
GRANT SUMMARY SHEET

Grant Name: NACCHO Implementing Overdose Prevention Strategies at the Local Level 24 Amend 1

Department: HEALTH DEPARTMENT

Grantor: CENERS FOR DISEASE CONTROL & PREVENTION

Pass-Through Grantor (If applicable): National Association of County & City Health Officials

Total Award this Action: \$20,000.00

Cash Match Amount \$0.00

Department Contact: Brad Thompson
340-0407

Status: AMENDMENT

Program Description:

A grant from NACCHO to support new/existing youth and community violence prevention teams to build capacity to implement evidence based violence prevention and intervention strategies and reframe youth and community violence as a public health issue. Amendment 1 adds an additional \$20,000 for a new total of \$50,000.00 and extends the end date from 7/31/24 to 11/30/24 and updates the Scope of Work as per Attachment 1.

Plan for continuation of services upon grant expiration:

This is an implementation grant. If successful, it is possible to receive further grant funding.

Grants Tracking Form

Part One

Pre-Application <input type="radio"/> Application <input type="radio"/> Award Acceptance <input checked="" type="radio"/> Contract Amendment <input type="radio"/>				
Department	Dept. No.	Contact	Phone	Fax
HEALTH DEPARTMENT	038	Brad Thompson	340-0407	
Grant Name: NACCHO Implementing Overdose Prevention Strategies at the Local Level 24 Amend 1				
Grantor: CENERS FOR DISEASE CONTROL & PREVENTION				
Grant Period From: 01/01/24		(applications only) Anticipated Application Date:		
Grant Period To: 11/30/24		(applications only) Application Deadline:		
Funding Type: FED PASS THRU	Multi-Department Grant <input type="checkbox"/> → If yes, list below.			
Pass-Thru: National Association of County & City H	Outside Consultant Project: <input type="checkbox"/>			
Award Type: COMPETITIVE	Total Award: \$20,000.00			
Status: AMENDMENT	Metro Cash Match: \$0.00			
Metro Category: Est. Prior.	Metro In-Kind Match: \$0.00			
CFDA # 93.421	Is Council approval required? <input checked="" type="checkbox"/>			
Project Description:		Applic. Submitted Electronically? <input checked="" type="checkbox"/>		
A grant from NACCHO to support new/existing youth and community violence prevention teams to build capacity to implement evidence based violence prevention and intervention strategies and reframe you and community violence as a public health issue. Amendment 1 adds an additional \$20,000 for a new total of \$50,000.00 and extends the end date from 7/31/24 to 11/30/24 and updates the Scope of Work as per Attachment 1.				
Plan for continuation of service after expiration of grant/Budgetary impact:				
This is an implementation grant. If successful, it is possible to receive further grant funding.				
How is Match Determined?				
Fixed Amount of \$		or	% of Grant	
			Other: <input type="checkbox"/>	
Explanation for "Other" means of determining match:				
For this Metro FY, how much of the required local Metro cash match:				
Is already in department budget?		Fund	Business Unit	
Is not budgeted?		Proposed Source of Match:		
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)				
Other:				
Number of FTEs the grant will fund:		3.75	Actual number of positions added: 3.60	
Departmental Indirect Cost Rate		21.47%	Indirect Cost of Grant to Metro: \$10,735.00	
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No		% Allow. 0.00%	Ind. Cost Requested from Grantor: \$0.00 in budget	
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)				
Draw down allowable? <input type="checkbox"/>				
Metro or Community-based Partners:				

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY24	\$30,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$30,000.00	\$6,441.00	\$0.00
Yr 2	FY25	\$20,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$20,000.00	\$4,294.00	\$0.00
Yr 3	FY									
Yr 4	FY									
Yr 5	FY									
Total		\$50,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$50,000.00	\$10,735.00	\$0.00
Date Awarded:				09/18/24	Tot. Awarded:		\$20,000.00	Contract#: 2024-021305		
(or) Date Denied:					Reason:					
(or) Date Withdrawn:					Reason:					

Contact: juanita.paulsen@nashville.gov
vaughn.wilson@nashville.gov



Modification I to Contract #2024-021305

Modification of Agreement

This Modification of Agreement (“Modification”) is entered into, effective as of the date of the later signature indicated below, by and between the **National Association of County and City Health Officials** (hereinafter referred to as “NACCHO”), with its principal place of business at 1201 (I) Eye Street NW 4th Fl., Washington, DC 20005, and the following Contractor, hereinafter referred to as “Contractor:”

Nashville & Davidson County, Metropolitan Government of	62-0694743
Contractor	Federal Tax ID Number
2500 Charlotte Ave.	
Address	
Nashville, TN 37209-4129	(615) 340-5322
City, State and Zip	Phone

WHEREAS, the parties entered into Contract #2024-021305 on the 7th day of June, 2024 (“Agreement”) and,

WHEREAS, the general purposes of the Agreement are unchanged; and

WHEREAS, both parties wish to make modifications to the Agreement, as described below;

THEREFORE, for the mutual consideration described in the Agreement, the parties agree to the modifications below through the signatures of the person(s) who have the authority to bind the parties to the changes in the Modification:

1. Term of Agreement: Article I: Special Provisions, Clause 2 of the Agreement is modified and shall continue in effect until November 30, 2024, unless earlier terminated in accordance with the terms herein. NACCHO and Contractor agree that the term of the Agreement may be extended to complete the project to November 30, 2024. Expiration of the term or termination of this Agreement shall not extinguish any rights or obligations of the parties that have accrued prior thereto. The term of this Agreement may be extended by mutual agreement of the parties.

2. Payment of Services: the updated payment schedule is as follows:

Payment of Services: Article I: Special Provisions, Clause 3 of the Agreement is modified to amend payment by NACCHO to Contractor for services performed as follows:

Original Contract Amount : \$30,000.00
 Mod I Amount : \$20,000.00
 Invoice paid up to 8/31/2024 : \$0

Total Contract Award Amount : \$50,000.00
NEW available Contract Amount : \$50,000.00

Updated Invoice Schedule

Invoice No.	Amount	Due date	Deliverable
Invoice I (In process)	\$9,000.00	April 15, 2024	1.1 Kick-Off Call – submit Kick-Off Call attendance sheet (\$1,500.00) 1.2 Needs Assessment – submit Final needs assessment (\$3,000.00) 1.3 Individual TA Sessions (Jan - March) – submit Attendance list for any TA sessions attended from January to March 2024 (\$4,500.00)
Invoice II (In process)	\$20,000.00	July 31, 2024	2.1 Individual TA Sessions (April - June) – submit Attendance list for any TA sessions attended from April to June 2024 (\$4,500.00) 2.2 In-Person Meeting – submit Attendance list and submitted meeting evaluation (\$6,000.00) 2.3 Draft Action Plan – submit Submission of draft action plan (\$4,500.00) 2.4 In-person presentation – submit Agenda and slides of in-person meeting presentation. (\$5,000.00)
Invoice III	\$21,000.00	November 30, 2024	3.1 Final Action Plan – submit Submission of finalized action plan (\$4,500.00) 3.2 Sustainability Plan – submit Final Sustainability plan (\$7,500.00) 3.3 Dissemination/Communication Plan – submit Final dissemination/communication plan (\$7,500.00) – submit Completion of end-of-project evaluation (\$1,500.00)

3. Scope of Work: The Scope of Work attached hereto as Attachment I to the Modification is incorporated into the Agreement and made a part thereof.

4. All other terms and conditions of the Agreement remain unchanged.

IN WITNESS WHEREOF, the persons signing below warrant that they are duly authorized to sign for and on behalf of, the respective parties.

AGREED AND ACCEPTED AS ABOVE:
NACCHO:


By: 
Ade Hutapea (Sep 9, 2024 18:38 EDT)

Name: Jerome Chester

Title: Chief Financial Officer

Date: Sep 9, 2024

CONTRACTOR:

By: 
FOEB3ACD4AF04GT...

Name: Joanna Shaw-Kaikai

Title: 8:13am

Date: 9/18/2024

**NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS
MODIFICATION OF AGREEMENT– ATTACHMENT I
SCOPE OF WORK**

In agreement with CDC, NACCHO is providing up to \$20,000 in supplemental funding to all of the awardees of the Youth and Community Violence Prevention Action Teams to support the completion of additional deliverables that have been added to their scope of work. Specifically, these deliverables are an article highlighting their violence prevention work, a sustainability plan, and dissemination/communications plan. Their new total funding is \$50,000.

Youth and Community Violence Prevention Action Teams
Metropolitan Government of Nashville & Davidson County
SOW \$50,000.00
1/1/2024 – 11/30/2024

Invoice number	Due Date	Primary Task/Deliverable	Documentation	Payment Schedule	Payment Amount	Invoice Total
Invoice 1 PAID	4/15/2024	1.1 Kick-Off Call	Kick-Off Call attendance sheet	3%	\$1,500.00	\$9,000.00
		1.2 Needs Assessment	Final needs assessment	6%	\$3,000.00	
		1.3 Individual TA Sessions (Jan - March)	Attendance list for any TA sessions attended from January to March 2024	9%	\$4,500.00	
Invoice 2 PAID	7/31/2024	2.1 Individual TA Sessions (April - June)	Attendance list for any TA sessions attended from April to June 2024	9%	\$4,500.00	\$20,000.00
		2.2 In-Person Meeting	Attendance list and submitted meeting evaluation	12%	\$6,000.00	
		2.3 Draft Action Plan	Submission of draft action plan	9%	\$4,500.00	
		2.4 In-person presentation	Agenda and slides of in-person meeting presentation	10%	\$5,000.00	
Invoice 3	11/30/2024	3.1 Final Action Plan	Submission of finalized action plan	9%	\$4,500.00	\$21,000.00
		3.2 Sustainability Plan	Final Sustainability plan	15%	\$7,500.00	
		3.3 Dissemination/Communication Plan	Final dissemination/communication plan	15%	\$7,500.00	
		3.4 End-of-Project Evaluation	Completion of end-of-project evaluation	3%	\$1,500.00	

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DocuSigned by:
Joanna Shaw-kakai
E0EB3ACD4AFC4C1...
Interim Director, Metro Public Health Department

9/18/2024
Date

Signed by:
Tiné Hamilton Franklin
BEBE0BBE14D14B0
Chair, Board of Health

9/18/2024
Date

APPROVED AS TO AVAILABILITY OF FUNDS:

Kevin Crumbo/mjw
Director, Department of Finance

9/26/2024 | 8:11 AM CDT
Date

APPROVED AS TO RISK AND INSURANCE:

Balagun Cobb
Director of Risk Management Services

9/27/2024 | 1:34 PM CDT
Date

APPROVED AS TO FORM AND LEGALITY:

Courtney Mohan
Metropolitan Attorney

9/27/2024 | 1:25 PM CDT
Date

Metropolitan Mayor

Date

ATTEST:

Metropolitan Clerk

Date

Certificate Of Completion

Envelope Id: DEBB3502B75745F4AC60427F76197947
 Subject: Complete with DocuSign: HEALTH-4.PDF
 Source Envelope:
 Document Pages: 9
 Certificate Pages: 15
 AutoNav: Enabled
 Envelope Stamping: Enabled
 Time Zone: (UTC-06:00) Central Time (US & Canada)

Status: Completed

 Envelope Originator:
 Juanita Paulson
 730 2nd Ave. South 1st Floor
 Nashville, TN 37219
 Juanita.Paulsen@nashville.gov
 IP Address: 170.190.198.185

Record Tracking

Status: Original 9/25/2024 9:04:19 AM	Holder: Juanita Paulson Juanita.Paulsen@nashville.gov	Location: DocuSign
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Metropolitan Government of Nashville and Davidson County	Location: DocuSign

Signer Events

Rose Wood
 rose.wood@nashville.gov
 Finance Admin
 Metro Finance Dept. OMB
 Security Level: Email, Account Authentication (None)

Signature

RW

 Signature Adoption: Pre-selected Style
 Using IP Address: 170.190.198.185

Timestamp

Sent: 9/25/2024 9:11:05 AM
 Viewed: 9/25/2024 1:01:56 PM
 Signed: 9/25/2024 1:02:12 PM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Aaron Pratt
 Aaron.Pratt@nashville.gov
 Security Level: Email, Account Authentication (None)

Aaron Pratt

 Signature Adoption: Pre-selected Style
 Using IP Address: 170.190.198.185

Sent: 9/25/2024 1:02:15 PM
 Viewed: 9/25/2024 1:51:55 PM
 Signed: 9/25/2024 1:52:01 PM

Electronic Record and Signature Disclosure:
 Accepted: 9/25/2024 1:51:55 PM
 ID: b5b77cbc-7ecb-4db2-b79a-30b65fec5ede

Kevin Crumbo/mjw
 MaryJo.Wiggins@nashville.gov
 Security Level: Email, Account Authentication (None)

Kevin Crumbo/mjw

 Signature Adoption: Pre-selected Style
 Using IP Address: 170.190.198.185

Sent: 9/25/2024 1:52:02 PM
 Viewed: 9/26/2024 8:09:36 AM
 Signed: 9/26/2024 8:11:07 AM

Electronic Record and Signature Disclosure:
 Accepted: 9/26/2024 8:09:36 AM
 ID: ae4af977-0124-4ff3-80f6-ee93832b5093

Courtney Mohan
 Courtney.Mohan@nashville.gov
 Security Level: Email, Account Authentication (None)

Courtney Mohan

 Signature Adoption: Pre-selected Style
 Using IP Address: 170.190.198.185

Sent: 9/26/2024 8:11:08 AM
 Viewed: 9/27/2024 1:17:24 PM
 Signed: 9/27/2024 1:25:03 PM

Electronic Record and Signature Disclosure:

Signer Events	Signature	Timestamp
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Accepted: 9/27/2024 1:17:24 PM
ID: a930f8f8-4ad1-44b3-bea5-d6fdb35f4670

Balogun Cobb
balogun.cobb@nashville.gov
Insurance Division Manager
Security Level: Email, Account Authentication (None)

Balogun Cobb

Signature Adoption: Pre-selected Style
Using IP Address: 99.83.28.155
Signed using mobile

Sent: 9/27/2024 1:25:06 PM
Viewed: 9/27/2024 1:34:24 PM
Signed: 9/27/2024 1:34:41 PM

Electronic Record and Signature Disclosure:
Accepted: 9/27/2024 1:34:24 PM
ID: d2af6c81-341e-4516-b795-f4e43e9313d9

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Danielle Godin
Danielle.Godin@nashville.gov
Security Level: Email, Account Authentication (None)

COPIED

Sent: 9/27/2024 1:34:43 PM
Viewed: 9/27/2024 2:34:37 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Sally Palmer
sally.palmer@nashville.gov
Security Level: Email, Account Authentication (None)

COPIED

Sent: 9/27/2024 1:34:44 PM

Electronic Record and Signature Disclosure:
Accepted: 9/23/2024 7:54:28 AM
ID: 97dc85ba-8fed-441b-a053-1310ebdefb62

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	9/25/2024 9:11:05 AM
Certified Delivered	Security Checked	9/27/2024 1:34:24 PM
Signing Complete	Security Checked	9/27/2024 1:34:41 PM
Completed	Security Checked	9/27/2024 1:34:44 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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