

LEGISLATIVE TRACKING FORM

Filing for Council Meeting Date: 08/19/25

☒ Resolution ☐ Ordinance

Contact/Prepared By: Alan Enzo

Date Prepared: 07/09/25

Title (Caption): Shelby Community Center Equipment 2025 Grant. This in-kind grant from Friends of Shelby Park and Bottoms provides

for new recreation equipment for the Shelby Community Center. The value of the in-kind grant is \$4,400.00.

No match or other obligations for Metro Parks or Metro Government. No money will be coming to Parks. The equipment will be paid for directly by Friends of Shelby Park and Bottoms.

Submitted to Planning Commission? ☒ N/A ☐ Yes-Date: _____ Proposal No: _____

Proposing Department: Parks & Recreation Requested By: Monique Odom

Affected Department(s): Parks & Recreation Affected Council District(s): 6

Legislative Category (check one):

- | | | |
|---|--|--|
| ☐ Bonds | ☐ Contract Approval | ☐ Intergovernmental Agreement |
| ☐ Budget - Pay Plan | ☐ Donation | ☐ Lease |
| ☐ Budget - 4% | ☐ Easement Abandonment | ☐ Maps |
| ☐ Capital Improvements | ☐ Easement Accept/Acquisition | ☐ Master List A&E |
| ☐ Capital Outlay Notes | ☒ Grant | ☐ Settlement of Claims/Lawsuits |
| ☐ Code Amendment | ☐ Grant Application | ☐ Street/Highway Improvements |
| ☐ Condemnation | ☐ Improvement Acc. | ☐ Other: _____ |

FINANCE Amount +/-: \$ \$ 0.00

Funding Source: Capital Improvement Budget
Capital Outlay Notes
Departmental/Agency Budget
Funds to Metro
General Obligation Bonds
Grant
Increased Revenue Sources

Match: \$ \$ 0.00

Judgments and Losses
Local Government Investment Project
Revenue Bonds
Self-Insured Liability
Solid Waste Reserve
Unappropriated Fund Balance
4% Fund
Other: _____

Approved by OMB: Aaron Pratt DH

Approved by Finance/Accounts: _____

Approved by Div Grants Coordination: Juanita Paulsen

Date to Finance Director's Office: _____

APPROVED BY

FINANCE DIRECTOR'S OFFICE: _____

ADMINISTRATION

Council District Member Sponsors: _____

Council Committee Chair Sponsors: _____

Approved by Administration: _____ Date: _____

DEPARTMENT OF LAW

Date to Dept. of Law: _____ Approved by Department of Law: _____

Settlement Resolution/Memorandum Approved by: _____

Date to Council: _____ For Council Meeting: _____ ☐ E-mailed Clerk

☐ All Dept. Signatures ☐ Copies ☐ Backing ☐ Legislative Summary ☐ Settlement Memo ☐ Clerk Letter ☐ Ready to File

Department of Law – White Copy

Administration –Yellow Copy

Finance Department - Pink Copy

GRANT SUMMARY SHEET

Grant Name: Shelby Community Center Equipment 25

Department: PARKS & RECREATION

Grantor: FRIENDS OF SHELBY PARK AND BOTTOMS

**Pass-Through Grantor
(If applicable):**

Total Award this Action: \$0.00

Cash Match Amount \$0.00

Department Contact: Alan Enzo
862-8400

Status: CONTINUATION

Program Description:

Shelby Community Center Equipment 2025 Grant. This in-kind grant from Friends of Shelby Park and Bottoms provides for new recreation equipment for the Shelby Community Center. The value of the in-kind grant is \$4,400.00. No match or other obligations for Metro Parks or Metro Government. No money will be coming to Parks. The project will be paid for directly by Friends of Shelby Park and Bottoms.

Plan for continuation of services upon grant expiration:

N/A.

Grants Tracking Form

Part One

Pre-Application ☐ Application ☐ Award Acceptance ☒ Contract Amendment ☐				
Department	Dept. No.	Contact	Phone	Fax
PARKS & RECREATION ▼	040	Alan Enzo	862-8400	862-8414
Grant Name: Shelby Community Center Equipment 25				
Grantor: FRIENDS OF SHELBY PARK AND BOTTOMS ▼		Other:		
Grant Period From: 08/19/25		(applications only) Anticipated Application Date:		
Grant Period To:		(applications only) Application Deadline:		
Funding Type:	OTHER ▼	Multi-Department Grant ☐ → If yes, list below. Outside Consultant Project: ☐ Total Award: \$0.00 Metro Cash Match: \$0.00 Metro In-Kind Match: \$0.00 Is Council approval required? ☒ Applic. Submitted Electronically? ☐		
Pass-Thru:	▼			
Award Type:	OTHER ▼			
Status:	CONTINUATION ▼			
Metro Category:	Est. Prior. ▼			
CFDA #	N/A			
Project Description:				
Shelby Community Center Equipment 2025 Grant. This in-kind grant from Friends of Shelby Park and Bottoms provides for new recreation equipment for the Shelby Community Center. The value of the in-kind grant is \$4,400.00. No match or other obligations for Metro Parks or Metro Government. No money will be coming to Parks. The project will be paid for directly by Friends of Shelby Park and Bottoms.				
Plan for continuation of service after expiration of grant/Budgetary Impact:				
N/A.				
How is Match Determined?				
Fixed Amount of \$	\$0.00	or	0.0%	% of Grant
			Other: ☐	
Explanation for "Other" means of determining match:				
For this Metro FY, how much of the required local Metro cash match:				
Is already in department budget?		N/A		
Is not budgeted?		\$0.00		
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)			Requested from Cont. Match Fund:	
			N/A	
Other:				
Number of FTEs the grant will fund:		0.00	Actual number of positions added:	
			0.00	
Departmental Indirect Cost Rate		17.91%	Indirect Cost of Grant to Metro:	
			\$0.00	
*Indirect Costs allowed? ☐ Yes ☒ No		% Allow.	0.00%	Ind. Cost Requested from Grantor:
				\$0.00
in budget				
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)				
Draw down allowable? ☐				
Metro or Community-based Partners:				

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY26			\$0.00				\$0.00	\$0.00	\$0.00
Yr 2	FY__									
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
Total		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Date Awarded:				07/15/25	Tot. Awarded:		\$0.00	Contract#:		LETTER
(or) Date Denied:					Reason:					
(or) Date Withdrawn:					Reason:					

JP

Resolution No. _____

A resolution accepting an in-kind grant from the Friends of Shelby Park and Bottoms to the Metropolitan Government, acting by and through the Metropolitan Board of Parks and Recreation, to fund new equipment for the Shelby Community Center including volleyball nets, roller skates, basketballs, and shelving.

WHEREAS, the Friends of Shelby Park and Bottoms have awarded an in-kind grant with an estimated value not to exceed \$4,400 with no cash match required, to the Metropolitan Government, acting by and through the Metropolitan Board of Parks and Recreation, to fund new equipment for the Shelby Community Center including volleyball nets, roller skates, basketballs, and shelving; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that this in-kind grant be accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That the in-kind grant by and between the Friends of Shelby Park and Bottoms, with an estimated value not to exceed \$4,400, and the Metropolitan Government, acting by and through the Metropolitan Board of Parks and Recreation, to fund new equipment for the Shelby Community Center including volleyball nets, roller skates, basketballs, and shelving, a copy of which in-kind grant is attached hereto and incorporated herein, is hereby approved.

Section 2. That this in-kind grant be appropriated to the Metropolitan Nashville Parks Department based on the revenues estimated to be received and any match to be applied.

Section 3. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO AVAILABILITY
OF FUNDS:

Jenneen Reed/mjr
Jenneen Reed, Director
Department of Finance

INTRODUCED BY:

APPROVED AS TO FORM AND
LEGALITY:

Hannah Zeitlin
Assistant Metropolitan Attorney

Member(s) of Council

FREDDIE O'CONNELL, MAYOR



METROPOLITAN BOARD OF PARKS AND RECREATION

Centennial Park Office
Park Plaza at Oman Street
Nashville, TN 37201

(615) 862-8400
Fax (615) 862-8414
www.nashville.gov/parks

Monique Horton Odom, Director

July 1, 2025

Ms. Rebecca Ratz
Friends of Shelby Park and Bottoms
PO Box 68499
Nashville, TN 37206

Dear Ms. Ratz:

The Metropolitan Board of Parks and Recreation, on Tuesday, July 1, 2025 accepted an in-kind grant valued at \$4,400 to fund new equipment for the Shelby Community Center. The funded equipment will include items such as volleyball nets, basketballs, roller skates, and shelving.

There is no match or other obligation from Metro Parks or Government related to this grant.

If further information is needed regarding the donation process, please contact Mr. Alan Enzo of my staff; he may be reached at 615 862-8400. On behalf of Metro Parks, thank you for this generous contribution to our parks system.

Sincerely,

Monique Horton Odom, Director
and Secretary to the Board

c: Ms. Chinita White
Mr. Alan Enzo
Mr. Stevon Neloms

"It is the mission of Metro Parks and Recreation to sustainably and equitably provide everyone in Nashville with an inviting network of parks and greenways that offer health, wellness and quality of life through recreation, conservation and community"



FOR ADA ACCOMMODATIONS, PLEASE CONTACT 615-862-8400
WE ARE AN EQUAL OPPORTUNITY EMPLOYER

Metropolitan Board of Parks & Recreation
2565 Park Plaza
Nashville, TN 37203
May 12, 2025

Metro Board Members,

Friends of Shelby Park and Bottoms requests board acceptance of an in-kind grant valued at \$4400 to fund new equipment for the Shelby Community Center including volleyball nets, roller skates, basketballs, and shelving. The equipment will be paid for directly by Friends of Shelby with no match needed from Metro Parks.

Thank you for your consideration and support of Shelby Park and Bottoms and our organization.

Best Regards,



Rebecca Ratz
Executive Director
Friends of Shelby Park and Bottoms



*Working to preserve, enhance and promote Shelby Park and Bottoms
for everyone to appreciate and protect.*

PO Box 68499, Nashville, TN 37206 | www.friendsofshelby.org

**SIGNATURE PAGE
FOR**

GRANT NO. Shelby Community Center Equipment 2025

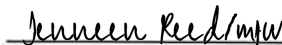
IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY


Department


Date

APPROVED AS TO AVAILABILITY
OF FUNDS:


Director of Finance

7/30/2025 | 3:33 PM CDT
Date

APPROVED AS TO RISK AND INSURANCE:


Director of Insurance

8/1/2025 | 5:31 PM CDT
Date

APPROVED AS TO FORM AND
LEGALITY:


Metropolitan Attorney

8/1/2025 | 9:38 AM PDT
Date

FILED:

Metropolitan Clerk

Date