

Resolution No. \_\_\_\_\_

A resolution accepting a grant from the Friends of Mill Ridge Park to the Metropolitan Government, acting by and through the Metropolitan Board of Parks and Recreation, for the construction of a primitive trailhead at Mill Ridge Park.

WHEREAS, the Friends of Mill Ridge Park have awarded a grant in an amount not to exceed \$40,000.00 with a required cash match of \$50,000.00, to the Metropolitan Government, acting by and through the Metropolitan Board of Parks and Recreation, for the construction of a primitive trailhead at Mill Ridge Park; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that this grant be accepted.

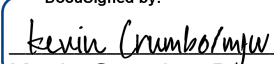
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That the grant by and between the Friends of Mill Ridge Park, in an amount not to exceed \$40,000.00, to the Metropolitan Government, acting by and through the Metropolitan Board of Parks and Recreation, for the construction of a primitive trailhead at Mill Ridge Park, a copy of which is attached hereto and incorporated herein, is hereby approved.

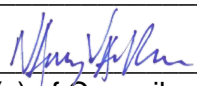
Section 2. That this grant be appropriated to the Metropolitan Nashville Parks and Recreation Department based on the revenues estimated to be received and any match to be applied.

Section 3. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO AVAILABILITY OF FUNDS:

DocuSigned by:  
  
Kevin Crumbo, Director  
Department of Finance

INTRODUCED BY:

\_\_\_\_\_  
\_\_\_\_\_  
  
Member(s) of Council

APPROVED AS TO FORM AND LEGALITY:

DocuSigned by:  
  
Assistant Metropolitan Attorney

## GRANT SUMMARY SHEET

**Grant Name:** FOMR Trailhead 21  
**Department:** PARKS & RECREATION  
**Grantor:** FRIENDS OF MILL RIDGE MILL PARK

**Pass-Through Grantor  
(If applicable):**

**Total Award this Action:** \$40,000.00

**Cash Match** \$50,000.00

**Department Contact:** Alan Enzo  
862-8400

**Status:** NEW

**Program Description:**

Friends of Mill Ridge Trailhead 2021 grant. This grant provides funding for construction of a primitive trailhead at Mill Ridge Park. Total cost for the constructed trailhead will not exceed \$75,000.00. \$50,000.00 will be contributed by Parks as a match. Parks match has been approved from Fund 40017, BU 40406017. Expenses above the \$50,000 Park contribution will be provided by Friends of Mill Ridge Park (authorized up to \$40,000.). The grant has no end date.

**Plan for continuation of services upon grant expiration:**

N/A

B.A. Initials  
Match Approved  
8/18/21

DS  
RW

### Grants Tracking Form

Part One

<input type="radio"/> Pre-Application		<input type="radio"/> Application		<input checked="" type="radio"/> Award Acceptance		<input type="radio"/> Contract Amendment	
Department	Dept. No.	Contact			Phone	Fax	
PARKS & RECREATION	040	Alan Enzo			862-8400	862-8414	
<b>Grant Name:</b>	FOMR Trailhead 21						
<b>Grantor:</b>	FRIENDS OF MILL RIDGE MILL PARK				<b>Other:</b>		
<b>Grant Period From:</b>	09/07/21	(applications only) <b>Anticipated Application Date:</b>					
<b>Grant Period To:</b>		(applications only) <b>Application Deadline:</b>					
<b>Funding Type:</b>	OTHER	<b>Multi-Department Grant</b>		<input type="checkbox"/> <b>If yes, list below.</b>			
<b>Pass-Thru:</b>		<b>Outside Consultant Project:</b>		<input type="checkbox"/>			
<b>Award Type:</b>	OTHER	<b>Total Award:</b>		\$40,000.00			
<b>Status:</b>	NEW	<b>Metro Cash Match:</b>		\$50,000.00			
<b>Metro Category:</b>	New Initiative	<b>Metro In-Kind Match:</b>		\$0.00			
<b>CFDA #</b>		<b>Is Council approval required?</b>		<input checked="" type="checkbox"/>			
<b>Project Description:</b>			<b>Applic. Submitted Electronically?</b>		<input type="checkbox"/>		
<p>Friends of Mill Ridge Trailhead 2021 grant. This grant provides funding for construction of a primitive trailhead at Mill Ridge Park. Total cost for the constructed trailhead <b>will not exceed</b> \$75,000.00. \$50,000.00 will be contributed by Parks as a match. Parks match has been approved from <b>Fund 40017, BU 40406017</b>. Expenses above the \$50,000 Parks contribution will be provided by Friends of Mill Ridge Park (authorized up to \$40,000.). The grant has no end date.</p>							
<b>Plan for continuation of service after expiration of grant/Budgetary Impact:</b>							
N/A.							
<b>How is Match Determined?</b>							
<b>Fixed Amount of \$</b>	\$50,000.00	or	0.0%	<b>% of Grant</b>	<b>Other:</b> <input type="checkbox"/>		
<b>Explanation for "Other" means of determining match:</b>							
<b>For this Metro FY, how much of the required local Metro cash match:</b>							
<b>Is already in department budget?</b>		Yes	<b>Fund</b>		40017	<b>Business Unit</b>	40406017
<b>Is not budgeted?</b>		\$0.00	<b>Proposed Source of Match:</b>		N/A		
<b>(Indicate Match Amount &amp; Source for Remaining Grant Years in Budget Below)</b>				<b>Requested from Cont. Match Fund:</b>			N/A
<b>Other:</b>							
<b>Number of FTEs the grant will fund:</b>		0.00	<b>Actual number of positions added:</b>		0.00		
<b>Departmental Indirect Cost Rate</b>		21.63%	<b>Indirect Cost of Grant to Metro:</b>		\$19,467.00		
<b>*Indirect Costs allowed?</b> <input type="radio"/> Yes <input checked="" type="radio"/> No		<b>% Allow.</b>	0.00%	<b>Ind. Cost Requested from Grantor:</b>		\$0.00	
<b>*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)</b>							
<b>Draw down allowable?</b> <input type="checkbox"/>							
<b>Metro or Community-based Partners:</b>							

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY22			\$40,000.00	\$50,000.00	40017, 40406017	\$0.00	\$90,000.00	\$19,467.00	\$0.00
Yr 2	FY__									
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
<b>Total</b>		\$0.00	\$0.00	\$40,000.00	\$50,000.00		\$0.00	\$90,000.00	\$19,467.00	\$0.00
<b>Date Awarded:</b>				08/16/21	<b>Tot. Awarded:</b>		\$40,000.00	<b>Contract#:</b>		LETTER
<b>(or) Date Denied:</b>					<b>Reason:</b>					
<b>(or) Date Withdrawn:</b>					<b>Reason:</b>					

Contact: [trinity.weathersby@nashville.gov](mailto:trinity.weathersby@nashville.gov)  
[vaughn.wilson@nashville.gov](mailto:vaughn.wilson@nashville.gov)

TW

# METROPOLITAN BOARD OF PARKS AND RECREATION

Centennial Park Office  
Park Plaza at Oman Street  
Nashville, TN 37201



(615) 862-8400  
Fax (615) 862-8414  
[www.nashville.gov/parks](http://www.nashville.gov/parks)

July 7, 2021

Monique Horton Odom, Director

The Friends of Mill Ridge Park  
Mr. Darrell Hawks, Director  
1020 9<sup>th</sup> Ave. N  
Nashville, TN 37208

Dear Mr. Hawks:

As you are aware the Metro Parks Board, at its meeting held Tuesday, July 6, 2021, approved a request from Friends of Mill Ridge Park to fundraise for and proceed with contracting of construction and project management services for the construction of a primitive trailhead at Mill Ridge Park, located at Crossings Blvd and Dana Way. The approval of the trailhead design by Metro Parks is required. The value of the constructed trailhead will not exceed \$75,000 in total, with up to \$40,000 in funds contributed by Friends of Mill Ridge Park and up to \$50,000 in improvements made by Metro Parks.

If further information is needed regarding the process, please contact Mr. Alan Enzo of my staff; he may be reached at 615 862-8400. On behalf of Metro Parks, thank you for this generous contribution to our parks system.

Sincerely,

Monique Horton Odom, Director  
and Secretary to the Board

:mp

c: Mr. Alan Enzo  
Ms. Chinita White  
Mr. Darrell Hawks

*"It is the mission of Metro Parks and Recreation to sustainably and equitably provide everyone in Nashville with an inviting network of parks and greenways that offer health, wellness and quality of life through recreation, conservation and community"*



FOR ADA ACCOMMODATIONS, PLEASE CONTACT 615-862-8400

WE ARE AN EQUAL OPPORTUNITY EMPLOYER



Friends of Mill Ridge Park  
P.O. Box 676  
Antioch, Tennessee 37011

**July 14, 2021**

Metropolitan Council of Davidson County  
One Public Square, Suite 204  
P. O. Box 196300  
Nashville, TN 37219-630

Dear Council of Metropolitan Davidson County,

**Subject: Primitive Trailhead at Mill Ridge Park**

This letter serves to clarify details pertaining to the vote of approval by the Metropolitan Board of Parks and Recreation on Tuesday, July 6, 2021, regarding the following request:

***07-21-08** Friends of Mill Ridge Park requests the approval to fundraise for and proceed with the contracting of construction and project management services for the construction of a primitive trailhead at Mill Ridge Park, located at Crossings Blvd and Dana Way. The approval of the trailhead design by Metro Parks is required. The value of the constructed trailhead will not exceed \$75,000 in total, with up to \$40,000 in funds contributed by Friends of Mill Ridge Park and up to \$50,000 in improvements made by Metro Parks.*

Since the aforementioned project has been in development since 2018, please take into consideration the following details:

- The total cost of the project, including survey and plans, project management, insurance, and construction are estimated to cost \$61,310 based on initial project design by Collier Engineering Company.
- Final costs will be determined following a property survey performed by Collier Engineering Company for the trailhead design approved by Metro Parks.
- Friends of Mill Ridge Park has secured and is prepared to contribute up to \$40,000 to the total cost of the trailhead at Mill Ridge Park.
- Additionally, the Department of Parks & Recreation has secured and has agreed to commit up to \$50,000 of the improvements.

Thanks for your consideration.

Darrell Hawks  
Executive Director

**Opinion of Probable Cost**

<b>PROJECT NAME: Crossings Blvd Trailhead</b>						
<b>PROJECT LOCATION: Mill Ridge Park at Crossings Blvd.</b>						
<b>BUDGET STATUS: Planning</b>						
<b>CONTRACT TYPE: Bid/RFP</b>						
<b>DATE: June 15, 2021</b>						
Notes	Item No.	Description	QTY	UNIT	Unit Price	Total
<b>Parking Area</b>						
	1	Excavation	74	CY	\$ 40.00	\$ 2,977.78
	2	Geotextile	333	SY	\$ 4.00	\$ 1,333.33
	3	Compacted Aggregate	153	TN	\$ 35.00	\$ 5,341.39
	4	wheel stops	10	EA	\$ 150.00	\$ 1,500.00
	5	Signage (Wayfinding; Rules)	1	LS	\$ 15,000.00	\$ 15,000.00
	6	Primitive Trail Construction (switchback)	1	ALLOW	\$ 15,000.00	\$ 15,000.00
	7	Concrete ADA Parking Pad + Sign Plaza	800	SF	\$ 10.00	\$ 8,000.00
<b>Project Subtotal</b>						\$ 49,152.50
<b>Bonds/Insurance/Mobilizations</b>						\$ 2,457.63
<b>CONSTRUCTION BUDGET TOTAL</b>						\$ 51,610.13
(A)		<b>Survey and Plan Fees</b>				\$ 6,700.00
(B)		<b>Construction Management Fee</b>				\$ 3,000.00
<b>PROFESSIONAL SERVICES TOTAL</b>						\$ 9,700.00
<b>TOTAL PROJECT BUDGET</b>						\$ 61,310.13

**Notes**

- (A) Assumes no permitting or design of water quality/quantity features for the project.  
 (B) Includes contracting assistance, administration and quality assurance.

**Opinion of Probable Cost**PROJECT NAME: **Crossings Blvd Trailhead**PROJECT LOCATION: **Mill Ridge Park at Crossings Blvd.**DATE: **July 30, 2021**

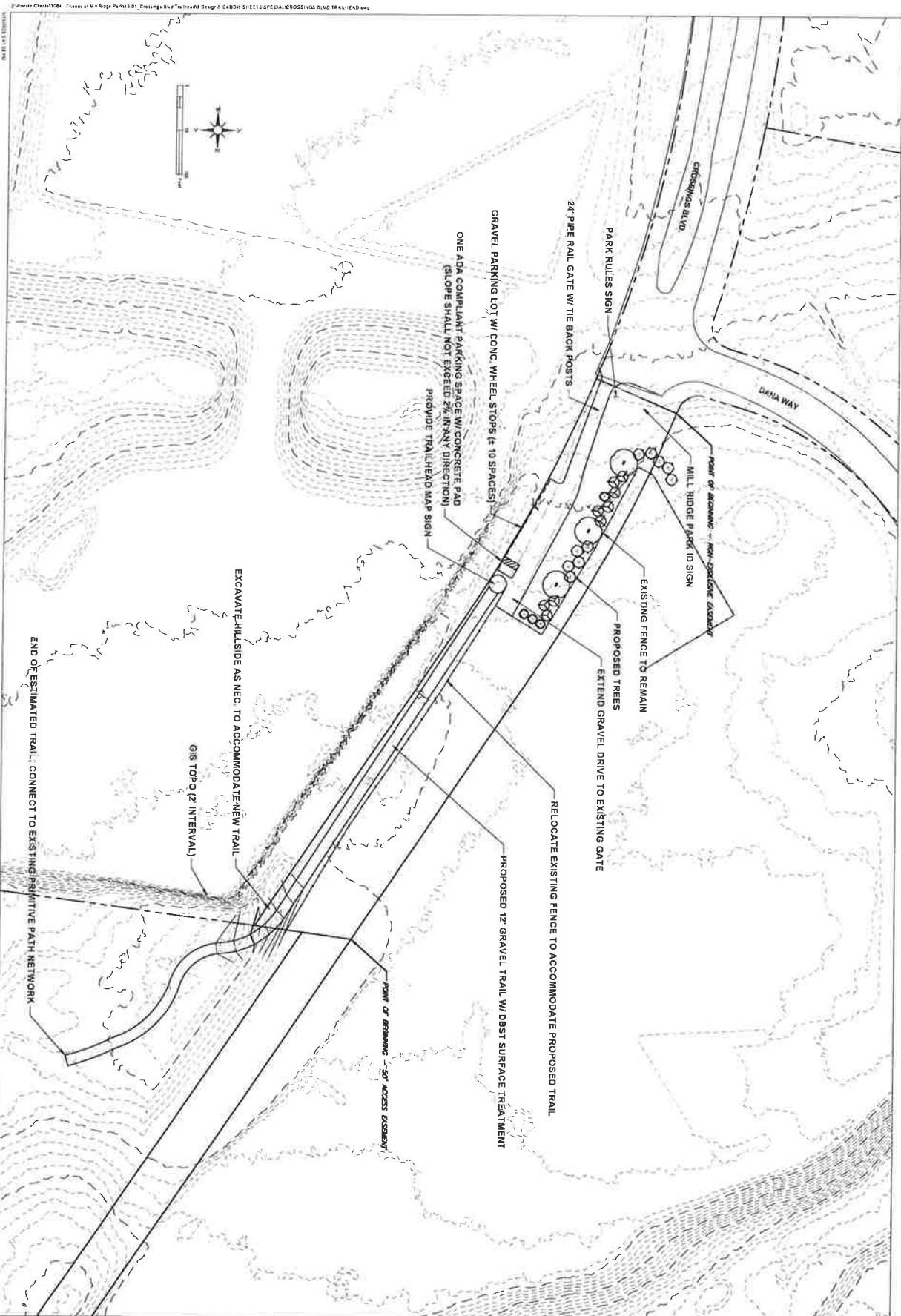
Notes	Item No.	Description	Total Cost by Metro Parks	Total Cost by FoMR
	1	Gravel Parking Lot	\$ 14,000.00	
	2	Primitive Trail Construction (switchback)	\$ 15,000.00	
	3	Park Entry Sign	\$ 3,000.00	
	4	Concrete ADA Parking Pad + Sign Plaza	\$ 8,000.00	
	5	Fence	\$ 10,000.00	
		<b>Metro Parks Project Budget Estimate</b>	<b>\$ 50,000.00</b>	
	6	Trailhead Sign Kiosk		\$ 15,300.00
A	7	Survey, Engineering and Plans		\$ 9,700.00
		<b>Friends of Mill Ridge In-Kind Donation Estimate</b>		<b>\$ 25,000.00</b>
		<b>TOTAL PROJECT BUDGET</b>		<b>\$75,000.00</b>

**Notes**

- (A) Assumes no permitting or design of water quality/quantity features for the project. Includes contracting assistance, administration and quality assurance.
- \*\*\* Estimates of construction quantities and opinion of probable costs provided are made on the basis of our experience and the level of design. They represent our best judgment as design professionals. We cannot and do not, however, guarantee that the actual construction quantities or costs will not vary from our quantities and cost estimates. Collier Engineering makes no warranty, expressed or implied, for the accuracy of such opinions as compared to bid or actual costs.

LATEST  
AS OF  
7/30/21





DATE	DESCRIPTION
REVISION 11	SCHEMATIC PLAN
REVISION 10	
REVISION 9	
REVISION 8	
REVISION 7	
REVISION 6	
REVISION 5	
REVISION 4	
REVISION 3	
REVISION 2	
REVISION 1	

**SCHEMATIC DESIGN PLAN**  
**MILL RIDGE REGIONAL PARK - CROSSINGS**  
**BLVD. TRAILHEAD**  
**METRO NASHVILLE & DAVIDSON CO., TN**



**COLLIER**  
**ENGINEERING CO., INC.**  
 CONSULTING • DESIGN • CONSTRUCTION

5560 FRANKLIN PIKE CIRCLE, BRENTWOOD, TN 37027  
 PHONE: (615) 331-1441 FAX: (615) 331-1060

REVISIONS		
NO.	DATE	REVISION



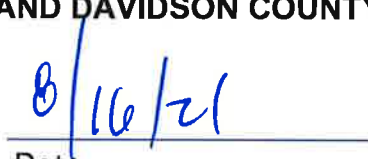
**SIGNATURE PAGE  
FOR**

**GRANT NO. Friends of Mill Ridge - Trailhead 2021**


IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

  
Department

  
Date

**APPROVED AS TO AVAILABILITY  
OF FUNDS:**

DocuSigned by:  
  
Director of Finance

8/24/2021  
Date

**APPROVED AS TO RISK AND INSURANCE:**

DocuSigned by:  
  
Director of Insurance

8/24/2021  
Date

**APPROVED AS TO FORM AND  
LEGALITY:**

DocuSigned by:  
  
Metropolitan Attorney

8/24/2021  
Date

**FILED:**

\_\_\_\_\_  
Metropolitan Clerk

\_\_\_\_\_  
Date