

GRANT APPLICATION SUMMARY SHEET

Grant Name: Second Chance Act-Sheriffs Behavioral Care Center 25-29
Department: SHERIFF
Grantor: BUREAU OF JUSTICE ASSISTANCE
Pass-Through Grantor (If applicable):
Total Applied For \$1,000,000.00
Metro Cash Match: \$0.00
Department Contact: Kristie Bratcher, Deputy Director of Finance
862-8222
Status: NEW

Program Description:
Application for BJA Opportunity number O-BJA-2024-171999 Seocnd Chance Pay for Success. This grant would fund programming and treatment for residents of the DCSO Behavioral Care Center, including substance use treatment, mental health treatment and reentry services.

Plan for continuation of services upon grant expiration:
Should this grant not be renewed, the costs will be absorbed into the 2029 operating budget.

APPROVED AS TO AVAILABILITY OF FUNDS: APPROVED AS TO FORM AND LEGALITY:

Kevin Crumbo/mfw 4/29/2024 | 7:45 PM CDT Courtney Mohan 4/30/2024 | 8:50 AM CDT
Director of Finance Date Metropolitan Attorney Date

APPROVED AS TO RISK AND INSURANCE:

Balogun Cobb 4/30/2024 | 8:24 AM CDT Freddie O'Connell/mpw@nashville.gov 4/30/2024 | 4:34 PM CDT
Director of Risk Management Date Metropolitan Mayor Date
Services (This application is contingent upon approval of the application by the Metropolitan Council.)

Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input checked="" type="radio"/>		Award Acceptance <input type="radio"/>		Contract Amendment <input type="radio"/>	
Department	Dept. No.	Contact				Phone	Fax
SHERIFF	030	Kristie Bratcher, Deputy Director of Finance				862-8222	
Grant Name:		Second Chance Act-Sheriffs Behavioral Care Center 25-29					
Grantor:		BUREAU OF JUSTICE ASSISTANCE				Other:	
Grant Period From:		10/01/24	(applications only) Anticipated Application Date:		04/30/24		
Grant Period To:		03/31/29	(applications only) Application Deadline:		04/30/24		
Funding Type:	FED DIRECT	Multi-Department Grant		<input type="checkbox"/> If yes, list below.			
Pass-Thru:		Outside Consultant Project:		<input type="checkbox"/>			
Award Type:	COMPETITIVE	Total Award:		\$1,000,000.00			
Status:	NEW	Metro Cash Match:		\$0.00			
Metro Category:	New Initiative	Metro In-Kind Match:		\$0.00			
CFDA #	16.812	Is Council approval required?		<input checked="" type="checkbox"/>			
Project Description:		Applic. Submitted Electronically? <input type="checkbox"/>					

Application for BJA Opportunity number O-BJA-2024-171999 Secnd Chance Pay for Success. This grant would fund programming and treatment for residents of the DCSO Behavioral Care Center, including substance use treatment, mental health treatment and reentry services.

Plan for continuation of service after expiration of grant/Budgetary Impact:

Should this grant not be renewed, the costs will be absorbed into the 2029 operating budget.

How is Match Determined?

Fixed Amount of \$ or % of Grant Other: ☐

Explanation for "Other" means of determining match:

For this Metro FY, how much of the required local Metro cash match:

Is already in department budget? Fund Business Unit

Is not budgeted? Proposed Source of Match:

(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)

Other:			
Number of FTEs the grant will fund:	0.00	Actual number of positions added:	0.00
Departmental Indirect Cost Rate	27.00%	Indirect Cost of Grant to Metro:	\$212,600.00
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No % Allow.	0.00%	Ind. Cost Requested from Grantor:	\$0.00 in budget

*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)

Draw down allowable? ☐

Metro or Community-based Partners:

Mental Health Cooperative, Metro Health Department

Part Two

Grant Budget

Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY25	\$250,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$250,000.00	\$53,150.00	\$0.00
Yr 2	FY26	\$250,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$250,000.00	\$53,150.00	\$0.00
Yr 3	FY27	\$250,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$250,000.00	\$53,150.00	\$0.00
Yr 4	FY28	\$250,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$250,000.00	\$53,150.00	\$0.00
Yr 5	FY__									
Total		\$1,000,000.00	\$0.00	\$0.00	\$0.00		\$0.00	\$1,000,000.00	\$212,600.00	\$0.00
Date Awarded:		Tot. Awarded:		Contract#:						
(or) Date Denied:		Reason:								
(or) Date Withdrawn:		Reason:								

Contact: juanita.paulsen@nashville.gov
vaughn.wilson@nashville.gov

JP

OMB No. 1121-0329
Approval Expires 12/31/2023

U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance



Solicitation Title: BJA FY24 Second Chance Act Pay for Success Program
Assistance Listing Number: 16.812
Grants.gov Opportunity Number: O-BJA-2024-171999
Solicitation Release Date: February 28, 2024

Step 1: Application Grants.gov Deadline: 8:59 p.m. Eastern Time on April 25, 2024
Step 2: Application JustGrants Deadline: 8:59 p.m. Eastern Time on April 30, 2024

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Synopsis

Program Description Overview

The [U.S. Department of Justice](#) (DOJ), [Office of Justice Programs](#) (OJP), [Bureau of Justice Assistance](#) (BJA) is seeking applications for funding.

OJP is committed to advancing work that promotes civil rights and equity, increases access to justice, supports crime victims and individuals impacted by the justice system, strengthens community safety, protects the public from crime and evolving threats, and builds trust between law enforcement and the community.

With this solicitation, BJA seeks to provide funding to state, local, and tribal governments to use performance-based or outcomes-based contracting to enhance or implement clinical services and other evidence-based responses to improve reentry, reduce recidivism, and address the treatment and recovery needs of people with mental health, substance use, or co-occurring disorders who are currently involved in the criminal justice system or were formerly involved.

This program furthers the DOJ's mission to uphold the rule of law, to keep our country safe, and to protect civil rights.

Funding Category

Competition ID	Competition Title (Category Name)	Expected Number of Awards	Dollar Amount for Award	Performance Start Date	Performance Duration (Months)
C-BJA-2024-00016-PROD	1: Performance-based and Outcomes-based Contracting for Reentry Services	5	\$1,000,000	10/1/2024	54
C-BJA-2024-00017-PROD	2: Performance-based and Outcomes-based Contracting for Permanent Supportive Housing	1	\$1,000,000	10/1/2024	54

Eligibility

- State governments
- Special district governments
- City or township governments
- County governments
- Public housing authorities/Indian housing authorities
- Native American tribal governments (Federally recognized)

An applicant may submit more than one application, if each application proposes a different project in response to the solicitation. Also, an entity may be proposed as a subrecipient (subgrantee) in more than one application.

BJA will consider applications under which two or more entities (project partners) would carry out the federal award; however, only one entity may be the applicant for the solicitation. Any others must be proposed as subrecipients (subgrantees). See the [Application Resource Guide](#) for additional information on subawards.

BJA may choose to fund applications submitted under this FY 2024 solicitation in future fiscal years, dependent on, among other considerations, the merit of the applications and the availability of appropriations.

Agency Contact Information

For assistance with the requirements of this solicitation, contact the OJP Response Center by phone at 800-851-3420 or 301-240-6310 (TTY for hearing-impaired callers only) or email grants@ncjrs.gov. The OJP Response Center operates from 10:00 a.m. to 6:00 p.m. Eastern Time (ET) Monday–Friday and from 10:00 a.m. to 8:00 p.m. ET on the solicitation closing date.

For procedures related to unforeseen technical issues beyond the control of the applicant that impact submission by the deadlines, see the “How To Apply” section, [Experiencing Unforeseen Technical Issues](#).

For assistance with submitting the [Application for Federal Assistance standard form \(SF-424\)](#) and a [Disclosure of Lobbying Activities \(SF-LLL\)](#) in Grants.gov, contact the Grants.gov Customer Support Hotline at 800-518-4726, 606-545-5035, [Grants.gov Customer Support](#), or support@grants.gov. The Grants.gov Support Hotline is open 24 hours a day, 7 days a week, except on federal holidays.

For technical assistance with submitting the **full application** in JustGrants, contact the JustGrants Service Desk at 833-872-5175 or JustGrants.Support@usdoj.gov. The JustGrants Service Desk operates from 7:00 a.m. to 9:00 p.m. ET Monday–Friday and from 9:00 a.m. to 5:00 p.m. ET on Saturday, Sunday, and federal holidays.

Application Submission Information

Registration

Before submitting an application, an applicant must have a registration in the [System for Award Management \(SAM.gov\)](#).

Submission

Applications must be submitted to DOJ electronically through a two-step process that begins in Grants.gov and is completed in JustGrants. See the [Submission Dates and Time](#) section for the Grants.gov and JustGrants application deadlines.

Step 1: The applicant must register for this opportunity in Grants.gov at <https://grants.gov/register> and submit by the Grants.gov deadline the required [Application for Federal Assistance standard form \(SF-424\)](#) and a [Disclosure of Lobbying Activities \(SF-LLL\)](#). See the [Submission Dates and Time](#) section for application deadlines.

Step 2: The applicant must submit the **full application**, including attachments, in JustGrants at JustGrants.usdoj.gov by the JustGrants application deadline. See the [Submission Dates and Time](#) section for application deadlines.

Program Description

Program Description Overview

With this solicitation, BJA seeks to fund state, local, and tribal governments to improve reentry, reduce recidivism, and address the treatment and recovery needs of people who are currently involved in the criminal justice system or were formerly involved that ties payment for services to reaching agreed-upon goals. This program furthers the DOJ's mission by reducing recidivism and building more effective service delivery systems that pay for performance and outcomes.

Statutory Authority

Any awards under this solicitation would be made under statutory authority provided by a full-year appropriations act for FY 2024. As of the writing of this solicitation, the Department of Justice is operating under a short-term "Continuing Resolution"; no full-year appropriation for the Department has been enacted for FY 2024.

Specific Information

The Pay for Success Initiative supports performance-based and outcomes-based programming to address transitional services for those leaving incarceration (Category 1) as well as reentry services to individuals living in permanent supportive housing (Category 2). Applicants may propose to establish new contracts or to amend or expand existing ones to serve people who are currently or were formerly involved in the justice system in order to improve reentry, lower recidivism, and improve the lives of individuals leaving the criminal justice system.

Under the Pay for Success model, a government entity forms a partnership with a service provider that ties payment for services to reaching agreed-upon goals. This initiative provides funding to state, local, and tribal governments to price, write, negotiate, fund, and manage contracts that pay for reentry services in a way that ensures accountability of the contract service providers, and incentivizes improved performance over time.

Applicants must propose to use a validated risk assessment tool to identify people at medium to high risk of recidivating and contract reentry services that are tailored to reduce their risk for recidivism in the community (Category 1) or to contract reentry services available to individuals living in permanent supportive housing units (Category 2). Reentry services may include, but are not limited to, transitional supports and services that are essential to the reintegration process for individuals returning to the community after a period of incarceration. The proposed Permanent Supportive Housing services must include a [Housing First](#) model and functional outcomes (e.g., increases in number of nights housed in a permanent supportive housing unit and reduction in number of nights spent in emergency facilities/jails/prisons) for clients.

Category 1 awards focus on performance-based and outcomes-based contracts to provide reentry services that:

- Enhance or establish individualized reentry services for people leaving incarceration and assessed as medium or high risk to recidivate.
- Deliver individualized services based on risk and needs identified through a validated criminogenic risk and need assessment tool.
- Include a range of performance-based or outcomes-based reentry services contract elements, such as data and report collection, regular performance and outcome reviews

between governments and service providers, on- and offsite monitoring, outcomes validation, and [incentivizing payment approvals and results](#).

- Ensure government staff and service providers have adequate training on performance-based or outcomes-based procurement, reentry services, data collection, and outcomes validation.

Category 2 awards focus on performance-based and outcomes-based contracts to provide permanent supportive housing that require the awardee to:

- Enter into contracts to [provide evidence-based, high-quality permanent supportive housing \(PSH\)](#) to formerly incarcerated individuals who have a substance use disorder.
- Manage the performance-based or outcomes-based PSH contract, including data and report collection, regular performance and outcome reviews between governments and service providers, on- and offsite monitoring, performance and outcomes validation, and incentive payment approvals.
- Ensure government staff and service providers have adequate training on performance-based or outcomes-based procurement, PSH, data collection, and outcomes validation.

All successful applicants will receive technical assistance, at no cost to them, from a BJA-funded Second Chance Act national provider.

The Pay for Success Program is part of the Second Chance Act suite of programs. In FY 2024, a range of other reentry-focused programs for states, local government units, tribal governments, and nonprofit organizations are being competed, including:

- Community-based Reentry
- Community-based Reentry Incubator
- Community Supervision Strategies
- Crisis Stabilization and Community Reentry
- Improving Adult Reentry, Education, and Employment Outcomes
- Improving Substance Use Disorder Treatment and Recovery Outcomes for Adults in Reentry
- Smart Reentry: Housing Demonstration
- Smart Supervision

The [Department of Justice Grants Program Plan](#) provides additional information about these, and other, funding opportunities.

Solicitation Goals and Objectives

Goals

The overall goals of the FY 2024 SCA Pay for Success Initiative are to enhance public safety, lower recidivism, and improve the lives of individuals leaving the criminal justice system through performance- and outcomes-based contracting for reentry services and permanent supportive housing.

Objectives

With this solicitation, the Pay for Success Program seeks to enhance or establish performance-based and outcomes-based contracts to provide individualized reentry services or PSH for people leaving incarceration or previously incarcerated who are identified through a validated

risk tool as being at moderate to high risk to reoffend in the community. This includes building capacity for all relevant parties to complete activities related to performance- and outcomes-based contracts, including: regular performance and outcome reviews between the governments and service provider, on- and offsite monitoring, outcomes validation, and incentivizing payment approvals and results.

Deliverables

There are no statutorily required deliverables for the FY 2024 Pay for Success Program. However, see the [Deliverables Expected by Successful Applicants](#) section.

For information about what the applicant needs to submit regarding Goals, Objectives, and Deliverables, please see the [How to Apply section on the Application Goals, Objectives, Deliverables, and Timeline Web-Based Form](#).

Priority Areas

In order to further OJP's mission, OJP will provide priority consideration when making award decisions to the following:

1A. Applications that propose project(s) that are designed to meaningfully advance equity and remove barriers to accessing services and opportunities for communities that have been historically underserved, marginalized, adversely affected by inequality, and disproportionately impacted by crime, violence, and victimization.

To receive this consideration, the applicant must describe how the proposed project(s) will address identified inequities **and** contribute to greater access to services and opportunities for communities that have been historically underserved, marginalized, adversely affected by inequality, and disproportionately impacted by crime, violence, and victimization. Project activities under this consideration may include but are not limited to the following: improving victim services, justice responses, prevention initiatives, reentry services and other parts of an organization's or community's efforts to advance public safety. Applicants should propose activities that address the cultural (and linguistic, if appropriate) needs of communities, outline how the proposed activities will be informed by these communities, and implement culturally responsive and inclusive outreach and engagement.

1B. Applicants that demonstrate that their capabilities and competencies for implementing their proposed project(s) are enhanced because they (or at least one proposed subrecipient that will receive **at least 40 percent** of the requested award funding, as demonstrated in the Budget web-based form) are a *population specific organization* that serves communities that have been historically underserved, marginalized, adversely affected by inequality, and disproportionately impacted by crime, violence, and victimization.

For purposes of this solicitation, population specific organizations are nonprofit, nongovernmental, or Tribal organizations that primarily serve members of a specific underserved population and have demonstrated experience and expertise providing targeted services to members of that specific underserved population.

To receive this additional priority consideration, applicants must describe how being a population specific organization (or funding the population specific subrecipient organization(s)) will enhance their ability to implement the proposed project(s). Applicants should also specify

which historically underserved populations are intended or expected to be served or have their needs addressed under the proposed project(s).

Note: Addressing these priority areas is one of many factors that OJP considers in making funding decisions. Receiving priority consideration for one or more priority areas does not guarantee an award.

Federal Award Information

Awards, Amounts, and Durations

Anticipated Number of Awards: 6

Anticipated Maximum Dollar Amount per Award: Awards will be up to \$1,000,000 (under each category)

Category 1 anticipated maximum amount: \$1,000,000

Category 2 anticipated maximum amount: \$1,000,000

Period of Performance Start Date: October 1, 2024

Period of Performance Duration (Months): 54

Anticipated Total Amount to Be Awarded under This Solicitation: \$6,000,000

Additional Information: While the maximum allowable funding amount is \$1,000,000, organizations that are new or that have never before received a federal award may wish to submit a proposed budget at a lower amount to support performance or outcome-based contracting to provide transitional and reentry services to people who are currently or formerly justice-involved.

Once awarded, each grant will have in place a special condition withholding all but \$200,000, which is designated for preparing an action plan within 180 days of receiving final approval of the project's budget from the Office of the Chief Financial Officer. The recipient will not be authorized to obligate, expend, or draw down funds in excess of \$75,000 until BJA has reviewed and approved the action plan and a grant award modification has been issued and approved to remove the special condition.

Continuation Funding Intent

OJP may, in certain cases, provide additional funding in future years to awards made under this funding opportunity through continuation awards. OJP will consider, among other factors, OJP's strategic priorities, a recipient's overall management of the award, and the progress of the work funded under the award, when making continuation award decisions.

Availability of Funds

This funding opportunity, and awards under this funding opportunity, are subject to the availability of funding and to any changes or additional requirements that may be imposed by the agency or by law. In addition, nothing in this solicitation is intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the United States, its departments, agencies, or entities, its officers, employees, or agents, or any other person.

Type of Award

OJP expects to make awards under this funding opportunity as grants. See the "[Administrative, National Policy, and Other Legal Requirements](#)" section of the [Application Resource Guide](#) for a brief discussion of important statutes, regulations, and award conditions that apply to many (or in some cases, all) OJP grants.

Cost Sharing or Matching Requirement

This funding opportunity does not require a match.

Eligibility Information

For eligibility information, [see the Synopsis section](#).

For the purposes of this notice of funding opportunity, “state” means any state of the United States, the District of Columbia, the Commonwealth of Puerto Rico, the Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands.

How To Apply

Application Resources

When preparing and submitting an application, the following resources may aid prospective applicants:

1. Grants.gov "[How to Apply for Grants](#)"
2. OJP "[How To Apply](#)" section in the [Application Resource Guide](#)
3. JustGrants [Application Submission Training](#)

This solicitation (notice of funding opportunity) incorporates guidance provided in the [OJP Grant Application Resource Guide](#) (Application Resource Guide), which provides additional information for applicants to prepare and submit applications to OJP for funding. **If this solicitation requires something different from any guidance provided in the [Application Resource Guide](#), the difference will be noted in this solicitation and the applicant is to follow the guidelines in this solicitation, rather than the guidance in the [Application Resource Guide](#) that is in conflict.**

How To Apply

Registration

Before submitting an application, all applicants must register with the System for Award Management (SAM.gov). An applicant must renew their registration every 12 months. If an applicant does not renew their SAM.gov registration, it will expire. An expired registration can delay or prevent application submission in Grants.gov and JustGrants. Applicants are encouraged to start the SAM.gov registration process at least 30 days prior to the application deadlines. Applicants who fail to begin the registration or renewal process at least 10 business days prior to the Grants.gov deadline may not complete the process in time and will not be considered for late submission.

Submission

Applications must be submitted to DOJ electronically through a two-step process that begins in Grants.gov and is completed in JustGrants.

Step 1: After registering with SAM.gov, the applicant must submit the **SF-424** and **SF-LLL** in Grants.gov at <https://grants.gov/register> by the Grants.gov deadline. **To leave time to address any technical issues that may arise, an applicant should submit the SF-424 and SF-LLL as early as possible and recommended not later than 48 hours before the Grants.gov deadline.** If an applicant fails to submit in Grants.gov by the deadline, they will be unable to apply in JustGrants. Applicants can confirm Grants.gov submission by verifying their application status shows as "submitted" or "agency tracking number assigned."

Step 2: The applicant must then submit the **full application**, including attachments, in JustGrants at [JustGrants.usdoj.gov](https://justgrants.usdoj.gov) by the JustGrants deadline.

OJP recommends that applicants submit the complete application package in JustGrants at least 48 hours prior to the JustGrants deadline. Some of the required sections of the application will be entered directly into JustGrants, and other sections will require documents to be uploaded and attached. Therefore, applicants should allow enough time before the JustGrants deadline to prepare all the requirements of the application. Applicants may save their progress

in the system and add to or change the application as needed prior to hitting the “Submit” button at the end of the application in JustGrants.

An applicant will receive emails when successfully submitting in Grants.gov and JustGrants and should maintain all emails and other confirmations received from SAM.gov, Grants.gov, and JustGrants systems.

For additional information, see the “How To Apply” section in the [Application Resource Guide](#) and the [DOJ Application Submission Checklist](#).

Submission Dates and Time

The **SF-424** and the **SF-LLL** must be submitted in Grants.gov by April 25, 2024.

The **full application** must be submitted in JustGrants by April 30, 2024.

To be considered timely, the **full application** must be submitted in JustGrants by the JustGrants application deadline. Failure to begin the SAM.gov, Grants.gov, or JustGrants registration and application process in sufficient time (i.e., waiting until the due dates identified in this solicitation for those systems to begin the application steps) is not an acceptable reason to request a technical waiver.

Experiencing Unforeseen Technical Issues Preventing Submission of an Application (Technical Waivers)

OJP will only consider requests to submit an application after the deadline when the applicant can document that a technical issue with a government system prevented submission of the application on time.

If an applicant misses a deadline due to unforeseen technical issues with SAM.gov, Grants.gov, or JustGrants, the applicant may request a waiver to submit an application after the deadline. However, the waiver request will not be considered unless it includes documentation of attempts to receive technical assistance to resolve the issue prior to the application deadline. A tracking number is the most typical documentation and is generated when the applicant contacts the applicable service desks to report technical difficulties. Tracking numbers are generated automatically when an applicant emails the applicable service desks, and for this reason, long call wait times for support do not relieve the applicant of the responsibility of getting a tracking number.

An applicant experiencing technical difficulties must contact the associated service desk indicated below to report the technical issue and receive a tracking number:

- SAM.gov: contact the [SAM.gov Help Desk \(Federal Service Desk\)](#), Monday–Friday from 8:00 a.m. to 8:00 p.m. ET at 866-606-8220.
- Grants.gov: contact the [Grants.gov Customer Support Hotline](#), 24 hours a day, 7 days a week, except on federal holidays, at 800-518-4726, 606-545-5035, or support@grants.gov.
- JustGrants: contact the JustGrants Service Desk at JustGrants.Support@usdoj.gov or 833-872-5175, Monday–Friday from 7:00 a.m. to 9:00 p.m. ET and Saturday, Sunday, and federal holidays from 9:00 a.m. to 5:00 p.m. ET.

If an applicant has technical issues with SAM.gov or Grants.gov, the applicant must contact the OJP Response Center at grants@ncjrs.gov within **24 hours of the Grants.gov deadline** to request approval to submit after the deadline.

If an applicant has technical issues with JustGrants that prevent application submission by the deadline, the applicant must contact the OJP Response Center at grants@ncjrs.gov within **24 hours of the JustGrants deadline** to request approval to submit after the deadline.

Waiver requests sent to the OJP Response Center must:

- describe the technical difficulties experienced (provide screenshots if applicable);
- include a timeline of the applicant's submission efforts (e.g., date and time the error occurred, date and time of actions taken to resolve the issue and resubmit; and date and time support representatives responded);
- include an attachment of the complete grant application and all the required documentation and materials;
- include the applicant's Unique Entity Identifier (UEI); and
- include any SAM.gov, Grants.gov, and JustGrants Service Desk tracking numbers documenting the technical issue.

OJP will review each waiver request and the required supporting documentation and notify the applicant whether the request for late submission has been approved or denied. An applicant that does not provide documentation of a technical issue (including all information listed above), or that does not submit a waiver request within the required time period, will be denied.

For more details on the waiver process, OJP encourages applicants to review the "Experiencing Unforeseen Technical Issues" section in the [Application Resource Guide](#).

Application and Submission Information

Content of Application Submission and Available Surveys

The following application elements **must** be included in the application to meet the basic minimum requirements to advance to peer review and receive consideration for funding:

- SF-424 and SF-LLL (in Grants.gov)
- Proposal Abstract (in JustGrants)
- Proposal Narrative (in JustGrants)
- Budget Web-Based Form, which includes the budget details and the budget narrative (in JustGrants)
- Financial Management and System of Internal Controls Questionnaire, including applicant disclosure of high-risk status (in JustGrants)

If OJP determines that an application does not include these elements, it will not proceed to peer review and will not receive any further consideration.

Content of the SF-424 in Grants.gov

The SF-424 must be submitted in Grants.gov. It is a required standard form used as a cover sheet for submission of pre-applications, applications, and related information. See the [Application Resource Guide](#) for additional information on completing the SF-424.

In Section 8F of the SF-424, please include the name and contact information of the individual **who will complete the application in JustGrants**. JustGrants will use this information (*email address*) to assign the application to this user in JustGrants.

Intergovernmental Review: This funding opportunity **is not** subject to [Executive Order \(E.O.\) 12372](#). In completing the SF-424, an applicant should answer question 19 by selecting “Program is not covered by E.O. 12372.”

Content of the JustGrants Application Submission

Entity and User Verification (First Time Applicant)

For first time JustGrants applicants, once the application is received from Grants.gov, DOJ will send an email (from DIAMD-NoReply@usdoj.gov) to the individual listed in Section 8F of the SF-424 with instructions on how to create a JustGrants account. This email should arrive within 24 hours after this individual receives confirmation from Grants.gov of their SF-424 and SF-LLL submissions. Register the Entity Administrator (the person who manages who can access JustGrants on behalf of the applicant), the Application Submitter, and Authorized Representative for the applicant with JustGrants as early as possible and (recommended) not later than 48-72 hours before the JustGrants deadline. Once registered in JustGrants, the Application Submitter will receive a link in an email to complete the rest of the application in JustGrants. Find additional information on JustGrants Application Submission in the [Application Resource Guide](#).

Standard Applicant Information

The “Standard Applicant Information” section of the JustGrants application is pre-populated with the SF-424 data submitted in Grants.gov. The applicant will need to review the Standard Applicant Information in JustGrants and make edits as needed. Within this section, the applicant will need to add ZIP codes for areas affected by the project; confirm their Authorized Representative; and verify and confirm the organization’s unique entity identifier, legal name, and address.

Proposal Abstract

A Proposal Abstract (no more than 400 words) summarizing the proposed project—including its purpose, primary activities, expected outcomes, the service area, intended beneficiaries, and subrecipients (if known)—must be completed in the JustGrants web-based form. This abstract should be in paragraph form without bullets or tables, written in the third person, and exclude personally identifiable information. Abstracts will be made publicly available on the OJP and USASpending.gov websites if the project is awarded. See the [Application Resource Guide](#) for an [example](#) of a proposal abstract.

Data Requested With Application

The following application elements should be submitted in the web-based forms in JustGrants.

Financial Management and System of Internal Controls Questionnaire (including Applicant Disclosure of High Risk Status)

The Financial Management and System of Internal Controls Questionnaire helps OJP assess the financial management and internal control systems, and the associated potential risks of an applicant as part of the pre-award risk assessment process. Every OJP applicant (other than an individual applying in their personal capacity, not representing an applicant organization) is required to complete the web-based Questionnaire form in JustGrants. See the [Application](#)

[Resource Guide: Financial Management and System of Internal Controls Questionnaire \(including Applicant Disclosure of High Risk Status\)](#) for additional guidance on how to complete the questionnaire.

Brief Applicant Entity Questionnaire

The Office of Justice Programs (OJP) is collecting the following information to help assess its efforts to attract a broader range of applicants. These questions apply to the applicant entity and its work and scope only, and not to the specific project(s) being proposed within the application. Responses to the questions will not be considered in the application review process. The questions included in the questionnaire are available in the [Standard Forms & Instructions: Brief Applicant Entity Questionnaire](#).

Proposal Narrative

The Proposal Narrative should be submitted as an attachment in JustGrants. The attached document should be double-spaced, using a standard 12-point size font; have no less than 1-inch margins; and should not exceed 20 numbered pages. If the Proposal Narrative fails to comply with these length restrictions, OJP may consider such noncompliance in peer review and in final award decisions

The Proposal Narrative must include the following sections:

- a. Description of the Issue
 - Provide an overview of the jurisdiction's current service provision capacity in the relevant category (Category 1, reentry services, or Category 2, permanent supportive housing). Include whether or to what extent those services are provided by the applicant agency, via contract, or through governmental or nongovernmental partners. Describe how demand for such services is being met compared to the need and how the jurisdiction assesses that need.
 - Describe any efforts by the applicant jurisdiction in the past 5 years to enter into performance-based or outcomes-based contracts and the results of those efforts.
 - If enhancing an existing service or program, describe the current delivery method.
- b. Project Design and Implementation
 - Describe the strategy to address the problem or needs identified in the Description of the Issue. List the activities and describe how they relate to Goals, Objectives, Deliverables, and Timeline outlined in the web-based form (completed separately from the Narrative attachment). Activities are the specific actions that will be completed to fulfill the program's objectives and reach the program's goal(s). Provide a detailed description of the method(s) to be used to carry out each activity (e.g., training, community events, direct services to target population).
 - Identify the objectives and deliverables described in the Program Description section.
 - Address the data-sharing agreements that need to be in place to inform the contract and assess performance targets or outcome attainment. Discuss which entities have the data needed, any history of sharing information with these entities, and any perceived challenges with obtaining data on an ongoing basis.
 - Identify the size of the target population to be reached, explain the methodology for determining the target population number, and document the plan to achieve said target population number including sustainability plans. Name the validated

criminogenic risk and need assessment tool being used to identify moderate to high risk to reoffend in the community.

- Include a timeline/project plan that generally reflects a 12-month planning and contracting period, a 36-month implementation period, and a 6-month post-implementation period; the major tasks and deliverables of the proposed project; and who is responsible for each activity, including the procurement functions. Successful applicants will be expected to have staffing and other needed supports in place by the end of the planning period so they can begin addressing the primary project activities at the start of the implementation period.
- In addition to the attachments such as letters from the lead agency executive, the responsible government procurement agency executive, and other key partners (if applicable), provide a written demonstration of the jurisdiction's commitment to making a shift to performance-based or outcomes-based contracts.

If an applicant is seeking consideration under Priority 1A, it should explain in this section how the proposed project(s) will meaningfully address identified inequities **and** contribute to greater access to services and opportunities for communities that have been historically underserved, marginalized, adversely affected by inequality, and disproportionately impacted by crime, violence, and victimization. The applicant should also identify how the project design and implementation will specifically incorporate the input and/or participation of these communities.

c. Capabilities and Competencies

- Provide a detailed description of the capacity of the organization and key personnel to deliver the required services and perform the key tasks described in the Program Description section.
- Describe how the proposed management structure and staffing of the project will facilitate the delivery of the required services. The management and organizational structure described should match the staffing needs necessary to accomplish the tasks outlined in the timeline/project plan. Information regarding the personnel assigned to these tasks and whether their résumés and role descriptions are included will contribute to the assignment of points relative to this criterion.

If the applicant is seeking priority consideration under Priority 1B, it should: (1) describe within this section how being a population specific organization (or funding a population specific subrecipient organization at a minimum of 40% of the project budget) will enhance its capabilities and competencies to implement the proposed project; (2) specify which populations are intended or expected to be served, have their needs addressed, and/or be affected by the proposed project; and (3) include information to confirm that the population specific organization is specifically designed to serve communities that have been historically underserved, marginalized, adversely affected by inequality, and disproportionately impacted by crime, violence, and victimization (examples of such information include, but are not limited to, the website address, charter, mission statement, or operating principles of the population specific organization).

d. Plan for Collecting the Data Required for This Solicitation's Performance Measures

Describe the manner in which the data required for this solicitation's performance measures will be collected, including the system(s) used and the person(s) responsible. Describe whether and how other relevant performance metrics will be documented, monitored, and evaluated.

Note: An applicant is **not** required to submit performance data with the application. Rather, performance measure information is included to provide notice that award recipients will be required to submit performance data as part of each award's reporting requirements.

OJP will require each award recipient to submit regular performance data that show the completed work's results. The performance data directly relate to the solicitation goals and objectives identified in the "[Goals and Objectives](#)" section.

Applicants can visit [OJP's performance measurement page](#) at www.ojp.gov/performance for more information on performance measurement activities.

BJA will require award recipients to submit performance measure data and performance reports in JustGrants. BJA will provide further guidance on the post-award submission process, if the applicant is selected for award. A list of performance measure questions for this program can be found [here](#). Some measures are presented as examples, while others are the exact measures that every recipient will be expected to address.

Note on Project Evaluations

An applicant that proposes to use award funds through this solicitation to conduct project evaluations must follow the guidance in the "[Note on Project Evaluations](#)" section in the [Application Resource Guide](#).

Application Goals, Objectives, Deliverables, and Timeline Web-Based Form

The applicant will submit the project's goals, objectives, deliverables, and timeline in the JustGrants web-based form. This is a summary of the goals, objectives, deliverables, and timeline that relate to the proposal narrative. The applicant will also enter the projected fiscal year and quarter that each objective and deliverable will be completed. Please refer to the [Application Submission Job Aid](#) for step-by-step directions.

- **Goals:** The applicant should describe the project's intent to change, reduce, or eliminate the problem noted in the proposal narrative.
- **Program Objectives and Timeline:** The applicant should include objectives to accomplish its goals. Objectives are specific, measurable actions to reach the project's desired results. The included timelines should be clearly linked to the goals.
- **Deliverables and Timeline:** Project deliverables refer to outputs—tangible (for example, a report or a website) or intangible (for example, greater feelings of safety reported by the community)—that are documented and submitted within the scope of a project. Deliverables include timelines.

Deliverables Expected by Successful Applicants

- There are no statutorily required deliverables for the FY 2024 Pay for Success Program. However, during the course of the award, awardees will develop and deliver: An analysis that demonstrates reentry service or PSH need using data indicating the number and

needs of people to be served. To ensure the intended size and target population are identified, the grantee will provide a description of the mechanisms to identify the population along with a description of the contracted services.

- An analysis that demonstrates the performance targets or outcomes selected for payment. Contracts must include recidivism performance targets or outcomes (rearrest, reconviction, reincarceration, revocation) and can also include time to reoffense and reduction in severity of offense.
- An analysis that demonstrates the grantee's decision about the performance-based or outcomes-based contract structure (e.g., phased approach over the period of the contract, inclusion of a hold-harmless period, etc.), repayment strategy (e.g., unit of outcome achieved, weighted incentives, percent change in outcomes, tiered payment scheduled, bonus payments), and timing of payments.
- An action plan consisting of deal-structures, outcomes-based strategies and key indicators, and revised milestones for this award. The assigned technical assistance provider will supply the action plan and assist grantees to complete it.
- A revised contract term report.
- A final report, including a listing and description of the performance targets or outcomes achieved and payments made.

Program objectives and deliverables should be included in one timeline.

Budget and Associated Documentation

Applicants should budget funding for three members of the project team to travel to peer-learning events (such as a regional meeting). Estimate the costs of travel and accommodations for three staff members to attend one meeting per year in Washington, D.C. All expenses must be reasonable, allowable, and necessary to the project. The estimates must provide a breakdown of all costs and adhere to the federal per diem.

Up to \$200,000 of each award may be used to research, price, write, negotiate, and finalize the service contracts, as well as to complete an action plan provided by the assigned technical assistance provider. The remainder of the funds must be used to fund the outcomes-based contracted services.

All recipients and subrecipients (including any for-profit organization) must forgo any profit or management fee.

Budget Detail and Narrative Web-Based Form

The applicant will complete the JustGrants web-based budget form, which includes both detailed calculations and budget narrative sections.

For additional information about how to prepare a budget for federal funding, see the [“Application Resource Guide”](#) section on [Budget Preparation and Submission Information](#) and the technical steps to complete the budget form in JustGrants in the [Complete the Application in JustGrants: Budget](#) training.

If the applicant is seeking priority consideration under Priority 1A and has proposed activities to incorporate the input and participation of communities that have been historically underserved, marginalized, adversely affected by inequality, and disproportionately impacted by crime, violence and victimization, financial support for the identified activities and participation must be reflected in the web-based budget form.

If the applicant is seeking priority consideration under Priority 1B based on the identification of a proposed subrecipient as a population specific organization, the proposed funding for the subrecipient must **reflect a minimum of 40 percent of the total award funding** within the web-based budget form. The budget narrative must also describe how the **activities that will be funded** with the (minimum) 40 percent of award funding provided to the subrecipient **specifically relate to the proposed project** that will meaningfully address identified inequities and contribute to greater access to services and opportunities for communities that have been historically underserved, marginalized, adversely affected by inequality, and disproportionately impacted by crime, violence, and victimization.

Prior Approval, Planning, and Reporting of Conference/Meeting/Training Costs

OJP strongly encourages every applicant that proposes to use award funds for any conference-, meeting-, or training-related activity (or similar event) to review carefully—before submitting an application—the [Application Resource Guide for](#) information on prior approval, planning, and reporting of conference/meeting/training costs.

Costs Associated With Language Assistance (if applicable)

If an applicant proposes a program or activity that would deliver services or benefits to individuals, the costs of taking reasonable steps to provide meaningful access to those services or benefits for individuals with limited English proficiency may be allowable. See the [Application Resource Guide for](#) information on costs associated with language assistance.

Unmanned Aircraft Systems

The use of BJA grant funds for unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV), and all accompanying accessories to support UAS or UAV, is unallowable.

Budget/Financial Attachments

Pre-Agreement (Pre-Award) Costs (if applicable)

Pre-agreement costs are defined as costs requiring approval incurred by the applicant prior to the start date of the period of performance of the federal award. OJP does not typically approve pre-agreement costs. If a successful applicant, in anticipation of the Federal award, but before the start date of the period of performance, incurs costs which are necessary for efficient and timely performance of the funded project, those costs may not be charged to the award. See the “Costs Requiring Prior Approval” section in the [DOJ Grants Financial Guide Post-Award Requirements for more information](#).

Indirect Cost Rate Agreement (if applicable)

Indirect costs are costs of an organization that are not readily assignable to a particular project, but are necessary to the operation of the organization and the performance of the project. Examples of costs usually treated as indirect include those incurred for facility operation and maintenance, depreciation, and administrative salaries. The requirements for the development and submission of indirect cost proposals and cost allocation plans are listed in Appendices III – VII of 2 C.F.R. Part 200. A non-federal applicant should follow the guidelines applicable to its type of organization. If applicable, an applicant with a current federally approved indirect cost rate agreement will upload it as an attachment in JustGrants. See the [DOJ Financial Guide for additional](#) information on [Indirect Cost Rate Agreement](#).

Consultant Rate (if applicable)

Costs for consultant services require prior approval from OJP. If the proposed project expects to fund consultant services, compensation for individual consultant services is to be reasonable

and consistent with that paid for similar services in the marketplace. See the [DOJ Grants Financial Guide](#) for information on the consultant rates, which require prior approval from OJP.

Limitation on Use of Award Funds for Employee Compensation for Awards Over \$250,000; Waiver (if applicable)

If an applicant proposes to hire employees with Federal award funds, for any award of more than \$250,000 made under a funding opportunity, an award recipient may not use federal funds to pay total cash compensation (salary plus cash bonuses) to any employee of the recipient at a rate that exceeds 110 percent of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. See the [Application Resource Guide](#) for information on the "Limitation on Use of Award Funds for Employee Compensation for Awards over \$250,000; Waiver."

Disclosure of Process Related to Executive Compensation (if applicable)

This notice of funding opportunity expressly modifies the Application Resource Guide by not incorporating its "Disclosure of Process Related to Executive Compensation" provisions. Applicants to this funding opportunity are not required to provide this disclosure.

Additional Application Components

The applicant will attach the additional requested documentation in JustGrants.

Curriculum Vitae or Resumes

Provide resumes of key personnel who will work on the proposed project.

Tribal Authorizing Resolution (if applicable)

An application in response to this solicitation may require inclusion of tribal authorizing documentation as an attachment. If applicable, the applicant will upload the tribal authorizing documentation as an attachment in JustGrants. See the [Application Resource Guide](#) for information on tribal authorizing resolutions.

Memoranda of Understanding (MOUs) and Other Supportive Documents (if applicable)

Applicants should include for each named partner, a signed Memorandum of Understanding (MOU), letter of intent, or subcontract that confirms the partner's agreement to support the project through commitments of staff time, space, services, or other project needs. For applications submitted from two or more entities, applicants are encouraged to develop and submit signed MOUs or signed letters of intent that provide a detailed description of how the agencies will work together to meet project requirements.

Each MOU or letter of intent should include the following: (1) names of the organizations involved in the agreement; (2) what service(s) and other work will be performed under the agreement by what organization; (3) duration of the agreement.

Subcontracts, MOUs, or letters of intent should be submitted as one separate attachment to the application.

Research and Evaluation Independence and Integrity Statement

If an application proposes research (including research and development) and/or evaluation, the applicant must demonstrate research/evaluation independence and integrity, including appropriate safeguards, before it may receive award funds. The applicant will upload

documentation of its research and evaluation independence and integrity as an attachment in JustGrants. For additional information, see the [Application Resource Guide](#).

Disclosures and Assurances

The applicant will address the following disclosures and assurances.

Disclosure of Lobbying Activities

The SF-LLL attachment that was completed and submitted in Grants.gov is attached to this section.

Applicant Disclosure of Duplication in Cost Items

To ensure funding coordination across grant making agencies, and to avoid unnecessary or inappropriate duplication among grant awards, the applicant will disclose if it has any pending applications for federal funding, including pending applications for subawards of federal funds. Complete the JustGrants web-based Applicant Disclosure of Duplication in Cost Items form. See the [Application Resource Guide](#) for additional information.

DOJ Certified Standard Assurances

Review [and accept](#) the DOJ Certified Standard Assurances in JustGrants. See the [Application Resource Guide for additional information](#).

[DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Law Enforcement and Community Policing](#)
Review and accept in JustGrants the DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Law Enforcement and Community Policing. See the [Application Resource Guide for additional information](#).

Applicant Disclosure and Justification – DOJ High-Risk Grantees

If applicable, submit the DOJ High-Risk Disclosure and Justification as an attachment in JustGrants. A DOJ High-Risk Grantee is an award recipient that has received a DOJ High-Risk designation based on a documented history of unsatisfactory performance; financial instability; management system or other internal control deficiencies; noncompliance with award terms and conditions on prior awards or is otherwise not responsible. See the [Application Resource Guide](#) for additional information.

Application Review Information

Review Criteria

Basic Minimum Review Criteria

OJP screens applications to ensure they meet the basic minimum requirements prior to conducting the peer review. Although specific requirements may vary, the following are requirements for all OJP solicitations:

- The application must be submitted by an eligible type of applicant.
- The application must be responsive to the scope of the solicitation.
- The application must include all items necessary to meet the basic minimum requirements.

Merit Review Criteria

Applications that meet the basic minimum requirements will be evaluated by peer reviewers on how the proposed project/program addresses the following criteria:

- Description of the Issue (15%): evaluate the applicant's understanding of the program/issue to be addressed.
- Project Design and Implementation (35%): evaluate the strength of the proposal, including information provided in the goals, objectives, timelines, and deliverables web-based form.
- Capabilities and Competencies (25%): evaluate the applicant's administrative and technical capacity to successfully accomplish the goals and objectives.
- Plan for Collecting the Data Required for This Solicitation's Performance Measures (15%): evaluate the applicant's understanding of the performance data reporting requirements and the plan for collecting the required data.
- Budget (10%): evaluate for completeness, cost effectiveness, and allowability (e.g., reasonable, allocable, and necessary for project activities).

Other Review Criteria/Factors

Other important considerations for OJP include geographic diversity, strategic priorities (specifically including, but not limited to, those priority areas already mentioned, if applicable), available funding, past performance, and the extent to which the Budget web-based form accurately explains project costs that are reasonable, necessary, and otherwise allowable under federal law and applicable federal cost principles. Costs are allowable when they are reasonable, allocable to, and necessary for the performance of the federal award, and when they comply with the funding statute and agency requirements (to include the conditions of the award), including the cost principles set out in the [Uniform Requirements 2 C.F.R. Part 200, Subpart E](#).

Risk Criteria/Factors

Pursuant to the Part 200 Uniform Requirements, before award decisions are made, OJP also reviews information related to the degree of risk posed by the applicant. Among other things to help assess whether an applicant with one or more prior federal awards has a satisfactory record of performance, integrity, and business ethics, OJP checks whether the applicant is listed in SAM.gov as excluded from receiving a federal award.

In addition, if OJP anticipates that an award will exceed \$250,000 in federal funds, OJP also must review and consider any information about the applicant that appears in the non-public segment of the integrity and performance system accessible through SAM.gov.

Important note on Responsibility/Qualification Data (formerly FAPIIS): An applicant may review and comment on any information about its organization that currently appears in SAM.gov and was entered by a federal awarding agency. OJP will consider such comments by the applicant, in addition to the other information in SAM.gov, in its assessment of the risk posed by the applicant.

Review Process

Applications submitted under this solicitation that meet the basic minimum requirements will be evaluated for technical merit by a peer review panel(s) in accordance with OJP peer review policy and procedures using the review criteria listed above. Absent explicit statutory

authorization or written delegation of authority to the contrary, all final award decisions will be made by the Assistant Attorney General, who may consider not only peer review ratings and BJA recommendations, but also other factors as indicated in this section.

Federal Award Administration Information

Federal Award Notices

Generally, award notifications are made by the end of the current Federal fiscal year, September 30. See the [Application Resource Guide](#) for information on award notifications and instructions.

Evidence-Based Programs or Practices

OJP strongly encourages the use of data and evidence in policymaking and program development for criminal justice, juvenile justice, and crime victim services. For additional information and resources on evidence-based programs or practices (programs or practices that have been evaluated as effective), see the [Application Resource Guide](#).

Information Regarding Potential Evaluation of Programs and Activities

OJP may conduct or support an evaluation of the projects and activities funded under this solicitation. For additional information on what should be included in the application, see the [Application Resource Guide](#) section entitled “Information Regarding Potential Evaluation of Programs and Activities.”

Administrative, National Policy, and Other Legal Requirements

If selected for funding, in addition to implementing the funded project consistent with the OJP-approved application, the recipient must comply with all award conditions and all applicable requirements of federal statutes and regulations, including the applicable requirements referred to in the assurances and certifications executed in connection with award acceptance. For additional information on these legal requirements, see the “Administrative, National Policy, and Other Legal Requirements” section in the [Application Resource Guide](#).

Civil Rights Compliance

If a successful applicant accepts funding from OJP—as a recipient of OJP funding—that award recipient must comply with certain federal civil rights laws that prohibit it from discriminating on the basis of race, color, national origin, sex, religion, or disability in how the recipient delivers its program’s services or benefits and in its employment practices. The civil rights laws that may be applicable to the award include Title VI of the Civil Rights Act of 1964 (Title VI), the nondiscrimination provisions of the Omnibus Crime Control and Safe Streets Act of 1968 (Safe Streets Act), and Section 504 of the Rehabilitation Act of 1973. These and other federal civil rights laws are discussed in greater detail here: [“Overview of Legal Requirements Generally Applicable to OJP Grants and Cooperative Agreements – FY 2024 Awards”](#) under the “Civil Rights Requirements” section, and additional resources are available from the [OJP Office for Civil Rights](#).

Part of complying with civil rights laws that prohibit national origin discrimination includes recipients taking reasonable steps to ensure that people who are limited in their English proficiency (LEP) because of their national origin have meaningful access to a recipient’s program and activity. An LEP person is one whose first language is not English and who has a limited ability to read, write, speak, or understand English. To help recipients meet this obligation to serve LEP persons, DOJ has published a number of resources, including a

language access assessment and planning tool, which are available at <https://www.lep.gov/language-access-planning>. Additional resources are available at <https://www.ojp.gov/program/civil-rights-office/limited-english-proficient-lep>. If the award recipient proposes a program or activity that would deliver services or benefits to LEP individuals, the recipient may use grant funds to support the costs of taking reasonable steps (e.g., interpretation or translation services) to provide meaningful access. Similarly, recipients are responsible for ensuring that their programs and activities are readily accessible to qualified individuals with disabilities. Applicants for OJP funding must allocate grant funds or explain how other available resources will be used to ensure meaningful and full access to their programs. For example, grant funds can be used to support American Sign Language (ASL) interpreter services for deaf or hard of hearing individuals or the purchase of adaptive equipment for individuals with mobility or cognitive disabilities. For resources, see <http://www.ADA.gov> or contact OJP.

Financial Management and System of Internal Controls

Award recipients and subrecipients (including recipients or subrecipients that are pass-through entities) must, as described in the Part 200 Uniform Requirements as set out at 2 C.F.R. 200.303, comply with standards for financial and program management. See the [Application Resource Guide](#) for additional information.

Information Technology Security Clauses

An application in response to this solicitation may require inclusion of information related to information technology security. See the [Application Resource Guide](#) for more information.

General Information About Post-Federal Award Reporting Requirements

In addition to the deliverables described in the “[Program Description](#)” section, all award recipients under this solicitation will be required to submit certain reports and data.

Required reports. Award recipients must submit quarterly financial reports, semi-annual performance reports, final financial and performance reports, and, if applicable, an annual audit report in accordance with the Part 200 Uniform Requirements or specific award conditions. Future awards and fund drawdowns may be withheld if reports are delinquent (in appropriate cases, OJP may require additional reports).

See the [Application Resource Guide](#) for additional information on specific post-award reporting requirements, including performance measure data.

Federal Awarding Agency Contact(s)

For OJP contact(s), contact information for Grants.gov, and contact information for JustGrants, see the solicitation Synopsis.

Other Information

Freedom of Information and Privacy Act (5 U.S.C. §§ 552 and 552a)

See the [Application Resource Guide](#) for information on the Freedom of Information and Privacy Act (5 U.S.C. §§ 552 and 552a).

Provide Feedback to OJP

See the [Application Resource Guide](#) for information on how to provide feedback to OJP.

Performance Measures

A list of performance measure questions for this program can be found [here](#). Some measures are presented as examples, while others are the exact measures that every recipient will be expected to address.

Application Checklist

BJA FY24 Second Chance Act Pay for Success Program

This application checklist has been created as an aid in developing an application. For more information, reference [The OJP Application Submission Steps in the OJP Grant Application Resource Guide](#) and the [DOJ Application Submission Checklist](#).

Pre-Application

Before Registering in Grants.gov

- Confirm your entity's registration in the [System Award Management \(SAM.gov\)](#) is active through the solicitation period; submit a new or renewal registration in SAM.gov if needed (see [Application Resource Guide](#))

Register in Grants.gov

- Acquire an Authorized Organization Representative (AOR) and a Grants.gov username and password (see [Application Resource Guide](#))
- Acquire AOR confirmation from the E-Business Point of Contact (E-Biz POC) (see [Application Resource Guide](#))

Find the Funding Opportunity

- Search for the funding opportunity in Grants.gov using the opportunity number, assistance listing number, or keyword(s)
- Select the correct Competition ID
- Access the funding opportunity and application package (see Step 7 in the [Application Resource Guide](#))
- Sign up for Grants.gov email [notifications](#) (optional) (see [Application Resource Guide](#))
- Read [Important Notice: Applying for Grants in Grants.gov](#) (about [browser compatibility and special characters in file names](#))
- Read OJP policy and guidance on conference approval, planning, and reporting available at <https://www.ojp.gov/funding/financialguidedo/iii-postaward-requirements#6g3y8> (see [Application Resource Guide](#))

Review the Overview of Post-Award Legal Requirements

- Review the "[Overview of Legal Requirements Generally Applicable to OJP Grants and Cooperative Agreements – FY 2024 Awards](#)" in the [OJP Funding Resource Center](#).

Review the Scope Requirement

- The federal amount requested is within the allowable limit(s) of \$1,000,000.

Review Eligibility Requirement

- Review the "Eligibility" section in the Synopsis and "Eligibility Information" section in the solicitation.

Application Step 1

After registering with SAM.gov, submit the SF-424 and SF-LLL in Grants.gov

- In Section 8F of the SF-424, include the name and contact information of the individual **who will complete the application in JustGrants and the SF-LLL in Grants.gov**

Within 48 hours after the SF-424 and SF-LLL submission in Grants.gov, receive four (4) Grants.gov email notifications:

- A submission receipt
- A validation receipt
- A grantor agency retrieval receipt
- An agency tracking number assignment

If no Grants.gov receipt and validation email is received, or if error notifications are received:

- Contact Grants.gov Customer Support Hotline at 800-518-4726, 606-545-5035, [Grants.gov customer support](#), or support@grants.gov regarding technical difficulties (see “[Application Resource Guide](#)” section on Experiencing Unforeseen Technical Issues)

Within 24 hours after receipt of confirmation emails from Grants.gov, the individual in Section 8F of the SF-424 will receive an email from JustGrants with login instructions.

- Proceed to Application Step 2 and complete application in JustGrants

Application Step 2

Submit the following information in JustGrants:

Application Components

- Entity and User Verification (First Time Applicant)
- Standard Applicant information (SF-424 information from Grants.gov)
- Proposal Abstract*
- Proposal Narrative*
- Application Goals, Objectives, Deliverables, and Timeline web-based form

Budget and Associated Documentation

- Budget Detail Narrative and web-based form*
- Financial Management and System of Internal Controls Questionnaire (see [Application Resource Guide](#))
- Indirect Cost Rate Agreement (if applicable) (see [Application Resource Guide](#))

Additional Application Components

- Tribal Authorizing Resolution (if applicable) (see [Application Resource Guide](#))
- Research and Evaluation Independence and Integrity see [Application Resource Guide](#))
- Request and Justification for Employee Compensation; Waiver (if applicable) (see [Application Resource Guide](#))
- Memorandum of Understanding (if applicable)
- Resumes of key personnel (if applicable)
- List of procurement contracts (if applicable)
- Organizational chart (if applicable)

Disclosures and Assurances

- [Disclosure of Lobbying Activities \(SF-LLL\)](#) (see [Application Resource Guide](#))
- Applicant Disclosure of Duplication in Cost Items (see [Application Resource Guide](#))
- DOJ Certified Standard Assurances (see [Application Resource Guide](#))

- DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Law Enforcement and Community Policing (see [Application Resource Guide](#))
- Applicant Disclosure and Justification – DOJ High-Risk Grantees (if applicable) (see [Application Resource Guide](#))

*Note: Items designated with an asterisk must be submitted for an application to meet the basic minimum requirements review. If OJP determines that an application does not include the designated items, it will neither proceed to peer review, nor receive further consideration.

Review, Certify, and Submit Application in JustGrants

- Any validation errors will immediately display on screen after submission.
- Correct validation errors, if necessary, and then return to the “Certify and Submit” screen to submit the application. Access the [Application Submission Validation Errors Quick Reference Guide](#) for step-by-step instructions to resolve errors prior to submission.
- Once the application is submitted and validated, a confirmation message will appear at the top of the page. Users will also receive a notification in the “bell” alerts confirming submission.

If no JustGrants application submission confirmation email or validation is received, or if error notification is received—

- Contact the JustGrants Service Desk at 833-872-5175 or JustGrants.Support@usdoj.gov regarding technical difficulties. See the [Application Resource Guide](#) for additional information.

Standard Solicitation Resources

[Application Resource Guide](#) provides guidance to assist OJP grant applicants in preparing and submitting applications for OJP funding.

[DOJ Grants Financial Guide](#) serves as the primary reference manual to assist award recipients in fulfilling their fiduciary responsibility to safeguard grant funds and to ensure funds are used for the purposes for which they were awarded. It compiles a variety of laws, rules and regulations that affect the financial and administrative management of DOJ awards. This guide serves as a starting point for all award recipients and subrecipients of DOJ grants and cooperative agreements in ensuring the effective day-to-day management of awards.

[JustGrants Resources Website](#) is an entryway into information about JustGrants and the grants management system itself. Through this portal both award recipients and applicants can access training resource and user support options, find frequently asked questions, and sign up for the [JustGrants Update e-newsletter](#).

[JustGrants Application Submission Training page](#) offers helpful information and resources on the application process. This training page includes e-learning videos, reference guides, checklists, and other resources to help applicants complete an application.

[Weekly Training Webinars](#) are advertised here and provide opportunities for users to receive topic-specific training, direct technical assistance, and support on JustGrants system functionality.

Abstract

The Davidson County Sheriff's Office (DCSO) is submitting a proposal for the Second Chance Act Pay for Success Program (O-BJA-2024-171999), Category 1 Performance-based and Outcomes-based Contracting for Reentry Services (C-BJA2024-00016-PROD) to support the Sheriff's Behavioral Care Center (BCC) in providing effective substance use disorder treatment and improved recovery outcomes for incarcerated adults preparing for re-entry.

The BCC is a state-licensed, adult supportive residential facility providing trauma-informed, gender-responsive behavioral care services and treatment to residents in a short-term residential setting rather than a correctional setting. The BCC was envisioned and created when they DCSO found that 35-40% of the female and 15-20% of the male population within Davidson County jails had serious mental illness. The BCC aims to decriminalize mental illness and reduce the number of individuals with serious mental illnesses within jails.

Program referral criteria include mental health or substance use diagnosis, qualified active charges in Davidson County and an acuity level low enough to actively participate in treatment programming. Qualifying charges are those approved by the District Attorney's Office to be resolved through participation in the program. The program includes efficient screening and diversion, reducing the number of people with serious mental illness within jails and their risk of recidivism. The current recidivism rate within the targeted population, is 36%. Calculations are based on individuals with one or more incarcerations within Davidson County after program completion. Upon successful completion of the program, charges will be nolle'd and expungement orders will be processed.

Each resident receives a trauma-informed, gender-responsive individualized treatment plan developed in collaboration with mental health professionals. The residents participate in the development and implementation of their individualized treatment and discharge planning. Participation is vital to continued recovery upon re-entry to the community. Contracted mental health professionals use assessment tools to determine targeted areas of focus during treatment. All risk assessments and treatment plans are administered by mental health professionals and medical personnel. The Drug Abuse Screening Test (DAST) and DSM-5 Opioid Screening Interview are examples of the screening tools currently used.

DCSO contracts with providers for medical, dental, and mental health services, including a subcontract with a Mental Health Cooperative. The expected outcome is reduced recidivism rates and increased public safety. Providing individualized behavioral care services and treatment in a short-term residential setting, as well as tailored discharge planning and reentry support ensures residents receive continuity of care and referral to community-based providers upon reentry.

Application for Federal Assistance SF-424

* 1. Type of Submission:

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

* 2. Type of Application:

- ☒ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

Completed by Grants.gov upon submission.

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

Metropolitan Government of Nashville-Davidson County Sheriff

* b. Employer/Taxpayer Identification Number (EIN/TIN):

62-0694743

* c. UEI:

LGZLHP6ZHM55

d. Address:

* Street1:

710 South 5th Street

Street2:

* City:

Nashville

County/Parish:

Davidson

* State:

TN: Tennessee

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

37206-3805

e. Organizational Unit:

Department Name:

Davidson County Sheriff

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Mrs.

* First Name:

Kristie

Middle Name:

* Last Name:

Bratcher

Suffix:

Title:

Deputy Director of Finance

Organizational Affiliation:

* Telephone Number:

615-862-8222

Fax Number:

* Email:

kristie.bratcher@nashvillesheriff.gov

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Bureau of Justice Assistance

11. Catalog of Federal Domestic Assistance Number:

16.812

CFDA Title:

Second Chance Act Reentry Initiative

* 12. Funding Opportunity Number:

O-BJA-2024-171999

* Title:

BJA FY24 Second Chance Act Pay for Success Program

13. Competition Identification Number:

C-BJA-2024-00016-PROD

Title:

Category 1: Performance-based and Outcomes-based Contracting for Reentry Services

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add AttachmentDelete AttachmentView Attachment

* 15. Descriptive Title of Applicant's Project:

Davidson County Sheriff's Office, Behavioral Care Center. Providing effective substance use disorder treatment, mental health treatment and improved recovery for adults preparing for re-entry.

Attach supporting documents as specified in agency instructions.

Add AttachmentsDelete AttachmentsView Attachments

DD Form 1, Date: Apr 25, 2024, Washington, DC, 9001210250, Funding Opportunity Number: O-BJA-2024-171999

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="1,000,000.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="1,000,000.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title: * Telephone Number: Fax Number: * Email: * Signature of Authorized Representative: * Date Signed:

Project Narrative

The Davidson County Sheriff's Office is submitting this category 1 proposal to BJA Grant

Opportunity: O-BJA-2024-171999 (C-BJA2024-00016- PROD)

A. DESCRIPTION OF THE ISSUE

Community Included in the Proposed Program: Davidson Co., Tennessee: This request is for funding to support the Davidson Co. Sheriff's Office (DCSO) Behavioral Care Center (BCC) in providing effective substance use disorder (SUD) treatment and improved recovery outcomes for adults preparing for reentry. The Behavioral Care Center (BCC) is a state-licensed adult supportive residential facility that provides gender-responsive, trauma-informed behavioral care services and treatment to residents in a short-term residential setting. The facility has a 60-bed capacity and was officially launched in 2020 after a lengthy planning and design process. The goal of the program is to reduce recidivism and increase public safety by treating mental illness and substance use disorders and decriminalizing the mentally ill.

The planned service area is Davidson County, Nashville, Tennessee with the targeted population consisting of arrested individuals with SUD and/or Mental Health diagnosis who are deemed eligible through a multidisciplinary screening process.

The BCC facility is designed as a residential treatment setting, rather than a traditional correctional facility. Within the facility, staff uniforms consist of medical type scrubs, rather than correctional officer uniforms. Residents who successfully complete the program will not face criminal charges and will be provided with resources for continuation of care through community partners and nonprofit organizations.

The facility was developed due to the increasing number of individuals with serious mental illness, including SUD, in jails and state prisons. A survey published by the Treatment Advocacy Center and the National Sheriffs' Association in 2014 showed that there were ten times more individuals with serious mental illness in jails and state prisons than there were in state psychiatric hospitals. The Davidson County Sheriff's Office (DCSO) found that on any given day, 20% of their average daily population of 1,400 inmates had a serious mental illness. The BCC was developed to decriminalize mental illness and reduce both the number of people with serious mental illnesses within the jails as well as their risk for recidivism. Since the BCC has opened, the recidivism rate for this target population is 36%. This is calculated based on any return arrest in Davidson County after completing the BCC programs.

Referral to BCC is based on the presence of mental health or substance use diagnosis, active charges in Davidson County that are approved by the District Attorney's Office to be resolved through participation, and an acuity level low enough to actively participate in treatment programming. If eligible, an agreement is signed by all parties to complete treatment in exchange for the dismissal of charges and expungement of arrest. Upon intake, each resident is provided with a treatment plan tailored to their individual needs. All risk assessments and treatment plans are administered by mental health professionals and contracted medical personnel.

Interventions provided include mental health and substance abuse services, medication assisted treatment (MAT), individual and/or group treatment, psychiatric services, and medical appointments. The Metropolitan Public Health Department contracts with a service provider to provide medical, dental, and mental health services to the BCC residents. The discharge planner

works with individuals to determine needs and development of a thorough discharge plan, which includes release to community mental health providers, substance use and halfway house programs, sober living, licensed boarding home providers, assistance with ID, day treatment programs, health providers, employment/vocational programs, housing and rehabilitation services, ministries and mentoring programs, or a trusted family member or support.

The BCC is an essential program that provides much-needed support to individuals with mental illness and substance use disorders. By providing comprehensive care and treatment, the BCC reduces recidivism rates and increases public safety. The grant will help to support the continuation and expansion of this important program.

B. Project Design and implementation

Funding would support and expand the efforts of the Davidson County Behavioral Care Center to reduce the number of individuals with SUD and Mental Health diagnoses within the county jails, increase the treatment options and response to these diagnoses while the individual is incarcerated and ensure continuation of support through reentry into the community.

Project Goals: The Behavioral Care Center Program has three main goals:

GOAL 1: Provide effective trauma-informed, gender-responsive treatment plans while the individual is housed at the BCC. While the individuals are housed at the BCC, an individualized treatment plan will be developed with therapists and mental health professionals. The individual receives both individual and group therapy and recovery support services. The resident and staff will work to develop a discharge plan, which is vital

to continued recovery after discharge.

GOAL 2: Provide effective, individualized reentry planning and resources for successful transition back into the community. BCC Staff, Medical and Mental Health professionals will work with residents to ensure the continuity of recovery post release. The BCC works with community organizations that provide transitional and recovery housing and continued treatment for SUD in order to provide the resident with tools necessary to continue recovery and not return to jail.

GOAL 3: Decrease the rate of fatal overdoses post release from custody. In addition to connecting residents with post release treatment facilities and health care professionals, Davidson County has acquired Naxolone vending machines through the Metro Nashville Health Department's Overdose Response Team. These machines are available to all DCSO inmates and BCC residents at the time of release and the medication is free of charge. If awarded, this grant funding will cover costs to fill the machines with doses of the emergency medication. Funding will also allow continued treatment by relieving some of the cost burden to the individuals for MAT costs during reentry.

Approach and Implementation Plan: The top five diagnoses being treated at the BCC include some type of substance use disorder including opiates, cocaine, alcohol, cannabis and other stimulants. Within the first three years of operation (September 15, 2020-September 15, 2023), approximately 70% of residents admitted to the program were diagnosed with substance dependencies and comorbid mental health conditions. This plan and any funding awarded will

expand and strengthen the program in order to lessen the risks of recidivism for these individuals and increase their chances for successful recovery and reentry into the community. The DCSO and Metro Government contract with medical service provider for medical, dental and mental health services.

Aims and activities to support Goal 1: During the three-year period beginning September 2020 and ending September 2023, the BCC had 1,137 total admissions. These residents underwent efficient screening and eligibility assessments including mental health and substance use assessments. Their charges must be reviewed and approved for participation by the District Attorney's office; the resident must meet acuity level appropriate to actively participate in treatment programming. Once admitted to the BCC, the individual no longer falls under the term "inmate" and is considered a "resident". Staff within the BCC do not wear correctional officer uniforms, but instead are uniformed in medical scrub type uniforms. The atmosphere of the BCC is not correctional in nature. The facility is set up as a residential setting without bars or "cells". The common areas are brightly painted with windows to allow for natural light murals on the walls.

Each resident works with therapists, technician staff and medical staff to participate in the development and implementation of their individualized treatment and discharge planning. Discharge planning is imperative to the continued recovery after discharge. Some of the common substance abuse screening tools currently used at BCC include Drug Abuse Screening Test (DAST-10), DSM-5 Opioid Screening Interview, and the Opioid Craving Scale. Residents receive one-on-one treatment, as well as group sessions during their stay at BCC. Program

related materials such as Alcoholics Anonymous and Narcotics Anonymous as well as other recovery-focused literature and books are provided at the BCC. During the program, they are also connected with necessary outside agencies (i.e. halfway houses, treatment clinics, job referral, etc.) that will assist with their post release recovery. Of the 1,137 admissions during the two-year period, 840 (73%) of these were successful graduates of the program and were discharged with reentry plans in place. The DCSO aims to increase the percentage of successful graduates from the program.

Aims and activities for Goal 2: DCSO proposes extensive services for eligible SUD-involved individuals releasing from the BCC program. Key aims of transitional-housing and recovery-support programming are to: (1) offer supportive housing and recovery (2) assist with job placement and financial planning as individuals transition to self-sufficiency; and (3) ensure engagement with SUD and other treatment options as needed.

The BCC works with several organizations that provide transitional and recovery housing. A few examples of these organizations are Dismas House, Welcome Home Ministries and Men of Valor. These organizations will provide housing vouchers in order to get the individuals a safe and stable place to stay, as well as counseling and other services to continue on the path to recovery. The BCC provides clean clothing and necessary hygiene products as individuals are released and connects them with resources such as bus passes, job search and placement and relapse prevention planning. Upon completion of the BCC program, the participant's charges are nulled and the record is expunged. It is the goal of the DCSO that this individual continues on the road to recovery and not find themselves in the criminal justice system due to mental illness or

SUD in the future. The recidivism rate for the BCC is currently at 36%. The national average is 76%, while the Tennessee average is 50%.

Aims and activities for Goal 3: Releasing from custody is a risk factor for overdose. In order to reduce the risk to the individuals released from the BCC, the funding is requested to continue Medically Assisted Treatment (MAT) for a post release. Working with the contracted medical professionals and local clinics, the funding would cover the costs associated with temporarily continuing MAT treatment for individuals who successfully released to the community with wraparound services in order to ensure they are able to access resources to remain successful in the community.

In addition to the MAT available at licensed medical clinics, the DCSO has been given the opportunity through the Metro Health Department's Overdose Response Team to have vending machines placed in facilities filled with Naxolone (aka Narcan). This medication will be free to individuals upon release from any DCSO facility. Having this emergency medication readily available to them at release may not reduce the risk of overdose, but it will reduce the risk of fatality due to overdose. Although the machines are supplied at no cost to the DCSO, the Naxolone medication is not included and needs to be purchased by DCSO. If awarded, this funding would cover this cost.

Project Deliverables: This program includes three types of deliverables: (1) screening tools and assessments (2) documented participation in programming provided, and (3) a report on processes and outcomes. Screening Tools: In collaboration with the medical contractor, DCSO

will document improvements in processes to screen for SUD in jail and eligibility for programming within BCC. Documentation of service delivery: BCC Program staff, contracted medical provider and partner community-based organizations will work together to identify the needs and services provided to all individuals. Documentation will include number of admissions, case information, diagnoses, recidivism rates, and overdose information.

Reporting: Interim and final reports will document program progress and performance. These reports include documentation of input from facilitators, counselors, program staff and reentering individuals to examine perceptions of program supports, the fidelity of its implementation, and recommendations. DCSO will report the number of graduates and follow up reports on reentry statistics.

C. CAPABILITIES AND COMPETENCIES

Davidson Co. Sheriff's Office. Under the leadership of Sheriff Daron Hall, DCSO will be the lead agency responsible for overseeing project activities. The daily operations of the BCC are led by BCC Facility Administrator, Lucy Easley, LPC MHSP. Ms. Easley's resume and credentials are attached to this application. All BCC staff go through thorough annual training concentrating on mental health, substance use disorders and appropriately handling individuals with these diagnoses.

The BCC is a licensed adult residential facility with specially-trained staff and contracted medical and mental health staff on hand. The goal of this program is to reduce recidivism and increase public safety by working to treat mental illness and decriminalize the mentally ill.

Although the BCC only has a 60-bed capacity, it is estimated that at maximum capacity the facility could impact 1,500-2,000 individuals each year. Criteria for referral to the BCC includes:

1) mental health or substance use diagnosis; 2) active charges in Davidson County that are

approved by the District Attorney's Office to be resolved through participation; and 3) acuity level low enough to actively participate in treatment program".

D. PLAN FOR COLLECTING REQUIRED DATA

Collecting and Reporting the Required Performance Measures: Performance measures will be collected and reported by DCSO BCC Facility Administrator, with the assistance of contracted medical personnel and BCC staff.

Additional Performance Metrics to Assess the Project Effectiveness: In addition to PMTs, DCSO and partnering organizations will continuously gather and review data to assess the performance of BCC programming including but not limited to program participation, completion, and recidivism. In addition to administrative data maintained by DCSO, contracted medical personnel maintain resident medical records and insure that all privacy and other laws are abided.

Legal, Policy, or Other Barriers to Gaining Access to the Data: Data for PMTs is already gathered by DCSO and there are no barriers to gaining access to these data. Any data used for reporting will not include personal data of residents or inmates or their medical histories.



U.S. DEPARTMENT OF JUSTICE

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER
RESPONSIBILITY MATTERS; DRUG-FREE WORKPLACE REQUIREMENTS; LAW
ENFORCEMENT AND COMMUNITY POLICING**

Applicants should refer to the regulations and other requirements cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations or other cited requirements before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and

(c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction," as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals--

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;

(c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or

(d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

3. FEDERAL TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by--

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will--

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office, 145 N Street, NE,
Washington, DC, 20530;

For OJP and OVW award recipients - U.S. Department of Justice,
Office of Justice Programs, ATTN: Control Desk, 810 7th Street,
N.W., Washington, D.C. 20531.

Notice shall include the identification number(s) of each affected award;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements

of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

5. LAW ENFORCEMENT AGENCY CERTIFICATION REQUIRED UNDER DEPARTMENT OF JUSTICE DISCRETIONARY GRANT PROGRAMS ("SAFE POLICING CERTIFICATION")

If this application is for a discretionary award pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to a State, local, college, or university law enforcement agency, the Applicant certifies that any such law enforcement agency to which funds will be made available has been certified by an approved independent credentialing body or has started the certification process. To become certified, a law enforcement agency must meet two mandatory conditions:

(a) the agency's use of force policies adhere to all applicable federal, State, and local laws; and

(b) the agency's use of force policies prohibit chokeholds except in situations where use of deadly force is allowed by law.

For detailed information on this certification requirement, see <https://cops.usdoj.gov/SafePolicingEO>.

The Applicant acknowledges that compliance with this safe policing certification requirement does not ensure compliance with federal, state, or local law, and that such certification shall not constitute a defense in any federal lawsuit. Nothing in the safe policing certification process or safe policing requirement is intended to be (or may be) used by third parties to create liability by or against the United States or any of its officials, officers, agents or employees under any federal law. Neither the safe policing certification process nor the safe policing certification requirement is intended to (or does) confer any right on any third-person or entity seeking relief against the United States or any officer or employee thereof. No person or entity is intended to be (or is) a third-party beneficiary of the safe policing certification process, or, with respect to the safe policing certification requirement, such a beneficiary for purposes of any civil, criminal, or administrative action.

6. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c) (5), if this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in

the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.



U.S. DEPARTMENT OF JUSTICE

CERTIFIED STANDARD ASSURANCES

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

(1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.

(2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.

(3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--

- a. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
- b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
- c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.

(4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--

- a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
- b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by

the Office on Violence Against Women, also may apply to an award made otherwise;

- c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
- d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

(5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

(6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).

(7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.

(8) If this application is for an award from the National Institute of Justice or the Bureau of Justice Statistics pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to an institution of higher education (as defined at 34 U.S.C. § 10251(a)(17)), I assure that, if any award funds actually are made available to such an institution, the Applicant will require that, throughout the period of performance--

- a. each such institution comply with any requirements that are imposed on it by the First Amendment to the Constitution of the United States; and
- b. subject to par. a, each such institution comply with its own representations, if any, concerning academic freedom, freedom of inquiry and debate, research independence, and research integrity, at the institution, that are included in promotional materials, in official statements, in formal policies, in applications for grants (including this award application), for accreditation, or for licensing, or in submissions relating to such grants, accreditation, or licensing, or that otherwise are made or disseminated to students, to faculty, or to the general public.

(9) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application--

- a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C.

- §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
- b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

(10) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law--including, but not limited to, the Indian Self-Determination and Education Assistance Act--seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).

(11) If the Applicant applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Duplicate costs

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Due April 30, 2024 8:59:00 PM EDT

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Applicant Disclosure of Duplication in Cost Items

No. [Applicant Name on SF-424] does not have (and is not proposed as a subrecipient under) any pending applications submitted within the last 12 months for federally funded grants or cooperative agreements (or for subawards under federal grants or cooperative agreements) that request funding to support the same project being proposed in this application to OJP and that would cover any identical cost items outlined in the budget submitted as part of this application.

Yes. My organization has pending applications submitted within the last 12 months for federally funded grants or subgrants (including cooperative agreements) that include requests for funding to support the same project being proposed under this solicitation and will cover the identical cost items outlined in the budget narrative and worksheet in the application under this solicitation.

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Application Versions

OpportunityID

O-BJA-2024-171999

SolicitationID

SI-171999

Solicitation Title

BJA FY24 SCA PAY

Application Case ID

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Application Group Case ID

AG-167778

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3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Please Acknowledge *

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

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Tennessee Commissary Manag

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Declaration and Certification to the U.S. Department of Justice as to this Application Submission

By [taking this action], I --

1. Declare the following to the U.S. Department of Justice (DOJ), under penalty of perjury: (1) I have authority to make this declaration and certification on behalf of the applicant; (2) I have conducted or there was conducted (including by the applicant's legal counsel as appropriate, and made available to me) a diligent review of all requirements pertinent to and all matters encompassed by this declaration and certification.

2. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this application submission: (1) I have reviewed this application and all supporting materials submitted in connection therewith (including anything submitted in support of this application by any person on behalf of the applicant before or at the time of the application submission and any materials that accompany this declaration and certification); (2) The information in this application and in all supporting materials is accurate, true, and complete information as of the date of this request; and (3) I have the authority to submit this application on behalf of the applicant.

3. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent

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Disclosure Of Lobbying Activities

Disclosure of Duplication In Cost Items

DOJ Certified Standard Assurances

DOJ Certifications Regarding Lobbying

Other Disclosures and Assurances

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2. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this application submission: (1) I have reviewed this application and all supporting materials submitted in connection therewith (including anything submitted in support of this application by any person on behalf of the applicant before or at the time of the application submission and any materials that accompany this declaration and certification); (2) The information in this application and in all supporting materials is accurate, true, and complete information as of the date of this request; and (3) I have the authority to submit this application on behalf of the applicant.

3. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Please Acknowledge *

☒ I agree with the above statements.

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Disclosure And Assurances

Disclosure Of Lobbying Activities

Disclosure of Duplication In Cost Items

DOJ Certified Standard Assurances

DOJ Certifications Regarding Lobbying

Other Disclosures and Assurances

Declaration and Certification to DOJ as to Application Submission

Other

Certify and Submit

Participants (2)

VW VAUGHN WILSON

Entity Administrator

KB Kristie Bratcher

Application Submitter

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Lobbying


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For a COPs award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Please Acknowledge

☒

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

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Financial Management and Internal Controls



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

Approved: OMB No. 1121-0329
Expires 12/31/2023

Background

Recipients' financial management systems and internal controls must meet certain requirements, including those set out in the "Part 200 Uniform Requirements" (2.C.F.R. Part 2800).

Including at a minimum, the financial management system of each OJP award recipient must provide for the following:

- (1) Identification, in its accounts, of all Federal awards received and expended and the Federal programs under which they were received. Federal program and Federal award identification must include, as applicable, the CFDA title and number, Federal award identification number and year, and the name of the Federal agency.
- (2) Accurate, current, and complete disclosure of the financial results of each Federal award or program.
- (3) Records that identify adequately the source and application of funds for Federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income, and interest, and be supported by source documentation.
- (4) Effective control over, and accountability for, all funds, property, and other assets. The recipient must adequately safeguard all assets and assure that they are used solely for authorized purposes.
- (5) Comparison of expenditures with budget amounts for each Federal award.
- (6) Written procedures to document the receipt and disbursement of Federal funds including procedures to minimize the time elapsing between the transfer of funds from the United States Treasury and the disbursement by the OJP recipient.
- (7) Written procedures for determining the allowability of costs in accordance with both the terms and conditions of the Federal award and the cost principles to apply to the Federal award.
- (8) Other important requirements related to retention requirements for records, use of open and machine readable formats in records, and certain Federal rights of access to award-related records and recipient personnel.

1. Name of Organization and Address:

Organization Name: **Davidson County Sheriff's Office**

Street1: **710 South 5th Street**

Street2:

City: **Nashville**

State: **Tennessee**

Zip Code: **37206**

2. Authorized Representative's Name and Title:

Prefix: First Name: **Daron** Middle Name:

Last Name: **Hall** Suffix:

Title: **Sheriff**

3. Phone: **615-862-8166**

4. Fax:

5. Email: **daron.hall@nashvillesheriff.gov**

6. Year Established:

1963

7. Employer Identification Number (EIN):

62-0694743

8. Unique Entity Identifier (UEI) Number:

LGZLHP6ZHM55

9. a) Is the applicant entity a nonprofit organization (including a nonprofit institution of higher education) as described in 26 U.S.C. 501(c)(3) and exempt from taxation under 26 U.S.C. 501(a)? ☐ Yes ☒ No

If "No" skip to Question 10.

If "Yes", complete Questions 9. b) and 9. c).



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AUDIT INFORMATION

9. b) Does the applicant nonprofit organization maintain offshore accounts for the purpose of avoiding paying the tax described in 26 U.S.C. 511(a)?

☐ Yes ☐ No

9. c) With respect to the most recent year in which the applicant nonprofit organization was required to file a tax return, does the applicant nonprofit organization believe (or assert) that it satisfies the requirements of 26 C.F.R. 53.4958-6 (which relate to the reasonableness of compensation of certain individuals)?

☐ Yes ☐ No

If "Yes", refer to "Additional Attachments" under "What An Application Should Include" in the OJP solicitation (or application guidance) under which the applicant is submitting its application. If the solicitation/guidance describes the "Disclosure of Process related to Executive Compensation," the applicant nonprofit organization must provide -- as an attachment to its application -- a disclosure that satisfies the minimum requirements as described by OJP.

For purposes of this questionnaire, an "audit" is conducted by an independent, external auditor using generally accepted auditing standards (GAAS) or Generally Governmental Auditing Standards (GAGAS), and results in an audit report with an opinion.

10. Has the applicant entity undergone any of the following types of audit(s) (Please check all that apply):

- ☒ "Single Audit" under OMB A-133 or Subpart F of 2 C.F.R. Part 200
☒ Financial Statement Audit
☐ Defense Contract Agency Audit (DCAA)
☐ Other Audit & Agency (list type of audit):

☐ None (if none, skip to question 13)

11. Most Recent Audit Report Issued: ☒ Within the last 12 months ☐ Within the last 2 years ☐ Over 2 years ago ☐ N/A

Name of Audit Agency/Firm: **Crosslin CPA Nashville**

AUDITOR'S OPINION

12. On the most recent audit, what was the auditor's opinion?

- ☒ Unqualified Opinion ☐ Qualified Opinion ☐ Disclaimer, Going Concern or Adverse Opinions ☐ N/A: No audits as described above

Enter the number of findings (if none, enter "0"): **0**

Enter the dollar amount of questioned costs (if none, enter "\$0"): **0**

Were material weaknesses noted in the report or opinion?

☐ Yes ☒ No

13. Which of the following best describes the applicant entity's accounting system:

- ☐ Manual ☒ Automated ☐ Combination of manual and automated

14. Does the applicant entity's accounting system have the capability to identify the receipt and expenditure of award funds separately for each Federal award?

☒ Yes ☐ No ☐ Not Sure

15. Does the applicant entity's accounting system have the capability to record expenditures for each Federal award by the budget cost categories shown in the approved budget?

☒ Yes ☐ No ☐ Not Sure

16. Does the applicant entity's accounting system have the capability to record cost sharing ("match") separately for each Federal award, and maintain documentation to support recorded match or cost share?

☒ Yes ☐ No ☐ Not Sure



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17. Does the applicant entity's accounting system have the capability to accurately track employees actual time spent performing work for each federal award, and to accurately allocate charges for employee salaries and wages for each federal award, and maintain records to support the actual time spent and specific allocation of charges associated with each applicant employee?

☒ Yes ☐ No ☐ Not Sure

18. Does the applicant entity's accounting system include budgetary controls to preclude the applicant entity from incurring obligations or costs that exceed the amount of funds available under a federal award (the total amount of the award, as well as the amount available in each budget cost category)?

☒ Yes ☐ No ☐ Not Sure

19. Is applicant entity familiar with the "cost principles" that apply to recent and future federal awards, including the general and specific principles set out in 2 C.F.R. Part 200?

☒ Yes ☐ No ☐ Not Sure

PROPERTY STANDARDS AND PROCUREMENT STANDARDS

20. Does the applicant entity's property management system(s) maintain the following information on property purchased with federal award funds (1) a description of the property; (2) an identification number; (3) the source of funding for the property, including the award number; (4) who holds title; (5) acquisition date; (6) acquisition cost; (7) federal share of the acquisition cost; (8) location and condition of the property; (9) ultimate disposition information?

☒ Yes ☐ No ☐ Not Sure

21. Does the applicant entity maintain written policies and procedures for procurement transactions that -- (1) are designed to avoid unnecessary or duplicative purchases; (2) provide for analysis of lease versus purchase alternatives; (3) set out a process for soliciting goods and services, and (4) include standards of conduct that address conflicts of interest?

☒ Yes ☐ No ☐ Not Sure

22. a) Are the applicant entity's procurement policies and procedures designed to ensure that procurements are conducted in a manner that provides full and open competition to the extent practicable, and to avoid practices that restrict competition?

☒ Yes ☐ No ☐ Not Sure

22. b) Do the applicant entity's procurement policies and procedures require documentation of the history of a procurement, including the rationale for the method of procurement, selection of contract type, selection or rejection of contractors, and basis for the contract price?

☒ Yes ☐ No ☐ Not Sure

23. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from entering into a procurement contract under a federal award with any entity or individual that is suspended or debarred from such contracts, including provisions for checking the "Excluded Parties List" system (www.sam.gov) for suspended or debarred sub-grantees and contractors, prior to award?

☒ Yes ☐ No ☐ Not Sure

TRAVEL POLICY

24. Does the applicant entity:

(a) maintain a standard travel policy? ☒ Yes ☐ No

(b) adhere to the Federal Travel Regulation (FTR)? ☒ Yes ☐ No

SUBRECIPIENT MANAGEMENT AND MONITORING

25. Does the applicant entity have written policies, procedures, and/or guidance designed to ensure that any subawards made by the applicant entity under a federal award -- (1) clearly document applicable federal requirements, (2) are appropriately monitored by the applicant, and (3) comply with the requirements in 2 CFR Part 200 (see 2 CFR 200.331)?

☐ Yes ☐ No ☐ Not Sure

☒ N/A - Applicant does not make subawards under any OJP awards



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26. Is the applicant entity aware of the differences between subawards under federal awards and procurement contracts under federal awards, including the different roles and responsibilities associated with each?

☒ Yes ☐ No ☐ Not Sure
☐ N/A - Applicant does not make subawards under any OJP awards

27. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from making a subaward under a federal award to any entity or individual is suspended or debarred from such subawards?

☒ Yes ☐ No ☐ Not Sure
☐ N/A - Applicant does not make subawards under any OJP awards

DESIGNATION AS 'HIGH-RISK' BY OTHER FEDERAL AGENCIES

28. Is the applicant entity designated "high risk" by a federal grant-making agency outside of DOJ? (High risk includes any status under which a federal awarding agency provides additional oversight due to the applicant's past performance, or other programmatic or financial concerns with the applicant.)

☐ Yes ☒ No ☐ Not Sure

If "Yes", provide the following:

(a) Name(s) of the federal awarding agency:

[Redacted]

(b) Date(s) the agency notified the applicant entity of the "high risk" designation:

[Redacted]

(c) Contact information for the "high risk" point of contact at the federal agency:

Name:

[Redacted]

Phone:

[Redacted]

Email:

[Redacted]

(d) Reason for "high risk" status, as set out by the federal agency:

[Redacted]

CERTIFICATION ON BEHALF OF THE APPLICANT ENTITY

(Must be made by the chief executive, executive director, chief financial officer, designated authorized representative ("AOR"), or other official with the requisite knowledge and authority)

On behalf of the applicant entity, I certify to the U.S. Department of Justice that the information provided above is complete and correct to the best of my knowledge. I have the requisite authority and information to make this certification on behalf of the applicant entity.

Name: Kristie Bratcher

Date: 04/25/2024

Title: ☐ Executive Director ☐ Chief Financial Officer ☐ Chairman

☒ Other: Deputy Director of [Redacted]

Phone: 615-862-8222

Budget and Budget Narrative

PROPOSED GRANT BUDGET			
PROJECT TITLE: Second Chance Act Sheriff's Behavioral Care Center			
	EXPENSE OBJECT LINE-ITEM CATEGORY	Annual Budget	Four Year total
	Salaries, Benefits & Taxes	\$0.00	\$0.00
	Travel/Conferences	\$3,500.00	\$14,000.00
	Three employees to annual BJA conference in Washington DC (Facility Admin L Easley, Director Xyzedria Ensley and a mental health provider TBD). Cost based on 4 days, three nights for three people. Daily per diem (\$79 meals, \$179 lodging)and estimated round trip airfare Nashville to DC at \$350 each)		
	Other- Bus Passes	\$24,000.00	\$96,000.00
	Bus passes to be provided to residents upon release to assist with transportation to halfway houses, employment counseling and/or other reentry services. Monthly bus passes at \$65/month for released residents for the year.		
	Other-Housing Vouchers	\$60,000.00	\$240,000.00
	Monthly housing vouchers provided to qualifying residents upon reentry to community in order to provide temporary housing and ensure continuity of treatment and recovery		
	Medically Assisted Treatment (MAT)	\$135,000.00	\$540,000.00
	Assistance with up front or partial month of Medication assisted recovery treatment in order to ensure continuity of treatment and successful reentry based on 10 residents per month at \$1200 each		
	Supplies- Clothing and hygiene supplies for reentry	\$9,500.00	\$38,000.00
	To provide basic necessities for residents upon discharge/release.		
	Library and programming books, therapy based group activities	\$5,000.00	\$20,000.00
	Literature from programs such as Alcoholics and Narcotics Anonymous and other recovery recovery focused books, handouts and worksheets for use during individual and group sessions		
	Narcan for vending machines	\$13,000.00	\$52,000.00
	Vending machines with free Naxolone (Narcan) is available to all residents and inmates released from Davidson County. While this may not prevent overdose, it will reduce the number of fatal overdoses. Vending machines are in place, these funds would provide the medication to fill them. Two dose packs are \$50 each. 250 275 to be added to the machines each year.		
	Grantee Match Requirement (for any amount of the required Grantee Match that is <u>not</u> specifically delineated by budget line-items above)	\$0.00	\$0.00
	GRAND TOTAL	\$250,000.00	\$1,000,000.00

Resume-Lucy Easley

Lucy K. Easley, LPC-MHSP

300 Monaco Drive • Hermitage, TN 37076 • 502-618-7178 • lucyk.easley@gmail.com

EDUCATION

M.Ed., Clinical Mental Health Counseling
University of Tennessee at Chattanooga

December 2018

BA, Psychology
Murray State University

May 2016

LICENSURE & CERTIFICATIONS

- Licensed Professional Counselor-Mental Health Services Provider, State of Tennessee, #5211
- Mandatory Pre-Screening Agent

PROFESSIONAL EXPERIENCE

Administrator, Behavioral Care Center

Davidson County Sheriff's Office, Nashville, TN
February 2024 – present

- Oversee daily operations and facility management of a state-licensed residential treatment program within the Davidson County Sheriff's Office

Program Manager, Behavioral Care Center

Mental Health Cooperative, Nashville, TN
May 2022 – February 2024

- Managed clinical staff and programming of a state-licensed residential treatment program for adults
- Maintained data and communicated program outcomes to key stakeholders

Mental Health Specialist, Criminal Justice

Mental Health Cooperative, Nashville, TN
September 2020 – May 2022

- In partnership with Davidson County Sheriff's Office and Wellpath, provide mental health services to inmates in the corrections setting
- Refer patients to appropriate mental health services and community resources

Family Intervention Specialist

Youth Villages, Nashville, TN
August 2019 – September 2020

- Provide intensive in-home family therapy services to adolescents and their families
- Utilize family systems theory to identify key players and assess drivers of behaviors and select appropriate clinical interventions

Social Services Representative

Parkridge Valley Hospital, Chattanooga, TN
December 2018 – June 2019

- Utilizes social services, counseling, and clinical knowledge in the assessment of patient needs
- Responsible and accountable for coordination of services through an interdisciplinary process

Lucy K. Easley, LPC-MHSP

300 Monaco Drive • Hermitage, TN 37076 • 502-618-7178 • lucyk.easley@gmail.com

Continuing Treatment Team Care Manager

Mental Health Cooperative, Chattanooga, TN

September 2016 — August 2018

- Assessment of client needs and development of individualized service plans
- Educate clients and families regarding psychiatric diagnoses and mental wellness
- Link clients to appropriate community resources and clinical services

Clinical Associate

Four Rivers Behavioral Health, Mayfield, KY

November 2015 – July 2016

- Assist with daily documentation of services and patients' responses to treatment interventions
- Conduct skill-building and/or educational classes that pertain to patients' recovery

CLINICAL EXPERIENCE

Master's Level Internship Student

Parkridge Valley Hospital, Chattanooga, TN

August 2018 – December 2018

- Utilizes social services, counseling, and clinical knowledge in the assessment of patient needs
- Responsible and accountable for coordination of services through an interdisciplinary process

Master's Level Practicum Student

Focus Treatment Centers, Chattanooga, TN

January 2018 – April 2018

- Co-lead intensive outpatient group for individuals recovering from chemical dependency
- Provide support, psychoeducation, and resources as needed to help meet client needs

LEADERSHIP POSITIONS

Chi Sigma Iota, Treasurer

The University of Tennessee at Chattanooga

Assist with planning events which engage students and encourage membership

- Manage finances and expenditures
- Attend conferences and trainings to further education and network with community partners

Student Government Association, Residential College Representative

Murray State University

- Represented the residential college in a Senate of elected representatives
- Served as a liaison between students in assigned residential college and leaders of the Student Government Association

Other attachments-

Cumulative Data for BCC program



BEHAVIORAL CARE CENTER
DAVIDSON COUNTY SHERIFF'S OFFICE

Cumulative Data

September 15th, 2020 – September 30th, 2023

I would like to give a
compliment to this program
that it endure for ever
and thanks for welcoming
me in to good shape and
medication and to be healthy
and beautiful

"I would like to give a compliment to this program that it
endures forever and thanks for welcoming me in"

Numbers Served September 2020 – September 2023

- Total Admissions: 1,137
 - Men: 766
 - Women: 371
- Average Length of Stay: 18 days
- Total Discharges: 1,130
 - Total Graduations: 840
 - Did Not Complete: 290
 - Bonded Out
 - Returned to Jail
 - Voluntary
 - Psych Acuity
 - Disruptive
 - Not appropriate
 - Not participating
 - Sentenced
 - Medical Acuity

Average Daily Population

Total Averages

Year to Date: 14

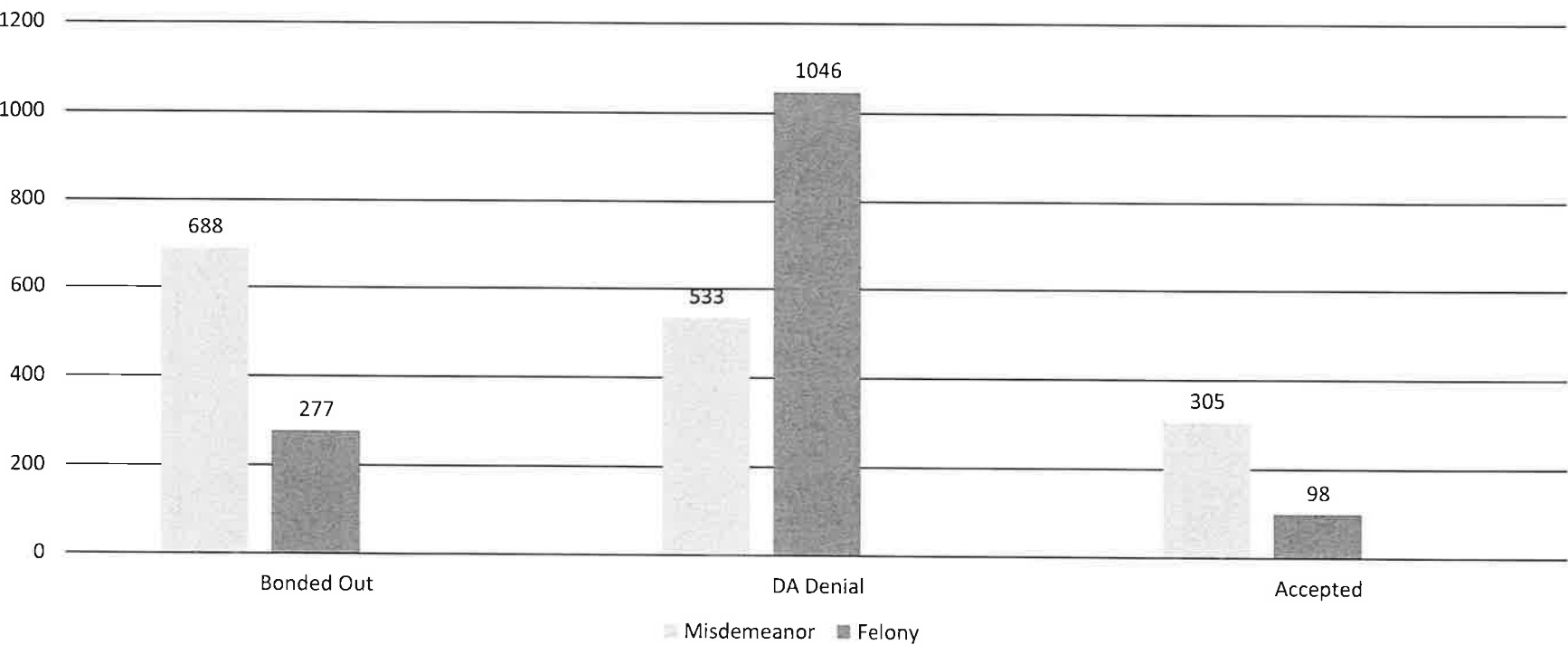
Feb 2021-Present: 17

Facility	Month	ADP
BCC		19
	September 2022	27
	October 2022	25
	November 2022	21
	December 2022	17
	January 2023	13
	February 2023	13
	March 2023	20
	April 2023	23
	May 2023	21
	June 2023	16
	July 2023	17
	August 2023	22
	September 2023	16
TOTAL AVERAGE		19

Cases Referred from Booking

- Misdemeanor Referrals: 2825
- Felony Referrals: 2742

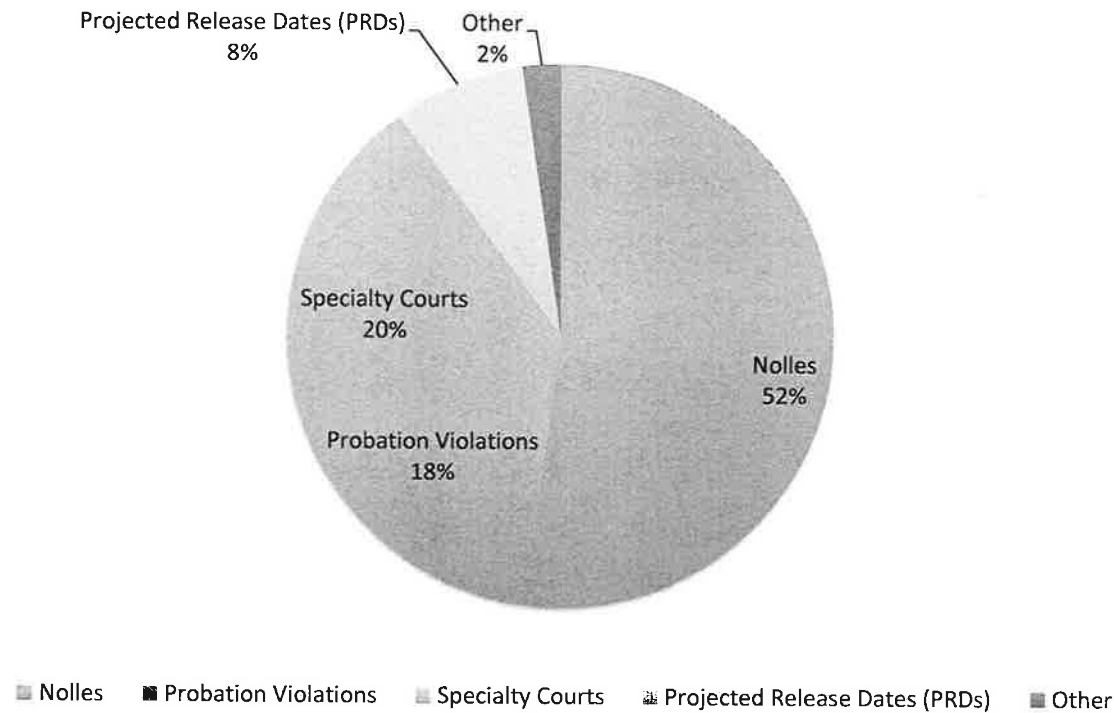
Most Common Booking Referral Outcomes



Cases Accepted – Expansion of Program

- Projected Release Dates (PRDs)
- Misdemeanor Probation
- Specialty Courts
 - Mental Health and Veterans Treatment Courts
 - Recovery Court
 - Competency Court
- Partnership with MTMHI to screen for appropriate referrals to the program upon return to DCSO following eval or further

Types of Cases Resolved through BCC



Community Partnerships

Organizations

- Goodwill Career Solutions
- Dismas House
- STARS Nashville – ROPS
- The Family Center
- Office of Family Safety
- Park Center
- Neighborhood Health
- Hope Clinic for Women
- Alcoholics Anonymous
- Church of Another Chance
- DCSO Chaplains
- Project Return
- Crieve Hall Church of Christ

Individual Volunteers

- Fitness with Nick
- Art with Ms. Pat

Actively Seeking New Partnerships

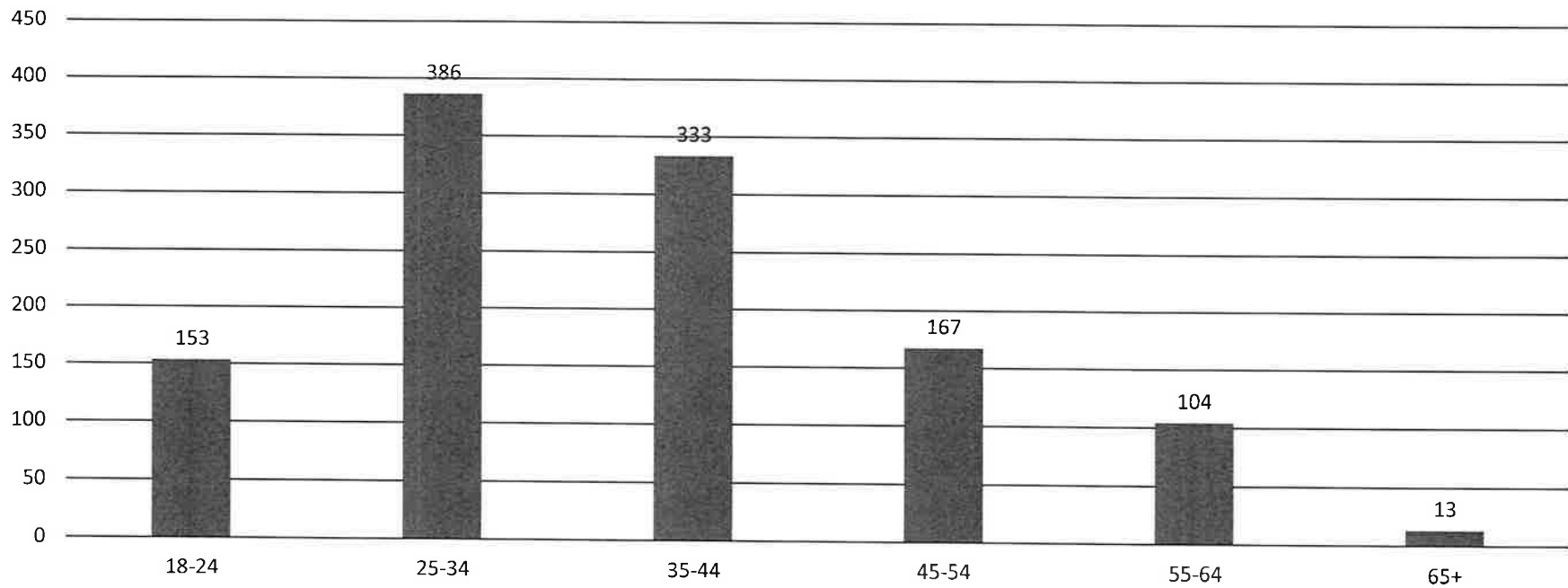
- Yoga instructors
- Adult Children of Alcoholics and Dysfunctional Families
- Paul Mitchell
- Nutrition classes
- Mentorship programs
- Transitional living programs

Medication-Assisted Treatment (MAT) Program

- MAT is a form of treatment for individuals with opiate use disorders to help maintain sobriety and prevent overdose while seeking care for substance abuse issues
- Since we began formally tracking MAT cases in July 2023, we have initiated MAT for approx. 2 patients each month prior to release
- Utilizing both Suboxone and Vivitrol
- Continuing to grow this program and seek community partners for resident aftercare

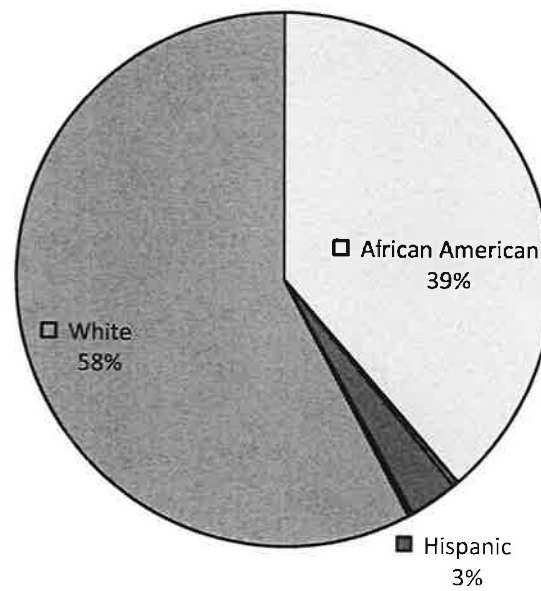
Who We Serve

Total BCC Residents by Age Range

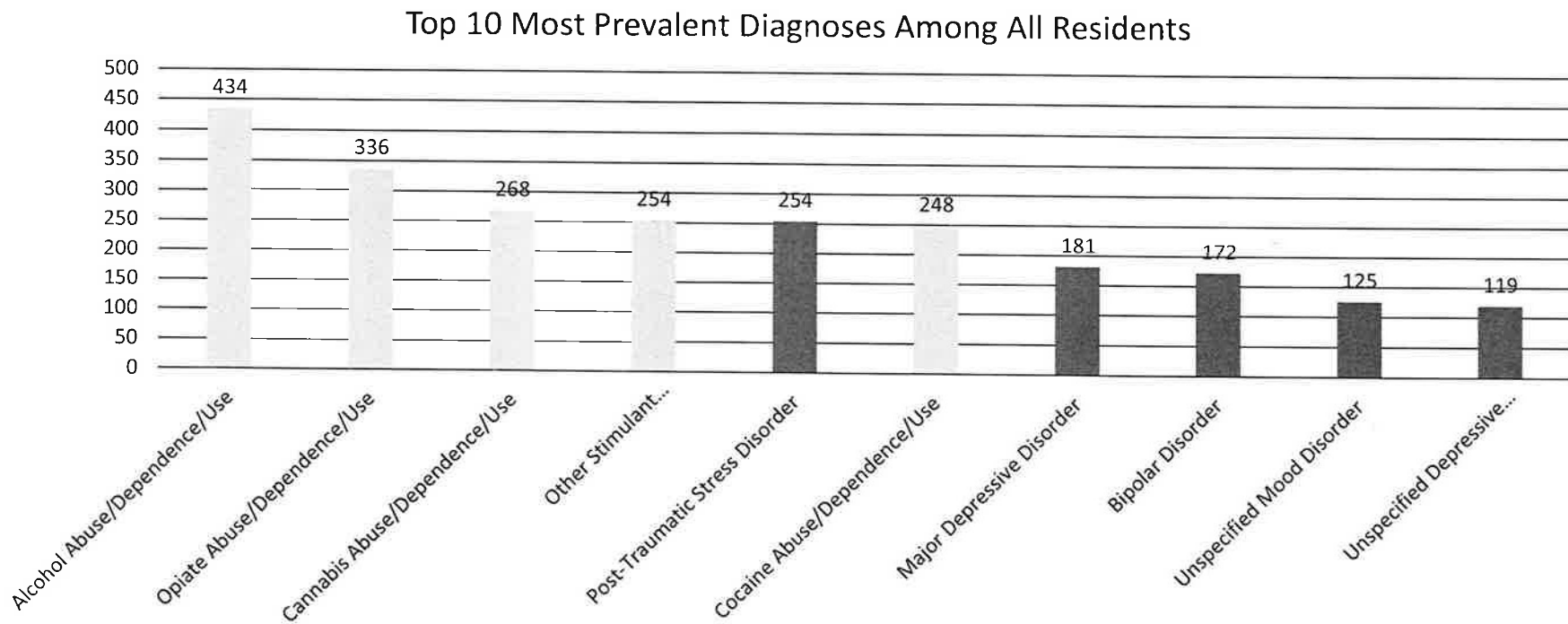


Who We Serve

Racial Demographic of All Residents



What is BCC Treating?



What is BCC Treating?

Schizoaffective Disorder

Schizophrenia

Bipolar Disorder

Major Depressive Disorder

Generalized Anxiety Disorder

Post-Traumatic Stress Disorder

Substance Use Disorders

Unspecified Mood Disorders

Unspecified Psychosis

Autism Spectrum Disorder

Attention-Deficit Hyperactivity Disorder

Bulimia Nervosa

Obsessive Compulsive Disorder

Oppositional Defiant Disorder

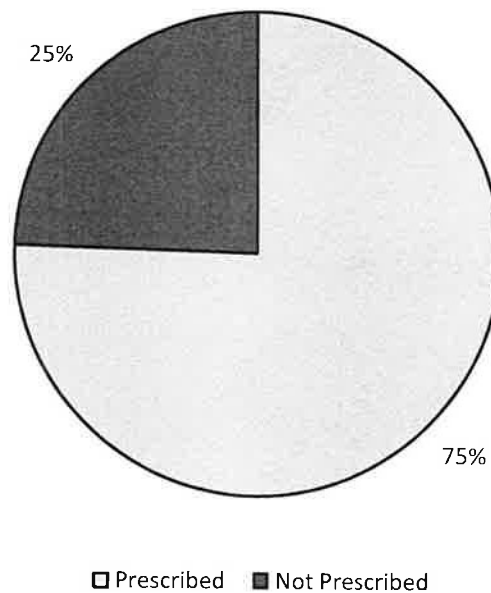
Impulse Control Disorders

Personality Disorders

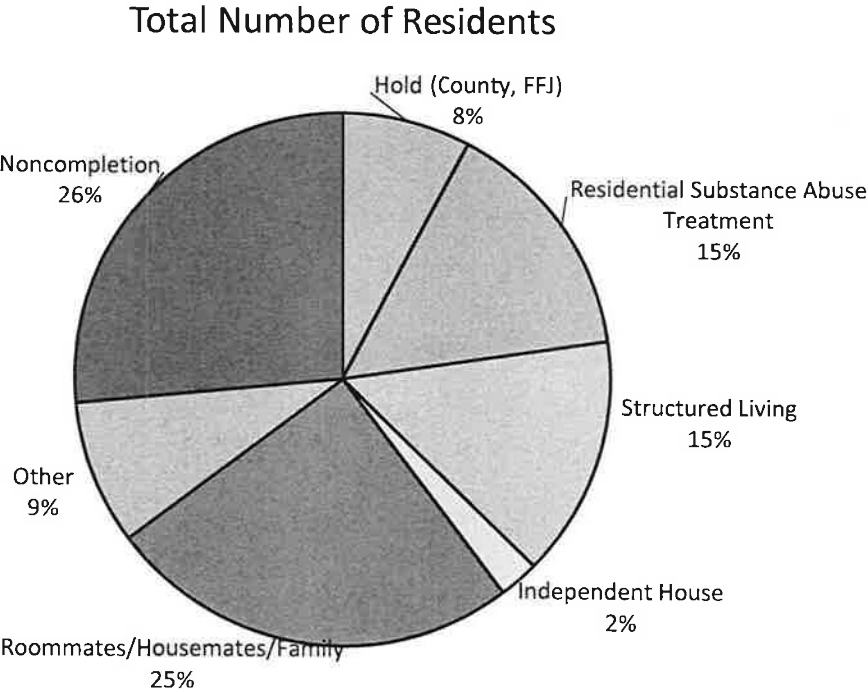
Adjustment Disorders

Medication Management Engagement

Percent of Residents Prescribed Medication During BCC Admission



Discharge Locations



Readmission for BCC Graduates

- Statewide Jail Recidivism Rate 2023: 50%
- Statewide Prison Recidivism Rate 2023: 46%
- BCC Admissions Excluding Specialty Courts since Inception: 36%
- BCC Admissions since Inception All Charge Types: 42%
- BCC Readmission Rate All Charge Types 2023: 34%

Source: Tennessee Department of Corrections

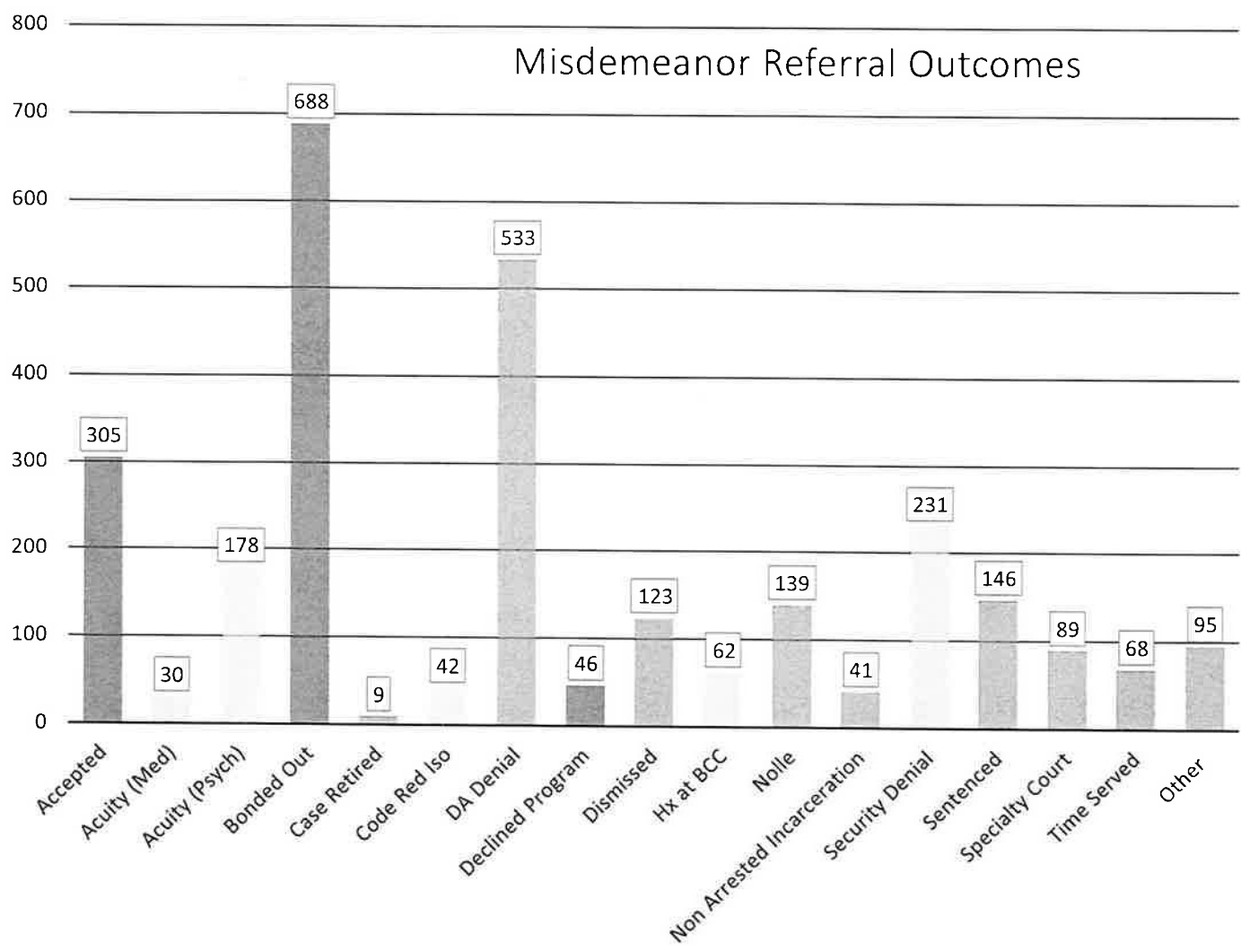
Feedback From Residents

- “The most beneficial part was being able to get stuff off my chest to people I trust”
- “I never met people that cared so much”
- “I love this program”
- “The staff was the greatest, giving the utmost respect, listening to me when I needed to speak on how I was feeling now and how I felt before entering the program”
- “Even more resources would be beneficial”

Goals Moving Forward

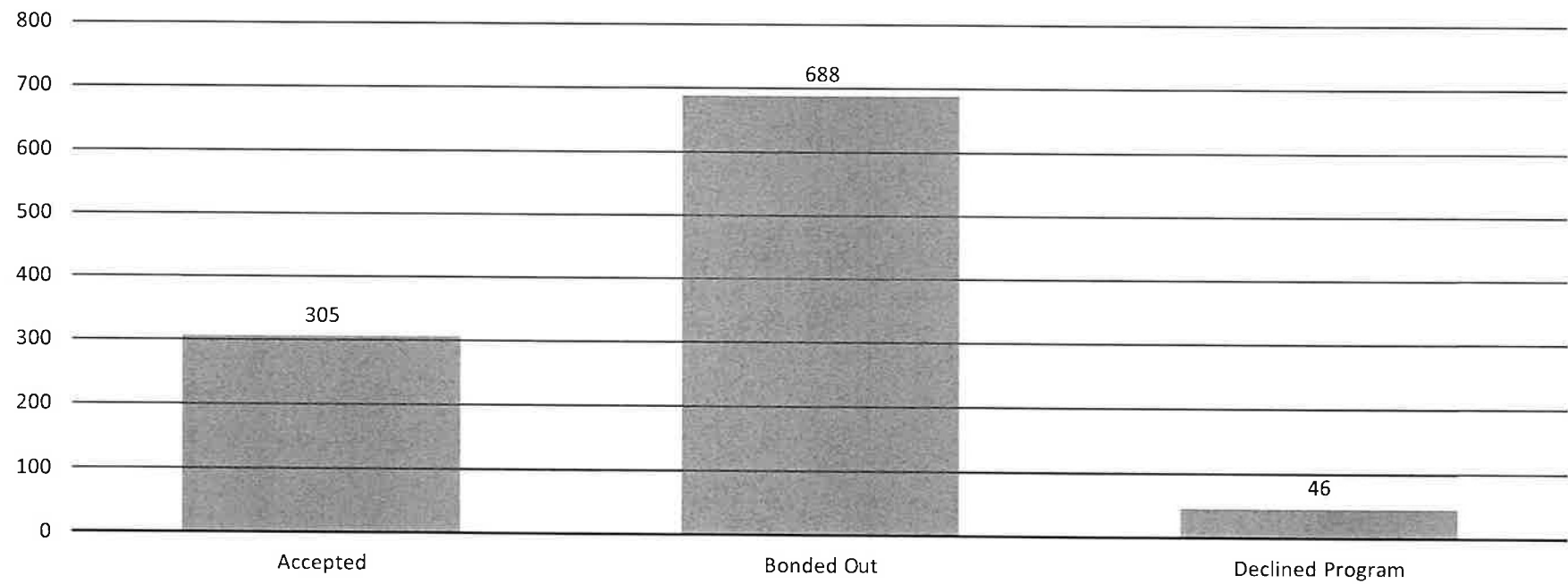
- Continuing to build community partnerships
- Enhance programming offered to residents
- Identifying barriers that are impacting readmission rates and developing plans of action to address these barriers
- Continuing to grow MAT program

Appendix

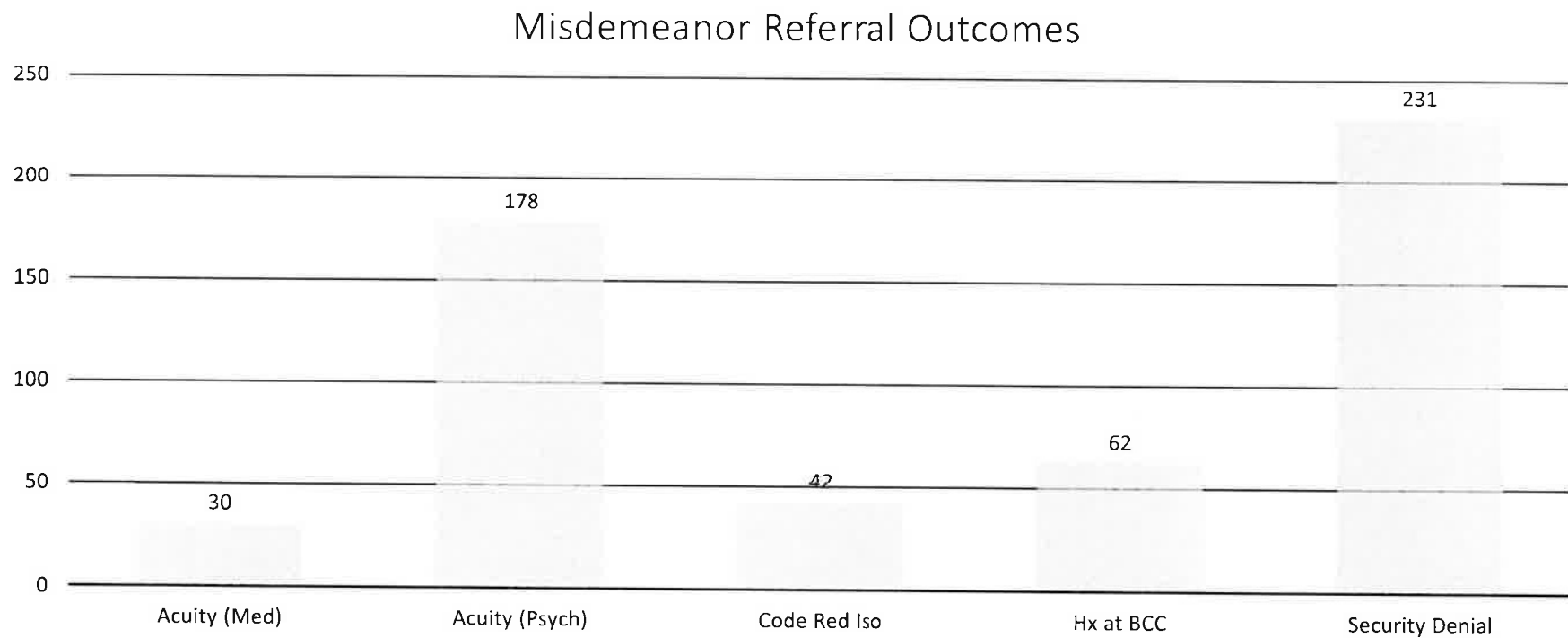


Client-Driven Factors

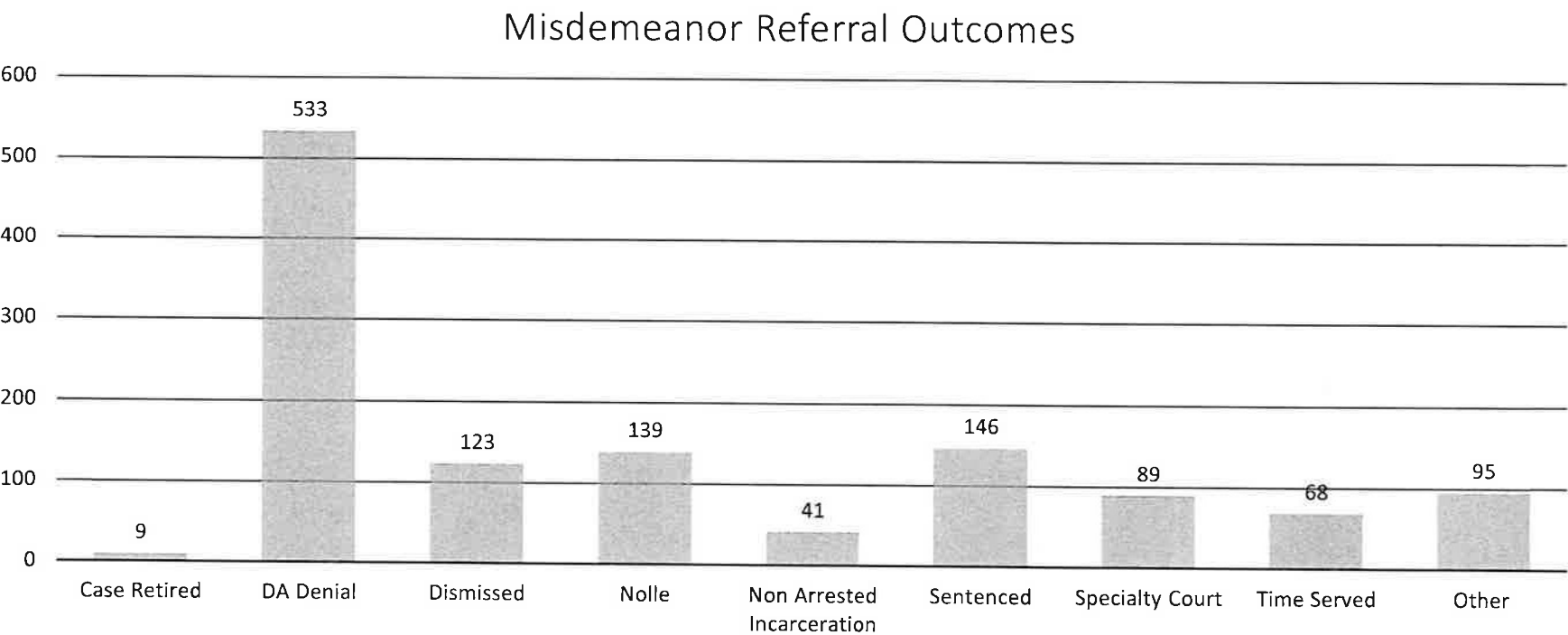
Misdemeanor Referral Outcomes

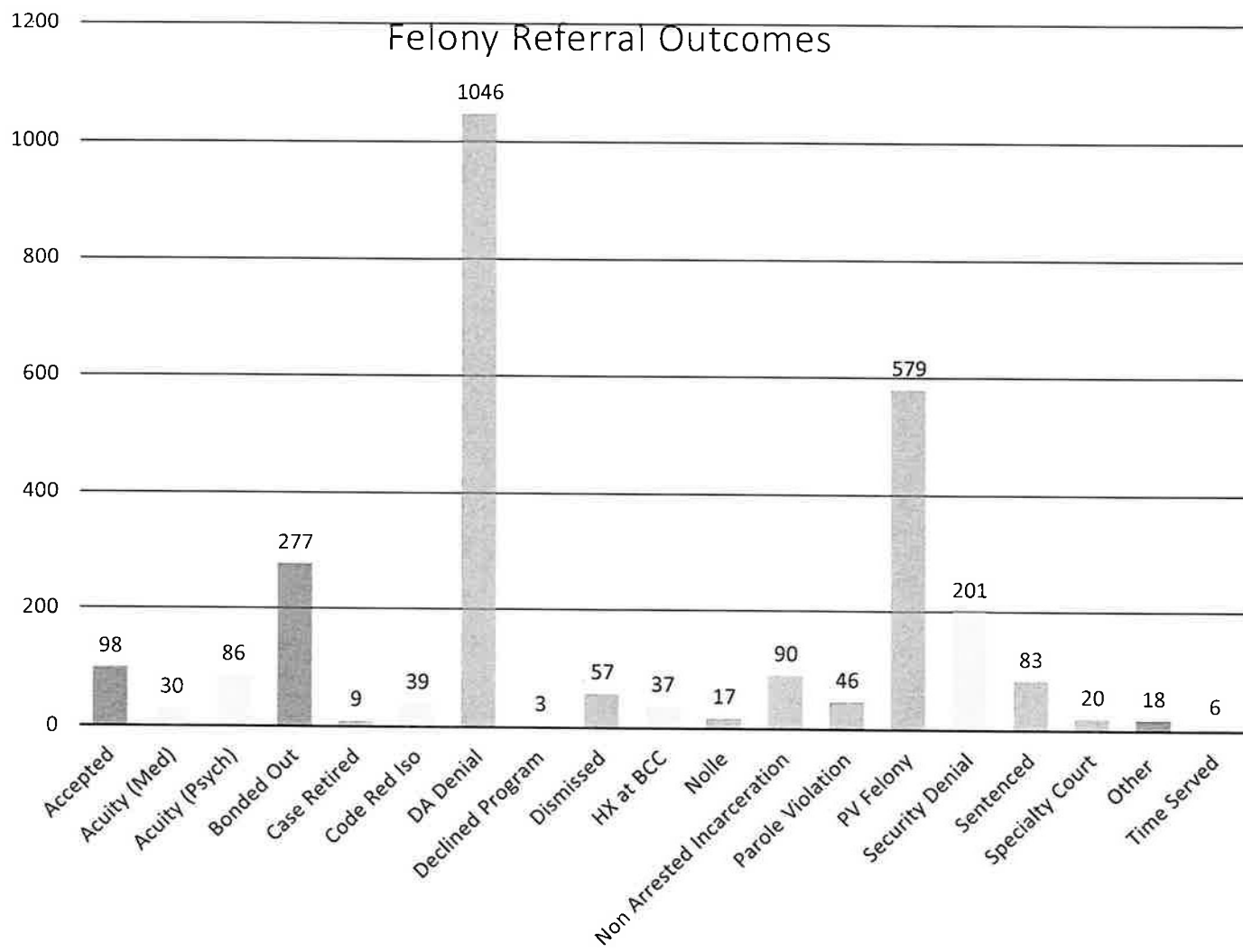


DCSO-Driven Factors

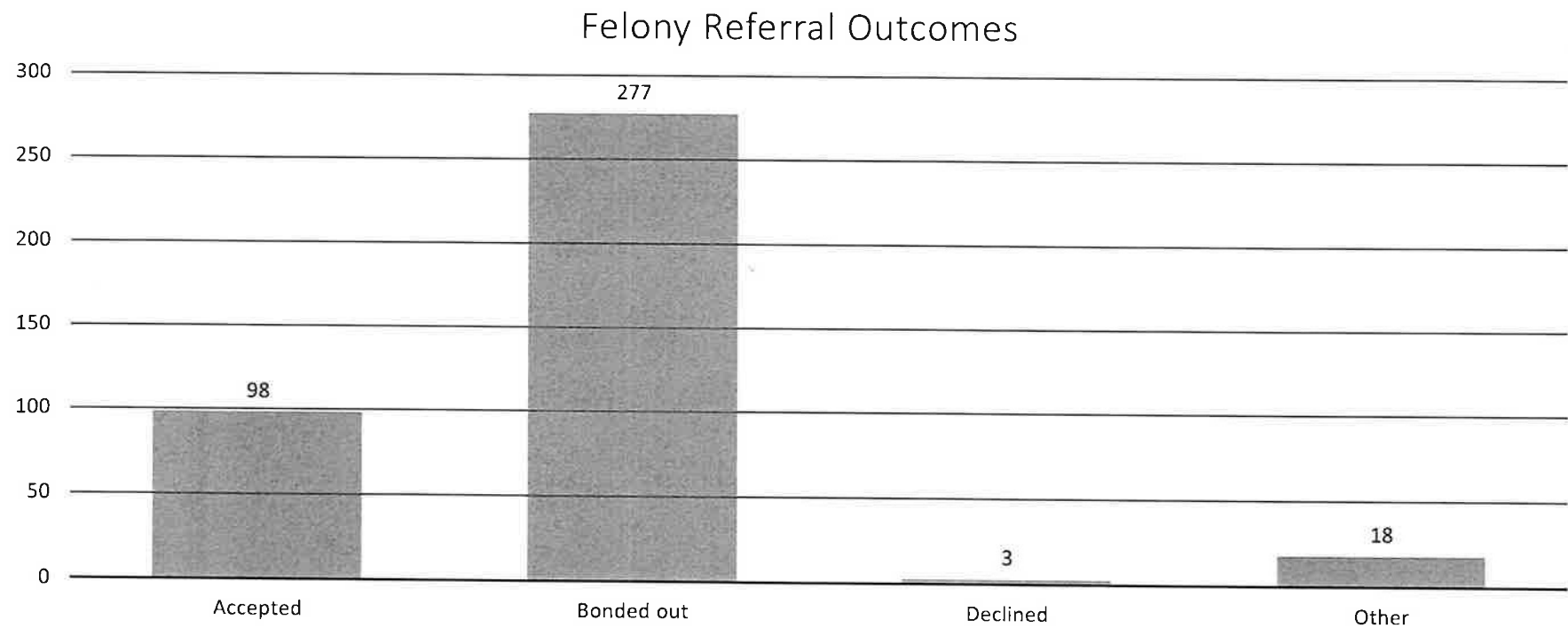


Court-Driven Factors

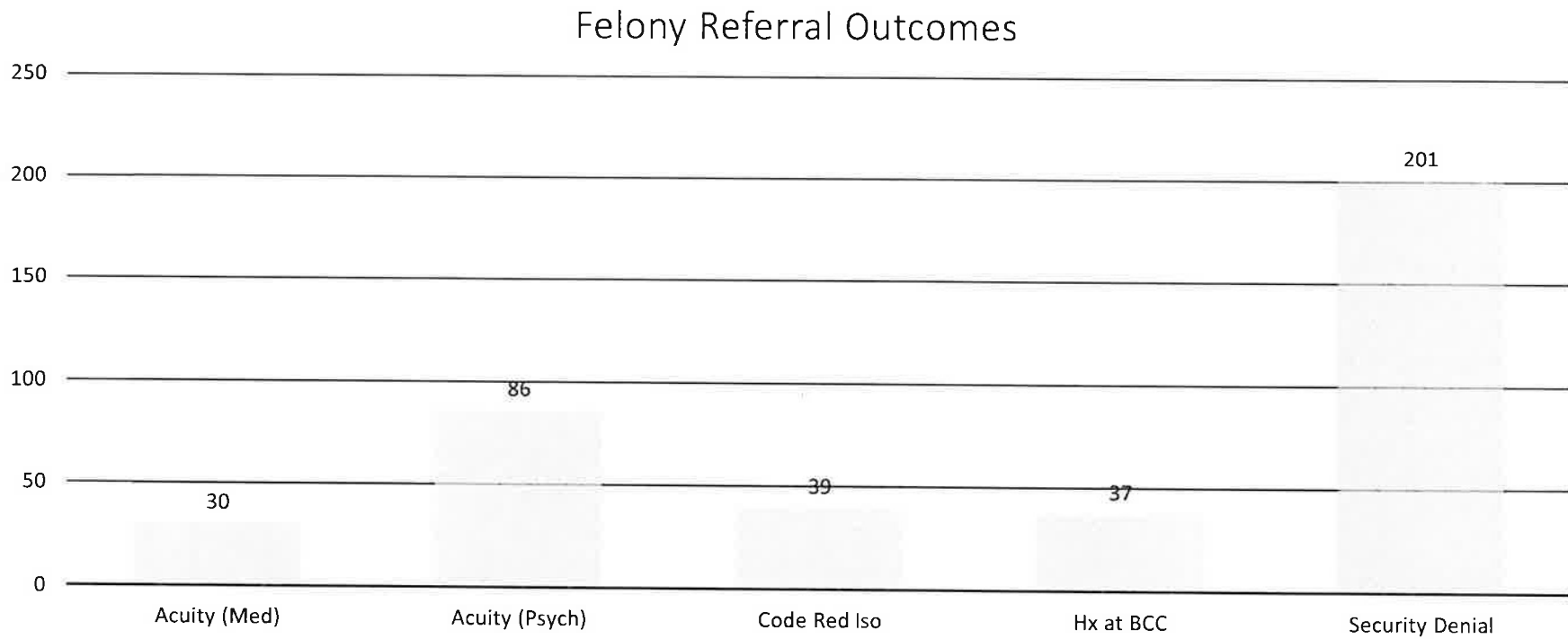




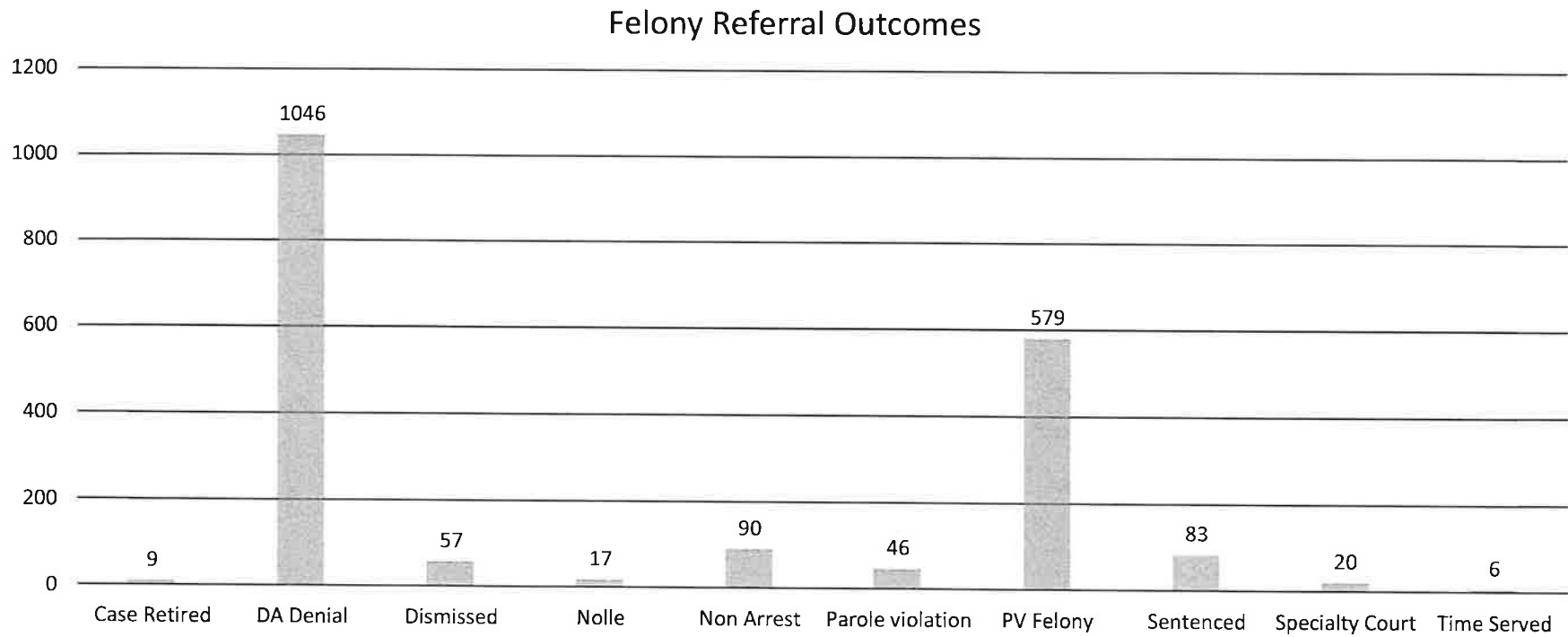
Client-Driven Factors



DCSO-Driven Factors



Court-Driven Factors





MetroPublicHealthDept
Nashville / Davidson County
Protecting, Improving, and Sustaining Health

Memo:

Provision of Healthcare Services within the Davidson County Correctional Facilities:

Please see below the legal opinion which supports the provision of the Charter supporting that the delivery of medical services required for individuals housed within Correctional Facilities of the Davidson County Sheriff's Office falls under the direction of the Metro Nashville Health Department.

By application of the Metropolitan Charter and Code, Chapter 110 of the Tennessee Private Acts of 1943, and Tennessee state law, the Director of Health is required to provide medical care to inmates in the jails of the Metropolitan Government. The Sheriff is not authorized to provide that medical care. Therefore, it is the opinion of the Legal Department that the sole responsibility for the provision of inmate medical care rests in the Board of Health, through its Chief Medical Director.

THE DEPARTMENT OF LAW OF THE
METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY

Kindest Regards,

Kenton Dodd MD

Digitally signed by Kenton Dodd MD
DN: cn=Kenton Dodd MD,
email=kenton.dodd@nashville.gov, c=US
Date: 2024.04.26 13:18:57 -05'00'

Dr. Kenton Dodd
Civil Service Medical Examiner
Metro Nashville Health Department



changing lives · changing families
changing children's futures

April 25, 2024

U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Re: 2nd Chance Act Proposal

To Whom It May Concern,

On behalf of The Family Center, I'm writing in support of the Davidson County Sheriff's Office (DCSO) and it's Behavioral Care Center's (BCC) proposal focused on *providing effective substance use disorder treatment and improved recovery outcomes for adults preparing for re-entry*. We have a long and positive history of working with both parents who are incarcerated and the various staff working within the DCSO helping to identify historical, familial patterns that create mental health instability including the use of substances. As an organization we incorporate evidence based curricula for our Family Resilience and Organizational Resilience programs, and our work with DCSO and the BCC reflects the importance of utilizing proven strategies toward successful re-entry for those who walk through their doors along with a commitment to those served among their leadership/staff.

The Family Center is immersed in working with some of our communities most vulnerable, we see the impact of substance use on families and their children. We are always honored to be invited by DCSO toward helping break the often intergenerational and epigenetically linked cycles. Research demonstrates collaborative efforts between correctional facilities and community partners resourced to offer real time and long term connections for those struggling have the best outcomes. The Family Center feels confident the DCSO and its BCC are well positioned to meet the expectations of the 2nd Chance Act. With this in mind, we hope the Bureau of Justice Assistance will seriously consider this proposal and agree the use of funds will have meaningful impact.

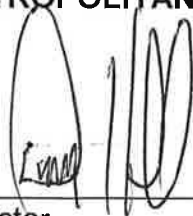
Respectfully,

Susan M. Galeas, MSW, MPH
President & CEO

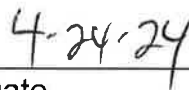
...breaking intergenerational cycles of childhood trauma
...creating resilient communities where all children thrive

APPLICATION FOR Second Chance Act-Sheriff's Behavioral Care Center

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

A handwritten signature in black ink, appearing to be 'L. V. ...', written over a horizontal line.

Director
Department of Sheriff

A handwritten date '4-24-24' in black ink, written over a horizontal line.

Date