

GRANT APPLICATION

Grant Emergency Management Performance Grant

Department: OFFICE OF EMERG. MGMT.

Grantor: U.S. DEPARTMENT OF HOMELAND

Pass-Through Grantor (If TENN. EMERG. MGMT.

Total \$188,350.00

Metro Cash \$188,350.00

Department Drusilla Martin
862-5462

Status CONTINUATION

Program Description:
Funding to subsize Emergency Management Program for Nashville/Davidson County.

Plan for continuation of services upon
Contingent upon availability of funds.

APPROVED AS TO AVAILABILITY OF FUNDS:

APPROVED AS TO FORM AND LEGALITY:

DocuSigned by:
Kevin Crumboltz 4/13/2021
Director of Finance **Date**
TE

DocuSigned by:
Nicki Eke 4/13/2021
Metropolitan Attorney **Date**

APPROVED AS TO RISK AND INSURANCE:

DocuSigned by:
Balogun Cobb 4/13/2021
Director of Risk **Date**
Management Systems

DocuSigned by:
John Cooper 4/13/2021
Metropolitan Mayor **Date**
(The application is contingent upon the approval by the Metropolitan Council.)

Grants Tracking Form

Part One

<input type="radio"/> Pre-Application		<input checked="" type="radio"/> Application		<input type="radio"/> Award Acceptance		<input type="radio"/> Contract Amendment	
Department	Dept. No.	Contact				Phone	Fax
OFFICE OF EMERG. MGMT.	049	Drusilla Martin				862-5462	
Grant Name:		Emergency Management Performance Grant (EMPG) 20-22					
Grantor:		U.S. DEPARTMENT OF HOMELAND SECURITY				Other:	
Grant Period From:		10/01/20	(applications only) Anticipated Application Date:		04/16/21		
Grant Period To:		09/30/22	(applications only) Application Deadline:		04/16/21		
Funding Type:		FED PASS THRU	Multi-Department Grant		<input type="checkbox"/> If yes, list below.		
Pass-Thru:		TENN. EMERG. MGMT.	Outside Consultant Project:		<input type="checkbox"/>		
Award Type:		FORMULA	Total Award:		\$188,350.00		
Status:		CONTINUATION	Metro Cash Match:		\$188,350.00		
Metro Category:		Est. Prior.	Metro In-Kind Match:		\$0.00		
CFDA #		97.042	Is Council approval required?		<input checked="" type="checkbox"/>		
Project Description:		Applic. Submitted Electronically?					<input type="checkbox"/>
Funding to subsidize Emergency Management Program for Nashville/Davidson County.							
Plan for continuation of service after expiration of grant/Budgetary Impact:							
Contingent upon availability of funds.							
How is Match Determined?							
Fixed Amount of \$		\$188,350.00	or	% of Grant		Other: <input type="checkbox"/>	
Explanation for "Other" means of determining match:							
Salaries and all others will be used for match.							
For this Metro FY, how much of the required local Metro cash match:							
Is already in department budget?		\$188,350.00	Fund	10101	Business Unit	49101000	
Is not budgeted?			Proposed Source of Match:		OEM Budget		
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)							
Other:							
Number of FTEs the grant will fund:		0.00	Actual number of positions added:		0.00		
Departmental Indirect Cost Rate		54.00%	Indirect Cost of Grant to Metro:		\$101,709.00		
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No		% Allow.	0.00%	Ind. Cost Requested from Grantor:		\$0.00 in budget	
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)							
Draw down allowable?		<input type="checkbox"/>					
Metro or Community-based Partners:							

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY22	\$188,350.00			\$188,350.00	10101, 49101000	\$0.00	\$376,700.00	\$101,709.00	\$0.00
Yr 2	FY23									
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
Total		\$188,350.00			\$188,350.00		\$0.00	\$376,700.00	\$101,709.00	\$0.00
Date Awarded:			Tot. Awarded:			Contract#:				
(or) Date Denied:			Reason:							
(or) Date Withdrawn:			Reason:							

Contact: trinity.weathersby@nashville.gov
vaughn.wilson@nashville.gov

GCP Rec'd
04/12/21

GCP Approved
04/12/21

VW

2021 EMERGENCY MANAGEMENT PERFORMANCE GRANT AWARD APPLICATION

Please fill out this application and return it to your regional office.

APPLICANT: Metropolitan Government of Nashville- Davidson County

I would like to participate in the 2021 Emergency Management Performance Grant (EMPG) Program. (Please submit a letter from your county Mayor requesting participation in this program).

I would **NOT** like to participate in the 2021 Emergency Management Performance Grant (EMPG) Program.

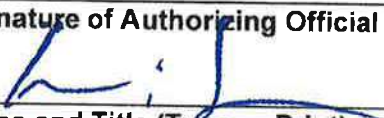
If applying for participation, please read and fill out next step:

This is a 50% matching program. Please list the 2021 EMPG eligible budget amount.

2021 EMPG Eligible Budget Amount: \$940,200

Remember, in addition to the ability of local government to provide the 50% match, requirements for entry and continuation in the program include:

- An Emergency Management Agency established by local ordinance/laws.
- Having a full-time Emergency Program Manager.
- Compliance with Title VI of the Civil Rights Act of 1964.
- Having an approved human resources merit system.
- Having a State approved Basic Emergency Operations Plan (BEOP).
- Compliance with the Tennessee Code Annotated (TCA- 58) on Emergency Management (EM).
- maintaining and operating the *Tennessee Early Warning Advisory System (TEWAS)* phone in the 24-hour warning point.
- Compliance with the National Incident Management System (NIMS).

Signature of Authorizing Official (EMA DIRECTOR) 
Name and Title (Type or Print) WILLIAM SWANN DIRECTOR CHIEF
Phone Number including (Area Code) 615-880-2955

Department of
Military

TEMA

2021 Program Worksheet Davidson County

<i>Task/Program Elements</i>	<i>Projected Quarter Completion</i>
EMAP STANDARD 3.1 – Program Administration, Plans & Evaluation	
<ul style="list-style-type: none"> Review Basic Emergency Operations Plan annually and update as required. 	4 th Quarter
<ul style="list-style-type: none"> Annual Program Worksheet is completed and signed by County Emergency Management Director. 	1 st Quarter
EMAP STANDARD 3.2 – Program Coordinator	
<ul style="list-style-type: none"> Current letter of appointment is on file with TEMA. 	1 st Quarter
<ul style="list-style-type: none"> Director or designee will attend regional directors' meetings 	On Occurrence
EMAP STANDARD 3.3 – Advisory Committee	
<ul style="list-style-type: none"> EM Advisory Committee meet on a regular basis and includes the “whole community” approach to EM. (if applicable) 	On Occurrence
EMAP STANDARD 4.1 – Administration and Finance	
<ul style="list-style-type: none"> Submit Staffing Pattern and Salary and Benefits form to the regional office with a letter from County Mayor requesting EMPG funding for the next FFY by 30 June. 	3 rd Quarter
<ul style="list-style-type: none"> Ensure all files relating to emergency management funding and activities are current and open for review. 	Quarterly
<ul style="list-style-type: none"> Submit Quarterly Activity Reports by the 15th day of each new federal fiscal quarter to the Regional Office. 	Quarterly
<ul style="list-style-type: none"> Submit quarterly Funding Certification with supporting documentation by the 15th day of each new federal fiscal quarter to the Regional Office. 	Quarterly
EMAP STANDARD 4.2 – Laws and Authorities	
<ul style="list-style-type: none"> Review the Local Ordinance/Executive Order that established the Local EMA Office and up-date the document as needed to remain in compliance with the TCA, Title 58-Chapter 2, Part 1 (Disasters, Emergencies and Civil Defense.) 	1 st Quarter
EMAP STANDARD 4.3 – Hazard Identification & Risk Assessment	
<ul style="list-style-type: none"> Review the counties Hazard and Vulnerability Assessment and make adjustments as needed. 	3 rd Quarter
EMAP STANDARD 4.4 – Hazard Mitigation	
<ul style="list-style-type: none"> Review and update Hazard Mitigation Plan as needed/required 	3 rd Quarter
EMAP STANDARD 4.5 – Prevention and Security	
<ul style="list-style-type: none"> Be an active member of the Homeland Security District; attend meetings and insure the county is meeting district goals and objectives. 	Quarterly
EMAP STANDARD 4.6 – Planning	
<ul style="list-style-type: none"> Review and update Annex and ESFs to the BEOP as required 	4 th Quarter
<ul style="list-style-type: none"> Attend LEPC meetings and provide a copy of each LEPC meeting minutes to the Regional Office 	On Occurrence

Department of
Military

TEMA

2021 Program Worksheet Davidson County

EMAP STANDARD 4.7 – Incident Management	
<ul style="list-style-type: none"> Report incidents and missions to the SEOC/SWP and/or regional office in a timely manner. 	On Occurrence
<ul style="list-style-type: none"> Note mission and incident and other EM activities in the quarterly report. 	Quarterly
<ul style="list-style-type: none"> Utilize TEMA's WebEOC as a disaster management/information tool 	On Occurrence
EMAP STANDARD 4.8 – Resource Management and Logistics	
<ul style="list-style-type: none"> Develop/update Resource management SOG for the County 	1 st Quarter
EMAP STANDARD 4.9 – Mutual Aid	
<ul style="list-style-type: none"> Review Established procedures for requesting and receiving Mutual Aid Resources based local agreements and state law. 	4 th Quarter
EMAP STANDARD 4.10 – Communications and Warning	
<ul style="list-style-type: none"> Test local communications and warning systems on a regular basis. 	Monthly
<ul style="list-style-type: none"> Establish connectivity with Tennessee Early Warning Advisory System (TEWAS) to the 24-hour warning point and check monthly. 	Monthly
<ul style="list-style-type: none"> Update key elected and appointed officials contact list using state provided format on a quarterly basis. 	Quarterly
EMAP STANDARD 4.11 – Operations and Procedures	
<ul style="list-style-type: none"> Ensure operational checks are performed on all assigned radiological detection equipment. 	Quarterly
<ul style="list-style-type: none"> Review and update operational checklist for EOC activation. 	2 nd Quarter
<ul style="list-style-type: none"> Review and update operational checklists for CRP and POD operations 	2 nd Quarter
EMAP STANDARD 4.12 – Facilities	
<ul style="list-style-type: none"> Ensure the program has a primary and alternate facility identified and capable of coordinating and supporting sustained response and recovery operations. 	1 st Quarter
EMAP STANDARD 4.13 – Training	
<ul style="list-style-type: none"> Develop a Multi-Year Training Plan (2 year) 	4 th Quarter
<ul style="list-style-type: none"> Complete the annual NIMS reporting tool as required 	As Required
<ul style="list-style-type: none"> Maintain records on NIMS requirements and encourage all agencies to meet the training objectives. 	Quarterly
<ul style="list-style-type: none"> Demonstrate a good faith effort in coordinating and conducting required NIMS training for EM personnel in accordance with NIMS recommendations 	3 rd Quarter
<ul style="list-style-type: none"> Coordinate and conduct specialty, hazardous materials and general emergency management training for the jurisdiction's response personnel. 	As Required
<ul style="list-style-type: none"> Director or designee attends the TEMA/EMAT Annual Training Workshop. 	On Occurrence

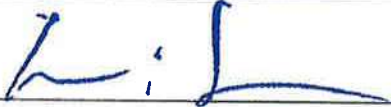


TEMA

2021 Program Worksheet Davidson County

<p>Note: Should the Director or designee not be able to attend due to unforeseen circumstances, an extraordinary circumstance statement should be submitted to the Regional Director before the conference date.</p> <ul style="list-style-type: none"> • Complete WebEOC Training as offered • Complete Damage Assessment/Initial Impact Assessment Training as offered • Emergency Management Director and paid staff receiving EMPG funding must complete the Independent Study Professional Development Series courses and complete the basic NIMS training (IS 100, IS 200, IS 700 & IS 800) as required. 	<p>On Occurrence On Occurrence Quarterly</p>
<p>EMAP STANDARD 4.14 – Exercises, Evaluations and Corrective Actions</p>	
<ul style="list-style-type: none"> • Complete/update the multi-year exercise plan based on local hazards. • EMPG funded positions will participate in a minimum of 3 exercises and submit required documentation as required by EMPG Guidance (An actual occurrence may NOT be substituted for an exercise.) • Local EMA to participate with Severe Weather Awareness Week activities. 	<p>4th Quarter Quarterly 2nd Quarter</p>
<p>EMAP STANDARD 4.15 – Crisis Communications, Public Education and Information</p>	
<ul style="list-style-type: none"> • Provide public education, information programs and presentations that provide education and information through the whole cycle of emergency management: preparedness, response, recovery and mitigation. 	<p>As Requested</p>

William Swann
(Print) Local Director


Signature

4-2-2021
Date

(Print) District Coordinator

Signature

Date

(Print) Regional Director

Signature

Date Approved

FEDERAL EMERGENCY MANAGEMENT AGENCY EMERGENCY MANAGEMENT ASSISTANCE STAFFING PATTERN				FISCAL YEAR 2021	OMB NO. 3067-0090
NAME OF ORGANIZATION Davidson County Office of Emergency Management				STATE TENNESSEE	DATE 2/23/2021
POSITION TITLE (1)	GROSS ANNUAL SALARY (Fed. Share) (2)	FEMA FUNDING PROGRAM (3)	WORK YEARS (4)	DATE HIRED OR VACANCY (Mo/Yr) (5)	REMARKS (Name - Optional) (6)
OEM Communications Officer	36,080.00	EMPG	11	10/12/09	
OEM Communications Officer	35,557.00	EMPG	8	06/04/12	
OEM Communications Officer	33,107.00	EMPG	6	07/07/14	
OEM Communications Officer	33,125.00	EMPG	3	09/11/17	
OEM Communications Officer	32,032.00	EMPG			Worked less than 1 year
TOTAL	169,901.00				0.00

TEMA FORM _____, August 2019

REPLACES PREVIOUS EDITIONS (FEMA FORM 85-17)

SCHEDULE OF SALARY AND BENEFITS FOR FFY 2021

PAID BY

Davidson COUNTY

EMPLOYEE: Scott Kimbrough POSITION: OEM Communications Officer

GROSS ANNUAL SALARY \$ 33,107

BENEFITS PAID BY COUNTY:

FICA-EMPLOYER'S PART \$2534.06 / 7.65%

RETIREMENT – EMPLOYER'S PART \$4087.63 / 12.34%

HEALTH INSURANCE – EMPLOYER'S PART \$ 13,100

NOTE: COMPLETE THIS FORM FOR EACH EMPLOYEE.

SCHEDULE OF SALARY AND BENEFITS FOR FFY 2021

PAID BY

Davidson COUNTY

EMPLOYEE: Jeff Stark POSITION: OEM Communications Officer

GROSS ANNUAL SALARY \$ 36,080

BENEFITS PAID BY COUNTY:

FICA-EMPLOYER'S PART \$2760.12 / 7.65%

RETIREMENT – EMPLOYER'S PART \$3952.75 / 12.34%

HEALTH INSURANCE – EMPLOYER'S PART \$ 13,100

NOTE: COMPLETE THIS FORM FOR EACH EMPLOYEE.

SCHEDULE OF SALARY AND BENEFITS FOR FFY 2021

PAID BY

Davidson COUNTY

EMPLOYEE: Cotie Rocchietti POSITION: OEM Communications Officer

GROSS ANNUAL SALARY \$ 33,107

BENEFITS PAID BY COUNTY:

FICA-EMPLOYER'S PART \$2532.69 / 7.65%

RETIREMENT – EMPLOYER'S PART \$4085.40 / 12.34%

HEALTH INSURANCE – EMPLOYER'S PART \$ 13,100

NOTE: COMPLETE THIS FORM FOR EACH EMPLOYEE.

SCHEDULE OF SALARY AND BENEFITS FOR FFY 2021

PAID BY

Davidson COUNTY

EMPLOYEE: Christal Horne POSITION: OEM Communications Officer

GROSS ANNUAL SALARY \$ 32,037

BENEFITS PAID BY COUNTY:

FICA-EMPLOYER'S PART \$2450.83 / 7.65%

RETIREMENT – EMPLOYER'S PART \$3953.37 / 12.34%

HEALTH INSURANCE – EMPLOYER'S PART \$ 13,100

NOTE: COMPLETE THIS FORM FOR EACH EMPLOYEE.

SCHEDULE OF SALARY AND BENEFITS FOR FFY 2021

PAID BY

Davidson COUNTY

EMPLOYEE: Brian Jackson POSITION: OEM Communications Officer

GROSS ANNUAL SALARY \$ 35,557

BENEFITS PAID BY COUNTY:

FICA-EMPLOYER'S PART \$2720.11 / 7.65%

RETIREMENT – EMPLOYER'S PART \$4387.73 / 12.34%

HEALTH INSURANCE – EMPLOYER'S PART \$ 13,100

NOTE: COMPLETE THIS FORM FOR EACH EMPLOYEE.

RADIO COMMUNICATIONS PLAN			Incident Name EOC			Date/Time Prepared 2/23/2021 0:00			Operational Period Date/Time		
Ch #	Function	Channel Name/Trunked Radio System Talkgroup	Assignment	RX Freq	RX Tone/NAC	TX Freq	N or W	Tx Tone/NAC	Mode	A, D or M	Remarks
1	Command	Landline		615-862-8530							OEM Operations Center/Dispatch
	Command	Cell phone		615-947-3909							Director
2	Command	Cell phone		615-293-5652							District Chief
3	Command	Cell phone		615-294-4151							Field Operations Coordinator
9	Command	Cell phone		615-944-7375							Special Operations
10	Support	LEEP									Internet based system
11	Support	Email									OEM@nashville.gov
12		MEANS/IPAWS									Internet based system for communicating with the Public
13		Siren System									Public notification warning system
14											
15											
16											
17											
18											
19											
20											
Prepared By					Location:						
					County- State-Tn						

The convention calls for frequency lists to show four digits after the decimal place, followed by either an "N" or a "W", depending on whether the frequency is narrow or wide band. Mode refers to either "A" or "D" indicating analog or digital (e.g. Project 25) or "M" indicating mixed mode. All channels are shown as if programmed in a control station, mobile or portable radio. Repeater and base stations must be programmed with the Rx and Tx reversed.

Three Year Exercise Plan

County Name: Davidson

(*please note, due to COVID, a lot of exercises are currently in 'to be determined' status)

FEDERAL FISCAL YEAR - 2021

	Organization Conducting Exercise	Expected Number of Participants	Proposed Event Dates	Jurisdiction	Exercise Type	Exercise Threat	Training Prerequisites	Scenario Summary
1	Metro Nash Airport	75	3/26/2021	Davidson	Full Scale	transportation accident	none	aircraft collides with contractor vehicles on runway, causing an MCI.
2	Nashville OEM	~60	August	Davidson	virtual drill	tbd	LEEP	virtual EOC for all ESC's
3	Nashville OEM	~15	November	Davidson	virtual drill	tbd	LEEP and virtual software systems	virtual emergency work for OEM personnel

FEDERAL FISCAL YEAR - 2022

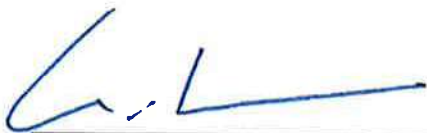
	Organization Conducting Exercise	Expected Number of Participants	Proposed Event Dates	Jurisdiction	Exercise Type	Exercise Threat	Training Prerequisites	Scenario Summary
1	Metro Nash Airport	tbd	tbd	Davidson	Tabletop	transportation incident	tbd	tbd
2	Nashville OEM - VOAD	tbd	tbd	Davidson	Workshop	tbd - based on CEMP revisions	tbd	VOAD driven
3	Highland Rim Healthcare Coal.	tbd	tbd	Davidson	tbd	tbd	tbd	tbd

FEDERAL FISCAL YEAR - 2023

	Organization Conducting Exercise	Expected Number of Participants	Proposed Event Dates	Jurisdiction	Exercise Type	Exercise Threat	Training Prerequisites	Scenario Summary
1	Metro Nash Airport	tbd	tbd	Davidson	Tabletop	transportation incident	tbd	tbd
2	Nashville OEM	tbd	tbd	Davidson	Tabletop	tbd - based on CEMP revisions	tbd	CEMP revision driven
3	Highland Rim Healthcare Coal.	tbd	tbd	Davidson	tbd	tbd	tbd	tbd

**APPLICATION FOR
EMERGENCY MANAGEMENT PERFORMANCE GRANT FFY21**

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY



Director/Office of Emergency Management



Date