

Southern Word
Amendment Packet

**AMENDMENT TO GRANT CONTRACT BETWEEN
THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
AND
SOUTHERN WORD**

This Grant Contract Amendment is entered into pursuant Resolution RS2024-881, by and between the Metropolitan Government of Nashville and Davidson County ("Metro"), and Southern Word ("Recipient").

It is mutually agreed by and between Metro and Recipient, that Grant Contract #L-6376 is hereby amended as follows:

- I. Section B.1 of the Grant Contract is deleted in its entirety and replaced with the following:

B.1. **Grant Contract Term.** The term of this Grant will commence on the executed contracted date between Juvenile Court and Southern Word and end on June 30, 2026. Metro will have no obligation for services rendered by the Recipient that are not performed within this term.
- II. Section C.1 of the Grant Contract is deleted in its entirety and replaced with the following:

C.1. **Maximum Liability.** In no event will Metro's maximum liability under this Grant Contract exceed thirty-thousand dollars and no cents (\$30,000.00). The FY 26 Grant Spending Plan, attached hereto, will constitute the maximum amount to be provided to the Recipient by Metro for all of the Grantee's obligations hereunder. The Grant Spending Plan line items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee. Subject to modification and amendments as provided in section D.2 of this agreement, this amount will constitute the Grant Amount and the entire compensation to be provided to the Recipient by Metro.
- III. Attachment A-1 (Grant Spending Plan) to the Grant Contract is supplemented with the FY26 Grant Spending Plan, labeled as Attachment A-2 that is attached hereto and incorporated herein.
- IV. Section C. 3 of the Grant Contract is amended adding the following sentence after the date "July 7, 2025":

"Final Invoices for FY26 contract period must be received by July 7, 2026."
- V. Section D. 9 of the Grant Contract is amended by reflecting the amendment as provided to Section B.1 of the Grant contract, and extending all Report Dates as written to the same dates in 2026.
- VI. Section D. 32 is amended by adding the following sentence at the end of the existing text:

"The Grantee shall provide immediate written notice to the State if at any time it learns that there was an earlier failure to disclose information, or that due to changed circumstances, its principals

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or the principals of its subcontractors are excluded or disqualified, or presently fall under any of the prohibitions of subsections a-d."

VII. **Effective Date.** This Grant Contract Amendment shall not be binding upon the parties until it has been signed first by the Recipient and then by the authorized representatives of the Metropolitan Government and has been filed in the office of the Metropolitan Clerk. The revisions set forth herein shall become effective once the Grant Contract Amendment has been so signed and filed. All other terms and conditions of the Grant Contract not expressly amended herein shall remain in full force and effect.

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Amendment to Grant contract between the Metropolitan Government of Nashville and Davidson County and SOUTHERN WORD Contract #L- 6376

**THE METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY:**



Nicole Whitlock
Juvenile Court Deputy Court Administrator
Finance, HR, and IT

RECIPIENT: Southern Word



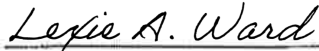
Executive Director
Southern Word

**APPROVED AS TO AVAILABILITY OF
FUNDS:**



Director of Finance

**APPROVED AS TO FORM AND
LEGALITY:**



Assistant Metropolitan Attorney

**FILED IN THE OFFICE OF THE
METROPLITAN CLERK:**

Metropolitan Clerk

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: Southern Word

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SALARIES, WAGES, BENEFITS AND TAXES:	AMOUNT
Summary of individual positions that will support project activities. Review Instructions for examples.	\$0.00
Position 1: Project Director, Executive Director	\$1,582.00
Position 2: Project Lead	\$4,577.00
Position 3: Assistant Lead	\$2,260.00
TOTAL	\$8,419.00

Note: Benefits must be calculated at the same or lesser percentage as the salary for each position.

PROFESSIONAL FEES:	AMOUNT
Writer or music mentor	\$4,000.00
Writer/performance mentor coordination hours	\$1,032.00
Writer/performance mentor	\$5,800.00
Music production mentor	\$5,800.00
Dr. Carol Nixon, program assessment	\$1,750.00
TOTAL	\$18,382.00

SUPPLIES:	AMOUNT
8 Headphones	\$483.00
TOTAL	\$483.00

OTHER NON-PERSONNEL:	AMOUNT
Indirect Cost	\$2,716.00
TOTAL	\$2,716.00

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**GRANT CONTRACT
BETWEEN THE METROPOLITAN GOVERNMENT
OF NASHVILLE AND DAVIDSON COUNTY
AND
SOUTHERN WORD**

This Grant Contract issued and entered pursuant to RS2024- 881 by and between the Metropolitan Government of Nashville and Davidson County, a municipal corporation of the State of Tennessee hereinafter referred to as "Metro", and Southern Word hereinafter referred to as the "Grantee," is for the Southern Word program to provide mentoring through music, writing, production, and performance as further defined in the "SCOPE OF PROGRAM" (Attachment 1).

WITNESSETH

WHEREAS, Metro Juvenile Court, A Department of the Metropolitan Government of Nashville and Davidson County, is the direct Recipient of funds from the Byrne State Crisis Intervention Program grant (hereinafter called Byrne SCIP); and,

WHEREAS, Southern Word is the Grantee of funds from Juvenile Court; and,

WHEREAS, expenditures will commence on December fifteenth, 2024 through June 30, 2025; and

WHEREAS, Juvenile Court and Southern Word collaborate in a partnership to serve post-adjudicated high-risk justice involved males ages 12 to 18, who are at risk of delinquency; and,

WHEREAS, Grantee's goals include:

Goal 1: Expand network of creative engagement opportunities through writing and music available for youth engaged in the Juvenile Court GRIP program.

Objective 1.1: Build partnership with GRIP team to establish exposure and referral system for their youth.

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Activity 1.1: Calendarize specific intake assessment sessions for youth entering the GRIP program to evaluate potential for deeper engagement within program activities.

Objective 1.2: Train additional mentors in program delivery to increase program slots and expand access to program.

Activity 1.2: Set up hiring and onboarding process for one to two additional mentors who are ideally suited for the nature of the program.

Objective 1.3: Expand coordinating infrastructure and tools to support mentors and youth in program execution and assessment.

Activity 1.3: Assign GRIP program functions to administrative team so that they can support all elements of program roll-out.

Goal 2: Equip participants with the social emotional and self-expression skills that allow them to process their experiences, build healthier spaces and communities for themselves, and make choices that lead them to engaged, constructive, and sustainable lives.

Objective 2.1: Develop social emotional competencies of youth so they are better equipped to successfully navigate relationships and experiences in their lives.

Activity 2.1: Integrate social emotional check-ins and coaching into studio sessions with a focus on skills necessary for interpersonal success.

Objective 2.2: Develop writing, music production, and presentation skills of youth so they can represent themselves, tell their stories effectively, and chart their own narratives.

Activity 2.2: Execute all studio sessions according to program timeline, tracking with program emphasis for each session.

Objective 2.3: Support youth in building, repairing, and initiating relationships that form a healthier network and community from which they can build sustainable lives.

Activity 2.3: Integrate and execute relationship coaching as part of studio session engagement plan.

WHEREAS, Measurable outcomes include:

- 1) 25% or less offend during the reporting period.
- 2) 25% or less reoffend during the reporting period.

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- 3) 60% exhibit desired change in targeted behaviors.
- 4) 65% complete program requirements.
- 5) 70% are satisfied with program.

WHEREAS, Juvenile Court and Southern Word propose to utilize twenty-nine thousand and eight hundred and seventy-nine dollars and no cents (\$29, 879.00), of the Byrne SCIP grant to fund the Southern Word program.

A. SCOPE OF PROGRAM:

A.1. SCOPE OF PROGRAM:

- A.1. The Grantee will use the funds for the following:
- A.2. The Grantee shall spend these funds consistent with their proposed use in the Grantee's funding application, hereinafter referred to as the Grant Spending Plan, attached and incorporated herein as **Attachment 1**. The Grantee shall collect data as mandated by the scope of program services, OCJP Grants Manual requirements and Metro to evaluate the effectiveness of their services and shall provide those results to Metro upon request.
- A.3. The Grantee shall only utilize these funds for services the Grantee provides to documented residents of Davidson County. Documentation of residency may be established with a recent utility bill; voter's registration card; driver's license or other government issued ID; current record from a school showing address; affidavit by landlord; or affidavit by a nonprofit treatment, shelter, half-way house, or homeless assistance entity located within Davidson County. Grantee agrees that it will not use Metro funding for services to non-Davidson County residents.
- A.4. Additionally, the Grantee shall collect general demographic data on the primary county of residence of the clients it serves and provide that data to Metro upon request.

B. GRANT CONTRACT TERM:

B.1. Grant Contract Term.

The term of this Grant shall commence on the executed contract date between Juvenile Court and Byrne SCIP Grant, and end on **June 30, 2025**. Metro shall have no obligation for services rendered by the Grantee which are not performed within this term.

C. PAYMENT TERMS AND CONDITIONS:

C.1. Maximum Liability.

In no event shall the maximum liability of Metro under this Grant Contract exceed twenty-nine thousand and eight hundred and seventy-nine dollars and no cents (\$29, 879.00),

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The FY 25 Grant Spending Plan is attached and incorporated herein as part of Attachment 1 and shall constitute the maximum amount to be provided to the Grantee by Metro for all the Grantee's obligations hereunder.

The Grant Spending Plan line items include, but are not limited to, all applicable taxes, fees, overhead, and all other indirect and direct program costs incurred or to be incurred by the Grantee during the contract term.

This amount shall constitute the Grant Amount and the entire compensation to be provided to the Grantee by Metro.

C.2. Compensation Firm.

The maximum liability of Metro is not subject to escalation for any reason. The Grant Spending Plan amount is firm for the duration of the Grant Contract and is not subject to escalation for any reason unless the grant contract is amended.

C.3. Payment Methodology.

The Grantee shall be compensated electronically via Metro's portal on a reimbursement basis for actual direct program costs based upon the Grant Spending Plan, not to exceed the maximum liability established in Section C.1.

All invoices shall be sent electronically to nicoleswhitlock@iisnashville.gov (Ms. Nicole Whitlock, Juvenile Court Finance Manager) and shelleyhudson@iisnashville.gov (Mrs. Shelley Hudson, Juvenile Court Special Projects Program Manager). Said payment shall not exceed the maximum liability of this Grant Contract.

Generally, Invoices submitted for reimbursement will be accepted on a monthly basis.

Documentation to serve as proof of delivered services of a kind and type shall accompany submission of Invoices in order to be eligible for payment.

The method used to document service/time records include at a minimum:

- a. Hours and dates worked on the project for each professional service contract position/staff person.
- b. A description of services performed for each professional service contract position/staff person; and,
- c. Records of actual supplies used and/or operating expenses incurred that are allowable under the subcontract.

Final Invoices for the FY 25 contract period must be received by July 7, 2025.

Any Invoice not received by the deadline date will not be processed and all remaining grant funds will expire.

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C.4. Payment of Invoice.

The payment of any invoice by Metro shall not prejudice Metro's right to object to the invoice or any matter in relation thereto. Such payment by Metro shall neither be construed as acceptance of any part of the work or service provided nor as an approval of any of the costs included therein. All invoices submitted for reimbursement shall include the updated Certification Statement for Reimbursement Requests.

C.5. Unallowable and Unallowable Cost Requirements.

The Grantee shall meet all allowable and unallowable OCJP cost requirements. See OCJP's Grants Manual, Chapter XIV-Allowable Costs and Chapter XV-Unallowable Costs. The Grantee's Invoice shall be subject to reduction for amounts included in any invoice or payment theretofore made which are determined by OCJP and Metro, based on audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs. Utilization of Metro funding for services to non-Davidson County residents is unallowable.

State specific requirements and clarification are listed below:

C.6. Deductions.

Metro reserves the right to adjust any amounts which are or shall become due and payable to the Grantee by Metro under this or any Contract by deducting any amounts which are or shall become due and payable to Metro by the Grantee under this or any Contract.

C.7. Travel Compensation.

Payment to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in OCJP's Grants Manual (See Chapter IX-Travel, Conferences, and Meetings) and be subject to the Grant Spending Plan.

C.8. Electronic Payment.

Metro requires as a condition of this contract that the Grantee shall complete and sign Metro's form authorizing electronic payments to the Grantee. Grantees who have not already submitted the form to Metro will have thirty (30) days to complete, sign, and return the form. Thereafter, all payments to the Grantee, under this or any other contract the Grantee has with Metro, must be made electronically.

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D. STANDARD TERMS AND CONDITIONS:

D.1. Required Approvals.

Metro is not bound by this Grant Contract until it is approved by the appropriate Metro representatives as indicated on the signature page of this Grant.

D.2. Modification and Amendment.

The Grantee will make any proposed changes in writing to Juvenile Court. Juvenile Court will submit proposed changes in writing to OCJP for approval. Expenditures, reimbursements, and payments under this Grant Contract shall adhere to the Grant Budget. The Grantee may request revisions of Grant Budget line items through submission of a revised budget to Metro Juvenile Court, giving full details supporting such requests. Grant Budget line item revisions may not be made without prior, written approval of METRO in which terms of the approved revisions are explicitly set forth.

All proposed changes must be submitted in writing to OCJP for approval. OCJP will review the requested changes to determine if the changes are allowable, and if they warrant a contract amendment. If OCJP approves of the requested changes, and it is determined that an amendment is necessary, then OCJP will initiate the contract amendment process. The contract amendment document must be signed by the subrecipient and the Commissioner of the Department of Finance and Administration prior to it being implemented by the subrecipient. See OCJP's Grants Manual, Chapter XVIII - Contract Amendments.

This Grant Contract may be modified only by a written amendment that has been approved in accordance with all Metro procedures and by appropriate legislation of the Metropolitan Council.

D.3. Termination for Cause.

Should the Grantee fail to properly perform its obligations under this Grant (e.g., termination for default in performance), Contract, or if the Grantee violates any terms of this Grant Contract, or grant is terminated due to discontinuation of federal funds; Metro shall have the right to immediately terminate the Grant Contract and the Grantee shall return to Metro any and all grant monies for services or programs under the grant not performed as of the termination date. The Grantee shall also return to Metro any and all funds expended for purposes contrary to the terms of the Grant. Such termination shall not relieve the Grantee of any liability to Metro for damages sustained by virtue of any breach by the Grantee. Review OCJP's Grants Manual, Chapter XXI - Sanctions and Termination of Funding.

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D.4. Subcontracting.

The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of Metro.

Notwithstanding any use of approved subcontractors, the Grantee shall be considered the prime Grantee and shall be responsible for all work performed.

D.5. Conflicts of Interest.

The Grantee acknowledges, understands, and agrees that this Grant Contract shall be null and void if the Grantee is, or within the past six months has been, an employee of the State of Tennessee or if the Grantee is an entity in which a controlling interest is held by an individual who is, or within the past six months has been, an employee of the State of Tennessee. The Grantee further warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract. Notwithstanding the foregoing, when administering a Federal or State grant, the Tennessee Department of Finance and Administration, Office of Criminal Justice Programs may contract with an entity for which a current employee of the State of Tennessee is providing criminal justice or victim service related professional services including training for allied professionals as an employee or independent contractor of the entity outside of his/her hours of state employment, provided that such outside employment does not violate applicable law, the state agency's policies, or create a conflict of interest.

The Grantee warrants that no part of the total Grant Amount shall be paid directly or indirectly to an employee or official of Metro as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract.

D.6. Civil Rights and Nondiscrimination.

The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by Federal, Tennessee State constitutional, or statutory law. The Grantee shall, upon request, show proof of such nondiscrimination and shall post in

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conspicuous places, available to all employees and applicants, notices of nondiscrimination.

The Grantee shall display The TN Department of Finance and Administration's Equal Opportunity is the Law Poster in a prominent place, located near the passageway through which the public enters. See OCJP's Grants Manual, Appendices C-Civil Rights Poster.

In the event of a formal allegation of Civil Rights discrimination, including those related to employment, or an adverse finding of discrimination against a subrecipient agency by a federal or state court or a federal or state administrative agency, OCJP the Grantee shall immediately notice shelleyhudson@iisnashville.gov (Mrs. Shelley Hudson, Juvenile Court Special Projects Program Manager) as Juvenile Court is required to notify the OCJP Civil Rights coordinator in writing by completing the Civil Rights Complaint Notification form within 45 days. See OCJP's Grants Manual, Appendices P-Discrimination Complaint Notification Form.

The Grantee is subject to the provisions and laws and regulations listed in the OCJP's Grants Manual, Chapter XXII - Civil Rights, which prohibit discrimination based on race, color, national origin, age, sex, or disability. Regulations governing Civil Rights compliance requires the Grantee to provide annual Civil Rights training for all employees by using the training program on OCJP's website <https://www.tn.gov/finance/office-of-criminal-justice-programs/ocjp/ocjp-grants-manual/civil-rights.html> or another training. New Project Directors and Civil Rights Compliance Officers must complete the training program within ninety (90) days of their start date. The Project Director, Project staff and the Civil Rights Compliance Officer should complete this training annually. Training is offered through the OCJP website annually. Verification of training shall be retained in the personnel files.

D.7. Records, Records Access and Retention.

The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained for a period of five (5) full years from the date of the final payment and shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or duly appointed representatives. See OCJP's Grants Manual, Chapter XX - Retention of and Access to Records.

The records shall be maintained in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification, Public Company Accounting Oversight Board (PCAOB) Accounting Standards Codification, or Governmental Accounting Standards Board (GASB) Accounting Standards

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Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's Uniform Administrative Requirements, Audit Requirements, and Cost Principles for Federal Awards.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

The books, records, and documents of the Grantee insofar as they relate to work performed or money received under this Grant Contract shall be subject to audit at any reasonable time and upon reasonable notice by Metro or its duly appointed representatives.

Records Access: The Grantee shall allow Metro, Juvenile Court, OCJP, the US. Department of Justice, and the Comptroller General of the United States, or any of their duty-authorized representatives to have access, for purpose of audit and examination, to any reports pertinent to the grant upon demand. The financial statements shall be prepared in accordance with generally accepted accounting principles.

D.8. Monitoring.

The Grantee's activities conducted, and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the Juvenile Court Grant Management Team, OCJP, the Metropolitan Office of Financial Accountability and/or Metro's duly appointed representatives. Monitoring takes place within six (6) months of the grant's start date. Monitoring must be completed at least once during the duration of the contract and more often if changes are made to the grant or grant paid staff. Completed forms are retained in the grant file and made available for inspections by OCJP staff. The Grantee shall make all audit, accounting, or financial records, notes, and other documents pertinent to this grant available for review upon request, during normal working hours. Minimum monitoring requirements are listed on the OCJP's Subcontract Monitoring Form. See OCJP's Grants Manual, Appendices,

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F-Subcontract Monitoring Form outlining minimum subcontract monitoring requirements.

D.9. Reporting.

Reporting requirements for this grant are quarterly. Program data will be provided to Juvenile Court on a quarterly basis.

Reporting is used to monitor projects, fulfill federal grant reporting requirements, provide information for state strategies and implementation plans and assist OCJP in determining project success and funding allocations.

The Project Director is responsible for timely submission of completed program and fiscal reports. Inability to submit required reports in a timely fashion is considered a failure of required contract obligations. Unless otherwise stated, Grantees are expected to participate in all report training events offered by OCJP. Review OCJP reporting requirements under Chapter VII of the OCJP Grants Manual.

The Grantee is required to gather and maintain statistical data relating to grant project activities as required by the Office of Criminal Justice Programs. The data collected should support the information submitted on all required Metro and OCJP reports. OCJP may periodically request to see back-up data that supports the information submitted on output and outcome reports.

FY25 Metro Reports:

Metro Interim Program Report

The Grantee shall submit a Metro Interim Program Report electronically to shelleyhudson@jnsnashville.gov by no later than January 6, 2025.

Metro Final Program Report

The Grantee shall submit a Metro Final Program Report electronically to shelleyhudson@jnsnashville.gov by no later than July 31, 2025.

Annual Expenditure Report

The Grantee shall submit a final Annual Expenditure Report, to be received by the Juvenile Court Grant Management Team, within thirty (30) days of the end of the Grant Contract.

The Grantee shall submit an Annual Expenditure report electronically to nicoleswhitlock@jnsnashville.gov (Ms. Nicole Whitlock, Juvenile Court Finance Manager) shelleyhudson@jnsnashville.gov (Mrs. Shelley Hudson, Juvenile Court Special Projects Program Manager) on or before August 14, 2025.

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Said report shall be in form and substance acceptable to Metro and shall be prepared by a Certified Public Accounting Firm or the Chief Financial Officer of the Grantee Organization.

The Grantee shall be held accountable to submit any and all required OCJP annual reports within specified time constraints. See OCJP's Grants Manual.

D.10. Strict Performance.

Failure by Metro to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this agreement shall not be construed as a waiver or relinquishment of any such term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment by the appropriate parties as indicated on the signature page of this Grant.

D.11. Insurance.

The Grantee agrees to carry adequate public liability and other appropriate forms of insurance, and to pay all applicable taxes incident to this Grant Contract.

D.12. Metro Liability.

Metro shall have no liability except as specifically provided in this Grant Contract.

D. 13. Independent Contractor.

Nothing herein shall in any way be construed or intended to create a partnership or joint venture between the Grantee and Metro or to create the relationship of principal and agent between or among the Grantee and Metro. The Grantee shall not hold itself out in a manner contrary to the terms of this paragraph. Metro shall not become liable for any representation, act, or omission of any other party contrary to the terms of this paragraph.

D. 14. Indemnification and Hold Harmless.

(a) Grantee shall indemnify, defend, and hold harmless Metro, its officers, agents and employees from any claims, damages, penalties, costs and attorney fees for injuries or damages arising, in part or in whole, from the negligent or intentional acts or omissions of Grantee, its officers, employees and/or agents, including its sub or independent contractors, in connection with the performance of the contract, and any claims, damages, penalties, costs and attorney fees arising from any failure of Grantee, its officers, employees and/or agents, including its sub or independent contractors, to observe applicable laws, including, but not limited to, labor laws and minimum wage laws.

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(b) Metro will not indemnify, defend or hold harmless in any fashion the Grantee from any claims, regardless of any language in any attachment or other document that the Grantee may provide.

(c) Grantee shall pay Metro any expenses incurred as a result of Grantee's failure to fulfill any obligation in a professional and timely manner under this Contract.

(d) Grantee's duties under this section shall survive the termination or expiration of the grant.

D.15. Force Majeure.

"Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party. Except as provided in this Section, any failure or delay by a party in the performance of its obligations under this Contract arising from a Force Majeure Event is not a breach under this Contract. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. Grantee will promptly notify Metro within forty-eight (48) hours of any delay caused by a Force Majeure Event and will describe in reasonable detail the nature of the Force Majeure Event.

D.16. State, Local and Federal Compliance.

The Grantee agrees to comply with all applicable federal, state and local laws and regulations in the performance of this Grant Contract.

D.17. Governing Law and Venue.

The validity, construction and effect of this Grant Contract and any and all extensions and/or modifications thereof shall be governed by and construed in accordance with the laws of the State of Tennessee. The venue for legal action concerning this Grant Contract shall be in the courts of Davidson County, Tennessee.

D.18. Completeness.

This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This Grant Contract supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.

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D.19. Headings.

Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.

D.20. Metro Interest in Equipment.

The Grantee shall take legal title to all equipment and to all motor vehicles, hereinafter referred to as "equipment," purchased totally or in part with funds provided under this Grant Contract, subject to Metro's equitable interest therein, to the extent of its *pro rata* share, based upon Metro's contribution to the purchase price. "Equipment" shall be defined as an article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds \$5,000.00.

The Grantee agrees to be responsible for the accountability, maintenance, management, and inventory of all property purchased totally or in part with funds provided under this Grant Contract. Upon termination of the Grant Contract, where a further contractual relationship is not entered into, or at any time during the term of the Grant Contract, the Grantee shall request written approval from Metro for any proposed disposition of equipment purchased with Grant funds. All equipment shall be disposed of in such a manner as parties may agree as appropriate and in accordance with any applicable federal, state or local laws or regulations.

Equipment purchased with grant funds is listed on an equipment log (See OCJP Appendices K-Project Equipment Summary Report) and note project staff using said equipment. Review OCJP Grants Manual, Chapter X Property and Equipment.

D. 21. Assignment - Consent Required.

The provisions of this contract shall inure to the benefit of and shall be binding upon the respective successors and assignees of the parties hereto. Except for the rights of money due to Grantee under this contract, neither this contract nor any of the rights and obligations of Grantee hereunder shall be assigned or transferred in whole or in part without the prior written consent of Metro. Any such assignment or transfer shall not release Grantee from its obligations hereunder. Notice of assignment of any rights to money due to Grantee under this Contract must be sent to the attention of the Metro Department of Finance.

D.22. Gratuities and Kickbacks.

It shall be a breach of ethical standards for any person to offer, give or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparations of any part of a program requirement or a

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purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy in any proceeding or application, request for ruling, determination, claim or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therefore. It shall be a breach of ethical standards for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or a person associated therewith, as an inducement for the award of a subcontract or order. Breach of the provisions of this paragraph is, in addition to a breach of this contract, a breach of ethical standards which may result in civil or criminal sanction and/or debarment or suspension from participation in Metropolitan Government contracts.

D. 23. Confidentiality of Records.

Strict standards of confidentiality of records and information shall be maintained in accordance with applicable state and federal law. All material and information, regardless of form, medium or method of communication, provided to the Grantee by Metro or acquired by the Grantee on behalf of Metro that is regarded as confidential under state or federal law shall be regarded as "Confidential Information." Nothing in this Section shall permit Grantee to disclose any Confidential Information, regardless of whether it has been disclosed or made available to the Grantee due to intentional or negligent actions or inactions of agents of Metro or third parties. Confidential Information shall not be disclosed except as required or permitted under state or federal law. Grantee shall take all necessary steps to safeguard the confidentiality of such material or information in conformance with applicable state and federal law. The obligations set forth in this Section shall survive the termination of this Contract.

D.24. Lobbying.

The Grantee certifies, to the best of its knowledge and belief, that:

- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of

Grant contract between the Metropolitan Government of Nashville and Davidson County and Southern Word), Contract # L-6376 October 18, 2024

Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

- c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-Grantees shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

D.25. Restriction Regarding Non-Disclosure Agreements related to Confidentiality and Reporting Waste, Fraud, and Abuse.

No Grantee under this subcontract or subaward or entity that receives any funds under this agreement, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, and abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this subaward or contract, the Grantee
 - a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
 - b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

Grant contract between the Metropolitan Government of Nashville and Davidson County and Southern Word), Contract # L-6376 October 18, 2024

2. If the Grantee does or is authorized to make further subawards or contracts under this subaward,
 - a. It represents that: (1) it has determined that no other entity that the Grantee's application proposes may or will receive award funds (whether through a subaward, contract, or subcontract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and (2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and
 - b. It certifies that, if it learns or is notified that any sub-Grantee, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

D.26. Public Accountability.

If the Grantee is subject to Tenn. Code Ann. § 8-4-401 et seq., or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.

The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.

Grant contract between the Metropolitan Government of Nashville and Davidson County and Southern Word, Contract # L-6376 October 18, 2024

D.27. Public Notice/Publications.

All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement:

"This project is funded under a Grant Contract with the State of Tennessee."

All notices by the Grantee in relation to this Grant Contract shall be approved by the State.

Funded programs are encouraged to make the results and accomplishments of their activities available to the public (Review OCJP Grants Manual, Chapter XI Printing, Publications, and Media).

A subrecipient who publicizes project activities and results shall adhere to the following:

1. Responsibility for the direction of the project should not be ascribed to the Department of Justice, (or the Department of Health and Human Services, or the Office of Violence Against Women as appropriate in lieu of the Department of Justice) or the Tennessee Office of Criminal Justice Programs. The publication must not convey DOJ/DHHS/OWW or TN OCJP's official recognition or endorsement of the project simply by having received funding. A separate request of the State and appropriate federal agency must be made and granted for official recognition.

2. All reports, studies, notices, informational pamphlets, press releases, signs, billboards, DVDs, public awareness kits, training curricula, webinars, websites and similar public notices (written, visual or sound) prepared and released by the Grantee shall include the statement:

"This project is funded under an agreement with the State of Tennessee." Any such notices by the Subrecipient shall be approved by the State.

Additionally, studies and research/report type publications expressing the direction of project activity must also contain the following federal funding statement:

"The opinions, findings, conclusions or recommendations contained within this document are those of the author and do not necessarily reflect the views of the Department of Justice (or Department of Health and Human

Grant contract between the Metropolitan Government of Nashville and Davidson County and Southern Word), Contract # L-6376 October 18, 2024

Services, Office of Violence Against Women as appropriate) or the State of Tennessee, Office of Criminal Justice Programs."

3. The subrecipient also agrees that one copy of any such publication will be submitted to the Office of Criminal Justice Programs of the Department of Finance and Administration to be placed on file and distributed as appropriate to other potential subrecipients or interested parties.

4. All publication and distribution agreements with a publisher will include provisions giving the federal government or state a royalty-free, nonexclusive, and irrevocable license to reproduce, publish, or otherwise use and to authorize others to use for federal or state government purposes.

5. Unless otherwise specified in the award, the subrecipient may copyright any books, publications, films, or other copyrightable material developed or purchased as a result of award activities. Copyrighted material shall be subject to the same provisions of the Federal government.

6. The subrecipient shall submit a publication and distribution plan to OCJP before materials developed under an award are commercially available or distributed. The plan shall include a description of the materials, the rationale for commercial publication and distribution, the criteria to be used in the selection of a publisher, and, to assure reasonable competition, the identification of firms that will be approached. **Prior OCJP approval of this plan is required for publishing project activities and results when Federal funds are used to pay for the publication.**

D. 28. Patents and Copyrights.

OCJP and/or the U.S. Department of Justice shall have irrevocable, nonexclusive royalty-free license to any invention and to reproduce, publish, and use any materials, in whole or in part, and authorize others to do so, which are produced utilizing federal and/or state funds provided under the terms of a subgrant.

D. 29. Disclosure of Personal Identity Information.

While performing its obligations under this Grant Contract, Grantee may have access to Personally Identifiable Information held by the State ("PII"). For the purposes of this Grant Contract, "PII" includes "Nonpublic Personal Information" as that term is defined in Title V of the Gramm-Leach-Bliley Act of 1999 or any successor federal statute, and the rules and regulations thereunder, all as may be amended or supplemented from time to time ("GLBA") and personally identifiable information and other data protected under any other applicable laws,

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rule or regulation of any jurisdiction relating to disclosure or use of personal information ("Privacy Laws"). Grantee agrees it shall not do or omit to do anything which would cause the State to be in breach of any Privacy Laws. Grantee shall, and shall cause its employees, agents and representatives to: (i) keep PII confidential and may use and disclose PII only as necessary to carry out those specific aspects of the purpose for which the PII was disclosed to Grantee and in accordance with this Grant Contract, GLBA and Privacy Laws; and (ii) implement and maintain appropriate technical and organizational measures regarding information security to: (A) ensure the security and confidentiality of PII; (B) protect against any threats or hazards to the security or integrity of PII; and (C) prevent unauthorized access to or use of PII. Grantee shall immediately notify State: (1) of any disclosure or use of any PII by Grantee or any of its employees, agents and representatives in breach of this Grant Contract; and (2) of any disclosure of any PII to Grantee or its employees, agents and representatives where the purpose of such disclosure is not known to Grantee or its employees, agents and representatives. The State reserves the right to review Grantee's policies and procedures used to maintain the security and confidentiality of PII and Grantee shall, and cause its employees, agents and representatives to, comply with all reasonable requests or directions from the State to enable the State to verify or ensure that Grantee is in full compliance with its obligations under this Grant Contract in relation to PII. Upon termination or expiration of the Grant Contract or at the State's direction at any time in its sole discretion, whichever is earlier, Grantee shall immediately return to the State any and all PII which it has received under this Grant Contract and shall destroy all records of such PII. The Grantee shall report to the State any instances of unauthorized access to or potential disclosure of PII in the custody or control of Grantee ("Unauthorized Disclosure") that come to the Grantee's attention. Any such report shall be made by the Grantee within twenty-four (24) hours after the Unauthorized Disclosure has come to the attention of the Grantee. Grantee shall take all necessary measures to halt any further Unauthorized Disclosures. The Grantee, at the sole discretion of the State, shall provide no cost credit monitoring services for individuals whose PII was affected by the Unauthorized Disclosure. The Grantee shall bear the cost of notification to all individuals affected by the Unauthorized Disclosure, including individual letters and public notice. The remedies set forth in this Section are not exclusive and are in addition to any claims or remedies available to this State under this Grant Contract or otherwise available at law. The obligations set forth in this Section shall survive the termination of this Grant Contract.

D. 30. Intellectual Property.

The Grantee agrees to indemnify and hold harmless the State of Tennessee as well as its officers, agents, and employees from and against any and all claims or suits which may be brought against the State concerning or arising out of any claim of an alleged patent, copyright, trade secret or other intellectual property infringement, in direct relationship to and as a direct result of services provided by Grantee under this agreement. In any such claim or action brought against the

Grant contract between the Metropolitan Government of Nashville and Davidson County and Southern Word), Contract # L-6376 October 18, 2024

State, the Grantee shall satisfy and indemnify the State for the amount of any settlement or final judgment, and the Grantee shall be responsible for all legal or other fees or expenses incurred by the State arising from any such claim. The State shall give the Grantee notice of any such claim or suit and full right and opportunity to conduct the Grantee's own defense thereof, however, the failure of the State to give such notice shall only relieve the Grantee of its obligations under this Section to the extent Grantee can demonstrate actual prejudice arising from the State's failure to give notice. This Section shall not grant the Grantee, through its attorneys, the right to represent the State of Tennessee in any legal matter, as provided in Tenn. Code Ann. § 8-6-106.

D. 31. Telecommunications and Surveillance.

To ensure compliance with Public Law 115-232, section 889, the Office of Criminal Justice Programs (OCJP), grant funding cannot be requested for reimbursement for services or equipment from the entities listed below:

Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment. If applicable and as required by 2 CFR 200.216, Grantee is prohibited from obligating or expending loan or grant funds to procure or obtain; extend or renew a contract to procure or obtain; or enter into a contract (or extend or renew a new contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as a critical technology as part of any system. As described in Public Law 115-232, Section 889, "covered telecommunications equipment" is as follows:

- a. Telecommunications equipment produced by Huawei Technologies Company of ZTE Corporation (or any subsidiary or affiliate of such entities).
- b. For the purposes of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or an subsidiary or affiliate of such entities).
- c. Telecommunications or video surveillance services provided by such entities or using such equipment.
- d. Telecommunication or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believed to be an entity owned or controlled by, or otherwise connected to, the government of a foreign country.

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D. 32. Debarment and Suspension:

The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals: a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency; b. have not within a three (3) year period preceding this Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or Appendix E- Required Subcontract Language 3 Revised March 2024 commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property; c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and d. have not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

D. 33: State Sponsored Insurance Plan Enrollment:

The Grantee warrants that it will not enroll or permit its employees, officials, or employees of contractors to enroll or participate in a state sponsored health insurance plan through their employment, official, or contractual relationship with Grantee unless Grantee first demonstrates to the satisfaction of the Department of Finance and Administration that it and any contract entity satisfies the definition of a governmental or quasigovernmental entity as defined by federal law applicable to ERISA.

D. 34: Iran Divestment Act:

The requirements of Tenn. Code Ann. § 12-12-101, et seq., addressing contracting with persons as defined at Tenn. Code Ann. §12-12-103(5) that engage in investment activities in Iran, shall be a material provision of this Grant Contract. The Grantee certifies, under penalty of perjury, that to the best of its knowledge and belief that it is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.

D. 35. Communications and Contacts:

All instructions, notices, consents, demands, or other communications from the Grantee required or contemplated by this Grant Contract shall be in writing and shall be made by electronic transmission, or by first class mail, addressed to the respective party at the appropriate number or address as set forth below or to such other party, number, or address as may be hereafter specified by written notice.

Grant contract between the Metropolitan Government of Nashville and Davidson County and Southern Word), Contract # L-6376 October 18, 2024

Metro Juvenile Court Program Accountant

Nicole Whitlock
Finance Manager
Juvenile Court
P.O. Box 196306
Nashville, Tennessee 37219-6306
Office: 615-880-2368
nicoleswhitlock@jnsnashville.gov

Metro Juvenile Court Program Manager Contact:

Shelley Hudson
Special Project Program Manager
Juvenile Court
P.O. Box 196306
Nashville, Tennessee 37219-6306
Office: 615-862-8079
Cell: 615-500-3391
shelleyhudson@jnsnashville.gov

Grantee Program Liaison Contact:

Name: Benjamin Smith
Title: Program Monitor
Name of Program: Southern Word
Street Address: 1704 Charlotte Ave, Suite 200
City: Nashville, TN, 37203
Office: 615-686-5456
Cell: 615-686-5456
Email: benjamin@southernword.org

Effective Date.

This contract shall not be binding upon the parties until it has been signed first by the Grantee and then by the authorized representatives of the Metropolitan Government and has been filed in the office of the Metropolitan Clerk. When it has been so signed and filed, this contract shall be effective as of the date first written above.

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FY2026 Signature Page

**THE METROPOLITAN GOVERNMENT
OF NASHVILLE AND DAVIDSON
COUNTY:**

APPROVED AS TO AVAILABILITY OF FUNDS:

Jennsen Reed/adm
Director of Finance

**APPROVED AS TO FORM AND
LEGALITY**

Lexie A. Ward
Metropolitan Attorney

FILED IN THE OFFICE OF THE CLERK;

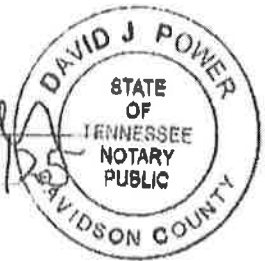
Metropolitan Clerk

GRANTEE: Santhana Wani
By: R - Etl
Title: Executive Director

Sworn to and subscribed to before me a Notary Public, this 22nd day of Oct., 2024

Notary Public

My Commission expires



Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

Agency Name: Southern Word, Inc.

Agency Program Monitor Contact Information:

Name: Benjamin Smith

Address: 1704 Charlotte Ave, Suite 200 Nashville, TN 37203

Phone: 615-686-5456

Email: benjamin@southernword.org

Agency Financial Monitor Contact Information:

Name: Amber McCullough

Address: 1704 Charlotte Ave, Suite 200 Nashville, TN 37203

Phone: 615-686-5456

Email: amber@southernword.org

Project Plan:

Southern Word has a long history of placing underrepresented mentors in institutions and systems which lack accessibility. This has primarily occurred in school systems where 50 to 70% of SW mentors have been Black men despite only having a 2% presence in the teaching profession nationwide. The youth justice system is another crucial system which requires the presence of positive, role models who reflect the service population. Having culturally responsive role models who reflect the background and identity of the youth being served fills important gaps in social emotional development, aspirational life paths, and connected relationships. This need for better representation in mentors for court involved youth speaks to both the race and gender dynamics of our society and this initiative.

SW will offer a series of workshop sessions focused on writing, performance, music production, and personal development for youth engaged with GRIP. The sessions use music and

Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

writing as an engagement point around which to generate the connection, trust, reflection, hope and community necessary to guide young people towards healthier, more constructive choices for themselves.

The project implementation will have the following tiers of delivery:

1) Exposure Sessions – 40 one-time sixty to ninety minute sessions – 40 youth served - Mentors will expose youth entering the program to writing, music production, and performance as a way of gauging interest in more extended engagement with the program. For SW, engagement is more important than initial aptitude because engagement is what will ultimately drive the youth's growth and their success in the program.

2) Studio Experience Sessions – 2 twelve-time sessions – 12 youth served The Studio Experience connects activity with the Juvenile Justice Center to studio space outside of juvenile court where mentors can continue to mentor, support, and interact with court-involved youth. Young people often return to the same environments which led them to their difficulties, which makes it challenging to forge a new path. Through the Southern Word Experience, we are offering them new spaces, new mentors, new communities, and new activities which will foster a new direction towards a sustainable lifestyle and more successful choices. The Studio Experience is a 12-week program which weaves project-based skill development in music and writing with personal development. Each week includes 1) project focus; 2) music and writing skill focus; and 3) personal development focus as follows:

Project, Music, & Writing Skills Focus

Week 1 - Concepting, telling their story, identifying powerful source material; writing a hook

Week 2 - Naming your album, developing stories for the public; using your voice on a mic

Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

Week 3 - Developing a sound that fits with your story; cohesive beat selection

Week 4 - Completing your first track; writing a chorus

Week 5 - Collaboration, new opportunities for inspiration; wordplay

Week 6 - Learning the story of "them"; figurative language 1

Week 7 - Completing your second track; receiving feedback and revising

Week 8 - Preparing for interviews; figurative language 2

Week 9 - Distribution and promotion; critical listening

Week 10 - Completing your third track; talking about the mix

Week 11 - Facing the future--What's Next? Rehearsing, memorizing, preparing for big moments

Week 12 - Listening session - survey - post assessment

Final Deliverables: Listening Party, 3 Track EP with 1 Collaboration, Interview, Album Art;

Participant has language tools necessary to express themselves through a song using various literary and performance strategies to effectively represent their point of view.

Personal Development Focus (artistic / personal)

Week 1 - Studio etiquette / 3 Personal goals

Week 2 - Interacting with producers / Representing yourself at spotlight moments

Week 3 - Punctuality / Managing anxiety

Week 4 - Networking / Making good choices

Week 5 - Respect of different people - putting ego aside / Building your bridges and resources

Week 6 - Repairing relationships / Reconnecting with people - family you need to be around

Week 7 - Cultural differences - conflict management - navigating power

Week 8 - How to wrap up - how to finish / 3 Personal goals revisited - how to transition

Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

Week 9 – Identifying your artistic community / identifying your personal community

Week 10 – How to get closer intentionally to your artistic goals / To your personal goals

Week 11 – Interviews – tell your artistic story / Tell your story outside of music

Week 12 – Revisiting artistic and personal goals

Total unduplicated youth: 40

Total intensive cohort: 12

Program Goals and Objectives

Southern Word's goals support the Juvenile Court's overarching **Goal 2** of increasing positive life skills by participating in community mentoring programs. Our goal for our community mentoring program is as follows:

Goal 1: Expand network of creative engagement opportunities through writing and music available for youth engaged in GRIP. SW has piloted programs for Juvenile Detention Center youth. This proposal extends the opportunity to youth in GRIP.

Objective 1.1: Build partnership with GRIP team to establish exposure and referral system for their youth.

Activity 1.1: Calendarize specific intake assessment sessions for youth entering the GRIP program to evaluate potential for deeper engagement within program activities.

Objective 1.2: Train additional mentors in program delivery to increase program slots and expand access to program.

Activity 1.2: Set up hiring and onboarding process for one to two additional mentors who are ideally suited for the nature of the program.

Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

Objective 1.3: Expand coordinating infrastructure and tools to support mentors and youth in program execution and assessment.

Activity 1.3: Assign GRIP program functions to administrative team so that they can support all elements of program roll-out.

Goal 2: Equip participants with the social emotional and self-expression skills that allow them to process their experiences, build healthier spaces and communities for themselves, and make choices that lead them to engaged, constructive, and sustainable lives.

Objective 2.1: Develop social emotional competencies of youth so they are better equipped to successfully navigate relationships and experiences in their lives.

Activity 2.1: Integrate social emotional check-ins and coaching into studio sessions with a focus on skills necessary for interpersonal success.

Objective 2.2: Develop writing, music production, and presentation skills of youth so they can represent themselves, tell their stories effectively, and chart their own narratives.

Activity 2.2: Execute all studio sessions according to program timeline, tracking with program emphasis for each session.

Objective 2.3: Support youth in building, repairing, and initiating relationships that form a healthier network and community from which they can build sustainable lives.

Activity 2.3: Integrate and execute relationship coaching as part of studio session engagement plan.

Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

Performance Measures and Evaluation:

Southern will deliver 40 exposures sessions serving 40 youth and 24 studio experience sessions serving 12 youth.

In partnership with GRIP, SW is prepared to report on the output indicators and outcome indicators for participating youth:

- 1) 25% or less offend during the reporting period;
- 2) 25% or less reoffend during the reporting period;
- 3) 60% exhibit desired change in targeted behaviors;
- 4) 65% complete program requirements;
- 5) 70% are satisfied with program.

Program Inputs:

Partners: Southern Word; GRIP; Juvenile Justice Program; The Hydeout

This project incorporates the following evidence-aligned strategies¹:

- a) Engages mentors, which is a practice that “provides at-risk youth with a positive and consistent adult or older peer contact to promote healthy development and functioning by reducing risk factors (such as lack of commitment to school or drug use) and strengthening protective factors (such as healthy beliefs and prosocial involvement)²
- b) Includes cultural responsiveness, adaptations, and matching
- c) Coordinates systems to create new partnerships and offer access to new opportunities and role models
- d) Incorporates opportunities for individualized formats

Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

e) Emphasizes cognitive and interpersonal skills content

f) Program dosage is once a week and more than 10 weeks in length

¹ JJIE Hub: Reform Trends – Evidence-based Practices: Juvenile Justice Information Exchange

² Developing Evidence-based Practice Guidelines for Youth Programs: Technical Report on the Core Components of Interventions that Address Social Competence (Wilson, Jao, Aloe) – US Department of Health and Human Services

Data Collection:

For outcomes related to participants offending or reoffending, we will rely on information from the Davidson County Juvenile Court. We partner with Evaluation Design for external program assessment, and we will evolve an existing program survey to meet the needs of this program. This will cover outcomes related to targeted behaviors and program satisfaction. Our administrative team will be responsible for ensuring evaluation implementation.

Program Monitoring:

Project budget includes costs for administrative oversight of project, which will include quarterly in-person and virtual check-ins with program and administrative staff to track actuals versus promised deliverables as listed. This will include a touch base with the GRIP team to ensure that we are meeting their expectations, are synchronized with their program visions, and leveraging potential synergies between the program partners.

Program Evaluation Plan:

Through the performance measures and evaluation, data collection, and program monitoring, we have the tools necessary to evaluate the program throughout the project. In addition to tools, check-ins and how young people show up to the program will be the most immediate signal of our level of program success. The corrective action that is necessary will mostly likely be related to program design. We will alter program strategies and tactics if we find that young people are not engaging or not responding to the services as anticipated.

Attach program Budget and Budget Narrative

Attach Agency Organizational Chart

ATTACHMENT A-1

Page 1

GRANT BUDGET				
AGENCY NAME: Southern Word				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period: BEGIN: 07/01/2024 END: 06/30/2025				
	EXPENSE OBJECT LINE-ITEM CATEGORY	GRANT CONTRACT	GRANTEE MATCH	TOTAL PROJECT
	Salaries and Wages	\$7,450.00	\$0.00	\$7,450.00
	Benefits and Taxes (PERCENT)	\$969.00	\$0.00	\$969.00
	Professional Fees	\$16,766.00	\$0.00	\$16,766.00
	Supplies	\$2,099.00	\$0.00	\$2,099.00
	Communications	\$0.00	\$0.00	\$0.00
	Postage and Shipping	\$0.00	\$0.00	\$0.00
	Occupancy	\$0.00	\$0.00	\$0.00
	Equipment Rental and Maintenance	\$0.00	\$0.00	\$0.00
	Printing and Publications	\$0.00	\$0.00	\$0.00
	Travel/Conferences and Meetings	\$0.00	\$0.00	\$0.00
	Insurance	\$0.00	\$0.00	\$0.00
	Specific Assistance to Individuals	\$0.00	\$0.00	\$0.00
	Other Non-Personnel	\$2,716.00	\$0.00	\$2,716.00
	GRAND TOTAL	\$30,000.00	\$0.00	\$30,000.00

Total Match Amount	\$0.00		
Total Match Percentage	0.0000%	UNKNOWN	Fund Source

(Note: any changes to the contract budget must be pre-approved by Juvenile Court to be eligible for reimbursement)

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: Southern Word

0

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SALARIES, WAGES, BENEFITS AND TAXES:	AMOUNT
Summary of individual positions that will support project activities. Review Instructions for examples.	\$0.00
Position 1: Project Director, Executive Director	\$1,582.00
Position 2: Project Lead	\$4,577.00
Position 3: Assistant Lead	\$2,280.00
TOTAL	\$8,419.00

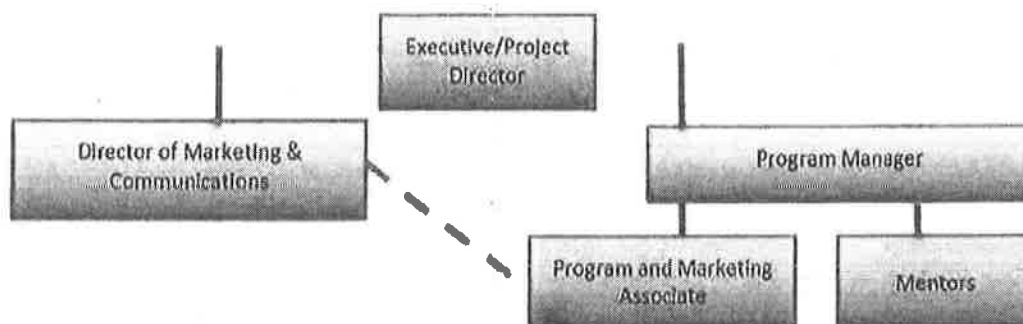
Note: Benefits must be calculated at the same or lesser percentage as the salary for each position.

PROFESSIONAL FEES:	AMOUNT
Writer or music mentor	\$4,000.00
Writer/performance mentor coordination hours	\$1,416.00
Writer/performance mentor	\$4,800.00
Music production mentor	\$4,800.00
Dr. Carol Nixon, program assessment	\$1,750.00
TOTAL	\$16,766.00

SUPPLIES:	AMOUNT
Studio experience program equipment - iPads with case	\$2,099.00
TOTAL	\$2,099.00

OTHER NON-PERSONNEL:	AMOUNT
Indirect Cost	\$2,716.00
TOTAL	\$2,716.00

Southern Word Organizational Chart



FY2026 Signature Page

THE METROPOLITAN GOVERNMENT
OF NASHVILLE AND DAVIDSON
COUNTY:

APPROVED AS TO AVAILABILITY OF
FUNDS:

Director of Finance
Jennae Reed/adm

APPROVED AS TO FORM AND
LEGALITY

Lexie A. Ward
Metropolitan Attorney

FILED IN THE OFFICE OF THE CLERK:

Metropolitan Clerk

GRANTEE: SouthernWood

By: *[Signature]*

Title: Executive Director

Sworn to and subscribed to before me a Notary
Public, this 21 day
of March, 2025

Notary Public



Veronica L. McDaniel

My Commission expires 09-22-25

Amended
Contract # L-6376

APPLICATION FOR (Write Name of grant here)

Southern Wood

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

Shirley D. Callaway
Director
Department of Juvenile Court

April 21, 2025
Date

Youth Villages
Amendment Packet

Amendment to Grant contract between the Metropolitan Government of Nashville and Davidson County and YOUTH VILLAGES Contract #L- 6377

**AMENDMENT TO GRANT CONTRACT BETWEEN
THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
AND
YOUTH VILLAGES**

This Grant Contract Amendment is entered into pursuant Resolution RS2024-881, by and between the Metropolitan Government of Nashville and Davidson County ("Metro"), and Youth Villages ("Recipient").

It is mutually agreed by and between Metro and Recipient, that Grant Contract #L-6377 is hereby amended as follows:

- I. Section B.1 of the Grant Contract is deleted in its entirety and replaced with the following:

B.1. Grant Contract Term. The term of this Grant will commence on the executed contracted date between Juvenile Court and Youth Villages and end on June 30, 2026. Metro will have no obligation for services rendered by the Recipient that are not performed within this term.
- II. Section C.1 of the Grant Contract is deleted in its entirety and replaced with the following:

C.1. Maximum Liability. In no event will Metro's maximum liability under this Grant Contract exceed forty-eight thousand, six-hundred dollars and no cents (\$48,600.00). The FY 26 Grant Spending Plan, attached hereto, will constitute the maximum amount to be provided to the Recipient by Metro for all of the Grantee's obligations hereunder. The Grant Spending Plan line items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee. Subject to modification and amendments as provided in section D.2 of this agreement, this amount will constitute the Grant Amount and the entire compensation to be provided to the Recipient by Metro.
- III. Attachment A-1 (Grant Spending Plan) to the Grant Contract is supplemented with the FY26 Grant Spending Plan, labeled as Attachment A-2 that is attached hereto and incorporated herein.
- IV. Section C. 3 of the Grant Contract is amended adding the following sentence after the date "July 7, 2025":

"Final Invoices for FY26 contract period must be received by July 7, 2026."
- V. Section D. 9 of the Grant Contract is amended by reflecting the amendment as provided to Section B.1 of the Grant contract, and extending all Report Dates as written to the same dates in 2026.
- VI. Section D. 32 is amended by adding the following sentence at the end of the existing text:

"The Grantee shall provide immediate written notice to the State if at any time it learns that there was an earlier failure to disclose information, or that due to changed circumstances, its principals

Amendment to Grant contract between the Metropolitan Government of Nashville and Davidson County and YOUTH VILLAGES Contract #L- 6377

or the principals of its subcontractors are excluded or disqualified, or presently fall under any of the prohibitions of subsections a-d."

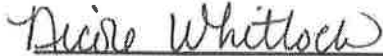
- VII. The "Scope of Services/Project Narrative" has been updated to reflect various changes throughout for the FY26 period of this contract. These changes are reflected in the new attachment labeled "Amended Scope of Services/ Project Narrative".

VIII. **Effective Date.** This Grant Contract Amendment shall not be binding upon the parties until it has been signed first by the Recipient and then by the authorized representatives of the Metropolitan Government and has been filed in the office of the Metropolitan Clerk. The revisions set forth herein shall become effective once the Grant Contract Amendment has been so signed and filed. All other terms and conditions of the Grant Contract not expressly amended herein shall remain in full force and effect.

(THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK.)

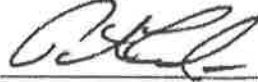
Amendment to Grant contract between the Metropolitan Government of Nashville and Davidson County and YOUTH VILLAGES Contract #L- 6377

**THE METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY:**



Nicole Whitlock
Juvenile Court Deputy Court Administrator
Finance, HR, and IT

RECIPIENT: Youth Villages



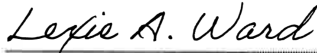
Patrick W. Lawler, CEO
Youth Villages

**APPROVED AS TO AVAILABILITY OF
FUNDS:**



Director of Finance

**APPROVED AS TO FORM AND
LEGALITY:**



Assistant Metropolitan Attorney

**FILED IN THE OFFICE OF THE
METROPLITAN CLERK:**

Metropolitan Clerk

GRANT BUDGET LINE-ITEM DETAIL:

Youth Villages Inc

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SALARIES, WAGES, BENEFITS AND TAXES:	AMOUNT
Summary of individual positions that will support project activities. Review Instructions for examples.	\$0.00
Position 1: <i>Job Title Salary / Benefits, Estimated Percentage of Time</i>	\$0.00
Position 2: <i>Job Title Salary / Benefits, Estimated Percentage of Time</i>	\$0.00
Position 3: <i>Job Title Salary / Benefits, Estimated Percentage of Time</i>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

Note: Benefits must be calculated at the same or lesser percentage as the salary for each position.

PROFESSIONAL FEES:	AMOUNT
Payments for unit rates (per diem, based on days of enrollment) for Intercept and/or MST services for families who are uninsured and/or do not qualify for other Intercept/MST funding. The per diem rate is \$90 per day of program enrollment for both Intercept and MST under this grant funding.	\$48,600.00
<Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

SUPPLIES:	AMOUNT
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

COMMUNICATIONS:	AMOUNT
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

POSTAGE AND SHIPPING:	AMOUNT
<Please provide description here>	\$0.00
TOTAL	\$0.00

OCCUPANCY:	AMOUNT
<Please provide descriptions of occupancy here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

EQUIPMENT RENTAL AND MAINTENANCE:	AMOUNT
<Please provide description of equipment and maintenance here>	\$0.00
Repeat row (s) as Necessary	\$0.00
TOTAL	\$0.00

PRINTING AND PUBLICATIONS:	AMOUNT
<Please provide description here>	\$0.00
TOTAL	\$0.00

TRAVEL/CONFERENCE AND MEETINGS:	AMOUNT
<Please provide description of travel, conferences, meetings here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

INSURANCE:	AMOUNT
<Please provide description of Insurance here>	\$0.00
Repeat row (s) as Necessary	\$0.00
TOTAL	\$0.00

SPECIFIC ASSISTNACE TO INDIVIDUALS:	AMOUNT
<Please provide description of specific assistance to individuals here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

OTHER NON-PERSONNEL:	AMOUNT
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

AMENDED Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

Agency Name: Youth Villages, Inc.

Agency Program Monitor Contact Information:

Name: Jeremy Breithaupt, Director of Community-Based Program Strategy

Address: 3310 Perimeter Hill Dr., Nashville, TN 37211

Phone: 615-250-7271

Email: Jeremy.Breithaupt@youthvillages.org

Agency Financial Monitor Contact Information:

Name: Garrett Brown, Business Planning & Policy Regional Advisor; and Rachel Dodson, Director of Financial Services

Address: 3320 Brother Boulevard, Memphis, TN 38133

Phone: 901-251-5000

Email: Garrett.Brown@youthvillages.org; Rachel.Dodson@youthvillages.org

Project Plan:

Youth Villages will provide intensive in-home services through its Intercept program/MST program to youth (ages 0 - 18) and their families who are referred by or involved with the Nashville-Davidson County Juvenile Court High Risk GRIP project, who are uninsured and/or do not qualify for other program funding (i.e., Intercept or MST through CCFT-TN Care or DCS funding).

Intercept and MST programs of Youth Villages, are evidence-based, comprehensive in-home services models with a versatile, broad scope helping youth from birth to age 18, who are involved in child welfare, children's mental health and/or juvenile justice systems. Programming provides services to children and youth who have emotional and/or behavioral problems and have experienced abuse and/or neglect.

The Intercept intensive in-home services program is an effective alternative treatment for children and youth who otherwise would be placed in foster care, residential treatment, detention centers, hospitals or other juvenile facilities. Diverting youth from these out-of-home placements, Intercept family intervention specialists provide systemic family therapy for an average of four to six months in order to preserve family attachment and increase problem solving skills for both youth and caregivers.

AMENDED Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

Program Goals and Objectives

Goal 1: To prevent, divert or limit the need for out-of-home care for youth and their families involved with child welfare and juvenile justice systems.

Objective 1.1: Youth Villages will assess appropriateness and provide intensive in-home services through its Intercept program/MST program to eligible youth (ages 0 - 18) and their families referred by the Nashville-Davidson County High Risk GRIP project and/or involved with Nashville-Davidson County Juvenile Court.

Activity 1.1: Through Intercept/MST, parents and caregivers will learn parenting skills, behavior management, problem-solving, family functioning and coping skills and are supported through connection with community resources.

Objective 1.2: Intercept/MST will help empower and support parents/caregivers and minimize involvement with the child welfare and juvenile justice systems.

Activity 1.2: Specialists support every member of the family, interact in the neighborhood and community, and provide 24-hour crisis support to families.

Activity 1.3: Specialists identify family strengths and support all family members with building new skills. Addressing the needs of every member of the family, including caregivers and siblings, promotes long-term success for the whole family.

Performance Measures and Evaluation:

- 1) At least 85% of families report being satisfied with Intercept/MST services.
- 2) At least 80% of youth, who received a minimum of 60 days of Intercept/MST services, will remain living at home with family or living independently at time of discharge.
- 3) At one-year post-discharge, at least 80% of youth who received 60 days or more of Intercept/MST services will remain living at home with family or living independently.

Program Inputs:

The Youth Villages Intercept program model has been rated as well-supported by the Title IV-E Prevention Services Clearinghouse. Intercept is an integrated approach to in-home parent skill development that offers a variety of evidence-based practices to meet the individualized needs of a family and child. Intercept is appropriate for families with children of all ages who have serious emotional and behavioral problems or who have experienced abuse and/or neglect. The program specializes in working with children who are at high risk of entry or re-entry into foster care by helping families retain children in their custody (prevention and reunification).

AMENDED Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

Multisystemic Therapy is a family-based mental health treatment model developed by Scott W. Henggeller, Ph.D., at the Family Research Center at the Medical University of South Carolina. MST has been validated as an effective treatment model for reduction antisocial behavior among juveniles. Therapy is intensive and conducted in the child's home. is rated by the PennState Social Science Research Institute, Results First Clearinghouse database. Results first rating color is green.

Data Collection:

Youth Villages' outcome evaluation process was designed to monitor the outcomes experienced by the children and families we serve. Youth Villages' methodology is based on best practices within the survey research field and was developed internally to provide the agency and program leadership with information that is used for program monitoring and improvement.

Youth Villages' internal evaluation process collects data at admission, discharge, and 6- and 12-months post-discharge to provide information used for program monitoring and improvement. Youth who receive at least 60 days of service are followed at all post-discharge points, regardless of status at discharge. Data are collected on placement, custody, school status, negative involvement with the justice system, and out-of-home placements.

Program Monitoring:

Youth Villages employs a rigorous clinical supervision process to confirm quality clinical oversight and staff development; Youth Villages developed the Intercept model and has also developed operational processes to ensure adherence to the model. This quality control ensures the treatment design and program model are adhered to and implemented effectively. Family Intervention Specialists participate in weekly required supervisory meetings, all designed to support implementation of the Intercept model with fidelity: individual supervision (development), group supervision, clinical consultation, and red flag case review.

Additionally, Youth Villages incorporates continuous quality improvement (CQI) throughout the Intercept model, with specific fidelity measures tied to high-quality service delivery that lead to sustainable, long-term outcomes for children and families. Youth Villages' CQI framework is based on the following primary processes that are internal to or influence the program model.

- **Program Implementation Reviews:** The program model review (PMR) is Youth Villages' primary process for monitoring the implementation of the Intercept model. Annually in each location, the PMR gathers data through documentation review, customer surveys, staff surveys, interviews, and aggregate data pulled from the electronic health record. This review generates scores that indicate areas of strength and opportunities for improvement to help ensure that the program meets the expected outcomes. Following the identification

AMENDED Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)
of areas that need to be addressed, clinical and operational leadership work with the evaluation team to create a plan for additional monitoring and/or evaluation activities that will support implementation improvement. These monitoring and/or evaluation activities follow the same process/format as the PMR with a narrower focus (e.g., monitoring quality and timeliness of a specific set of documents) as well as a shorter timeframe.

- **Performance Management:** The Intercept model includes a structured clinical consultation and oversight process, which is paired with a robust online clinical resource that helps staff know what to do with families; this an integrative process is called GuideTree. In addition to the clinical oversight that is provided through the GuideTree process, the intensive supervision and program structure of the model, and PMRs, Youth Villages regularly reviews key performance indicators. These indicators include metrics such as caseloads, staff retention, and rates of serious incidents to monitor the program's performance. The regular review of these measures gives leadership a regular, consistent look at whether the program is operating "within the guardrails."

Program Evaluation Plan:

Internal program model reviews (PMRs) are completed on an annual basis by the Clinical Services and Data Science departments. These reviews are focused on ensuring model fidelity from all angles including service delivery intensity, appropriateness of families served, staffing, and supervision/training. The Clinical Services leaders who oversee the PMR process all have a clinical license and have several years of clinical leadership experience. Case reviews are overseen by Clinical Service Program Managers and are conducted by a Fidelity Model Specialist.

Following the PMR process and the identification of areas that need to be addressed, clinical and operational leadership work with the evaluation team to create a plan for additional monitoring and/or evaluation activities that will support implementation improvement. These monitoring and/or evaluation activities follow the same process and format as the PMR with a narrower focus (e.g., monitoring quality and timeliness of a specific set of documents) as well as a shorter timeframe. In addition to the PMRs conducted by the Clinical Services and Data Science departments, weekly supervision meetings are led by Clinical Supervisors and LPEs to ensure model fidelity by reviewing the previous week's progress and struggles, reconceptualizing clinical need, ensuring session intensity, barrier predicting and responding to crisis situations, and recommending evidence-based or research-informed interventions through the GuideTree resource hub. Prior to treatment plans being approved by Clinical Supervisors and LPEs, a quality check is completed to ensure that the plan reflects adherence to the clinical model and current prioritized treatment direction.

Outcome data reports are reviewed internally on an ongoing basis. Youth Villages has

AMENDED Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

internal processes in place to identify any dips in outcome success. At the first indication that outcomes might be lacking, adherence to the treatment model would be examined. Outcome data are also a key data point that is reviewed during the annual program model review, which are conducted with each program in each state to identify areas of strengths and areas that need improvement.

Grant contract between the Metropolitan Government of Nashville and Davidson County and
(Youth Villages), Contract # L-6377 October 30, 2024

**GRANT CONTRACT
BETWEEN THE METROPOLITAN GOVERNMENT
OF NASHVILLE AND DAVIDSON COUNTY
AND
YOUTH VILLAGES**

This Grant Contract issued and entered pursuant to RS2024-881 by and between the Metropolitan Government of Nashville and Davidson County, a municipal corporation of the State of Tennessee hereinafter referred to as "Metro", and Youth Villages hereinafter referred to as the "Grantee," is for the Youth Villages Intercept Program to provide intensive in-home services through its Intercept program to youth (ages 0 – 18) and their families who are referred by or involved with the Nashville-Davidson County Juvenile Court High Risk GRIP program, who are uninsured and/or do not qualify for other Intercept funding as further defined in the "SCOPE OF PROGRAM" (Attachment 1).

WITNESSETH

WHEREAS, Metro Juvenile Court, A Department of the Metropolitan Government of Nashville and Davidson County, is the direct Recipient of funds from the Byrne State Crisis Intervention Program grant (hereinafter called Byrne SCIP); and,

WHEREAS, Youth Villages is the Grantee of funds from Juvenile Court; and,

WHEREAS, expenditures will commence on December 15, 2024 through June 30, 2025; and,

WHEREAS, Juvenile Court and Youth Villages collaborate in a partnership to serve post-adjudicated high-risk justice involved males ages 0 to 18, who are at risk of delinquency; and,

WHEREAS, Grantee's goals include:

Goal 1: To prevent, divert or limit the need for out-of-home care for youth and their families involved with child welfare and juvenile justice systems.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Youth Villages), Contract # L-6377 October 30, 2024

Objective 1.1: Youth Villages will assess appropriateness and provide intensive in-home services through its Intercept program to eligible youth (ages 0 – 18) and their families referred by the Nashville-Davidson County High Risk GRIP project and/or involved with Nashville-Davidson County Juvenile Court.

Activity 1.1: Through Intercept, parents and caregivers will learn parenting skills, behavior management, problem-solving, family functioning and coping skills and are supported through connection with community resources.

Objective 1.2: Intercept will help empower and support parents/caregivers and minimize involvement with the child welfare and juvenile justice systems.

Activity 1.2: Specialists support every member of the family, interact in the neighborhood and community, and provide 24-hour crisis support to families.

Activity 1.3: Intercept Specialists identify family strengths and support all family members with building new skills. Addressing the needs of every member of the family, including caregivers and siblings, promotes long-term success for the whole family.

WHEREAS, Measurable outcomes include:

- 1) At least 85% of families report being satisfied with Intercept services.
- 2) At least 80% of youth, who received a minimum of 60 days of Intercept services, will remain living at home with family or living independently at time of discharge.
- 3) At one-year post-discharge, at least 80% of youth who received 60 days or more of Intercept services will remain living at home with family or living independently.

WHEREAS, Juvenile Court and Youth Villages propose to utilize forty-eight thousand and six hundred dollars and no cents (\$48,600.00) of the Byrne SCIP grant to fund the Youth Villages program.

A. SCOPE OF PROGRAM:

A.1. **SCOPE OF PROGRAM:**

A.1. The Grantee will use the funds for the following:

A.2. The Grantee shall spend these funds consistent with their proposed use in the Grantee's funding application, hereinafter referred to as the Grant Spending Plan, attached and incorporated herein as **Attachment 1**. The Grantee shall collect data as mandated by the scope of program services, OCJP Grants Manual requirements and Metro to evaluate the effectiveness of their services and shall provide those results to Metro upon request.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Youth Villages), Contract # L-6377 October 30, 2024

- A.3. The Grantee shall only utilize these funds for services the Grantee provides to documented residents of Davidson County. Documentation of residency may be established with a recent utility bill; voter's registration card; driver's license or other government issued ID; current record from a school showing address; affidavit by landlord; or affidavit by a nonprofit treatment, shelter, half-way house, or homeless assistance entity located within Davidson County. Grantee agrees that it will not use Metro funding for services to non-Davidson County residents.
- A.4. Additionally, the Grantee shall collect general demographic data on the primary county of residence of the clients it serves and provide that data to Metro upon request.

B. GRANT CONTRACT TERM:

B.1. Grant Contract Term.

The term of this Grant shall commence on the executed contract date between Juvenile Court and Byrne SCIP Grant , 2024 through June 30, 2025; and, Metro shall have no obligation for services rendered by the Grantee which are not performed within this term.

C. PAYMENT TERMS AND CONDITIONS:

C.1. Maximum Liability.

In no event shall the maximum liability of Metro under this Grant Contract exceed forty-eight thousand and six hundred dollars and no cents (\$48,600.00).

The FY 25 Grant Spending Plan is attached and incorporated herein as part of **Attachment 1** and shall constitute the maximum amount to be provided to the Grantee by Metro for all the Grantee's obligations hereunder.

The Grant Spending Plan line items include, but are not limited to, all applicable taxes, fees, overhead, and all other indirect and direct program costs incurred or to be incurred by the Grantee during the contract term.

This amount shall constitute the Grant Amount and the entire compensation to be provided to the Grantee by Metro.

C.2. Compensation Firm.

The maximum liability of Metro is not subject to escalation for any reason. The Grant Spending Plan amount is firm for the duration of the Grant Contract and is not subject to escalation for any reason unless the grant contract is amended.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Youth Villages), Contract # L-6377 October 30, 2024

C.3. Payment Methodology.

The Grantee shall be compensated electronically via Metro's portal on a reimbursement basis for actual direct program costs based upon the Grant Spending Plan, not to exceed the maximum liability established in Section C.1.

All invoices shall be sent **electronically** to nicoleswhitlock@iisnashville.gov (Ms. Nicole Whitlock, Juvenile Court Finance Manager) and shelleyhudson@iisnashville.gov (Mrs. Shelley Hudson, Juvenile Court Special Projects Program Manager). Said payment shall not exceed the maximum liability of this Grant Contract.

Generally, invoices submitted for reimbursement will be accepted on a **monthly basis**.

Documentation to serve as proof of delivered services of a kind and type shall accompany submission of invoices in order to be eligible for payment.

The method used to document service/time records include at a minimum:

- a. Hours and dates worked on the project for each professional service contract position/staff person.
- b. A description of services performed for each professional service contract position/staff person; and,
- c. Records of actual supplies used and/or operating expenses incurred that are allowable under the subcontract.

Final invoices for the FY 25 contract period must be received by July 7, 2025.

Any invoice not received by the deadline date will not be processed and all remaining grant funds will expire.

C.4. Payment of Invoice.

The payment of any invoice by Metro shall not prejudice Metro's right to object to the invoice or any matter in relation thereto. Such payment by Metro shall neither be construed as acceptance of any part of the work or service provided nor as an approval of any of the costs included therein. All invoices submitted for reimbursement shall include the updated Certification Statement for Reimbursement Requests.

C.5. Unallowable and Unallowable Cost Requirements.

The Grantee shall meet all allowable and unallowable OCJP cost requirements. See OCJP's Grants Manual, Chapter XIV-Allowable Costs and Chapter XV-Unallowable Costs. The Grantee's invoice shall be subject to reduction for amounts included in any invoice or payment theretofore made which are determined by OCJP and Metro, based on audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Youth Villages), Contract # L-6377 October 30, 2024

Utilization of Metro funding for services to non-Davidson County residents is unallowable.

State specific requirements and clarification are listed below:

C.6. Deductions.

Metro reserves the right to adjust any amounts which are or shall become due and payable to the Grantee by Metro under this or any Contract by deducting any amounts which are or shall become due and payable to Metro by the Grantee under this or any Contract.

C.7. Travel Compensation.

Payment to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in OCJP's Grants Manual (See Chapter IX-Travel, Conferences, and Meetings) and be subject to the Grant Spending Plan.

C.8. Electronic Payment.

Metro requires as a condition of this contract that the Grantee shall completed and sign Metro's form authorizing electronic payments to the Grantee. Grantees who have not already submitted the form to Metro will have thirty (30) days to complete, sign, and return the form. Thereafter, all payments to the Grantee, under this or any other contract the Grantee has with Metro, must be made electronically.

D. STANDARD TERMS AND CONDITIONS:

D.1. Required Approvals.

Metro is not bound by this Grant Contract until it is approved by the appropriate Metro representatives as indicated on the signature page of this Grant.

D.2. Modification and Amendment.

The Grantee will make any proposed changes in writing to Juvenile Court. Juvenile Court will submit proposed changes in writing to OCJP for approval. Expenditures, reimbursements, and payments under this Grant Contract shall adhere to the Grant Budget. The Grantee may request revisions of Grant Budget line items through submission of a revised budget to Metro Juvenile Court, giving full details supporting such requests. Grant Budget line item revisions may not be made without prior, written approval of METRO in which terms of the approved revisions are explicitly set forth.

All proposed changes must be submitted in writing to OCJP for approval. OCJP will review the requested changes to determine if the changes are allowable, and if they warrant a contract amendment. If OCJP approves of the requested changes, and it is

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Youth Villages), Contract # L-6377 October 30, 2024

determined that an amendment is necessary, then OCJP will initiate the contract amendment process. The contract amendment document must be signed by the subrecipient and the Commissioner of the Department of Finance and Administration prior to it being implemented by the subrecipient. See OCJP's Grants Manual, Chapter XVIII - Contract Amendments.

This Grant Contract may be modified only by a written amendment that has been approved in accordance with all Metro procedures and by appropriate legislation of the Metropolitan Council.

D.3. Termination for Cause.

Should the Grantee fail to properly perform its obligations under this Grant (e.g., termination for default in performance), Contract, or if the Grantee violates any terms of this Grant Contract, or grant is terminated due to discontinuation of federal funds; Metro shall have the right to immediately terminate the Grant Contract and the Grantee shall return to Metro any and all grant monies for services or programs under the grant not performed as of the termination date. The Grantee shall also return to Metro any and all funds expended for purposes contrary to the terms of the Grant. Such termination shall not relieve the Grantee of any liability to Metro for damages sustained by virtue of any breach by the Grantee. Review OCJP's Grants Manual, Chapter XXI - Sanctions and Termination of Funding.

D.4. Subcontracting.

The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of Metro.

Notwithstanding any use of approved subcontractors, the Grantee shall be considered the prime Grantee and shall be responsible for all work performed.

D.5. Conflicts of Interest.

The Grantee acknowledges, understands, and agrees that this Grant Contract shall be null and void if the Grantee is, or within the past six months has been, an employee of the State of Tennessee or if the Grantee is an entity in which a controlling interest is held by an individual who is, or within the past six months has been, an employee of the State of Tennessee. The Grantee further warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract. Notwithstanding the foregoing, when administering a Federal or State grant, the Tennessee Department of Finance and Administration, Office of Criminal Justice Programs may contract with an entity for which a current employee of the State of Tennessee is providing

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criminal justice or victim service related professional services including training for allied professionals as an employee or independent contractor of the entity outside of his/her hours of state employment, provided that such outside employment does not violate applicable law, the state agency's policies, or create a conflict of interest.

The Grantee warrants that no part of the total Grant Amount shall be paid directly or indirectly to an employee or official of Metro as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract.

D.6. Civil Rights and Nondiscrimination.

The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by Federal, Tennessee State constitutional, or statutory law. The Grantee shall, upon request, show proof of such nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

The Grantee shall display The TN Department of Finance and Administration's Equal Opportunity is the Law Poster in a prominent place, located near the passageway through which the public enters. See OCJP's Grants Manual, Appendices C-Civil Rights Poster.

In the event of a formal allegation of Civil Rights discrimination, including those related to employment, or an adverse finding of discrimination against a subrecipient agency by a federal or state court or a federal or state administrative agency, OCJP the Grantee shall immediately notice shelleyhudson@tinsnashville.gov (Mrs. Shelley Hudson, Juvenile Court Special Projects Program Manager) as Juvenile Court is required to notify the OCJP Civil Rights coordinator in writing by completing the Civil Rights Complaint Notification form within 45 days. See OCJP's Grants Manual, Appendices P-Discrimination Complaint Notification Form.

The Grantee is subject to the provisions and laws and regulations listed in the OCJP's Grants Manual, Chapter XXII - Civil Rights, which prohibit discrimination based on race, color, national origin, age, sex, or disability. Regulations governing Civil Rights compliance requires the Grantee to provide annual Civil Rights training for all employees by using the training program on OCJP's website <https://www.tn.gov/finance/office-of-criminal-justice-programs/ocjp/ocjp-grants-manual/civil-rights.html> or another training. New Project Directors and Civil Rights Compliance Officers must complete the training program within ninety (90) days of their start date. The Project Director, Project staff and the

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Civil Rights Compliance Officer should complete this training annually. Training is offered through the OCJP website annually. Verification of training shall be retained in the personnel files.

D.7. Records, Records Access and Retention.

The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained for a period of five (5) full years from the date of the final payment and shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or duly appointed representatives. See OCJP's Grants Manual, Chapter XX - Retention of and Access to Records.

The records shall be maintained in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification, Public Company Accounting Oversight Board (PCAOB) Accounting Standards Codification, or Governmental Accounting Standards Board (GASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's Uniform Administrative Requirements, Audit Requirements, and Cost Principles for Federal Awards.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

The books, records, and documents of the Grantee insofar as they relate to work performed or money received under this Grant Contract shall be subject to audit at any reasonable time and upon reasonable notice by Metro or its duly appointed representatives.

Records Access: The Grantee shall allow Metro, Juvenile Court, OCJP, the US. Department of Justice, and the Comptroller General of the United States, or any of their duty-authorized representatives to have access, for purpose of audit and

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examination, to any reports pertinent to the grant upon demand. The financial statements shall be prepared in accordance with generally accepted accounting principles.

D.8. Monitoring.

The Grantee's activities conducted, and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the Juvenile Court Grant Management Team, OCJP, the Metropolitan Office of Financial Accountability and/or Metro's duly appointed representatives. Monitoring takes place within six (6) months of the grant's start date. Monitoring must be completed at least once during the duration of the contract and more often if changes are made to the grant or grant paid staff. Completed forms are retained in the grant file and made available for inspections by OCJP staff. The Grantee shall make all audit, accounting, or financial records, notes, and other documents pertinent to this grant available for review upon request, during normal working hours. Minimum monitoring requirements are listed on the OCJP's Subcontract Monitoring Form. See OCJP's Grants Manual, Appendices, F-Subcontract Monitoring Form outlining minimum subcontract monitoring requirements.

D.9. Reporting.

Reporting requirements for this grant are quarterly. Program data will be provided to Juvenile Court on a quarterly basis.

Reporting is used to monitor projects, fulfill federal grant reporting requirements, provide information for state strategies and implementation plans and assist OCJP in determining project success and funding allocations.

The Project Director is responsible for timely submission of completed program and fiscal reports. Inability to submit required reports in a timely fashion is considered a failure of required contract obligations. Unless otherwise stated, Grantees are expected to participate in all report training events offered by OCJP. Review OCJP reporting requirements under Chapter VII of the OCJP Grants Manual.

The Grantee is required to gather and maintain statistical data relating to grant project activities as required by the Office of Criminal Justice Programs. The data collected should support the information submitted on all required Metro and OCJP reports. OCJP may periodically request to see back-up data that supports the information submitted on output and outcome reports.

FY25 Metro Reports:

Metro Interim Program Report

The Grantee shall submit a Metro Interim Program Report electronically to shelleyhudson@jnsnashville.gov by no later than January 6, 2025.

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Metro Final Program Report

The Grantee shall submit a Metro Final Program electronically to shelleyhudson@jnsnashville.gov by no later than July 31, 2025.

Annual Expenditure Report

The Grantee shall submit a final **Annual Expenditure Report**, to be received by the Juvenile Court Grant Management Team, within thirty (30) days of the end of the Grant Contract.

The Grantee shall submit an Annual Expenditure report electronically to nicoleswhitlock@jnsnashville.gov (Ms. Nicole Whitlock, Juvenile Court Finance Manager) shelleyhudson@jnsnashville.gov (Mrs. Shelley Hudson, Juvenile Court Special Projects Program Manager) on or before August 14, 2025. Said report shall be in form and substance acceptable to Metro and shall be prepared by a Certified Public Accounting Firm or the Chief Financial Officer of the Grantee Organization.

The Grantee shall be held accountable to submit any and all required OCJP annual reports within specified time constraints. See OCJP's Grants Manual.

D.10. Strict Performance.

Failure by Metro to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this agreement shall not be construed as a waiver or relinquishment of any such term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment by the appropriate parties as indicated on the signature page of this Grant.

D.11. Insurance.

The Grantee agrees to carry adequate public liability and other appropriate forms of insurance, and to pay all applicable taxes incident to this Grant Contract.

D.12. Metro Liability.

Metro shall have no liability except as specifically provided in this Grant Contract.

D. 13. Independent Contractor.

Nothing herein shall in any way be construed or intended to create a partnership or joint venture between the Grantee and Metro or to create the relationship of principal and agent between or among the Grantee and Metro. The Grantee shall not hold itself out in a manner contrary to the terms of this paragraph. Metro shall not become liable for any representation, act, or omission of any other party contrary to the terms of this paragraph.

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D. 14. Indemnification and Hold Harmless.

(a) Grantee shall indemnify, defend, and hold harmless Metro, its officers, agents and employees from any claims, damages, penalties, costs and attorney fees for injuries or damages arising, in part or in whole, from the negligent or intentional acts or omissions of Grantee, its officers, employees and/or agents, including its sub or independent contractors, in connection with the performance of the contract, and any claims, damages, penalties, costs and attorney fees arising from any failure of Grantee, its officers, employees and/or agents, including its sub or independent contractors, to observe applicable laws, including, but not limited to, labor laws and minimum wage laws.

(b) Metro will not indemnify, defend or hold harmless in any fashion the Grantee from any claims, regardless of any language in any attachment or other document that the Grantee may provide.

(c) Grantee shall pay Metro any expenses incurred as a result of Grantee's failure to fulfill any obligation in a professional and timely manner under this Contract.

(d) Grantee's duties under this section shall survive the termination or expiration of the grant.

D.15. Force Majeure.

"Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party. Except as provided in this Section, any failure or delay by a party in the performance of its obligations under this Contract arising from a Force Majeure Event is not a breach under this Contract. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. Grantee will promptly notify Metro within forty-eight (48) hours of any delay caused by a Force Majeure Event and will describe in reasonable detail the nature of the Force Majeure Event.

D.16. State, Local and Federal Compliance.

The Grantee agrees to comply with all applicable federal, state and local laws and regulations in the performance of this Grant Contract.

D.17. Governing Law and Venue.

The validity, construction and effect of this Grant Contract and any and all extensions and/or modifications thereof shall be governed by and construed in accordance with the laws of the State of Tennessee. The venue for legal action

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concerning this Grant Contract shall be in the courts of Davidson County, Tennessee.

D.18. Completeness.

This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This Grant Contract supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.

D.19. Headings.

Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.

D.20. Metro Interest in Equipment.

The Grantee shall take legal title to all equipment and to all motor vehicles, hereinafter referred to as "equipment," purchased totally or in part with funds provided under this Grant Contract, subject to Metro's equitable interest therein, to the extent of its *pro rata* share, based upon Metro's contribution to the purchase price. "Equipment" shall be defined as an article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds \$5,000.00.

The Grantee agrees to be responsible for the accountability, maintenance, management, and inventory of all property purchased totally or in part with funds provided under this Grant Contract. Upon termination of the Grant Contract, where a further contractual relationship is not entered into, or at any time during the term of the Grant Contract, the Grantee shall request written approval from Metro for any proposed disposition of equipment purchased with Grant funds. All equipment shall be disposed of in such a manner as parties may agree as appropriate and in accordance with any applicable federal, state or local laws or regulations.

Equipment purchased with grant funds is listed on an equipment log (See OCJP Appendices K-Project Equipment Summary Report) and note project staff using said equipment. Review OCJP Grants Manual, Chapter X Property and Equipment.

D. 21 Assignment - Consent Required:

The provisions of this contract shall inure to the benefit of and shall be binding upon the respective successors and assignees of the parties hereto. Except for the rights of money due to Grantee under this contract, neither this contract nor any of the rights and obligations of Grantee hereunder shall be assigned or transferred in whole or in part without the prior written consent of Metro. Any

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such assignment or transfer shall not release Grantee from its obligations hereunder. Notice of assignment of any rights to money due to Grantee under this Contract must be sent to the attention of the Metro Department of Finance.

D.22. Gratuities and Kickbacks.

It shall be a breach of ethical standards for any person to offer, give or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparations of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy in any proceeding or application, request for ruling, determination, claim or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therefore. It shall be a breach of ethical standards for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or a person associated therewith, as an inducement for the award of a subcontract or order. Breach of the provisions of this paragraph is, in addition to a breach of this contract, a breach of ethical standards which may result in civil or criminal sanction and/or debarment or suspension from participation in Metropolitan Government contracts.

D. 23. Confidentiality of Records.

Strict standards of confidentiality of records and information shall be maintained in accordance with applicable state and federal law. All material and information, regardless of form, medium or method of communication, provided to the Grantee by Metro or acquired by the Grantee on behalf of Metro that is regarded as confidential under state or federal law shall be regarded as "Confidential Information." Nothing in this Section shall permit Grantee to disclose any Confidential Information, regardless of whether it has been disclosed or made available to the Grantee due to intentional or negligent actions or inactions of agents of Metro or third parties. Confidential Information shall not be disclosed except as required or permitted under state or federal law. Grantee shall take all necessary steps to safeguard the confidentiality of such material or information in conformance with applicable state and federal law. The obligations set forth in this Section shall survive the termination of this Contract.

D.24. Lobbying.

The Grantee certifies, to the best of its knowledge and belief, that:

- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to

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influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

- b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-Grantees shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

D.25. Restriction Regarding Non-Disclosure Agreements related to Confidentiality and Reporting Waste, Fraud, and Abuse.

No Grantee under this subcontract or subaward or entity that receives any funds under this agreement, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, and abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this subaward or contract, the Grantee
 - a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict)

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employees or contractors from reporting waste, fraud, or abuse as described above; and

- b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the Grantee does or is authorized to make further subawards or contracts under this subaward,
 - a. it represents that: (1) it has determined that no other entity that the Grantee's application proposes may or will receive award funds (whether through a subaward, contract, or subcontract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and (2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and
 - b. it certifies that, if it learns or is notified that any sub-Grantee, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

D.26. Public Accountability.

If the Grantee is subject to Tenn. Code Ann. § 8-4-401 et seq., or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR

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WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.

The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.

D.27. Public Notice/Publications.

All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement:

"This project is funded under a Grant Contract with the State of Tennessee."

All notices by the Grantee in relation to this Grant Contract shall be approved by the State.

Funded programs are encouraged to make the results and accomplishments of their activities available to the public (Review OCJP Grants Manual, Chapter XI Printing, Publications, and Media).

A subrecipient who publicizes project activities and results shall adhere to the following:

1. Responsibility for the direction of the project should not be ascribed to the Department of Justice, (or the Department of Health and Human Services, or the Office of Violence Against Women as appropriate in lieu of the Department of Justice) or the Tennessee Office of Criminal Justice Programs. The publication must not convey DOJ/DHHS/OWV or TN OCJP's official recognition or endorsement of the project simply by having received funding. A separate request of the State and appropriate federal agency must be made and granted for official recognition.

2. All reports, studies, notices, informational pamphlets, press releases, signs, billboards, DVDs, public awareness kits, training curricula, webinars, websites and similar public notices (written, visual or sound) prepared and released by the Grantee shall include the statement:

"This project is funded under an agreement with the State of Tennessee." Any such notices by the Subrecipient shall be approved by the State.

Additionally, studies and research/report type publications expressing the direction of project activity must also contain the following federal funding

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statement:

"The opinions, findings, conclusions or recommendations contained within this document are those of the author and do not necessarily reflect the views of the Department of Justice (or Department of Health and Human Services, Office of Violence Against Women as appropriate) or the State of Tennessee, Office of Criminal Justice Programs."

3. The subrecipient also agrees that one copy of any such publication will be submitted to the Office of Criminal Justice Programs of the Department of Finance and Administration to be placed on file and distributed as appropriate to other potential subrecipients or interested parties.

4. All publication and distribution agreements with a publisher will include provisions giving the federal government or state a royalty-free, nonexclusive, and irrevocable license to reproduce, publish, or otherwise use and to authorize others to use for federal or state government purposes.

5. Unless otherwise specified in the award, the subrecipient may copyright any books, publications, films, or other copyrightable material developed or purchased as a result of award activities. Copyrighted material shall be subject to the same provisions of the Federal government.

6. The subrecipient shall submit a publication and distribution plan to OCJP before materials developed under an award are commercially available or distributed. The plan shall include a description of the materials, the rationale for commercial publication and distribution, the criteria to be used in the selection of a publisher, and, to assure reasonable competition, the identification of firms that will be approached. **Prior OCJP approval of this plan is required for publishing project activities and results when Federal funds are used to pay for the publication.**

D. 28. Patents and Copyrights.

OCJP and/or the U.S. Department of Justice shall have irrevocable, nonexclusive royalty-free license to any invention and to reproduce, publish, and use any materials, in whole or in part, and authorize others to do so, which are produced utilizing federal and/or state funds provided under the terms of a subgrant.

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D. 29. Disclosure of Personal Identity Information.

While performing its obligations under this Grant Contract, Grantee may have access to Personally Identifiable Information held by the State ("PII"). For the purposes of this Grant Contract, "PII" includes "Nonpublic Personal Information" as that term is defined in Title V of the Gramm-Leach-Bliley Act of 1999 or any successor federal statute, and the rules and regulations thereunder, all as may be amended or supplemented from time to time ("GLBA") and personally identifiable information and other data protected under any other applicable laws, rule or regulation of any jurisdiction relating to disclosure or use of personal information ("Privacy Laws"). Grantee agrees it shall not do or omit to do anything which would cause the State to be in breach of any Privacy Laws. Grantee shall, and shall cause its employees, agents and representatives to: (i) keep PII confidential and may use and disclose PII only as necessary to carry out those specific aspects of the purpose for which the PII was disclosed to Grantee and in accordance with this Grant Contract, GLBA and Privacy Laws; and (ii) implement and maintain appropriate technical and organizational measures regarding information security to: (A) ensure the security and confidentiality of PII; (B) protect against any threats or hazards to the security or integrity of PII; and (C) prevent unauthorized access to or use of PII. Grantee shall immediately notify State: (1) of any disclosure or use of any PII by Grantee or any of its employees, agents and representatives in breach of this Grant Contract; and (2) of any disclosure of any PII to Grantee or its employees, agents and representatives where the purpose of such disclosure is not known to Grantee or its employees, agents and representatives. The State reserves the right to review Grantee's policies and procedures used to maintain the security and confidentiality of PII and Grantee shall, and cause its employees, agents and representatives to, comply with all reasonable requests or directions from the State to enable the State to verify or ensure that Grantee is in full compliance with its obligations under this Grant Contract in relation to PII. Upon termination or expiration of the Grant Contract or at the State's direction at any time in its sole discretion, whichever is earlier, Grantee shall immediately return to the State any and all PII which it has received under this Grant Contract and shall destroy all records of such PII. The Grantee shall report to the State any instances of unauthorized access to or potential disclosure of PII in the custody or control of Grantee ("Unauthorized Disclosure") that come to the Grantee's attention. Any such report shall be made by the Grantee within twenty-four (24) hours after the Unauthorized Disclosure has come to the attention of the Grantee. Grantee shall take all necessary measures to halt any further Unauthorized Disclosures. The Grantee, at the sole discretion of the State, shall provide no cost credit monitoring services for individuals whose PII was affected by the Unauthorized Disclosure. The Grantee shall bear the cost of notification to all individuals affected by the Unauthorized Disclosure, including individual letters and public notice. The remedies set forth in this Section are not exclusive and are in addition to any claims or remedies available to this State under this Grant Contract or otherwise available at law. The obligations set forth in this Section shall survive the termination of this Grant Contract.

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D. 30. Intellectual Property.

The Grantee agrees to indemnify and hold harmless the State of Tennessee as well as its officers, agents, and employees from and against any and all claims or suits which may be brought against the State concerning or arising out of any claim of an alleged patent, copyright, trade secret or other intellectual property infringement. In direct relationship to and as a direct result of services provided by Grantee under this agreement. In any such claim or action brought against the State, the Grantee shall satisfy and indemnify the State for the amount of any settlement or final judgment, and the Grantee shall be responsible for all legal or other fees or expenses incurred by the State arising from any such claim. The State shall give the Grantee notice of any such claim or suit and full right and opportunity to conduct the Grantee's own defense thereof, however, the failure of the State to give such notice shall only relieve the Grantee of its obligations under this Section to the extent Grantee can demonstrate actual prejudice arising from the State's failure to give notice. This Section shall not grant the Grantee, through its attorneys, the right to represent the State of Tennessee in any legal matter, as provided in Tenn. Code Ann. § 8-6-106.

D. 31. Telecommunications and Surveillance.

To ensure compliance with Public Law 115-232, section 889, the Office of Criminal Justice Programs (OCJP), grant funding cannot be requested for reimbursement for services or equipment from the entities listed below:

Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment. If applicable and as required by 2 CFR 200.216, Grantee is prohibited from obligating or expending loan or grant funds to procure or obtain; extend or renew a contract to procure or obtain; or enter into a contract (or extend or renew a new contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as a critical technology as part of any system. As described in Public Law 115-232, Section 889, "covered telecommunications equipment" is as follows:

- a. Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
- b. For the purposes of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or an subsidiary or affiliate of such entities).

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- c. Telecommunications or video surveillance services provided by such entities or using such equipment.
- d. Telecommunication or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believed to be an entity owned or controlled by, or otherwise connected to, the government of a foreign country.

D. 32. Debarment and Suspension:

The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals: a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency; b. have not within a three (3) year period preceding this Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or Appendix E- Required Subcontract Language 3 Revised March 2024 commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property; c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and d. have not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

D. 33: State Sponsored Insurance Plan Enrollment:

The Grantee warrants that it will not enroll or permit its employees, officials, or employees of contractors to enroll or participate in a state sponsored health insurance plan through their employment, official, or contractual relationship with Grantee unless Grantee first demonstrates to the satisfaction of the Department of Finance and Administration that it and any contract entity satisfies the definition of a governmental or quasigovernmental entity as defined by federal law applicable to ERISA.

D. 34: Iran Divestment Act:

The requirements of Tenn. Code Ann. § 12-12-101, et seq., addressing contracting with persons as defined at Tenn. Code Ann. §12-12-103(5) that engage in investment activities in Iran, shall be a material provision of this Grant Contract. The Grantee certifies, under penalty of perjury, that to the best of its knowledge and belief that it is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.

Grant contract between the Metropolitan Government of Nashville and Davidson County and
(Youth Villages), Contract # L-6377 October 30, 2024

D. 35. Communications and Contacts.

All instructions, notices, consents, demands, or other communications from the Grantee required or contemplated by this Grant Contract shall be in writing and shall be made by **electronic** transmission, or by first class mail, addressed to the respective party at the appropriate number or address as set forth below or to such other party, number, or address as may be hereafter specified by written notice.

Metro Juvenile Court Program Accountant

Nicole Whitlock
Finance Manager
Juvenile Court
P.O. Box 196306
Nashville, Tennessee 37219-6306
Office: 615-880-2368
nicoleswhitlock@jlsnashville.gov

Metro Juvenile Court Program Manager Contact:

Shelley Hudson
Special Project Program Manager
Juvenile Court
P.O. Box 196306
Nashville, Tennessee 37219-6306
Office: 615-862-8079
Cell: 615-500-3391
shelleyhudson@jlsnashville.gov

Grantee Program Liaison Contact:

Name: Jeremy Breithaupt
Title: Director of Community-Based Program Strategy
Name of Program: Youth Villages Intercept
Street Address: 3310 Perimeter Hill Drive
City: Nashville, TN, 37211
Office: 615-250-7271
Cell: 615-250-7271
Email: Jeremy.Breithaupt@youthvillages.org

Effective Date.

This contract shall not be binding upon the parties until it has been signed first by the Grantee and then by the authorized representatives of the Metropolitan Government and has been filed in the office of the Metropolitan Clerk. When it has been so signed and filed, this contract shall be effective as of the date first written above.

Grant contract between the Metropolitan Government of Nashville and Davidson County and
(Youth Villages), Contract # L-6377 October 30, 2024

(THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK)

FY2025 Signature Page

THE METROPOLITAN GOVERNMENT
OF NASHVILLE AND DAVIDSON
COUNTY:

APPROVED AS TO AVAILABILITY OF
FUNDS:

Jenneen Reed/adm
Director of Finance

APPROVED AS TO FORM AND
LEGALITY

Lexie A. Ward
Metropolitan Attorney

FILED IN THE OFFICE OF THE CLERK:

Metropolitan Clerk

GRANTEE: Youth Villages, Inc.

By: Patrick W. Lawler

Title: CEO

Sworn to and subscribed to before me a Notary
Public, this 5th day
of November, 2024

Notary Public

Cynthia B. Lynch
My Commission expires 3/28/26



Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

Agency Name: Youth Villages, Inc.

Agency Program Monitor Contact Information:

Name: Jeremy Breithaupt, Director of Community-Based Program Strategy

Address: 3310 Perimeter Hill Dr., Nashville, TN 37211

Phone: 615-250-7271

Email: Jeremy.Breithaupt@youthvillages.org

Agency Financial Monitor Contact Information:

Name: Garrett Brown, Business Planning & Policy Regional Advisor; and Rachel Dodson, Director of Financial Services

Address: 3320 Brother Boulevard, Memphis, TN 38133

Phone: 901-251-5000

Email: Garrett.Brown@youthvillages.org; Rachel.Dodson@youthvillages.org

Project Plan:

Youth Villages will provide intensive in-home services through its Intercept program to youth (ages 0 – 18) and their families who are referred by or involved with the Nashville-Davidson County Juvenile Court High Risk GRIP project, who are uninsured and/or do not qualify for other Intercept funding (i.e., Intercept through CCFT-TNCare or DCS funding).

Intercept, a program of Youth Villages, is an evidence-based, comprehensive in-home services model with a versatile, broad scope helping youth from birth to age 18, who are involved in child welfare, children's mental health and/or juvenile justice systems. This program provides services to children and youth who have emotional and/or behavioral problems and have experienced abuse and/or neglect.

The Intercept intensive in-home services program is an effective alternative treatment for children and youth who otherwise would be placed in foster care, residential treatment, detention centers, hospitals or other juvenile facilities. Diverting youth from these out-of-home placements, Intercept family intervention specialists provide systemic family therapy for an average of four to six months in order to preserve family attachment and increase problem solving skills for both youth and caregivers.

Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

Program Goals and Objectives

Goal 1: To prevent, divert or limit the need for out-of-home care for youth and their families involved with child welfare and juvenile justice systems.

Objective 1.1: Youth Villages will assess appropriateness and provide intensive in-home services through its Intercept program to eligible youth (ages 0 – 18) and their families referred by the Nashville-Davidson County High Risk GRIP project and/or involved with Nashville-Davidson County Juvenile Court.

Activity 1.1: Through Intercept, parents and caregivers will learn parenting skills, behavior management, problem-solving, family functioning and coping skills and are supported through connection with community resources.

Objective 1.2: Intercept will help empower and support parents/caregivers and minimize involvement with the child welfare and juvenile justice systems.

Activity 1.2: Specialists support every member of the family, interact in the neighborhood and community, and provide 24-hour crisis support to families.

Activity 1.3: Intercept Specialists identify family strengths and support all family members with building new skills. Addressing the needs of every member of the family, including caregivers and siblings, promotes long-term success for the whole family.

Performance Measures and Evaluation:

- 1) At least 85% of families report being satisfied with Intercept services.
- 2) At least 80% of youth, who received a minimum of 60 days of Intercept services, will remain living at home with family or living independently at time of discharge.
- 3) At one-year post-discharge, at least 80% of youth who received 60 days or more of Intercept services will remain living at home with family or living independently.

Program Inputs:

The Youth Villages Intercept program model has been rated as well-supported by the Title IV-E Prevention Services Clearinghouse. Intercept is an integrated approach to in-home parent skill development that offers a variety of evidence-based practices to meet the individualized needs of a family and child. Intercept is appropriate for families with children of all ages who have serious emotional and behavioral problems or who have experienced abuse and/or neglect. The program specializes in working with children who are at high risk of entry or re-entry into foster care by helping families retain children in their custody (prevention and reunification).

Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

Data Collection:

Youth Villages' outcome evaluation process was designed to monitor the outcomes experienced by the children and families we serve. Youth Villages' methodology is based on best practices within the survey research field and was developed internally to provide the agency and program leadership with information that is used for program monitoring and improvement.

Youth Villages' internal evaluation process collects data at admission, discharge, and 6- and 12-months post-discharge to provide information used for program monitoring and improvement. Youth who receive at least 60 days of service are followed at all post-discharge points, regardless of status at discharge. Data are collected on placement, custody, school status, negative involvement with the justice system, and out-of-home placements.

Program Monitoring:

Youth Villages employs a rigorous clinical supervision process to confirm quality clinical oversight and staff development; Youth Villages developed the Intercept model and has also developed operational processes to ensure adherence to the model. This quality control ensures the treatment design and program model are adhered to and implemented effectively. Family Intervention Specialists participate in weekly required supervisory meetings, all designed to support implementation of the Intercept model with fidelity: individual supervision (development), group supervision, clinical consultation, and red flag case review.

Additionally, Youth Villages incorporates continuous quality improvement (CQI) throughout the Intercept model, with specific fidelity measures tied to high-quality service delivery that lead to sustainable, long-term outcomes for children and families. Youth Villages' CQI framework is based on the following primary processes that are internal to or influence the program model.

- **Program Implementation Reviews:** The program model review (PMR) is Youth Villages' primary process for monitoring the implementation of the Intercept model. Annually in each location, the PMR gathers data through documentation review, customer surveys, staff surveys, interviews, and aggregate data pulled from the electronic health record. This review generates scores that indicate areas of strength and opportunities for improvement to help ensure that the program meets the expected outcomes. Following the identification of areas that need to be addressed, clinical and operational leadership work with the evaluation team to create a plan for additional monitoring and/or evaluation activities that will support implementation improvement. These monitoring and/or evaluation activities follow the same process/format as the PMR with a narrower focus (e.g., monitoring quality and timeliness of a specific set of documents) as well as a shorter timeframe.
- **Performance Management:** The Intercept model includes a structured clinical consultation and oversight process, which is paired with a robust online clinical resource that helps staff

Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

know what to do with families; this an integrative process is called GuideTree. In addition to the clinical oversight that is provided through the GuideTree process, the intensive supervision and program structure of the model, and PMRs, Youth Villages regularly reviews key performance indicators. These indicators include metrics such as caseloads, staff retention, and rates of serious incidents to monitor the program's performance. The regular review of these measures gives leadership a regular, consistent look at whether the program is operating "within the guardrails."

Program Evaluation Plan:

Internal program model reviews (PMRs) are completed on an annual basis by the Clinical Services and Data Science departments. These reviews are focused on ensuring model fidelity from all angles including service delivery intensity, appropriateness of families served, staffing, and supervision/training. The Clinical Services leaders who oversee the PMR process all have a clinical license and have several years of clinical leadership experience. Case reviews are overseen by Clinical Service Program Managers and are conducted by a Fidelity Model Specialist.

Following the PMR process and the identification of areas that need to be addressed, clinical and operational leadership work with the evaluation team to create a plan for additional monitoring and/or evaluation activities that will support implementation improvement. These monitoring and/or evaluation activities follow the same process and format as the PMR with a narrower focus (e.g., monitoring quality and timeliness of a specific set of documents) as well as a shorter timeframe. In addition to the PMRs conducted by the Clinical Services and Data Science departments, weekly supervision meetings are led by Clinical Supervisors and LPEs to ensure model fidelity by reviewing the previous week's progress and struggles, reconceptualizing clinical need, ensuring session intensity, barrier predicting and responding to crisis situations, and recommending evidence-based or research-informed interventions through the GuideTree resource hub. Prior to treatment plans being approved by Clinical Supervisors and LPEs, a quality check is completed to ensure that the plan reflects adherence to the clinical model and current prioritized treatment direction.

Outcome data reports are reviewed internally on an ongoing basis. Youth Villages has internal processes in place to identify any dips in outcome success. At the first indication that outcomes might be lacking, adherence to the treatment model would be examined. Outcome data are also a key data point that is reviewed during the annual program model review, which are conducted with each program in each state to identify areas of strengths and areas that need improvement.

GRANT BUDGET				
AGENCY NAME: YOUTH VILLAGES, INC.				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period: BEGIN: 10/01/2024 END: 06/30/2025				
	EXPENSE OBJECT LINE-ITEM CATEGORY	GRANT CONTRACT	GRANTEE MATCH	TOTAL PROJECT
	Salaries and Wages	\$0.00	\$0.00	\$0.00
	Benefits and Taxes (PERCENT)	\$0.00	\$0.00	\$0.00
	Professional Fees	\$48,600.00	\$0.00	\$48,600.00
	Supplies	\$0.00	\$0.00	\$0.00
	Communications	\$0.00	\$0.00	\$0.00
	Postage and Shipping	\$0.00	\$0.00	\$0.00
	Occupancy	\$0.00	\$0.00	\$0.00
	Equipment Rental and Maintenance	\$0.00	\$0.00	\$0.00
	Printing and Publications	\$0.00	\$0.00	\$0.00
	Travel/Conferences and Meetings	\$0.00	\$0.00	\$0.00
	Insurance	\$0.00	\$0.00	\$0.00
	Specific Assistance to Individuals	\$0.00	\$0.00	\$0.00
	Other Non-Personnel	\$0.00	\$0.00	\$0.00
	GRAND TOTAL	\$48,600.00	\$0.00	\$48,600.00

Total Match Amount	\$0.00		
Total Match Percentage	0.0000%	UNKNOWN	Fund Source

(Note: any changes to the contract budget must be pre-approved by Juvenile Court to be eligible for reimbursement)

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: YOUTH VILLAGES, INC.

0

0

SALARIES, WAGES, BENEFITS AND TAXES:	AMOUNT
Summary of individual positions that will support project activities. Review Instructions for examples.	\$0.00
Position 1: Job Title Salary / Benefits, Estimated Percentage of Time	\$0.00
Position 2: Job Title Salary / Benefits, Estimated Percentage of Time	\$0.00
Position 3: Job Title Salary / Benefits, Estimated Percentage of Time	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

Note: Benefits must be calculated at the same or lesser percentage as the salary for each position.

PROFESSIONAL FEES:	AMOUNT
Payments for unit rates (per diem, based on days of enrollment) for Intercept Services for families who are uninsured and/or do not qualify for other intercept funding	\$48,600.00
<Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$48,600.00

SUPPLIES:	AMOUNT
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<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

COMMUNICATIONS:	AMOUNT
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<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

POSTAGE AND SHIPPING:	AMOUNT
<Please provide description here>	\$0.00
TOTAL	\$0.00

OCCUPANCY:	AMOUNT
<Please provide descriptions of occupancy here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

EQUIPMENT RENTAL AND MAINTENANCE:	AMOUNT
<Please provide description of equipment and maintenance here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

PRINTING AND PUBLICATIONS:	AMOUNT
<Please provide description here>	\$0.00
TOTAL	\$0.00

TRAVEL/CONFERENCE AND MEETINGS:	AMOUNT
<Please provide description of travel, conferences, meetings here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

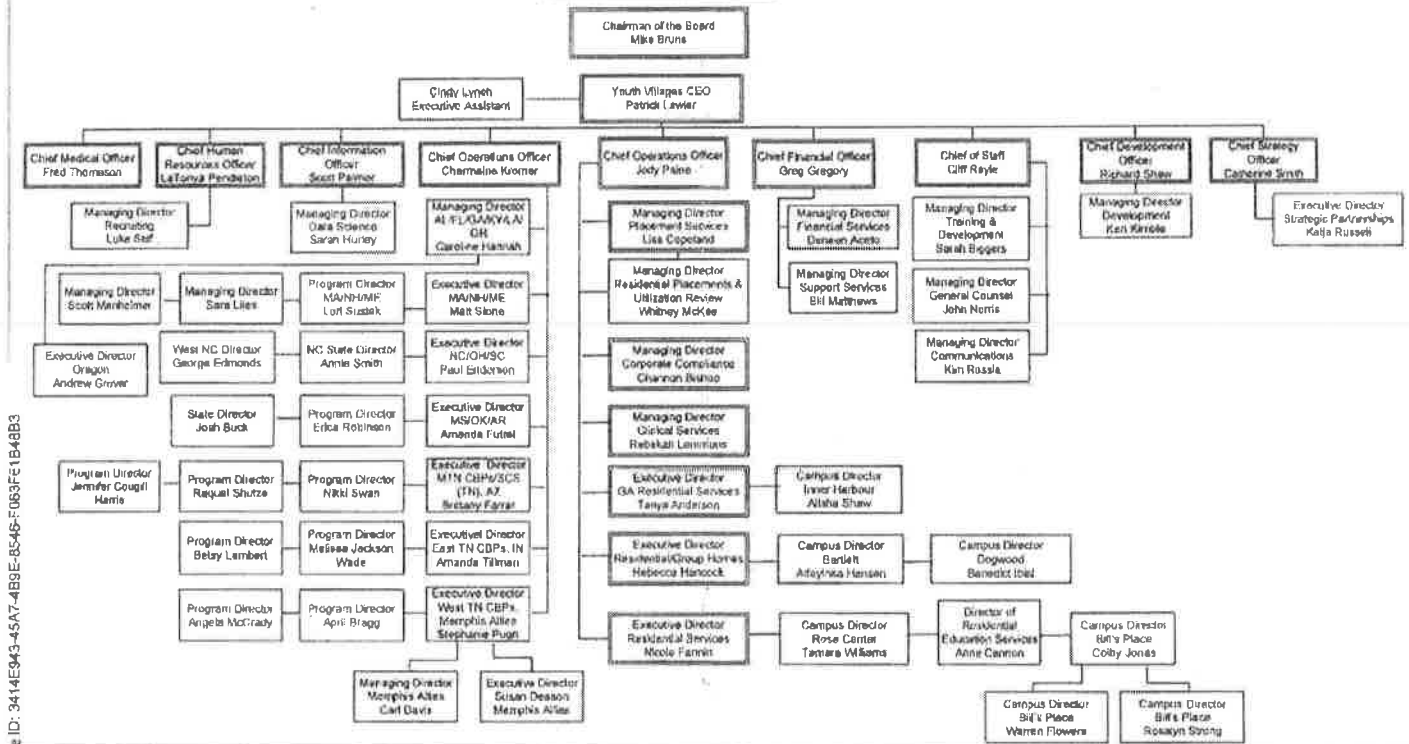
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TOTAL	\$0.00

SPECIFIC ASSISTNACE TO INDIVIDUALS:	AMOUNT
<Please provide description of specific assistance to individuals here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

OTHER NON-PERSONNEL:	AMOUNT
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
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Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

10/31/24

The force for families



Certificate Of Completion

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Subject: Complete with DocuSign: Juvenile Ct Byrne SCIP 25-27 Ready.pdf

Source Envelope:

Document Pages: 210

Certificate Pages: 15

AutoNav: Enabled

Envelope Stamping: Enabled

Time Zone: (UTC-06:00) Central Time (US & Canada)

Signatures: 6

Initials: 1

Status: Completed

Envelope Originator:

Juanita Paulson

730 2nd Ave. South 1st Floor

Nashville, TN 37219

Juanita.Paulsen@nashville.gov

IP Address: 170.190.198.190

Record Tracking

Status: Original

11/15/2024 1:03:05 PM

Security Appliance Status: Connected

Storage Appliance Status: Connected

Holder: Juanita Paulson

Juanita.Paulsen@nashville.gov

Pool: StateLocal

Pool: Metropolitan Government of Nashville and
Davidson County

Location: DocuSign

Location: DocuSign

Signer Events

Amanda Brown

Amanda.Brown@nashville.gov

Security Level: Email, Account Authentication
(None)**Signature**

Signature Adoption: Pre-selected Style

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Timestamp

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Aaron Pratt

Aaron.Pratt@nashville.gov

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

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Kevin Crumbo/mjw

MaryJo.Wiggins@nashville.gov

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

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Electronic Record and Signature Disclosure:

Accepted: 11/15/2024 1:24:59 PM

ID: 296aa5f5-828b-49d1-a7ab-0e77cb1b85ba

Courtney Mohan

Courtney.Mohan@nashville.gov

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.185

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ID: 806a13e1-910b-47c4-aadf-6df39a4c4569

Balogun Cobb

balogun.cobb@nashville.gov

Insurance Division Manager

Security Level: Email, Account Authentication
(None)**Signature***Balogun Cobb*

Signature Adoption: Pre-selected Style

Using IP Address: 107.119.65.1

Signed using mobile

Timestamp

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Signed: 11/15/2024 4:04:52 PM

Electronic Record and Signature Disclosure:

Accepted: 11/15/2024 4:04:35 PM

ID: 709a1a8d-8337-4f71-a321-08508a543ae5

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp**

Danielle Godin

Danielle.Godin@nashville.gov

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

COPIED

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Sally Palmer

sally.palmer@nashville.gov

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

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COPIED

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Hashed/Encrypted

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Certified Delivered

Security Checked

11/15/2024 4:04:35 PM

Signing Complete

Security Checked

11/15/2024 4:04:52 PM

Completed

Security Checked

11/15/2024 4:04:56 PM

Payment Events**Status****Timestamps****Electronic Record and Signature Disclosure**

ORIGINAL

METROPOLITAN COUNTY COUNCIL

Resolution No. RS2024-881

A resolution accepting a State Crisis Intervention Program grant from the Tennessee Office of Criminal Justice Programs to the Metropolitan Government, acting by and through the Davidson County Juvenile Court, to provide mental health services and mentorship programming opportunities for the Juvenile Court Gang Resistance Intervention Program.

2024 DEC 22 9:22:07
FILED METROPOLITAN

Introduced DEC 03 2024

Amended _____

Adopted DEC 03 2024

Approved DEC 04 2024

By 
Metropolitan Mayor

Amended L-6377

FY2026 Signature Page

THE METROPOLITAN GOVERNMENT
OF NASHVILLE AND DAVIDSON
COUNTY:

GRANTEE: Youth Villages, Inc.

By: 

Name/Title: Patrick W. Lawler, CEO

APPROVED AS TO AVAILABILITY OF
FUNDS:

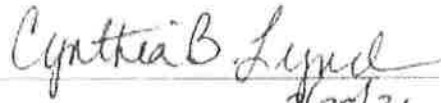

Director of Finance

Sworn to and subscribed to before me a Notary
Public, this 3rd day
of March, 2025

APPROVED AS TO FORM AND
LEGALITY

Notary Public


Metropolitan Attorney


My Commission expires 3/25/26

FILED IN THE OFFICE OF THE CLERK:

Metropolitan Clerk

Amended
Contract # L-6377

APPLICATION FOR (Write Name of grant here)

Youth Village

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

Shirley A. Callaway
Director
Department of Juvenile Court

April 21, 2025
Date

Counter Punch Youth Academy

Amendment Packet

Amendment to Grant contract between the Metropolitan Government of Nashville and Davidson County and COUNTER PUNCH YOUTH ACADEMY Contract #L- 6374

**AMENDMENT TO GRANT CONTRACT BETWEEN
THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
AND
COUNTER PUNCH YOUTH ACADEMY**

This Grant Contract Amendment is entered into pursuant Resolution RS2024-881, by and between the Metropolitan Government of Nashville and Davidson County ("Metro"), and Counter Punch Youth Academy ("Recipient").

It is mutually agreed by and between Metro and Recipient, that Grant Contract #L-6374 is hereby amended as follows:

- I. Section B.1 of the Grant Contract is deleted in its entirety and replaced with the following:

B.1. **Grant Contract Term.** The term of this Grant will commence on the executed contracted date between Juvenile Court and Counter Punch Youth Academy and end on June 30, 2026. Metro will have no obligation for services rendered by the Recipient that are not performed within this term.
- II. Section C.1 of the Grant Contract is deleted in its entirety and replaced with the following:

C.1. **Maximum Liability.** In no event will Metro's maximum liability under this Grant Contract exceed fourteen-thousand dollars and no cents (\$14,000.00). The FY 26 Grant Spending Plan, attached hereto, will constitute the maximum amount to be provided to the Recipient by Metro for all of the Grantee's obligations hereunder. The Grant Spending Plan line items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee. Subject to modification and amendments as provided in section D.2 of this agreement, this amount will constitute the Grant Amount and the entire compensation to be provided to the Recipient by Metro.
- III. Attachment A-1 (Grant Spending Plan) to the Grant Contract is supplemented with the FY26 Grant Spending Plan, labeled as Attachment A-2 that is attached hereto and incorporated herein.
- IV. Section C. 3 of the Grant Contract is amended adding the following sentence after the date "July 7, 2025":

"Final Invoices for FY2 26 contract period must be received by July 7, 2026."
- V. Section D. 9 of the Grant Contract is amended by reflecting the amendment as provided to Section B.1 of the Grant contract, and extending all Report Dates as written to the same dates in 2026.
- VI. Section D. 32 is amended by adding the following sentence at the end of the existing text:

Amendment to Grant contract between the Metropolitan Government of Nashville and Davidson County and COUNTER PUNCH YOUTH ACADEMY Contract #L- 6374

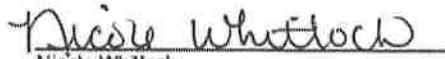
"The Grantee shall provide immediate written notice to the State if at any time it learns that there was an earlier failure to disclose information, or that due to changed circumstances, its principals or the principals of its subcontractors are excluded or disqualified, or presently fall under any of the prohibitions of subsections a-d."

VII. **Effective Date.** This Grant Contract Amendment shall not be binding upon the parties until it has been signed first by the Recipient and then by the authorized representatives of the Metropolitan Government and has been filed in the office of the Metropolitan Clerk. The revisions set forth herein shall become effective once the Grant Contract Amendment has been so signed and filed. All other terms and conditions of the Grant Contract not expressly amended herein shall remain in full force and effect.

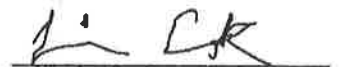
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Amendment to Grant contract between the Metropolitan Government of Nashville and Davidson County and COUNTER PUNCH YOUTH ACADEMY Contract #L- 6374

**THE METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY:**


Nicole Whitlock
Juvenile Court Deputy Court Administrator
Finance, HR, and IT

RECIPIENT: Counter Punch Youth Academy


Tramaine Crook, Executive Director
Counter Punch Youth Academy

**APPROVED AS TO AVAILABILITY OF
FUNDS:**


Director of Finance

**APPROVED AS TO FORM AND
LEGALITY:**


Assistant Metropolitan Attorney

**FILED IN THE OFFICE OF THE
METROPLTAN CLERK:**

Metropolitan Clerk

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME:

0

0

SALARIES, WAGES, BENEFITS AND TAXES:	AMOUNT
Summary of individual positions that will support project activities. Review Instructions for examples.	\$0.00
Position 1: Tramaine Crook/ Head Trauma Informed Coach/ 100% of Time	\$7,300.00
Position 2: Robbie McKinnie/ Assisant Trauma Informed Coach/ 100%.of Time	\$4,800.00
Position 3: Job Title Salary / Benefits, Estimated Percentage of Time	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$12,100.00

Note: Benefits must be calculated at the same or lesser percentage as the salary for each position.

PROFESSIONAL FEES:	AMOUNT
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

SUPPLIES:	AMOUNT
Individual Boxing Gloves	\$900.00
Individual Hand Wraps	\$300.00
	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$1,200.00

COMMUNICATIONS:	AMOUNT
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

POSTAGE AND SHIPPING:	AMOUNT
<Please provide description here>	\$0.00
TOTAL	\$0.00

OCCUPANCY:	AMOUNT
<Please provide descriptions of occupancy here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

EQUIPMENT RENTAL AND MAINTENANCE:	AMOUNT
<Please provide description of equipment and maintenance here>	\$0.00
Repeat row (s) as Necessary	\$0.00
TOTAL	\$0.00

PRINTING AND PUBLICATIONS:	AMOUNT
Printer Ink	\$200.00
TOTAL	\$200.00

TRAVEL/CONFERENCE AND MEETINGS:	AMOUNT
Grip Court Dates/ Grip Board Meetings	\$500.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$500.00

INSURANCE:	AMOUNT
<Please provide description of Insurance here>	\$0.00
Repeat row (s) as Necessary	\$0.00
TOTAL	\$0.00

SPECIFIC ASSISTNACE TO INDIVIDUALS:	AMOUNT
<Please provide description of specific assistance to individuals here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

OTHER NON-PERSONNEL:	AMOUNT
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

Grant contract between the Metropolitan Government of Nashville and Davidson County and
(Counter Punch Youth Academy), Contract # L-6374 October 30, 2024

**GRANT CONTRACT
BETWEEN THE METROPOLITAN GOVERNMENT
OF NASHVILLE AND DAVIDSON COUNTY
AND
COUNTER PUNCH YOUTH ACADEMY**

This Grant Contract issued and entered pursuant to RS2024- 881 by and between the Metropolitan Government of Nashville and Davidson County, a municipal corporation of the State of Tennessee hereinafter referred to as "Metro", and Counter Punch Youth Academy hereinafter referred to as the "Grantee," is for the Counter Punch Youth Academy program to provide mentoring through non-contact boxing and physical conditioning to increase positive life skills as further defined in the "SCOPE OF PROGRAM" (Attachment 1).

WITNESSETH

WHEREAS, Metro Juvenile Court, A Department of the Metropolitan Government of Nashville and Davidson County, is the direct Recipient of funds from the Byrne State Crisis Intervention Program grant (hereinafter called Byrne SCIP); and,

WHEREAS, Counter Punch Youth Academy is the Grantee of funds from Juvenile Court; and,

WHEREAS, expenditures will commence on December 15, 2024 through June 30, 2025; and,

WHEREAS, Juvenile Court and Counter Punch Youth Academy collaborate in a partnership to serve post-adjudicated high-risk justice involved males ages 12 to 18, who are at risk of delinquency; and,

WHEREAS, Grantee's goals include:

Goal 1: Increase positive life skills among Counter Punch Youth Academy Leadership program participants helping them to make better decision and improve communication to help them avoid DCS custody to be positive citizens in their communities and prolong the time between any subsequent arrests.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Counter Punch Youth Academy), Contract # L-6314 October 30, 2024

Objective 1.1: Increase participants' decision-making skills through restorative arts-based mentoring and group activities, promoting responsibility and accountability.

Activity 1.1: Facilitate 2x weekly group sessions for 10 youth per cohort, lasting 5-6 weeks, integrating non-contact Olympic boxing training with mentoring techniques. These sessions will emphasize making positive choices and improving communication skills through structured boxing drills, role-playing scenarios, and guided discussions. The boxing training will help instill discipline, focus, and teamwork, while the mentoring components will provide opportunities for self-reflection, peer interaction, and the development of effective communication skills.

Objective 1.2: Enhance participants' emotional regulation and self-awareness by integrating non-contact Olympic boxing techniques in a safe and supportive environment. These sessions will focus on practicing constructive conflict resolution, managing emotions during challenges, and engaging in self-reflection, all while reinforcing discipline and control through physical activity improving emotional regulation to help them remain in their community.

Activity 1.2: Facilitate twice-weekly non-contact Olympic boxing training sessions that focus on emotional regulation and self-awareness. Each session will include structured drills designed to help participants manage emotions under pressure, practice constructive conflict resolution, and engage in guided self-reflection. Coaches will lead discussions on how boxing techniques, such as controlled breathing, timing, and discipline, can be applied to everyday situations to reinforce positive behavior and emotional control. These sessions will provide a supportive environment where participants can safely explore their emotions and develop strategies for handling challenges both in and out of the ring.

WHEREAS, Measurable outcomes include:

- 1) 80% of successful program participants will demonstrate improved communication skills.
- 2) 75% of successful participants will report an increase in their ability to manage emotions and demonstrate constructive conflict resolution skills by the end of the program.
- 3) 50% of program participants will successfully complete at least one cohort of the mentoring program.

WHEREAS, Juvenile Court and Counter Punch Youth Academy propose to utilize fourteen thousand dollars and no cents (\$14,000.00), of the Byrne SCIP grant to fund the Counter Punch Youth Academy program.

Grant contract between the Metropolitan Government of Nashville and Davidson County and
(Counter Punch Youth Academy), Contract # 1-6374 October 30, 2024

A. SCOPE OF PROGRAM:

A.1. SCOPE OF PROGRAM:

- A.1. The Grantee will use the funds for the following:
- A.2. The Grantee shall spend these funds consistent with their proposed use in the Grantee's funding application, hereinafter referred to as the Grant Spending Plan, attached and incorporated herein as **Attachment 1**. The Grantee shall collect data as mandated by the scope of program services, OCJP Grants Manual requirements and Metro to evaluate the effectiveness of their services and shall provide those results to Metro upon request.
- A.3. The Grantee shall only utilize these funds for services the Grantee provides to documented residents of Davidson County. Documentation of residency may be established with a recent utility bill; voter's registration card; driver's license or other government issued ID; current record from a school showing address; affidavit by landlord; or affidavit by a nonprofit treatment, shelter, half-way house, or homeless assistance entity located within Davidson County. Grantee agrees that it will not use Metro funding for services to non-Davidson County residents.
- A.4. Additionally, the Grantee shall collect general demographic data on the primary county of residence of the clients it serves and provide that data to Metro upon request.

B. GRANT CONTRACT TERM:

B.1. Grant Contract Term.

The term of this Grant shall commence on the executed contract date between Juvenile Court and Byrne SCIP Grant, and end on **June 30, 2025**. Metro shall have no obligation for services rendered by the Grantee which are not performed within this term.

C. PAYMENT TERMS AND CONDITIONS:

C.1. Maximum Liability.

In no event shall the maximum liability of Metro under this Grant Contract exceed fourteen thousand dollars and no cents (\$14,000.00).

The FY 25 Grant Spending Plan is attached and incorporated herein as part of **Attachment 1** and shall constitute the maximum amount to be provided to the Grantee by Metro for all the Grantee's obligations hereunder.

The Grant Spending Plan line items include, but are not limited to, all applicable taxes, fees, overhead, and all other indirect and direct program costs incurred or to be incurred by the Grantee during the contract term.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Counter Punch Youth Academy), Contract # L-6374 October 30, 2024

This amount shall constitute the Grant Amount and the entire compensation to be provided to the Grantee by Metro.

C.2. Compensation Firm.

The maximum liability of Metro is not subject to escalation for any reason. The Grant Spending Plan amount is firm for the duration of the Grant Contract and is not subject to escalation for any reason unless the grant contract is amended.

C.3. Payment Methodology.

The Grantee shall be compensated electronically via Metro's portal on a reimbursement basis for actual direct program costs based upon the Grant Spending Plan, not to exceed the maximum liability established in Section C.1.

All invoices shall be sent electronically to nicoleswhitlock@jnsnashville.gov (Ms. Nicole Whitlock, Juvenile Court Finance Manager) and shelleyhudson@jnsnashville.gov (Mrs. Shelley Hudson, Juvenile Court Special Projects Program Manager). Said payment shall not exceed the maximum liability of this Grant Contract.

Generally, invoices submitted for reimbursement will be accepted on a **monthly basis**.

Documentation to serve as proof of delivered services of a kind and type shall accompany submission of invoices in order to be eligible for payment.

The method used to document service/time records include at a minimum:

- a. Hours and dates worked on the project for each professional service contract position/staff person.
- b. A description of services performed for each professional service contract position/staff person; and,
- c. Records of actual supplies used and/or operating expenses incurred that are allowable under the subcontract.

Final Invoices for the FY 25 contract period must be received by July 7, 2025.

Any invoice not received by the deadline date will not be processed and all remaining grant funds will expire.

C.4. Payment of Invoice.

The payment of any invoice by Metro shall not prejudice Metro's right to object to the invoice or any matter in relation thereto. Such payment by Metro shall neither be construed as acceptance of any part of the work or service provided nor as an approval of any of the costs included therein. All invoices submitted for reimbursement shall include the updated Certification Statement for Reimbursement Requests.

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C.5. Unallowable and Unallowable Cost Requirements.

The Grantee shall meet all allowable and unallowable OCJP cost requirements. See OCJP's Grants Manual, Chapter XIV-Allowable Costs and Chapter XV-Unallowable Costs. The Grantee's invoice shall be subject to reduction for amounts included in any invoice or payment theretofore made which are determined by OCJP and Metro, based on audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs. Utilization of Metro funding for services to non-Davidson County residents is unallowable.

State specific requirements and clarification are listed below:

C.6. Deductions.

Metro reserves the right to adjust any amounts which are or shall become due and payable to the Grantee by Metro under this or any Contract by deducting any amounts which are or shall become due and payable to Metro by the Grantee under this or any Contract.

C.7. Travel Compensation.

Payment to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in OCJP's Grants Manual (See Chapter IX-Travel, Conferences, and Meetings) and be subject to the Grant Spending Plan.

C.8. Electronic Payment.

Metro requires as a condition of this contract that the Grantee shall completed and sign Metro's form authorizing electronic payments to the Grantee. Grantees who have not already submitted the form to Metro will have thirty (30) days to complete, sign, and return the form. Thereafter, all payments to the Grantee, under this or any other contract the Grantee has with Metro, must be made electronically.

D. STANDARD TERMS AND CONDITIONS:

D.1. Required Approvals.

Metro is not bound by this Grant Contract until it is approved by the appropriate Metro representatives as indicated on the signature page of this Grant.

D.2. Modification and Amendment.

The Grantee will make any proposed changes in writing to Juvenile Court. Juvenile Court will submit proposed changes in writing to OCJP for approval. Expenditures, reimbursements, and payments under this Grant Contract shall adhere to the Grant Budget. The Grantee may request revisions of Grant Budget line items

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through submission of a revised budget to Metro Juvenile Court, giving full details supporting such requests. Grant Budget line item revisions may not be made without prior, written approval of METRO in which terms of the approved revisions are explicitly set forth.

All proposed changes must be submitted in writing to OCJP for approval. OCJP will review the requested changes to determine if the changes are allowable, and if they warrant a contract amendment. If OCJP approves of the requested changes, and it is determined that an amendment is necessary, then OCJP will initiate the contract amendment process. The contract amendment document must be signed by the subrecipient and the Commissioner of the Department of Finance and Administration prior to it being implemented by the subrecipient. See OCJP's Grants Manual, Chapter XVIII - Contract Amendments.

This Grant Contract may be modified only by a written amendment that has been approved in accordance with all Metro procedures and by appropriate legislation of the Metropolitan Council.

D.3. Termination for Cause.

Should the Grantee fail to properly perform its obligations under this Grant (e.g., termination for default in performance), Contract, or if the Grantee violates any terms of this Grant Contract, or grant is terminated due to discontinuation of federal funds; Metro shall have the right to immediately terminate the Grant Contract and the Grantee shall return to Metro any and all grant monies for services or programs under the grant not performed as of the termination date. The Grantee shall also return to Metro any and all funds expended for purposes contrary to the terms of the Grant. Such termination shall not relieve the Grantee of any liability to Metro for damages sustained by virtue of any breach by the Grantee. Review OCJP's Grants Manual, Chapter XXI - Sanctions and Termination of Funding.

D.4. Subcontracting.

The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of Metro.

Notwithstanding any use of approved subcontractors, the Grantee shall be considered the prime Grantee and shall be responsible for all work performed.

D.5. Conflicts of Interest.

The Grantee acknowledges, understands, and agrees that this Grant Contract shall be null and void if the Grantee is, or within the past six months has been, an employee of the State of Tennessee or if the Grantee is an entity in which a controlling interest is held by an individual who is, or within the past six months has been, an employee of the State of Tennessee. The Grantee further warrants

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that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract. Notwithstanding the foregoing, when administering a Federal or State grant, the Tennessee Department of Finance and Administration, Office of Criminal Justice Programs may contract with an entity for which a current employee of the State of Tennessee is providing criminal justice or victim service related professional services including training for allied professionals as an employee or independent contractor of the entity outside of his/her hours of state employment, provided that such outside employment does not violate applicable law, the state agency's policies, or create a conflict of interest.

The Grantee warrants that no part of the total Grant Amount shall be paid directly or indirectly to an employee or official of Metro as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract.

D.6. Civil Rights and Nondiscrimination.

The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by Federal, Tennessee State constitutional, or statutory law. The Grantee shall, upon request, show proof of such nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

The Grantee shall display The TN Department of Finance and Administration's Equal Opportunity is the Law Poster in a prominent place, located near the passageway through which the public enters. See OCJP's Grants Manual, Appendices C-Civil Rights Poster.

In the event of a formal allegation of Civil Rights discrimination, including those related to employment, or an adverse finding of discrimination against a subrecipient agency by a federal or state court or a federal or state administrative agency, OCJP the Grantee shall immediately notice shelleyhudson@iisnashville.gov (Mrs. Shelley Hudson, Juvenile Court Special Projects Program Manager) as Juvenile Court is required to notify the OCJP Civil Rights coordinator in writing by completing the Civil Rights Complaint Notification form within 45 days. See OCJP's Grants Manual, Appendices P-Discrimination Complaint Notification Form.

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The Grantee is subject to the provisions and laws and regulations listed in the OCJP's Grants Manual, Chapter XXII - Civil Rights, which prohibit discrimination based on race, color, national origin, age, sex, or disability. Regulations governing Civil Rights compliance requires the Grantee to provide annual Civil Rights training for all employees by using the training program on OCJP's website <https://www.tn.gov/finance/office-of-criminal-justice-programs/ocjp/ocjp-grants-manual/civil-rights.html> or another training . New Project Directors and Civil Rights Compliance Officers must complete the training program within ninety (90) days of their start date. The Project Director, Project staff and the Civil Rights Compliance Officer should complete this training annually. Training is offered through the OCJP website annually. Verification of training shall be retained in the personnel files.

D.7. Records, Records Access and Retention.

The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained for a period of five (5) full years from the date of the final payment and shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or duly appointed representatives. See OCJP's Grants Manual, Chapter XX - Retention of and Access to Records.

The records shall be maintained in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification, Public Company Accounting Oversight Board (PCAOB) Accounting Standards Codification, or Governmental Accounting Standards Board (GASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's Uniform Administrative Requirements, Audit Requirements, and Cost Principles for Federal Awards.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State

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Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

The books, records, and documents of the Grantee insofar as they relate to work performed or money received under this Grant Contract shall be subject to audit at any reasonable time and upon reasonable notice by Metro or its duly appointed representatives.

Records Access: The Grantee shall allow Metro, Juvenile Court, OCJP, the US Department of Justice, and the Comptroller General of the United States, or any of their duty-authorized representatives to have access, for purpose of audit and examination, to any reports pertinent to the grant upon demand. The financial statements shall be prepared in accordance with generally accepted accounting principles.

D.8. Monitoring.

The Grantee's activities conducted, and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the Juvenile Court Grant Management Team, OCJP, the Metropolitan Office of Financial Accountability and/or Metro's duly appointed representatives. Monitoring takes place within six (6) months of the grant's start date. Monitoring must be completed at least once during the duration of the contract and more often if changes are made to the grant or grant paid staff. Completed forms are retained in the grant file and made available for inspections by OCJP staff. The Grantee shall make all audit, accounting, or financial records, notes, and other documents pertinent to this grant available for review upon request, during normal working hours. Minimum monitoring requirements are listed on the OCJP's Subcontract Monitoring Form. See OCJP's Grants Manual, Appendices, F-Subcontract Monitoring Form outlining minimum subcontract monitoring requirements.

D.9. Reporting.

Reporting requirements for this grant are quarterly. Program data will be provided to Juvenile Court on a quarterly basis.

Reporting is used to monitor projects, fulfill federal grant reporting requirements, provide information for state strategies and implementation plans and assist OCJP in determining project success and funding allocations.

The Project Director is responsible for timely submission of completed program and fiscal reports. Inability to submit required reports in a timely fashion is considered a failure of required contract obligations. Unless otherwise stated, Grantees are expected to participate in all report training events offered by OCJP. Review OCJP reporting requirements under Chapter VII of the OCJP Grants Manual.

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The Grantee is required to gather and maintain statistical data relating to grant project activities as required by the Office of Criminal Justice Programs. The data collected should support the information submitted on all required Metro and OCJP reports. OCJP may periodically request to see back-up data that supports the information submitted on output and outcome reports.

FY25 Metro Reports:

Metro Interim Program Report

The Grantee shall submit a Metro Interim Program Report electronically to shelleyhudson@jnsnashville.gov by no later than January 6, 2025.

Metro Final Program Report

The Grantee shall submit a Metro Final Program Report electronically to shelleyhudson@jnsnashville.gov by no later than July 31, 2025.

Annual Expenditure Report

The Grantee shall submit a final Annual Expenditure Report, to be received by the Juvenile Court Grant Management Team, within thirty (30) days of the end of the Grant Contract.

The Grantee shall submit an Annual Expenditure report electronically to nicoleswhitlock@jnsnashville.gov (Ms. Nicole Whitlock, Juvenile Court Finance Manager) shelleyhudson@jnsnashville.gov (Mrs. Shelley Hudson, Juvenile Court Special Projects Program Manager) on or before August 14, 2025. Said report shall be in form and substance acceptable to Metro and shall be prepared by a Certified Public Accounting Firm or the Chief Financial Officer of the Grantee Organization.

The Grantee shall be held accountable to submit any and all required OCJP annual reports within specified time constraints. See OCJP's Grants Manual.

D.10. Strict Performance.

Failure by Metro to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this agreement shall not be construed as a waiver or relinquishment of any such term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment by the appropriate parties as indicated on the signature page of this Grant.

D.11. Insurance.

The Grantee agrees to carry adequate public liability and other appropriate forms of insurance, and to pay all applicable taxes incident to this Grant Contract.

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(Counter Punch Youth Academy), Contract # L-6374 October 30, 2024

D.12. Metro Liability.

Metro shall have no liability except as specifically provided in this Grant Contract.

D. 13. Independent Contractor.

Nothing herein shall in any way be construed or intended to create a partnership or joint venture between the Grantee and Metro or to create the relationship of principal and agent between or among the Grantee and Metro. The Grantee shall not hold itself out in a manner contrary to the terms of this paragraph. Metro shall not become liable for any representation, act, or omission of any other party contrary to the terms of this paragraph.

D. 14. Indemnification and Hold Harmless.

(a) Grantee shall indemnify, defend, and hold harmless Metro, its officers, agents and employees from any claims, damages, penalties, costs and attorney fees for injuries or damages arising, in part or in whole, from the negligent or intentional acts or omissions of Grantee, its officers, employees and/or agents, including its sub or independent contractors, in connection with the performance of the contract, and any claims, damages, penalties, costs and attorney fees arising from any failure of Grantee, its officers, employees and/or agents, including its sub or independent contractors, to observe applicable laws, including, but not limited to, labor laws and minimum wage laws.

(b) Metro will not indemnify, defend or hold harmless in any fashion the Grantee from any claims, regardless of any language in any attachment or other document that the Grantee may provide.

(c) Grantee shall pay Metro any expenses incurred as a result of Grantee's failure to fulfill any obligation in a professional and timely manner under this Contract.

(d) Grantee's duties under this section shall survive the termination or expiration of the grant.

D.15. Force Majeure.

"Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party. Except as provided in this Section, any failure or delay by a party in the performance of its obligations under this Contract arising from a Force Majeure Event is not a breach under this Contract. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. Grantee will promptly notify Metro within forty-eight (48) hours of any delay

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caused by a Force Majeure Event and will describe in reasonable detail the nature of the Force Majeure Event.

D.16. State, Local and Federal Compliance.

The Grantee agrees to comply with all applicable federal, state and local laws and regulations in the performance of this Grant Contract.

D.17. Governing Law and Venue.

The validity, construction and effect of this Grant Contract and any and all extensions and/or modifications thereof shall be governed by and construed in accordance with the laws of the State of Tennessee. The venue for legal action concerning this Grant Contract shall be in the courts of Davidson County, Tennessee.

D.18. Completeness.

This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This Grant Contract supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.

D.19. Headings.

Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.

D.20. Metro Interest in Equipment.

The Grantee shall take legal title to all equipment and to all motor vehicles, hereinafter referred to as "equipment," purchased totally or in part with funds provided under this Grant Contract, subject to Metro's equitable interest therein, to the extent of its *pro rata* share, based upon Metro's contribution to the purchase price. "Equipment" shall be defined as an article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds \$5,000.00.

The Grantee agrees to be responsible for the accountability, maintenance, management, and inventory of all property purchased totally or in part with funds provided under this Grant Contract. Upon termination of the Grant Contract, where a further contractual relationship is not entered into, or at any time during the term of the Grant Contract, the Grantee shall request written approval from Metro for any proposed disposition of equipment purchased with Grant funds. All equipment shall be disposed of in such a manner as parties may agree as appropriate and in accordance with any applicable federal, state or local laws or regulations.

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Equipment purchased with grant funds is listed on an equipment log (See OCJP Appendices K-Project Equipment Summary Report) and note project staff using said equipment. Review OCJP Grants Manual, Chapter X Property and Equipment.

D. 21. Assignment - Consent Required.

The provisions of this contract shall inure to the benefit of and shall be binding upon the respective successors and assignees of the parties hereto. Except for the rights of money due to Grantee under this contract, neither this contract nor any of the rights and obligations of Grantee hereunder shall be assigned or transferred in whole or in part without the prior written consent of Metro. Any such assignment or transfer shall not release Grantee from its obligations hereunder. Notice of assignment of any rights to money due to Grantee under this Contract must be sent to the attention of the Metro Department of Finance.

D.22. Gratuities and Kickbacks.

It shall be a breach of ethical standards for any person to offer, give or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparations of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy in any proceeding or application, request for ruling, determination, claim or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therefore. It shall be a breach of ethical standards for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or a person associated therewith, as an inducement for the award of a subcontract or order. Breach of the provisions of this paragraph is, in addition to a breach of this contract, a breach of ethical standards which may result in civil or criminal sanction and/or debarment or suspension from participation in Metropolitan Government contracts.

D. 23. Confidentiality of Records.

Strict standards of confidentiality of records and information shall be maintained in accordance with applicable state and federal law. All material and information, regardless of form, medium or method of communication, provided to the Grantee by Metro or acquired by the Grantee on behalf of Metro that is regarded as confidential under state or federal law shall be regarded as "Confidential Information." Nothing in this Section shall permit Grantee to disclose any Confidential Information, regardless of whether it has been disclosed or made available to the Grantee due to intentional or negligent actions or inactions of

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agents of Metro or third parties. Confidential Information shall not be disclosed except as required or permitted under state or federal law. Grantee shall take all necessary steps to safeguard the confidentiality of such material or information in conformance with applicable state and federal law. The obligations set forth in this Section shall survive the termination of this Contract.

D.24. Lobbying.

The Grantee certifies, to the best of its knowledge and belief, that:

- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-Grantees shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

D.25. Restriction Regarding Non-Disclosure Agreements related to Confidentiality and Reporting Waste, Fraud, and Abuse.

No Grantee under this subcontract or subaward or entity that receives any funds under this agreement, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, and abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

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The foregoing is not intended and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this subaward or contract, the Grantee
 - a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
 - b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.
2. If the Grantee does or is authorized to make further subawards or contracts under this subaward,
 - a. it represents that: (1) It has determined that no other entity that the Grantee's application proposes may or will receive award funds (whether through a subaward, contract, or subcontract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and (2) It has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and
 - b. it certifies that, if it learns or is notified that any sub-Grantee, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

D.26. Public Accountability.

If the Grantee is subject to Tenn. Code Ann. § 8-4-401 et seq., or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of

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the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.

The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.

D.27. Public Notice/Publications.

All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement:

"This project is funded under a Grant Contract with the State of Tennessee."

All notices by the Grantee in relation to this Grant Contract shall be approved by the State.

Funded programs are encouraged to make the results and accomplishments of their activities available to the public (Review OCJP Grants Manual, Chapter XI Printing, Publications, and Media).

A subrecipient who publicizes project activities and results shall adhere to the following:

1. Responsibility for the direction of the project should not be ascribed to the Department of Justice, (or the Department of Health and Human Services, or the Office of Violence Against Women as appropriate in lieu of the Department of Justice) or the Tennessee Office of Criminal Justice Programs. The publication must not convey DOJ/DHHS/OVW or TN OCJP's official recognition or endorsement of the project simply by having received funding. A separate request of the State and appropriate federal agency must be made and granted for official recognition.

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2. All reports, studies, notices, informational pamphlets, press releases, signs, billboards, DVDs, public awareness kits, training curricula, webinars, websites and similar public notices (written, visual or sound) prepared and released by the Grantee shall include the statement:

"This project is funded under an agreement with the State of Tennessee." Any such notices by the Subrecipient shall be approved by the State.

Additionally, studies and research/report type publications expressing the direction of project activity must also contain the following federal funding statement:

"The opinions, findings, conclusions or recommendations contained within this document are those of the author and do not necessarily reflect the views of the Department of Justice (or Department of Health and Human Services, Office of Violence Against Women as appropriate) or the State of Tennessee, Office of Criminal Justice Programs."

3. The subrecipient also agrees that one copy of any such publication will be submitted to the Office of Criminal Justice Programs of the Department of Finance and Administration to be placed on file and distributed as appropriate to other potential subrecipients or interested parties.

4. All publication and distribution agreements with a publisher will include provisions giving the federal government or state a royalty-free, nonexclusive, and irrevocable license to reproduce, publish, or otherwise use and to authorize others to use for federal or state government purposes.

5. Unless otherwise specified in the award, the subrecipient may copyright any books, publications, films, or other copyrightable material developed or purchased as a result of award activities. Copyrighted material shall be subject to the same provisions of the Federal government.

6. The subrecipient shall submit a publication and distribution plan to OCJP before materials developed under an award are commercially available or distributed. The plan shall include a description of the materials, the rationale for commercial publication and distribution, the criteria to be used in the selection of a publisher, and, to assure reasonable competition, the identification of firms that will be approached. **Prior OCJP approval of this plan is required for publishing**

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project activities and results when Federal funds are used to pay for the publication.

D. 28. Patents and Copyrights.

OCJP and/or the U.S. Department of Justice shall have irrevocable, nonexclusive royalty-free license to any invention and to reproduce, publish, and use any materials, in whole or in part, and authorize others to do so, which are produced utilizing federal and/or state funds provided under the terms of a subgrant.

D. 29. Disclosure of Personal Identity Information.

While performing its obligations under this Grant Contract, Grantee may have access to Personally Identifiable Information held by the State ("PII"). For the purposes of this Grant Contract, "PII" includes "Nonpublic Personal Information" as that term is defined in Title V of the Gramm-Leach-Bliley Act of 1999 or any successor federal statute, and the rules and regulations thereunder, all as may be amended or supplemented from time to time ("GLBA") and personally identifiable information and other data protected under any other applicable laws, rule or regulation of any jurisdiction relating to disclosure or use of personal information ("Privacy Laws"). Grantee agrees it shall not do or omit to do anything which would cause the State to be in breach of any Privacy Laws. Grantee shall, and shall cause its employees, agents and representatives to: (i) keep PII confidential and may use and disclose PII only as necessary to carry out those specific aspects of the purpose for which the PII was disclosed to Grantee and in accordance with this Grant Contract, GLBA and Privacy Laws; and (ii) implement and maintain appropriate technical and organizational measures regarding information security to: (A) ensure the security and confidentiality of PII; (B) protect against any threats or hazards to the security or integrity of PII; and (C) prevent unauthorized access to or use of PII. Grantee shall immediately notify State: (1) of any disclosure or use of any PII by Grantee or any of its employees, agents and representatives in breach of this Grant Contract; and (2) of any disclosure of any PII to Grantee or its employees, agents and representatives where the purpose of such disclosure is not known to Grantee or its employees, agents and representatives. The State reserves the right to review Grantee's policies and procedures used to maintain the security and confidentiality of PII and Grantee shall, and cause its employees, agents and representatives to, comply with all reasonable requests or directions from the State to enable the State to verify or ensure that Grantee is in full compliance with its obligations under this Grant Contract in relation to PII. Upon termination or expiration of the Grant Contract or at the State's direction at any time in its sole discretion, whichever is earlier, Grantee shall immediately return to the State any and all PII which it has received under this Grant Contract and shall destroy all records of such PII. The Grantee shall report to the State any instances of unauthorized access to or potential disclosure of PII in the custody or control of Grantee ("Unauthorized Disclosure") that come to the Grantee's attention. Any

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such report shall be made by the Grantee within twenty-four (24) hours after the Unauthorized Disclosure has come to the attention of the Grantee. Grantee shall take all necessary measures to halt any further Unauthorized Disclosures. The Grantee, at the sole discretion of the State, shall provide no cost credit monitoring services for individuals whose PII was affected by the Unauthorized Disclosure. The Grantee shall bear the cost of notification to all individuals affected by the Unauthorized Disclosure, including individual letters and public notice. The remedies set forth in this Section are not exclusive and are in addition to any claims or remedies available to this State under this Grant Contract or otherwise available at law. The obligations set forth in this Section shall survive the termination of this Grant Contract.

D. 30. Intellectual Property.

The Grantee agrees to indemnify and hold harmless the State of Tennessee as well as its officers, agents, and employees from and against any and all claims or suits which may be brought against the State concerning or arising out of any claim of an alleged patent, copyright, trade secret or other Intellectual property infringement, in direct relationship to and as a direct result of services provided by Grantee under this agreement. In any such claim or action brought against the State, the Grantee shall satisfy and indemnify the State for the amount of any settlement or final judgment, and the Grantee shall be responsible for all legal or other fees or expenses incurred by the State arising from any such claim. The State shall give the Grantee notice of any such claim or suit and full right and opportunity to conduct the Grantee's own defense thereof, however, the failure of the State to give such notice shall only relieve the Grantee of its obligations under this Section to the extent Grantee can demonstrate actual prejudice arising from the State's failure to give notice. This Section shall not grant the Grantee, through its attorneys, the right to represent the State of Tennessee in any legal matter, as provided in Tenn. Code Ann. § 8-6-106.

D. 31. Telecommunications and Surveillance.

To ensure compliance with Public Law 115-232, section 889, the Office of Criminal Justice Programs (OCJP), grant funding cannot be requested for reimbursement for services or equipment from the entities listed below:

Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment. If applicable and as required by 2 CFR 200.216, Grantee is prohibited from obligating or expending loan or grant funds to procure or obtain; extend or renew a contract to procure or obtain; or enter into a contract (or extend or renew a new contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as a critical technology as part of any system. As described in Public Law 115-232, Section 889, "covered telecommunications equipment" is as follows:

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- a. Telecommunications equipment produced by Huawei Technologies Company of ZTE Corporation (or any subsidiary or affiliate of such entities).
- b. For the purposes of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or an subsidiary or affiliate of such entities).
- c. Telecommunications or video surveillance services provided by such entities or using such equipment.
- d. Telecommunication or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believed to be an entity owned or controlled by, or otherwise connected to, the government of a foreign country.

D. 32. Debarment and Suspension:

The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals: a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency; b. have not within a three (3) year period preceding this Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or Appendix E- Required Subcontract Language 3 Revised March 2024 commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property; c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and d. have not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

D. 33. State Sponsored Insurance Plan Enrollment:

The Grantee warrants that it will not enroll or permit its employees, officials, or employees of contractors to enroll or participate in a state sponsored health insurance plan through their employment, official, or contractual relationship with Grantee unless Grantee first demonstrates to the satisfaction of the Department of Finance and Administration that it and any contract entity satisfies the

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definition of a governmental or quasigovernmental entity as defined by federal law applicable to ERISA.

D. 34: Iran Divestment Act:

The requirements of Tenn. Code Ann. § 12-12-101, et seq., addressing contracting with persons as defined at Tenn. Code Ann. §12-12-103(5) that engage in investment activities in Iran, shall be a material provision of this Grant Contract. The Grantee certifies, under penalty of perjury, that to the best of its knowledge and belief that it is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.

D. 35. Communications and Contacts.

All instructions, notices, consents, demands, or other communications from the Grantee required or contemplated by this Grant Contract shall be in writing and shall be made by electronic transmission, or by first class mail, addressed to the respective party at the appropriate number or address as set forth below or to such other party, number, or address as may be hereafter specified by written notice.

Metro Juvenile Court Program Accountant

Nicole Whitlock
Finance Manager
Juvenile Court
P.O. Box 196306
Nashville, Tennessee 37219-6306
Office: 615-880-2368
nicoleswhitlock@jjsnashville.gov

Metro Juvenile Court Program Manager Contact:

Shelley Hudson
Special Project Program Manager
Juvenile Court
P.O. Box 196306
Nashville, Tennessee 37219-6306
Office: 615-862-8079
Cell: 615-500-3391
shelleyhudson@jjsnashville.gov

Grantee Program Liaison Contact:

Name: Tremaine Crook
Title: Program Monitor
Name of Program: Counter Punch Youth Academy
Street Address: 1034 3rd Ave South
City: Nashville, TN, 37210
Office: 615-249-8900
Cell: 615-249-8900

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Email: travis@counterpunchyouth.org

Effective Date.

This contract shall not be binding upon the parties until it has been signed first by the Grantee and then by the authorized representatives of the Metropolitan Government and has been filed in the office of the Metropolitan Clerk. When it has been so signed and filed, this contract shall be effective as of the date first written above.

(THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK)

FY2025 Signature Page

THE METROPOLITAN GOVERNMENT
OF NASHVILLE AND DAVIDSON
COUNTY:

APPROVED AS TO AVAILABILITY OF
FUNDS:

Jennsen Reed/adm
Director of Finance

APPROVED AS TO FORM AND
LEGALITY

Lexie A. Ward
Metropolitan Attorney

FILED IN THE OFFICE OF THE CLERK:

Metropolitan Clerk

Counter Punch Youth Academy

GRANTEE: Tramaine Crook

By: [Signature]

Title: Executive Director

Sworn to and subscribed to before me a Notary
Public, this 14 day
of October, 2024

Notary Public

Brigid M. Caldwell
My Commission expires 3/3/2025



Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

Agency Name: Counter Punch Youth Academy

Agency Program Monitor Contact Information:

Name: Tramaine Crook

Address: 1034 3rd Ave S, Nashville, TN 37210

Phone: 615.249.8900

Email: travis@counterpunchyouth.org

Agency Financial Monitor Contact Information:

Name: Steve Wylie

Address: 1034 3rd Ave S, Nashville, TN, 37210

Phone: 615-347-3993

Email: info@counterpunchyouth.org

Project Plan:

What services will you be providing to the GRIP project?

Counter Punch Youth Academy (CPYA) is dedicated to providing comprehensive support to the GRIP project, focusing on helping at-risk youth avoid placement in the custody of the Department of Child Services (DCS) and remain in their communities. Our services are designed to foster stability, personal development, and positive behavioral change through structured, evidence-based programming.

1. Non-Contact Boxing and Physical Conditioning: CPYA offers a structured non-contact boxing program that serves as a powerful tool for physical conditioning and stress relief. The program includes twice-weekly sessions where youth engage in boxing drills, cardiovascular exercises, and strength training. These sessions are designed to improve physical fitness, promote discipline, and provide a healthy outlet for managing aggression and frustration.

2. Social-Emotional Learning (SEL) and Mentorship: Our program incorporates Social-Emotional Learning (SEL) activities that are crucial for developing self-awareness, self-regulation, and interpersonal skills. CPYA mentors work closely with youth to guide them through activities that enhance emotional intelligence, empathy, and effective communication. The mentorship aspect of the program focuses on building strong, supportive relationships between mentors and participants, providing the youth with a trusted adult to guide them through challenges.

Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

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3. Cognitive-Behavioral Interventions: CPYA utilizes cognitive-behavioral interventions (CBI) to help youth identify and change negative thought patterns that contribute to delinquent behavior. Through interactive journaling, role-playing, and group discussions, participants learn to recognize the connection between their thoughts, feelings, and actions. These activities empower youth to make positive decisions and reduce impulsive behavior.

4. Life Skills Development: CPYA provides training in essential life skills, such as goal setting, time management, conflict resolution, and decision-making. These skills are crucial for helping youth navigate the complexities of daily life, improve their academic performance, and prepare for future employment opportunities. Our curriculum includes practical exercises and real-life scenarios to reinforce these skills.

5. Probation Compliance Support: CPYA works in collaboration with probation officers to ensure that youth are meeting the terms of their probation. Our mentors provide individualized support to help participants comply with court orders, attend scheduled meetings, and complete required activities. By offering this support, CPYA helps reduce the likelihood of probation violations and subsequent legal consequences.

Program Goals and Objectives

Program success is defined by establishing goals, objectives, and activities. These inform strategic planning and program improvements. Goals are broad and measurable statements about what the program intends to accomplish. These align with the agency mission and flow from the community need. Generally, state 1 or 2 goals. Objectives are what the program intends to achieve. These are realistic, specific, measurable, and focused on outcomes. Objectives include who (program clients) what (desired measurable change) and how (program activities), and are generally stated with a verb as an increase, decrease, expand, improve or change in behavior or condition, etc. Activities are efforts conducted to achieve the program objectives and tie into outputs: If the activities are completed then the outputs are produced. Activities use action words: provide, train, establish, etc. Grantee to provide minimally two (2) goals and is also allowed to add more goals, objectives, and activities as needed to this template.

Goal 1: Increase positive life skills among Counter Punch Youth Academy Leadership program participants helping them to make better decision and improve communication to help them avoid DCS custody to be positive citizens in their communities and prolong the time between any subsequent arrests.

Objective 1.1: Increase participants' decision-making skills through restorative arts-based mentoring and group activities, promoting responsibility and accountability.

Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

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Activity 1.1: Facilitate 2x weekly group sessions for 10 youth per cohort, lasting 5-6 weeks, integrating non-contact Olympic boxing training with mentoring techniques. These sessions will emphasize making positive choices and improving communication skills through structured boxing drills, role-playing scenarios, and guided discussions. The boxing training will help instill discipline, focus, and teamwork, while the mentoring components will provide opportunities for self-reflection, peer interaction, and the development of effective communication skills.

Objective 1.2: Enhance participants' emotional regulation and self-awareness by integrating non-contact Olympic boxing techniques in a safe and supportive environment. These sessions will focus on practicing constructive conflict resolution, managing emotions during challenges, and engaging in self-reflection, all while reinforcing discipline and control through physical activity improving emotional regulation to help them remain in their community.

Activity 1.2: Facilitate twice-weekly non-contact Olympic boxing training sessions that focus on emotional regulation and self-awareness. Each session will include structured drills designed to help participants manage emotions under pressure, practice constructive conflict resolution, and engage in guided self-reflection. Coaches will lead discussions on how boxing techniques, such as controlled breathing, timing, and discipline, can be applied to everyday situations to reinforce positive behavior and emotional control. These sessions will provide a supportive environment where participants can safely explore their emotions and develop strategies for handling challenges both in and out of the ring.

Performance Measures and Evaluation:

Measurable outcomes are quantifiable (numeric value, percentage, scores, value, or characteristic) used to measure achievement of program outcomes: events, occurrences, or changes in conditions or attitudes that indicate progress toward a program's goals. These are specific, measurable and meaningful. Achieving an outcome indicates fulfillment of purpose and program toward long-term goals. Measurable goals are stated in a % outcome (i.e., __% of clients with report/increase...etc.)

List and describe below a minimum of three measurable outcomes of your program that will be achieved as a result of this reallocated funding (Measurable outcomes must support goals and objectives). Grantee can add more measurable outcomes as needed to this template.

1) Improvement in Communication Skills: 80% of successful program participants will demonstrate improved communication skills as assessed through pre- and post-program evaluations. This will be measured by participants' ability to effectively express themselves, engage in peer collaboration, and participate in group discussions during the cohort sessions.

Scope of Services/Project Narrative

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2) Enhanced Emotional Regulation and Self-Awareness: 75% of successful participants will report an increase in their ability to manage emotions and demonstrate constructive conflict resolution skills by the end of the program. This will be measured through self-assessments, feedback from mentors, and observations during the non-contact Olympic boxing training sessions.

3) Successful Completion of Mentoring Program: 50% of program participants will successfully complete at least one cohort of the mentoring program, as evidenced by attendance records, participation in activities, and achievement of individual goals set during the program.

Program Inputs:

List the supporting agency resources, collaborations, and evidenced-based or aligned programming.

Counter Punch Youth Academy (CPYA) leverages a range of supporting resources, collaborations, and evidence-based practices to deliver impactful mentoring programs for youth. Key collaborations include Metro Nashville Public Schools (MNPS) and local youth non-profits, which expand CPYA's reach and effectiveness by providing additional resources and community support.

1. **Structured Mentoring Programs:** CPYA offers well-defined mentoring programs with clear goals, regular sessions, and trained mentors. This structure has been proven to enhance mentoring relationships and lead to better outcomes for youth.
2. **Trauma-Informed Care:** CPYA integrates trauma-informed practices into its programming, training mentors to recognize and address trauma, creating a safe and supportive environment for all participants.
3. **Positive Youth Development (PYD):** CPYA emphasizes building youth strengths and fostering positive relationships, encouraging resilience and active community involvement.
4. **Goal Setting and Achievement:** CPYA helps youth set and achieve personal goals, fostering a sense of purpose and motivation, which research shows leads to improved educational and personal outcomes.
5. **Social-Emotional Learning (SEL):** SEL practices at CPYA help youth develop critical skills in self-awareness, emotional regulation, and decision-making, positively impacting mental health and academic performance.
6. **Physical Fitness and Health Education:** CPYA's non-contact boxing and fitness activities promote discipline, stress management, and physical health, all of which are linked to better mental and academic outcomes.
7. **Family and Community Engagement:** Engaging families and communities in CPYA programs enhances youth support systems, which evidence shows improves success rates.
8. **Consistent Monitoring and Evaluation:** CPYA continually assesses its programs to ensure they meet participant needs and achieve desired outcomes through data-driven improvements.

Scope of Services/Project Narrative

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9. **Cultural Competency:** CPYA prioritizes cultural inclusivity, training mentors to respect and understand diverse backgrounds to build trust and effective communication.
10. **Collaborative Partnerships:** Partnerships with MNPS and youth non profits strengthen CPYA's resource base and program effectiveness, ensuring comprehensive support for youth.

By integrating these evidence-based practices and collaborations, CPYA delivers transformative mentoring experiences that lead to positive developmental outcomes.

Data Collection:

Describe the data collection procedures the agency undertakes to collect and report the outputs and outcomes of the planned services or interventions. (E.g., stakeholder questionnaires, client satisfaction surveys, case records, etc.)

Counter Punch Youth Academy (CPYA) employs a comprehensive data collection process to monitor and report the outputs and outcomes of its services. Key data collection methods include:

1. **Pre- and Post-Program Surveys:** Participants complete surveys at the beginning and end of each cohort to measure changes in behavior, communication skills, emotional regulation, and academic performance.
2. **Stakeholder Questionnaires:** Feedback is gathered from mentors, parents, and school staff through questionnaires to assess program effectiveness and identify areas for improvement.
3. **Client Satisfaction Surveys:** Participants and their families are asked to complete satisfaction surveys after program completion to evaluate their experience and the perceived impact of the program.
4. **Case Records:** Detailed records are maintained for each participant, tracking attendance, progress, and any interventions provided during the program.
5. **Observation and Reporting:** Mentors and coaches regularly observe participants during sessions and document behavioral changes, skill development, and other relevant outcomes.
6. **Monthly Reviews:** Data is analyzed monthly to assess progress toward program goals and make necessary adjustments.

CPYA ensures that all data collected is used to inform strategic planning and improve the quality of its services, ensuring meaningful and measurable outcomes for participants.

Scope of Services/Project Narrative

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Program Monitoring:

Briefly describe below the agency's plans to monitor and track the quality of the agency's progress toward program service delivery? These may include *output measures (products of your activities)* which are process measures that quantify the activities of your program and *outcome measures which are measure the achievement*, effect or results that are attributed to program efforts that determine impact and successes.

Counter Punch Youth Academy will monitor program quality through regular tracking of both output and outcome measures. Output measures include tracking attendance, session participation, and completion rates for each cohort. Outcome measures involve pre- and post-program surveys to assess improvements in communication skills, emotional regulation, and academic performance. Monthly reviews will analyze data to gauge progress and make real-time adjustments. Stakeholder feedback from mentors, parents, and school staff will further inform quality assessments and program enhancements, ensuring effective service delivery and meaningful impact.

Program Evaluation Plan:

Briefly describe below the agency's plan to evaluate program effectiveness and corrective action plans: This includes completeness of the evaluation plan to include what you will do to judge the success or effectiveness of your program.

CPYA's program evaluation plan includes regular assessments of both output and outcome data to measure effectiveness. We will use pre- and post-program surveys to evaluate improvements in participants' life skills and academic performance. Quarterly reviews will analyze this data to identify trends and areas for improvement. Feedback from mentors, participants, and community partners will be gathered to adjust strategies and address any issues. Success will be judged by the achievement of defined goals, such as increased communication skills and emotional regulation. Corrective actions will be implemented based on evaluation findings to enhance program delivery and impact.

Attach program Budget and Budget Narrative.

Attach Agency Organizational Chart

GRANT BUDGET				
AGENCY NAME: Counter Punch Academy				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period: BEGIN: 07/01/2024 END: 06/30/2025				
	EXPENSE OBJECT LINE-ITEM CATEGORY	GRANT CONTRACT	GRANTEE MATCH	TOTAL PROJECT
	Salaries and Wages	\$7,200.00	\$0.00	\$7,200.00
	Benefits and Taxes (PERCENT)	\$0.00	\$0.00	\$0.00
	Professional Fees	\$0.00	\$0.00	\$0.00
	Supplies	\$6,800.00	\$0.00	\$6,800.00
	Communications	\$0.00	\$0.00	\$0.00
	Postage and Shipping	\$0.00	\$0.00	\$0.00
	Occupancy	\$0.00	\$0.00	\$0.00
	Equipment Rental and Maintenance	\$0.00	\$0.00	\$0.00
	Printing and Publications	\$0.00	\$0.00	\$0.00
	Travel/Conferences and Meetings	\$0.00	\$0.00	\$0.00
	Insurance	\$0.00	\$0.00	\$0.00
	Specific Assistance to Individuals	\$0.00	\$0.00	\$0.00
	Other Non-Personnel	\$0.00	\$0.00	\$0.00
	GRAND TOTAL	\$14,000.00	\$0.00	\$14,000.00

Total Match Amount	\$0.00		
Total Match Percentage	0.0000%	UNKNOWN	Fund Source

(Note: any changes to the contract budget must be pre-approved by Juvenile Court to be eligible for reimbursement)

ATTACHMENT A-1

Page 2

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME:

0

0

SALARIES, WAGES, BENEFITS AND TAXES:	AMOUNT
Summary of individual positions that will support project activities. Review Instructions for examples.	\$0.00
Position 1: Tramaine Crook/ Head Trauma Informed Coach/ 100% of Time	\$4,800.00
Position 2: Robbie McKinnie/ Assisat Trauma Informed Coach/ 100% of Time	\$2,400.00
Position 3: Job Title, Salary / Benefits, Estimated Percentage of Time	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$7,200.00

Note: Benefits must be calculated at the same or lesser percentage as the salary for each position.

PROFESSIONAL FEES:	AMOUNT
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

SUPPLIES:	AMOUNT
Individual Boxing Gloves	\$2,000.00
Individual Hand Wraps	\$800.00
Individual Gym Bags	\$1,200.00
Individual Curriculum Workbooks	\$2,800.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$6,800.00

COMMUNICATIONS:	AMOUNT
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

POSTAGE AND SHIPPING:	AMOUNT
<Please provide description here>	\$0.00
TOTAL	\$0.00

OCCUPANCY:	AMOUNT
<Please provide descriptions of occupancy here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

EQUIPMENT RENTAL AND MAINTENANCE:	AMOUNT
<Please provide description of equipment and maintenance here>	\$0.00
Repeat row (s) as Necessary	\$0.00
TOTAL	\$0.00

PRINTING AND PUBLICATIONS:	AMOUNT
<Please provide description here>	\$0.00

TOTAL **\$0.00**

TRAVEL/CONFERENCE AND MEETINGS:	AMOUNT
<Please provide description of travel, conferences, meetings here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

INSURANCE:	AMOUNT
<Please provide description of insurance here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

SPECIFIC ASSISTNACE TO INDIVIDUALS:	AMOUNT
<Please provide description of specific assistance to individuals here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

OTHER NON-PERSONNEL:	AMOUNT
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00



Counter Punch Youth Academy Organizational Chart

1. Executive Director & Head Coach

- **Tramaine Crook**
- **Responsibilities:** Overall management of the organization, strategic planning, program development, and day-to-day operations.

2. Board of Directors

- **Board Chair**
 - **Eric Capehart: Therapist**
 - **Responsibilities:** Oversight of organizational governance, strategic direction, and support for the Executive Director.
- **Vice President of Board/Financial Monitor**
 - **Steve Wylie**
 - **Responsibilities:** Financial oversight, budgeting, and ensuring financial health of the organization.
- **Treasurer/ Attorney**
 - **Bridgid Caldwell**

3. Program Staff

- **Trauma-Informed Coach/Mentor**
 - **Robbie Mckinnie**
 - **Responsibilities:** Delivering trauma-informed coaching, mentoring, and supporting youth development.
- **Trauma-Informed Boxing Coach/Mentor**
 - **Buford Williams**
 - **Responsibilities:** Providing boxing coaching with a focus on trauma-informed practices and supporting youth through mentoring.

FY2026 Signature Page

THE METROPOLITAN GOVERNMENT
OF NASHVILLE AND DAVIDSON
COUNTY:

APPROVED AS TO AVAILABILITY OF
FUNDS:

Jenneen Reed/adm
Director of Finance

APPROVED AS TO FORM AND
LEGALITY

Lexie A. Ward
Metropolitan Attorney

FILED IN THE OFFICE OF THE CLERK:

Metropolitan Clerk

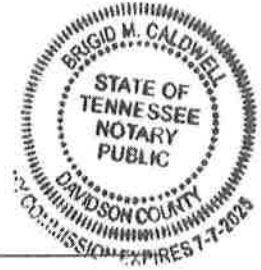
GRANTEE: Counter Punch Youth Academy

By: Tremaine Crook

Title: Executive Director

Sworn to and subscribed to before me a Notary
Public, this 1 day
of April, 2025

Notary Public



Brigid M. Caldwell
My Commission expires 7/7/2025

Amended
Contract L-6374

APPLICATION FOR (Write Name of grant here)

Counter Punch youth Academy

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

Shirley J. Callaway
Director
Department of Juvenile Court

April 21, 2025
Date

Health Connect America
Amendment Packet

Amendment to Grant contract between the Metropolitan Government of Nashville and Davidson County and HEALTH CONNECT AMERICA Contract #L- 6375

**AMENDMENT TO GRANT CONTRACT BETWEEN
THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
AND
HEALTH CONNECT AMERICA**

This Grant Contract Amendment is entered into pursuant Resolution RS2024-881, by and between the Metropolitan Government of Nashville and Davidson County ("Metro"), and Health Connect America ("Recipient").

It is mutually agreed by and between Metro and Recipient, that Grant Contract #L-6375 is hereby amended as follows:

- I. Section B.1 of the Grant Contract is deleted in its entirety and replaced with the following:

B.1. **Grant Contract Term.** The term of this Grant will commence on the executed contracted date between Juvenile Court and Health Connect America and end on June 30, 2026. Metro will have no obligation for services rendered by the Recipient that are not performed within this term.
- II. Section C.1 of the Grant Contract is deleted in its entirety and replaced with the following:

C.1. **Maximum Liability.** In no event will Metro's maximum liability under this Grant Contract exceed four-thousand, five-hundred dollars and no cents (\$4,500.00). The FY 26 Grant Spending Plan, attached hereto, will constitute the maximum amount to be provided to the Recipient by Metro for all of the Grantee's obligations hereunder. The Grant Spending Plan line items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee. Subject to modification and amendments as provided in section D.2 of this agreement, this amount will constitute the Grant Amount and the entire compensation to be provided to the Recipient by Metro.
- III. Attachment A-1 (Grant Spending Plan) to the Grant Contract is supplemented with the FY26 Grant Spending Plan, labeled as Attachment A-2 that is attached hereto and incorporated herein.
- IV. Section C. 3 of the Grant Contract is amended adding the following sentence after the date "July 7, 2025":

"Final Invoices for FY 26 contract period must be received by July 7, 2026."
- V. Section D. 9 of the Grant Contract is amended by reflecting the amendment as provided to Section B.1 of the Grant contract, and extending all Report Dates as written to the same dates in 2026.
- VI. Section D. 32 is amended by adding the following sentence at the end of the existing text:

Amendment to Grant contract between the Metropolitan Government of Nashville and Davidson County and HEALTH CONNECT AMERICA Contract #L- 6375

"The Grantee shall provide immediate written notice to the State if at any time it learns that there was an earlier failure to disclose information, or that due to changed circumstances, its principals or the principals of its subcontractors are excluded or disqualified, or presently fall under any of the prohibitions of subsections a-d."

VII. **Effective Date.** This Grant Contract Amendment shall not be binding upon the parties until it has been signed first by the Recipient and then by the authorized representatives of the Metropolitan Government and has been filed in the office of the Metropolitan Clerk. The revisions set forth herein shall become effective once the Grant Contract Amendment has been so signed and filed. All other terms and conditions of the Grant Contract not expressly amended herein shall remain in full force and effect.

(THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK.)

Amendment to Grant contract between the Metropolitan Government of Nashville and Davidson County and HEALTH CONNECT AMERICA Contract #L- 6375

THE METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY:

Nicole Whitlock
Nicole Whitlock
Juvenile Court Deputy Court Administrator
Finance, HR, and IT

RECIPIENT: Health Connect America

Desiree Griffin
Desiree Griffin, Program Director
Health Connect America

APPROVED AS TO AVAILABILITY OF
FUNDS:

Jennsen Reed/adm
Director of Finance

APPROVED AS TO FORM AND
LEGALITY:

Lexie A. Ward
Assistant Metropolitan Attorney

FILED IN THE OFFICE OF THE
METROPLITAN CLERK:

Metropolitan Clerk

GRANT BUDGET LINE-ITEM DETAIL:

Health Connect America

SALARIES, WAGES, BENEFITS AND TAXES:	AMOUNT
Summary of individual positions that will support project activities. Review Instructions for examples.	\$0.00
Position 1: <i>Job Title Salary / Benefits, Estimated Percentage of Time</i>	\$0.00
Position 2: <i>Job Title Salary / Benefits, Estimated Percentage of Time</i>	\$0.00
Position 3: <i>Job Title Salary / Benefits, Estimated Percentage of Time</i>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

Note: Benefits must be calculated at the same or lesser percentage as the salary for each position.

PROFESSIONAL FEES:	AMOUNT
Health Connect \$150 per assessment for 15 uninsured youth per year for Mental Health Assessment and Alcohol and Drug Assessment with outpatient services. Estimated at \$4,500.	\$4,500.00
TOTAL	\$4,500.00

SUPPLIES:	AMOUNT
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

COMMUNICATIONS:	AMOUNT
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

POSTAGE AND SHIPPING:	AMOUNT
TOTAL	\$0.00

OCCUPANCY:	AMOUNT
<Please provide descriptions of occupancy here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

EQUIPMENT RENTAL AND MAINTENANCE:	AMOUNT
<Please provide description of equipment and maintenance here>	\$0.00
Repeat row (s) as Necessary	\$0.00
TOTAL	\$0.00

PRINTING AND PUBLICATIONS:	AMOUNT
<Please provide description here>	\$0.00
TOTAL	\$0.00

TRAVEL/CONFERENCE AND MEETINGS:	AMOUNT
<Please provide description of travel, conferences, meetings here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

INSURANCE:	AMOUNT
<Please provide description of Insurance here>	\$0.00
Repeat row (s) as Necessary	\$0.00
TOTAL	\$0.00

SPECIFIC ASSISTNACE TO INDIVIDUALS:	AMOUNT
<Please provide description of specific assistance to individuals here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

OTHER NON-PERSONNEL:	AMOUNT
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

Grant contract between the Metropolitan Government of Nashville and Davidson County and
(Health Connect America), Contract # L-6375 October 30, 2024

**GRANT CONTRACT
BETWEEN THE METROPOLITAN GOVERNMENT
OF NASHVILLE AND DAVIDSON COUNTY
AND
HEALTH CONNECT AMERICA**

This Grant Contract issued and entered pursuant to RS2024- 881 by and between the Metropolitan Government of Nashville and Davidson County, a municipal corporation of the State of Tennessee hereinafter referred to as "Metro", and Health Connect America hereinafter referred to as the "Grantee," is for Health Connect America to provide Biopsychosocial Assessments, which refers the participants to a Comprehensive Child and Family Service or Outpatient Therapy, and/or Medication Management Program within Health Connect America, as further defined in the "SCOPE OF PROGRAM" (Attachment 1).

WITNESSETH

WHEREAS, Metro Juvenile Court, A Department of the Metropolitan Government of Nashville and Davidson County, is the direct Recipient of funds from the Byrne State Crisis Intervention Program grant (hereinafter called Byrne SCIP); and,

WHEREAS, Health Connect America is the Grantee of funds from Juvenile Court; and,

WHEREAS, expenditures will commence on December 15, 2024 through June 30, 2025; and,

WHEREAS, Juvenile Court and Health Connect America collaborate in a partnership to serve post-adjudicated high-risk justice involved males ages 12 to 18, who are at risk of delinquency; and,

WHEREAS, Grantee's goals include:

Goal 1: Intervene in the progression of mental health and substance use disorders.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Health Connect America), Contract # L-6875 October 30, 2024

Objective 1.1: Provide program participants with a psychosocial assessment upon entering the program.

Activity 1.1.1: Program participants will participate in a psychosocial assessment.

Objective 1.2: Provide program participants with mental health or substance abuse assessments to determine if counseling services are needed.

Activity 1.2.1: Program participants will participate in a mental health or substance abuse assessment as recommended.

WHEREAS, Measurable outcomes include:

90% of referred youth will complete a Mental Health or Substance Abuse Assessment .

WHEREAS, Juvenile Court and Health Connect America propose to four thousand five hundred dollars and no cents (\$4,500.00), of the Byrne SCIP grant to fund the Health Connect America program.

A. SCOPE OF PROGRAM:

A.1. SCOPE OF PROGRAM:

A.1. The Grantee will use the funds for the following:

A.2. The Grantee shall spend these funds consistent with their proposed use in the Grantee's funding application, hereinafter referred to as the Grant Spending Plan, attached and incorporated herein as **Attachment 1**. The Grantee shall collect data as mandated by the scope of program services, OCJP Grants Manual requirements and Metro to evaluate the effectiveness of their services and shall provide those results to Metro upon request.

A.3. The Grantee shall only utilize these funds for services the Grantee provides to documented residents of Davidson County. Documentation of residency may be established with a recent utility bill; voter's registration card; driver's license or other government issued ID; current record from a school showing address; affidavit by landlord; or affidavit by a nonprofit treatment, shelter, half-way house, or homeless assistance entity located within Davidson County. Grantee agrees that it will not use Metro funding for services to non-Davidson County residents.

A.4. Additionally, the Grantee shall collect general demographic data on the primary county of residence of the clients it serves and provide that data to Metro upon request.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Health Connect America), Contract # L-6375 October 30, 2024

B. GRANT CONTRACT TERM:

B.1. Grant Contract Term.

The term of this Grant shall commence on the executed contract date between Juvenile Court and Byrne SCIP Grant, and end on **June 30, 2025**. Metro shall have no obligation for services rendered by the Grantee which are not performed within this term.

C. PAYMENT TERMS AND CONDITIONS:

C.1. Maximum Liability.

In no event shall the maximum liability of Metro under this Grant Contract exceed four thousand five hundred dollars and no cents (\$4,500.00).

The FY 25 Grant Spending Plan is attached and incorporated herein as part of **Attachment 1** and shall constitute the maximum amount to be provided to the Grantee by Metro for all the Grantee's obligations hereunder.

The Grant Spending Plan line items include, but are not limited to, all applicable taxes, fees, overhead, and all other indirect and direct program costs incurred or to be incurred by the Grantee during the contract term.

This amount shall constitute the Grant Amount and the entire compensation to be provided to the Grantee by Metro.

C.2. Compensation Firm.

The maximum liability of Metro is not subject to escalation for any reason. The Grant Spending Plan amount is firm for the duration of the Grant Contract and is not subject to escalation for any reason unless the grant contract is amended.

C.3. Payment Methodology.

The Grantee shall be compensated electronically via Metro's portal on a reimbursement basis for actual direct program costs based upon the Grant Spending Plan, not to exceed the maximum liability established in Section C.1.

All invoices shall be sent electronically to nicoleswhitlock@iisnashville.gov (Ms. Nicole Whitlock, Juvenile Court Finance Manager) and shelleyhudson@iisnashville.gov (Mrs. Shelley Hudson, Juvenile Court Special Projects Program Manager). Said payment shall not exceed the maximum liability of this Grant Contract.

Generally, invoices submitted for reimbursement will be accepted on a **monthly basis**.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Health Connect America), Contract # L-6375 October 30, 2024

Documentation to serve as proof of delivered services of a kind and type shall accompany submission of invoices in order to be eligible for payment.

The method used to document service/time records include at a minimum:

- a. Hours and dates worked on the project for each professional service contract position/staff person.
- b. A description of services performed for each professional service contract position/staff person; and,
- c. Records of actual supplies used and/or operating expenses incurred that are allowable under the subcontract.

Final invoices for the FY 25 contract period must be received by July 7, 2025.

Any invoice not received by the deadline date will not be processed and all remaining grant funds will expire.

C.4. Payment of Invoice.

The payment of any invoice by Metro shall not prejudice Metro's right to object to the invoice or any matter in relation thereto. Such payment by Metro shall neither be construed as acceptance of any part of the work or service provided nor as an approval of any of the costs included therein. All invoices submitted for reimbursement shall include the updated Certification Statement for Reimbursement Requests.

C.5. Unallowable and Unallowable Cost Requirements.

The Grantee shall meet all allowable and unallowable OCJP cost requirements. See OCJP's Grants Manual, Chapter XIV-Allowable Costs and Chapter XV-Unallowable Costs. The Grantee's invoice shall be subject to reduction for amounts included in any invoice or payment theretofore made which are determined by OCJP and Metro, based on audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs. Utilization of Metro funding for services to non-Davidson County residents is unallowable.

State specific requirements and clarification are listed below:

C.6. Deductions.

Metro reserves the right to adjust any amounts which are or shall become due and payable to the Grantee by Metro under this or any Contract by deducting any amounts which are or shall become due and payable to Metro by the Grantee under this or any Contract.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Health Connect America), Contract # L-6375 October 30, 2024

C.7. Travel Compensation.

Payment to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in OCJP's Grants Manual (See Chapter IX-Travel, Conferences, and Meetings) and be subject to the Grant Spending Plan.

C.8. Electronic Payment.

Metro requires as a condition of this contract that the Grantee shall completed and sign Metro's form authorizing electronic payments to the Grantee. Grantees who have not already submitted the form to Metro will have thirty (30) days to complete, sign, and return the form. Thereafter, all payments to the Grantee, under this or any other contract the Grantee has with Metro, must be made electronically.

D. STANDARD TERMS AND CONDITIONS:

D.1. Required Approvals.

Metro is not bound by this Grant Contract until it is approved by the appropriate Metro representatives as indicated on the signature page of this Grant.

D.2. Modification and Amendment.

The Grantee will make any proposed changes in writing to Juvenile Court. Juvenile Court will submit proposed changes in writing to OCJP for approval. Expenditures, reimbursements, and payments under this Grant Contract shall adhere to the Grant Budget. The Grantee may request revisions of Grant Budget line items through submission of a revised budget to Metro Juvenile Court, giving full details supporting such requests. Grant Budget line item revisions may not be made without prior, written approval of METRO in which terms of the approved revisions are explicitly set forth.

All proposed changes must be submitted in writing to OCJP for approval. OCJP will review the requested changes to determine if the changes are allowable, and if they warrant a contract amendment. If OCJP approves of the requested changes, and it is determined that an amendment is necessary, then OCJP will initiate the contract amendment process. The contract amendment document must be signed by the subrecipient and the Commissioner of the Department of Finance and Administration prior to it being implemented by the subrecipient. See OCJP's Grants Manual, Chapter XVIII - Contract Amendments.

This Grant Contract may be modified only by a written amendment that has been approved in accordance with all Metro procedures and by appropriate legislation of the Metropolitan Council.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Health Connect America), Contract # L-6375 October 30, 2024

D.3. Termination for Cause.

Should the Grantee fail to properly perform its obligations under this Grant (e.g., termination for default in performance), Contract, or if the Grantee violates any terms of this Grant Contract, or grant is terminated due to discontinuation of federal funds; Metro shall have the right to immediately terminate the Grant Contract and the Grantee shall return to Metro any and all grant monies for services or programs under the grant not performed as of the termination date. The Grantee shall also return to Metro any and all funds expended for purposes contrary to the terms of the Grant. Such termination shall not relieve the Grantee of any liability to Metro for damages sustained by virtue of any breach by the Grantee. Review OCJP's Grants Manual, Chapter XXI - Sanctions and Termination of Funding.

D.4. Subcontracting.

The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of Metro.

Notwithstanding any use of approved subcontractors, the Grantee shall be considered the prime Grantee and shall be responsible for all work performed.

D.5. Conflicts of Interest.

The Grantee acknowledges, understands, and agrees that this Grant Contract shall be null and void if the Grantee is, or within the past six months has been, an employee of the State of Tennessee or if the Grantee is an entity in which a controlling interest is held by an individual who is, or within the past six months has been, an employee of the State of Tennessee. The Grantee further warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract. Notwithstanding the foregoing, when administering a Federal or State grant, the Tennessee Department of Finance and Administration, Office of Criminal Justice Programs may contract with an entity for which a current employee of the State of Tennessee is providing criminal justice or victim service related professional services including training for allied professionals as an employee or independent contractor of the entity outside of his/her hours of state employment, provided that such outside employment does not violate applicable law, the state agency's policies, or create a conflict of interest.

The Grantee warrants that no part of the total Grant Amount shall be paid directly or indirectly to an employee or official of Metro as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Health Connect America), Contract # L-6375 October 30, 2024

consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract.

D.6. Civil Rights and Nondiscrimination.

The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by Federal, Tennessee State constitutional, or statutory law. The Grantee shall, upon request, show proof of such nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

The Grantee shall display The TN Department of Finance and Administration's Equal Opportunity is the Law Poster in a prominent place, located near the passageway through which the public enters. See OCJP's Grants Manual, Appendices C-Civil Rights Poster.

In the event of a formal allegation of Civil Rights discrimination, including those related to employment, or an adverse finding of discrimination against a subrecipient agency by a federal or state court or a federal or state administrative agency, OCJP the Grantee shall immediately notice shelleyhudson@tinsnashville.gov (Mrs. Shelley Hudson, Juvenile Court Special Projects Program Manager) as Juvenile Court is required to notify the OCJP Civil Rights coordinator in writing by completing the Civil Rights Complaint Notification form within 45 days. See OCJP's Grants Manual, Appendices P-Discrimination Complaint Notification Form.

The Grantee is subject to the provisions and laws and regulations listed in the OCJP's Grants Manual, Chapter XXII - Civil Rights, which prohibit discrimination based on race, color, national origin, age, sex, or disability. Regulations governing Civil Rights compliance requires the Grantee to provide annual Civil Rights training for all employees by using the training program on OCJP's website <https://www.tn.gov/finance/office-of-criminal-justice-programs/ocjp/ocjp-grants-manual/civil-rights.html> or another training. New Project Directors and Civil Rights Compliance Officers must complete the training program within ninety (90) days of their start date. The Project Director, Project staff and the Civil Rights Compliance Officer should complete this training annually. Training is offered through the OCJP website annually. Verification of training shall be retained in the personnel files.

D.7. Records, Records Access and Retention.

The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Health Connect America), Contract # L-6375 October 30, 2024

Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained for a period of five (5) full years from the date of the final payment and shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or duly appointed representatives. See OCJP's Grants Manual, Chapter XX - Retention of and Access to Records.

The records shall be maintained in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification, Public Company Accounting Oversight Board (PCAOB) Accounting Standards Codification, or Governmental Accounting Standards Board (GASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's Uniform Administrative Requirements, Audit Requirements, and Cost Principles for Federal Awards.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

The books, records, and documents of the Grantee insofar as they relate to work performed or money received under this Grant Contract shall be subject to audit at any reasonable time and upon reasonable notice by Metro or its duly appointed representatives.

Records Access: The Grantee shall allow Metro, Juvenile Court, OCJP, the US. Department of Justice, and the Comptroller General of the United States, or any of their duly-authorized representatives to have access, for purpose of audit and examination, to any reports pertinent to the grant upon demand. The financial statements shall be prepared in accordance with generally accepted accounting principles.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Health Connect America), Contract # L-6375 October 30, 2024

D.8. Monitoring.

The Grantee's activities conducted, and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the Juvenile Court Grant Management Team, OCJP, the Metropolitan Office of Financial Accountability and/or Metro's duly appointed representatives. Monitoring takes place within six (6) months of the grant's start date. Monitoring must be completed at least once during the duration of the contract and more often if changes are made to the grant or grant paid staff. Completed forms are retrained in the grant file and made available for inspections by OCJP staff. The Grantee shall make all audit, accounting, or financial records, notes, and other documents pertinent to this grant available for review upon request, during normal working hours. Minimum monitoring requirements are listed on the OCJP's Subcontract Monitoring Form. See OCJP's Grants Manual, Appendices, F-Subcontract Monitoring Form outlining minimum subcontract monitoring requirements.

D.9. Reporting.

Reporting requirements for this grant are quarterly. Program data will be provided to Juvenile Court on a quarterly basis.

Reporting is used to monitor projects, fulfill federal grant reporting requirements, provide information for state strategies and implementation plans and assist OCJP in determining project success and funding allocations.

The Project Director is responsible for timely submission of completed program and fiscal reports. Inability to submit required reports in a timely fashion is considered a failure of required contract obligations. Unless otherwise stated, Grantees are expected to participate in all report training events offered by OCJP. Review OCJP reporting requirements under Chapter VII of the OCJP Grants Manual.

The Grantee is required to gather and maintain statistical data relating to grant project activities as required by the Office of Criminal Justice Programs. The data collected should support the information submitted on all required Metro and OCJP reports. OCJP may periodically request to see back-up data that supports the information submitted on output and outcome reports.

FY25 Metro Reports:

Metro Interim Program Report

The Grantee shall submit a Metro Interim Program Report electronically to shelleyhudson@jnsnashville.gov by no later than January 6, 2025.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Health Connect America), Contract # L-6875 October 30, 2024

Metro Final Program Report

The Grantee shall submit a Metro Final Program electronically to shelleyhudson@jnsnashville.gov by no later than July 31, 2025.

Annual Expenditure Report

The Grantee shall submit a final Annual Expenditure Report, to be received by the Juvenile Court Grant Management Team, within thirty (30) days of the end of the Grant Contract.

The Grantee shall submit an Annual Expenditure report electronically to nicoleswhitlock@jnsnashville.gov (Ms. Nicole Whitlock, Juvenile Court Finance Manager) shelleyhudson@jnsnashville.gov (Mrs. Shelley Hudson, Juvenile Court Special Projects Program Manager) on or before August 14, 2025. Said report shall be in form and substance acceptable to Metro and shall be prepared by a Certified Public Accounting Firm or the Chief Financial Officer of the Grantee Organization.

The Grantee shall be held accountable to submit any and all required OCJP annual reports within specified time constraints. See OCJP's Grants Manual.

D.10. Strict Performance.

Failure by Metro to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this agreement shall not be construed as a waiver or relinquishment of any such term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment by the appropriate parties as indicated on the signature page of this Grant.

D.11. Insurance.

The Grantee agrees to carry adequate public liability and other appropriate forms of insurance, and to pay all applicable taxes incident to this Grant Contract.

D.12. Metro Liability.

Metro shall have no liability except as specifically provided in this Grant Contract.

D. 13. Independent Contractor.

Nothing herein shall in any way be construed or intended to create a partnership or joint venture between the Grantee and Metro or to create the relationship of principal and agent between or among the Grantee and Metro. The Grantee shall not hold itself out in a manner contrary to the terms of this paragraph. Metro shall not become liable for any representation, act, or omission of any other party contrary to the terms of this paragraph.

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Health Connect America), Contract # C-6375 October 30, 2024

D. 14. Indemnification and Hold Harmless.

(a) Grantee shall indemnify, defend, and hold harmless Metro, its officers, agents and employees from any claims, damages, penalties, costs and attorney fees for injuries or damages arising, in part or in whole, from the negligent or intentional acts or omissions of Grantee, its officers, employees and/or agents, including its sub or independent contractors, in connection with the performance of the contract, and any claims, damages, penalties, costs and attorney fees arising from any failure of Grantee, its officers, employees and/or agents, including its sub or independent contractors, to observe applicable laws, including, but not limited to, labor laws and minimum wage laws.

(b) Metro will not indemnify, defend or hold harmless in any fashion the Grantee from any claims, regardless of any language in any attachment or other document that the Grantee may provide.

(c) Grantee shall pay Metro any expenses incurred as a result of Grantee's failure to fulfill any obligation in a professional and timely manner under this Contract.

(d) Grantee's duties under this section shall survive the termination or expiration of the grant.

D.15. Force Majeure.

"Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party. Except as provided in this Section, any failure or delay by a party in the performance of its obligations under this Contract arising from a Force Majeure Event is not a breach under this Contract. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. Grantee will promptly notify Metro within forty-eight (48) hours of any delay caused by a Force Majeure Event and will describe in reasonable detail the nature of the Force Majeure Event.

D.16. State, Local and Federal Compliance.

The Grantee agrees to comply with all applicable federal, state and local laws and regulations in the performance of this Grant Contract.

D.17. Governing Law and Venue.

The validity, construction and effect of this Grant Contract and any and all extensions and/or modifications thereof shall be governed by and construed in accordance with the laws of the State of Tennessee. The venue for legal action

Grant contract between the Metropolitan Government of Nashville and Davidson County and (Health Connect America), Contract # L-6375 October 30, 2024

concerning this Grant Contract shall be in the courts of Davidson County, Tennessee.

D.18. Completeness.

This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This Grant Contract supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.

D.19. Headings.

Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.

D.20. Metro Interest In Equipment.

The Grantee shall take legal title to all equipment and to all motor vehicles, hereinafter referred to as "equipment," purchased totally or in part with funds provided under this Grant Contract, subject to Metro's equitable interest therein, to the extent of its *pro rata* share, based upon Metro's contribution to the purchase price. "Equipment" shall be defined as an article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds \$5,000.00.

The Grantee agrees to be responsible for the accountability, maintenance, management, and inventory of all property purchased totally or in part with funds provided under this Grant Contract. Upon termination of the Grant Contract, where a further contractual relationship is not entered into, or at any time during the term of the Grant Contract, the Grantee shall request written approval from Metro for any proposed disposition of equipment purchased with Grant funds. All equipment shall be disposed of in such a manner as parties may agree as appropriate and in accordance with any applicable federal, state or local laws or regulations.

Equipment purchased with grant funds is listed on an equipment log (See OCJP Appendices K-Project Equipment Summary Report) and note project staff using said equipment. Review OCJP Grants Manual, Chapter X Property and Equipment.

D. 21. Assignment - Consent Required.

The provisions of this contract shall inure to the benefit of and shall be binding upon the respective successors and assignees of the parties hereto. Except for the rights of money due to Grantee under this contract, neither this contract nor any of the rights and obligations of Grantee hereunder shall be assigned or transferred in whole or in part without the prior written consent of Metro. Any

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such assignment or transfer shall not release Grantee from its obligations hereunder. Notice of assignment of any rights to money due to Grantee under this Contract must be sent to the attention of the Metro Department of Finance.

D.22. Gratuities and Kickbacks.

It shall be a breach of ethical standards for any person to offer, give or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparations of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy in any proceeding or application, request for ruling, determination, claim or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therefore. It shall be a breach of ethical standards for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or a person associated therewith, as an inducement for the award of a subcontract or order. Breach of the provisions of this paragraph is, in addition to a breach of this contract, a breach of ethical standards which may result in civil or criminal sanction and/or debarment or suspension from participation in Metropolitan Government contracts.

D. 23. Confidentiality of Records.

Strict standards of confidentiality of records and information shall be maintained in accordance with applicable state and federal law. All material and information, regardless of form, medium or method of communication, provided to the Grantee by Metro or acquired by the Grantee on behalf of Metro that is regarded as confidential under state or federal law shall be regarded as "Confidential Information." Nothing in this Section shall permit Grantee to disclose any Confidential Information, regardless of whether it has been disclosed or made available to the Grantee due to intentional or negligent actions or inactions of agents of Metro or third parties. Confidential Information shall not be disclosed except as required or permitted under state or federal law. Grantee shall take all necessary steps to safeguard the confidentiality of such material or. Information in conformance with applicable state and federal law. The obligations set forth in this Section shall survive the termination of this Contract.

D.24. Lobbying.

The Grantee certifies, to the best of its knowledge and belief, that:

- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to

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influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

- b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-Grantees shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

D.25. Restriction Regarding Non-Disclosure Agreements related to Confidentiality and Reporting Waste, Fraud, and Abuse.

No Grantee under this subcontract or subaward or entity at receives any funds under this agreement, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, and abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

- 1. In accepting this subaward or contract, the Grantee
 - a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict)

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employees or contractors from reporting waste, fraud, or abuse as described above; and

- b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the Grantee does or is authorized to make further subawards or contracts under this subaward,

- a. it represents that: (1) it has determined that no other entity that the Grantee's application proposes may or will receive award funds (whether through a subaward, contract, or subcontract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and (2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and
- b. it certifies that, if it learns or is notified that any sub-Grantee, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

D.26. Public Accountability.

If the Grantee is subject to Tenn. Code Ann. § 8-4-401 et seq., or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR

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WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.

The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.

D.27. Public Notice/Publications.

All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement:

"This project is funded under a Grant Contract with the State of Tennessee."

All notices by the Grantee in relation to this Grant Contract shall be approved by the State.

Funded programs are encouraged to make the results and accomplishments of their activities available to the public (Review OCJP Grants Manual, Chapter XI Printing, Publications, and Media).

A subrecipient who publicizes project activities and results shall adhere to the following:

1. Responsibility for the direction of the project should not be ascribed to the Department of Justice, (or the Department of Health and Human Services, or the Office of Violence Against Women as appropriate in lieu of the Department of Justice) or the Tennessee Office of Criminal Justice Programs. The publication must not convey DOJ/DHHS/OWV or TN OCJP's official recognition or endorsement of the project simply by having received funding. A separate request of the State and appropriate federal agency must be made and granted for official recognition.

2. All reports, studies, notices, informational pamphlets, press releases, signs, billboards, DVDs, public awareness kits, training curricula, webinars, websites and similar public notices (written, visual or sound) prepared and released by the Grantee shall include the statement:

"This project is funded under an agreement with the State of Tennessee." Any such notices by the Subrecipient shall be approved by the State.

Additionally, studies and research/report type publications expressing the direction of project activity must also contain the following federal funding

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statement:

"The opinions, findings, conclusions or recommendations contained within this document are those of the author and do not necessarily reflect the views of the Department of Justice (or Department of Health and Human Services, Office of Violence Against Women as appropriate) or the State of Tennessee, Office of Criminal Justice Programs."

3. The subrecipient also agrees that one copy of any such publication will be submitted to the Office of Criminal Justice Programs of the Department of Finance and Administration to be placed on file and distributed as appropriate to other potential subrecipients or interested parties.

4. All publication and distribution agreements with a publisher will include provisions giving the federal government or state a royalty-free, nonexclusive, and irrevocable license to reproduce, publish, or otherwise use and to authorize others to use for federal or state government purposes.

5. Unless otherwise specified in the award, the subrecipient may copyright any books, publications, films, or other copyrightable material developed or purchased as a result of award activities. Copyrighted material shall be subject to the same provisions of the Federal government.

6. The subrecipient shall submit a publication and distribution plan to OCJP before materials developed under an award are commercially available or distributed. The plan shall include a description of the materials, the rationale for commercial publication and distribution, the criteria to be used in the selection of a publisher, and, to assure reasonable competition, the identification of firms that will be approached. **Prior OCJP approval of this plan is required for publishing project activities and results when Federal funds are used to pay for the publication.**

D. 28. Patents and Copyrights.

OCJP and/or the U.S. Department of Justice shall have irrevocable, nonexclusive royalty-free license to any invention and to reproduce, publish, and use any materials, in whole or in part, and authorize others to do so, which are produced utilizing federal and/or state funds provided under the terms of a subgrant.

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D. 29. Disclosure of Personal Identity Information.

While performing its obligations under this Grant Contract, Grantee may have access to Personally Identifiable Information held by the State ("PII"). For the purposes of this Grant Contract, "PII" includes "Nonpublic Personal Information" as that term is defined in Title V of the Gramm-Leach-Bliley Act of 1999 or any successor federal statute, and the rules and regulations thereunder, all as may be amended or supplemented from time to time ("GLBA") and personally identifiable information and other data protected under any other applicable laws, rule or regulation of any jurisdiction relating to disclosure or use of personal information ("Privacy Laws"). Grantee agrees it shall not do or omit to do anything which would cause the State to be in breach of any Privacy Laws. Grantee shall, and shall cause its employees, agents and representatives to: (i) keep PII confidential and may use and disclose PII only as necessary to carry out those specific aspects of the purpose for which the PII was disclosed to Grantee and in accordance with this Grant Contract, GLBA and Privacy Laws; and (ii) implement and maintain appropriate technical and organizational measures regarding information security to: (A) ensure the security and confidentiality of PII; (B) protect against any threats or hazards to the security or integrity of PII; and (C) prevent unauthorized access to or use of PII. Grantee shall immediately notify State: (1) of any disclosure or use of any PII by Grantee or any of its employees, agents and representatives in breach of this Grant Contract; and (2) of any disclosure of any PII to Grantee or its employees, agents and representatives where the purpose of such disclosure is not known to Grantee or its employees, agents and representatives. The State reserves the right to review Grantee's policies and procedures used to maintain the security and confidentiality of PII and Grantee shall, and cause its employees, agents and representatives to, comply with all reasonable requests or directions from the State to enable the State to verify or ensure that Grantee is in full compliance with its obligations under this Grant Contract in relation to PII. Upon termination or expiration of the Grant Contract or at the State's direction at any time in its sole discretion, whichever is earlier, Grantee shall immediately return to the State any and all PII which it has received under this Grant Contract and shall destroy all records of such PII. The Grantee shall report to the State any instances of unauthorized access to or potential disclosure of PII in the custody or control of Grantee ("Unauthorized Disclosure") that come to the Grantee's attention. Any such report shall be made by the Grantee within twenty-four (24) hours after the Unauthorized Disclosure has come to the attention of the Grantee. Grantee shall take all necessary measures to halt any further Unauthorized Disclosures. The Grantee, at the sole discretion of the State, shall provide no cost credit monitoring services for individuals whose PII was affected by the Unauthorized Disclosure. The Grantee shall bear the cost of notification to all individuals affected by the Unauthorized Disclosure, including individual letters and public notice. The remedies set forth in this Section are not exclusive and are in addition to any claims or remedies available to this State under this Grant Contract or otherwise available at law. The obligations set forth in this Section shall survive the termination of this Grant Contract.

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D. 30. Intellectual Property.

The Grantee agrees to indemnify and hold harmless the State of Tennessee as well as its officers, agents, and employees from and against any and all claims or suits which may be brought against the State concerning or arising out of any claim of an alleged patent, copyright, trade secret or other intellectual property infringement, in direct relationship to and as a direct result of services provided by Grantee under this agreement. In any such claim or action brought against the State, the Grantee shall satisfy and indemnify the State for the amount of any settlement or final judgment, and the Grantee shall be responsible for all legal or other fees or expenses incurred by the State arising from any such claim. The State shall give the Grantee notice of any such claim or suit and full right and opportunity to conduct the Grantee's own defense thereof, however, the failure of the State to give such notice shall only relieve the Grantee of its obligations under this Section to the extent Grantee can demonstrate actual prejudice arising from the State's failure to give notice. This Section shall not grant the Grantee, through its attorneys, the right to represent the State of Tennessee in any legal matter, as provided in Tenn. Code Ann. § 8-6-106.

D. 31. Telecommunications and Surveillance.

To ensure compliance with Public Law 115-232, section 889, the Office of Criminal Justice Programs (OCJP), grant funding cannot be requested for reimbursement for services or equipment from the entities listed below:

Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment. If applicable and as required by 2 CFR 200.216, Grantee is prohibited from obligating or expending loan or grant funds to procure or obtain; extend or renew a contract to procure or obtain; or enter into a contract (or extend or renew a new contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as a critical technology as part of any system. As described in Public Law 115-232, Section 889, "covered telecommunications equipment" is as follows:

- a. Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
- b. For the purposes of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or an subsidiary or affiliate of such entities).

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- c. Telecommunications or video surveillance services provided by such entities or using such equipment.
- d. Telecommunication or video surveillance equipment or services produced or provided by an entity that, the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believed to be an entity owned or controlled by, or otherwise connected to, the government of a foreign country.

D. 32. Debarment and Suspension:

The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals: a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency; b. have not within a three (3) year period preceding this Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or Appendix E- Required Subcontract Language 3 Revised March 2024 commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property; c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and d. have not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

D. 33. State Sponsored Insurance Plan Enrollment:

The Grantee warrants that it will not enroll or permit its employees, officials, or employees of contractors to enroll or participate in a state sponsored health insurance plan through their employment, official, or contractual relationship with Grantee unless Grantee first demonstrates to the satisfaction of the Department of Finance and Administration that it and any contract entity satisfies the definition of a governmental or quasigovernmental entity as defined by federal law applicable to ERISA.

D. 34. Iran Divestment Act:

The requirements of Tenn. Code Ann. § 12-12-101, et seq., addressing contracting with persons as defined at Tenn. Code Ann. §12-12-103(5) that engage in investment activities in Iran, shall be a material provision of this Grant Contract. The Grantee certifies, under penalty of perjury, that to the best of its knowledge and belief that it is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.

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D. 35. Communications and Contacts.

All instructions, notices, consents, demands, or other communications from the Grantee required or contemplated by this Grant Contract shall be in writing and shall be made by **electronic** transmission, or by first class mail, addressed to the respective party at the appropriate number or address as set forth below or to such other party, number, or address as may be hereafter specified by written notice.

Metro Juvenile Court Program Accountant

Nicole Whitlock
Finance Manager
Juvenile Court
P.O. Box 196306
Nashville, Tennessee 37219-6306
Office: 615-880-2368
nicoleswhitlock@jjsnashville.gov

Metro Juvenile Court Program Manager Contact:

Shelley Hudson
Special Project Program Manager
Juvenile Court
P.O. Box 196306
Nashville, Tennessee 37219-6306
Office: 615-862-8079
Cell: 615-500-3391
shelleyhudson@jjsnashville.gov

Grantee Program Liaison Contact:

Name: Debra Peterson
Title: Program Director
Name of Program: Health Connect America
Street Address: 1321 Murfreesboro Pike Suite 300
City: Nashville, TN, 37217
Office: 615-656-0227
Cell: 615-656-0227
Email: debra.peterson@healthconnectamerica.com

Effective Date.

This contract shall not be binding upon the parties until it has been signed first by the Grantee and then by the authorized representatives of the Metropolitan Government and has been filed in the office of the Metropolitan Clerk. When it has been so signed and filed, this contract shall be effective as of the date first written above.

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FY2025 Signature Page

THE METROPOLITAN GOVERNMENT
OF NASHVILLE AND DAVIDSON
COUNTY:

GRANTEE: Debra RM Peterson

By: _____

Title: Program Director

APPROVED AS TO AVAILABILITY OF
FUNDS:

Jennsen Reed/adm
Director of Finance

Sworn to and subscribed to before me a Notary
Public, this 11 day
of November, 2024

APPROVED AS TO FORM AND
LEGALITY

Lexie A. Ward
Metropolitan Attorney

Notary Public

Lauren E. Carlson
My Commission expires 1/24/2028

FILED IN THE OFFICE OF THE CLERK:

Metropolitan Clerk



Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

Agency Name: Health Connect America

Agency Program Monitor Contact Information: Debra RM Peterson

Name: Debra RM Peterson Program Director

Address: 1321 Murfreesboro Pike Ste 300

Phone: 615-656-0227

Email: Debra.Peterson@healthconnectamerica.com

Agency Financial Monitor Contact Information:

Name: Debra RM Peterson

Address: 1321 Murfreesboro Pike Ste 300

Phone: 615-656-0227

Email: Debra.Peterson@healthconnectamerica.com

Project Plan:

Complete Biopsychosocial Assessment, which refers the participants to a Comprehensive Child and Family Service or Outpatient Therapy, and/or Medication Management Program within Health Connect America.

Health Connect America

Health Connect America will provide up to fifteen (15) GRIP program participants with a mental health or substance abuse assessment. Services are provided by certified staff in their area of expertise in person to the referred youth.

Goal 1: Intervene in the progression of mental health and substance use disorders.

Objective 1.1: Provide program participants with a psychosocial assessment upon entering the program.

Activity 1.1.1: Program participants will participate in a psychosocial assessment.

Objective 1.2: Provide program participants with mental health or substance abuse assessments to determine if counseling services are needed.

Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

Activity 1.2.1: Program participants will participate in a mental health or substance abuse assessment as recommended.

Performance Measures and Evaluation:

90% of referred youth will complete a Mental Health or Substance Abuse Assessment

Health Connect follows an outlined Policy for Referrals

Upon the completion of all information collected and described in detail from the assessment, the findings are reviewed by an (HCA) Licensed Therapist.

Program Inputs:

Health Connect America will preferably complete a face-to-face Universal Assessment which includes seven domains to assist in identifying the Program Participants' needs. This includes Parental/Guardian Interviews and feedback. Coordination of care with PCP, Applicable referral sources to include court records, social and academic feedback from school personnel.

Data Collection:

Health Connect America tracks data using a multi -platform database (Carelogic) to ensure comprehension and accuracy. This approach allows us to integrate and synchronize data, which gather numerical data for services provided. Data is collected by surveys, interviews, and observations.

Program Monitoring: Referrals are monitored by staffing ratios, Quality Assurance Check Ins/ with Clients, Risk Management Reporting, Discharges successful or unsuccessful via family and program participant.

Program Evaluation Plan:

Health Connect America uses a combination of qualitative and quantitative methods to assess the program's effectiveness, this includes percentages of participants and staffing ratios. Data is collected through surveys, phone calls and performance metrics.

Scope of Services/Project Narrative

Project Title: Nashville-Davidson County High Risk GRIP Project

Funded by the Byrne State Crisis Intervention Program (SCIP)

Attach program Budget and Budget Narrative:

GRANT BUDGET				
AGENCY NAME: Health Connect America				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period: BEGIN: 10/1/2024 END: 6/30/2025				
	EXPENSE OBJECT LINE-ITEM CATEGORY	GRANT CONTRACT	GRANTEE MATCH	TOTAL PROJECT
	Salaries and Wages	\$0.00	\$0.00	\$0.00
	Benefits and Taxes (PERCENT)	\$0.00	\$0.00	\$0.00
	Professional Fees	\$4,500.00	\$0.00	\$4,500.00
	Supplies	\$0.00	\$0.00	\$0.00
	Communications	\$0.00	\$0.00	\$0.00
	Postage and Shipping	\$0.00	\$0.00	\$0.00
	Occupancy	\$0.00	\$0.00	\$0.00
	Equipment Rental and Maintenance	\$0.00	\$0.00	\$0.00
	Printing and Publications	\$0.00	\$0.00	\$0.00
	Travel/Conferences and Meetings	\$0.00	\$0.00	\$0.00
	Insurance	\$0.00	\$0.00	\$0.00
	Specific Assistance to Individuals	\$0.00	\$0.00	\$0.00
	Other Non-Personnel	\$0.00	\$0.00	\$0.00
	GRAND TOTAL	\$4,500.00	\$0.00	\$4,500.00

Total Match Amount	\$0.00		
Total Match Percentage	0.0000%	UNKNOWN	Fund Source

(Note: any changes to the contract budget must be pre-approved by Juvenile Court to be eligible for reimbursement)

GRANT BUDGET LINE-ITEM DETAIL:
Health Connect America

SALARIES, WAGES, BENEFITS AND TAXES:	AMOUNT
Summary of individual positions that will support project activities. Review instructions for examples.	\$0.00
Position 1: Job Title Salary / Benefits Estimated Percentage of Time	\$0.00
Position 2: Job Title Salary / Benefits Estimated Percentage of Time	\$0.00
Position 3: Job Title Salary / Benefits Estimated Percentage of Time	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

Note: Benefits must be calculated at the same or lesser percentage as the salary for each position.

PROFESSIONAL FEES:	AMOUNT
Health Connect \$150 per assessment for 15 uninsured youth per year for Mental Health Assessment and Alcohol and Drug Assessment with outpatient services. Estimated at \$4,500.	\$4,500.00
TOTAL	\$4,500.00

SUPPLIES:	AMOUNT
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

COMMUNICATIONS:	AMOUNT
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

POSTAGE AND SHIPPING:	AMOUNT
TOTAL	\$0.00

OCCUPANCY:	AMOUNT
<Please provide descriptions of occupancy here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

EQUIPMENT RENTAL AND MAINTENANCE:	AMOUNT
<Please provide description of equipment and maintenance here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

PRINTING AND PUBLICATIONS:	AMOUNT
<Please provide description here>	\$0.00
TOTAL	\$0.00

TRAVEL/CONFERENCE AND MEETINGS:	AMOUNT
<Please provide description of travel, conferences, meetings here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

INSURANCE:	AMOUNT
<Please provide description of insurance here>	\$0.00
Repeat row (s) as Necessary	\$0.00
TOTAL	\$0.00

SPECIFIC ASSISTNACE TO INDIVIDUALS:	AMOUNT
<Please provide description of specific assistance to individuals here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00

OTHER NON-PERSONNEL:	AMOUNT
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
<Please provide description here>	\$0.00
Repeat row(s) as Necessary	\$0.00
TOTAL	\$0.00



Kristi Shain

CEO & President • Leadership



Kristi Shain

CEO & President
Leadership

People reporting to Kristi Shain (15)



Patricia Cavanaugh
Senior Vice President o...



Holly Davis
Chief Quality Officer



Brandi Haws
Regional Vice President



Mary Jones
Regional Vice President



Tammy Earnhardt
Senior Vice President o...



Chad Lanning
Chief Financial Officer



Robyn Puryear
Regional Vice President



Sandy Krikac
Director of Launchpad



Ted Waller
Contractor



Ryan Ward
Director of Acquisition...



Rachel Howard
Chief People Officer



Scott Martin
Regional Vice President

Kristi Shain also works with



Tyler Patton
Director of Financial Pl...



Rob Frank
Vice President of Busin...



Sharon Artis
Vice President of Admi...



Dave Krikac
Vice President of Oper...



Traci Schear
Office Manager



Shenoa Murabito
Human Resources Man...



Carol Sircy
Accounts Payable Man...



Cheryl Flint
Vice President of Hum...



Jerry Heath
Senior Director of Tale...



Kristi Snow

Regional Director of Operations • Core



Overview Contact Organization Files Messages



Kristi Shain
CEO & President
Leadership

Brandi Haws
Regional Vice President
Operations Management



Kristi Snow
Regional Director of Operations
Core

People reporting to Kristi Snow (10)



Desiree Griffin
Program Director



Jill Blount-Clark
Director of Clinical & L...



Mary Blaisdell
Program Director



Jess Lewis
Lead State Administrator

Alfonzo Lyons
Program Director



ReShonda Brazzel
Program Director



Megan Haneline
Program Director



Alicia Pierpoint
Program Director

Debra Peterson
Program Director



Kendra Lyle
Program Director

Kristi Snow also works with



Jacqu Todd
Regional Director of O...

Nik

Robin Perez
Clinical Supervisor

Inbox



Misty Long
Clinical Supervisor

Re: F

Re: PI



Kristi Snow

Regional Director of Operations • Core



Kristi Shain

CEO & President
Leadership

Brandi Haws

Regional Vice President
Operations Management



Kristi Snow

Regional Director of Operations
Core

People reporting to Kristi Snow (10)



Desiree Griffin
Program Director



Jill Blount-Clark
Director of Clinical & L...



Mary Blaisdell
Program Director



Jess Lewis
Lead State Administrator

Alfonzo Lyons
Program Director



ReShonda Brazzel
Program Director



Megan Haneline
Program Director



Alicia Pierpoint
Program Director

Debra Peterson
Program Director



Kendra Lyle
Program Director

Kristi Snow also works with



Jacque Todd
Regional Director of O...

Robin Perez
Clinical Supervisor



Misty Long
Clinical Supervisor

FY2026 Signature Page

THE METROPOLITAN GOVERNMENT
OF NASHVILLE AND DAVIDSON
COUNTY:

APPROVED AS TO AVAILABILITY OF
FUNDS:

Jennsen Reed/adm
Director of Finance

APPROVED AS TO FORM AND
LEGALITY

Lexie A. Ward
Metropolitan Attorney

FILED IN THE OFFICE OF THE CLERK:

Metropolitan Clerk

GRANTEE: Heath Corner America

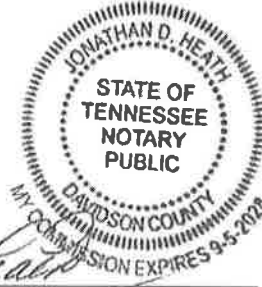
By: Derwin Giff

Title: Program Director

Sworn to and subscribed to before me a Notary
Public, this 30 day
of April, 2025

Notary Public

Jonathan D. Heath
My Commission expires 9-5-28



Amended
Contract # L-6375

APPLICATION FOR (Write Name of grant here)

Health Connect America

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

Mike D. Calloway
Director
Department of Juvenile Court

April 21, 2025
Date