

LEGISLATIVE TRACKING FORMFiling for Council Meeting Date: 10/07/25

Resolution



Ordinance

Contact/Prepared By: _____

Date Prepared: _____

Title (Caption): A resolution to approve the Third Amendment to a grant contract for constructing affordable housing approved byRS2022-1857 between The Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Housing TrustFund Commission, and Woodbine Community Organization, Inc.Submitted to Planning Commission? ☐ N/A ☐ Yes-Date: _____ Proposal No: _____

Proposing Department: _____ Requested By: _____

Affected Department(s): _____ Affected Council District(s): _____

Legislative Category (check one):

- | | | |
|---|--|--|
| <input type="checkbox"/> Bonds | <input type="checkbox"/> Contract Approval | <input type="checkbox"/> Intergovernmental Agreement |
| <input type="checkbox"/> Budget - Pay Plan | <input type="checkbox"/> Donation | <input type="checkbox"/> Lease |
| <input type="checkbox"/> Budget - 4% | <input type="checkbox"/> Easement Abandonment | <input type="checkbox"/> Maps |
| <input type="checkbox"/> Capital Improvements | <input type="checkbox"/> Easement Accept/Acquisition | <input type="checkbox"/> Master List A&E |
| <input type="checkbox"/> Capital Outlay Notes | <input type="checkbox"/> Grant | <input type="checkbox"/> Settlement of Claims/Lawsuits |
| <input type="checkbox"/> Code Amendment | <input type="checkbox"/> Grant Application | <input type="checkbox"/> Street/Highway Improvements |
| <input type="checkbox"/> Condemnation | <input type="checkbox"/> Improvement Acc. | <input type="checkbox"/> Other: _____ |

FINANCE Amount +/-: \$ _____
Funding Source: Capital Improvement Budget
 Capital Outlay Notes
 Departmental/Agency Budget
 Funds to Metro
 General Obligation Bonds
 Grant
 Increased Revenue Sources
Match: \$ _____
 Judgments and Losses
 Local Government Investment Project
 Revenue Bonds
 Self-Insured Liability
 Solid Waste Reserve
 Unappropriated Fund Balance
 4% Fund
 Other: _____

Approved by OMB: _____

Approved by Finance/Accounts: _____

Approved by Div Grants Coordination: _____

Date to Finance Director's Office: _____

APPROVED BY**FINANCE DIRECTOR'S OFFICE:** _____**ADMINISTRATION**

Council District Member Sponsors: _____

Council Committee Chair Sponsors: _____

Approved by Administration: _____ Date: _____

DEPARTMENT OF LAW

Date to Dept. of Law: _____ Approved by Department of Law: _____

Settlement Resolution/Memorandum Approved by: _____Date to Council: _____ For Council Meeting: _____ ☐ E-mailed Clerk
☐ All Dept. Signatures ☐ Copies ☐ Backing ☐ Legislative Summary ☐ Settlement Memo ☐ Clerk Letter ☐ Ready to File

Department of Law – White Copy

Administration – Yellow Copy

Finance Department - Pink Copy

Resolution No. _____

A resolution to approve the Third Amendment to a grant contract for constructing affordable housing approved by RS2022-1857 between The Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Housing Trust Fund Commission, and Woodbine Community Organization, Inc.

WHEREAS, The Metropolitan Government of Nashville and Davidson County ("Metro"), acting by and through the Metropolitan Housing Trust Fund Commission, previously entered into a grant contract with Woodbine Community Organization, Inc., for the express purpose of constructing affordable housing approved by RS2022-1857; and,

WHEREAS, Metro, acting by and through the Metropolitan Housing Trust Fund Commission, and Woodbine Community Organization, Inc. executed a First Amendment to said grant contract to add a property address to the contract, approved by RS2023-2168; and,

WHEREAS, Metro, acting by and through the Metropolitan Housing Trust Fund Commission, and Woodbine Community Organization, Inc. executed a Second Amendment to said grant contract to extend the term of the agreement and increase the number of housing units, approved by RS2024-711; and,

WHEREAS, the parties wish to amend this grant contract by extending the term of the contract to 48 months and to amend the draw schedule, a copy of which amendment is attached hereto and incorporated herein; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that the amendment to the grant contract be approved.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That this Third Amendment to the grant contract for constructing affordable housing between The Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Housing Trust Fund Commission, and Woodbine Community Organization, Inc., a copy of which is attached hereto and incorporated herein, is hereby approved, and the Metropolitan Mayor is hereby authorized to execute the same.

Section 2. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

RECOMMENDED BY:

Signed by:



C6A837C8A6C44DE
Angela Hubbard
Housing Director

INTRODUCED BY:

Member(s) of Council

APPROVED AS TO AVAILABILITY
OF FUNDS:

Signed by:

Jenneen Reed/mjw

62377A2A8742468...

Jenneen Reed, Director
Department of Finance

APPROVED AS TO FORM AND
LEGALITY:

Signed by:

Macy Amos

122G6A9A0E944DA...

Assistant Metropolitan Attorney

**AMENDMENT #3 TO GRANT CONTRACT
BETWEEN
THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
BY AND THROUGH
THE METROPOLITAN HOUSING TRUST FUND COMMISSION
AND
WOODBINE COMMUNITY ORGANIZATION**

This contract amendment is entered into by and between **THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY ACTING BY AND THROUGH THE METROPOLITAN HOUSING TRUST FUND COMMISSION**, a municipal corporation of the State of Tennessee (hereinafter referred to as "**Metro**") and **WOODBINE COMMUNITY ORGANIZATION** (hereinafter referred to as "**Recipient**"). It is mutually understood and agreed by and between said undersigned contracting parties that the subject Grant Contract approved is hereby amended as follows:

1. Grant Contract section B.1 is deleted in its entirety and replaced with the following:

B.1. Grant Contract Term. The term of this Grant shall be from execution of the grant agreement until Project completion, but in no way greater than 48 months from the execution of the grant agreement. Metro shall have no obligation for services rendered by the Recipient which are not performed within this term.

2. Grant contract section C.3a is deleted in its entirety and replaced with the following:

a. Grant Draws

Before a draw can be made, there must be a physical inspection of the project by Metro or an approved designee unless otherwise specified. The inspection must confirm appropriate completion of the project.


- 12.5% Upon receipt of the building permit, proof of builders risk insurance with Metro Nashville listed as a lien holder
- 25% Documented predevelopment costs
- 20% Footing, framing, and foundation complete
- 20% Plumbing, electrical, and mechanical roughed-in, inspected, and passed by Metro Codes; roofing complete
- 10% Doors, cabinets, countertops, drywall, trim installed
- 12.5% Receipt of final Use and Occupancy letter from Metro Codes

All draw requests except the first 12.5% draw and 25% for predevelopment costs must be inspected before funding.

The remaining provisions of the Contract shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Contract:

Recipient: Tony Woodham, Executive Director

By: _____

Date: 09/03/2025


**THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON
COUNTY:**

APPROVED:


Peter Westerholm, Chair
Metropolitan Housing Trust Fund Commission

9/3/2025
Date

**APPROVED AS TO AVAILABILITY
OF FUNDS:**

Signed by:

62377A2A8742269...
Jenneen Reed, Director
Department of Finance

9/8/2025
Date


APPROVED AS TO RISK AND INSURANCE:

DocuSigned by:

68804BF12ED741C...
Direct of Risk Management Services

9/8/2025
Date

**APPROVED AS TO FORM AND
LEGALITY:**

DocuSigned by:

722C5A9A0E944DA...
Assistant Metropolitan Attorney

9/8/2025
Date

**APPROVED BY THE METROPOLITAN GOVERNMENT OF NASHVILLE AND
DAVISON COUNTY:**

Freddie O'Connell
Metropolitan County Mayor

Attest, this _____ day of _____, 20____

FILED IN THE OFFICE OF THE METROPOLITAN CLERK:

Metropolitan Clerk

Date