

GRANT APPLICATION SUMMARY SHEET

Grant Name: OVW Fiscal Year 2021 Firearms Technical Assistance Project Pilot Sites Initiative 21-24

Department: OFFICE OF FAMILY SAFETY

Grantor: U.S. DEPARTMENT OF JUSTICE

Pass-Through Grantor (If applicable):

Total Applied For: \$414,482.00

Metro Cash Match: \$0.00

Department Contact: Diane Lance
862-6013

Status: NEW

Program Description:


The goal of this project is to identify challenges limiting a more robust implementation of domestic violence firearms laws in TN and assists them in establishing a localized response that is best suited to fit Nashville's needs and characteristics.

Plan for continuation of services upon grant expiration:

OFS currently receives funding from VOCA, STOP, ICJR, and OVC grants in addition to funding by Metro Nashville Government. OFS will continue to request Metro funding and apply for grants to sustain critical services and programming.

APPROVED AS TO AVAILABILITY OF FUNDS:

APPROVED AS TO FORM AND LEGALITY:

DocuSigned by:
Saul Solomon /mjl 9/16/2021
Director of Finance **Date**
Department of Finance 

DocuSigned by:
Nicki Eke 9/16/2021
Metropolitan Attorney **Date**

APPROVED AS TO RISK AND INSURANCE:

DocuSigned by:
Balogun Cobb 9/16/2021
Director of Risk Management **Date**
Services

DocuSigned by:
John Cooper 9/20/2021
Metropolitan Mayor **Date** 

(This application is contingent upon approval of the application by the Metropolitan Council.)

Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input checked="" type="radio"/>		Award Acceptance <input type="radio"/>		Contract Amendment <input type="radio"/>	
Department		Dept. No.		Contact		Phone	
OFFICE OF FAMILY SAFETY		51		Diane Lance		862-6013	
Grant Name:		OVV Fiscal Year 2021 Firearms Technical Assistance Project Pilot Sites Initiative 21-24					
Grantor:		U.S. DEPARTMENT OF JUSTICE				Other:	
Grant Period From:		10/01/21		(applications only) Anticipated Application Date:		09/20/21	
Grant Period To:		09/30/24		(applications only) Application Deadline:		09/20/21	
Funding Type:		FED DIRECT		Multi-Department Grant		<input type="checkbox"/> If yes, list below.	
Pass-Thru:				Outside Consultant Project:		<input type="checkbox"/>	
Award Type:		COMPETITIVE		Total Award:		\$414,482.00	
Status:		NEW		Metro Cash Match:		\$0.00	
Metro Category:		New Initiative		Metro In-Kind Match:		\$0.00	
CFDA #		16,590		Is Council approval required?		<input checked="" type="checkbox"/>	
Project Description:				Applic. Submitted Electronically?		<input checked="" type="checkbox"/>	
<p>The goal of this project is to identify challenges limiting a more robust implementation of domestic violence firearms laws in TN and assists them in establishing a localized response that is best suited to fit Nashville's needs and characteristics.</p>							
<p>Plan for continuation of service after expiration of grant/Budgetary Impact: OFS currently receives funding from VOCA, STOP, ICJR, and OVC grants in addition to funding by Metro Nashville Government. OFS will continue to request Metro funding and apply for grants to sustain critical services and programming.</p>							
<p>How is Match Determined? Fixed Amount of \$ <input type="text" value="n/a"/> or <input type="text" value="0.0%"/> % of Grant <input type="checkbox"/> Other: <input type="checkbox"/></p> <p>Explanation for "Other" means of determining match: n/a</p>							
<p>For this Metro FY, how much of the required local Metro cash match:</p> <p>Is already in department budget? <input type="text" value="\$0.00"/> Fund <input type="text"/> Business Unit <input type="text"/></p> <p>Is not budgeted? <input type="text"/> Proposed Source of Match: <input type="text"/></p> <p>(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)</p> <p>Other: <input type="text"/></p> <p>Number of FTEs the grant will fund: <input type="text" value="1.50"/> Actual number of positions added: <input type="text" value="2.00"/></p> <p>Departmental Indirect Cost Rate <input type="text" value="29.10%"/> Indirect Cost of Grant to Metro: <input type="text" value="\$120,614.26"/></p> <p>*Indirect Costs allowed? <input checked="" type="radio"/> Yes <input type="radio"/> No % Allow. <input type="text" value="0.00%"/> Ind. Cost Requested from Grantor: <input type="text" value="\$0.00"/> in budget</p> <p>*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)</p> <p>Draw down allowable? <input type="checkbox"/></p> <p>Metro or Community-based Partners: <input type="text" value="Metro Nashville Police Dept., Nashville District Attorney's Office, Davidson County Sheriff's Office, the US Attorney's Office of Middle Tennessee, General Sessions Probation,"/></p>							

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY22	\$138,160.66					\$0.00	\$138,160.66	\$40,204.75	\$0.00
Yr 2	FY23	\$138,160.67					\$0.00	\$138,160.67	\$40,204.75	\$0.00
Yr 3	FY24	\$138,160.67					\$0.00	\$138,160.67	\$40,204.75	\$0.00
Yr 4										
Yr 5										
Total		\$414,482.00	\$0.00	\$0.00	\$0.00		\$0.00	\$414,482.00	\$120,614.26	\$0.00
Date Awarded:		Tot. Awarded:			Contract#:					
(or) Date Denied:		Reason:								
(or) Date Withdrawn:		Reason:								

Contact: trinity.weathersby@nashville.gov
vaughn.wilson@nashville.gov

GCP Rec'd
09/13/21

GCP Approved
09/14/21

VW

Data Requested with Application

1. Name, title, address, telephone number, and email address for the grant point-of contact. This person must be an employee of the applicant.

LaToya Townsend, LMSW

Director of Training, Outreach, and Development – Metro Office of Family Safety

Family Safety Center

610 Murfreesboro Pike

Nashville, TN 37210

615-862-5159 latoyatownsend@jnsnashville.gov

2. Statement as to whether the applicant (the organization whose DUNS number is being used for the application) will serve as a fiscal agent. A fiscal agent is an entity that does not participate in implementation of the project and passes all funds through to subrecipients, conducting minimal administrative activities. A fiscal agent applicant must list these subrecipients and include a statement acknowledging that, should an award be made, the applicant will be responsible for all applicable statutory, fiscal, and programmatic requirements, including those of 2 C.F.R. Part 200, as well as all project deliverables. In such situations, the fiscal agent must be an eligible applicant for the program.

The Metropolitan Government of Nashville-Davidson County will not serve as a fiscal agent on this grant. Metropolitan Government of Nashville-Davidson County will implement this project and handle all related statutory, fiscal, and programmatic requirements as well as all project deliverables.

3. Statement as to whether the applicant has expended \$750,000 in federal funds in the applicant's past fiscal year. If so, specify the end date of the applicant's fiscal year.

Yes, Metropolitan Government of Nashville-Davidson County has expended more than \$750,000 in federal funds this past fiscal year. The end date of the fiscal year is June 30th of each year.

4. Statement as to whether the applicant is a nonprofit organization that is described in section 501(c)(3) of the Internal Revenue Code of 1986 and is exempt from taxation under section 501(a) of that Code.

The Metropolitan Government of Nashville-Davidson County is not a nonprofit organization. The Metropolitan Government of Nashville-Davidson County is a unit of local government.

5. Statement as to whether the applicant is a nonprofit organization that holds money in offshore accounts for the purpose of avoiding paying the tax described in section 511(a) of the Internal Revenue Code.

The Metropolitan Government of Nashville-Davidson County is not a nonprofit organization. The Metropolitan Government of Nashville-Davidson County is a unit of local government.

OFS Firearms Technical Assistance Project Pilot Sites Initiative Proposal Narrative

Purpose of the Proposal

1) Describe the service area and demographics of your jurisdiction.

Nashville-Davidson County has a population of 692,587, while Metro Nashville's Service Area serves a population of 1,934,317, which makes up approximately 28% of the population of the State of Tennessee (6,886,834). Nashville-Davidson County spans 526 square miles of rural, suburban, and inner city. The hub of grant work will take place at Nashville's community-based FJC, the Family Safety Center (FSC), located on a major corridor, rich in diverse residents and businesses, including those from Hispanic/Latino, Ethiopian, Kurdish, Persian, Somali, and other immigrant communities.

Tennessee currently ranks 9th in the US for women murdered by men and has been in the top 10 of this ranking 19 out of the 23 years it's been calculated (Violence Policy Center, 2020). In Nashville, 18% of the city's overall homicides are domestic violence homicides. Over the past five years, the vast majority of these homicides were perpetrated with firearms: 67% in 2017, 71% in 2018, 60% in 2019, 60% in 2020, and 55% in 2021, as of August 2021 (OFS Domestic Abuse Death Review Team). In 2020, Metro Nashville's Office of Family Safety (OFS) reviewed 10,832 criminal defendants and OP respondents and found that 4,630 (or 43%) of those individuals owned or had access to a firearm. In 2021, as of August 31, OFS has reviewed 6,539 offenders and flagged 2,892 (or 44%) for firearms possession or access.

2) Describe the structure of your civil and criminal court systems that hear domestic violence cases. Criminal Cases: Criminal domestic violence (DV) charges are set on specialized General Sessions Criminal dockets (Bond and Jail dockets). The dockets are presided over by three DV-trained General Sessions judges that rotate throughout the year to ensure DV cases are

heard every day court is in session. These General Sessions criminal dockets are staffed by the District Attorney's DV Division's Prosecutors and Victim-Witness Coordinators.

Before each day's General Sessions DV criminal docket, these same judges preside over a General Sessions civil docket where Order of Protection cases are heard when the OP petitioner and respondent have never been married and do not share a child in common. OP cases that involve a petitioner and respondent that have been married or share a child in common are heard in Circuit Court by a specially appointed and trained DV magistrate twice weekly. Advocates from OFS's court-based FJC, the Jean Crowe Advocacy Center (JCAC), are present with victims to provide support during Circuit and General Sessions OP hearing dockets and General Sessions criminal dockets.

3) Respond to the following questions about your community:

a) Why are you interested in this initiative, and what do you anticipate the project will yield?

The Metro Nashville Office of Family Safety (OFS) oversees Nashville's two Family Justice Centers, providing direct victims services and coordinating partner collaboration and multidisciplinary teams on high-risk interpersonal violence. Abuse with a firearm is the highest risk indicator for the lethality of offenders, and in all facets of OFS's work, firearms abuse is prevalent. In 2020, OFS's High-Risk Intervention Panel (HRIP) flagged 690 (or 72% of) reviewed cases for firearms. The majority of domestic violence homicides are perpetrated every year by firearm, with 60% of cases in 2020 and 55% so far in 2021. From 2018-2020, OFS found that 36% of perpetrators who murdered with a firearm were prohibited from owning a weapon. Every year, Nashville's fatality review team's annual report includes a recommendation for appropriate firearms dispossession procedures. Given these figures and the understanding that the mere presence of a firearm increases the likelihood an abuser will murder their partner by

five times, developing a robust response to unlawful possession of weapons by DV offenders is one of the most impactful ways that Nashville and Tennessee can reduce the consistent, high rates of domestic violence firearms homicides.

As a result, OFS has placed a great deal of emphasis on multidisciplinary team collaboration around firearm dispossession. In 2016, OFS created the DV and Firearms Dispossession Taskforce to bring together civil and criminal court agencies to address the lack of consistent procedures around dispossession of DV offenders. Since then, OFS has researched firearms dispossession in multiple jurisdictions to create a comprehensive draft DV Firearms Dispossession Protocol to guide the Taskforce member agencies in their procedures. OFS has also developed a judicial bench card and police pocket card on DV firearms dispossession, a tailored safety plan for victims whose abuser has firearms, and a Firearms Identification Form to help victims identify firearms for law enforcement agencies if they wish to do so. Finally, OFS flags every OP respondent and DV defendant for evidence of firearms for Taskforce partners.

While these efforts have contributed to victim safety, firearms dispossession offender accountability is unmonitored, and there is no search for and seizure of firearms when there is noncompliance. The Taskforce agrees that further progress in this area cannot be made without additional resources. With funding, two staff members can be hired to focus on dispossession compliance. The first position, a Compliance Coordinator, will analyze every offender flagged for firearms (for 2020, 4,630 out of 10,832 cases) for OP and criminal case outcome and flag for firearms dispossession affidavit noncompliance to bring to the Compliance Review Team. The second position, a Metro Nashville Police Department (MNP) Firearms Investigator, will work with the Compliance Coordinator to further investigate cases initially flagged for firearms and gather additional evidence of firearms. In addition, a multidisciplinary Compliance Review

Team will review any of these respondents/defendants who appear to be out of compliance with the court order to dispossess to ensure proper compliance of firearms dispossession law, investigating any evidence that a prohibited offender has not relinquished firearms or has acquired new firearms, and seizing any illegal firearms. We anticipate that this project and these two new positions will substantially increase the number of firearms dispossessions, leading to an increase in safety for high-risk victims. Because domestic abusers also perpetrate other crimes, removing firearms from prohibited offenders could lead to a decrease in other firearms-related crimes, such as armed robbery or non-domestic firearms aggravated assaults.

b) What are the firearms-related challenges or needs that your community faces, and how will your proposal address those needs?

While Tennessee does have some strong components in its DV firearms law, third parties are the default dispossession option, and there is no information required on this party, creating a dangerous honor system. Additionally, the general gun safety laws in the state are weak and allow for permitless carry and no background checks unless purchasing from a licensed firearms dealer. In cases where no criminal charges are involved, or an abuser has no criminal history, OP respondents are only obligated to dispossess themselves of their firearms if a judge grants the permanent OP against the respondent, not when a commissioner issues a temporary ex parte OP.

Despite OFS's persistent work to ensure firearms dispossession, barriers in implementing the dispossession protocol continue to create loopholes for violent abusers with firearms. Currently, there is no enforcement mechanism for firearms dispossession for offenders upon conviction of felony or DV misdemeanor charges or upon granting a permanent OP. Offenders are sporadically asked to swear as to whether they own firearms and are trusted to tell the truth, despite evidence to the contrary, including witness testimony. The overwhelming majority of

offenders state under oath that they do not own or possess firearms and are instructed to sign an affidavit of dispossession declaring they understand that if they own a firearm, it must be relinquished within 48 hours. By law, offenders are allowed to sell their firearms, turn their firearms over to law enforcement, or transfer ownership of the firearm to a third party. The firearm dispossession affidavits are due back to the Clerk's Office within 48 hours. Nashville's judicial system has no dedicated resources to identify and respond to offenders that have not turned in the signed dispossession affidavit or are suspected to be in possession of a firearm.

c) Does the community have a history of previous collaborative efforts to address DV and firearms? The Metro Office of Family Safety is responsible for coordinating collaborative responses to interpersonal violence through its two Family Justice Centers (FJCs), including one of the only court-based FJCs in the country, the Jean Crow Advocacy Center, and the largest community-based FJC in the country, the Nashville Family Safety Center. OFS created and has led Nashville's Firearms Dispossession Taskforce since 2016. The Taskforce is a multidisciplinary team of judges, clerks, victim advocates, law enforcement, probation, prosecution, federal agencies, and administrative court leadership. Since its inception, the Taskforce has worked together to assess and improve firearms dispossession practices. As mentioned previously, OFS researched and drafted a city-wide protocol for dispossession to guide each agency's dispossession work, and Taskforce members have been continuously working towards full implementation. Grant funding would significantly propel this work.

One significant roadblock encountered by the Taskforce is that criminal defendants and OP respondents can easily be untruthful in court and on their affidavit about whether they possess a firearm. In response, OFS began a procedure in June 2019 to review all criminal and civil DV cases heard in court each day to flag cases where firearms may be involved. OFS

reviews criminal affidavits, defendant case histories, OP petitions, and LAPs for any evidence of firearm ownership or involvement. OFS shares this information with victim advocates, court personnel, law enforcement, prosecutors, probation, victim services partners, and federal partners for additional safety coordination with victims, additional or upgraded charges for defendants, and search and seizure attempts.

Once OFS implemented the identification of cases involving firearms, a new challenge became locating those firearms. OFS again responded by creating a Firearms Identification Form, which victim advocates use with victims to gain more information about what kind of weapon a defendant may have, how many, where they're kept, and when the victim last saw them. With the victim's consent, OFS shares this form with law enforcement, prosecutors, Sheriff's Office, and federal partners such as the US Attorney's Office and the Bureau of Alcohol, Tobacco, and Firearms for search and seizure attempts.

OFS has also led Nashville's weekly High-Risk Intervention Panel (HRIP) since 2016, a multidisciplinary team that reviews the highest risk DV cases (as deemed by the Lethality Assessment Protocol). OFS collaborates with partners from police, prosecutors, probation, and victim service providers on this team to create an individualized intervention plan for each case. These HRIP intervention plans include attempting to identify and seize unlawful firearms. In 2020, the HRIP reviewed over 1,000 cases and flagged 72% of them as involving firearms.

d) Have previous collaborations included culturally-specific organizations and organizations/groups serving racially and ethnically diverse and/or historically marginalized communities? The OFS leads two outreach groups focused on including and reaching for racially, ethnically, and historically marginalized communities - the Hispanic Outreach Committee and the Black and African American Outreach Committee. Hispanic and Black staff

members from the OFS and its many Family Safety Center partner agencies participate in these committees, including counselors, prosecutors, court personnel, shelters, law enforcement, and other community outreach agencies serving that target population. These groups address issues that these communities are experiencing, including firearms violence, and provide insight to OFS's committees and agency leadership. OFS has three staff members focused specifically on accessibility, grassroots outreach, and service provision.

In addition, the Mayor's Office recently created a new Community Safety Coordinator position who works with a Community Safety Partnership Advisory Board to provide small Metro grants to local grassroots, culturally-specific nonprofits who are working to increase safety in the community and reduce violence, particularly gun violence. These grants are awarded based on the recommendations of the Board, which is chaired by the CEO of Nashville's largest DV shelter, the YWCA of Nashville & Middle Tennessee.

4) Describe any existing collaborative relationships with any federal entities involved in this work. Through its firearm work, the OFS has worked closely with the US Attorney's Office of the Middle Tennessee District and the Bureau of Alcohol, Tobacco, and Firearms (ATF) to attempt to seize illegal firearms and press federal charges against DV abusers who illegally own firearms. Both entities are regular members of the HRIP and the Firearms Dispossession Taskforce and both agencies receive all correspondence and information regarding Firearms ID Forms and the daily case flagging for firearms.

What Will Be Done

1) Describe the approach to addressing the challenge or need identified in the Purpose of the Proposal section above. Project Goals are: (1) Increase compliance with Tennessee firearm dispossession law; (2) Increase victim safety by decreasing the number of prohibited offenders possessing a firearm; (3) Improve statewide consistency and practices regarding firearm

dispossession compliance; and (4) Further the implementation of Nashville-Davidson County's Firearm Dispossession Protocol. These goals will be achieved by creating a weekly Compliance Review Team Meeting staffed by the OFS Compliance Review Coordinator and MNPD Investigator that will bring together additional partners from the DA's Office, USAO, Sheriff's Office, and Probation. The team will evaluate and investigate compliance for prohibited offenders and seek search warrants or additional charges to enforce firearms dispossession required under the law. The operations of this team, materials, and mechanisms developed will be disseminated to partners in other Tennessee jurisdictions to enhance statewide dispossession.

2) Describe how the applicant will measure its progress in achieving the proposal's goals/vision. Identify targeted outcomes and describe any tools the applicant will use to track those outcomes and report them to OVW. *Progress Measurements* to evaluate the project's goals include: 1) Number of prohibited offenders identified by the Compliance Coordinator and Team as failing to file dispossession affidavit on time; 2) Number of firearms voluntarily dispossessed by DV offenders; 3) Number of offenders dispossessed of their firearm through search and seizure; 4) Number and percentage of DV homicides involving a firearm as compared to previous; 5) Number of prohibited offenders acknowledging firearm possession on the affidavit as compared to previous; 6) Number of prohibited offenders identified as likely possessing a firearm; 7) Number of offenders returning firearms affidavit of dispossession and/or returning to court to ensure dispossession compliance; 8) Number of Tennessee jurisdictions working collaboratively to improve firearm dispossession; 9) Number of DV Firearms Compliance Review Meetings. *Outcomes will include:* 1) Increased number of prohibited offenders identified by criminal justice partners; 2) Increased number of firearms voluntarily dispossessed by DV offenders; 3) Increased number of firearms seized by law enforcement.

partners; 4) Decrease in percentage of DV homicides by firearms; 5) Increased number of prohibited offenders acknowledging firearms possession on firearms affidavit; 6) Increased number of prohibited offenders identified as likely possessing a firearm; 7) Increased number of prohibited offenders returning firearms affidavit of dispossession and/or returning to court to ensure dispossession compliance; 8) Increased number of Tennessee jurisdictions working to improve firearms dispossession; 9) Regular DV Firearms Compliance Review Meetings. *Tools will include:* 1) Firearms Affidavit of Dispossession reports from Circuit and Criminal Court Clerks; 2) Firearms Flagging Outcomes spreadsheets with case outcomes and affidavit information managed by the Compliance Coordinator; 3) Tracking spreadsheet managed by Firearms Investigator denoting the number of firearms voluntarily dispossessed to law enforcement and the number of firearms seized by law enforcement from prohibited DV offenders; 4) DV Fatality tracking data managed by STOP-funded DV Statewide Fatality Review Coordinator and Domestic Death Review Team; 5) Compliance Review Meeting tracker of cases of prohibited DV offenders reviewed and action items associated; 6) Technical Assistance and Training tracking for Nashville-Davidson County and other Tennessee jurisdictions on DV firearms dispossession; 7) Information and data on other Tennessee jurisdictions' firearms dispossession teams and/or any new firearms dispossession procedures.

3) Describe how the applicant will move to project stability. At the end of this grant project, the OFS and MNPD would request both positions continue under funding from the Metro Government of Nashville and Davidson County. Metro Nashville has a strong history of valuing and supporting the work done by the OFS and MNPD and has historically funded existing grant positions when grant funding ended. If this is not possible, OFS would evaluate existing

positions and partner agency capacity to incorporate these responsibilities or redistribute these responsibilities where possible.

4) Describe the safety needs of victims of domestic violence, dating violence, sexual assault, and stalking, and the applicant's commitment to addressing those needs through the proposed project.

Victims of domestic violence, dating violence, sexual assault, and stalking require comprehensive service provision to increase their safety and well-being and multidisciplinary team responses to enhance offender accountability. The Metro Office of Family Safety and its two Family Justice Centers specifically focus on the safety needs of these victim populations through a collaborative service provision model in one safe place and a focus on high-risk response in its' multidisciplinary team work. The proposed project will build on existing safety mechanisms established by OFS and its partners for high-risk victims of firearms abuse and standardize holding prohibited DV firearms offenders accountable for dispossession.

5) Describe how project goals, objectives, activities, will be achieved across the

corresponding 36-month timeline. This project will be executed on a 36-month timeline and will include a 6-month initial planning period. Compliance Coordinator (CC) and Firearms

Investigator (FI) below:

YEAR 1	Oct '21 – Mar '22	Apr '22 – Sep '22
Required community assessment by CS TTA providers	X	
Interview, hire, and onboard new CC and FI	X	
CC and FI undergo all IPV training with OFS	X	
CC and FI undergo cross-training with partner agencies	X	
CC and FI plan structure of Compliance Review Team and Meetings	X	
Taskforce meets to finalize draft DV Firearms Dispossession Protocol and agree on implementation.	X	
Firearms Dispossession Follow-Up Tracking begins with access to Firearms Dispossession Affidavits.		X
CC and FI carry out all duties as outlined: - begin weekly compliance review team meetings - review all civil/criminal cases for compliance		X

- enforce firearms relinquishment when lawful - compile statistics monthly for internal review		
CC/FI work with ICJR High-Risk Programs Coordinator (if funded) to develop high-risk CCR statewide TTA curricula and toolkit.		X
CC and FI updated Dispossession Protocol with Review Team and begin writing Compliance Review Team Operational Manual.		X
YEAR 2	Oct '22 – Mar '23	Apr '23 – Sep '23
CC and FI compile statistics, successes, challenges for annual informational brief.	X	
CC and FI continue all duties as outlined.		X
Work with ICJR High-Risk Programs Coordinator (if funded) to provide TTA on high-risk CCRs statewide to at least 3 FJCs/communities.		X
CC and FI finalize Compliance Review Team Operational Manual.		X
YEAR 3	Oct '23 – Mar '24	Apr '24 – Sep '24
CC and FI compile statistics, successes, challenges for annual informational brief.	X	X
Work with ICJR High-Risk Programs Coordinator (if funded) to provide TTA on high-risk CCRs statewide to at least 4 FJCs/communities.		X
CC and FI continue all duties as outlined.		X
CC and FI prepare for transition into Metro-funded positions or prepare to transfer duties to existing staff.		X
CC and FI edit operations manual as needed.		X

6) Describe how the local US Attorney's Office will be involved in this project. The US Attorney's Office will continue to collaborate with OFS through existing partnerships on the Firearms Dispossession Taskforce, the High-Risk Intervention Panel, and receiving the daily firearms flagging and all Firearms ID Forms from victims. In addition, through this funding, the local US Attorney's Office will work with the Compliance Coordinator and Firearms Investigator as part of the weekly Firearms Dispossession Compliance Review Team to collect probable cause to issue search warrants and federal firearms charges against DV offenders.

7) Describe the site's plan to document project challenges and success in implementing their goals, objectives, and activities which should result in a written product. Success and

challenges with the proposed project will be documented quarterly in informative briefs on the previously mentioned goals, measurements, and outcomes. Additionally, the current draft DV Firearms Dispossession Protocol will be updated to include the activities of the Compliance Review Team and finalized to share with Tennessee and other interested jurisdictions. Finally, the proposed project will produce a toolkit with all previously created firearms dispossession tools, additional tools created by the Coordinator and Investigator positions, the DV Firearms Dispossession Protocol, and the Compliance Review Team Manual.

8) Describe tangible products that will be created under this project, and how the products could assist other jurisdictions addressing domestic violence, dating violence, sexual assault, or stalking. Tangible products to be delivered under this project will include materials authored by the Compliance Coordinator and the Firearms Investigator that document the project's implementation, challenges, and successes to share with other jurisdictions who may want to replicate the project. These materials may include updated existing materials such as the DV Firearms Judicial Bench Card, DV Firearms Police Pocket Cards, DV Firearms Identification Form, and an updated and finalized DV Firearms Dispossession Protocol to reflect the new Compliance Review Team. New products will include a manual on the Compliance Review Team operations, informative briefs summarizing the measurements mentioned previously, and an overarching toolkit of all relevant materials for other jurisdictions to utilize. Products created due to the funding set aside for the community assessment are to be determined but could include all materials translated into multiple languages and PSA awareness videos in multiple languages on firearms risk and dispossession laws.

9) Describe how the project will address the victimization rates identified in the Purpose of the Proposal section. As previously mentioned, the rates of abuse with firearms and domestic

violence firearms homicide are high in Nashville and throughout Tennessee. This project will focus on high-risk firearms abuse cases and mitigate further firearms abuse through focused identification and removal efforts for prohibited DV offenders. By removing firearms from these high-risk abusers, our goal is to decrease high-risk firearms victimization rates and domestic violence firearms homicides in Nashville. By providing materials and technical assistance throughout the state, our goal is to encourage this decrease throughout Tennessee.

10) Describe how the project will reach each population identified in the Purpose of the

Proposal section. The populations identified are high-risk victims of abuse, victims that access services at OFS's two Family Justice Centers, and vulnerable and marginalized populations in Nashville-Davidson County. This project will reach high-risk victims by holding prohibited offenders accountable through compliance review and enforcement. Concerning the diverse population OFS and MNPd serve, bilingual or multilingual applicants for both positions will be given precedence to ensure equitable services and accessibility for victims and offenders who are Limited English Proficient and/or Deaf/Hard of Hearing. All materials created will be translated depending on hires and community assessment funds.

Who Will Implement the Proposal

1) Identify the key individuals and organizations, including project partners, involved in the proposed project. The lead organizations on this project will be the Metro Nashville Office of Family Safety (OFS) and the Metro Nashville Police Department (MNPd). The primary key individuals and organizations will be the OFS Compliance Review Coordinator and the MNPd Firearms Investigator, funded under the grant. Additional key organizations involved in this project will be the DA's Office, the US Attorney's Office of Middle Tennessee, Davidson County Sheriff's Office, and General Sessions and Circuit Court Judges.

2) Demonstrate that the individuals and organizations identified have the capacity to address the stated need and can successfully implement the proposed project activities.

All organization representatives have been members of and invested in the work of the Firearms Dispossession Taskforce since its inception. Additionally, all representatives have partnered with OFS on weekly High-Risk Intervention Panel (HRIP) meetings and receive daily firearms flagging as well as any Firearms ID Forms filled out by victims. (Position descriptions attached)

3) Describe the Site Coordinator position and identify the Site Coordinator, if known, who will lead the interdisciplinary management team responsible for implementation of the

project. The OFS's Senior Director of Programs oversees DV firearms dispossession work in Nashville, including the development and innovation of the DV Firearms Dispossession Taskforce and the HRIP. The Senior Director of Programs will oversee the management team for this project as a subset of the partners involved in the DV Firearms Taskforce. Additionally, the Senior Director of Programs will guide the Firearms Compliance Review Team through oversight of the OFS Compliance Coordinator and grant data measurement collection from the MNPD DV Firearms Investigator.

4) Identify and describe the individuals who will serve on the interdisciplinary management team, including community organizations and culturally specific

organizations. The interdisciplinary management team will consist of the OFS Senior Director of Programs, OFS High-Risk Programs Coordinator, DV Prosecution Team Lead, Captain of the MNPD Domestic Violence Division, DV GS Probation Team Lead, Deputy Chief of the Criminal Division of USAO of Middle Tennessee, and a representative from DCSO.

Community and culturally-specific organizations will be represented through the Mayor's Community Safety Coordinator to provide a link to the culturally-specific organizations on the

Mayor's Community Safety Partnership Advisory Board, with diverse representation from organization such as Conexión Américas, New American Advisory Council, and Salahadeen Center. Additionally, OFS will work with its committees on vulnerable and marginalized populations to advise this work.

5) Identify who will document the site's FTAP efforts. All grant work will be documented by the Compliance Coordinator and Firearms Investigator and overseen by the OFS Senior Director of Programs and the Metro Nashville Police Department's Domestic Violence Division Captain.

6) Identify who, outside of the management team, will assist with implementation of the project. Outside of the management team, the implementation of this project will be supported by representatives from the additional agencies participating in the existing DV Firearms Dispossession Taskforce, including General Sessions and Circuit Courts and Judges, the Circuit Court Clerk's Office, Criminal Court Clerk's Office, the ATF Nashville Field Division, the Mayor's Office, and the Metro Legal Department.

7) Describe the anticipated relationship between this FTAP project and existing projects in the community, including existing local multi-agency collaborative efforts and any collaboration among local, state, tribal, and/or federal agencies (where applicable).

This grant project will accelerate firearms dispossession work in Nashville and amplify that work statewide by providing funded positions specifically focused on firearms dispossession compliance to ensure accountability for prohibited offenders. Funding for these two positions will accomplish what OFS and its partners have worked towards for the past five years: creating a mechanism for offender accountability to remove prohibited firearms and decreasing high-risk firearms abuse and domestic violence firearms homicides in Nashville and throughout Tennessee.

A. PROPOSAL ABSTRACT

The Metro Government of Nashville and Davidson County's Office of Family Safety (OFS) is submitting this proposal for the FTAP Initiative and will collaborate with the Metro Nashville Police Dept., Nashville District Attorney's Office, Davidson County Sheriff's Office, the US Attorney's Office of Middle Tennessee, and General Sessions Probation. With the goal of increasing compliance with Tennessee firearm dispossession laws, this grant will fund two positions focused on identifying and responding to domestic violence prohibited offenders who fail to dispossess or have regained possession of a firearm – a DV Compliance Review Coordinator and a DV Firearms Investigator. The proposed project will benefit Nashville and Davidson County by decreasing the number of prohibited offenders with access to a firearm, thereby reducing the likelihood of life-threatening harm to domestic violence victims, their children, family members, and co-workers.

During the course of the proposed project period, OFS and its project partners will build on the work of OFS's existing DV Firearms Dispossession Taskforce and will expand to create a DV Firearms Compliance Review Team, conduct follow-up research and investigation on the compliance status of prohibited offenders, review and track cases weekly with the Team, further investigate cases where dispossession has not been completed or contrary evidence of dispossession exists, work with local and federal prosecutors to file and execute search warrants and criminal charges against non-compliant prohibited offenders, and provide technical assistance to jurisdictions throughout Tennessee on how to implement firearms dispossession compliance teams or other elements of the dispossession process.

OFS will measure progress by evaluating the following measurements: 1) Number of prohibited offenders identified by the Compliance Coordinator and Team as failing to file dispossession affidavit on time; 2) Number of firearms voluntarily dispossessed by DV

offenders; 3) Number of offenders dispossessed of their firearm through search and seizure; 4) Number and percentage of DV homicides involving a firearm as compared to previous; 5) Number of prohibited offenders acknowledging firearm possession on the affidavit as compared to previous; 6) Number of prohibited offenders identified as likely possessing a firearm; 7) Number of offenders returning firearms affidavit of dispossession and/or returning to court to ensure dispossession compliance; 8) Number of Tennessee jurisdictions working collaboratively to improve firearm dispossession; 9) Number of DV Firearms Compliance Review Meetings. These measurements and lessons learned will be compiled into a regular informative brief, OVW grant reports, performance metrics to local government leadership, and into an operations manual for jurisdictions who would like to create a DV Firearms Compliance Review Team.

The timing for performance of this proposal is 36 months.

Firearms Technical Assistance Project Pilot Sites Initiative MOU

WHEREAS, the **Metropolitan Government of Nashville and Davidson County's Office of Family Safety (OFS)**, **Metropolitan Government of Nashville Police Department (MNPB)**; the **District Attorney General of Nashville-Davidson County (DA's Office)**; the **US Attorney's Office – Middle District of Tennessee (USAO)**; the **Davidson County Sheriff's Office (DCSO)**; and the **Probation Department for the General Sessions Court of Nashville-Davidson County** have come together to collaborate and to make an application for the **OVW Fiscal Year 2021 Firearms Technical Assistance Project Pilot Sites Initiative**; and

WHEREAS, the partners listed below have agreed to enter into a collaborative agreement in which the **Metropolitan Government of Nashville and Davidson County's Office of Family Safety (OFS)** will be the lead agency and named applicant and the other agencies will be partners in this application; and

WHEREAS, the partners herein desire to enter a Memorandum of Understanding setting for the services to be provided by the collaborative; and

WHEREAS, the application prepared and approved by the collaborative through its partners is to be submitted to the Office on Violence Against Women on or before **September 22, 2021**.

DESCRIPTION OF PRIMARY PARTNER AGENCIES

MNPB

The mission of the Metropolitan Nashville Police Department is to provide community-based police products to the public so they can experience a safe and peaceful environment.

DA's Office

The District Attorney General for the 20th Judicial District is responsible for the prosecution of all alleged violations of state criminal laws that occur within Metropolitan Nashville and Davidson County.

USAO – Middle District of Tennessee

The State of Tennessee is divided into three judicial districts with the Middle District (headquartered in Nashville) comprising of thirty-two of the ninety-five counties in the state of Tennessee.

DCSO

As a law enforcement agency committed to public safety, the Davidson County Sheriff's Office strives to be the leader in the field of corrections, service of civil process, and innovative community-based programs, emphasizing accountability, diversity, integrity, and professionalism.

General Sessions Probation

The Probation Department for the General Sessions Court of Nashville-Davidson County has the responsibility of ensuring that probationers comply with the conditions of court-ordered probation. This department handles misdemeanor criminal offenses which carry a maximum jail sentence and probation term of 11 months and 29 days per offense. While working toward that goal, the department's efforts are spent making the community a safer place to live.

The Mayor's Office Community Safety Coordinator

The Mayor's Office Community Safety Coordinator manages a community safety pilot initiative that brings experts from neighborhoods, local business, philanthropy and government together on a Community Safety Partnership and Advisory Board to distribute grants to bolster local partners in community-driven violence reduction programs through.

HISTORY OF RELATIONSHIP

Metro's Office of Family Safety (OFS) is a department within the Nashville and Davidson County government. This department was established in 2015 at the conclusion of the Mayor's Office's Safety and Accountability Audit. The mission of the OFS is to increase victim safety and offender accountability by providing vital crisis intervention services to victims of interpersonal violence while maintaining the emotional wellness of service providers. This mission is accomplished in our court- and community-based Family Justice Centers (the Jean Crowe Advocacy Center and the Family Safety Center, respectively) through client advocacy, training, outreach, and multidisciplinary teams and Family Safety Center collaboration. OFS's many long-term MOU partners support OFS's work in the following ways:

- 1) Help further the recommendations of Metro's 2013 Domestic Violence Safety and Accountability Assessment.
- 2) Work collaboratively with the OFS under the Family Safety Center's coordinated response to interpersonal violence model.
- 3) Support the high-risk intervention and training initiatives of the OFS.
- 4) Work cooperatively with the OFS and its Family Justice Centers' partners, including those listed in this MOU.
- 5) Assist with resource development efforts such as providing needed grant and interpersonal violence outcome data.
- 6) Support OFS resource development efforts, absent a conflict/disagreement.

Additionally:

MNPD

- Administers the LAP for all intimate partner violence police reports.
- Participates in the High-Risk Intervention Panel's (HRIP) weekly calls and monthly meetings facilitated by OFS.
- Participates in case review on the monthly Domestic Abuse Death Review Team (DADRT) facilitated by OFS.

- Participates in quarterly taskforce meetings facilitated by the OFS, including the Sexual Assault Response Systems Taskforce, the Strangulation Response Committee, and the Antitrafficking Collaborative of Davidson County.
- Participates in DV Firearms Dispossession Taskforce meetings facilitated by the OFS.
- Receives OFS's daily firearms and strangulation flagging data on DV offenders and any Firearms ID Forms filed by OFS clients.
- Prioritizes victims designated as high-risk by OFS.

DA's Office

- Participates in the High-Risk Intervention Panel's (HRIP) weekly calls and monthly meetings facilitated by OFS.
- Participates in case review on the monthly Domestic Abuse Death Review Team (DADRT) facilitated by OFS.
- Participates in quarterly taskforce meetings facilitated by the OFS, including the Sexual Assault Response Systems Taskforce, the Strangulation Response Committee, and the Antitrafficking Collaborative of Davidson County.
- Participates in DV Firearms Dispossession Taskforce meetings facilitated by the OFS.
- Receives OFS's daily firearms and strangulation flagging data on DV offenders and any Firearms ID Forms filed by OFS clients.
- Prioritizes victims designated as high-risk by OFS.

USAO – Middle District of Tennessee

- Participates in the High Risk Intervention Panel's (HRIP) monthly meetings facilitated by OFS.
- Participates in DV Firearms Dispossession Taskforce meetings facilitated by the OFS and the quarterly Antitrafficking Collaborative of Davidson County.
- Receives OFS's daily firearms flagging data on DV offenders and any Firearms ID Forms filed by OFS clients.

DCSO

- Participates in DV Firearms Dispossession Taskforce meetings facilitated by the OFS.
- Receives any Firearms ID Forms filed by OFS clients.

General Sessions Probation Dept.

- Participates in the High-Risk Intervention Panel's (HRIP) monthly meetings facilitated by OFS.
- Participates in DV Firearms Dispossession Taskforce meetings facilitated by the OFS and the quarterly Antitrafficking Collaborative of Davidson County.
- Receives OFS's daily firearms and strangulation flagging data on DV offenders.

The Mayor's Office Community Safety Coordinator

- Participates in DV Firearms Dispossession Taskforce meetings facilitated by the OFS.

- Consults with OFS on community safety considerations about interpersonal violence.

DEVELOPMENT OF APPLICATION

The aforementioned partners have collaborated with the OFS in development of the application by:

- meeting with OFS and discussing their potential role in firearms dispossession search, seizure, and compliance efforts.
- advising on position appropriateness within agencies and determining OFS and MNPD for position placement under the proposal.
- agreeing to accelerate compliance review work for firearms dispossession with regular review meetings.

ROLES AND RESPONSIBILITIES

NOW, THEREFORE, it is hereby agreed by and between the partners as follows:

The **Metropolitan Government of Nashville and Davidson County's Office of Family Safety** will work towards the project goals by:

- researching all civil OP and criminal DV case outcomes and related firearms dispossession affidavits or compliance hearing outcomes.
- facilitating Firearms Dispossession Compliance Review Team weekly meetings to review DV offenders' compliance or non-compliance with state firearms law.
- working with DV Firearms Dispossession Compliance Team members to review and create an action plan on prohibited DV offenders who are not in compliance with state and federal dispossession laws, including consideration of additional investigation, search warrants and filing of additional charges.
- keeping accurate data and statistics on grant outcomes.
- leading the work of the DV Firearms Dispossession Taskforce and the implementation of the county-wide Firearms Dispossession Protocol.
- providing technical assistance and training statewide on firearms dispossession and compliance.
- advising on project activities through existing OFS vulnerable and marginalized population committees.

The **Metropolitan Nashville Police Dept.** will work towards the project goals by:

- hiring a part-time DV Firearms Investigator funded by the grant.
- participating in weekly Firearms Dispossession Compliance Review meetings.
- working with DV Firearms Dispossession Compliance Team members to review and create an action plan on prohibited DV offenders who are not in compliance with state and federal dispossession laws, including consideration of additional investigation, search warrants and filing of additional charges.

- reviewing high-risk cases flagged for firearms by OFS for the purposes of prioritization and offender accountability determinations.
- participating on the DV Firearms Dispossession Taskforce and the implementation of the county-wide Firearms Dispossession Protocol.
- assisting with any statewide technical assistance and training on firearms dispossession and compliance.
- participating in OVW-approved national training opportunities as funding allows.

The **District Attorney General of Nashville and Davidson County** will work towards the project goals by:

- participating in weekly Firearms Dispossession Compliance Review meetings.
- working with DV Firearms Dispossession Compliance Team members to review and create an action plan on prohibited DV offenders who are not in compliance with state and federal dispossession laws, including consideration of additional investigation, search warrants and filing of additional charges.
- participating on the DV Firearms Dispossession Taskforce and the implementation of the county-wide Firearms Dispossession Protocol.
- assisting with statewide technical assistance and training on firearms dispossession and compliance as needed.
- participating in OVW-approved national training opportunities as funding allows.

The **US Attorney's Office-Middle District of Tennessee** will work towards the project goals by:

- participating in weekly Firearms Dispossession Compliance Review meetings.
- working with DV Firearms Dispossession Compliance Team members to review and create an action plan on prohibited DV offenders who are not in compliance with state and federal dispossession laws, including consideration of additional investigation, search warrants and filing of additional charges.
- participating on the DV Firearms Dispossession Taskforce and the implementation of the county-wide Firearms Dispossession Protocol.

The **Davidson County Sheriff's Office** will work towards the project goals by:

- participating in weekly Firearms Dispossession Compliance Review meetings.
- participating on the DV Firearms Dispossession Taskforce and the implementation of the county-wide Firearms Dispossession Protocol.

The **General Session Probation Office** will work towards the project goals by:

- participating in weekly Firearms Dispossession Compliance Review meetings.
- participating on the DV Firearms Dispossession Taskforce and the implementation of the county-wide Firearms Dispossession Protocol.

The **Mayor's Office Community Safety Coordinator** will work towards the project goals by:

- participating on the DV Firearms Dispossession Taskforce and the implementation of the county-wide Firearms Dispossession Protocol.
- providing a link to the culturally-specific organizations on the Mayor’s Community Safety Partnership Advisory Board to advise on this project.

TIMELINE

The roles and responsibilities described above are contingent on the Metropolitan Government of Nashville and Davidson County receiving funds requested for the project described in the OVW grant application. Responsibilities under this Memorandum of Understanding would coincide with the grant period anticipated to be **10/1/2021 through 9/30/2024**.

COMMITMENT TO PARTNERSHIP

The collaboration service area includes Metropolitan Nashville and Davidson County and the State of Tennessee.

The partners agree to collaborate and provide direct client services, multidisciplinary team participation and protocol development, and training participation for victims of domestic violence, sexual assault, stalking, and dating violence pursuant to the program narrative of the grant application attached to this agreement.

We, the undersigned, have read and agree with this MOU. Further, we have reviewed the proposed project and approve it.

Diane Lance, Dept. Head, Metro Office of Family Safety

Date: _____

Chief John Drake, Metro Nashville Police Dept.

Date: _____

Glenn Funk, District Attorney General, Office of the Nashville District Attorney

Date: _____

Date: _____

Rob McGuire, Deputy Chief of the Criminal Division, US Attorney's Office – Middle District of Tennessee

Date: _____

Daron Hall, Davidson County Sheriff, Davidson County Sheriff's Office

Date: _____

Johnetta Nelson, Director, General Sessions Probation

Date: _____

Ron Johnson, Community Safety Coordinator, Metro Nashville and Davidson County

Date: _____

John Cooper, Mayor, Metro Nashville and Davidson County

C. BUDGET DETAIL WORKSHEET AND NARRATIVE**Personnel**

<u>Name/Position</u>	<u>Computation</u>	<u>Cost</u>
Firearms Compliance Coordinator	\$50,000 x 3 years	\$150,000
DV Firearms Part-Time Investigator	\$37,100 x 3 years	\$111,300

TOTAL PERSONNEL: \$261,300

The DV **Firearms Compliance Coordinator** will be a full-time employee of the Metro Nashville Government Office of Family Safety for the 3 years of the grant. Activities of the DV Firearms Compliance Coordinator include:

- Review all DV General Session criminal and Order of Protection civil cases flagged for firearms previously for firearms dispossession affidavits and/or compliance hearings.
- Share all firearm dispossession compliance information daily with the DV Firearms Investigator.
- Set DV Firearms Compliance Review Team Meetings with cases of offenders who have or have not dispossessed their firearms and/or have filed an accurate affidavit of dispossession with the court.
- Work with the DV Firearms Investigator to create and facilitate a weekly multidisciplinary Firearms Dispossession Compliance Review meeting that includes partners from the ATF, the US Attorney's Office of Middle Tennessee, MNP, DCSO, General Sessions and State Probation, and the Nashville DA's Office.
- Work with the DV Firearms Investigator to provide evidence of firearms dispossession non-compliance to law enforcement, probation/parole officers (if applicable), and local and federal prosecutors for new or additional charges.
- Collect all case referrals to the Firearm Compliance Team and track dispossession efforts and progress.
- Work with the ICJR High Risk Programs Coordinator (if awarded) and the STOP Statewide Fatality Review Coordinator to provide technical assistance throughout Tennessee on the implementation of the DV Firearms Dispossession Protocol and the DV Firearms Dispossession Compliance Review Team Model.
- Track the progress of the grant project and collect data and stats on a monthly basis for regular grant reporting and annual reporting to government leadership and partners.

- Create materials needed to enhance the DV Firearms Dispossession Protocol and Compliance Review Team, including a DV Firearms Compliance Review Team Manual and a toolkit containing all DV firearms dispossession related materials for implementation of this project in other jurisdictions should they want to recreate it.
- If possible and deemed beneficial to the Compliance Review Team, the Coordinator will attend all Firearms Return/Compliance dockets when/if initiated by the courts. May also notify federal partners of offenders' presence in court in order to coordinate the service of outstanding federal warrants.
- Attend any OVW-required trainings.

The **DV Firearms Investigator** will be a part-time employee of the Metro Nashville Police Department (MNP) for the 3 years of the grant. Activities of the DV Firearms Investigator include:

- Review, follow-up on, and investigate as necessary any DV firearms cases flagged by the Compliance Coordinator as being non-compliant with dispossession.
- Work with the Firearms Compliance Coordinator to create and facilitate a weekly multidisciplinary Firearms Dispossession Compliance Review meeting that includes partners such as the ATF, the US Attorney's Office of Middle Tennessee, MNP, DCSO, General Sessions Probation, and the Nashville DA's Office.
- Work with the Firearms Compliance Coordinator to provide evidence of firearms dispossession non-compliance to law enforcement, probation/parole officers (if applicable), and local and federal prosecutors for new or additional charges.
- Work with local and federal prosecutors to collect enough probable cause to file a search warrant for illegally possessed firearms and act upon those search warrants when granted.
- Work with the ICJR High Risk Programs Coordinator (if awarded) and the STOP Statewide Fatality Review Coordinator to provide technical assistance throughout Tennessee on the implementation of the DV Firearms Dispossession Protocol and the DV Firearms Dispossession Compliance Review Team Model.
- Track the progress of the grant project and collect data and stats on a monthly basis for regular grant reporting and annual reporting to government leadership and partners.
- Work with the DV Firearm Compliance Coordinator to create written materials for other jurisdictions should they want to recreate it.
- Attend any OVW-required trainings.

Fringe Benefits

Name/Position	Computation	Cost
Firearms Compliance Coordinator	\$50,000 x 0.4 x 3 years	\$60,000
DV Firearms Investigator	N/A – Part-time Employee	N/A
TOTAL FRINGE: \$60,000		

Travel

Purpose of Travel	Location	Item	Computation	Cost
OVW-mandated training	TBD	Airfare	\$500 (avg) x 6 people x 3 trips	\$9,000
		Lodging	\$210 (avg) x 3 nights x 6 people x 3 trips	\$11,340
		GSA per diem	\$70 (avg) x 4 days x 6 people x 3 trips	\$5,040
		TOTAL:		\$25,380
Statewide TTA	TBD	Mileage/car rental/gas	\$0.58 x 350 mi (avg) x 4 trips	\$812
		Lodging	\$150 (avg) x 1 night x 2 people x 4 trips	\$1,200

GSA per diem	\$55 (avg) x 2 days	\$880
	x 2 people x 4 trips	
	TOTAL:	\$2,892

TOTAL TRAVEL: \$28,272

While this project proposes only 2 positions, the travel budget reflects the addition of other DV Compliance Review Team staff, OFS high-risk staff, and CCR members including law enforcement, prosecutors, and other partners participating in training approved by OVW and participating in attending and/or facilitating OVW-approved technical assistance on firearms dispossession.

Community Engagement

Purpose of Funds	Computation	Cost
Translation and interpretation	\$0.10 per word (avg) x 100,000 words x 3 years	\$30,000
Community awareness videos	\$10,000 (avg) x 3 videos	\$30,000

TOTAL COMMUNITY ENGAGEMENT: \$60,000

While the OFS and its partners will follow any instruction given by CS TAPs on the appropriate use of these funds, the needs listed above are anticipated as important to the successful community engagement with this project. This budget reflects the necessary tools needed to ensure that all services are equitably accessible for our immigrant, Limited English Proficient, and/or Deaf/Hard of Hearing clients, both in written form (documents and forms, outreach materials, and written communication) and in-person and over-the-phone communication, as well as the creation of brief Public Service Announcement-type videos specific to firearms and DV cases that would be translated into Spanish and Arabic in order to increase outreach to high-risk firearms abuse victims.

Supplies

Purpose of Funds	Computation	Cost
Laptops	\$1,200 x 2	\$2,400
Monitor	\$175 x 2	\$350
Supplies	\$60/month x 36 months	\$2,160
TOTAL SUPPLIES: \$4,910		

A laptop and monitor will be purchased for both positions funded under this grant. There is also a small supply budget requested for essential basic office supplies.

Budget Summary

Budget Category	Amount
Total personnel	\$261,300
Total fringe benefits	\$60,000
Total travel	\$28,272
Total Community Engagement	\$60,000
Total supplies	\$4,910
TOTAL PROJECT COSTS:	\$414,482

U.S. Department of Justice
Office on Violence Against Women



Acknowledgement of Notice of Statutory Requirement to Comply with the Confidentiality and Privacy Provisions of the Violence Against Women Act, as Amended

Under section 40002(b)(2) of the Violence Against Women Act, as amended (42 U.S.C. 13925(b)(2)), grantees and subgrantees with funding from the Office on Violence Against Women (OVW) are required to meet the following terms with regard to nondisclosure of confidential or private information and to document their compliance. By signature on this form, applicants for grants from OVW are acknowledging that they have notice that, if awarded funds, they will be required to comply with this provision, and will mandate that subgrantees, if any, comply with this provision, and will create and maintain documentation of compliance, such as policies and procedures for release of victim information, and will mandate that subgrantees, if any, will do so as well.

(A) In general

In order to ensure the safety of adult, youth, and child victims of domestic violence, dating violence, sexual assault, or stalking, and their families, grantees and subgrantees under this subchapter shall protect the confidentiality and privacy of persons receiving services.

(B) Nondisclosure

Subject to subparagraphs (C) and (D), grantees and subgrantees shall not—

- (i) disclose, reveal, or release any personally identifying information or individual information collected in connection with services requested, utilized, or denied through grantees' and subgrantees' programs, regardless of whether the information has been encoded, encrypted, hashed, or otherwise protected; or
- (ii) disclose, reveal, or release individual client information without the informed, written, reasonably time-limited consent of the person (or in the case of an unemancipated minor, the minor and the parent or guardian or in the case of legal incapacity, a court-appointed guardian) about whom information is sought, whether for this program or any other Federal, State, tribal, or territorial grant program, except that consent for release may not be given by the abuser of the minor, incapacitated person, or the abuser of the other parent of the minor.

If a minor or a person with a legally appointed guardian is permitted by law to receive services without the parent's or guardian's consent, the minor or person with a guardian may release information without additional consent.

(C) Release

If release of information described in subparagraph (B) is compelled by statutory or court mandate—

- (i) grantees and subgrantees shall make reasonable attempts to provide notice to victims affected by the disclosure of information; and
- (ii) grantees and subgrantees shall take steps necessary to protect the privacy and safety of the persons affected by the release of the information.

(D) Information sharing

(i) Grantees and subgrantees may share—

- (I) nonpersonally identifying data in the aggregate regarding services to their clients and nonpersonally identifying demographic information in order to comply with Federal, State, tribal, or territorial reporting, evaluation, or data collection requirements;
- (II) court-generated information and law enforcement-generated information contained in secure, governmental registries for protection order enforcement purposes; and
- (III) law enforcement-generated and prosecution-generated information necessary for law enforcement and prosecution purposes.

(ii) In no circumstances may—

- (I) an adult, youth, or child victim of domestic violence, dating violence, sexual assault, or stalking be required to provide a consent to release his or her personally identifying information as a condition of eligibility for the services provided by the grantee or subgrantee;
- (II) any personally identifying information be shared in order to comply with Federal, tribal, or State reporting, evaluation, or data collection requirements, whether for this program or any other Federal, tribal, or State grant program.

(E) Statutorily mandated reports of abuse or neglect

Nothing in this section prohibits a grantee or subgrantee from reporting suspected abuse or neglect, as those terms are defined and specifically mandated by the State or tribe involved.

(F) Oversight

Nothing in this paragraph shall prevent the Attorney General from disclosing grant activities authorized in this Act to the chairman and ranking members of the Committee on the Judiciary of the House of Representatives and the Committee on the Judiciary of the Senate exercising Congressional oversight authority. All disclosures shall protect confidentiality and omit personally identifying information, including location information about individuals.

(G) Confidentiality assessment and assurances

Grantees and subgrantees must document their compliance with the confidentiality and privacy provisions required under this section.

As the duly authorized representative of the applicant, I hereby acknowledge that the applicant has received notice that if awarded funding they will comply with the above statutory requirements. This acknowledgement shall be treated as a material representation of fact upon which the Department of Justice will rely if it determines to award the covered transaction, grant, or cooperative agreement.

John Cooper

Mayor

Typed Name of Authorized Representative

Title

Telephone Number 615-862-6000

Signature of Authorized Representative

Date Signed

Metropolitan Government of Nashville & Davidson County

Agency Name



August 23, 2021

Dear Director:

In response to inquiries regarding the financial management practices of the Applicant Metropolitan Government of Nashville-Davidson County, Tennessee ("Metro"):

Financial Management Questionnaire

1. Will all funds awarded under this program be maintained in a manner that they will be accounted for separately and distinctly from other sources of revenue/funding? Provide a brief description of the applicant's policies and procedures that ensure funds will be tracked appropriately.

Yes. Grants in Metro Government are budgeted and accounted for separately under Special Revenue Funds with a separate Business Unit (Cost Center) for each grant in Metro's general ledger.

2. Does the applicant have written accounting policies and procedures? How often are these policies and procedures updated? Provide a brief list of the topics covered in the applicant's policies and procedures. OVW may request a copy for review during the application/award process or as part of the grant monitoring process.

Yes. Metro has written accounting and financial policies and procedures. These policies and procedures are reviewed quarterly by a Policy Review Steering Committee. Some topics are as follows: 1) Post award; 2) Grants Monitoring; 3) Questioned Costs; 4) Grant drawdowns & reimbursements.

3. Is the applicant's financial management system able to track actual expenditures

and outlays with budgeted amounts for each grant or subgrant? Provide a brief summary of the organization's process for tracking expenditures, including tracking budgeted versus actual amounts.

Yes, same as in #1 above. Grantees can track activities on grants and sub grants on a continuing basis.

4. Does the applicant have procedures in place for minimizing the time between transfer of funds from the United States Treasury and disbursement for project activities?

Provide a short summary of the applicant's policy for requesting payments for grant awards.

Yes, policies and procedures are in place that require Metro grant recipients to submit claims for reimbursement as close to the timing that actual expenses are incurred.

5. Does the applicant have effective internal controls in place to ensure that federal funds are used solely for authorized purposes? Provide a brief description of the applicant's internal controls that will provide reasonable assurance that the award funds will be managed properly.

Yes, Metro has strong internal controls in place. The receipts of funds, requisitions and approval of purchases and disbursements, recording of financial transactions and reporting are completely segregated. No one person has complete control of any complete process.

6. Does the applicant have a documented records retention policy? If so, briefly describe the policy and confirm that the policy complies with federal regulations.

Information on Record Retention and Access can be found at 2 C.F.R. §§

Yes, Metro has policies in place to retain records until audited or in compliance with grantor specific requirements.

7. Does the applicant or any of its employees have any potential personal or organizational conflicts of interest related to the possible receipt of OVW award funds? Applicants are required to disclose in writing any potential conflicts of interest to their awarding agency. See 2 C.F.R. § 200.112 and Chapter 3.20, Grant Fraud, Waste and Abuse, of the DOJ Financial Guide for additional information.

Applicant and employees do not have conflicts of interest related to the possible receipt of OVW award funds. If a conflict were to arise, Metro would disclose in writing to the awarding agency. Grant fraud, waste and abuse materials will be posted as required.

8. Is the individual primarily responsible for fiscal and administrative oversight of grant awards familiar with the applicable grants management rules, principles, and regulations including the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. Part 200)? Provide a short list of the individual's qualifications/experience. If the individual is not familiar with the applicable rules and regulations, the applicant must contact OVW's Grants Financial Management Division at OVW.GFMD@usdoj.gov or 1-888-514-8556 immediately after the applicant is notified of its award to coordinate training.

Yes, Diane Lance is a former prosecutor, OFS's Department Head and was the Mayors Safety & Accountability Audit Chair. She has administered numerous grants awarded to Metro. Diane and her executive leadership team are familiar with applicable grant management rules, principles and regulations including the Uniform Administrative Requirements, Cost Principles, and Audit requirements for Federal Award. Diane Lance has managed JAG, VOCA, STOP and ICJR grants.

9. Does the applicant have policies and procedures in place to manage subawards and monitor activities of subrecipients as necessary to ensure that subawards are used for authorized purposes, in compliance with laws, regulations, and terms and conditions of the award, and that established subaward performance goals are achieved (2 C.F.R. §§ 200.331-200.333)? Provide a brief description of the organization's policies and procedures on subrecipient management and monitoring.

Yes. In addition to a Metro Grants Department, the Office of Family Safety conducts a minimum of semi-annual monitoring of any sub-recipients as necessary to ensure that sub-awards are used for authorized purposes, in compliance with laws, regulations, and terms and conditions of the award; and that established sub-award performance goals are achieved (2 CFR 200.330-332).

10. Does the applicant currently require employees to maintain time distribution records that accurately reflect the work performed on specific activities or cost objectives in order to support the distribution of employees' salaries among federal awards or other activities (2 C.F.R. § 200.430)? Budget estimates do not qualify as support for charges to federal awards. Provide a brief description of the organization's established

timekeeping policies and procedures.

Employees under this grant will be 100% funded by this grant. No employee under this grant will have time distributed between grants. If this were to change, Metro would require employees to maintain time distribution records that accurately reflect the work performed on specific activities or cost objectives to support the distribution of employees' salaries among awards and activities.

11. Is the applicant designated as high risk by a federal agency outside of DOJ? ("High risk" includes any status under which a federal awarding agency provides additional oversight due to the applicant entity's past performance, or other programmatic or financial concerns with the applicant entity.) If so, provide the names(s) of the federal awarding agency, the date(s) the agency notified the applicant entity of the high risk designation, contact information for the high-risk point of contact at the federal agency, and the reason for the high-risk status, as set out by the federal agency.

The Metro Government of Nashville- Davidson County is not designated as high risk by a referral agency outside of DOJ.

Sincerely,

Diane S. Lance

Diane Lance

Department Head

Metropolitan Government of Nashville-Davidson County

Office of Family Safety



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

JOHN COOPER
MAYOR

OFFICE OF THE MAYOR
METROPOLITAN COURTHOUSE
NASHVILLE, TENNESSEE 37201
PHONE: (615) 862-6000
EMAIL: mayor@nashville.gov

August 23, 2021

Director
Office on Violence Against Women
145 N St., NE
Washington, DC 20530

Director:

Metropolitan Government of Nashville-Davidson County certifies that any funds received through the Firearms Technical Assistance Project Pilot Sites Initiative will be used to supplement, not supplant, existing non-federal funds that otherwise would be available for activities under the award. The Metropolitan Government of Nashville-Davidson County understands that supplanting violations can result in a range of penalties, including suspension of future funds under this program, suspension or debarment from federal grants, recoupment of monies provided under this grant, and civil and/or criminal penalties.

Sincerely,

John Cooper
Mayor



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

**JOHN COOPER
MAYOR**

OFFICE OF THE MAYOR
METROPOLITAN COURTHOUSE
NASHVILLE, TENNESSEE 37201
PHONE: (615) 862-6000
EMAIL: mayor@nashville.gov

August 23, 2021

Director
Office on Violence Against Women
145 N Street, NE
Suite 10 W.121
Washington, DC 20530

Re: Firearms Technical Assistance Project Pilot Sites Initiative Solicitation

Dear Director:

As Mayor of the Metropolitan Government of Nashville and Davidson County, Tennessee, I submit this letter to certify the following:

1. The laws and official policies of the Metropolitan Government of Nashville and Davidson County, Tennessee:
 - a. encourage or mandate arrests of domestic violence offenders based on probable cause that an offense has been committed; and
 - b. encourage or mandate arrest of domestic violence offenders who violate the terms of a valid and outstanding protection order;
2. The laws and official policies of the Metropolitan Government of Nashville and Davidson County, Tennessee's laws, policies, or practices and training programs discourage dual arrests of offender and victim;
3. The laws, policies, or practices of the Metropolitan Government of Nashville and Davidson County, Tennessee prohibit issuance of mutual restraining orders of protection except in cases where both parties file a claim and the court makes detailed findings of fact indicating that both parties acted primarily as aggressors and that neither party acted primarily in self-defense;

4. The laws, policies, and practices of the Metropolitan Government of Nashville and Davidson County, Tennessee do not require, in connection with the prosecution of any misdemeanor or felony domestic violence, dating violence, sexual assault, or stalking offense, or in connection with the filing, issuance, registration, modification, enforcement, dismissal, or service of a protection order, or a petition for a protection order, to protect a victim of domestic violence, dating violence, stalking, or sexual assault, that the victim bear the costs associated with the filing of criminal charges against the offender, or the costs associated with the filing, issuance, registration, modification, enforcement, dismissal, or service of a warrant, protection order, petition for a protection order, or witness subpoena, whether issued inside or outside the state, tribal, or local jurisdiction; and
5. The laws, policies, or practices of the Metropolitan Government of Nashville and Davidson County, Tennessee certify that, their laws, policies, or practices will ensure that –
 - a. no law enforcement officer, prosecuting officer or other government official shall ask or require an adult, youth, or child victim of a sex offense as defined under federal, tribal, state, territorial, or local law to submit to a polygraph examination or other truth telling device as a condition for proceeding with the investigation of, trial of, or sentencing for such an offense; and
 - b. the refusal of a victim to submit to an examination described in clause (i) shall not prevent the investigation of, trial of, or sentencing for the offense

Sincerely,

John Cooper
Mayor



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

**JOHN COOPER
MAYOR**

OFFICE OF THE MAYOR
METROPOLITAN COURTHOUSE
NASHVILLE, TENNESSEE 37201
PHONE: (615) 862-6000
EMAIL: mayor@nashville.gov

August 23, 2021

Director
Office on Violence Against Women
145 N Street, NE
Suite 10 W.121
Washington, DC 20530

Dear Director:

I certify that the Metropolitan Government of Nashville-Davidson County laws, regulations, or policies are in compliance with the HIV certification requirements of 34 U.S.C. § 10461(d), based on the provisions of Tennessee Code Annotated § 39-13-521, which state:

(a) When a person is initially arrested for violating § 39-13-502, § 39-13-503, § 39-13-506, § 39-13-522, § 39-13-531 or § 39-13-532 that person shall undergo human immunodeficiency virus (HIV) testing immediately, or not later than forty-eight (48) hours after the presentment of the information or indictment, with or without the request of the victim. A licensed medical laboratory shall perform the test at the expense of the person arrested. The person arrested shall obtain a confirmatory test when necessary and shall be referred to appropriate counseling.

(b)(1) The licensed medical laboratory shall report the results of the HIV test required under this section immediately to the victim.

(2) The result of any HIV test required under this section is not a public record and shall be available only to:

- (A) The victim;
- (B) The parent or guardian of a minor or incapacitated victim;
- (C) The attending physician of the person tested and of the victim;
- (D) The department of health;
- (E) The department of correction;
- (F) The person tested; and
- (G) The district attorney general prosecuting the case.

(c) If the arrestee is convicted, the court shall review the HIV test results prior to sentencing.

(d)(1) For purposes of this section, "HIV" means the human immunodeficiency virus or any other identified causative agent of acquired immunodeficiency syndrome.

(2) For purposes of this section, "HIV test" means a test of an individual for the presence of human immunodeficiency virus, or for antibodies or antigens that result from HIV infection, or for any other substance specifically indicating infection with HIV. The department of health shall promulgate rules designating the proper test method to be used for this purpose.

(3) Nothing in this section shall be construed to require the actual transmission of HIV in order for the court to consider it as a mandatory enhancement factor.

(e) Upon the conviction of the defendant for a violation of § 39-13-513, § 39-13-514 or § 39-13-515, the court shall order the convicted person to submit to an HIV test. The test shall be performed by a licensed medical laboratory at the expense of the defendant. The defendant shall obtain a confirmatory test when necessary. The defendant shall be referred to appropriate counseling. The defendant shall return a certified copy of the results of all tests to the court. The court shall examine results in camera and seal the record. For the sole purpose of determining whether there is probable cause to prosecute a person for aggravated prostitution under § 39-13-516, the district attorney general may view the record, notwithstanding subdivision (b)(2). The district attorney general shall be required to file a written, signed request with the court stating the reason the court should grant permission for the district attorney general to view the record. If the test results indicate the defendant is infected with HIV, then the district attorney general may use the results of the test in a prosecution for aggravated prostitution.

A copy of Tennessee Code Annotated § 39-13-521 is attached hereto for your reference.

Sincerely,

John Cooper
Mayor

West's Tennessee Code Annotated
Title 39. Criminal Offenses
Chapter 13. Offenses Against Person (Refs & Annos)
Part 5. Sexual Offenses (Refs & Annos)

T. C. A. § 39-13-521

§ 39-13-521. AIDS (acquired immunodeficiency syndrome); HIV testing; sex offenders

Effective: July 10, 2014

Currentness

(a) When a person is initially arrested for violating § 39-13-502, § 39-13-503, § 39-13-506, § 39-13-522, § 39-13-531 or § 39-13-532 that person shall undergo human immunodeficiency virus (HIV) testing immediately, or not later than forty-eight (48) hours after the presentment of the information or indictment, with or without the request of the victim. A licensed medical laboratory shall perform the test at the expense of the person arrested. The person arrested shall obtain a confirmatory test when necessary and shall be referred to appropriate counseling.

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- (A) The victim;
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- (C) The attending physician of the person tested and of the victim;
- (D) The department of health;
- (E) The department of correction;
- (F) The person tested; and
- (G) The district attorney general prosecuting the case.

(c) If the arrestee is convicted, the court shall review the HIV test results prior to sentencing.

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(2) For purposes of this section, “HIV test” means a test of an individual for the presence of human immunodeficiency virus, or for antibodies or antigens that result from HIV infection, or for any other substance specifically indicating infection with HIV. The department of health shall promulgate rules designating the proper test method to be used for this purpose.

(3) Nothing in this section shall be construed to require the actual transmission of HIV in order for the court to consider it as a mandatory enhancement factor.

(e) Upon the conviction of the defendant for a violation of § 39-13-513, § 39-13-514 or § 39-13-515, the court shall order the convicted person to submit to an HIV test. The test shall be performed by a licensed medical laboratory at the expense of the defendant. The defendant shall obtain a confirmatory test when necessary. The defendant shall be referred to appropriate counseling. The defendant shall return a certified copy of the results of all tests to the court. The court shall examine results in camera and seal the record. For the sole purpose of determining whether there is probable cause to prosecute a person for aggravated prostitution under § 39-13-516, the district attorney general may view the record, notwithstanding subdivision (b) (2). The district attorney general shall be required to file a written, signed request with the court stating the reason the court should grant permission for the district attorney general to view the record. If the test results indicate the defendant is infected with HIV, then the district attorney general may use the results of the test in a prosecution for aggravated prostitution.

Credits

1991 Pub.Acts, c. 25, § 1; 1992 Pub.Acts, c. 948, § 1; 1994 Pub.Acts, c. 989, § 2, eff. July 1, 1994; 1994 Pub.Acts, c. 995, § 1, eff. July 1, 1994; 2002 Pub.Acts, c. 655, § 1, eff. July 1, 2002; 2005 Pub.Acts, c. 353, § 13, eff. June 7, 2005; 2007 Pub.Acts, c. 257, § 1, eff. July 1, 2007; 2011 Pub.Acts, c. 269, §§ 1, 2, eff. May 23, 2011.

T. C. A. § 39-13-521, TN ST § 39-13-521

Current with laws from the 2021 First Regular Sess. of the 112th Tennessee General Assembly. Pursuant to §§ 1-1-110, 1-1-111, and 1-2-114, the Tennessee Code Commission certifies the final, official version of the Tennessee Code and, until then, may make editorial changes to the statutes. References to the updates made by the most recent legislative session should be to the Public Chapter and not to the T.C.A. until final revisions have been made to the text, numbering, and hierarchical headings on Westlaw to conform to the official text. Unless legislatively provided, section name lines are prepared by the publisher.



Metro Office of Family Safety

Metropolitan Government of Nashville-Davidson County, Department of Family Safety

DV FIREARMS COMPLIANCE COORDINATOR JOB DESCRIPTION

The **DV Firearms Compliance Coordinator** will be a full-time employee of the Metro Nashville Government Office of Family Safety for the 3 years of the grant.

Activities of the DV Firearms Compliance Coordinator include:

- Review all DV General Session criminal and Order of Protection civil cases flagged for firearms previously for firearms dispossession affidavits and/or compliance hearings.
- Share all firearm dispossession compliance information daily with the DV Firearms Investigator.
- Set DV Firearms Compliance Review Team Meetings with cases of offenders who have or have not dispossessed their firearms and/or have filed an accurate affidavit of dispossession with the court.
- Work with the DV Firearms Investigator to create and facilitate a weekly multidisciplinary Firearms Dispossession Compliance Review meeting that includes partners from the ATF, the US Attorney's Office of Middle Tennessee, MNPD, DCSO, General Sessions and State Probation, and the Nashville DA's Office.
- Work with the DV Firearms Investigator to provide evidence of firearms dispossession non-compliance to law enforcement, probation/parole officers (if applicable), and local and federal prosecutors for new or additional charges.
- Collect all case referrals to the Firearm Compliance Team and track dispossession efforts and progress.
- Work with the ICJR High Risk Programs Coordinator (if awarded) and the STOP Statewide Fatality Review Coordinator to provide technical assistance throughout Tennessee on the implementation of the DV Firearms Dispossession Protocol and the DV Firearms Dispossession Compliance Review Team Model.
- Track the progress of the grant project and collect data and stats on a monthly basis for regular grant reporting and annual reporting to government leadership and partners.

- Create materials needed to enhance the DV Firearms Dispossession Protocol and Compliance Review Team, including a DV Firearms Compliance Review Team Manual and a toolkit containing all DV firearms dispossession related materials for implementation of this project in other jurisdictions should they want to recreate it.
- If possible and deemed beneficial to the Compliance Review Team, the Coordinator will attend all Firearms Return/Compliance dockets when/if initiated by the courts. May also notify federal partners of offenders' presence in court in order to coordinate the service of outstanding federal warrants.
- Attend any OVW-required trainings.



Metropolitan Nashville Police Department (MNP)

DV FIREARMS INVESTIGATOR JOB DESCRIPTION

The **DV Firearms Investigator** will be a part-time employee of the Metro Nashville Police Department (MNP) for the 3 years of the grant.

Activities of the DV Firearms Investigator include:

- Review, follow-up on, and investigate as necessary any DV firearms cases flagged by the Compliance Coordinator as being non-compliant with dispossession.
- Work with the Firearms Compliance Coordinator to create and facilitate a weekly multidisciplinary Firearms Dispossession Compliance Review meeting that includes partners such as the ATF, the US Attorney's Office of Middle Tennessee, MNP, DCSO, General Sessions Probation, and the Nashville DA's Office.
- Work with the Firearms Compliance Coordinator to provide evidence of firearms dispossession non-compliance to law enforcement, probation/parole officers (if applicable), and local and federal prosecutors for new or additional charges.
- Work with local and federal prosecutors to collect enough probable cause to file a search warrant for illegally possessed firearms and act upon those search warrants when granted.
- Work with the ICJR High Risk Programs Coordinator (if awarded) and the STOP Statewide Fatality Review Coordinator to provide technical assistance throughout Tennessee on the implementation of the DV Firearms Dispossession Protocol and the DV Firearms Dispossession Compliance Review Team Model.
- Track the progress of the grant project and collect data and stats on a monthly basis for regular grant reporting and annual reporting to government leadership and partners.
- Work with the DV Firearm Compliance Coordinator to create written materials for other jurisdictions should they want to recreate it.
- Attend any OVW-required trainings.

DIANE SPROW LANCE

610 Murfreesboro Pike
Nashville, Tennessee 37210
dianelance@jis.nashville.org (615)-880-1100

Admitted to Tennessee Bar in 1994

EDUCATION

Vanderbilt University School of Law, Visiting Student 8/93-5/94

University of San Diego School of Law, JD 1994 (top 15%)

- Public Interest Law Award Recipient
- Vice President, Public Interest Law Foundation

Vanderbilt University, BS 1989

- Kappa Delta Epsilon Academic Honors Society

EXPERIENCE

2014-Present – Metro Government Nashville-Davidson County

Department Head, Office of Family Safety

- Direct report to the Mayor and responsible for –
 - Improving domestic violence and sexual assault victim safety and offender accountability through multi-disciplinary program development, coordination of governmental and nonprofit services, and management of Metro's Family Justice Centers
 - Innovated design and programming for Metro's Court based family justice center – a first of its kind nationwide.
 - Led all strategic planning for the development, design, workflow, policies and procedures for Metro's 75,000 square foot community based family justice center.
 - Oversee all high risk client programming, training programs and victim advocacy
 - Supervise staff of 29 employees that serves over 7000 victims and 2000 trainees per year
 - Grant writing and oversight
 - Media interviews
 - Manage over 1.2 million dollar budget

Candidate for District Attorney General (election May 6, 2014)

- Ran a countywide campaign consisting of –
 - 11 community forums/debates/speaking engagements
 - Frequent Radio, TV, Newspaper and Endorsement interviews
 - Fundraising
 - Volunteer coordination
 - Outreach (calls and canvassing)

2009-2014 – Office of Mayor Karl Dean

Special Counsel to the Mayor

- Mayor's Domestic Violence Safety Assessment Coordinator, a two (2) year project leading 100+ team members in the assessment of law enforcement and the judicial system; including 9-1-1, police, courts, and the District Attorney's Office
- Coordination of appointments on Metro Boards and Commissions and the selection of Davidson County's Chief Medical Examiner
- Speech writing and oversight
- Grant writing, awarded highly competitive "Cities of Service" grant from Rockefeller Foundation, only ten (10) cities selected nationwide
- Established and led Bellevue's 2010 Flood Emergency Information Center in conjunction with the Office of Emergency Management
- Represent and staff the Mayor at select internal and external meetings and events
- As a senior staff member, portfolio has included the following: Flood, public safety, legal, libraries, arts, historical, poverty, community engagement

Awards

- 2013 Tennessee Board of Parole, Voice for Victims Award
- 2012 Nashville Domestic Violation Coalition, Outstanding Public Official Award

2001-2009 – Founding Partner & General Counsel

Niwot Partners, Nashville, TN

- Real-estate research, investment, and asset management of nine (9) properties.

1994-1999: Office of District Attorney General

Assistant District Attorney, Child Sex Abuse Team Leader

- Achieved a jury trial conviction rate of 95%, with most offenders receiving 30+ year sentences with no possibility of parole
- Supervised disposition of all felony crimes against children, investigation, plea negotiation, witness interviews, preliminary hearings, jury trials

Assistant District Attorney, Domestic Violence Unit Leader

- Led Davidson County's first such Unit
- Worked closely with Metro Police, Judges, and Probation Officers to implement the newly enacted "No Drop" policy for domestic violence crimes

1989-1991: Program Project Manager

San Diego Youth Involvement, San Diego California

- Project Manager, homeless and battered women's shelter
- Counselor, delinquent gang entrenched youth

RELATED EXPERIENCE

- Nashville Children's Alliance, current board member & past board president
- Member:
 - Women's Political Collaborative,
 - Women for Tennessee's Future,
 - Women in Numbers,
 - Lawyer's Association for Women
 - Tennessee Bar Association
- Rape & Sexual Abuse Center, former board member & legal liaison

BECKY OWENS BULLARD

Nashville, TN | (615) 862-5158 | beckybullard@jnsnashville.gov

PROFILE:

- Director with 17 years of experience in criminal justice & non-profit victim advocacy; leadership; program creation, evaluation & innovation; policy development; and training & technical assistance.
- Expertise in domestic & sexual violence, strangulation, firearms dispossession, & human trafficking.
- National speaker on leadership, collaboration, interpersonal violence & intersections with trafficking.
- Published author and award recipient.

PROFESSIONAL EXPERIENCE:

Senior Director of Programs *Metro Office of Family Safety (OFS), Nashville, TN* Oct 18 – Present
(Previous) High Risk Programs Manager Jan 16 – Sept 18

- Coordinate OFS programs & leadership in our two Family Justice Centers to work together seamlessly.
- Create & maintain effective working relationships with key leaders on local, state and national levels.
- Direct multi-disciplinary response & citywide implementation of programs on IPV High Risk, DV Fatality Review, Human Trafficking, Sexual Assault, Strangulation, and Firearms.
- Provide technical assistance for U.S. cities on Family Justice Center development and high-risk response.
- Develop response protocols, materials, training curricula, and reports on OFS and high-risk issues.
- Provide training on high-risk issues, including human trafficking, strangulation, and firearms.
- Supervise High Risk Programs staff and interns.

Trainer & Consultant on Domestic/Sexual Violence, Trafficking & Collaboration Aug 11 – Present

- Conduct trainings & provide consultation for national, state, & local organizations on leadership, collaboration, multi-disciplinary team development, and interpersonal violence.
- Consultant for the Office for Victims of Crime Training & Technical Assistance Center (OVC TTAC) & the National Human Trafficking Training & Technical Assistance Center (NHTTAC).
- Consultant from Aug 2015 – Jan 2016 providing technical assistance national CEASE Network.

Program Director, Denver Anti-Trafficking Alliance *District Attorney, Denver, CO* Dec 12 – May 15
(Previous) Project Coordinator, Special Programs Unit Jan 12 – Dec 12

- Created the Denver Anti-Trafficking Alliance (DATA), a multidisciplinary group of over 40 agencies.
- Managed the direction of DATA, its' six committees, and all projects.
- Supervised DATA staff, interns, and co-chairs of DATA committees.
- Developed DATA website, newsletter, law enforcement protocol, and victim service directory.
- Developed DATA public awareness campaign, annual conference event, and trainings.
- Represented DATA at the legislature, on the statewide Council, in national meetings, and to the media.
- (Previous) Monitored 30 grantees, developed grant materials, & reported on state & federal grants.

National Trainer & Hotline Regional Program Specialist *Polaris, Washington, D.C.* Oct 09 – Aug 11

- Coordinated tip reporting and victim assistance for 9 states on the National Human Trafficking Hotline.
- Conducted trainings throughout the U.S. for victim service providers, law enforcement, attorneys, foreign delegations, educators, health providers, students, and community members.
- Assisted in program development and evaluation of both hotline and training programs.
- Authored training curricula, hotline protocols, victim assessments, and educational materials.
- Supervised, recruited and trained interns working with the NHTRC hotline team.

Domestic Violence Victim Witness Coordinator *District Attorney, Nashville, TN* Feb 07 – Sept 09

- Provided advocacy and guidance on legal procedures for victims of domestic and sexual violence.
- Employed extensive knowledge of the criminal justice system, statutes, and procedures.
- Advocated and interpreted for Hispanic/Latinx victims and certified U-Visa forms.

BECKY OWENS BULLARD

Nashville, TN | (615) 862-5158 | beckybullard@jnsnashville.gov

Volunteer & Donations Coordinator *YWCA Domestic Violence Shelter, Nashville, TN* June 06 – Feb 07

- Trained community members on domestic violence and power and control.
- Recruited, trained, and supervised up to 200 volunteers per month and managed volunteer database.
- Coordinated sponsor recruitment, client matching, and public relations for Holiday Sponsorship.
- Facilitated shelter intakes and weekly support group for Spanish speaking survivors of domestic violence.

Migrant Ed Instructor, Group Facilitator *Centro Inc., Kansas City, KS* Nov 05 – June 06

- Planned and implemented continuing education program for Hispanic migrant students.
- Planned and carried out activities for a support group of children affected by domestic violence.

English Second Language Teacher *English First: Santiago, Chile* July 04 – August 05

- Developed & delivered English learning curricula for adult students from international corporations.

Coordinator *Lawrence Interdenominational Nutrition Kitchen* August 03 – June 04

- Coordinated volunteers, donations, & meal service to individuals experiencing homelessness.

EDUCATION:

George Washington University - Elliott School of International Affairs *Washington, D.C.* 2010 – 2011

M.A. International Affairs | Concentration: International Law, Women's Human Rights

GPA: 3.86. Recipient of the Career Development Fellowship Award

University of Kansas *Lawrence, KS* 2000 – 2004

B.A. Political Science, B.A. International Studies

GPA: 3.84. Graduated with distinction and honors | Phi Beta Kappa Honors Society Member

VOLUNTEER LEADERSHIP EXPERIENCE:

Board Member (Elected) *Nashville Coalition Against Domestic Violence* Jan 17 – present

- Advise and assist with strategic planning for multidisciplinary domestic violence coalition.

Vice-Chair (Elected) *Colorado Governor's Human Trafficking Council* Oct 14 – May 15

- Governor appointed member of legislatively mandated Council and elected Vice-Chair.
- Developed structure of the Council, planned meetings and appointed Council members to task forces.

Founder & Editor *The Voices Against Violence Project* Dec 11 – May 15

- Designed and developed a blog that has reached over 14,000 views in over 100 countries.
- Edited & authored articles on domestic/sexual violence, human trafficking, stalking, and gender violence.

Blogger & Public Policy Committee Member *Colorado Coalition Against Sexual Assault* Jan 12 – May 15

- Provided legislative analysis and advocacy as a member of CCASA Public Policy Committee.
- Assisted in development of CCASA blog and authored articles on trafficking, domestic/sexual violence.

Chair 2009, Co-Chair 2008 (Elected) *Nashville Coalition Against Domestic Violence* Aug 07 – Oct 09

- Directed a multi-disciplinary domestic violence coalition developing fundraisers, trainings, & events.
- Authored letters to elected officials and awareness materials for domestic violence victims.

Colombia Human Rights Team Coordinator *Amnesty International, Santiago, Chile* March 05 – Aug 05

- Developed and managed team members, volunteers, and webpage.
- Assisted Colombian refugees in Chile and planned public actions and events.
- Authored informative brochures, a bi-monthly news bulletin, and advocacy letters.

BECKY OWENS BULLARD

Nashville, TN | (615) 862-5158 | beckybullard@jnsnashville.gov

AWARDS:

- *Outstanding Innovative Program – Nashville’s Lethality Assessment & High Risk Intervention Panel*
Nashville Coalition Against Domestic Violence 2017
- *Recognition for Contributions to Colorado Anti-Trafficking Efforts & Creation of Human Trafficking Council*
Colorado Department of Public Safety, Office for Victims Programs 2015
- *Outstanding Victim Advocate of the Year Award*
Nashville Coalition Against Domestic Violence 2009

ADDITIONAL SKILLS:

- Advanced level of Spanish proficiency, with service provision, translation, and training experience.
- Proficient in Word programs, WordPress website design & maintenance, Adobe Connect, and Zoom.

PUBLIC SPEAKING ENGAGEMENTS

PUBLIC POLICY:

- Testimony, *HB14-1273 on Human Trafficking in Colorado* – Colorado House Judiciary Committee, March 11, 2014.
- Testimony, *HB14-1273 on Human Trafficking in Colorado* – Colorado Senate Judiciary Committee, April 16, 2014.
- Testimony, *HB12-1151 Concerning the Trafficking of Human Beings* – Colorado House Judiciary Committee, February 14, 2012.
- Testimony, *HB12-1151 Concerning the Trafficking of Human Beings* – Colorado Senate Judiciary Committee, March 7, 2012.

MEDIA EDUCATION & AWARENESS:

- “Tennessee gun dispossession laws still allow offenders to continue their abuse,” Nashville Fox 17 News, November, 16, 2020. <https://fox17.com/news/local/tennessee-gun-dispossession-laws-still-allow-offenders-to-continue-their-abuse>
- “Nashville sees uptick in domestic violence homicides during COVID-19,” Nashville WSMV News, July 9, 2020. https://www.wsmv.com/news/nashville-sees-uptick-in-domestic-violence-homicides-during-covid-19/article_6aff305a-c261-11ea-94f0-4f93091adfc.html
- “cityCURRENT Radio Show Interview with Becky Bullard of Metro Government’s Office of Family Safety,” *Nashville cityCURRENT Radio Show, June 10, 2020.*
<https://www.youtube.com/watch?v=zvOM9JapW8&feature=youtu.be&fbclid=IwAR3UM4gOwTRP5yGXvUo4Zk9x-vMRHlyVWB9LLedqOw8mkW8VkyJI0-GVi1A>
- “Metro government continues to combat domestic violence,” *Nashville WKRN October 25, 2019*
<https://www.wkrn.com/news/metro-government-continues-to-combat-domestic-violence/>
- “Cyntoia Brown’s road to recovery includes book deal, documentary,” *Nashville News Channel 5 August 7, 2019* <https://www.newschannel5.com/news/cyntoia-browns-road-to-recovery-includes-book-deal-documentary>

BECKY OWENS BULLARD

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- "Gov. Lee declares July 28 - Aug 3 as Human Trafficking Awareness Week," *Nashville News Channel 5 July 31, 2019* <https://www.newschannel5.com/news/gov-lee-declares-july-28-aug-3-as-human-trafficking-awareness-week>
- "New training in Davidson County raises awareness of strangulation," *Nashville News Channel 5 June 12, 2019* <https://www.newschannel5.com/news/new-training-in-davidson-county-raises-awareness-of-strangulation>
- "Bill would remove accountability of gun-owning domestic violence offenders," *Nashville News Channel 5 Apr 08, 2019* <https://www.newschannel5.com/news/bill-would-remove-accountability-of-gun-owning-domestic-violence-offenders>
- "Domestic violence advocates, victims 'terrified' by Tennessee gun dispossession bill," *Nashville WKRN Apr 3, 2019* <https://www.wkrn.com/news/domestic-violence-advocates-victims-terrified-by-tennessee-gun-dispossession-bill/>
- Interview, "Guns illegal for domestic abusers in Tennessee, but there's no way to check," *Nashville WKRN November 2017*. <http://wkrn.com/2017/11/06/guns-illegal-for-domestic-abusers-in-tennessee-but-theres-no-way-to-check/>
- Interviewee & Associate Producer – Documentary Video, "Live Through This: Sex Trafficking Survivors" *Denver Anti-Trafficking Alliance, Director David Liban, PBS air date TBD*. <https://vimeo.com/144176343> and <https://itunes.apple.com/us/movie/live-through-this-survivors-of-sex-trafficking/id1084867081>
- Interviewee & Associate Producer – Short Documentary Video, "Survivor Empathy Video for Buyer Education Program" *Denver Anti-Trafficking Alliance, Director David Liban, May 2015*. <https://vimeo.com/122151099>
- Interview on article written, "[Take off the cape: Why using the word rescue is harmful to anti-trafficking efforts](http://centerforhealthmediapolicy.com/2014/09/11/healthstyles-words-power-control/)" *Healthstyles Center for Health, Media, and Policy, September 11, 2014*. <http://centerforhealthmediapolicy.com/2014/09/11/healthstyles-words-power-control/>
- Interview, "Sex Trafficking Awareness" *ICOSA Radio, Connect & Collaborate, with Denver District Attorney Mitch Morrissey, August 8, 2014*. <http://www.icosamedia.com/2014/08/connect-collaborate-sex-trafficking-awareness/>
- Interview, "Fighting Domestic Violence in America," *Vanguard University Global Center for Women and Justice, Episode 40, October 25, 2012*. <https://itunes.apple.com/us/podcast/40-fighting-domestic-violence/id434716755?i=123167919>

TRAININGS & TECHNICAL ASSISTANCE CONDUCTED:

2020:

- "Human Trafficking & Trauma-Informed Medical Provider Responses," *Q&A Session for Vanderbilt Nursing Students with Bre Miller – December 2020*.
- "Human Trafficking & Trauma-Informed Medical Provider Responses," *OFS Training for Vanderbilt Nursing Students with Bre Miller – November 2020*.
- "OFS 2019 Annual Report: A Year of Growth & Change," *OFS Family Safety Center & Statewide Partners – November 2020*.
- "Exploring the Intersectionality of Human Trafficking and Domestic Violence through a Complex Trauma

BECKY OWENS BULLARD

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Lens," *Sanar Institute & Project Trust Training with Sanctuary for Families – October 2020.*

- "Intersections of Human Trafficking & Domestic Violence," *OFS Family Safety Center & Statewide Partners – October 2020.*
- "Abuser Lethality: How to Identify Risk Markers & Prevent Murders," *Training for Tennessee Trial Judges Statewide Conference – October 2020.*
- "Abuser Lethality: How to Identify Risk Markers & Prevent Murders," *Training for Nashville Judicial Commissioners – September 2020.*
- "Interpersonal Violence & Pregnancy," *OFS Webinar Training for FSC & Statewide Partners with Clare Ryan – September 2020.*
- "Abuser Lethality: How to Identify Risk Markers & Prevent Murders," *Training for Tennessee General Sessions Judges Statewide Conference – September 2020.*
- "Follow Up Technical Assistance: Understanding the Intimate Partner Violence & Risk Assessment with Pregnant & Post-Partum Women," *OFS Webinar Training for Tennessee Primary Care Association – August 2020.*
- "Understanding the Intimate Partner Violence & Risk Assessment with Pregnant & Post-Partum Women," *OFS Webinar Training for Tennessee Primary Care Association – August 2020.*
- "Human Trafficking's Impact in Nashville: Expert Panel," *Moderator – OFS Webinar Training for FSC & Statewide Partners – July 2020.*
- "The Impact of COVID-19 on Family Safety Center Service Providers," *Moderator – OFS Webinar Training for FSC & Statewide Partners – July 2020.*
- "Exploitation in America Part II: Human Trafficking Networks," *OFS Webinar Training for FSC & Statewide Partners – July 2020.*
- "High Risk Intervention Panel (HRIP) Development & Collaboration," *Technical Assistance for the Kansas Coalition Against Domestic Violence – July 2020.*
- "OFS Family Safety Center & Firearms Disposition in Nashville," *OFS Panel for Everytown for Gun Safety – Moms Demand Action Nashville Group – June.*
- "Lethal Weapons: When Firearms & Domestic Violence Collide," *OFS Webinar Training for FSC & Statewide Partners – June 2020.*
- "Exploitation in America: Understanding Human Trafficking," *OFS Webinar Training for FSC & Statewide Partners – May 2020.*
- "National Victim Assistance Academy (NVAA) Leadership Institute," *Webinars & Online Learning Site, Office for Victims of Crime (OVC) – May-July 2020.*
- "In Control of Your Next Breath: The Lethality of Strangulation," *OFS Webinar Training for FSC & Statewide Partners – April 2019.*
- "Identifying & Responding to High Risk Cases," *OFS Webinar Training for FSC Partners – April 2020.*
- "OFS Family Safety Center & High Risk Programs," *OFS Site Visit for Knoxville, TN with Dept. Head Diane Lance – March 2020.*
- "Identifying & Responding to High Risk Cases," *OFS Training for FSC Partners – February 2020.*
- "OFS Family Safety Center & High Risk Programs," *OFS Site Visit for Elder Justice Initiative – February*

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2020.

- "OFS Family Safety Center & High Risk Programs," *OFS Site Visit for Birmingham, AL with Diane Lance Dept. Head – February 2020.*
- "Intersections of Gangs & Interpersonal Violence," *OFS Training for OFS Staff & FSC Partners with the MNPD Gang Unit – February 2020.*
- "Understanding Human Trafficking & Intersections with other forms of Abuse," *OFS Training for Chattanooga Health Department & Community Partners – January 2020.*

2019:

- "In Control of Your Next Breath: The Lethality of Strangulation," *OFS Training for OFS Staff – December 2019.*
- "Exploitation in America Part II: Human Trafficking Networks," *OFS Training for OFS Staff & FSC Partners – (two sessions) December 2019*
- "Firearms Dispossession Implementation Issues in Tennessee," *OFS Statewide Interpersonal Violence Public Policy Summit – November 2019.*
- "OFS Family Safety Center & Firearms Dispossession in Nashville," *OFS TA Visit with National Domestic Violence & Firearms Resource Center – November 2019.*
- "OFS Family Safety Center & High Risk Programs," *OFS Site Visit for Belgium with Diane Lance Dept. Head – November 2019.*
- "Exploitation in America: Understanding Human Trafficking," *OFS Training for OFS Staff & FSC Partners – (two sessions) November 2019.*
- "Identifying & Responding to High Risk Cases," *OFS Training for FSC Partners – October 2019.*
- "Intersections of Human Trafficking & Child Abuse & Neglect," *OFS Training for Nashville Children's Alliance – October 2019.*
- "In Control of Your Next Breath: The Lethality of Strangulation," *OFS Training for Dept. of Emergency Communications – (three sessions) September 2019.*
- "Integrating Human Trafficking into Domestic Violence, Sexual Assault & Child Abuse Work" – *OFS Training for National Coalition Against Domestic Violence (NCADV) Annual Conference in Washington D.C. – September 2019.*
- "Identifying Human Trafficking for Emergency Medical Services," *OFS Training for Fire Department Emergency Medical Services – (three sessions) August 2019.*
- "Family Safety Center, Lethality Assessment Program (LAP) Updates, and Firearms Dispossession," *OFS Training for MNPD Roll Calls – (three sessions) August 2019.*
- "In Control of Your Next Breath: The Lethality of Strangulation," *OFS Training for Family Safety Center Partners – August 2019.*
- "OFS Family Safety Center & High Risk Programs," *OFS Site Visit for Savannah, GA with Diane Lance Dept. Head – August 2019.*
- "What is Human Trafficking?" *OFS Public Awareness Event Speech for Human Trafficking Awareness Event for the General Public – July 2019.*

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- "Identifying & Responding to High Risk Cases," *OFS Training for FSC Partners – July 2019.*
 - "Identifying Human Trafficking for Law Enforcement," *OFS Training Video for MNPD Patrol Roll Call – July 2019.*
 - "OFS Family Safety Center & High Risk Programs," *OFS Site Visit for Knoxville, TN with Diane Lance Dept. Head – July 2019.*
 - "OFS Family Safety Center & High Risk Programs," *OFS Site Visit for Milwaukee, WI with Diane Lance Dept. Head – July 2019.*
 - "Domestic Violence & Firearms Disposition," *OFS Training for Everytown for Gun Safety Court Monitors – June 2019.*
 - "Introduction to Human Trafficking," *OFS Training for FSC Partners – June 2019.*
 - "OFS Family Safety Center & High Risk Programs," *OFS Training for Tennessee Victim Witness Coordinators Conference with Diane Lance Dept. Head – June 2019.*
 - "OFS Family Safety Center & High Risk Programs," *OFS Site Visit Training for Birmingham, AL with Diane Lance Dept. Head – June 2019.*
 - "OFS Family Safety Center & High Risk Programs," *OFS Training for Statewide Law Enforcement Victim Coordinators with Diane Lance Dept. Head – June 2019.*
 - "Introduction to Human Trafficking," *OFS Training for Nashville Drug Court – May 2019.*
 - "Integrating Human Trafficking into Domestic Violence, Sexual Assault, and Child Abuse Work," *OVC TTAC Training 2nd Annual Child Abuse Prevention Conference Madera, CA – April 2019.*
 - "In Control of Your Next Breath: The Lethality of Strangulation," *OFS Training for Nashville District Attorney's Office with Diane Lance Dept. Head – April 2019.*
 - "OFS Family Safety Center & High Risk Programs," *OFS Site Visit Training for Georgia Criminal Justice with Diane Lance Dept. Head – April 2019.*
 - "OFS Family Safety Center & High Risk Programs," *OFS Site Visit Training for San Diego, CA with Diane Lance Dept. Head – April 2019.*
 - "Strangulation for Emergency Medical Services," *OFS Training with Vanderbilt Medical Center – March 2019.*
 - "Human Trafficking & Collaborative Response," *AEquitas Training Local Partner Speaker – February 2019.*
 - "Medical Perspective: Intersections of Human Trafficking & Domestic Violence," *HCA Hospitals with YWCA – February 2019.*
 - "Judicial Perspective: Intersections of Human Trafficking & Domestic Violence," *Tennessee Administrator Office of the Courts Judicial Training – January 2019.*
- 2018:**
- "High Risk Domestic Violence Indicators," *Nashville General Session Probation – November 2018.*
 - "High Risk Domestic Violence Indicators," *TN Coalition to End Domestic and Sexual Violence Annual Victim Advocacy Academy – June 2018.*
 - "Integrating Human Trafficking into Domestic Violence, Sexual Assault, and Child Abuse Programs."

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Nashville Domestic Violence Non-profit and Police Partners – May 2019.

- “Human Trafficking Trends in the U.S.”; “Sex Trafficking Networks”; “Integrating Human Trafficking into Domestic Violence, Sexual Assault, and Child Abuse Programs.” *Grand Junction, CO DV Prevention Academy – April 2018.*
- “Lethality Assessment Program (LAP) in Nashville,” *OFS Training for MNPD Roll Calls – March 2018.*
- “Nashville’s Journey – Safety & Accountability Assessment,” *OFS Webinar for Praxis International with Diane Lance Dept. Head – February 2018.*
- “Lethality Assessment Program (LAP) in Nashville,” *OFS Training for Belle Meade Police Dept. – January 2018.*

2017:

- “Plenary Session: Investigations, Prosecutions and Victim Services: The Impact of Trauma and Adverse Experiences,” *OVCTTAC Training for 2017 OVC Human Trafficking Regional Training Forum – Dec 2017.*
- “Housing for Human Trafficking Victims – Intersections with Domestic Violence Services,” *OVCTTAC Training for 2017 OVC Human Trafficking Regional Training Forum – December 2017.*
- “Intersections of Domestic Violence & Human Trafficking,” *OFS Training for JCAC advocates – October 2017.*
- “Lethality Assessment Program (LAP) in Nashville,” *OFS Training for Memphis Sheriff’s Dept. and Memphis Police Dept. – July & November 2017.*
- “Integrating Human Trafficking into Domestic & Sexual Violence Work,” *OVCTTAC Training for Illinois Criminal Justice Information Authority (ICJIA) – June 2017.*
- “Coordinated Response to Human Trafficking: Claiming Your Seat at the Anti-Trafficking Table,” *Conference on Crimes Against Women (CCAW) – May 2017.*
- “Identifying and Responding to Human Trafficking in a Medical Setting,” *Conference on Crimes Against Women (CCAW) – May 2017.*
- “National Victim Assistance Academy (NVAA) Effective Management Series: Developing and Maintaining Collaborations,” *Webinars & Online Learning Site, Office for Victims of Crime (OVC) – February-March 2017.*

2016:

- “Engaging Volunteers and Interns: How Anti-Trafficking Programs Can Grow and Sustain Volunteer Programs” *Office for Victims of Crime Capacity Building Webinars for Human Trafficking Service Providers – May 2016 Webinar.*
- Keynote: “Coordinated Response to Human Trafficking” *Tennessee Coalition to End Domestic & Sexual Violence Statewide Conference - April 2016.*
- “Integrating Human Trafficking into Domestic Violence, Sexual Assault, and Child Abuse Work” *Tennessee Coalition to End Domestic & Sexual Violence Statewide Conference - April 2016.*

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2015:

- "Youth Exploited: Drug Endangered Children & Human Trafficking" *National Drug Endangered Children's Conference - October 2015.*
- "Youth Exploited: An In-depth look at Human Trafficking in the U.S." *Rocky Mt. Youth Development Conference - April 2015.*
- Panel Member, "The Terror of Trafficking" - *Denver Eclectics - January 16, 2015.*
- "Intersections of Domestic Violence & Human Trafficking" - *Metro State University Human Trafficking Course - January 13, 2015.*
- "Intimate Partner & Familial Human Trafficking" - *University of Denver Perspectives on Human Trafficking Conference - January 8, 2015.*

2014:

- "An Introduction to Safe Harbor Laws" - *Denver Anti-Trafficking Alliance (DATA) Conference on Human Trafficking - November 20th, 2014.*
- "Intimate Partner & Familial Human Trafficking" - *Denver Anti-Trafficking Alliance (DATA) Conference on Human Trafficking - November 20th, 2014.*
- "Exploitation in America: How to recognize and respond to human trafficking as medical providers in schools" - *Colorado Association of School Nurses - November 7, 2014.*
- "Legislative Update Panel: the New Colorado Human Trafficking Law" - *26th Annual Colorado Organization for Victim Assistance (COVA) Conference, Keystone, CO - October 28, 2014.*
- "Intersections of Human Trafficking & Domestic & Sexual Violence" - *26th Annual Colorado Organization for Victim Assistance (COVA) Conference, Keystone, CO - October 28, 2014.*
- "Exploitation in America: How Human Trafficking Intersects with Adolescent Healthcare" *Hot Topics in Adolescent Health, Children's Hospital Colorado - October 24, 2014.*
- "Human Trafficking in a Medical Setting," *25th Annual Denver STD/HIV Clinical Overview - September 12, 2014.*
- "Human Trafficking Update in Colorado." *Title X Family Planning Program, Colorado Department of Public Health and Environment (CDPHE) - June 5th, 2014.*
- "Why is Human Trafficking a Systems Responsibility?" *Victim Responder Panel Discussion, Jefferson County Human Trafficking Conference - June 4-5, 2014.*
- "Working with Human Trafficking Victims from a Domestic & Sexual Violence Advocacy Perspective" - *Colorado Advocacy in Action Conference - June 2nd, 2014.*
- "Intersections of Human Trafficking & Domestic & Sexual Violence" *Grand Junction Domestic Violence Academy - May 8th, 2014.*
- "Exploitation in America: Intersections of Human Trafficking with the Department of Human Services" *El Paso County Department of Human Services - April 28th, 2014.*
- "Human Trafficking in Colorado" *17th Judicial District Human Trafficking Training - February 28th, 2014.*
- "Human Trafficking among Our Youth" *Denver Public Schools - February 18, 2014.*

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- "Sex Trafficking Networks" *Denver DEC-JIDEF - February 13, 2014.*
- "Human Trafficking in a Medical Setting" - *Denver Health Hospital STD Clinic, January 16, 2014.*

2013:

- "Human Trafficking in a Medical Setting" - *Denver Health Hospital, December 18, 2013.*
- "Human Trafficking in Colorado: Identifying Victims & Developing a Collaborative Response" - *25th Annual Colorado Organization for Victim Assistance (COVA) Conference, Keystone, CO - October 29, 2013.*
- "Human Trafficking in Colorado" *District 9 Meeting - October 26, 2013*
- "Intersections of Human Trafficking & Youth Issues" *Project PAVE - October 24, 2013.*
- "Intersections of Human Trafficking & Domestic & Sexual Violence" *Montana Coalition Against Domestic & Sexual Violence - October 10, 2013 Webinar.*
- "Intersections of Human Trafficking & Childhood Abuse" *Denver CASA - September 24, 2013.*
- "Intersections of Human Trafficking & Childhood Sexual Abuse" *WINGS - July 2, 2013.*
- "Human Trafficking in a Family Planning Setting" *Title X Programs, Office of Population Affairs - June 25, 2013 Webinar.*
- "Service Provision for Human Trafficking Victims" *Victim Services Network, Networking & Advocacy Committee - June 18, 2013.*
- "Intersection of Human Trafficking & Sexual Assault" *Rape Assistance & Awareness Program - June 20, 2013.*
- "Human Trafficking in the U.S." - *Denver Center for Crime Victims - May 22, 2013.*
- "Human Trafficking in Colorado" *Victim Services Network - May 13, 2013*
- "Intersections between Human Trafficking and Domestic and Sexual Violence" *Keynote, 2013 Advocacy in Action Conference - New Mexico - May 2013*
- "Sex Trafficking Networks" *2013 Advocacy in Action Conference - New Mexico - May 2013*
- "Trafficking of Youth in the U.S." - *Denver Children's Advocacy Center - March 14, 2013.*
- "Human Trafficking of Youth" - *Denver Public Schools Conference Human Trafficking of Children in our Community - February 19, 2013*
- "Population Identification Issues and Language and Police Operations" *Panel Speaker - Summit 2 End It, Denver, CO - January 7, 2013*

2012:

- "Intersections of Domestic Violence & Human Trafficking" - *24th Annual Colorado Organization for Victim Assistance (COVA) Conference, Keystone, CO - October 23, 2012*
- "Examining the Intersections of Domestic Violence & Human Trafficking" - *Partners for Change: Oklahoma's Annual Partnership Conference, Norman, OK - September 19-20, 2012*
- "Human Trafficking & Drug Endangered Children" - *Colorado Drug Endangered Children Conference, Vail, CO - September 25, 2012*

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- "Identifying and Responding to Human Trafficking by Family Members and Intimate Partners" - *National Sexual Assault Conference (NSAC), Chicago, IL - August 22, 2012*
- "Trafficking of Youth in the U.S.: Victim Identification, Assessment & Advocacy" - *Boone County Human Trafficking Task Force, Columbia, MO - August 24, 2012*
- "Human Trafficking Coalition Building & Response Protocols" - *Boone County Human Trafficking Task Force, Columbia, MO - August 24, 2012*
- "Human Trafficking 101" - *Colorado Organization for Victim Assistance - Alamosa, Cortez, Longmont, Wray, CO - August-September 2012*
- "Human Trafficking Identification for Probation Officers" - *Denver County Probation, Denver CO - Aug 2012*
- "Enhancing Identification & Advocacy: Utilizing the Intersections of Domestic Violence & Human Trafficking to Respond to Trafficking Victims" - *National Coalition Against Domestic Violence Annual Conference, Denver, CO - July 23-25, 2012*
- "Intersections of Domestic Violence & Human Trafficking" - *Colorado Advocacy in Action Annual Conference 2012 (CCADV & CCASA), Vail, CO - June 12, 2012*
- "Intimate Partner & Familial Trafficking" - *Colorado Coalition Against Sexual Assault (CCASA), Denver, CO - April 19, 2012 Webinar*

2011:

- "Youth Exploited: An In-depth look at Human Trafficking in the U.S." *National Runaway Homeless Youth Conference, Portland, OR - Polaris Project, November 2011*
- "Human Trafficking in the U.S. and Intersections with Domestic & Sexual Violence" *Kansas Coalition Against Sexual & Domestic Violence, Manhattan, KS - Polaris Project, October 2011*
- "Human Trafficking in a Reproductive Health Setting: Best Practices for Screening & Responding" *Title X Clinics, Region VI - Polaris Project, September 2011 Webinar*
- "Building a Response to Human Trafficking: National Trends & Tools for the Field" *Texas Abolitionist Workshop, Houston, TX - Polaris Project, September 2011*
- "Human Trafficking, Technology and Intersections with Domestic and Sexual Violence" *National Network to End Domestic Violence (NNEDV) Safety Net Project Train the Trainer, Washington, DC - Polaris Project August 2011*
- "Human Trafficking 101", "Human Trafficking 201", "National Human Trafficking Resource Center" *CNMI Human Trafficking Regional Conference hosted by the FBI, Saipan - Polaris Project May 2011*
- "Youth Exploited: An In-Depth look at Domestic Minor Sex Trafficking" *RHYTTAC Workshops, Houston, TX & Sacramento, CA - Polaris Project 2011*
- "Intersections of Domestic Violence and Human Trafficking: Developing a Lens for Intimate Partner/Familial Trafficking" *Tennessee Coalition to End Domestic & Sexual Violence Annual Conference, Nashville, TN - Polaris Project March 2011*

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- "Victim Identification and Advocacy: Working with Trafficking Victims in Domestic and Sexual Violence Programs" *Tennessee Coalition to End Domestic & Sexual Violence Annual Conference, Nashville, TN – Polaris Project March 2011*
- "Victim Identification & Advocacy: Working with Human Trafficking Victims in Sexual Assault Programs" *Human Trafficking Summit: Florida Council Against Sexual Violence, Orlando, FL – Polaris Project February 2011*

2010:

- "National Human Trafficking Resource Center – Centro de Recursos contra la Trata Humana" *presentations through the Department of State Trafficking in Persons Department via teleconference for partners in Nicaragua and Venezuela 2010-2011*
- "Intersections between Human Trafficking & Runaway Homeless Youth" *National Runaway Homeless Youth Conference, Orlando, FL – Polaris Project, November 2010*
- "Modern-Day Slavery In America: Recognizing & Responding to Human Trafficking in our Communities" *Broward Human Trafficking Coalition, Florida – Polaris Project, November 2010 Webinar*
- "Modern-Day Slavery In America and What You can do to Stop It" *University of North Carolina – Polaris Project, April 2010.*

PUBLISHED WORKS:

PUBLISHED JOURNAL OR NEWS ARTICLES

- Lance , Diane, and Becky Bullard. "Judge Moreland's Comments on Women Are Inappropriate." *The Tennessean*. 21 Mar. 2017, www.tennessean.com/story/opinion/2017/03/21/judge-morelands-comments-women-inappropriate/99177550/.
- "No Wrong Door for Victims of Domestic Violence in Denver." Ed. Steve Siegel and Margaret Abrams. *Domestic Violence Report*. 18.4 (April/May 2013) 53-54.
- "Intimate Partner and Intrafamilial Exploitation: How the Intersections of Domestic Violence and Human Trafficking can profoundly affect our Work." *The Voice: A Journal of the Battered Women's Movement*. National Coalition Against Domestic Violence. (Fall 2011) 42-45.
- Comment published, *Federal Strategic Action Plan on Services for Victims of Human Trafficking in the United States 2013-2017*. p.34, quoted Denver Anti-Trafficking Alliance, Denver District Attorney's Office.

PUBLISHED BLOG ARTICLES:

- "A Call to Action: Why sexual and domestic violence organizations are crucial to the anti-trafficking movement." *CCASA Blog*. Colorado Coalition Against Sexual Assault (CCASA), 14 May 2015. <http://www.ccasa.org/a-call-to-action/>.
- "Take off the Cape: Why Using the Word "rescue" Is Harmful to Anti-trafficking Efforts." *CCASA Blog*. Colorado Coalition Against Sexual Assault (CCASA), 24 July 2014. <http://www.ccasa.org/take-off-the-cape/>.
- "Where we've been and How We can move forward in the Fight against Human Trafficking." *CCASA Blog*.

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Colorado Coalition Against Sexual Assault (CCASA), 10 January 2014. <http://www.ccasa.org/where-weve-been-and-how-we-can-move-forward-in-the-fight-against-human-trafficking/>.

- "Losing my Self-care: a Dedication to my Girls." *CCASA Blog*. Colorado Coalition Against Sexual Assault (CCASA), 2 August 2013. <http://www.ccasa.org/losing-my-self-care-a-dedication-to-my-girls/>.
- "Baby, It's Cold Outside." *CCASA Blog*. Colorado Coalition Against Sexual Assault (CCASA), 19 December 2012. <http://www.ccasa.org/baby-its-cold-outside/>.
- "Intimate Partner and Familial Human Trafficking: When Domestic Violence and Human Trafficking Collide." *CCASA Blog*. Colorado Coalition Against Sexual Assault (CCASA), 11 October 2012. <http://www.ccasa.org/intimate-partner-and-familial-human-trafficking-when-domestic-violence-and-human-trafficking-collide/>.

PUBLISHED EDUCATIONAL MATERIALS & CURRICULA:*

- "Human Trafficking Power and Control Wheel," *Polaris*, 2011.
- "Safety Planning & Prevention Guide for Human Trafficking," *Polaris*, 2011.
- "Comprehensive Human Trafficking Assessment," *Polaris*, 2011.
- "Online Training: Intersections of Domestic Violence and Human Trafficking," *Polaris*, 2011.
- "DATA Juvenile Human Trafficking Screening Checklist and Guide," *Denver Anti-Trafficking Alliance (DATA)*, 2014.

**Ms. Bullard was the principal author of the materials listed above; however, each item listed is the property of the organization indicated.*

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EDUCATION

London School of Economics and Political Science
MSc in Gender, Development, and Globalization
London, England
Graduated December 2017 with Merit Honors

Middle Tennessee State University
BSc in International Relations
Murfreesboro, TN, USA
Graduated December 2011, 3.5 GPA *cum laude*

WORK EXPERIENCE

Metro. Government of Nashville, Office of Family Safety
Nashville, TN, USA

September 2014 – Present

➤ **High Risk Programs Coordinator, Family Safety Center (FSC), January 2019 – Present**

- Coordinate the work of Nashville’s multidisciplinary teams working to respond to the highest risk indicators of lethality in domestic violence cases: Firearms Dispossession Taskforce, Sexual Assault Response Systems Taskforce, Strangulation Response Committee, and the High Risk Intervention Panel
- Supervise all college-level interns within the High Risk team on client work and research projects
- Develop system for daily screening of all Order of Protection respondents and criminal defendants for any history of strangulation or firearms for use by MNPD detectives, Assistant District Attorneys, victim advocates, probation officers, and US Attorneys General.
- Implement and participate in Hispanic Outreach Committee; Diversity, Equity, and Inclusion Training team; and department-wide book club
- Create regular qualitative reports for Leadership Team and the Mayor’s Executive Committee on department-wide work
- Create marketing and educational materials for partners and clients such as the High Risk Indicators video, Strangulation Education video, Strangulation Response packet for medical service providers, and pocket cards for police

➤ **Resource Coordinator, Jean Crowe Advocacy Center (JCAC), September 2017 – December 2018**

- Recruit, screen, hire, train, evaluate, and terminate all interns and volunteers
- Recruit all donations for department including canned food, baked goods, gift cards, books, toys, and other client needs
- Represent the Office of Family Safety at community events
- Introduced first doctoral-level and Nursing program interns
- Supervise entire staff, interns, and JCAC clients in absence of Director and Assistant Director

➤ **Victim Advocate, Jean Crowe Advocacy Center (JCAC), September 2014 – May 2016**

- Provide victims of domestic and sexual violence with judicial navigation, safety planning, lethality assessment, referral services, domestic violence education, follow-up services, court preparation and support, and advocacy in Spanish (if needed)
- Translate departmental and client documents from English to Spanish
- Lead advocate responsible for the collection of all client service data used to measure outcomes for grant reporting and presentation to the Mayor’s Executive Committee
- Accrued over 250+ hours of training on: domestic and sexual violence, trauma and the brain, trauma-informed care, victim and offender behavior, sex trafficking, child sex abuse prevention and reporting, strangulation, criminal injury compensation, and responding to domestic and sexual violence within marginalized communities

AVAZA Language Services

January 2012 – September 2014

Nashville, TN, USA

➤ **On-Site Interpretation Manager**

- Coordinate on-site interpretation services for all clients for various types of appointments such as medical appointments, public benefits, and parent-teacher conferences

➤ **Human Resources Manager**

- Recruit, screen, hire, train, evaluate, and terminate all in-house and freelance interpreting staff

➤ **Interpreter**

- Provide on-site and over-the-phone interpretation for Spanish-speaking clients during medical appointments, public benefits interviews, court hearings, and parent-teacher conferences

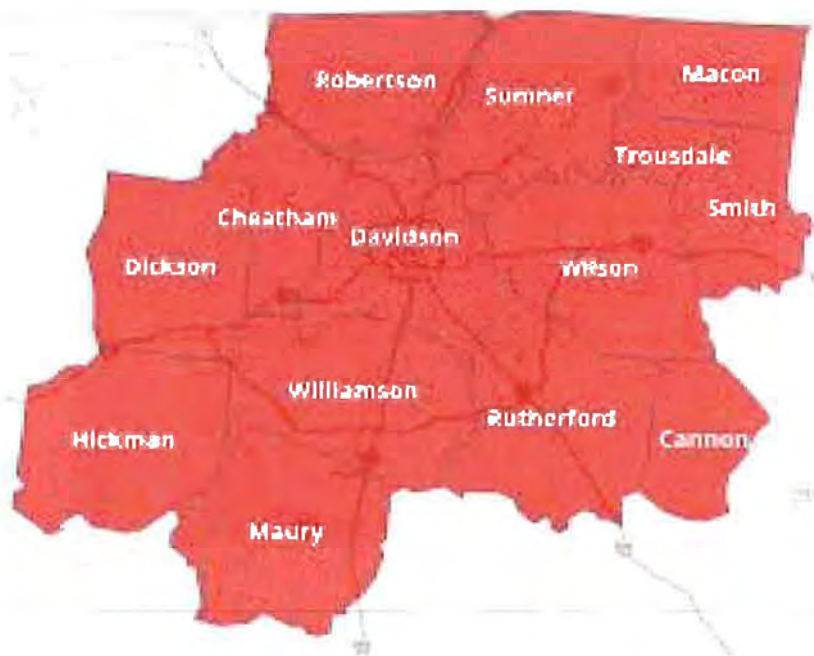
LANGUAGES

ENGLISH: *Native* SPANISH: *Native*

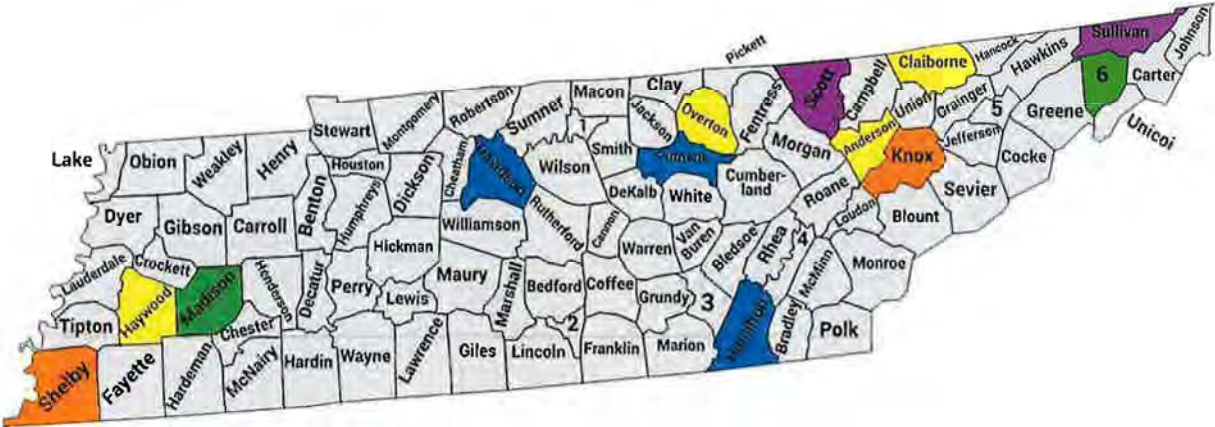
TRAVELS

Honduras, Panama, Guatemala, El Salvador, Puerto Rico, Bahamas, St. Thomas, St. Maarten, Canada, Germany, France, Austria, Italy, England, Czech Republic, Wales, Norway, Netherlands, Japan

Metropolitan Nashville-Davidson County Service Area Map



Tennessee Counties



Tennessee Family Justice Center Initiative

- Original FJCs
- Phase 1 - Davidson, Hamilton, Putnam
- Phase 2 - Madison & Washington
- Phase 3 - Scott & Sullivan
- Phase 4 - Anderson, Claiborne, Haywood, Overton

APPLICATION FOR (OFS - OVW Fiscal Year 2021 Firearms Technical Assistance Project Pilot Sites Initiative 21-24)

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

Diane S. Lance

Director
Department of

8/27/2021

Date