

Grant contract between the Metropolitan Government of Nashville and Davidson County and «GranteeName», Contract # \_\_\_\_\_

**GRANT CONTRACT  
BETWEEN THE METROPOLITAN GOVERNMENT  
OF NASHVILLE AND DAVIDSON COUNTY  
AND  
UNITED NEIGHBORHOOD HEALTH SERVICES, INC.**

This Grant Contract issued and entered into pursuant to Resolution RS2023 \_\_\_\_\_, by and between the Metropolitan Government of Nashville and Davidson County ("Metro"), and United Neighborhood Health Services, Inc., ("Recipient" or "Neighborhood Health"), is for the provision of services, as further defined in the "SCOPE OF PROGRAM". The Recipient's annual report and audit are incorporated herein by reference.

**A. SCOPE OF PROGRAM:**

A.1. The Recipient will use the funds to provide:

**1. Medical Services:**

- a. **Services and Locations:** Neighborhood Health will provide primary health care services consistent with its scope of practice to patients within encampment-based settings or at up to two (2) Rapid Re-Housing (RRH) locations.
- b. **Regulatory Exclusions:** Services under this section may exclude offsite collections of lab specimens and performing point-of-care lab tests, which may need to be performed at clinics with CLIA waivers. When patients require labs for which Neighborhood Health cannot safely or legally collect specimens in the field, Neighborhood Health will facilitate lab-only and other visits to any Neighborhood Health clinic location.
- c. **Frequency:** Subject to scheduling adjustments for annual leave, sick time, etc., Neighborhood Health will generally provide services under this section on up to four (4) weekdays each week between 9:00am and 4:00pm.
- d. **Staffing:** Neighborhood Health will provide this service with a Family Nurse Practitioner, Adult Nurse Practitioner, or Physician Assistant; a Medical Assistant, Customer Service Representative, and Clinic Manager will support this provider on at least a part-time basis.

**2. Pharmacy Services:**

- a. **Services and Locations:** Neighborhood Health will dispense or deliver prescriptions (other than those for controlled substances) to patients within encampment-based settings or at up to two (2) Rapid Re-Housing (RRH) locations wherever possible. However, and deferring to patient preferences:
  - i. Neighborhood Health will alternatively allow uninsured/self-pay patients the opportunity to fill their prescriptions written by Neighborhood Health providers (excluding those for controlled substances) and receive medication therapy management from pharmacists at the Downtown Clinic's dispensary during its operating hours.
  - ii. Neighborhood Health will offer to send prescriptions for insured patients to their preferred pharmacy; and
  - iii. Neighborhood Health will seek to maximize the use of mail order pharmacy vendors to supply uninterrupted supplies of prescriptions for chronic conditions among patients with a stabilized housing situation.

- b. **Frequency:** Subject to scheduling adjustments for annual leave, sick time, etc., Neighborhood Health will generally provide services under this section on up to four (4) weekdays each week between 9:00am and 4:00pm.
- c. **Staffing:** Neighborhood Health will provide this service with a Pharmacist on a part-time basis; a Medical Assistant, Customer Service Representative, and Clinic Manager will support this provider on at least a part-time basis.
- d. **Value-Added Services:** In addition to the scope of work funded under this grant (and at no additional charge under this agreement), Neighborhood Health will provide starter kits of non-prescription smoking cessation products and help patients seeking to stop using tobacco enroll in programs that provider ongoing supplies of smoking cessation products.

### 3. Psychiatric Services:

- a. **Services and Locations:** Neighborhood Health will provide limited psychiatric health care services consistent with its scope of practice to patients within encampment-based settings or at up to two (2) Rapid Re-Housing (RRH) locations.
- b. **Frequency:** Subject to scheduling adjustments for annual leave, sick time, etc., Neighborhood Health will generally provide services under this section on up to four (4) weekdays each week between 9:00am and 4:00pm.
- c. **Regulatory Exclusions:** Services under this section may exclude collections of lab specimens and performing point-of-care lab tests, which may need to be performed at clinics with CLIA waivers. When patients require labs for which Neighborhood Health cannot safely or legally collect specimens in the field, Neighborhood Health will facilitate lab-only and other visits to any Neighborhood Health clinic location.
- d. **Out-of-Scope Exclusions:** While Neighborhood Health can treat many patients with behavioral health needs, Neighborhood Health may refer patients to other organizations for more specialized psychiatric care if a patient (i) takes any long-acting injectable(s); (ii) is nonverbal and on the autism spectrum; and/or (iii) has had multiple psych hospitalizations in previous two years.
- e. **Medical Evaluations:** Given its focus on primary care, Neighborhood Health may initially schedule the patient to see a family medicine or adult medicine (non-psychiatric) provider before having the patient see a psychiatric provider.
- f. **Continuity of Provider:** If a patient has seen a psychiatric provider at Mental Health Coop, Centerstone, or other organization in the previous six (6) months, Neighborhood Health seeks to avoid any break in the continuity of provider and may instead reconnect to the patient to Metro Social Services' liaison Mental Health Coop, Centerstone, or other organization or refer the patient to his or her psychiatric provider there.
- g. **Staffing:** Neighborhood Health will provide services under this section with a Psychiatric Nurse Practitioner; a Medical Assistant, Customer Service Representative, and Clinic Manager will support this provider on at least a part-time basis.

### 4. Integrated Behavioral Health Services:

- a. **Services and Locations:** Neighborhood Health will provide limited integrative behavioral health services consistent with its scope of practice to patients within encampment-based

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settings or at up to two (2) Rapid Re-Housing (RRH) locations. At its discretion and based on its staffing needs, Neighborhood Health may also provide these services via telehealth (including audio-only telehealth).

For these purposes, integrative behavioral health services consist of short-term, solution-focused interventions and may not include more traditional insight therapy or one-on-one counseling.

- b. **Frequency:** Subject to scheduling adjustments for annual leave, sick time, etc., Neighborhood Health will generally provide services under this section on up to four (4) weekdays each week between 9:00am and 4:00pm.
- c. **Staffing:** Neighborhood Health will provide services under this section with a Licensed Masters Social Worker (LMSW), Licensed Clinical Social Worker (LCSW), Licensed Professional Counselor (LPC), or Licensed Professional Counseling in Training with temporary license (LPC-T), or licensed mental health professional with equivalent training and experience.
- d. **Value-Added Services:** In addition to the scope of work funded under this grant (and at no additional charge under this agreement), Neighborhood Health will enroll and serve eligible patients in our Intensive Outpatient Program (IOP) for persons with co-occurring disorders and in our medication assisted treatment (MAT) program for opioid use disorder to the extent we have program capacity.

**5. Medical Records:**

- a. **Services:** Neighborhood Health will develop a fax-based process by which up to a total of four (4) SOAR counselors across Park Center, The Contributor, and other Metro-funded organizations ("requesting agencies") can request medical records through our Neighborhood Health Medical Records staff.
- b. **Process:** Subject to refinement by Neighborhood Health and requesting agencies:
  - i. Neighborhood Health will receive these requests and work with these requesting agencies to ensure both Neighborhood Health and the requesting agencies have the required patient authorizations to request records;
  - ii. Neighborhood Health will submit those requests for records with required patient authorization to the appropriate hospital or other health care provider, track responses, and follow up to ensure the health care provider responds; and
  - iii. Neighborhood Health will receive the records, upload them to its electronic health record, and provide a hard copy of the records to the requesting agency.
- c. **Staffing:** Neighborhood Health will provide this service with a Health Information Specialist.

**6. Consultative Services:**

- a. **Services and Staffing:** Neighborhood Health will allow its Chief Executive Officer to spend up to three (3) hours per week providing consultative services as requested by Metro Social Services.
- b. **Documentation:** While this amount of effort equates to .075 FTE, Neighborhood Health will invoice for only .070 FTE of the Chief Executive's time. In consideration of this and in recognition of the fact Metro Social Services and its consultants may make requests for

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support by phone or informally and outside of regular business hours, Metro will not require Neighborhood Health to maintain time sheets of the Chief Executive Officer specifically related to these services.

- A.2. The Recipient must spend these funds consistent with the Grant Spending Plan, attached and incorporated herein as Attachment 1. The Recipient must collect data to evaluate the effectiveness of their services and must provide those results to Metro upon request.
- A.3. The Recipient will only utilize these funds for services the Recipient provides to documented residents of Davidson County. Documentation of residency may be established with a recent utility bill; voter's registration card; driver's license or other government issued-ID; current record from a school showing address; affidavit by landlord; or affidavit by a nonprofit treatment, shelter, half-way house, or homeless assistance entity located within Davidson County. Recipient agrees that it will not use Metro funding for services to non-Davidson County residents.
- A.4. Additionally, the Recipient must collect data on the primary county of residence of the clients it serves and provide that data to Metro upon request.
- A.5. The funds received through this contract are considered federal funds subject to the Single Audit Act and the related provisions of 2 CFR § 200 Uniform Guidance. Recipient shall comply with all applicable American Recovery Plan (ARP) Act of 2021 requirements in the administration of this Grant. Documentation will be required to support compliance with the criteria for ARP Act funds expenditures or the funds will need to be returned to Metropolitan Government of Nashville and Davidson County.

**B. GRANT CONTRACT TERM:**

- B.1. **Grant Contract Term.** The term of this Grant will be 36 Months, commencing on 5/1/2023 and ending on 4/30/2026. Metro will have no obligation for services rendered by the Recipient that are not performed within this term.

**C. PAYMENT TERMS AND CONDITIONS:**

- C.1. **Maximum Liability.** In no event will Metro's maximum liability under this Grant Contract exceed One Million, Nine Hundred Sixty-One Thousand, Five Hundred Fifteen dollars (\$1,961,515). The Grant Spending Plan will constitute the maximum amount to be provided to the Recipient by Metro for all of the Recipient's obligations hereunder. The Grant Spending Plan line items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Recipient.

Subject to modification and amendments as provided in section D.2 of this agreement, this amount will constitute the Grant Amount and the entire compensation to be provided to the Recipient by Metro.

- C.2. **Payment Methodology.** The Recipient will only be compensated for actual costs based upon the Grant Spending Plan, not to exceed the maximum liability established in Section C.1.

Direct Invoices to the Office of Homeless Services

Final invoices for the contract period should be received by Metro Payment Services by June 30, 2026. Any invoice not received by the deadline date will not be processed and all remaining grant funds will expire.

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- C.3. **Annual Expenditure Report.** The Recipient must submit a final grant Annual Expenditure Report, to be received by Office of Homeless Services within 45 days of the end of the Grant Contract. Said report must be in form and substance acceptable to Metro and must be prepared by a Certified Public Accounting Firm or the Chief Financial Officer of the Recipient Organization.
- C.4. **Payment of Invoice.** The payment of any invoice by Metro will not prejudice Metro's right to object to the invoice or any other related matter. Any payment by Metro will neither be construed as acceptance of any part of the work or service provided nor as an approval of any of the costs included therein.
- C.5. **Unallowable Costs.** The Recipient's invoice may be subject to reduction for amounts included in any invoice or payment theretofore made which are determined by Metro, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs. Utilization of Metro funding for services to non-Davidson County residents is not allowed.
- C.6. **Deductions.** Metro reserves the right to adjust any amounts which are or become due and payable to the Recipient by Metro under this or any Contract by deducting any amounts which are or become due and payable to Metro by the Recipient under this or any Contract.
- C.7. **Travel Compensation.** Payment to the Recipient for travel, meals, or lodging is subject to amounts and limitations specified in Metro's Travel Regulations and subject to the Grant Spending Plan.
- C.8. **Electronic Payment.** Metro requires as a condition of this contract that the Recipient have on file with Metro a completed and signed "ACH Form for Electronic Payment". If Recipient has not previously submitted the form to Metro or if Recipient's information has changed, Recipient will have thirty (30) days to complete, sign, and return the form. Thereafter, all payments to the Recipient, under this or any other contract the Recipient has with Metro, must be made electronically.
- D. **STANDARD TERMS AND CONDITIONS:**
- D.1. **Required Approvals.** Metro is not bound by this Grant Contract until it is approved by the appropriate Metro representatives as indicated on the signature page of this Grant.
- D.2. **Modification and Amendment.** This Grant Contract may be modified only by a written amendment that has been approved in accordance with all Metro procedures and by appropriate legislation of the Metropolitan Council.
- D.3. **Termination for Cause.** Metro shall have the right to terminate this Grant Contract immediately if Metro determines that Recipient, its employees or principals have engaged in conduct or violated any federal, state or local laws which affect the ability of Recipient to effectively provide services under this Grant Contract. Should the Recipient fail to properly perform its obligations under this Grant Contract or if the Recipient violates any terms of this Grant Contract, Metro will have the right to immediately terminate the Grant Contract and the Recipient must return to Metro any and all grant monies for services or programs under the grant not performed as of the termination date. The Recipient must also return to Metro any and all funds expended for purposes contrary to the terms of the Grant Contract. Such termination will not relieve the Recipient of any liability to Metro for damages sustained by virtue of any breach by the Recipient.
- D.4. **Subcontracting.** The Recipient may not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of Metro. Notwithstanding any use of approved subcontractors, the Recipient will be considered the prime Recipient and will be responsible for all work performed.

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- D.5. **Conflicts of Interest.** The Recipient warrants that no part of the total Grant Amount will be paid directly or indirectly to an employee or official of Metro as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Recipient in connection with any work contemplated or performed relative to this Grant Contract.
- D.6. **Nondiscrimination.** The Recipient hereby agrees, warrants, and assures that no person will be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Recipient on the grounds of disability, age, race, color, religion, sex, national origin, or any other classification which is in violation of applicable laws. The Recipient must, upon request, show proof of such nondiscrimination and must post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.
- D.7. **Records.** The Recipient must maintain documentation for all charges to Metro under this Grant Contract. The books, records, and documents of the Recipient, insofar as they relate to work performed or money received under this Grant Contract, must be maintained for a period of three (3) full years from the date of the final payment or until the Recipient engages a licensed independent public accountant to perform an audit of its activities. The books, records, and documents of the Recipient insofar as they relate to work performed or money received under this Grant Contract are subject to audit at any reasonable time and upon reasonable notice by Metro or its duly appointed representatives. Records must be maintained in accordance with the standards outlined in the Metro Nonprofit Grants Manual. The financial statements must be prepared in accordance with generally accepted accounting principles.
- D.8. **Monitoring.** The Recipient's activities conducted and records maintained pursuant to this Grant Contract are subject to monitoring and evaluation by The Metropolitan Office of Financial Accountability or Metro's duly appointed representatives. The Recipient must make all audit, accounting, or financial records, notes, and other documents pertinent to this grant available for review by the Metropolitan Office of Financial Accountability, Internal Audit or Metro's representatives, upon request, during normal working hours.
- D.9. **Reporting.** The Recipient must submit an Interim Program Report, to be received by the Office of Homeless Services, no later than 12/30/2024, and a Final Program Report, to be received by Office of Grants and Accountability (OGA), within 45 [forty-five] days of the end of the Grant Contract. Said reports shall detail the outcome of the activities funded under this Grant Contract.
- D.10. **Strict Performance.** Failure by Metro to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this agreement is not a waiver or relinquishment of any such term, covenant, condition, or provision. No term or condition of this Grant Contract is considered to be waived, modified, or deleted except by a written amendment by the appropriate parties as indicated on the signature page of this Grant.
- D.11. **Insurance.** The Recipient agrees to carry adequate public liability and other appropriate forms of insurance, and to pay all applicable taxes incident to this Grant Contract.
- D.12. **Metro Liability.** Metro will have no liability except as specifically provided in this Grant Contract.
- D. 13. **Independent Contractor.** Nothing herein will in any way be construed or intended to create a partnership or joint venture between the Recipient and Metro or to create the relationship of principal and agent between or among the Recipient and Metro. The Recipient must not hold itself out in a manner contrary to the terms of this paragraph. Metro will not become liable for any representation, act, or omission of any other party contrary to the terms of this paragraph.
- D. 14. **Indemnification and Hold Harmless.**

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(a) Recipient agrees to indemnify, defend, and hold harmless Metro, its officers, agents and employees from any claims, damages, penalties, costs and attorney fees for injuries or damages arising, in part or in whole, from the negligent or intentional acts or omissions of Recipient, its officers, employees and/or agents, including its sub or independent contractors, in connection with the performance of the contract, and any claims, damages, penalties, costs and attorney fees arising from any failure of Recipient, its officers, employees and/or agents, including its sub or independent contractors, to observe applicable laws, including, but not limited to, labor laws and minimum wage laws.

(b) Metro will not indemnify, defend or hold harmless in any fashion the Recipient from any claims, regardless of any language in any attachment or other document that the Recipient may provide.

(c) Recipient will pay Metro any expenses incurred as a result of Recipient's failure to fulfill any obligation in a professional and timely manner under this Contract.

(d) Recipient's duties under this section will survive the termination or expiration of the grant.

- D.15 **Force Majeure.** "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party. Except as provided in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a breach under this Grant Contract. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. Recipient will promptly notify Metro within forty-eight (48) hours of any delay caused by a Force Majeure Event and will describe in reasonable detail the nature of the Force Majeure Event.
- D.16. **State, Local and Federal Compliance.** The Recipient agrees to comply with all applicable federal, state and local laws and regulations in the performance of this Grant Contract. Metro shall have the right to terminate this Grant Contract at any time for failure of Recipient to comply with applicable federal, state or local laws in connection with the performance of services under this Grant Contract.
- D.17. **Governing Law and Venue.** The validity, construction and effect of this Grant Contract and any and all extensions and/or modifications thereof will be governed by and construed in accordance with the laws of the State of Tennessee. The venue for legal action concerning this Grant Contract will be in the courts of Davidson County, Tennessee.
- D.18. **Completeness.** This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This Grant Contract supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.
- D.19. **Headings.** Section headings are for reference purposes only and will not be construed as part of this Grant Contract.
- D.20. **Metro Interest in Equipment.** The Recipient will take legal title to all equipment and to all motor vehicles, hereinafter referred to as "equipment," purchased totally or in part with funds provided under this Grant Contract, subject to Metro's equitable interest therein, to the extent of its *pro rata* share, based upon Metro's contribution to the purchase price. "Equipment" is defined as an article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds \$5,000.00.

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The Recipient agrees to be responsible for the accountability, maintenance, management, and inventory of all property purchased totally or in part with funds provided under this Grant Contract. Upon termination of the Grant Contract, where a further contractual relationship is not entered into, or at any time during the term of the Grant Contract, the Recipient must request written approval from Metro for any proposed disposition of equipment purchased with Grant funds. All equipment must be disposed of in such a manner as parties may agree as appropriate and in accordance with any applicable federal, state or local laws or regulations.

- D. 21. **Assignment—Consent Required.** The provisions of this contract will inure to the benefit of and will be binding upon the respective successors and assignees of the parties hereto. Except for the rights of money due to Recipient under this contract, neither this contract nor any of the rights and obligations of Recipient hereunder may be assigned or transferred in whole or in part without the prior written consent of Metro. Any such assignment or transfer will not release Recipient from its obligations hereunder. Notice of assignment of any rights to money due to Recipient under this Contract must be sent to the attention of the Metro Department of Finance.
- D.22. **Gratuities and Kickbacks.** It will be a breach of ethical standards for any person to offer, give or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparations of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy in any proceeding or application, request for ruling, determination, claim or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therefore. It will be a breach of ethical standards for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or a person associated therewith, as an inducement for the award of a subcontract or order. Breach of the provisions of this paragraph is, in addition to a breach of this contract, a breach of ethical standards which may result in civil or criminal sanction and/or debarment or suspension from participation in Metropolitan Government contracts.
- D.23. **Communications and Contacts.** All instructions, notices, consents, demands, or other communications from the Recipient required or contemplated by this Grant Contract must be in writing and must be made by facsimile transmission, or by first class mail, addressed to the respective party at the appropriate facsimile number or address as set forth below or to such other party, facsimile number, or address as may be hereafter specified by written notice.

Metro

April Calvin, Director  
Office of Homeless Services  
800 2<sup>nd</sup> Ave North, Suite 100  
Nashville, TN 37201  
615-862-6401

Recipient

Brian Hale, Patient and Chief Executive Officer  
Neighborhood Health  
2711 Foster Ave. Nashville, TN 37210  
(615) 944-4404 (cell) (615) 227-3000 (office)



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**D.24. Lobbying.** The Recipient certifies, to the best of its knowledge and belief, that:

- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, and entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this grant, loan, or cooperative agreement, the Recipient must complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- c. The Recipient will require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, subcontracts, and contracts under grants, loans, and cooperative agreements) and that all subcontractors of federally appropriated funds shall certify and disclose accordingly.

**D.25. Certification Regarding Debarment and Convictions.**

- a. Recipient certifies that Recipient, and its current and future principals:
  - i. are not presently debarred, suspended, or proposed for debarment from participation in any federal or state grant program;
  - ii. have not within a three (3) year period preceding this Grant Contract been convicted of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) grant;
  - iii. have not within a three (3) year period preceding this Grant Contract been convicted of embezzlement, obstruction of justice, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; and
  - iv. are not presently indicted or otherwise criminally charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in sections D.25(a)(ii) and D.25(a)(iii) of this certification.
- b. Recipient shall provide immediate written notice to Metro if at any time Recipient learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals fall under any of the prohibitions of Section D.25(a).

**D.26. Effective Date.** This contract will not be binding upon the parties until it has been signed first by the Recipient and then by the authorized representatives of the Metropolitan Government and has been filed in the office of the Metropolitan Clerk. When it has been so signed and filed, this contract will be effective as of the date first written above.

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THE METROPOLITAN GOVERNMENT  
OF NASHVILLE AND DAVIDSON  
COUNTY:

APPROVED AS TO AVAILABILITY OF  
FUNDS:

Kelly Flannery/mjw  
Director of Finance

RECIPIENT: UNITED NEIGHBORHOOD  
HEALTH SERVICES, INC.

By: Brian Hale  
Brian Hale

Title: Chief Executive Officer

Date: April 11, 2025

APPROVED AS TO FORM AND  
LEGALITY

Matthew Garth  
Metropolitan Attorney

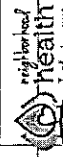
FILED IN THE OFFICE OF THE CLERK:

\_\_\_\_\_  
Metropolitan Clerk

**METROPOLITAN GOVERNMENT OF  
NASHVILLE AND DAVIDSON COUNTY  
GRANT SPENDING PLAN**

<b>RECIPIENT NAME:</b>	Neighborhood Health
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THE FOLLOWING IS APPLICABLE TO EXPENSES PLANNED TO BE INCURRED DURING THE CONTRACT GRANT PERIOD: 5/1/2023 - 4/30/26				
	EXPENSE OBJECT LINE-ITEM CATEGORY	METRO GRANT FUNDS	RECIPIENT MATCH (participation)	TOTAL PROJECT
	Salaries and Wages	\$1,309,109.34		\$1,309,109.34
	Benefits and Taxes	\$267,185.69		\$267,185.69
	Professional Fees	\$22,500.00		\$22,500.00
	Supplies	\$173,000.35		\$173,000.35
	Communications	\$6,900.00		\$6,900.00
	Postage and Shipping			\$0.00
	Occupancy			\$0.00
	Equipment Rental and Maintenance			\$0.00
	Printing and Publications			\$0.00
	Travel/ Conferences and Meetings	\$4,500.00		\$4,500.00
	Insurance			\$0.00
	Specific Assistance to Individuals			\$0.00
	Other Non-Personnel (Indirect Cost)	\$178,319.54		\$178,319.54
	<b>GRAND TOTAL</b>	<b>\$1,961,514.92</b>	<b>\$0.00</b>	<b>\$1,961,514.92</b>



**Budget for Onsite Medical & Behavioral Care for Rapid Re-Housing (RRH) Programs**

24-Mar-23	Year 1	Year 2	Year 3	Cumulative
	<b>Salaries:</b>			
CEO (7%)	\$ 13,465.20	\$ 13,734.50	\$ 14,009.19	\$ 41,208.89
Family Nurse Practitioner	\$ 95,800.00	\$ 99,632.00	\$ 103,617.28	\$ 299,049.28
Psych Nurse Practitioner	\$ 102,700.00	\$ 106,808.00	\$ 111,080.32	\$ 320,588.32
Counselor (LPC or LCSW)	\$ 64,500.00	\$ 67,080.00	\$ 69,763.20	\$ 201,343.20
Medical Assistant	\$ 41,400.00	\$ 43,056.00	\$ 44,778.24	\$ 129,234.24
Customer Service Rep.	\$ 37,400.00	\$ 38,896.00	\$ 40,451.84	\$ 116,747.84
Pharmacist (10%)	\$ 13,765.44	\$ 14,316.06	\$ 14,888.70	\$ 42,970.20
Health Information Specialist	\$ 46,489.00	\$ 47,418.78	\$ 48,367.16	\$ 142,274.94
Clinic Manager (10%)	\$ 5,027.05	\$ 5,228.13	\$ 5,437.26	\$ 15,692.43
	\$ 420,546.69	\$ 436,169.47	\$ 452,393.18	\$ 1,309,109.34
<b>Benefits:</b>	\$ 84,109.34	\$ 88,978.57	\$ 94,097.78	\$ 267,185.69
<b>Total Sal &amp; Ben.</b>	\$ 504,656.02	\$ 525,148.04	\$ 546,490.96	\$ 1,576,295.03
<b>Other Expenses:</b>				
Labs	\$ 3,400.00	\$ 3,570.00	\$ 3,748.50	\$ 10,718.50
Medications	\$ 18,300.00	\$ 19,215.00	\$ 20,175.75	\$ 57,690.75
Medical & other supplies	\$ 26,040.00	\$ 27,342.00	\$ 28,709.10	\$ 82,091.10
EHR (Nextgen) licenses	\$ 22,500.00	\$ -	\$ -	\$ 22,500.00
Equipment/laptop/phone	\$ 6,900.00	\$ -	\$ -	\$ 6,900.00
Licensure & CME's	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 22,500.00
Gas	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 4,500.00
<b>Total Other Exp.</b>	\$ 86,140.00	\$ 59,127.00	\$ 61,633.35	\$ 206,900.35
<b>Indirect Costs (10%)</b>	\$ 59,079.60	\$ 58,427.50	\$ 60,812.43	\$ 178,319.54
<b>Grand Total</b>	\$ 649,875.62	\$ 642,702.54	\$ 668,936.74	\$ 1,961,514.91

JOHN COOPER  
MAYOR

RENEE PRATT  
EXECUTIVE DIRECTOR

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**



**METROPOLITAN SOCIAL SERVICES  
800 2<sup>ND</sup> AVENUE NORTH, SUITE 100  
NASHVILLE, TENNESSEE 37201**

April 13, 2023

To: Metropolitan Council Office  
One Public Square, Ste 204  
Nashville, TN 37219

From: Metropolitan Social Services  
800 2<sup>nd</sup> Ave. North, Ste. 100  
Nashville, Tn 37201

Subject: Late Filing Request for the United Neighborhood Health Care

Metropolitan Social Services is seeking approval for a late filing for the United Neighborhood Health Care grant funded by the American Recovery Act. This vital medical service is essential for assisting people with urgent medical needs while residing in interim housing options. This contract was delayed due to last minute budget and legal revisions, and I am seeking a late file approval to increase the medical health and overall quality of life for formerly homeless Nashville neighbors.

Sincerely,

A handwritten signature in cursive script, appearing to read "Renee Pratt".

Renee Pratt  
Executive Director  
Metro Social Services