

## GRANT SUMMARY SHEET

**Grant** Major Cultural Institution 21 Amend. 1

**Department:** ARTS COMMISSION

**Grantor:** NAT'L ENDOWMENT FOR THE ARTS

**Pass-Through Grantor** TENN. ARTS COMMISSION

**Total Award this** \$15,000.00

**Cash Match** \$0.00

**Department** Caroline Vincent  
860-2377

**Status** CONTINUATION

**Program Description:**

General Operating Support for Metro Arts. NOT to be re-granted. Amendment 1 adds an additional \$15,000.00 to the additional previous amount of \$71,600.00 for a new total of \$86,600.00 for the COVID19 pandemic.

**Plan for continuation of services upon**

If not funded, we will not provide this opportunity.

Budget Analyst Approval

5220

### Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input type="radio"/>		Award Acceptance <input type="radio"/>		Contract Amendment <input checked="" type="radio"/>	
Department	Dept. No.	Contact			Phone	Fax	
ARTS COMMISSION	41.00	Caroline Vincent			860-2377	862-6731	
<b>Grant Name:</b>	Major Cultural Institution 21 Amend. 1						
<b>Grantor:</b>	NAT'L ENDOWMENT FOR THE ARTS				<b>Other:</b>		
<b>Grant Period From:</b>	07/01/20	(applications only) <b>Anticipated Application Date:</b>					
<b>Grant Period To:</b>	06/30/21	(applications only) <b>Application Deadline:</b>					
<b>Funding Type:</b>	FED PASS THRU	<b>Multi-Department Grant</b>		<input type="checkbox"/> <b>If yes, list below.</b>			
<b>Pass-Thru:</b>	TENN. ARTS COMMISSION	<b>Outside Consultant Project:</b>		<input type="checkbox"/>			
<b>Award Type:</b>	COMPETITIVE	<b>Total Award:</b>		\$15,000.00			
<b>Status:</b>	AMENDMENT	<b>Metro Cash Match:</b>		\$0.00			
<b>Metro Category:</b>	Est. Prior.	<b>Metro In-Kind Match:</b>		\$0.00			
<b>CFDA #</b>	45.025	<b>Is Council approval required?</b>		<input checked="" type="checkbox"/>			
<b>Project Description:</b>	General Operating Support for Metro Arts. NOT to be re-granted. <b>Amendment 1</b> adds an additional \$15,000.00 to the additional previous amount of \$71,600.00 for a new total of \$86,600.00 for the COVID19 pandemic.						
<b>Plan for continuation of service after expiration of grant/Budgetary Impact:</b>							
If not funded, we will not provide this opportunity.							
<b>How is Match Determined?</b>							
<b>Fixed Amount of \$</b>		or		100.0% <b>% of Grant</b>		<b>Other:</b> <input type="checkbox"/>	
<b>Explanation for "Other" means of determining match:</b>							
<b>For this Metro FY, how much of the required local Metro cash match:</b>							
<b>Is already in department budget?</b>		\$71,600.00		<b>Fund</b>	10101	<b>Business Unit</b>	
<b>Is not budgeted?</b>				<b>Proposed Source of Match:</b>		41105000 ART Basic Grants	
<b>(Indicate Match Amount &amp; Source for Remaining Grant Years in Budget Below)</b>							
<b>Other:</b>							
<b>Number of FTEs the grant will fund:</b>		0.00		<b>Actual number of positions added:</b>		0.00	
<b>Departmental Indirect Cost Rate</b>		10.32%		<b>Indirect Cost of Grant to Metro:</b>		\$16,421.16	
<b>*Indirect Costs allowed?</b> <input type="radio"/> Yes <input checked="" type="radio"/> No		<b>% Allow.</b>		<b>Ind. Cost Requested from Grantor:</b>		\$0.00 <b>in budget</b>	
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)							
<b>Draw down allowable?</b> <input checked="" type="checkbox"/>							
<b>Metro or Community-based Partners:</b>							

Part Two

Grant Budget

Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY21	\$12,660.00	\$73,940.00		\$71,600.00	10101, 41105000	\$0.00	\$158,200.00	\$16,421.16	\$0.00
Yr 2	FY__									
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
<b>Total</b>		\$12,660.00	\$73,940.00	\$0.00	\$71,600.00		\$0.00	\$158,200.00	\$16,421.16	\$0.00
<b>Date Awarded:</b>		04/14/21		<b>Tot. Awarded:</b>		\$15,000.00	<b>Contract#:</b>		31625-10117-1	
<b>(or) Date Denied:</b>				<b>Reason:</b>						
<b>(or) Date Withdrawn:</b>				<b>Reason:</b>						

Contact:

[trinity.weathersby@nashville.gov](mailto:trinity.weathersby@nashville.gov)  
[vaughn.wilson@nashville.gov](mailto:vaughn.wilson@nashville.gov)

GCP Rec'd  
04/19/21

GCP Approved  
04/19/21

*VW*



## GRANT AMENDMENT

<b>Agency Tracking #</b> 31625-10117	<b>Edison ID</b>	<b>Contract #</b> Pursuant to DG 65643	<b>Amendment #</b> 1		
<b>Contractor Legal Entity Name</b> Metropolitan Nashville Arts Commission			<b>Edison Vendor ID</b> 4		
<b>Amendment Purpose &amp; Effect(s)</b> To add funds COVID-19 Pandemic					
<b>Amendment Changes Contract End Date:</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		<b>End Date:</b> 6/30/2021			
<b>TOTAL Contract Amount INCREASE or DECREASE per this Amendment</b> (zero if N/A):			<b>\$15,000.00</b>		
<b>Funding —</b>					
<b>FY</b>	<b>State</b>	<b>Federal</b>	<b>Interdepartmental</b>	<b>Other</b>	<b>TOTAL Contract Amount</b>
2021	\$73,940.00	\$12,660.00			\$86,600.00
<b>TOTAL:</b>	<b>\$73,940.00</b>	<b>\$12,660.00</b>			<b>\$86,600.00</b>
<p><b>Budget Officer Confirmation:</b> There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.</p> <div style="text-align: center; margin-top: 20px;"> </div>			<p><i>CPO USE</i></p>		
<b>Speed Chart</b> (optional) 3162522000, 3162528000		<b>Account Code</b> (optional)  71301000			

**AMENDMENT ONE  
OF GRANT CONTRACT 31625-10117**

WHEREAS, on March 12, 2020, Governor Bill Lee issued Executive Order No. 14 to facilitate treatment and containment of COVID-19 and specified that “vulnerable populations should stay home where possible and avoid large gatherings or locations where they are more likely to contract the virus,” and

WHEREAS, in support of public health efforts to contain the virus, Tennessee’s arts and culture nonprofits are voluntarily restricting in-person programming during the yearlong COVID-19 pandemic resulting in significant revenue reductions, and

WHEREAS, despite restricted in-person programming, arts and cultural organization continued to serve their communities through the arts with varied virtual activities and socially distanced community initiatives, and

WHEREAS, the Tennessee Arts Commission recognizes that the arts can improve—not merely reflect—broader economic conditions at the state and local levels and are an agile and resilient sector with the capacity to ignite job growth, reduce economic risk through diversification, stimulate commerce and attract tourism.

WHEREAS, one-hundred and three (103) nonprofit organizations identified as a key component of Tennessee’s arts and culture infrastructure receive operating support in adjudicated grant categories from the Tennessee Arts Commission; and

WHEREAS, the Tennessee Arts Commission is authorized by the Central Procurement Office under Delegated Grant Authority 65643 to determine grant award funding for adjudicated grant categories based on staff recommendations reflecting merit rankings of Advisory Panels and the anticipated available funds for grant purposes; and

WHEREAS, the Tennessee Arts Commission voted on March 9, 2021 to reallocate unobligated grant funds, resulting from consistent sales of specialty license plates, grant cancellations and other factors, as a FY2021 Spring State Supplement for these 103 key arts and culture nonprofits; and

WHEREAS, the source of the unobligated grant funds is from one-time *non-recurring* funds and this highly unusual one-time supplement is unlikely to be repeated in future years;

NOW THEREFORE, this Grant Contract Amendment is made and entered by and between the State of Tennessee, Tennessee Arts Commission, hereinafter referred to as the “State” and Metropolitan Nashville Arts Commission, hereinafter referred to as the “Grantee.” It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. Grant Contract section C.1 is deleted in its entirety and replaced with the following:
  - C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed Eighty-Six Thousand Six Hundred (\$86,600.00) (“Maximum Liability”). The Grant Budget, attached and incorporated hereto as Attachment A, shall constitute the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.
2. Grant Contract Attachment A is deleted in its entirety and replaced with the new attachment A attached hereto.

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The revisions set forth herein shall be effective once all required approvals are obtained. All other terms and conditions of this Grant Contract not expressly amended herein shall remain in full force and effect.

**IN WITNESS WHEREOF,**

**Metropolitan Nashville Arts Commission:**

*Caroline Vincent*

04/12/21

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**GRANTEE SIGNATURE**

**DATE**

Caroline Vincent, Executive Director

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**PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)**

**TENNESSEE ARTS COMMISSION:**

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**ANNE B. POPE, EXECUTIVE DIRECTOR**

**DATE**

**SIGNATURE PAGE  
FOR  
GRANT NO. FY21 TAC MCI Grant Amendment 31625-10117**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF  
NASHVILLE AND DAVIDSON COUNTY**

"See Previous Page"

\_\_\_\_\_  
Metro Arts Department

\_\_\_\_\_  
Date

**APPROVED AS TO  
AVAILABILITY OF FUNDS:**

DocuSigned by:

*Kevin Crumbo*

\_\_\_\_\_  
Kevin Crumbo, Director  
Department of Finance

4/22/2021

\_\_\_\_\_  
Date

**APPROVED AS TO RISK AND INSURANCE:**

DocuSigned by:

*Balogun Colob*

\_\_\_\_\_  
Director of Insurance

4/22/2021

\_\_\_\_\_  
Date

**APPROVED AS TO FORM  
AND LEGALITY:**

DocuSigned by:

*Macy Amos*

\_\_\_\_\_  
Metropolitan Attorney

4/22/2021

\_\_\_\_\_  
Date

\_\_\_\_\_  
John Cooper  
Metropolitan Mayor

\_\_\_\_\_  
Date

**ATTEST:**

\_\_\_\_\_  
Metropolitan Clerk

\_\_\_\_\_  
Date

<b>GRANT BUDGET</b>				
<b>Arts Program Categorical Grants - Major Cultural Institutions (MCI)</b>				
<b>The Grant Budget line-item amounts below shall be applicable only to expenses incurred during the following applicable period:</b>				
<b>BEGIN: July 1, 2020</b>				
<b>END: June 30, 2021</b>				
<b>POLICY 03 Object Line-item Reference</b>	<b>EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup></b>	<b>GRANT CONTRACT</b>	<b>GRANTEE MATCH</b>	<b>TOTAL PROJECT</b>
1. 2	Salaries, Benefits & Taxes	\$0.00	0.00	\$0.00
4, 15	Professional Fee, Grant & Award <sup>2</sup>	\$67,800.00	0.00	\$67,800.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	\$3,500.00	0.00	\$3,500.00
11. 12	Travel, Conferences & Meetings	\$0.00	0.00	\$0.00
13	Interest <sup>2</sup>	0.00	0.00	0.00
14	Insurance	\$0.00	0.00	\$0.00
16	Specific Assistance To Individuals	0.00	0.00	0.00
17	Depreciation <sup>2</sup>	0.00	0.00	0.00
18	Other Non-Personnel <sup>2</sup>	\$15,300.00	0.00	\$15,300.00
20	Capital Purchase <sup>2</sup>	\$0.00	0.00	\$0.00
22	Indirect Cost	0.00	0.00	0.00
24	In-Kind Expense	0.00	0.00	0.00
n/a	Grantee Match Requirement (for any amount of the required Grantee Match that is <u>not</u> specifically delineated by budget line-items above)	0.00	\$71,600.00	\$71,600.00
25	<b>GRAND TOTAL</b>	<b>\$86,600.00</b>	<b>\$71,600.00</b>	<b>\$158,200.00</b>

<sup>1</sup> Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*. (posted on the Internet at: <http://www.tn.gov/finance/looking-for/policies.html>).

<sup>2</sup> Applicable detail follows this page if line-item is funded.

<sup>3</sup> A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

**ATTACHMENT A**

**GRANT BUDGET LINE-ITEM DETAIL:**

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Professional fees as detailed in application narrative	\$67,800.00
<b>TOTAL</b>	<b>\$67,800.00</b>