Federal Award) Budget Period Start and End Date	10/01/2019 – 09/30/2023 Ext: 09/30/2024
Assistance Listing number (formerly known as the CFDA number) and Assistance Listing program title.	16.575; Victims of Crime Act
Grant contract's (Sub-Recipient) begin date	7/1/2024
Grant contract's (Sub-Recipient) end date	6/1/2025
Amount of federal funds obligated by this grant contract	\$948,910.00
Total amount of federal funds obligated to the subrecipient	\$948,910.00
Total amount of the federal award to the pass-through entity (Grantor State Agency)	\$34,273,320.00
Federal award project description (as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA))	LE-VC
Name of federal awarding agency	Office for Victims of Crime
Name and contact information for the federal awarding official	DOJ: Attorney General Merrick B. Garland 202-514-2000
Name of pass-through entity	State of Tennessee: Finance & Administration; Office of Criminal Justice Programs
Name and contact information for the pass-through entity awarding official	Logan Bowers Loganf.Bowers@tn.gov
Is the federal award for research and development?	No
Indirect cost rate for the federal award (See 2 C.F.R. §200.331 for information on type of indirect cost rate)	N/A

Certificate Of Completion

Envelope Id: 0EC4A0947D314FC995692E4A3975CED7

Status: Completed

Subject: Complete with DocuSign: Police 2024 VOCA Law Enforcement...Coordinator 24 Amend1 Council 03/19/24

Source Envelope:

Document Pages: 14

Signatures: 6

Envelope Originator:

Certificate Pages: 15

Initials: 1

Vaughn Wislon

AutoNav: Enabled

730 2nd Ave. South 1st Floor

Envelope Stamping: Enabled

Nashville, TN 37219

Time Zone: (UTC-06:00) Central Time (US & Canada)

Vaughn.wilson@nashville.gov

IP Address: 170.190.198.185

Record Tracking

Status: Original

Holder: Vaughn Wislon

Location: DocuSign

2/29/2024 7:11:49 PM

Vaughn.wilson@nashville.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Metropolitan Government of Nashville and Davidson County

Location: DocuSign

Signer Events**Signature****Timestamp**

Ernest Franklin

ernest.franklin@nashville.gov

Security Level: Email, Account Authentication (None)



Sent: 2/29/2024 7:19:50 PM

Viewed: 3/1/2024 7:03:03 AM

Signed: 3/1/2024 7:04:31 AM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.185

Electronic Record and Signature Disclosure:

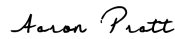
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ID: bd14b5c1-4115-4de7-919b-22834849c763

Aaron Pratt

aaron.pratt@nashville.gov

Security Level: Email, Account Authentication (None)



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Signed: 3/1/2024 7:22:37 AM

Signature Adoption: Pre-selected Style

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Electronic Record and Signature Disclosure:

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ID: 5366993a-737a-4091-9baf-73eacd52ccb

Kevin Crumbo/mjw

maryjo.wiggins@nashville.gov

Security Level: Email, Account Authentication (None)



Sent: 3/1/2024 7:22:39 AM

Resent: 3/4/2024 9:17:24 AM

Viewed: 3/5/2024 5:29:28 PM

Signed: 3/5/2024 5:32:42 PM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.100

Electronic Record and Signature Disclosure:

Accepted: 3/5/2024 5:29:28 PM

ID: 24c3fcefc1d9c-436d-bd6b-474a54ed5c09

Courtney Mohan

courtney.mohan@nashville.gov

Security Level: Email, Account Authentication (None)



Sent: 3/5/2024 5:32:44 PM

Viewed: 3/5/2024 5:43:09 PM

Signed: 3/5/2024 5:52:01 PM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.185

Signer Events	Signature	Timestamp
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Electronic Record and Signature Disclosure:
Accepted: 3/5/2024 5:43:09 PM
ID: 654722e3-0ff3-4695-a3ba-427d7a8bafc7

Balogun Cobb
balogun.cobb@nashville.gov
Security Level: Email, Account Authentication (None)

Balogun Cobb

Signature Adoption: Pre-selected Style
Using IP Address: 170.190.198.185

Sent: 3/5/2024 5:52:03 PM
Viewed: 3/6/2024 8:20:31 AM
Signed: 3/6/2024 8:20:38 AM

Electronic Record and Signature Disclosure:
Accepted: 3/6/2024 8:20:31 AM
ID: d405803a-70f7-4dfa-91b7-5f2442ec99ee

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Danielle Godin
danielle.godin@nashville.gov
Security Level: Email, Account Authentication (None)

COPIED

Sent: 3/6/2024 8:20:39 AM
Viewed: 3/6/2024 10:26:04 AM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Sally Palmer
sally.palmer@nashville.gov
Security Level: Email, Account Authentication (None)

COPIED

Sent: 3/6/2024 8:20:40 AM

Electronic Record and Signature Disclosure:
Accepted: 3/6/2024 8:59:22 AM
ID: 2e39f969-713f-45fd-8392-24900d9e4c56

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	2/29/2024 7:19:50 PM
Certified Delivered	Security Checked	3/6/2024 8:20:31 AM
Signing Complete	Security Checked	3/6/2024 8:20:38 AM
Completed	Security Checked	3/6/2024 8:20:40 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure