

GRANT APPLICATION SUMMARY SHEET**Grant Name:** Hazardous Materials Emergency Preparedness 22-23**Department:** OFFICE OF EMERG. MGMT.**Grantor:** U.S. DEPARTMENT OF TRANSPORTATION**Pass-Through Grantor
(If applicable):** TENN. EMERG. MGMT.**Total Applied For:** \$98,660.00**Metro Cash Match:** \$24,665.00**Department Contact:** Angela Roscoe
880-2949**Status:** CONTINUATION**Program Description:**

This grant will fund Hazard Materials training and equipment.

Plan for continuation of services upon grant expiration:

Contingent upon availability of funds

APPROVED AS TO AVAILABILITY**OF FUNDS:***Kelly Flannery*

8/30/2022

Director of Finance

DS	DS	Date
<i>TE</i>	<i>EDA</i>	

APPROVED AS TO FORM AND**LEGALITY:***Neki Eke*

8/30/2022

Metropolitan Attorney**Date****APPROVED AS TO RISK AND****INSURANCE:***Balogun Cobb*

8/30/2022

**Director of Risk Management
Services****Date**

DocuSigned by:

John Cooper

8/30/2022

Metropolitan Mayor**Date**

(This application is contingent upon the approval of the application by the Metropolitan Council.)

Grants Tracking Form

Part One																																							
Pre-Application ☐		Application ☒		Award Acceptance ☐		Contract Amendment ☐																																	
Department	Dept. No.	Contact				Phone	Fax																																
OFFICE OF EMERG. MGMT. ▼	049	Angela Roscoe				880-2949	862-8534																																
Grant Name:		Hazardous Materials Emergency Preparedness 22-23																																					
Grantor:		U.S. DEPARTMENT OF TRANSPORTATION ▼				Other:																																	
Grant Period From:		10/01/22		(applications only) Anticipated Application Date:		09/14/22																																	
Grant Period To:		09/30/23		(applications only) Application Deadline:		09/16/22																																	
Funding Type:	FED PASS THRU ▼	Multi-Department Grant ☐ → If yes, list below. Outside Consultant Project: ☐ Total Award: \$98,660.00 Metro Cash Match: \$24,665.00 Metro In-Kind Match: Is Council approval required? ☒ Applic. Submitted Electronically? ☐																																					
Pass-Thru:	TENN. EMERG. MGMT. ▼																																						
Award Type:	FORMULA ▼																																						
Status:	CONTINUATION ▼																																						
Metro Category:	Est. Prior. ▼																																						
CFDA #	97.042																																						
Project Description:		This grant will fund Hazard Materials training and equipment.																																					
Plan for continuation of service after expiration of grant/Budgetary Impact: Contingent upon availability of funds																																							
How is Match Determined? <table style="width:100%;"> <tr> <td>Fixed Amount of \$</td> <td></td> <td>or</td> <td>20.0%</td> <td>% of Grant</td> <td></td> <td>Other: ☐</td> </tr> </table> Explanation for "Other" means of determining match: The salary match will be used as the Indirect Cost.										Fixed Amount of \$		or	20.0%	% of Grant		Other: ☐																							
Fixed Amount of \$		or	20.0%	% of Grant		Other: ☐																																	
For this Metro FY, how much of the required local Metro cash match: <table style="width:100%;"> <tr> <td>Is already in department budget?</td> <td>Yes</td> <td>Fund</td> <td>10101</td> <td>Business Unit</td> <td>32115210</td> </tr> <tr> <td>Is not budgeted?</td> <td></td> <td colspan="2">Proposed Source of Match:</td> <td colspan="2">Salary match</td> </tr> <tr> <td colspan="2">(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)</td> <td colspan="4">\$24,665.00</td> </tr> </table> Other: <table style="width:100%;"> <tr> <td>Number of FTEs the grant will fund:</td> <td></td> <td>Actual number of positions added:</td> <td></td> </tr> <tr> <td>Departmental Indirect Cost Rate</td> <td>40.00%</td> <td>Indirect Cost of Grant to Metro:</td> <td>\$49,330.00</td> </tr> <tr> <td>*Indirect Costs allowed? ☐ Yes ☒ No % Allow.</td> <td>0.00%</td> <td>Ind. Cost Requested from Grantor:</td> <td>\$0.00 in budget</td> </tr> </table> *(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)										Is already in department budget?	Yes	Fund	10101	Business Unit	32115210	Is not budgeted?		Proposed Source of Match:		Salary match		(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)		\$24,665.00				Number of FTEs the grant will fund:		Actual number of positions added:		Departmental Indirect Cost Rate	40.00%	Indirect Cost of Grant to Metro:	\$49,330.00	*Indirect Costs allowed? ☐ Yes ☒ No % Allow.	0.00%	Ind. Cost Requested from Grantor:	\$0.00 in budget
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Draw down allowable? ☐ Metro or Community-based Partners:																																							

Part Two										
Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY22		\$98,660.00		\$24,665.00	10101, 32115210		\$123,325.00	\$49,330.00	\$0.00
Yr 2	FY23							\$0.00		
Yr 3	FY__							\$0.00		
Yr 4	FY__							\$0.00		
Yr 5	FY__							\$0.00		
Total		\$0.00	\$98,660.00	\$0.00	\$24,665.00		\$0.00	\$123,325.00	\$49,330.00	\$0.00
Date Awarded:						Tot. Awarded:				
(or) Date Denied:						Reason:				
(or) Date Withdrawn:						Reason:				

Contact:

vaughn.wilson@nashville.gov

Rev. 5/13/13

5502

GCP Rec'd
08/30/22GCP
Approved
08/30/22

VW

October 1, 2022 - September 30, 2023
Application Kit for Sub-Recipients
(LEPC's)

**Hazardous Materials Emergency Preparedness
Grant Program**

U.S. Department of Transportation
Pipeline and Hazardous Materials Safety Administration



Department of
Military

TEMA

Grant administered by:

TN Emergency
Management Agency
3041 Sidco Drive
Nashville, TN 37204-1502

***Application Due By: 4:00 p.m., Friday, 16 September 2022**
[All Time References are in Central Time]

Submit completed application by E-mail to HMEP.Grant@tn.gov

Hazardous Materials Emergency Preparedness Grant Program

Introduction

The Hazardous Materials Transportation Safety and Security Reauthorization Act of 2005 authorize the U.S. Department of Transportation to provide assistance to public sector employees through training and planning grant for emergency response. The purpose of this grant program is to increase effectiveness in safely and efficiently handling hazardous materials accidents and incidents, enhance implementation of the Emergency Planning and Community Right-to-Know Act of 1986, and encourage a comprehensive approach to emergency training and planning by incorporating the unique challenges of responses to transportation situations.

This document is intended to guide agencies (sub-recipients) in applying for training and planning grants under the Hazardous Materials Emergency Preparedness (HMEP) program.

Application Period

15 July 2022 – 16 September 2022

Eligibility

Eligible applicants include state, local, and tribal units of government. Priority consideration will be given to applications from LEPCs. A list of Tennessee LEPCs can be found at <https://www.tn.gov/tema/the-agency/regional-offices.html>; then choose the appropriate TEMA region under Regional Offices.

Program Requirements

- **Sustainment Agreement-**

In regards to sustainment and training, commit to using the training supplies/equipment, purchased with HMEP money, at least annually for the next 3 years in HMEP approved activities. Submit annual reports to the state showing proof of training with the supplies/equipment.

- **HMEP Approved Activities Agreement-**

Commit to and understand that the supplies/equipment that is being requested for purchase, using HMEP funds, can only be used for HMEP approved activities.

- **Justification for Item Not Classified as Training Supplies Agreement-**

Case by Case- If you have to buy a piece of supplies/equipment that is not classified as a "trainer" justification why you need the piece of supplies/equipment to perform the training.

Ex: There may not be an option to purchase the piece of supplies/equipment classified as a "trainer".

Funding Priorities

Requirements for hazardous materials planning and training

- See U.S. Department of Transportation (USDOT), Pipeline and Hazardous Materials Safety Administration (PHMSA), Eligible/Low Priority/Ineligible Planning and Training Expenditures and Activities: <https://www.phmsa.dot.gov/sites/phmsa.dot.gov/files/2021-01/HMEP%20Expenditures%20Guide.pdf>
- Applicants must maintain their focus on hazardous materials transportation-based planning/training (road, rail, air and/or water).
- **All counties are required to hold an exercise whether it is a Full-Scale, Functional, Drill, Game, Tabletop, Workshop, or Seminar.**

Application Submission Requirements

Submit hard copy of the following documents for a complete application:

- 1. Coversheet**
- 2. Budget summary**
- 3. Project narrative**
- 4. Attachments (if applicable)**

Submit the application to:

Michael Rinehart
HazMat Branch Manager
TN Emergency Management Agency
3041 Sidco Drive
Nashville, TN 37204-1502
615-815-8918
HMEP.Grant@tn.gov

Application Evaluation

The TEMA HazMat Branch, on behalf of the State Emergency Response Commission (SERC), will conduct a review of the applications to determine whether the proposal meets the USDOT PHMSA's requirements.

Award Notification

Grant Awards will be announced upon approval of application.

For additional information, please contact Michael Rinehart at: 615-815-8918 or E-mail HMEP.Grant@tn.gov.

Unobligated Funds

The Subgrantee Point of Contact is responsible for identifying any amount of unspent funding and notifying TEMA, no later than August 15, 2023. This is in an effort to allow funding to be re-appropriated and spent, avoiding returning the unobligated funds.

Status Reporting

Funding status is required to be reported to TEMA on May 31, 2023. Status can be reported by email to HMEP.Grant@tn.gov. The report will include total amount of contract, amount of federal funds obligated/spent and the amount of unobligated funds. Obligated unreimbursed funds will require back up documentation of obligation. Unobligated funds will be reduced from the contract by amendment.

Application Instructions

1. COVERSHEET

Project title

Assign a project title that describes the project. If you are requesting funds for multiple activities, you can incorporate them under one title. Example: *Marion County Hazardous Materials Training*.

Project period

The project period must fall within the October 1, 2022 – September 15, 2023 window. *Please note: If we receive late grant applications, the project may not be allowed due to inability to complete by the Sept. 15th deadline.*

Applicant agency

Provide Chief Local Elected Official (CLEO) and agency representative/primary project contact name, mailing address, phone number and email address that will serve as the sub-recipient and will accept the federal grant funds.

Data Universal Numbering System (DUNS) Number

Provide the DUNS Number of the applicant agency.

Dun and Bradstreet (D&B) provides a DUNS Number, a unique nine digit identification number, for each physical location of your business. DUNS Number assignment is FREE for all businesses required to register with the U.S. federal government for contracts or grants. If your agency does not have a DUNS Number (or you do not know if you have one), have the appropriate person (typically accounting or finance) from your agency go to the D&B website (<http://fedgov.dnb.com/webform>) or call the DUNS Number request line at 1-866-705-5711.

Local Emergency Planning Committee

These applications, based on grant guidance, are on behalf of the county Local Emergency Planning Committee (LEPC.) Please ensure to present Scope of Work on behalf of the LEPC.

Total project funding

The project funding must equal the budget summary for project total – (federal grant funds requested and matching funds required). Provide a total project amount. See Section 2 for Budget Summary details.

2. BUDGET SUMMARY

Budget Category

Select the appropriate budget category listed (travel, equipment, supplies, contractual, or other).

- **Planning/Description of Activities - Expense**
- **Training Course Activities Item - Expense**
- **Exercise/Description of Activities – Expense**

What do you plan to purchase, rent, or contract? Why is travel needed?

Federal Grant Funds Requested/Matching Funds Required

The budget summary must include proposed budgets for the Federal Grant Funds Requested. You may use cash (hard match), in-kind (soft match) contributions including staff time, or a combination of both to meet this requirement.

Calculating the Match

Calculating total matching funds based entirely off HMEP Grant Funds Requested:

$$= \text{Total HMEP Grant funds requested} \times .25 \text{ (25\%)} = \text{Total Matching Funds Required}$$

Example:

Total Federal HMEP Grant Funds Requested	\$9,600
Total Matching Funds Required (Total HMEP Grant Funds requested x .25)	+ \$2,400
Total Project- HMEP Grant Funds Requested + the Total Matching Funds Required (total)	\$12,000

Calculating totals based off total project cost:

$$= \text{Total Project cost} \times .20 \text{ (20\%)} = \text{Total Matching Funds}$$

$$= \text{Total Project cost} \times .80 \text{ (80\%)} = \text{Total HMEP Grant funds requested}$$

Example:

$$\text{Total project} = \$12,000$$

Total Federal HMEP Grant Funds Requested (\$12,000 x .80)	\$9,600
Total Matching Funds Required (\$12,000 x .20)	+ \$2,400
Total Project- HMEP Grant Funds Requested + the Total Matching Funds Required (total)	\$12,000

Planning Subtotal/Training Subtotal/Exercise Subtotal/PROJECT TOTAL

Provide a subtotal for each section and a project total.

3. PROJECT NARRATIVE

Project type

Select one or more (Planning, Training, Exercise, Commodity Flow Study, or Other).

Project description

Provide a detailed description of the project. What is the purpose? Provide a description of how the project(s) relates to improving the ability to respond to transportation incidents. Identify what will be accomplished or furthered by this project. Identify capabilities that this will create or enhance. What emergency response plans are under evaluation? Provide specific name of training, etc. All activities must meet the requirements of funding priorities on page 2.

If you are requesting funds for multiple activities, please list them separately and number or letter them. Example: *A. HazMat Training and B. HazMat Exercise.*

Collaboration - Area of benefit and partners

List the cities, counties, etc. that will be served by the proposed project. Indicate who you will partner with to conduct this project. Memorandums of Understanding or letters of support from other agencies are encouraged, but not required.

Overall contribution

How does the project contribute to the overall effort of addressing the local hazardous materials planning and training? How does the activity address a need or provide a solution to the problem (e.g. long-range plans, etc.)?

Education

Are there plans or strategies to educate the public about hazardous materials and protective measures in the community? If yes, explain.

Project management - Itemize the tasks and include a timetable

Who is supervising the project? Who is responsible for managing the grant? Who will do the work? How will you make sure timelines and tasks are being met? What plans, strategies, or practices are you using to reach the project objectives? Have all pertinent parties agreed to these plans, strategies, and practices?

Objectives, project outcomes, results, and evaluation

List and prioritize the specific measurable and obtainable objectives. Discuss project objectives to be accomplished. What capabilities will be created or enhanced?

Outcomes describe the intended impact of the project on the preparedness environment. This often includes the ways in which the project has enhanced or developed the capability or capacity to serve the public. Outcomes described should demonstrate progress toward the overall objective of the project. Describe how these outcomes will mitigate risks. Describe the tangible outcomes that will demonstrate that the project has been successful.

What are the expectations of the project? Is the project a continuation of a past HMEP grant funded project? If so, report briefly on the accomplishments of the previous project.

How will you evaluate project results in the short and long-term? How will you define and measure the project's success?

Justification, comments, and additional information

Why should the review committee approve your project request? Explain if, or how this proposal addresses hazardous materials or the community's right to know.

4.ATTACHMENTS

Please attach additional documentation, if necessary.

If you happen to be using a "Sub-contractor" please contact Michael Rinehart by E-mail HMEP.Grant@tn.gov and he will E-mail you the appropriate documents for you to fill out and have signed. Once documents are filled out please send back to Michael Rinehart via E-mail HMEP.Grant@tn.gov.

Attachment 1- CFR49 code on the proper way to pay "In-kind."

[Pick the date] 08/17/2022**Project Title:** HazMat Conference and Training**Projected Project Dates:** October 2022 - September 2023**Applicant Agency:** Nashville Fire Department**Project Point of Contact:** Michael Armistead**Mailing Address:** 417 Fatherland Street - Nashville, TN 37206**Phone:** 615-862-5486**Email:** michael.armistead@nashville.gov**Chief Local Elected Official (CLEO):** Mayor John Cooper**Mailing Address:** 1 Public Square, Suite 100 Nashville, TN 37201**Phone:** 615-862-2000**Email:** mayor@nashville.gov**Federal Tax ID #:****(FEIN #)** 2-620694743-014-4**DUNS #:** 0748217668**Total Project Funding**

Refer to Calculating the Match on page 6 of the Budget Summary.

The Match is equal to **20%** of the **Total Project**

Total Federal HMEP Grant Funds Requested:	\$ 98,660.00
Total Matching Funds Required:	\$ 24,665.00
Total Project:	\$ 123,325.00

Agency Authorized Official: MICHAEL ARMISTEAD **Title:** CAPTAIN**Signature:** Michael Armistead **Date:** 08/17/2022**Application Due Date: 4:00 p.m., Friday, 16 September 2022**

FY 2022-23 Hazardous Materials Emergency Preparedness Grant Program BUDGET SUMMARY

	A	B			C
	Budget Category	Planning/Description of Activities - Expense			Grant Request
1	Travel	IAFC HAZMAT Conference Baltimore, MD June 8 - 11, 2023 - 3 personnel / CBRNE Convergence Boston, MA Oct. 31 - Nov. 2, 2022 4 personnel			\$ 16,110.00
2	Equipment				\$
3	Supplies				\$
4	Contractual				\$
5	Other	Advanced Life Support for HazMat			\$ 23,000.00
6	Other				\$
7		Planning Subtotal			\$ 39,110.00
	Budget Category	Training Course Activities	Item/Expense	Estimated # Training	Grant Request
8	Travel				\$
9	Equipment	Galaxy 7 Tablets w/cases	\$750 X 8		\$ 6,000.00
10	Supplies				\$
11	Contractual/Trainer	HazMat IQ	\$5950 X 3	60	\$ 17,850.00
12	Other	HazMat Bio IQ	\$5950 X 3	60	\$ 17,850.00
13	Other	Advanced HazMat IQ	\$5950 X 3	60	\$ 17,850.00
14		Training Subtotal			\$ 59,550.00
	Budget Category	Exercise/Description of Activities - Expense			Grant Request
15	Travel				\$
16	Equipment				\$
17	Supplies				\$
18	Contractual				\$
19	Other				\$
20	Other				\$
21		Exercise Subtotal			\$ 0.00
22	Total Federal HMEP Grant Funds Requested = the sum of Column C, Rows 7, 14, and 21				TOTAL GRANT REQUEST \$ 98,660.00
23	Total Matching Funds Required = 20% of Total Project				MATCH \$ 24,665.00
24	Total Project = the sum of the Total Grant Request + the Match				TOTAL PROJECT \$ 123,325.00

Hazardous Materials Emergency Preparedness Grant Program

PROJECT NARRATIVE

Project type (select one or more)

☒ **Planning**
☒ **Training**
☐ **Exercise**
☐ **Commodity Flow Study**
☐ **Other**

Project description

Nashville Fire Department is planning on sending 3 of our Special Operations Chiefs to the HazMat conference in Baltimore to be able to learn and bring new and fresh ideas back to better train our rank and file hazmat crews. Nashville Fire Department is also wanting to send 4 personnel to the CBRNe Convergence held in Boston, Massachusetts this Fall to learn about emerging trends around the world in line with hazardous materials, chemicals, biologicals, radiological, nuclear and explosive and how we can better protect our responders as well as the public.

Nashville Fire Department is asking for our hazmat teams to be trained up using HazMat IQ, HazMat IQ Bio and Advanced HazMat IQ and have those courses delivered next year. We're also requesting National Fire Academy deliver a course titled Advanced Life Support for Hazardous Materials to support our Hazmat members.

Nashville Fire Department is requesting 8 more note tablets to continue our efforts to move towards a paperless teaching environment.

Objectives, project outcomes, results, and evaluation (Required)

The main objective is to stay on top of emerging trends and deliver the latest and most pertinent training possible to our team members. With outcomes projected to make our personnel safe as well as the public and environment. With all of the scheduled training courses for next year we will better serve the community by being better stewards of the environment in mitigation techniques and therefore protecting the lives of those affected.

Project Management- Itemize all tasks and include a timetable

CBRNE Convergence in Boston is going to be the first conference to attend this year. We plan on hosting the HazMat IQ courses the first three quarters of 2023. We plan on doing the IQ courses in sequence. Hazmat IQ first quarter, Hazmat BIO IQ second quarter and Advanced HazMat IQ in the 3rd quarter. The Galaxy tablets will bolster our current inventory and increase our potential class size to 35 people in support of all hazmat courses.

Collaboration- Any outside agency collaborating or contributing to planning, training, or exercise

For all courses included in this grant we will offer outside agencies such as, TEMA and surrounding departments the opportunity to take these classes as well. By offering this training to surrounding agencies and departments it makes the region stronger and keeps everyone up to speed on latest trends.

Education/Training

Nashville Fire Department has been forward leaning in all things hazmat the last 10 years and with the help of the HMEP grant program we have greatly increased the education and training opportunities for not just Nashville Fire Department but for other departments and agencies across the State. With the courses we're looking to host it will greatly increase the development of community safety response and our HazMat teams, when they do community "show and tell" events they can offer up good practices for home and business in working safely around Hazardous Materials in the way they store, transport and work with it.

Justification, comments, and additional information

Nashville Fire Department is aggressively trying to up our game with increasing the knowledge base for our HazMat Technicians and Specialists. With the courses we're asking assistance in bringing to our department, our feeling is that making this base stronger our long term goal is to start being more forward leaning in the community educating people on the proper storage, transport and safe ways of working with hazardous materials.

Appendix A

Hazardous Materials Public Sector Planning and Training Grants

Code of Federal Regulations, Title 49, § 110.40

Title 49 - Transportation Volume: 2 Date: 2014-10-01 Original Date: 2014-10-01 Title: Section 110.40 - Activities eligible for funding. Context:

Title 49 - Transportation. Subtitle B - Other Regulations Relating to Transportation. CHAPTER I - PIPELINE AND HAZARDOUS MATERIALS SAFETY ADMINISTRATION, DEPARTMENT OF TRANSPORTATION. SUBCHAPTER A - HAZARDOUS MATERIALS AND OIL TRANSPORTATION. PART 110 - HAZARDOUS MATERIALS PUBLIC SECTOR TRAINING AND PLANNING GRANTS.

§ 110.40

Activities eligible for funding.

(a) Planning. Eligible State applicants may receive funding for the following activities:

(1) Development, improvement, and implementation of emergency plans required under the Emergency Planning and Community Right-to-Know Act of 1986, as well as exercises which test the emergency plan. Enhancement of emergency plans to include hazard analysis as well as response procedures for emergencies involving transportation of hazardous materials, including radioactive materials.

(2) An assessment to determine flow patterns of hazardous materials within a State, between a State and another State or Indian country, and development and maintenance of a system to keep such information current.

(3) An assessment of the need for regional hazardous materials emergency response teams.

(4) An assessment of local response capabilities.

(5) Conduct of emergency response drills and exercises associated with emergency preparedness plans.

(6) Provision of technical staff to support the planning effort.

(7) Additional activities the Associate Administrator deems appropriate to implement the scope of work for the proposed project plan and approved in the grant.

(b) Training. Eligible State and Indian tribe applicants may receive funding for the following activities:

(1) An assessment to determine the number of public sector employees employed or used by a political subdivision who need the proposed training and to select courses consistent with the National Curriculum.

(2) Delivery of comprehensive preparedness and response training to public sector employees. Design and delivery of preparedness and response training to meet specialized needs. Financial assistance for trainees and for the trainers, if appropriate, such as tuition, travel expenses to and from a training facility, and room and board while at the training facility.

(3) Emergency response drills and exercises associated with training, a course of study, and tests and evaluation of emergency preparedness plans.

(4) Expenses associated with training by a person (including a department, agency, or instrumentality of a State or political subdivision thereof or an Indian tribe) and activities necessary to monitor such training including, but not limited to examinations, critiques and instructor evaluations.

(5) Provision of staff to manage the training effort designed to result in increased benefits, proficiency, and rapid deployment of local and regional responders.

(6) Additional activities the Associate Administrator deems appropriate to implement the scope of work for the proposed project and approved in the grant.

[Amdt. 110-1, 57 FR 43067, Sept. 17, 1992, as amended by 66 FR 45377, Aug. 28, 2001]

Attachment 1-**49CFR****§ 110.60 Cost sharing for planning and training.**

(a) The recipient agency must provide 20 percent of the direct and indirect costs of all activities covered under the grant award program with non-Federal funds. Recipients may either use cash (hard-match), in-kind (soft-match) contributions, or a combination of in-kind plus hard-match to meet this requirement. In-kind (soft-match) contributions are in addition to the maintenance of effort required of recipients of grant awards. The types of contributions allowed are as follows:

- (1) Any funds from a State, local, or other non-Federal source used for an eligible activity as defined in § 110.40 (added under paragraph) in this part.
- (2) The dollar equivalent value of an eligible activity as defined in § 110.40 of this part provided by a State, local, or other non-Federal source.
- (3) The value of participants' salary while attending a planning or training activity contained in the approved grant application provided by a State, local, or other non-Federal source.
- (4) Additional types of in-kind contributions the Associate Administrator deems appropriate.

(b) Funds used for matching purposes under any other Federal grant or cooperative agreement may not be used for matching purposes. The funds expended by a recipient agency to qualify for the grant may not be used for cost-sharing purposes.

(c) Acceptable contributions for matching and cost sharing purposes must conform to 49 CFR part 18.

[Amdt. 110-1, 57 FR 43067, Sept. 17, 1992, as amended by Amdt. 110-3, 59 FR 49132, Sept. 26, 1994; 66 FR 45377, Aug. 28, 2001]

§ 110.40 Activities eligible for funding.

(a) *Planning.* Eligible State applicants may receive funding for the following activities:

- (1) Development, improvement, and implementation of emergency plans required under the Emergency Planning and Community Right-to-Know Act of 1986, as well as exercises which test the emergency plan. Enhancement of emergency plans to include hazard analysis as well as response procedures for emergencies involving transportation of hazardous materials, including radioactive materials.
- (2) An assessment to determine flow patterns of hazardous materials within a State, between a State and another State or Indian country, and development and maintenance of a system to keep such information current.
- (3) An assessment of the need for regional hazardous materials emergency response teams.
- (4) An assessment of local response capabilities.
- (5) Conduct of emergency response drills and exercises associated with emergency preparedness plans.

(6) Provision of technical staff to support the planning effort.

(7) Additional activities the Associate Administrator deems appropriate to implement the scope of work for the proposed project plan and approved in the grant.

(b) *Training.* Eligible State and Indian tribe applicants may receive funding for the following activities:

(1) An assessment to determine the number of public sector employees employed or used by a political subdivision who need the proposed training and to select courses consistent with the National Curriculum.

(2) Delivery of comprehensive preparedness and response training to public sector employees. Design and delivery of preparedness and response training to meet specialized needs. Financial assistance for trainees and for the trainers, if appropriate, such as tuition, travel expenses to and from a training facility, and room and board while at the training facility.

(3) Emergency response drills and exercises associated with training, a course of study, and tests and evaluation of emergency preparedness plans.

(4) Expenses associated with training by a person (including a department, agency, or instrumentality of a State or political subdivision thereof or an Indian tribe) and activities necessary to monitor such training including, but not limited to examinations, critiques and instructor evaluations.

(5) Provision of staff to manage the training effort designed to result in increased benefits, proficiency, and rapid deployment of local and regional responders.

(6) Additional activities the Associate Administrator deems appropriate to implement the scope of work for the proposed project and approved in the grant.

[Amdt. 110-1, 57 FR 43067, Sept. 17, 1992, as amended by 66 FR 45377, Aug. 28, 2001]

**APPLICATION FOR FY23 Hazardous Materials Emergency Preparedness
Grant**

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY



William Swann, Director-Chief
Office of Emergency Management /
Nashville Fire Department

8/22/2022

Date