



# Cooperative Request Form

Request Utilization of a Federal, Statewide, Municipal, or Cooperative Contract

A cooperative is when Metro utilizes a contract from another public entity to make a purchase. With the exception of statewide contracts, use of a cooperative requires Metro Council approval.

Cooperatives are not negotiable. Departments must accept the terms of the master contract without exception.

Questions? Email [zak.kelley@nashville.gov](mailto:zak.kelley@nashville.gov).

## Departmental Information

**What is your name?** Ava Elsaghir

**What is your department?** General Services Department

**What is your email address?** Ava.Elsaghir@Nashville.gov

**What is your phone number?** (615) 930-6049

**In addition to your department, will other Metro departments be utilizing this cooperative?** Yes.

**If other Metro departments will be utilizing this cooperative, list them here:** All Metro Agencies

**How much do you estimate spending on this cooperative contract?** \$10,000,000.00

## Cooperative Information

**What is the cooperative entity?** Cooperative - Sourcewell.

**What is the lead agency?** State of Minnesota

**Who is the supplier?** TK Elevator Corporation

**Is the supplier registered in iSupplier?** Yes.

**If yes, what is the supplier's ISN?** 1001702

**What is the contract number?** 050224

**When did the contract start?** Saturday, June 29, 2024

**When does the contract end?** Sunday, June 25, 2028

**What was the solicitation method for this contract?** RFP - Request for Proposal.

**What is the good/service that this cooperative will be utilized to purchase?**  
Elevator, Escalators, and Moving Walks with Related Equipment, Services, and Supplies

**Why is utilizing this cooperative contract more advantageous to Metro than issuing our own RFP/ITB?**

Metro holds a contract with TK Elevator that is schedule to expire June, 2026. The cooperative agreement with Sourcewell provides the same services that Metro is looking for and has been competitively bid and offers competitive prices. Moreover, TK Elevator offered additional discount for Metro since we have a long partnership with the vendor. The contract also has additional (3) years renewal option. By utilizing this cooperative Metro saves time and effort to solicit proposals and at the same time utilize the great discounted rates in the cooperative

**Upload the original contract from the lead agency.**

-  TK Elevator Contract 050224.pdf
-  TKE Sourcewell Price Comparison.xlsx

**Does the contract contain any good/service relative to surveillance as described in MCL 13.08.080?** No.

**This contract contains a cooperative purchase provision that allows use by other governmental agencies and/or use of this contract is authorized by state and local law.** Yes.

**I accept the terms of this contract without exception.** Yes.

**Upload the formal solicitation (RFP/ITB) from the lead agency.**

-  RFP and Addendums-Elevators 050224.pdf
-  Prop. Opening Record-Elevators 0502... .pdf
-  Prop. Eval.-Elevators 050224.pdf



Proof of Publication-Elevators 050224.pdf



Comment and Review-Elevators 0502... .pdf



Board Resolutions.pdf

**This solicitation was advertised, open, and unrestricted.**

Yes.

**I have confirmed with both my department finance manager and/or OMB budget analyst sufficient fund availability for this request.**

Yes

**I affirm that I am authorized by the appropriate individuals in my department, including my director or their designee, to submit this cooperative request.**

Yes



## Cooperative Request Review

This cooperative request for elevators via Sourcewell contract #050224-TKE is recommended for approval.

The anticipated project value is **\$10,000,000.00**. The estimated savings to Metro via this cooperative is **\$1,265,071.00**.

The cooperative was requested by **General Services**; use will be available to all Metro entities.

Council approval of the master agreement is required.

### Legal Justification

**T.C.A. § 12-3-1205 & MCL 4.12.093** authorize Metro to participate in cooperative purchasing agreements with other governmental entities outside Tennessee for the purchase of goods, supplies, services, and equipment.

For this request the cooperative purchasing agreement is held by **Sourcewell**; the lead agency is **Sourcewell**. **Sourcewell** is a public institution in **Minnesota** that meets the standards for governmental entity as defined in the referenced statute.

The contract resulted from a **competitive RFP with 08 offers**.

### Regulatory Justification

**R4.12.090.05** of the regulations to the procurement code authorize Metro to participate in cooperative purchasing agreements with other local governments for the purchase of supplies, services, or construction.

For this request the cooperative purchasing agreement is for supplies and products. This meets the standard as defined by the regulations.

### Value Justification

It is unlikely that Metro, as a single government entity, will obtain better value through a competitive solicitation. That is because the pricing in this cooperative purchase agreement (**12.5% average off MSRP**) leverages both the scale of cooperative membership and the competition of multiple offers.

Further, a competitive solicitation for this good/service would require an estimated 139 hours of staff time valued at approximately \$17,457.00. Utilization of this cooperative will require 19 hours of staff time valued at approximately \$2,386.00. **A total savings (discount + staff time) of \$1,265,071.00.**

### Impact on Minority & Women Owned Businesses

Pursuant to R4.12.090.05 of the regulations to the procurement code, Metro will work with the cooperative entity to maximize participation of disadvantaged firms in accordance with MCL 4.44 and 4.46.

Prepared by Zak Kelley  
07/25/2025



### Cooperative Request Signature Form

<b>Co-Op Request Number</b>	C2026008
<b>Date Received</b>	July 24, 2025

To Whom It May Concern,

I have read the attached Cooperative Review and concur with the recommendation contained therein.

Should you have questions, please contact the reviewer or reach out to me directly.

Regards,

*Dennis Rowland*

\_\_\_\_\_  
**Dennis Rowland**  
**Purchasing Agent & Chief Procurement Officer**

7/25/2025 | 11:14 AM CDT

\_\_\_\_\_  
Date Signed





**RFP #050224**  
**REQUEST FOR PROPOSALS**  
**for**  
**Elevators, Escalators, and Moving Walks with Related Equipment, Services, and**  
**Supplies**

**Proposal Due Date: May 2, 2024, 4:30 p.m., Central Time**

Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://proportal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than May 2, 2024, at 4:30 p.m. Central Time, and late proposals will not be considered.

**SOLICITATION SCHEDULE**

Public Notice of RFP Published:	March 14, 2024
Pre-proposal Conference:	April 2, 2024, 10:00 a.m., Central Time
Question Submission Deadline:	April 23, 2024, 4:30 p.m., Central Time
<b>Proposal Due Date:</b>	<b>May 2, 2024, 4:30 p.m., Central Time</b> Late responses will not be considered.
Opening:	May 2, 2024, 4:30 p.m., Central Time See RFP Section V.G. "Opening"

## I. ABOUT SOURCEWELL

### A. SOURCEWELL

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that facilitates a competitive public solicitation and contract award process for the benefit of its 50,000+ participating entities across the United States and Canada. Sourcewell's solicitation process complies with State of Minnesota law and policies, conforms to Canadian trade agreements (including Canadian Free Trade Agreement, Ontario-Quebec Trade and Cooperation Agreement, and Canada-European Union Comprehensive Economic and Trade Agreement, as applicable), and results in cooperative purchasing solutions from which Sourcewell's Participating Entities procure equipment, products, and services.

Cooperative purchasing provides participating entities and suppliers increased administrative efficiencies and the power of combined purchasing volume that result in overall cost savings. At times, Sourcewell also partners with other purchasing cooperatives to combine the purchasing volume of their membership into a single solicitation and contract expanding the reach of contracted suppliers' potential pool of end users.

Sourcewell uses a website-based platform, the Sourcewell Procurement Portal, through which all proposals to this RFP must be submitted.

### B. USE OF RESULTING CONTRACTS

In the United States, Sourcewell's contracts are available for use by:

- Federal and state government entities;
- Cities, towns, and counties/parishes;
- Education service cooperatives;
- K-12 and higher education entities;
- Tribal government entities;
- Some nonprofit entities; and
- Other public entities.

In Canada, Sourcewell's contracts are available for use by:

- Provincial and territorial government departments, ministries, agencies, boards, councils, committees, commissions, and similar agencies;
- Indigenous self-governing bodies;
- Regional, local, district, and other forms of municipal government, municipal organizations, school boards, and publicly funded academic, health, and social service entities referred to as MASH sector (this should be construed to include but not be limited to the Cities of Calgary, Edmonton, Toronto, Ottawa, and Winnipeg), as well as any corporation or entity owned or controlled by one or more of the preceding entities;

- Crown corporations, government enterprises, and other entities that are owned or controlled by these entities through ownership interest; and
- Members of the Canoe procurement group of Canada, and their partner associations: Canoe members are regional, local, district or other forms of municipal government, school boards, publicly-funded academic, health and social service entities in Alberta and across Canada, as well as any corporation or entity owned or controlled by one or more of the preceding entities – as well as partner associations, including Saskatchewan Association of Rural Municipalities, Association of Manitoba Municipalities, Local Authorities Services/Association of Municipalities Ontario, Nova Scotia Federation of Municipalities, Federation of Prince Edward Island Municipalities, Municipalities Newfoundland Labrador, Union of New Brunswick Municipalities, North West Territories Association of Communities, CivicInfo BC, and their members.

For a listing of current United States and Canadian Participating Entities visit Sourcewell’s website (note: there is a tab for each country): <https://www.sourcewell-mn.gov/sourcewell-for-vendors/agency-locator>.

Participating Entities typically access contracted equipment, products, or services through a purchase order issued directly to the contracted supplier. A Participating Entity may request additional terms or conditions related to a purchase. Use of Sourcewell contracts is voluntary and Participating Entities retain the right to obtain similar equipment, products, or services from other sources.

To meet Participating Entities’ needs, Sourcewell broadly publishes public notice of all solicitation opportunities, including this RFP. In addition, where applicable, other purchasing cooperatives and procurement officials receive notice and are encouraged to re-post the solicitation opportunity.

Proof of publication will be available at the conclusion of the solicitation process.

## **II. SOLICITATION DETAILS**

### **A. SOLUTIONS-BASED SOLICITATION**

This RFP and contract award process is a solutions-based solicitation; meaning that Sourcewell is seeking equipment, products, or services that meet the general requirements of the scope of this RFP and that are commonly desired or are required by law or industry standards.

### **B. REQUESTED EQUIPMENT, PRODUCTS, OR SERVICES**

It is expected that proposers will offer a wide array of equipment, products, or services at lower prices and with better value than what they would ordinarily offer to a single government entity, a school district, or a regional cooperative.

1. Sourcewell is seeking proposals for Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies, including, but not limited to:

- a. Elevators;
- b. Escalators;
- c. Moving walkways;
- d. Food and materials lift;
- e. ADA-compliant wheelchair lifts;
- f. Service, modernization, preventive maintenance, repair, upgrades, inspection, installation, and warranty services ancillary to 1. a.-e.; and,
- g. Supplies, parts, and accessories ancillary to 1. a-e.

A Proposer may elect to offer a materials-only solution, a turn-key solution, or an alternative solution. Generally, a turn-key solution is most desirable to Sourcewell and its Members, however, it is not mandatory or required.

2. The primary focus of this solicitation is on Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies. This solicitation should NOT be construed to include:

- a. Pool or physical therapy lifts; and
- b. Service or parts-only solution.

3. This solicitation does not include those equipment, products, or services covered under categories included in pending or planned Sourcewell solicitations or in contracts currently maintained by Sourcewell, identified below:

- a. Vehicle Lifts, with Garage and Fleet Maintenance Equipment (RFP #121223); and
- b. Facility MRO (Maintenance, Repair & Operations), Industrial & Building Supplies with Related Equipment, Accessories (RFP #091422).

Generally, the solutions for Participating Entities are turn-key solutions, providing a combination of equipment, products and services, delivery, and installation to a properly operating status. However, equipment-only or products-only solutions may be appropriate for situations where Participating Entities possess the ability, either in-house or through local third-party contractors, to properly install and bring to operation the equipment or products being proposed.

Sourcewell prefers suppliers that provide a sole source of responsibility for the equipment, products, and services provided under a resulting contract. If proposer is including the equipment, products, and services of its subsidiary entities, the proposer must also identify all included subsidiaries in its proposal. If proposer requires the use of distributors, dealers, resellers, or subcontractors to provide the equipment, products, or services, the proposal must address how the equipment, products or services will be provided to Participating Entities, and

describe the network of distributors, dealers, resellers, and/or subcontractors that will be available to serve Participating Entities under a resulting contract.

Sourcwell encourages suppliers to offer the broadest possible selection of equipment, products, and services being proposed over the largest possible geographic area and to the largest possible cross-section of Sourcwell current and future Participating Entities.

#### C. REQUIREMENTS

It is expected that proposers have knowledge of all applicable industry standards, laws, and regulations and possess an ability to market and distribute the equipment, products, or services to Participating Entities.

1. Safety Requirements. All items proposed must comply with current applicable safety or regulatory standards or codes.
2. Deviation from Industry Standard. Deviations from industry standards must be identified with an explanation of how the equipment, products, and services will provide equivalent function, coverage, performance, and/or related services.
3. New Equipment and Products. Proposed equipment and products must be for new, current model; however, proposer may offer certain close-out equipment or products if it is specifically noted in the Pricing proposal.
4. Delivered and operational. Unless clearly noted in the proposal, equipment and products must be delivered to the Participating Entity as operational.
5. Warranty. All equipment, products, supplies, and services must be covered by a warranty that is the industry standard or better.

#### D. PROSPECTIVE CONTRACT TERM

The term of any resulting contract(s) awarded by Sourcwell under this solicitation will be four years. Sourcwell and supplier may agree to up to three additional one-year extensions based on the best interests of Sourcwell and its Participating Entities. Sourcwell retains the right to consider additional extensions beyond seven years as required under exceptional circumstances.

#### E. ESTIMATED CONTRACT VALUE AND USAGE

Based on past volume of similar contracts, the estimated annual value of all transactions from contracts resulting from this RFP are anticipated to be USD \$35 Million; therefore, proposers are expected to propose volume pricing. Sourcwell anticipates considerable activity under the contract(s) awarded from this RFP; however, sales and sales volume from any resulting contract are not guaranteed.

#### F. MARKETING PLAN

Proposer's sales force will be the primary source of communication with Participating Entities. The proposer's Marketing Plan should demonstrate proposer's ability to deploy a sales force or dealer network to Participating Entities, as well as proposer's sales and service capabilities. It is expected that proposer will promote and market any contract award.

#### G. ADDITIONAL CONSIDERATIONS

1. Contracts will be awarded to proposers able to best meet the need of Participating Entities. Proposers should submit their complete line of equipment, products, or services that are applicable to the scope of this RFP.
2. A proposer may submit only one proposal. If related, affiliated, or subsidiary entities elect to submit separate proposals, rather than a single parent-entity proposal, each such proposal must be prepared independently and without cooperation, collaboration, or collusion.
3. If a proposer works with a consultant on its proposal, the consultant (an individual or company) may not assist any other entity with a proposal for this solicitation.
4. Proposers should include all relevant information in its proposal, since Sourcewell cannot consider information that is not included in the proposal. Sourcewell reserves the right to verify proposer's information and may request clarification from a proposer, including samples of the proposed equipment or products.
5. Depending upon the responses received in a given category, Sourcewell may need to organize responses into subcategories in order to provide the broadest coverage of the requested equipment, products, or services to Participating Entities. Awards may be based on a subcategory.
6. A proposer's documented negative past performance with Sourcewell or its Participating Entities occurring under a previously awarded Sourcewell contract may be considered in the evaluation of a proposal.

### III. PRICING

#### A. REQUIREMENTS

All proposed pricing must be:

1. Either Line-Item Pricing or Percentage Discount from Catalog Pricing, or a combination of these:
  - a. **Line-item Pricing** is pricing based on each individual product or services. Each line must indicate the proposer's published "List Price," as well as the "Contract Price."
  - b. **Percentage Discount from Catalog or Category** is based on a percentage discount from a catalog or list price, defined as a published Manufacturer's Suggested Retail Price (MSRP) for the products or services. Individualized percentage discounts can be applied to any number of defined product groupings. Proposers will be responsible for providing and maintaining current published MSRP with Sourcewell, and this pricing must be included in its proposal and provided throughout the term of any contract resulting from this RFP.

2. The proposer's not to exceed price. A not to exceed price is the highest price for which equipment, products, or services may be billed to a Participating Entity. However, it is permissible for suppliers to sell at a price that is lower than the contracted price.
3. Stated in U.S. and Canadian dollars (as applicable).
4. Clearly understandable, complete, and fully describe the total cost of acquisition (e.g., the cost of the proposed equipment, products, and services delivered and operational for its intended purpose in the Participating Entity's location).

Proposers should clearly identify any costs that are NOT included in the proposed product or service pricing. This may include items such as installation, set up, mandatory training, or initial inspection. Include identification of any parties that impose such costs and their relationship to the proposer. Additionally, proposers should clearly describe any unique distribution and/or delivery methods or options offered in the proposal.

#### B. ADMINISTRATIVE FEES

Proposers awarded a contract are expected to pay to Sourcewell an administrative fee in exchange for Sourcewell facilitating the resulting contracts. The administrative fee is normally calculated as a percentage of the total sales to Participating Entities for all contracted equipment, products, or services made during a calendar quarter, and is typically one percent (1%) to two percent (2%). In some categories, a flat fee may be an acceptable alternative.

### IV. CONTRACT

Proposers awarded a contract will be required to execute a contract with Sourcewell (see attached template). Only those modifications the proposer indicates in its proposal will be available for discussion. Much of the language in the Contract reflects Minnesota legal requirements and cannot be altered. Numerous and/or onerous exceptions that contradict Minnesota law may result in the proposal being disqualified from further review and evaluation.

To identify any exception, or to request any modification, to Sourcewell's standard Contract terms, conditions, or specifications, a proposer must submit the proposed exception(s) or requested modification(s) via redline in the Contract Template provided in the "Documents" section of the "Bid Details" page on the Sourcewell Procurement Portal and uploaded as part of its response. Only those exceptions noted at the time of the proposal submission will be considered.

Exceptions must:

1. Clearly identify the affected article and section.
2. Clearly note the requested modification; and as applicable, provide requested alternative language.

Unclear requests will be automatically denied.

Only those exceptions that have been accepted by Sourcewell will be included in the contract document provided to the awarded supplier for signature.

If a proposer receives a contract award resulting from this solicitation it will have up to 30 days to sign and return the contract. After that time, at Sourcewell's sole discretion, the contract award may be revoked.

## **V. RFP PROCESS**

### **A. PRE-PROPOSAL CONFERENCE**

Sourcewell will hold an optional, non-mandatory pre-proposal conference via webcast on the date and time noted in the Solicitation Schedule for this RFP and on the Sourcewell Procurement Portal. The purpose of this conference is to allow potential proposers to ask questions regarding this RFP and Sourcewell's competitive contracting process. Information about the webcast will be sent to all entities that have registered for this solicitation opportunity through their Sourcewell Procurement Portal Vendor Account. Pre-proposal conference attendance is optional.

### **B. QUESTIONS REGARDING THIS RFP AND ORAL COMMUNICATION**

All questions regarding this RFP must be submitted through the Sourcewell Procurement Portal. The deadline for submission of questions is found in the Solicitation Schedule and on the Sourcewell Procurement Portal. Answers to questions will be issued through an addendum to this RFP. Repetitive questions will be summarized into a single answer and identifying information will be removed from the submitted questions.

All questions, whether specific to a proposer or generally related to the RFP, must be submitted using this process. Do not contact individual Sourcewell staff to ask questions or request information as this may disqualify the proposer from responding to this RFP. Sourcewell will not respond to questions submitted after the deadline.

### **C. ADDENDA**

Sourcewell may modify this RFP at any time prior to the proposal due date by issuing an addendum. Addenda issued by Sourcewell become a part of the RFP and will be delivered to potential proposers through the Sourcewell Procurement Portal. Sourcewell accepts no liability in connection with the delivery of any addenda.

Before a proposal will be accepted through the Sourcewell Procurement Portal, all addenda, if any, must be acknowledged by the proposer by checking the box for each addendum. It is the responsibility of the proposer to check for any addenda that may have been issued up to the solicitation due date and time.

If an addendum is issued after a proposer submitted its proposal, the Sourcewell Procurement Portal will WITHDRAW the submission and change the proposer's proposal status to INCOMPLETE. The proposer can view this status change in the "MY BIDS" section of the Sourcewell Procurement Portal Vendor Account. The proposer is solely responsible to check the "MY BIDS" section of the Sourcewell Procurement Portal Vendor Account periodically after submitting its proposal (and up to the Proposal Due Date). If the proposer's proposal status has changed to INCOMPLETE, the proposer is solely responsible to:

- i) make any required adjustments to its proposal;
- ii) acknowledge the addenda; and
- iii) ensure the re-submitted proposal is received through the Sourcewell Procurement Portal no later than the Proposal Due Date and time shown in the Solicitation Schedule above.

#### D. PROPOSAL SUBMISSION

Proposer's complete proposal must be submitted through the Sourcewell Procurement Portal no later than the date and time specified in the Solicitation Schedule. Any other form of proposal submission, whether electronic, paper, or otherwise, will not be considered by Sourcewell. **Late proposals will not be considered.** It is the proposer's sole responsibility to ensure that the proposal is received on time.

It is recommended that proposers allow sufficient time to upload the proposal and to resolve any issues that may arise. The time and date that a proposal is received by Sourcewell is solely determined by the Sourcewell Procurement Portal web clock.

In the event of problems with the Sourcewell Procurement Portal, follow the instructions for technical support posted in the portal. It may take up to 24 hours to respond to certain issues.

Upon successful submission of a proposal, the Sourcewell Procurement Portal will automatically generate a confirmation email to the proposer. If the proposer does not receive a confirmation email, contact Sourcewell's support provider at [support@bidsandtenders.ca](mailto:support@bidsandtenders.ca).

To ensure receipt of the latest information and updates via email regarding this solicitation, or if the proposer has obtained this solicitation document from a third party, the onus is on the proposer to create a Sourcewell Procurement Portal Vendor Account and register for this solicitation opportunity.

Within the Sourcewell Procurement Portal, all proposals must be digitally acknowledged by an authorized representative of the proposer attesting that the information contained in the proposal is true and accurate. By submitting a proposal, proposer warrants that the information provided is true, correct, and reliable for purposes of evaluation for potential contract award. The submission of inaccurate, misleading, or false information is grounds for disqualification from a contract award and may subject the proposer to remedies available by law.

#### E. GENERAL PROPOSAL REQUIREMENTS

Proposals must be:

- In substantial compliance with the requirements of this RFP or it will be considered nonresponsive and be rejected.
- Complete. A proposal will be rejected if it is conditional or incomplete.
- Submitted in English.
- Valid and irrevocable for 90 days following the Proposal Due Date.

Any and all costs incurred in responding to this RFP will be borne by the proposer.

F. PROPOSAL WITHDRAWAL

Prior to the proposal deadline, a proposer may withdraw its proposal.

G. OPENING

The Opening of proposals will be conducted in the Sourcewell Procurement Portal immediately following the proposal due date and time. To view the list of proposers resulting from the opening, verify that the Sourcewell Procurement Portal opportunities list search is set to “All” or “Closed.”

Members of the public may attend the Opening at Sourcewell’s office located at 202 12th Street NE, Staples, MN to hear the results.

## **VI. EVALUATION AND AWARD**

A. EVALUATION

It is the intent of Sourcewell to award one or more contracts to responsive and responsible proposers offering the best overall quality, selection of equipment, products, and services, and price that meet the commonly requested specifications of Sourcewell and its Participating Entities. The award(s) will be limited to the number of proposers that Sourcewell determines is necessary to meet the needs of its Participating Entities.

Factors to be considered in determining the number of contracts to be awarded in any category may include the following:

- Total evaluation scores (giving consideration to natural breaks in the scoring of responsive proposals);
- The number and geographic location of highest-scoring proposers that offer:
  - A comprehensive selection of the requested equipment, products, or services;
  - A sales and service network ensuring availability and coverage for Participating Entities’ use; and

- Other attributes of the proposer or contents of its proposal that assist Participating Entities in achieving environmental and social requirements, and goals.

Information submitted as part of a proposal should be as specific as possible when responding to the RFP. Do not assume Sourcewell has any knowledge about a specific supplier or product.

**B. AWARD(S)**

Award(s) will be made to the highest-scoring proposer(s) whose proposal conforms to all conditions and requirements of the RFP, and consistent with the award criteria defined in this RFP.

Sourcewell may request written clarification of a proposal at any time during the evaluation process.

Proposal evaluation will be based on the following scoring criteria and the Sourcewell Evaluator Scoring Guide (a copy is available in the Sourcewell Procurement Portal):

Conformance to RFP Requirements	50
Financial Viability and Marketplace Success	75
Ability to Sell and Deliver Service	100
Marketing Plan	50
Value Added Attributes	75
Warranty	50
Depth and Breadth of Offered Equipment, Products, or Services	200
Pricing	400
<b>TOTAL POINTS</b>	<b>1000</b>

**C. PROTESTS OF AWARDS**

Any protest made under this RFP by a proposer must be in writing, addressed to Sourcewell’s Executive Director, and delivered to the Sourcewell office located at 202 12th Street NE, P.O. Box 219, Staples, MN 56479. All documents that comprise the complete protest package must be received, and time stamped at the Sourcewell office by 4:30 p.m., Central Time, no later than 10 calendar days following Sourcewell’s notice of contract award(s) or non-award. A protest must allege a procedural, technical, or legal defect, with supporting documentation. A protest that merely requests a re-evaluation of a proposal’s content will not be entertained

A protest must include the following items:

- The name, address, and telephone number of the protester;
- Identification of the solicitation by RFP number;
- A precise statement of the relevant facts;
- Identification of the alleged procedural, technical, or legal defect;

- Analysis of the basis for the protest;
- Any additional supporting documentation;
- The original signature of the protester or its representative; and
- Protest bond in the amount of \$20,000 (except where prohibited by law or treaty).

Protests that do not address these elements will not be reviewed.

#### D. RIGHTS RESERVED

This RFP does not commit Sourcewell to award any contract, and a proposal may be rejected if it is nonresponsive, conditional, incomplete, conflicting, or misleading. Proposals that contain false statements or do not support an attribute or condition stated by the proposer may be rejected.

Sourcewell reserves the right to:

- Modify or cancel this RFP at any time;
- Reject any and all proposals received;
- Reject proposals that do not comply with the provisions of this RFP;
- Select, for contracts or for discussion, a proposal other than that with the lowest cost;
- Independently verify any information provided in a proposal;
- Disqualify any proposer that does not meet the requirements of this RFP, is debarred or suspended by the United States or Canada, State of Minnesota, Participating Entity's state or province; has an officer, or other key personnel, who have been charged with a serious crime; or is bankrupt, insolvent, or where bankruptcy or insolvency are a reasonable prospect;
- Waive or modify any informalities, irregularities, or inconsistencies in the proposals received;
- Clarify any part of a proposal and discuss any aspect of the proposal with any proposer; and negotiate with more than one proposer;
- Award a contract if only one responsive proposal is received if it is in the best interest of Participating Entities; and
- Award a contract to one or more proposers if it is in the best interest of Participating Entities.

#### E. DISPOSITION OF PROPOSALS

All materials submitted in response to this RFP will become property of Sourcewell and will become public record in accordance with Minnesota Statutes Section 13.591, after negotiations are complete. Sourcewell considers that negotiations are complete upon execution of a resulting contract. It is the proposer's responsibility to clearly identify any data submitted that it considers to be protected. Proposer must also include a justification for the classification citing the applicable Minnesota law. Sourcewell may reject proposals that are marked confidential or nonpublic, either substantially or in their entirety.

Sourcewell will not consider the prices submitted by the proposer to be confidential, proprietary, or trade secret materials. Financial information, including financial statements, provided by a proposer is not considered trade secret under the statutory definition.



03/18/2024

Addendum No. 1

Solicitation Number: RFP 050224

Solicitation Name: Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies

Consider the following Question and Answer to be part of the above-titled solicitation documents. The remainder of the documents remain unchanged.

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**Question 1:**

Is there any info on the sites that are participating in the bid?

**Answer 1:**

Sourcewell utilizes a competitive, solutions-based solicitation approach for our cooperative contract awards that is not based on detailed specifications, specific locations, or finite quantities. Sourcewell desires the broadest possible selection of equipment, products, and services proposed over the largest possible geographic area and to the largest possible cross-section of Sourcewell's current and future Participating Entities.

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End of Addendum

Acknowledgement of this Addendum to RFP 050224 posted to the Sourcewell Procurement Portal on 03/18/2024, is required at the time of proposal submittal.



03/19/2024

Addendum No. 2

Solicitation Number: RFP 050224

Solicitation Name: Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies

Consider the following Question and Answer to be part of the above-titled solicitation documents. The remainder of the documents remain unchanged.

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**Question 1:**

What are the specific services requested relating to the elevators and escalators? Is this RFP specifically relating to the servicing and maintenance of existing equipment?

**Answer 1:**

See RFP Section II. B. Requested Equipment, Products, or Services. Sourcewell utilizes a competitive, solutions-based solicitation approach for our cooperative contract awards that is not based on detailed specifications, specific locations, or finite quantities. Sourcewell desires the broadest possible selection of equipment, products, and services proposed over the largest possible geographic area and to the largest possible cross-section of Sourcewell's current and future Participating Entities.

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End of Addendum

Acknowledgement of this Addendum to RFP 050224 posted to the Sourcewell Procurement Portal on 03/19/2024, is required at the time of proposal submittal.



03/20/2024

Addendum No. 3

Solicitation Number: RFP 050224

Solicitation Name: Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies

Consider the following Question and Answer to be part of the above-titled solicitation documents. The remainder of the documents remain unchanged.

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**Question 1:**

Is there any information suggesting an elevator contract in the bid ?

**Answer 1:**

Sourcewell contracts are available to be used by any of our over 50,000 participating entities. Therefore, specifications or locations are not feasible. Sourcewell is seeking solutions for the broadest range possible for our participating entities. However, use of Sourcewell contracts is voluntary, and Participating Entities retain the right to obtain similar equipment, products, or services from other sources.

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End of Addendum

Acknowledgement of this Addendum to RFP 050224 posted to the Sourcewell Procurement Portal on 03/20/2024, is required at the time of proposal submittal.



03/21/2024

Addendum No. 4

Solicitation Number: RFP 050224

Solicitation Name: Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies

Consider the following Question and Answer to be part of the above-titled solicitation documents. The remainder of the documents remain unchanged.

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**Question 1:**

Can you please confirm the Contract term?

**Answer 1:**

The term of any resulting contract(s) awarded by Sourcewell under this solicitation will be four years. Sourcewell and supplier may agree to up to three additional one-year extensions based on the best interests of Sourcewell and its Participating Entities. Sourcewell retains the right to consider additional extensions beyond seven years as required under exceptional circumstances.

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End of Addendum

Acknowledgement of this Addendum to RFP 050224 posted to the Sourcewell Procurement Portal on 03/21/2024, is required at the time of proposal submittal.



04/03/2024

Addendum No. 5

Solicitation Number: RFP 050224

Solicitation Name: Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies

Consider the following Questions and Answers to be part of the above-titled solicitation documents. The remainder of the documents remain unchanged.

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**Question 1:**

How many vendors can be awarded under this RFP?

**Answer 1:**

Sourcewell intends to award one or more contracts to responsive and responsible proposers offering the best overall quality selection of equipment, products, services, and prices that meet the commonly requested specifications of Sourcewell and its Participating Entities. The award(s) will be limited to the number of proposers that Sourcewell determines is necessary to meet the needs of its Participating Entities. See RFP Section VI. Evaluation and Award.

**Question 2:**

For the scoring criteria, is there a minimum # of points to be awarded?

**Answer 2:**

Award(s) will be made to the highest-scoring proposer(s) whose proposal conforms to all conditions and requirements of the RFP and is consistent with the award criteria in the RFP. See RFP Section VI. Evaluation and Award and the answer to Question 1 above.

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End of Addendum

Acknowledgement of this Addendum to RFP 050224 posted to the Sourcewell Procurement Portal on 04/03/2024, is required at the time of proposal submittal.



## Solicitation Number: RFP #050224

### CONTRACT

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and TK Elevator Corporation, 3100 Interstate North Circle, Suite 500, Atlanta, GA 30339 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

#### 1. TERM OF CONTRACT

A. EFFECTIVE DATE. This Contract is effective upon the date of the final signature below.

EXPIRATION DATE AND EXTENSION. This Contract expires June 25, 2028, unless it is cancelled sooner pursuant to Article 22. This Contract allows up to three additional one-year extensions upon the request of Sourcewell and written agreement by Supplier. Sourcewell retains the right to consider additional extensions beyond seven years as required under exceptional circumstances.

B. SURVIVAL OF TERMS. Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

## 2. EQUIPMENT, PRODUCTS, OR SERVICES

A. EQUIPMENT, PRODUCTS, OR SERVICES. Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above. Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

All Equipment and Products provided under this Contract must be new and the current model. Supplier may offer close-out or refurbished Equipment or Products if they are clearly indicated in Supplier's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. WARRANTY. Supplier warrants that all Equipment, Products, and Services furnished are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Equipment, Products, and Services are suitable for and will perform in accordance with the ordinary use for which they are intended. Supplier's dealers and distributors must agree to assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that extends beyond the expiration of the Supplier's warranty will be passed on to the Participating Entity.

C. DEALERS, DISTRIBUTORS, AND/OR RESELLERS. Upon Contract execution and throughout the Contract term, Supplier must provide to Sourcwell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers relative to the Equipment, Products, and Services offered under this Contract, which will be incorporated into this Contract by reference. It is the Supplier's responsibility to ensure Sourcwell receives the most current information.

## 3. PRICING

All Equipment, Products, or Services under this Contract will be priced at or below the price stated in Supplier's Proposal.

When providing pricing quotes to Participating Entities, all pricing quoted must reflect a Participating Entity's total cost of acquisition. This means that the quoted cost is for delivered Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Participating Entity's requested delivery location.

Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

A. **SHIPPING AND SHIPPING COSTS.** All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily apparent at the time of delivery, Supplier must permit the Equipment and Products to be returned within a reasonable time at no cost to Sourcewell or its Participating Entities. Participating Entities reserve the right to inspect the Equipment and Products at a reasonable time after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery. In the event of the delivery of nonconforming Equipment and Products, the Participating Entity will notify the Supplier as soon as possible and the Supplier will replace nonconforming Equipment and Products with conforming Equipment and Products that are acceptable to the Participating Entity.

Supplier must arrange for and pay for the return shipment on Equipment and Products that arrive in a defective or inoperable condition.

Sourcewell may declare the Supplier in breach of this Contract if the Supplier intentionally delivers substandard or inferior Equipment or Products.

B. **SALES TAX.** Each Participating Entity is responsible for supplying the Supplier with valid tax-exemption certification(s). When ordering, a Participating Entity must indicate if it is a tax-exempt entity.

C. **HOT LIST PRICING.** At any time during this Contract, Supplier may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Supplier determines it will offer Hot List Pricing, it must be submitted electronically to Sourcewell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcewell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Participating Entities.

#### **4. PRODUCT AND PRICING CHANGE REQUESTS**

Supplier may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcewell Price and Product Change Request Form to the assigned Sourcewell Supplier Development Administrator. This approved form is available from the assigned Sourcewell Supplier Development Administrator. At a minimum, the request must:

- Identify the applicable Sourcewell contract number;

- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;
- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Change Request Form will become an amendment to this Contract and will be incorporated by reference.

## **5. PARTICIPATION, CONTRACT ACCESS, AND PARTICIPATING ENTITY REQUIREMENTS**

A. PARTICIPATION. Sourcewell's cooperative contracts are available and open to public and nonprofit entities across the United States and Canada; such as federal, state/province, municipal, K-12 and higher education, tribal government, and other public entities.

The benefits of this Contract should be available to all Participating Entities that can legally access the Equipment, Products, or Services under this Contract. A Participating Entity's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcewell during such time of access. Supplier understands that a Participating Entity's use of this Contract is at the Participating Entity's sole convenience and Participating Entities reserve the right to obtain like Equipment, Products, or Services from any other source.

Supplier is responsible for familiarizing its sales and service forces with Sourcewell contract use eligibility requirements and documentation and will encourage potential participating entities to join Sourcewell. Sourcewell reserves the right to add and remove Participating Entities to its roster during the term of this Contract.

B. PUBLIC FACILITIES. Supplier's employees may be required to perform work at government-owned facilities, including schools. Supplier's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Participating Entity policies and procedures, and all applicable laws.

## **6. PARTICIPATING ENTITY USE AND PURCHASING**

A. ORDERS AND PAYMENT. To access the contracted Equipment, Products, or Services under this Contract, a Participating Entity must clearly indicate to Supplier that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcewell and Supplier. Typically, a Participating Entity will issue an order directly to Supplier or its authorized

subsidiary, distributor, dealer, or reseller. If a Participating Entity issues a purchase order, it may use its own forms, but the purchase order should clearly note the applicable Sourcewell contract number. All Participating Entity orders under this Contract must be issued prior to expiration or cancellation of this Contract; however, Supplier performance, Participating Entity payment obligations, and any applicable warranty periods or other Supplier or Participating Entity obligations may extend beyond the term of this Contract.

Supplier's acceptable forms of payment are included in its attached Proposal. Participating Entities will be solely responsible for payment and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

B. **ADDITIONAL TERMS AND CONDITIONS/PARTICIPATING ADDENDUM.** Additional terms and conditions to a purchase order, or other required transaction documentation, may be negotiated between a Participating Entity and Supplier, such as job or industry-specific requirements, legal requirements (e.g., affirmative action or immigration status requirements), or specific local policy requirements. Some Participating Entities may require the use of a Participating Addendum, the terms of which will be negotiated directly between the Participating Entity and the Supplier or its authorized dealers, distributors, or resellers, as applicable. Any negotiated additional terms and conditions must never be less favorable to the Participating Entity than what is contained in this Contract.

C. **SPECIALIZED SERVICE REQUIREMENTS.** In the event that the Participating Entity requires service or specialized performance requirements not addressed in this Contract (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements), the Participating Entity and the Supplier may enter into a separate, standalone agreement, apart from this Contract. Sourcewell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

D. **TERMINATION OF ORDERS.** Participating Entities may terminate an order, in whole or in part, immediately upon notice to Supplier in the event of any of the following events:

1. The Participating Entity fails to receive funding or appropriation from its governing body at levels sufficient to pay for the equipment, products, or services to be purchased; or
2. Federal, state, or provincial laws or regulations prohibit the purchase or change the Participating Entity's requirements.

E. **GOVERNING LAW AND VENUE.** The governing law and venue for any action related to a Participating Entity's order will be determined by the Participating Entity making the purchase.

## 7. CUSTOMER SERVICE

A. PRIMARY ACCOUNT REPRESENTATIVE. Supplier will assign an Account Representative to Sourcewell for this Contract and must provide prompt notice to Sourcewell if that person is changed. The Account Representative will be responsible for:

- Maintenance and management of this Contract;
- Timely response to all Sourcewell and Participating Entity inquiries; and
- Business reviews to Sourcewell and Participating Entities, if applicable.

B. BUSINESS REVIEWS. Supplier must perform a minimum of one business review with Sourcewell per contract year. The business review will cover sales to Participating Entities, pricing and contract terms, administrative fees, sales data reports, performance issues, supply issues, customer issues, and any other necessary information.

## 8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT

A. CONTRACT SALES ACTIVITY REPORT. Each calendar quarter, Supplier must provide a contract sales activity report (Report) to the Sourcewell Supplier Development Administrator assigned to this Contract. Reports are due no later than 45 days after the end of each calendar quarter. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;
- Sourcewell Assigned Entity/Participating Entity Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Purchase was invoiced/sale was recognized as revenue by Supplier.

B. ADMINISTRATIVE FEE. In consideration for the support and services provided by Sourcewell, the Supplier will pay an administrative fee to Sourcewell on all Equipment, Products, and

Services provided to Participating Entities. The Administrative Fee must be included in, and not added to, the pricing. Supplier may not charge Participating Entities more than the contracted price to offset the Administrative Fee.

The Supplier will submit payment to Sourcewell for the percentage of administrative fee stated in the Proposal multiplied by the total sales of all Equipment, Products, and Services purchased by Participating Entities under this Contract during each calendar quarter. Payments should note the Supplier's name and Sourcewell-assigned contract number in the memo; and must be mailed to the address above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions. Payments must be received no later than 45 calendar days after the end of each calendar quarter.

Supplier agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Supplier is delinquent in any undisputed administrative fees, Sourcewell reserves the right to cancel this Contract and reject any proposal submitted by the Supplier in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than 30 days from the cancellation date.

#### **9. AUTHORIZED REPRESENTATIVE**

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Supplier's Authorized Representative is the person named in the Supplier's Proposal. If Supplier's Authorized Representative changes at any time during this Contract, Supplier must promptly notify Sourcewell in writing.

#### **10. AUDIT, ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE**

A. **AUDIT.** Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Contract are subject to examination by Sourcewell or the Minnesota State Auditor for a minimum of six years from the end of this Contract. This clause extends to Participating Entities as it relates to business conducted by that Participating Entity under this Contract.

B. **ASSIGNMENT.** Neither party may assign or otherwise transfer its rights or obligations under this Contract without the prior written consent of the other party and a fully executed assignment agreement. Such consent will not be unreasonably withheld. Any prohibited assignment will be invalid.

C. **AMENDMENTS.** Any amendment to this Contract must be in writing and will not be effective until it has been duly executed by the parties.

D. **WAIVER.** Failure by either party to take action or assert any right under this Contract will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right. Any such waiver must be in writing and signed by the parties.

E. **CONTRACT COMPLETE.** This Contract represents the complete agreement between the parties. No other understanding regarding this Contract, whether written or oral, may be used to bind either party. For any conflict between the attached Proposal and the terms set out in Articles 1-22 of this Contract, the terms of Articles 1-22 will govern.

F. **RELATIONSHIP OF THE PARTIES.** The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. This Contract does not create a partnership, joint venture, or any other relationship such as master-servant, or principal-agent.

## **11. INDEMNITY AND HOLD HARMLESS**

Supplier's obligation to indemnify, defend, save, and hold Sourcewell and its Participating Entities, including their agents and employees, harmless from any claims or causes of action, shall be limited to property damage and bodily injury claims only, and then, only to the extent of Supplier's own acts, omissions or negligence, and shall in no way include for the acts, omissions, or negligence of a party indemnified hereunder, or for bare allegations in the performance of this Contract by the Supplier or its agents or employees. This indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in the Equipment, Products, or Services under this Contract to the extent the Equipment, Product, or Service has been used according to its specifications. In all cases involving the responsibility of more than one party, each party shall be liable in an amount proportionate to its share of negligence. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law. In no event shall any party to this Contract be liable for consequential damages, or for loss of use, loss of income, loss of opportunity, or other similar remote damages or penalties.

## **12. GOVERNMENT DATA PRACTICES**

Supplier and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell under this Contract and as it applies to all data created, collected, received, maintained, or disseminated by the Supplier under this Contract.

### 13. INTELLECTUAL PROPERTY, PUBLICITY, MARKETING, AND ENDORSEMENT

#### A. INTELLECTUAL PROPERTY

1. *Grant of License.* During the term of this Contract:

a. Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising and promotional materials for the purpose of marketing Sourcewell's relationship with Supplier.

b. Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising and promotional materials for the purpose of marketing Supplier's relationship with Sourcewell.

2. *Limited Right of Sublicense.* The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers, resellers, marketing representatives, and agents (collectively "Permitted Sublicensees") in advertising and promotional materials for the purpose of marketing the Parties' relationship to Participating Entities. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this Article by any of their respective sublicensees.

3. *Use; Quality Control.*

a. Neither party may alter the other party's trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.

b. Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's trademarks only in good faith and in a dignified manner consistent with such party's use of the trademarks. Upon written notice to the breaching party, the breaching party has 30 days of the date of the written notice to cure the breach or the license will be terminated.

4. *Termination.* Upon the termination of this Contract for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

B. **PUBLICITY.** Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Supplier individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

C. **MARKETING.** Any direct advertising, marketing, or offers with Participating Entities must be approved by Sourcewell. Send all approval requests to the Sourcewell Supplier Development Administrator assigned to this Contract.

D. ENDORSEMENT. The Supplier must not claim that Sourcewell endorses its Equipment, Products, or Services.

#### **14. GOVERNING LAW, JURISDICTION, AND VENUE**

The substantive and procedural laws of the State of Minnesota will govern this Contract. Venue for all legal proceedings arising out of this Contract, or its breach, must be in the appropriate state court in Todd County, Minnesota or federal court in Fergus Falls, Minnesota.

#### **15. FORCE MAJEURE**

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

#### **16. SEVERABILITY**

If any provision of this Contract is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Contract is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

#### **17. PERFORMANCE, DEFAULT, AND REMEDIES**

A. PERFORMANCE. During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

1. *Notification.* The parties must promptly notify each other in writing of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Supplier will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Supplier may escalate the resolution of the issue to a higher level of management. The Supplier will have 30 calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending.* Notwithstanding the existence of a dispute, the Supplier must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute. If the Supplier fails to continue without delay to perform its responsibilities under the Contract, in the accomplishment of all undisputed work, the Supplier will bear any additional reasonable costs incurred by Sourcewell to the extent of Supplier's default and/or its Participating Entities as a result of such failure to proceed.

B. **DEFAULT AND REMEDIES.** Either of the following constitutes cause to declare this Contract, or any Participating Entity order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

The party claiming default must provide written notice of the default, with 30 calendar days to cure the default. If the default remains after the opportunity for cure, the non-defaulting party may:

- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

## **18. INSURANCE**

A. **REQUIREMENTS.** At its own expense, Supplier must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers' Compensation and Employer's Liability.*

Workers' Compensation: As required by any applicable law or regulation.

Employer's Liability Insurance: must be provided in amounts not less than listed below:

Minimum limits:

\$500,000 each accident for bodily injury by accident

\$500,000 policy limit for bodily injury by disease

\$500,000 each employee for bodily injury by disease

2. *Commercial General Liability Insurance.* Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.

Minimum Limits:

\$1,000,000 each occurrence Bodily Injury and Property Damage

\$1,000,000 Personal and Advertising Injury

\$2,000,000 aggregate for products liability-completed operations

\$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Supplier will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer), or equivalent.

Minimum Limits:

\$1,000,000 each accident, combined single limit

4. *Umbrella Insurance.* During the term of this Contract, Supplier will maintain umbrella coverage over Employer's Liability, Commercial General Liability, and Commercial Automobile.

Minimum Limits:

\$2,000,000

Failure of Supplier to maintain the required insurance will constitute a material breach entitling Sourcwell to immediately terminate this Contract for default.

B. CERTIFICATES OF INSURANCE. Prior to commencing under this Contract, Supplier must furnish to Sourcwell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcwell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcwell Supplier Development Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf.

Failure to request certificates of insurance by Sourcwell, or failure of Supplier to provide certificates of insurance, in no way limits or relieves Supplier of its duties and responsibilities in this Contract.

C. ADDITIONAL INSURED ENDORSEMENT AND PRIMARY AND NON-CONTRIBUTORY INSURANCE CLAUSE. Supplier agrees to list Sourcwell and its Participating Entities, including their officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

D. WAIVER OF SUBROGATION. Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcwell and other additional insureds for losses paid under the insurance policies required by this Contract or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must

require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

E. UMBRELLA/EXCESS LIABILITY/SELF-INSURED RETENTION. The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

## **19. COMPLIANCE**

A. LAWS AND REGULATIONS. All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the states and provinces in which the Equipment, Products, or Services are sold.

B. LICENSES. Supplier must maintain a valid and current status on all required federal, state/provincial, and local licenses, bonds, and permits required for the operation of the business that the Supplier conducts with Sourcewell and Participating Entities.

## **20. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION**

Supplier certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcewell related to bankruptcy actions. If at any time during this Contract Supplier declares bankruptcy, Supplier must immediately notify Sourcewell in writing.

Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time.

## **21. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS**

Participating Entities that use United States federal grant or FEMA funds to purchase goods or services from this Contract may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Article, all references to "federal" should be interpreted to mean the United States federal government. The following list only applies when a Participating Entity accesses Supplier's Equipment, Products, or Services with United States federal funds.

A. EQUAL EMPLOYMENT OPPORTUNITY. Except as otherwise provided under 41 C.F.R. § 60, all contracts that meet the definition of “federally assisted construction contract” in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. §60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 C.F.R. § 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.” The equal opportunity clause is incorporated herein by reference.

B. DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148). When required by federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must be in compliance with all applicable Davis-Bacon Act provisions.

C. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708). Where applicable, all contracts awarded by the non-federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements

do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Contract. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

D. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT. If the federal award meets the definition of “funding agreement” under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

E. CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387). Contracts and subgrants of amounts in excess of \$150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Supplier certifies that during the term of this Contract will comply with applicable requirements as referenced above.

F. DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689). A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. §180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

G. BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352). Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that

takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

H. RECORD RETENTION REQUIREMENTS. To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

I. ENERGY POLICY AND CONSERVATION ACT COMPLIANCE. To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

J. BUY AMERICAN PROVISIONS COMPLIANCE. To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

K. ACCESS TO RECORDS (2 C.F.R. § 200.336). Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

L. PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322). A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

M. FEDERAL SEAL(S), LOGOS, AND FLAGS. The Supplier cannot use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

N. NO OBLIGATION BY FEDERAL GOVERNMENT. The U.S. federal government is not a party to this Contract or any purchase by a Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Contract or any purchase by an authorized user.

O. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS. The Contractor acknowledges that 31 U.S.C. 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Contract or any purchase by a Participating Entity.

P. FEDERAL DEBT. The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

Q. CONFLICTS OF INTEREST. The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Contract or any aspect related to the anticipated work under this Contract raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

R. U.S. EXECUTIVE ORDER 13224. The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

## **22. CANCELLATION**

Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell

TK Elevator Corporation

DocuSigned by:  
*Jeremy Schwartz*  
C0FD2A139D06489...

By: \_\_\_\_\_  
Jeremy Schwartz  
Title: Chief Procurement Officer

Date: 6/29/2024 | 8:48 PM CDT

DocuSigned by:  
*Donna L. Sams*  
DF61D22042884CF...

By: \_\_\_\_\_  
Marc McCabe  
Title: National Account Manager

Date: 6/29/2024 | 7:56 PM EDT

# RFP 050224 - Elevators

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## Vendor Details

Company Name: TK Elevator Corporation  
Does your company conduct business under any other name? If yes, please state: Thyssenkrupp Elevator  
Address: 3100 Interstate N Cir Se  
Atlanta, GA 30339  
Contact: Marc McCabe  
Email: marc.mccabe@tkelevator.com  
Phone: 941-650-1636  
HST#: 01-956-3621

## Submission Details

Created On: Friday April 05, 2024 09:27:52  
Submitted On: Thursday May 02, 2024 13:09:48  
Submitted By: Marc McCabe  
Email: marc.mccabe@tkelevator.com  
Transaction #: 5e609c01-6f69-4544-941c-b6b128b0ef96  
Submitter's IP Address: 72.185.97.179

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**Specifications**

**Table 1: Proposer Identity & Authorized Representatives**

**General Instructions** (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond "N/A" if the question does not apply to you (preferably with an explanation).

Line Item	Question	Response *
1	Proposer Legal Name (one legal entity only): (In the event of award, will execute the resulting contract as "Supplier")	TK Elevator Corporation
2	Identify all subsidiary entities of the Proposer whose equipment, products, or services are included in the Proposal.	N/A
3	Identify all applicable assumed names or DBA names of the Proposer or Proposer's subsidiaries in Line 1 or Line 2 above.	TK Elevator Corporation
4	Provide your CAGE code or Unique Entity Identifier (SAM):	N/A
5	Proposer Physical Address:	3100 Interstate North Circle Suite 500 Atlanta, GA 30339
6	Proposer website address (or addresses):	<a href="https://www.tkelevator.com/us-en/">https://www.tkelevator.com/us-en/</a>
7	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer and, in the event of award, will be expected to execute the resulting contract):	MARC MCCABE National Account Manager Government contracts 941-650-1636
8	Proposer's primary contact for this proposal (name, title, address, email address & phone):	MARC MCCABE National Account Manager Government contracts marc.mccabe@tkelevator.com 941-650-1636
9	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	MARSHAY FREEMAN National Accounts Coordinator, National Accounts quo-vadis.freeman@tkelevator.com 678-680-5156 ext.10770

**Table 2A: Depth and Breadth of Offered Equipment Products and Services**

Line Item	Question	Response
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10	Provide a detailed description of the products, and services that you are offering in your proposal.	<p>our on-site 24/7 dispatch center, monitors elevator telephones, dispatches service calls and answers phone calls for of offices acrossPa the U.S. and Canada. SoundNet serves TK Elevator and its affiliates 365 days a year.                  Manufacturing: TK Elevator manufacture Hydraulic, traction, dumbwaiters and escalator vertical transportation.                  New Installation: tractions, hydraulic, mrl ,escalators moving walks ect/..                  Modernizations: TK Elevator is fully capable to modernize all types of vertical transportation.                  SoundNet, our on-site 24/7 dispatch center, monitors elevator telephones, dispatches service calls and answers phone calls for of offices across the U.S. and Canada. SoundNet serves ThyssenKrupp Elevator and its affiliates 365 days a year.                  Manufacturing: thyssenkrupp Elevator manufacture Hydraulic, traction, dumbwaiters and escalator vertical transportation. New Installation: tractions, hydraulic, mrl escalators moving wsalks ect/..                  Modernizations: thyssenkrupp Elevator is fully capable to modernize all types of vertical transportation.                  Parts and Supplies: Our local offices have immediate access to normal wear &amp; tear components and 24/7 turnaround on many non-stock items. Additionally, (ITS) International Technical Services in Dallas, TX provides direct board and drive repair /exchange capabilities. Having this "internal component" is both unique in our industry and critical to maintaining a high level of equipment availability.                  Service: TK Elevator provides local and national service for all vertical transportation systems                  Consulting: Site Audits for contract compliance and Capital Planning.</p>	*
11	What levels of service (material only, turnkey, other) are being proposed?	<ul style="list-style-type: none"> <li>• TK Elevator is flexible in contract negotiation to meet the need of the member. Below are the four major contract variation, all contract levels meet code compliance</li> <li>• Bronze - Oil and Grease only</li> <li>• Gold - full coverage maintenance agreement - no overtime</li> <li>• Platinum - full coverage maintenance agreement - member is only responsible for the premium portion of the overtime billing</li> <li>• Platinum Premier - full coverage maintenance agreement - full overtime contract</li> </ul> <p>***Please see attachment with Service Level Explanations***</p>	*
12	Does the response include installation services?	Yes, Installation services are encompassed under this contract when the Sourcewell contract is presented as it is being used prior to the formulation of the proposal	*
13	If the answer to Line #12 above is Yes, describe in detail the following elements (Lines #14-16) of installation services.		
14	How does the Participating Entity select an installer?	TK Elevator employs their own internal installers who must adhere to the highest-level standards and expectations	
15	How does Proposer ensure installers are trained, experienced, and fully licensed within jurisdictions where work is performed?	TK Elevator employes must go through a lengthy union apprenticeship program, continued education, technical training and continuous safety training to maintain their certificate as a mechanic and retain employment. TK is considered a preferred employer in the elevator industry and hires the best talent available.	*
16	Does Proposer have a standard installation agreement it will require Participating Entities to use? If so, please upload a copy with response.	Each New Install agreement is formulated per site as each site has different needs and must be formulated based on the site specifics. The agreement that is formulated complies with the T&C's of the Sourcewell agreement.	*
17	Describe your service programs and how your company works with agencies in providing service contracts.	<p>TK Elevator is flexible in contract negotiation to meet the need of the member. Below are the four major contract variation, all contract levels meet code compliance</p> <ul style="list-style-type: none"> <li>• Bronze - Oil and Grease only</li> <li>• Gold - full coverage maintenance agreement - no overtime</li> <li>• Platinum - full coverage maintenance agreement - member is only responsible for the premium portion of the overtime billing</li> <li>• Platinum Premier - full coverage maintenance agreement - full overtime contract</li> </ul> <p>The below represents the process of providing a service contract. These are the typical steps in the formulation of the service contract but may not be limited to these steps.</p> <ul style="list-style-type: none"> <li>- initial meeting and dialogue with member regarding the needs of the member and key contract requirements. the initial meeting will include transitional planning to ensure a seamless service transition.</li> <li>- identification of portfolio equipment and points of contacts at site(s)</li> <li>-consultative surveys / site visits to provide a consultative approach to the equipment</li> <li>-proposal formulation &amp; execution</li> <li>-transitional plan implementation</li> <li>-ongoing communication and meeting cadence to ensure successful contract implementation</li> </ul>	

18	Describe how service calls are escalated in emergency situations, including response time.	emergency service calls / entrapments are given the highest priority. an entrapment is immediately dispatched to the on-call supervisor and GPS positioning identifies the closest mechanic to be dispatched to allow the best response time solution. typically response times are 30 minutes or less during regular business hours and 60 minutes or less during overtime hours for metropolitan areas. Response times can vary based on geographical location and exigent circumstances such as but not limited to - traffic, weather, and other unseem circumstances.
19	Discuss the breadth of your parts inventory and the ability that your service and/or maintenance team will have the necessary replacement parts readily available.	<p>Parts and Supplies: Our local offices have immediate access to normal wear &amp; tear components and 24/7 turnaround on many non-stock items. Additionally, (ITS) International Technical Services in Dallas, TX provides direct board and drive repair /exchange capabilities. Having this "internal component" is both unique in our industry and critical to maintaining a high level of equipment availability.</p> <p>Our ITS facility (research &amp; development) offers the latest in diagnostic tools, troubleshooting support, PC board repair and technical training computer boards can be on site in less than 24 hours. In addition to servicing TK elevators, our ITS-trained technicians are knowledgeable on a variety of manufacturers' units, including Otis, Schindler, KONE, Westinghouse, Montgomery, Houghton, U.S. Elevator and many others. In fact, over one third of the elevators serviced by TK are manufactured by our competitors.</p> <p>Each branch has, in addition to technicians, mechanics and helpers, an adjuster that can troubleshoot all issues that are complex or of great detail is on site at each of the over 135 branches across the Unites States. The average tenure of our mechanics is 12.5 years. The majority of our mechanics have been in the field between 15 and 20 years. Most replacement parts are stored at the branch or in our technicians' trucks. If the repair is a larger part TK usually has a turnaround time of 72 hours to get the replacement part depending on the issue.</p>
20	Describe your experience and process in regards to Modernization.	<p>TK Elevator is fully capable to modernize all types of vertical transportation.</p> <p>We take a consultative approach to all modernizations allowing a site-specific scope to be formulated taking into consideration any components that could be retained as cost saving possibilities. Modernizations are conducted in-house with our teams of trained mechanics.</p>

**Table 2B: Depth and Breadth of Offered Equipment Products and Services**

Indicate below if the listed types of products or services are offered within your proposal. Provide additional comments in the text box provided, as necessary.

Line Item	Category or Type	Offered *	Comments
21	Elevators	<input checked="" type="radio"/> Yes <input type="radio"/> No	All models and manufacturers
22	Escalators	<input checked="" type="radio"/> Yes <input type="radio"/> No	All models and manufacturers
23	Moving Walkways	<input checked="" type="radio"/> Yes <input type="radio"/> No	All models and manufacturers
24	Food and Material Lifts	<input checked="" type="radio"/> Yes <input type="radio"/> No	All models and manufacturers
25	ADA-Compliant wheelchair lifts	<input checked="" type="radio"/> Yes <input type="radio"/> No	All models and manufacturers
26	Service, Modernization, preventive maintenance, repair, upgrades, inspection, installation, and warranty services	<input checked="" type="radio"/> Yes <input type="radio"/> No	All models and manufacturers

**Table 3: Pricing Offered**

Line Item	The Pricing Offered in this Proposal is: *	Comments
27	c. better than the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.	<p>Maintenance - Is a not to exceed matrix based on union labor rates by location across North America and at a 20% reduction of our nationally posted maintenance billing rates. *** See Attached NTE Billable rates Pricing document****</p> <p>Modernization - 5% below list pricing</p> <p>Discounts are available in advance of pricing requests for members who have identified as Sourcewell Members.</p> <p>TK Elevator's large customer base with Sourcewell allows for deeper discounting and pricing considerations and this pricing provided is below pricing that is typically offered to other GPOs and cooperative procurement organizations or State Purchasing departments.</p>

**Table 4: Pricing and Delivery**

Provide detailed pricing information in the questions that follow below. Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract as described in the RFP, the template Contract, and the Sourcewell Price and Product Change Request Form.

Line Item	Question	Response *
28	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	The Pricing attachment is a Not to Exceed Pricing Schedule ***See Pricing Schedule*** <ul style="list-style-type: none"> <li>• Sourcewell Billing Rates 2024 RFP #050224 - Elevators</li> <li>• Sourcewell Not to Exceed Pricing 2024 RFP #050224 - Elevators</li> </ul>
29	If Proposer is including installation services within its proposal, please describe how installation services will be priced, including applicable labor rates that may apply. How will Proposer address any prevailing wage requirements of Participating Entities?	New INSTALLATION RECEIVES A 5% DISCOUNT ON LIST PRICE  Discounts are available in advance of pricing requests for members who have identified as Sourcewell Members.
30	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	20% MINIMUM discounted maintenance billing rates 5% discount off of list price for Modernization and new installation  Discounts are available in advance of pricing requests for members who have identified as Sourcewell Members.
31	Describe any quantity or volume discounts or rebate programs that you offer.	volume discounts on service / maintenance are based on the existing number of units that currently under the Sourcewell umbrella agreement. see below table  100-200 - 2% 201-400 - 4% 401-600 - 6 % 601 - 1600 - 7% 1601 - 2600 - 7.5% = existing unit count level 2600+ - 8% -
32	Propose a method of facilitating “sourced” products or related services, which may be referred to as “open market” items or “nonstandard options”. For example, you may supply such items “at cost” or “at cost plus a percentage,” or you may supply a quote for each such request.	the pricing model established has provided very competitive do not exceed pricing as well as a a greatly discounted maintenance labor rate minimum (labor rates can be additionally discounted where applicable and able). Material price quotes shall be supplied as required.
33	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	N/A
34	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	N/A
35	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	Freight, shipping and delivery would be similar to the Continental United States
36	Describe any unique distribution and/or delivery methods or options offered in your proposal.	N/A

**Table 5: Payment Terms and Financing Options**

Line Item	Question	Response *
37	Describe your payment terms and accepted payment methods.	<ul style="list-style-type: none"> <li>• Service: Typically, we will bill monthly or quarterly in advance. Payment is expected NET 30.</li> <li>• Repair: 50% upon award, 50% upon completion of the work.</li> <li>• Construction: Progressively in line with percentage of completion. 10% retainage.</li> <li>• However, with advanced notice we can accommodate most any billing and collection terms</li> <li>• Our local branch will send invoices to the location/member</li> <li>• National Accounts also has a consolidated billing option as well as a Web-Billing department. No fees are associated with any of these options.</li> </ul>
38	Describe any leasing or financing options available for use by educational or governmental entities.	No, we do not provide leasing or financing options currently..
39	Describe any standard transaction documents that you propose to use in connection with an awarded contract (order forms, terms and conditions, service level agreements, etc.). Upload a sample of each (as applicable) in the document upload section of your response.	Maintenance contracts shall utilize the Sourcewell Template maintenance contract - see attached - this contract can be revised through the ongoing negotiation with the member to best suit their needs
40	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell participating entities for using this process?	<ul style="list-style-type: none"> <li>• Our local branch will send invoices to the location/member</li> <li>•National Accounts also has a consolidated billing option as well as a Web-Billing department. No fees are associated with any of these options.</li> <li>•Credit Card Payments are acceptable as well with a 3% fee</li> </ul>

**Table 6: Audit and Administrative Fee**

Line Item	Question	Response *
41	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to Sourcewell. Provide sufficient detail to support your ability to report quarterly sales to Sourcewell as described in the Contract template.	<p>A singular point of contact in the National Accounts Department has been established to coordinate with the local branches to ensure that pricing meets the requirements of the master agreement. Should the member request an additional audit, the request would be made through that point of contact to verify in document compliance from the local branch. All contract before submission are review by National Accounts and our Vice Presidents of contract along with our account receivable department to ensure pricing is contract compliant and that the proper reporting will be made to Sourcewell.</p> <p>invoices will comply with the member needs regarding identification, scope of work, billing requirement, PO #, contracted pricing verification, etc.</p>
42	If you are awarded a contract, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the contract.	<ul style="list-style-type: none"> <li>o Proposed vs Award</li> <li>o Growth by Number of units</li> <li>o Growth by number of customers</li> <li>o Client satisfaction surveys (Net promoter scores )</li> <li>-</li> </ul>
43	Identify a proposed administrative fee that you will pay to Sourcewell for facilitating, managing, and promoting the Sourcewell Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See the RFP and template Contract for additional details.)	3% of the maintenance revenue received.

**Table 7: Company Information and Financial Strength**

Line Item	Question	Response *

44	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested equipment, products or services.	<p>To us, Compliance is a central component of good corporate governance. It means much more than just obeying rules and regulations. It is a question of mindset. It concerns every one of us at TK Elevator, every day, everywhere.</p> <p>Values such as reliability, honesty, credibility, and integrity are not empty words to us, but permeate our corporate DNA. This is the standard we apply when developing our strategic compliance measures, creating a value culture which must be jointly supported and consistently lived by all employees – and in particular our managers. A written code of values provides the basis for our decisions.</p> <p>At TK Elevator this value culture is embedded in our Code of Conduct. The Executive Board has clearly stated its commitment for those values, rejecting compliance violations of all kinds. This unequivocal commitment is supported by various policies and regulations.</p> <p>TK Elevator stands for fair and straight business What's important to us is that our corporate philosophy is lived at all levels of the TK Elevator group in the interests of "good corporate governance." We strive to ensure that there are no systemic weaknesses and deficits, in the area of Compliance or anywhere else.</p> <p>At the same time we want to support entrepreneurial courage within a clearly defined framework. While it is part of our philosophy to take calculable entrepreneurial risks and make and accept mistakes, we will not take risks with Compliance.</p> <p>Deliberate violations of the law and internal rules are unacceptable both legally and in our understanding of Compliance.</p> <p>So we have three rules:</p> <p>We investigate all reports of legal violations and clarify the facts. Any violations identified are stopped immediately. All violations identified are systematically and appropriately sanctioned on the basis of a zero-tolerance policy. People make mistakes. If an employee who has unintentionally violated the law admits his mistake and seriously tries to make amends, he deserves a second chance – the circumstances of the concrete individual case permitting. This too is a question of value culture and fairness in our dealings with each other.</p> <p>TK Elevator stands for fair and straight business – this is the standard we resolutely pursue. We would rather sacrifice a contract than win it by breaking the rules.</p>	*
45	What are your company's expectations in the event of an award?	Our expectation as an existing provider is to continue to grow both Sourcewell and our portfolios in providing unsurpassed services to our customers	*
46	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response.	<p>In its third full year of independence, TK Elevator achieved major strategic progress in repositioning for profitable future growth whilst simultaneously improving its operating performance significantly. In a continuously challenging environment with high inflation and increased interest rates, the company substantially improved key financial performance indicators in the 2022/23 financial year ending September 30, further adding to the significant progress realized since the carve-out in 2020. Order intake increased to €9.2 billion, FX adjusted year-on-year up by 2 percent. Sales rose to €8.9 billion, FX adjusted up by 6 percent, driven by double-digit growth in Modernization, high single-digit growth in Service and New Installation sales up low single digits.</p> <p>Despite negative FX effects and high inflation, the Adj. EBITDA increased to €1.3 billion, a year-on-year increase of 14 percent or more than €150 million and an increase of 24 percent or more than €250 million since the carve-out in the 2019/20 financial year. The group improved its Adj. EBITDA margin by more than one percentage point to a new high of 14.6 percent and continued to generate positive Free Cash Flow.</p>	*
47	What is your US market share for the solutions that you are proposing?	US Market Share : 38%	*
48	What is your Canadian market share for the solutions that you are proposing?	Canadian Market Share : 40%	*
49	Has your business ever petitioned for bankruptcy protection? If so, explain in detail.	Lawsuits do occur and exist; however, TKEC has adequate risk management, legal and insurance safeguards in place to protect itself and its customers when required. TK Elevator has not been involved in bankruptcy or reorganization. Notwithstanding, TKM Elevator Corporation is a \$3.8 billion company.	*

50	<p>How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer whichever question (either a) or b) just below) best applies to your organization.</p> <p>a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned?</p> <p>b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?</p>	<p>TK Elevator does not have a dealer network; all products and services are performed and manufactured by TKE Our network of employees across the US is states are individual employees and Union employees. Sales and distribution are performed by location</p>
51	<p>Provide all "Suspension or Debarment" information that has applied to your organization during the past ten years.</p>	<p>In the past 10 years TK Elevator has not had any suspensions or debarments.</p>

**Table 8: Industry Recognition & Marketplace Success**

Line Item	Question	Response *
52	<p>Describe any relevant industry awards or recognition that your company has received in the past five years.</p>	<p>TK Elevator has been included in the prestigious 'A' list by CDP for the fourth time in a row, recognizing its leadership role in corporate transparency and performance on climate change.</p> <p>The company also re-confirmed its Gold Medal in EcoVadis' sustainability rating, now ranking in the top 2% of all assessed companies.</p> <p>TK Elevator has been included again in Sustainalytics' 2024 Top-Rated ESG Companies List for the third year in a row.</p> <p>These top ratings honor TK Elevator's continuous efforts to combat climate change and drive sustainable action.</p>
53	<p>What percentage of your sales are to the governmental sector in the past three years?</p>	<p>We currently maintain a Federal Service Supply contract for the next 20 years and have for the last 20 years. Approximately 23% of our maintenance is with federal, state, local and city government</p>
54	<p>What percentage of your sales are to the education sector in the past three years?</p>	<p>Education: 15%</p>
55	<p>List any state, provincial, or cooperative purchasing contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?</p>	<p>TK Elevator does business with multiple cooperative purchasing companies such as, Omnia, Vizient, Premier, Equalis and HealthTrust. There are over 40,000 units attached to these cooperative organizations both government and commercial that TK elevator maintains. The release of any other customers' information without their approval is against TK Elevator policy.</p>
56	<p>List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?</p>	<p>GSA - FSS 9M+ GSA - PBS 9M+</p>

**Table 9: Top Five Government or Education Customers**

**Line Item 57.** Provide a list of your top five government, education, or non-profit customers (entity name is optional) to whom you have provided equipment, products, or services similar to the solutions sought in this RFP, including entity type, the state or province the entity is located in, scope of the project(s), size of transaction(s), and dollar volumes from the past three years.

Entity Name	Entity Type *	State / Province *	Scope of Work *	Size of Transactions *	Dollar Volume Past Three Years *
Various states	Government	Georgia - GA	Vertical Transportation / Maintenance	100+locations	Approximately 669k-Annually
Various states	Government	Georgia - GA	Vertical Transportation / Maintenance	148 locations	Approximately 3.2m-Annually
University	Education	Florida - FL	Vertical Transportation / Maintenance	138 units	Approximately 1m-Annually
University	Education	North Carolina - NC	Vertical Transportation / Maintenance	357 units	Approximately 1.3m-Annually
University	Education	Colorado - CO	Vertical Transportation / Maintenance	167 units	Approximately 313 k-Annually

**Table 10: References/Testimonials**

**Line Item 58.** Supply reference information from three customers to whom you have provided equipment, products, or services similar to the solutions sought in this RFP and who are eligible to be Sourcwell participating entities.

Entity Name *	Contact Name *	Phone Number *
The release of any other customers information without their approval is against TKE policy.	The release of any other customers information without their approval is against TKE policy.	The release of any other customers information without their approval is against TKE policy.
The release of any other customers information without their approval is against TKE policy	The release of any other customers information without their approval is against TKE policy	The release of any other customers information without their approval is against TKE policy
The release of any other customers information without their approval is against TKE policy	The release of any other customers information without their approval is against TKE policy	The release of any other customers information without their approval is against TKE policy

**Table 11: Ability to Sell and Deliver Service**

Describe your company’s capability to meet the needs of Sourcwell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *
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59	Sales force.	<p>TK Elevator's North American Division is separated into three regions, consisting over 6,000 employees working directly at our branch and regional offices. . Our local customer service is supported by our call center, TK Communications which is operational 24/7 if the local branch is not available.</p> <p>Total number and location of sales persons employed by Supplier.</p> <ul style="list-style-type: none"> <li>• Pacific Northwest - 52</li> <li>• California - 59</li> <li>• Southwest - 47</li> <li>• Midwest - 73</li> <li>• Central US - 52</li> <li>• South - 50</li> <li>• Southeast - 53</li> <li>• Florida - 56</li> <li>• Mid-Atlantic - 48</li> <li>• Northeast - 53</li> <li>• TOTAL - 546 Sales employees</li> </ul> <p>In additional Our TK sales teams a dedicated National account department and dedicated support resources to include a National Account dedicated account manager assigned to Sourcewell that trains local offices and sales reps on the utilization of Sourcewell and sourcewell program implementation .</p>
60	Service force.	<p>With 25,000+ technicians operating from 1,000+ locations in 100+ countries, whenever you need us we've got you covered. And in case of emergency, our Service24 Centers are available around the clock to help keep business moving safely and efficiently.1.5mn+ Units under maintenance. 30%+ Third party equipment service 2mn+ Spare parts distributed p.a.</p>
61	Dealer network or other distribution methods.	<p>Services are scheduled and provided at a local branch level. Distribution of products will be managed at the local level, we have branches/locations in North America</p>
62	Describe in the detail the ordering process, including the respective roles of distributors, dealers, or others (including sub-contractors) in providing solutions to Participating Entities. This may include a step by step process identifying who is responsible for meeting the needs of the Participating Entity at each stage of delivery.	<p>TKE elevator has the size and resources to fully support the members and their vertical transportation needs TK elevator has the size and resources to fully support the members and their vertical transportation needs, when and where we are needed. This includes around the clock call center, dedicated account manager and sophisticated online tools as well as around the clock engineering support. Our goal is to exceed the members expectations by partnering with Sourcewell to achieve continues growth.</p>
63	Please describe the relationship between Proposer any distributors, dealers, or others (including sub-contractors).	N/A

64	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	<p>We provide Regular and Routine Maintenance 24/7 365. All maintenance programs are code compliant and if needed adjusted to meet our member needs.</p> <p>You can always count on our:</p> <ul style="list-style-type: none"> <li>• 2,600 highly-trained service technicians, experts in TKE and third-party (OEM) equipment</li> <li>• 24/7 emergency service availability from technicians who are always nearby</li> <li>• 24/7 TKE call center, standing by to quickly take your call</li> <li>• Customer Portal, an online tool for managing your elevator account and placing service requests</li> <li>• Global network of engineers and experts, International Technical Services</li> <li>• Advanced diagnostic tools for communicating with TKE and third-party equipment</li> <li>• Predictive maintenance solution, MAX, which dramatically improves elevator uptime using Internet of Things (IoT) technology</li> <li>• Dedicated account managers, your point of contact for account-related issue</li> <li>• Capital planning services to help you budget for future expenses</li> </ul> <p>For an emergency such as an entrapment our goal is to get respond in 30 minutes or less, however due to locations outside of our control including but not limited to traffic, environment, location and access, hour during normal business hours, if not sooner. For an entrapment after normal business hours, we would strive for onsite response in less than 2 hours. For non-emergencies service requests during normal business hours, we should meet same day response. For non-emergency service requests after normal business hours, we will strive to provide response by the following business day.</p>	*
65	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in the United States.	<p>TK elevator has the size and resources to fully support the members and their vertical transportation needs, when and where we are needed. This includes around the clock call center, dedicated account manager and sophisticated online tools as well as around the clock engineering support.</p> <p>Our goal is to exceed the members expectations by partnering with Sourcewell to achieve continues growth.</p> <p>TK Elevator utilizes GPS within our Technician's mobile devices so that we can route the closest technician to service calls in effort to reduce downtime. We continually look for ways to better serve and communicate with our customers. As we find more ways to improve our service through mobile technology ThyssenKrupp Elevator is always communicating these new enhancements to our customers.</p>	*
66	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	<p>TK elevator has the size and resources to fully support the members and their vertical transportation needs, when and where we are needed. This includes around the clock call center, dedicated account manager and sophisticated online tools as well as around the clock engineering support.</p> <p>Our goal is to exceed the members expectations by partnering with Sourcewell to achieve continues growth.</p>	*
67	Does Proposer intend to serve nonprofit agencies if awarded a contract?	yes	
68	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed contract.	TKE is able to service all areas of the US and Canada	*
69	Identify any Sourcewell participating entity sectors (i.e., government, education, not-for-profit) that you will NOT be fully serving through the proposed contract. Explain in detail. For example, does your company have only a regional presence, or do other cooperative purchasing contracts limit your ability to promote another contract?	Our services will be available to all participating entities	*
70	Define any specific contract requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	There are no defined specific contract requirements or restrictions that would apply	*

**Table 12: Marketing Plan**

Line Item	Question	Response *
71	Describe your marketing strategy for promoting this contract opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	Upon Award we will schedule online training with all offices and supply them with the new materials to be able to discuss with entity's the Sourcewell program. • We will post on our social media site a link to the Sourcewell website. • Continued participation in trade shows within our industry posting placards stating that we are a supplier for Sourcewell. • Additionally, we will host a conference call with our District VPs to inform them of any changes that might have been made to our existing contract with Sourcewell.
72	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	<ul style="list-style-type: none"> <li>On our internal website we will post a link to all required documents and forms to sell these services to the membership.</li> <li>On our social media site we will post a link to the Sourcewell Website</li> <li>When participating in trade shows within our industry posting placards stating that we are a supplier for Sourcewell</li> <li>Additionally, local meetings with BOMA and facilities management companies</li> </ul>
73	In your view, what is Sourcewell's role in promoting contracts arising out of this RFP? How will you integrate a Sourcewell-awarded contract into your sales process?	Please refer Question Number 32.TKE, if awarded will send out an information package on any and all new information for Sourcewell to all of our branches. They will receive a copy of the contract and any training material needed. They will also receive the negotiated billing rates and labor rates. An aggressive training schedule will be established between National Accounts and the Regions to educate them on the Sourcewell processes and documentation. Our expectation of Sourcewell s role is promoting TKE and our services through your website and trade shows, also training sessions to the existing portfolio as well as the new membership. As we have experienced in the past as an Sourcewell supplier, we would also expect the continued open line of communication between TKE and our customers.
74	Are your products or services available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	No, there are many moving parts that require direct communication between the customer and TKE before services can be provided. Elevators are not a shelf type product, all services and products come directly from TKE and services are performed by TKE Employees.

**Table 13: Value-Added Attributes**

Line Item	Question	Response *
75	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	Do to the elevator safety code requirement and reliability associated with elevators and escalators our training for the general public is limited to the in car or group panel operational switches. There is no charge for training on the proper usage of these switches for operational control.
76	Describe any technological advances that your proposed products or services offer.	TKE has created a destination control by called AGILE. Which moves passengers more efficiently with AGILE — our Destination Dispatch solution that boosts elevator performance, enhances passenger experiences, improves traffic flow and increases security. Leveraging state-of-the-art intelligent dispatching software, AGILE automatically gauges traffic and groups passengers together based on their destination. For passengers, this means fewer stops, less crowding and faster travel times. For building owners and managers, this means higher capacity, improved traffic flow and less wear and tear on their elevators. AGILE – Security Access is a low-cost solution that connects elevators to tenant databases to increase building security. This flexible solution can function independently or integrate with an existing security system to improve the safety of your tenants.

77	Describe any "green" initiatives or Environmental, Social, and Governance (ESG) that relate to your company or to your products or services, and include a list of the certifying agency for each.	<p>As a responsible company, we have set ambitious carbon reduction targets. We were able to increase the share of green electricity by 59% during the last year, significantly reduced our Scope 1 and 2 emissions over the last two years, and track progress with our robust environmental management system.</p> <p>As of 2021/22, 80% of our manufacturing centers were ISO 14001-certified and our ISO 50001-certified factories account for 82% of their energy consumption.</p> <p>All our sites collect energy and water consumption as well as waste data on a regular basis. We focus on waste reduction and aim to achieve zero landfill waste in our manufacturing facilities by 2026.</p> <p>We promote recycling waste and the reuse of packaging materials thereby contributing towards a circular economy.</p> <p>Our Innovation and Qualification Center (IQC) in Atlanta (Georgia), U.S., our manufacturing facility in Middleton (Tennessee), U.S., and our offices in Zhongshan (China) are LEED ("Leadership in Energy and Environmental Design") Gold certified. Our elevator manufacturing site in Zhongshan (China) has been awarded LEED Silver certification. We will use 100% renewable electricity across global operations by 2030</p>	*
78	Describe how your products contribute to or promote the health, quality of life and well-being of our members and others (e.g., Low VOC emissions, minimal acoustical impact, allergen repellent materials, light reflectant).	<p>At TK Elevator, "product safety" and "quality" go hand in hand. Both are deeply ingrained in our corporate culture. We believe that a rigorous, comprehensive approach to quality and product safety management is crucial for the long-term success of our business. It is one of the prerequisites for customers to be satisfied with and trust the products and services we offer them. It therefore fits that our materiality assessment identified "quality and product safety" as one of the most relevant topic. Product quality is an integral part of our zero-defect philosophy. We believe that every employee's initiative and dedication are vital for inculcating a zero-defect culture across all our operations. It also has a very clear impact on our sustainability priorities. Consuming more resources to correct issues amplifies our negative impacts on the environment; conversely, increasing our products' quality extends their lifespans.</p>	
79	Identify any third-party issued eco-labels, ratings, ESG scores or certifications that your company has received for the equipment or products included in your Proposal related to energy efficiency or conservation (such as: FloorScore, Formaldehyde Emission Standards, FSC Certified, EPDs, HPDs, LEED, WELL Building Standard), life-cycle design (cradle-to-cradle), or other green/sustainability factors.	<p>Understanding the environmental footprint of an elevator's life cycle and being aware of the various ways to recycle components helps us to understand the overall environmental impact of our products, as well as to optimize R&amp;D processes – and ultimately the design of our products. To ensure transparency regarding our products, we publish Environmental Product Declarations (EPDs) and communicate the results of the Life Cycle Assessments to the public.</p> <p>We help our customers meet their sustainability goals and obtain green building certifications, such as LEED and BREEAM. These are designed to enhance living and working conditions in buildings, protect natural resources and raise property values for all stakeholders, while also meeting tough sustainability standards.</p> <p>We offer products and solutions to meet building certification standards. Our experts for sustainable building provide comprehensive consulting services. We have trained more than 200 accredited LEED Green Associates and BREEAM Associate Experts.</p> <p>In all our main markets we have EPDs registered for a wide range of our elevators. The upstream production phase as well as the usage phase have the highest impact on the environmental performance of our products.</p> <p>At the end of our products' life, steel components are recyclable which can provide a substantial improvement of its environmental impact.</p> <p>Other stages of the life cycle of our products, including transportation, installation and service, play a less significant role in terms of the environmental impact. By maximizing energy and resource efficiency we are significantly reducing the emissions and environmental impact of buildings. Taking the steps to increase sustainability is a top priority in our product development.</p> <p>Part of our product portfolio qualifies for the highest energy efficiency rating (Class A as defined by ISO 25745-2 for elevators, and Class A+++ according to ISO 25745-3 escalators).</p> <p>With our modernization solutions, we reduce the use of materials and energy in buildings</p>	*
80	Please identify whether Proposer is a minority, women, veteran owned business enterprise, a small business entity, or a labor surplus area firm. If so, please provide all certification forms. Additionally, please describe how Proposer may partner with these entities in performance of this contract.	<p>We support communities in cities around the world through volunteering or providing financial aid to selected entrepreneurship projects, as well as by donating to healthcare providers facing challenges as a result of the corona pandemic. Youth unemployment is a global challenge. Around 270 million young people worldwide are currently not being employed, educated, or trained. TK Elevator is committed to supporting young people with challenging backgrounds by helping them becoming employable and independent adults.</p> <p>Since 2017 we have partnered with SOS Children's Villages to fight youth unemployment. About 600 young people were trained through the support of 200 TK Elevator volunteers. Our employees act as instructors, mentors and also as role models for young people.</p>	*

81	<p>What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?</p>	<p>Here at TK Elevator we say, "we engineer confidence." We take this statement seriously. Over 10,000 manufacturing, installation, service, repair, sales and management professionals work each day to build, install, maintain, and modernize elevators, escalators, and moving walks safely.</p> <p>From a safety standpoint, you want to hire someone you can trust — a company that specializes in servicing all kinds of elevators, not just the ones they manufacture. Our ITS Americas (International Technical Services) facility offers our mechanics the latest in diagnostic tools, troubleshooting support, PC board repair, and technical training. This support is backed by our field engineers, available 24 hours a day, who are among the most skilled experts in the industry.</p> <p>As the largest producer of elevators in the Americas with over 135 locations, you can be confident that we have the size and resources to support you, whenever and wherever you need us. Our technicians are on the road day and night, never far away from your equipment.</p> <p>When something does go wrong, you want to know someone is there to help. That's why TK Elevator Communications answers elevator telephones 24 hours a day, 365 days a year. Our highly trained staff currently handles over one million calls a year, is capable of translating up to 135 different languages, and strives to keep response time below ten seconds.</p> <p>Our local team is ready to assist you in making sound decisions about your needs and systems</p>
82	<p>How has the integration of advanced technologies, such as IoT, AI, and energy-efficient systems, influenced the development and operation of your elevator solutions?</p>	<p>At TK Elevator, we're driving the revolution in elevator technologies and services. We've re-imagined the elevator, 160 years after its invention, by replacing its ropes with linear motors. In the process, we've opened the door to new possibilities – in all directions! We have Created THE WORLD'S FIRST ROPE-FREE ELEVATOR. MULTI harnesses the power of linear motor technology to move multiple cars in a single shaft both vertically and horizontally!</p>

**Table 14A: Warranty**

**Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your warranty materials (if applicable) in the document upload section of your response in addition to responding to the questions below.**

Line Item	Question	Response *	
83	Do your warranties cover all products, parts, and labor?	Yes, if installed by TKE and if we currently maintain the equipment under a full maintenance contract.	*
84	Do your warranties impose usage restrictions or other limitations that adversely affect coverage?	TKE shall neither be required nor obligated to service, make renewals or repairs upon the equipment by reason of negligence, obsolescence, misuse of the equipment, loss of power, blown fuses, tripped stop switches, theft, vandalism, explosion, fire, power failure, water damage, storm, lightning, nuisance calls or by any other reason or any other cause beyond Service Provider's control, except ordinary wear and tear from the commencement date of this agreement or equipment not under TKE service	*
85	Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?	Yes	*
86	Are there any geographic regions of the United States or Canada (as applicable) for which you cannot provide a certified technician to perform warranty repairs? How will Sourcewell participating entities in these regions be provided service for warranty repair?	No, TKE can provide a certified technician in all regions.	*
87	Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?	TK Elevator will cover warranty service or proposed installed and maintained or under service by TK Elevator.	*
88	What are your proposed exchange and return programs and policies?	No, TKE does not exchange or return parts or equipment.	*
89	Describe any service contract options for the items included in your proposal.	TK elevator is flexible in contract negotiation to meet the need of the member. Below are the four major contract variation, all contract levels meet code compliance. <ul style="list-style-type: none"> <li>• Bronze</li> <li>• Gold</li> <li>• Platinum</li> <li>• Platinum Premier</li> </ul>	*
90	Describe, in detail, your approach to providing both maintenance and repair for your units in service.	TK Elevator approach to providing both maintains and repair to system under service is both proactive and predictive maintenance. Years of identifying failure rates for individual components gives us the ability to adjust reoccurring maintenance of those component or to replace the components before failure. Unfortunately, in some cases a repair will need to be made where a unit is not operating, Because of our information data base we are well stocked with those components / parts locally and nationally to have the unit operational as soon as possible.	
91	How does your elevator dispatch system adapt to different traffic patterns and peak usage time to ensure optimal performance and user satisfaction?	We have a 24/7 dedicated dispatch team .	

**Table 148: Performance Standards or Guarantees**

Describe in detail your performance standards or guarantees, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your performance materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *
92	Describe any performance standards or guarantees that apply to your services	Please see the attached Sourcewell contract template in regard to the performance standards that are contractually obligated. The MCP that the template is using is an extensive checklist to maintain industry performance standards within industry standards
93	Describe any service standards or guarantees that apply to your services (policies, metrics, KPIs, etc.)	Internally we conduct quality audits on sites as well as accountability regarding routing and missed visits for units under the MCP. operation managers are graded on their performance in providing the contracted services for each unit under their umbrella. Additional quarterly Business reviews are commonly conducted for Sourcewell customers with KPIOs reviewed to determine any areas of concern.

**Exceptions to Terms, Conditions, or Specifications Form**

Only those Proposer Exceptions to Terms, Conditions, or Specifications that have been accepted by Sourcewell have been incorporated into the contract text.

**Documents**

Ensure your submission document(s) conforms to the following:

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.
2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.
3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.
4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as "Marketing Plan."
  - [Pricing](#) - Sourcewell Not to Exceed Pricing & Billing rates TK 050224 - 2024 - 2027.xlsx - Wednesday May 01, 2024 20:41:06
  - [Financial Strength and Stability](#) - 230427\_Press release TK Elevator Sustainability Report.pdf - Thursday May 02, 2024 13:08:46
  - [Marketing Plan/Samples](#) - TKE Company Brochure.pdf - Thursday May 02, 2024 12:34:50
  - [WMBE/MBE/SBE or Related Certificates](#) - Minority Owned Spend FY22.pdf - Wednesday May 01, 2024 20:02:50
  - [Warranty Information](#) - Sourcewell Maintenance Agreement Template - 050224.docx - Wednesday May 01, 2024 20:42:09
  - [Standard Transaction Document Samples](#) - Sourcewell Maintenance Agreement Template - 050224.docx - Wednesday May 01, 2024 20:42:37
  - [Requested Exceptions](#) - 2024 RFP\_050224\_Elevators\_Contract\_Template RL by DLS 4.19.24.docx - Wednesday May 01, 2024 20:42:46
  - [Upload Additional Document](#) - EOX Brochure.pdf - Thursday May 02, 2024 12:35:08

## Addenda, Terms and Conditions

### PROPOSER AFFIDAVIT AND ASSURANCE OF COMPLIANCE

I certify that I am the authorized representative of the Proposer submitting the foregoing Proposal with the legal authority to bind the Proposer to this Affidavit and Assurance of Compliance:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.
2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for contract award.
3. The Proposer, including any person assisting with the creation of this Proposal, has arrived at this Proposal independently and the Proposal has been created without colluding with any other person, company, or parties that have or will submit a proposal under this solicitation; and the Proposal has in all respects been created fairly without any fraud or dishonesty. The Proposer has not directly or indirectly entered into any agreement or arrangement with any person or business in an effort to influence any part of this solicitation or operations of a resulting contract; and the Proposer has not taken any action in restraint of free trade or competitiveness in connection with this solicitation. Additionally, if Proposer has worked with a consultant on the Proposal, the consultant (an individual or a company) has not assisted any other entity that has submitted or will submit a proposal for this solicitation.
4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest exists when a vendor has an unfair competitive advantage or the vendor's objectivity in performing the contract is, or might be, impaired.
5. The contents of the Proposal have not been communicated by the Proposer or its employees or agents to any person not an employee or legally authorized agent of the Proposer and will not be communicated to any such persons prior to Due Date of this solicitation.
6. If awarded a contract, the Proposer will provide to Sourcewell Participating Entities the equipment, products, and services in accordance with the terms, conditions, and scope of a resulting contract.
7. The Proposer possesses, or will possess before delivering any equipment, products, or services, all applicable licenses or certifications necessary to deliver such equipment, products, or services under any resulting contract.
8. The Proposer agrees to deliver equipment, products, and services through valid contracts, purchase orders, or means that are acceptable to Sourcewell Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to Sourcewell Members under an awarded Contract.
9. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
10. The Proposer understands that Sourcewell will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statutes Section 13.591, subdivision 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals become public data. Minnesota Statutes Section 13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.
11. Proposer its employees, agents, and subcontractors are not:
  1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: <https://www.treasury.gov/ofac/downloads/sdnlist.pdf>;
  2. Included on the government-wide exclusions lists in the United States System for Award Management found at: <https://sam.gov/SAM/>; or
  3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated

by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Marc McCabe, National Account Manager , TK Elevator Inc.

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the bid.

Yes  No

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "I have reviewed this addendum" below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
<b>Addendum 5 Elevators RFP 050224</b> Wed April 3 2024 02:18 PM	<input checked="" type="checkbox"/>	2
<b>Addendum 4 Elevators RFP 050224</b> Thu March 21 2024 12:01 PM	<input checked="" type="checkbox"/>	1
<b>Addendum 3 Elevators RFP 050224</b> Wed March 20 2024 03:49 PM	<input checked="" type="checkbox"/>	1
<b>Addendum 2 Elevators RFP 050224</b> Tue March 19 2024 02:34 PM	<input checked="" type="checkbox"/>	1
<b>Addendum 1 Elevators RFP 050224</b> Mon March 18 2024 03:33 PM	<input checked="" type="checkbox"/>	1

**SOURCEWELL AND  
TK ELEVATOR (CANADA) LIMITED  
ADOPTION AGREEMENT**

This Adoption Agreement is between **Sourcewell**, 202 12<sup>th</sup> Street Northeast, P.O. Box 219, Staples, MN 56479 U.S.A. (“Sourcewell”) and **TK Elevator (Canada) Limited**, 2075 Kennedy Road, Suite 600, Scarborough, ON M1T 3V3 (“TK Canada”), dated as of the last signature below (the “Effective Date”) adopts and incorporates by reference all of the terms and conditions of the Master Agreement #050224-TKE between **TK Elevator Corporation** and Sourcewell effective June 29, 2024 (the “Contract”).

Sourcewell and **TK Elevator Corporation** are parties to the Contract pursuant to which **TK Elevator Corporation** provides equipment, products, or services to Sourcewell Participating Entities in the United States. **TK Elevator (Canada) Limited** wishes to adopt the Contract for sales in Canada and Sourcewell agrees to such adoption in Canada.

1. **TERM OF ADOPTION AGREEMENT**

The Adoption Agreement is effective upon the date of the final signature below. The Term of the Adoption Agreement will be the same as the term of the Contract. If the Contract terminates for any reason or expires, the Adoption Agreement will terminate or expire at the same time.

2. **ADOPTION OF CONTRACT**

Sourcewell and **TK Elevator (Canada) Limited** enter into this Adoption Agreement, which incorporates by reference the terms and conditions of the Contract and modifies the terms and conditions of the Contract only as provided herein. For purposes of this Adoption Agreement, **TK Elevator (Canada) Limited** will be considered “Supplier” under the Contract.

- A. **Ratification.** Except as set forth in this Adoption Agreement, the Agreement is hereby ratified and confirmed and except as modified by this Adoption Agreement, all terms and conditions are hereby incorporated by reference and remain in full force and effect with the same force and effect as if the full text were presented in its entirety.
- B. **Conflict.** In the event of any conflict between the terms of the Contract, any previous amendment(s) and this Adoption Agreement, this Adoption Agreement will control.

3. **PROVISIONS OF THE ADOPTION AGREEMENT**

The following changes to the Contract are applicable to all equipment, products, or services in Canada:

- A. All acquisitions made by Sourcewell Participating Entities under the Agreement in Canada





Building Name	Addresses
Ben West Municipal Building	100 JAMES ROBERTSON PKWY, NASHVILLE, TN
Justice A.A. Birch	408 2ND AVE N, NASHVILLE, TN
Justice A.A. Birch	408 2ND AVE N, NASHVILLE, TN
Justice A.A. Birch	408 2ND AVE N, NASHVILLE, TN
Justice A.A. Birch	408 2ND AVE N, NASHVILLE, TN
Justice A.A. Birch	408 2ND AVE N, NASHVILLE, TN
Justice A.A. Birch	408 2ND AVE N, NASHVILLE, TN
Justice A.A. Birch	408 2ND AVE N, NASHVILLE, TN
Justice A.A. Birch	408 2ND AVE N, NASHVILLE, TN
Justice A.A. Birch	408 2ND AVE N, NASHVILLE, TN
Justice A.A. Birch	408 2ND AVE N, NASHVILLE, TN
Justice A.A. Birch	408 2ND AVE N, NASHVILLE, TN
Justice A.A. Birch	408 2ND AVE N, NASHVILLE, TN
Justice A.A. Birch	408 2ND AVE N, NASHVILLE, TN
Justice A.A. Birch	408 2ND AVE N, NASHVILLE, TN
Justice A.A. Birch	408 2ND AVE N, NASHVILLE, TN
Justice A.A. Birch	408 2ND AVE N, NASHVILLE, TN
Ben West Municipal Building	100 JAMES ROBERTSON PKWY, NASHVILLE, TN
KIPP Academy	123 DOUGLAS AVE, NASHVILLE, TN
KIPP Academy	123 DOUGLAS AVE, NASHVILLE, TN
Metro South East	1417 MURFREESBORO PIKE, NASHVILLE, TN
Metro South East	1417 MURFREESBORO PIKE, NASHVILLE, TN
Fire Station 11	1745 DR DB TODD JR BLVD, NASHVILLE, TN
E-911 Compton	2060 15TH AVE S, NASHVILLE, TN
Fire Station 33	2501 FOREST VIEW DR, ANTIOCH, TN
Fire Station 21	320 JOYNER AVE, NASHVILLE, TN
Fire Station 31	415 DOUGLAS ST, MADISON, TN
Madison Police Precinct	430 MYATT DR, MADISON, TN
Madison Police Precinct	430 MYATT DR, MADISON, TN
Bridgestone	5244 HICKORY HOLLOW PKWY, ANTIOCH, TN
Bellevue Community Center	7638 HIGHWAY 70 S STE A, NASHVILLE, TN
Fire Station 03	840 MERIDIAN ST, NASHVILLE, TN
Juvenile Justice Center	100 WOODLAND ST, NASHVILLE, TN
Juvenile Justice Center	100 WOODLAND ST, NASHVILLE, TN
Juvenile Justice Center	100 WOODLAND ST, NASHVILLE, TN
Nashville Childrens Theatre	25 MIDDLETON ST, NASHVILLE, TN
Lentz Public Health	2500 CHARLOTTE AVE, NASHVILLE, TN
Lentz Public Health	2500 CHARLOTTE AVE, NASHVILLE, TN
Lentz Public Health	2500 CHARLOTTE AVE, NASHVILLE, TN
Madison Police Precinct	430 MYATT DR, MADISON, TN
Southeast Community Center	5260 HICKORY HOLLOW PKWY STE 202, NASHVILLE, TN

MNPD HQ	600 MURFREESBORO PIKE, NASHVILLE, TN
MNPD HQ	600 MURFREESBORO PIKE, NASHVILLE, TN
MNPD HQ	600 MURFREESBORO PIKE, NASHVILLE, TN
Central Police Precinct	601 KOREAN VETERANS BLVD, NASHVILLE, TN
Family Safety Center	610 MURFREESBORO PIKE, NASHVILLE, TN
Family Safety Center	610 MURFREESBORO PIKE, NASHVILLE, TN
Family Safety Center	610 MURFREESBORO PIKE, NASHVILLE, TN
Fire Headquarters	63 HERMITAGE AVE, NASHVILLE, TN
Howard Office Building	700 PRESIDENT RONALD REAGAN WAY, NASHVILLE, TN
Howard Office Building	700 PRESIDENT RONALD REAGAN WAY, NASHVILLE, TN
Howard Office Building	700 PRESIDENT RONALD REAGAN WAY, NASHVILLE, TN
Linsdley Hall	730 PRESIDENT RONALD REAGAN WAY, NASHVILLE, TN
Metro Office Building	800 PRESIDENT RONALD REAGAN WAY, NASHVILLE, TN
Fulton Garage	806 2ND AVE S, NASHVILLE, TN
Fulton Garage	806 2ND AVE S, NASHVILLE, TN
Historic Courthouse	1 PUBLIC SQ, NASHVILLE, TN
Justice A.A. Birch	408 2ND AVE N, NASHVILLE, TN
Justice A.A. Birch	408 2ND AVE N, NASHVILLE, TN
Justice A.A. Birch	408 2ND AVE N, NASHVILLE, TN
Justice A.A. Birch	408 2ND AVE N, NASHVILLE, TN
Justice A.A. Birch	408 2ND AVE N, NASHVILLE, TN
Justice A.A. Birch	408 2ND AVE N, NASHVILLE, TN
Justice A.A. Birch	408 2ND AVE N, NASHVILLE, TN
Justice A.A. Birch	408 2ND AVE N, NASHVILLE, TN
Justice A.A. Birch	408 2ND AVE N, NASHVILLE, TN
Justice A.A. Birch	408 2ND AVE N, NASHVILLE, TN
Justice A.A. Birch	408 2ND AVE N, NASHVILLE, TN
Historic Courthouse	1 PUBLIC SQ, NASHVILLE, TN
Historic Courthouse	1 PUBLIC SQ, NASHVILLE, TN
Historic Courthouse	1 PUBLIC SQ, NASHVILLE, TN
Historic Courthouse	1 PUBLIC SQ, NASHVILLE, TN
Nashville Childrens Theatre	25 MIDDLETON ST, NASHVILLE, TN
Historic Courthouse	1 PUBLIC SQ, NASHVILLE, TN
Historic Courthouse	1 PUBLIC SQ, NASHVILLE, TN
Historic Courthouse	1 PUBLIC SQ, NASHVILLE, TN
Historic Courthouse	1 PUBLIC SQ, NASHVILLE, TN
New Donelson Library	2714 Old Lebanon Pike Nashville, TN
New Donelson Library	2714 Old Lebanon Pike Nashville, TN

Elevator #	Type	Sourcewell Not to Exceed 10/1/2025	Nashville Proposal Price
Lift	Lift	\$160.70	\$105.00
Lift 1	Lift	\$160.70	\$105.00
Lift 10	Lift	\$160.70	\$105.00
Lift 11	Lift	\$160.70	\$105.00
Lift 12	Lift	\$160.70	\$105.00
Lift 13	Lift	\$160.70	\$105.00
Lift 14	Lift	\$160.70	\$105.00
Lift 15	Lift	\$160.70	\$105.00
Lift 16	Lift	\$160.70	\$105.00
Lift 2	Lift	\$160.70	\$105.00
Lift 3	Lift	\$160.70	\$105.00
Lift 4	Lift	\$160.70	\$105.00
Lift 5	Lift	\$160.70	\$105.00
Lift 6	Lift	\$160.70	\$105.00
Lift 7	Lift	\$160.70	\$105.00
Lift 8	Lift	\$160.70	\$105.00
Lift 9	Lift	\$160.70	\$105.00
Elevator	Hydraulic	\$292.18	\$189.00
Elevator 1	Hydraulic	\$292.18	\$189.00
Elevator 2	Hydraulic	\$292.18	\$189.00
Elevator 1	Hydraulic	\$292.18	\$189.00
Elevator 2	Hydraulic	\$292.18	\$189.00
Only	Hydraulic	\$292.18	\$189.00
Only	Hydraulic	\$292.18	\$189.00
Only	Hydraulic	\$292.18	\$189.00
Only	Hydraulic	\$292.18	\$189.00
Only	Hydraulic	\$292.18	\$189.00
Elevator 2	Hydraulic	\$292.18	\$189.00
Elevator 3	Hydraulic	\$292.18	\$189.00
USV1025932	Hydraulic	\$292.18	\$189.00
#3	Hydraulic	\$292.18	\$189.00
Only	Hydraulic	\$292.18	\$189.00
Elevator 1	Hydraulic	\$292.18	\$189.00
Elevator 2	Hydraulic	\$292.18	\$189.00
Elevator 3	Hydraulic	\$292.18	\$189.00
Only	Hydraulic	\$292.18	\$189.00
Elevator 1	Hydraulic	\$292.18	\$189.00
Elevator 2	Hydraulic	\$292.18	\$189.00
Elevator 3	Hydraulic	\$292.18	\$189.00
Elevator 1	Hydraulic	\$292.18	\$189.00
Only	Hydraulic	\$292.18	\$189.00

Elevator 1	Hydraulic	\$292.18	\$189.00
Elevator 2	Hydraulic	\$292.18	\$189.00
Freight	Hydraulic	\$292.18	\$189.00
Only	Traction	\$771.95	\$385.00
Elevator 4	Hydraulic	\$292.18	\$189.00
Elevator 5	Hydraulic	\$292.18	\$189.00
Elevator 6	Hydraulic	\$292.18	\$189.00
Elevator 1	Hydraulic	\$292.18	\$189.00
USV1022491	Hydraulic	\$292.18	\$189.00
USV1022492	Hydraulic	\$292.18	\$189.00
USV1022493	Hydraulic	\$292.18	\$189.00
Only	Hydraulic	\$292.18	\$189.00
Only	Hydraulic	\$292.18	\$189.00
Elevator 1	Hydraulic	\$292.18	\$189.00
Elevator 2	Hydraulic	\$292.18	\$189.00
Lift 1	Lift	\$160.70	\$105.00
Elevator 10	Traction	\$771.95	\$385.00
Elevator 4	Traction	\$771.95	\$385.00
Elevator 1	Traction	\$771.95	\$385.00
Elevator 11	Traction	\$771.95	\$385.00
Elevator 9	Traction	\$771.95	\$385.00
Elevator 3	Traction	\$771.95	\$385.00
Elevator 5	Traction	\$771.95	\$385.00
Elevator 8	Traction	\$771.95	\$385.00
Elevator 7	Traction	\$771.95	\$385.00
Elevator 2	Traction	\$771.95	\$385.00
Elevator 1	Traction	\$771.95	\$385.00
Elevator 2	Traction	\$771.95	\$385.00
Elevator 3	Traction	\$771.95	\$385.00
Elevator 4	Traction	\$771.95	\$385.00
Lift	Lift	\$160.70	\$105.00
Elevator 5	Traction	\$771.95	\$385.00
Elevator 6	Traction	\$771.95	\$385.00
Elevator 7	Traction	\$771.95	\$385.00
Elevator 8	Traction	\$771.95	\$385.00
USV1033391	Hydraulic	\$292.18	\$189.00
USV1033392	Hydraulic	\$292.18	\$189.00

<b>Nashville Branch</b>	<b>Mechanic Billing Rate - Standard</b>	<b>Mechanic Billing rate - overtime</b>
Sourcewell Established Billing Rate	\$319.58	\$543.29
Submittal Billing Rate	\$285.00	\$484.50

<b>Mechanic Billing rate - double overtime</b>	<b>Helper Billing rate - standard</b>	<b>Helper Billing rate - Double Overtime</b>
\$639.17	\$255.67	\$511.33
\$570.00	\$228.00	\$456.00

<b>Team Billing rate - standard</b>	<b>Team Billing rate - Double Overtime</b>
\$575.25	\$1,150.50
\$513.00	\$1,026.00



## Proposal Opening Record

Date of opening: May 2, 2024

Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://portal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than May 2, 2024, at 4:30 p.m. Central Time, and late proposals will not be considered.

The undersigned certify that all responses received on Request for Proposal #050224 were submitted through the Sourcewell Procurement Portal, and that each Proposer's response material was digitally sealed upon submission and remained inaccessible until the due date and time specified in the Solicitation Schedule.

Responses were received from the following:

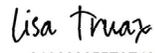
Venture Elevator Inc - Submitted Thu May 2, 2024 2:42:04 PM  
Henderson Building Solutions, LLC - Submitted Thu May 2, 2024 1:12:38 PM  
TranSel Elevator & Electric, Inc DBA TEI Group - Submitted Wed May 1, 2024 3:11:42 PM  
L & T Technology Services Limited - Submitted Thu May 2, 2024 3:29:29 PM  
Schindler Elevator Corp - Submitted Thu Apr 25, 2024 7:01:26 PM  
Premier Elevator DBA Elevated - Submitted Thu May 2, 2024 9:05:49 AM  
Otis Elevator Company (Amtech Elevator Delta Beckwith) - Submitted Thu May 2, 2024 9:38:40 AM  
TK Elevator Corporation - Submitted Thu May 2, 2024 1:09:48 PM

The Proposals were opened electronically, and a list of all Proposers was made publicly available in the Sourcewell Procurement Portal, on May 2, 2024, at 4:30 pm CT. All responsive proposals were then submitted for review by the Sourcewell Evaluation Committee.

DocuSigned by:  
  
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Ginger Line, MPA, NIGP-CPP, CPPB  
Senior Procurement Analyst

DocuSigned by:  
  
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Lisa Truax, Procurement Analyst

**Proposal Evaluation  
Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies RFP #050224**



	Possible Points	Henderson Building Solutions, LLC	L & T Technology Services Limited	Otis Elevator Company	Premier Elevator DBA Elevated	Schindler Elevator Corp	TK Elevator Corporation	Transel Elevator & Electric, Inc	Venture Elevator Inc
Conformance to RFP Requirements	50			39	37	41	42	41	33
Financial Viability and Marketplace Success	75			63	57	66	62	64	57
Ability to Sell and Deliver Service	100			81	69	86	83	78	61
Marketing Plan	50			29	37	38	39	39	25
Value Added Attributes	75			52	50	66	66	57	41
Warranty	50			40	35	41	41	37	33
Depth and Breadth of Offered Equipment, Products, or Services	200			175	131	174	175	168	158
Pricing	400			296	256	316	320	326	245
Total Points	1,000			775	672	828	828	810	653
Rank Order				4	5	1.5	1.5	3	6

DocuSigned by:  
*Ginger Line*  
851994C8DEB1414...

Ginger Line, MPA, NIGP-CPP, CPPB, Senior Procurement Analyst

DocuSigned by:  
*Bill Davison*  
679614F597034BA...

Bill Davison, CPPO, NIGP-CPP, Procurement Analyst

DocuSigned by:  
*Scott Dobreiner*  
AF205E09437943D...

Scott Dobreiner, CPPO, NIGP-CPP, Procurement Analyst

DocuSigned by:  
*Lisa Truax*  
04A33865E9E49E...

Lisa Truax, CPPB, Procurement Analyst



# The New York State Contract Reporter

This document printed  
Thursday, 03/14/2024

*NYS' official source of contracting opportunities  
Bringing business and government together*

## Contracting Opportunity

**Title:** Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies

**Agency:** Sourcewell

**Division:** Procurement Department

**Contract Number:** 050224

**CR Number:** 2107680

**Contract Term:** 4 years

**Date of Issue:** 03/14/2024

**Due Date/Time:** 05/02/2024 4:30 PM  
Central Time

**County(ies):** All NYS counties

**Classification:** Construction Vertical: Building Construction; Rehabilitation & New Construction -  
*Commodities*

**Opportunity Type:** General

**Entered By:** Tara Wolff

**Description:** Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for **Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies** to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://portal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than **May 2, 2024, at 4:30 p.m. Central Time**, and late proposals will not be considered.

**Service-Disabled Veteran-Owned Set Aside:** No

**Business entities awarded an identical or substantially similar procurement contract within the past five years:**

Schindler

TK Elevator



## Contact Information

**Primary contact:** Sourcewell  
Procurement Department  
Tara Wolff  
Procurement Manager  
202 12th Street NE  
P.O. Box 219  
Staples, MN 56479  
United States  
Ph: 218-541-5362  
rfp@sourcewell-mn.gov

**Submit to contact:** Sourcewell  
Procurement Department  
Tara Wolff  
Procurement Manager  
202 12th Street NE  
P.O. Box 219  
Staples, MN 56479  
United States  
Ph: 218-541-5362  
rfp@sourcewell-mn.gov

## **Bid Results**

Bid Results have not been entered

## Awards

Awards have not been entered



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Daily Journal of Commerce  
1618 SW First Ave., Suite 400  
Portland, OR, 97201  
Phone: 503-226-1311 Fax: 503-222-5358



### Affidavit of Publication

To: Sourcewell - Lisa Truax  
Po Box 219  
Staples, MN, 564790219

Re: Legal Notice 2590054, ELEVATORS, ESCALATORS, AND MOVING WALKS WITH RELATED EQUIPMENT, SERVICES, AND SUPPLIES

State of OR

County of Multnomah

}  
} SS:  
}

I, Michelle A. Ropp, being duly sworn, depose and say that I am the Principal Clerk of the Daily Journal of Commerce, a newspaper of general circulation in the counties of CLACKAMAS, MULTNOMAH, and WASHINGTON as defined by ORS 193.101 and 193.020, published in Portland in the aforesaid County and State; that I know from my personal knowledge that the notice described as:

ELEVATORS, ESCALATORS, AND MOVING WALKS WITH RELATED EQUIPMENT, SERVICES, AND SUPPLIES  
SOURCEWELL

a printed copy of which is hereto annexed, was published in the entire issue of said newspaper 1 time(s) in the following issues:

**03/15/2024.**

#### SEE EXHIBIT A

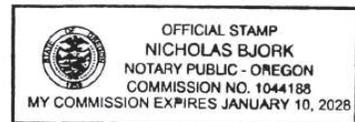
State of Oregon  
County of Multnomah

SIGNED OR ATTESTED BEFORE ME ON 18<sup>th</sup> day of March 2024

By:

Michelle A. Ropp

By:



Nicholas Bjork  
Notary Public, State of OR  
No. 1044188  
My commission expires on January 10, 2028

**EXHIBIT A**

**SOURCEWELL  
ELEVATORS, ESCALATORS, AND  
MOVING WALKS WITH RELATED  
EQUIPMENT, SERVICES,  
AND SUPPLIES**

**Proposals Due 4:30 pm, May 2, 2024  
REQUEST FOR PROPOSALS**

Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for **Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies** to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://proportal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than **May 2, 2024, at 4:30 p.m. Central Time**, and late proposals will not be considered.

Published Mar. 15, 2024. 2590054

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# LOCALiQ

The Oklahoman

PO Box 631643 Cincinnati, OH 45263-1643

## PROOF OF PUBLICATION

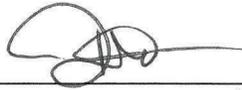
PO Box 219  
Sourcewell  
202 12th St NE PO Box 219  
Staples MN 56479-0219

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA

The Oklahoman, a daily newspaper of general circulation in the State of Oklahoma, and which is a daily newspaper published in Oklahoma County and having paid general circulation therein; published and personal knowledge of the facts herein state and that the notice hereto annexed was Published in said newspapers in the issues dated on:

03/14/2024, 03/21/2024

and that the fees charged are legal.  
Sworn to and subscribed before on 03/21/2024



Legal Clerk

*Denise Roberts*

Notary, State of WI, County of Brown

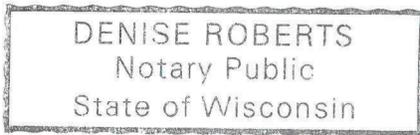
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My commission expires

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**Request for Proposals**  
Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for **Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies** to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://proportal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. **Proposals are due no later than May 2, 2024, at 4:30 p.m. Central Time**, and late proposals will not be considered.

LPXLP

March 14, 21 2024

LOKL0071889



The Beaufort Gazette  
 The Belleville News-Democrat  
 Bellingham Herald  
 Centre Daily Times  
 Sun Herald  
 Idaho Statesman  
 Bradenton Herald  
 The Charlotte Observer  
 The State  
 Ledger-Enquirer

Durham | The Herald-Sun  
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## AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Amount	Cols	Depth
34474	530098	Print Legal Ad-IPL01637860 - IPL0163786		\$166.08	1	19 L

**Attention:** Carol Jackson

SOURCEWELL  
 PO BOX 219  
 STAPLES, MN 56479

carol.jackson@sourcwell-mn.gov

**REQUEST FOR PROPOSALS**

Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for **Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies** to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [https://proportal.sourcewell-mn.gov]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than **May 2, 2024, at 4:30 p.m. Central Time**, and late proposals will not be considered.  
 IPL0163786  
 Mar 14 2024

**State of South Carolina**

**County of Richland**

I, Tara Pennington, makes oath that the advertisement, was published in The State, a newspaper published in the City of Columbia, State and County aforesaid, in the issue(s) of

1 insertion(s) published on:  
 03/14/24

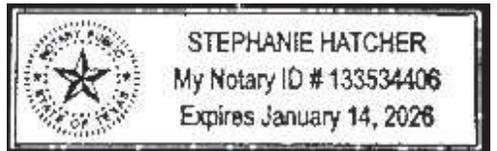
*Tara Pennington*

Tara Pennington

Sworn to and subscribed before me this 14th day of March in the year of 2024

*Stephanie Hatcher*

Notary Public in and for the state of Texas, residing in Dallas County



*Errors- the liability of the publisher on account of errors in or omissions from any advertisement will in no way exceed the amount of the charge for the space occupied by the item in error, and then only for the first incorrect insertion."*

Extra charge for lost or duplicate affidavits.  
 Legal document please do not destroy!

**METHODOLOGY**

USA TODAY Sports requested all forms of compensation for the women's basketball head coach, and/or acquired the federal tax return, from each school in the Atlantic Coast, Big 12, Big Ten, Pac-12 and Southeastern conferences and from each school outside those conferences whose team has appeared in at least three of the past five NCAA Tournaments.

Except as noted, a not available (N/A) in the chart denotes schools that are private; did not release the information; or schools whose coaches are new. A \$0 means the coach doesn't get compensation from that source. In cases where an athletically related outside-income report was unavailable, a coach's compensation might be undercounted by thousands of dollars from that category alone.

Figures for public schools are based on the coach's contract year that covers, or covers the 2023-24 season, including the most recently available base salary.

**COMPENSATION CATEGORIES**

**SCHOOL PAY:** The most recently available base salary, except as noted; income from contract provisions other than base salary that are paid, or guaranteed, by the university or affiliated organizations, such as a foundation or an athletic department operating as a related nonprofit organization. Examples include payments in consideration for shoe and apparel use; TV, radio or other media appearances; and personal appearances.

It also includes deferred payments earned annually, conditional or otherwise; contractual expense accounts (if unaudited) and housing allowance; signing and other one-time bonuses earned in the current contract year.

It does not include other amounts that might have been earned as annual incentive bonuses in other years, the value of standard university benefits such as health care or the value of potentially taxable items such as cars; country club memberships; game tickets for the regular season, postseason and other sports; the value of stadium suites; travel upgrades; spouse/family travel and game tickets; and amounts connected to transactions related to buyouts owed by coaches for terminating a contract with a prior employer.

**OTHER PAY:** Amounts listed on the coach's most recently available, self-reported athletically related outside income report. Some public schools, citing public records disclosure exemptions, do not provide the outside income report.

**TOTAL PAY:** Sum of school pay and other pay.

**MAXIMUM BONUS:** The greatest amount that can be received if the team meets prescribed on-court performance goals (e.g., NCAA Tournament goals, win totals, regular-season and/or conference tournament championships, coaching awards, etc.), academic and/or player conduct goals. Bonuses that can be awarded on a discretionary basis are not included.

**BONUSES PAID:** Amount coach was paid from July 1, 2022, through June 30, 2023, for meeting personal or team-performance goals. Does not include longevity and/or retention payments. Includes payments due to head coaches, regardless of whether they distributed portions to other staff. Because schools were informed that the intent is to report amounts paid for goals achieved during the 2022-23 basketball season and school year, some schools provided information about applicable payments that were made after June 30, 2023. Amounts presented only for head coaches who are at the same public school that employed them as the head coach during the 2022-23 season.

**SCHOOL BUYOUT OWED AS OF APRIL 1, 2024:** Amount school would owe coach if it fired the coach without cause on April 1, 2024. Many of these amounts are expressly subject to coach's duty to make good-faith efforts to find another job, with income from that employment offsetting the amount owed. If mitigation and offset are not addressed in contract, coach still may have obligation to make efforts in that regard.

**NOTES**

**PITTSBURGH, PENN STATE AND PRIVATE SCHOOLS:** The pay information listed came from federal tax returns or the Pennsylvania Right-to-Know Law report. Documents provide compensation for 2021 calendar year based on all income paid by the school or support organizations, including benefits, perks and performance bonuses.

**AMOUNTS IN ADDITION TO COACHES' TOTAL PAY:** Includes payments made by schools and/or their affiliated organizations on behalf of coaches who owed buyout amounts to their previous employer for terminating contracts so they could accept employment elsewhere.

**CINCINNATI:** Paid \$250,000 to the University of Memphis to cover the buyout that Katrina Merriweather owed. Cincinnati also agreed that any income taxes resulting from the buyout payment. It will pay Merriweather as additional compensation the net amount of those income taxes specifically caused by the payment.

**MICHIGAN STATE:** Paid \$400,000 to Bowling Green to cover the buyout that Robyn Fralick owed.

**MINNESOTA:** Agreed to pay \$306,308 to West Virginia University to cover the buyout that Dawn Plitzuweit owed. In addition, Minnesota agreed to cover up to \$185,000 in taxes related to this payment.

For a full set of footnotes pertaining to schools, go to [sports.usatoday.com](https://sports.usatoday.com)

USA TODAY Sports was assisted by Robert Lattinville of WME, who represents college coaches and athletic directors, as well as NCAA member schools.

**SPECIAL REPORT WOMEN'S COLLEGE BASKETBALL COACHES' SALARY COMPENSATION**

For information on payments made in addition to those in **BOLD**, see notes.

School	Name	School pay	Total pay	Max Bonus	Bonuses Paid 2022-23	School Buyout as of April 1, 2024
Alabama	Kristy Curry	\$562,356	\$562,356	\$355,000	\$25,000	\$1,072,500
Arizona	Adia Barnes	\$1,200,000	\$1,200,000	\$305,000	\$65,000	\$2,633,333
Arizona State	Natasha Adair	\$650,000	\$650,000	\$507,500	\$35,000	\$2,100,000
Arkansas	Mike Neighbors	\$700,000	\$700,000	\$455,000	N/A	\$1,510,833
Auburn	Johnnie Harris	\$568,750	\$568,750	\$530,000	\$30,000	\$592,448
Baylor	Nicki Collen	N/A	N/A	N/A	N/A	N/A
Belmont	Bart Brooks	\$444,144	\$444,144	N/A	N/A	N/A
Boston College	Joanna Bernabei-McNamee	N/A	N/A	N/A	N/A	N/A
Brigham Young	Amber Whiting	N/A	N/A	N/A	N/A	N/A
Buffalo	Becky Burke	\$250,000	\$250,000	\$307,000	\$0	\$500,000
California	Charmin Smith	\$530,400	\$530,400	\$295,000	\$70,000	\$275,000
Central Florida	Syria Messer	\$650,000	\$650,000	\$197,500	N/A	\$1,063,541
Central Michigan	Kristin Haynie	\$265,000	\$265,000	\$275,000	N/A	\$750,000
Cincinnati	Katrina Merriweather	<b>\$510,000</b>	\$510,000	\$400,000	N/A	\$2,500,000
Clemson	Amanda Butler	\$475,000	\$478,000	\$390,000	\$25,000	N/A
Colorado	JR Payne	\$730,000	\$730,000	\$842,500	\$167,500	\$2,950,833
Connecticut	Geno Auriemma	\$3,100,000	\$3,100,000	\$375,000	\$150,000	\$3,500,000
Creighton	Jim Flanery	N/A	N/A	N/A	N/A	N/A
DePaul	Doug Bruno	\$574,204	\$574,204	N/A	N/A	N/A
Drake	Allison Pohlman	N/A	N/A	N/A	N/A	N/A
Duke	Kara Lawson	N/A	N/A	N/A	N/A	N/A
Florida	Kelly Rae Finley	\$700,000	\$700,000	\$180,000	\$0	\$1,368,750
Florida Gulf Coast	Karl Smesko	\$450,000	\$450,000	\$305,000	\$35,330	\$1,800,000
Florida State	Brooke Wyckoff	\$525,000	\$525,000	\$480,000	\$40,000	\$1,503,436
Georgia	Katie Abrahamson-Henderson	\$977,000	\$977,000	\$450,000	\$37,500	\$4,239,417
Georgia Tech	Nell Fortner	\$816,000	\$816,000	\$400,000	\$30,000	\$1,606,800
Gonzaga	Lisa Fortier	\$632,983	\$632,983	N/A	N/A	N/A
Houston	Ronald Hughey	\$330,000	\$330,000	\$305,000	\$27,500	\$150,833
Illinois	Shauna Green	\$1,104,000	\$1,104,000	\$600,000	\$100,000	\$2,710,000
Indiana	Teri Moren	\$1,250,000	\$1,250,000	\$450,000	\$140,000	\$3,000,000
Iowa	Lisa Bluder	\$1,400,000	\$1,400,000	\$570,000	\$385,000	\$7,000,000
Iowa State	Bill Fennelly	\$850,000	\$850,000	\$300,000	\$35,000	\$1,431,250
Kansas	Brandon Schneider	\$540,000	\$540,000	\$675,000	\$50,000	\$540,000
Kansas State	Jeff Mittie	\$670,000	\$670,000	\$289,400	\$12,900	\$650,000
Kentucky	Kyra Elzy	\$775,000	\$775,000	\$625,000	\$0	N/A
Louisville	Jeff Walz	\$1,750,000	\$1,754,000	\$700,000	\$175,000	\$4,000,000
LSU	Kim Mulkey	\$3,150,000	\$3,264,000	\$750,000	\$443,000	\$2,000,000
Marquette	Megan Duffy	\$524,123	\$524,123	N/A	N/A	N/A
Maryland	Brenda Frese	\$1,884,085	\$1,884,085	\$427,500	\$205,000	\$11,015,212
Mercer	Susie Gardner	N/A	N/A	N/A	N/A	N/A
Miami (Fla.)	Katie Meier	N/A	N/A	N/A	N/A	N/A
Michigan	Kim Barnes Arico	\$893,500	\$893,500	\$315,000	\$45,000	\$600,000
Michigan State	Robyn Fralick	<b>\$1,000,000</b>	\$1,000,000	\$225,000	N/A	\$3,307,500
Minnesota	Dawn Plitzuweit	<b>\$800,000</b>	\$800,000	\$230,000	N/A	\$3,510,769
Mississippi	Yollett McPhee-McCuin	\$1,035,000	\$1,035,000	\$760,000	\$125,000	N/A
Mississippi State	Sam Purcell	\$662,500	\$662,500	\$625,000	\$55,000	\$993,750
Missouri	Robin Pingeton	\$650,000	\$650,000	\$510,000	\$0	\$233,333
Missouri State	Beth Cunningham	\$346,500	\$346,500	\$197,500	\$7,500	\$960,012
Nebraska	Amy Williams	\$715,000	\$715,000	\$286,000	\$0	\$2,323,750
North Carolina	Courtney Banghart	\$550,000	\$950,000	\$670,000	\$100,000	\$1,687,500.0
North Carolina State	Wes Moore	\$1,026,324	\$1,026,324	\$555,000	\$60,000	\$1,802,073.0
Northwestern	Joe McKeown	N/A	N/A	N/A	N/A	N/A
Notre Dame	Niele Ivey	N/A	N/A	N/A	N/A	N/A
Ohio State	Kevin McGuff	\$1,040,000	\$1,040,000	\$410,000	\$110,000	\$2,340,000
Oklahoma	Jennie Baranczyk	\$800,000	\$800,000	\$180,000	\$55,000	\$2,662,500
Oklahoma State	Jacie Hoyt	\$650,000	\$650,000	\$234,000	\$40,000	\$2,071,875
Oregon	Kelly Graves	\$1,075,000	\$1,075,000	\$425,000	\$25,000	\$1,500,000
Oregon State	Scott Rueck	\$1,094,520	\$1,094,520	\$309,916	\$25,000	\$6,951,796
Penn State	Carolyn Kieger	N/A	N/A	N/A	N/A	N/A
Pittsburgh	Tory Verdi	N/A	N/A	N/A	N/A	N/A
Princeton	Carla Berube	N/A	N/A	N/A	N/A	N/A
Purdue	Katie Gearlds	\$585,000	\$585,000	\$444,200	\$36,050	\$1,000,000
Rutgers	Coquese Washington	\$750,000	\$750,000	\$335,000	\$20,000	\$3,250,000
South Carolina	Dawn Staley	\$3,100,000	\$3,100,000	\$680,000	\$430,000	\$2,000,000
South Dakota	Kayla Karius	\$255,120	\$255,120	\$137,500	\$5,000	\$823,825
South Dakota State	Aaron Johnston	\$339,500	\$339,500	\$233,000	\$48,000	\$1,096,302
South Florida	Jose Fernandez	\$750,000	\$750,000	\$522,500	\$116,250	N/A
Southern California	Lindsay Gottlieb	N/A	N/A	N/A	N/A	N/A
Stanford	Tara VanDerveer	N/A	N/A	N/A	N/A	N/A
Syracuse	Felisha Legette-Jack	N/A	N/A	N/A	N/A	N/A
Tennessee	Kellie Harper	\$1,100,000	\$1,100,000	\$275,000	\$65,000	\$2,222,916
Texas	Vic Schaefer	\$2,300,000	\$2,300,000	\$370,000	\$145,000	\$4,830,000
Texas A&M	Joni Taylor	\$1,500,000	\$1,500,000	\$500,000	\$0	\$6,125,000
Texas Christian	Mark Campbell	N/A	N/A	N/A	N/A	N/A
Texas Tech	Krista Gerlich	\$560,000	\$560,100	\$200,000	\$35,000	\$1,078,682
UCLA	Cori Close	\$773,222	\$774,722	\$170,000	\$64,500	\$750,000
Utah	Lynne Roberts	\$709,500	\$709,500	\$305,000	\$100,000.0	\$2,887,875
Vanderbilt	Shea Ralph	N/A	N/A	N/A	N/A	N/A
Villanova	Denise Dillon	N/A	N/A	N/A	N/A	N/A
Virginia	Amaka Agugua-Hamilton	\$725,000	\$725,000	\$400,000	\$0	\$2,572,917
Virginia Tech	Kenny Brooks	\$890,000	\$890,000	\$185,000	\$100,000	\$5,475,000
Wake Forest	Megan Gebbia	N/A	N/A	N/A	N/A	N/A
Washington	Tina Langley	\$675,000	\$675,000	\$425,000	\$25,000.0	\$3,585,000
Washington State	Kamie Ethridge	\$650,000	\$650,000	\$200,000	\$15,000.0	\$2,800,000
West Virginia	Mark Kellogg	\$575,000	\$575,000	\$250,000	N/A	\$2,041,667
Wisconsin	Marisa Moseley	\$658,000	\$658,000	\$163,200	\$0	\$2,741,667

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For advertising information: 1.800.397.0070 [www.russelljohns.com/usat](http://www.russelljohns.com/usat)

**NOTICES**

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In compliance with Senate Bill No. 493, TEXAS 20 Purchasing Cooperative is soliciting vendors interested in submitting a proposal for the purchase of school foodservice products.

**#3417 Bread, #3418 Milk, and #3419 Ice Cream for Group A-Austin area and Group B-San Antonio area.**

Proposal documents are due 3:00 p.m., April 11, 2024, to Steve Garcia, Procurement Analyst, Education Service Center, Region 20, 1314 Hines Ave., Bldg. 1, San Antonio TX, 78206, at which time questions will be open.

Evaluation criteria include cost, product specifications and financial stability. Proposal awarded on best value.

Interested bidders contact: [Texas20@esc20.info](mailto:Texas20@esc20.info), 210-370-5491 or ESC-20, 1314 Hines Ave., San Antonio, TX 78208

To advertise in USA TODAY, call: 1-800-397-0070

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Only proposals submitted through the Sourcwell Procurement Portal will be considered.

Proposals are due no later than **May 2, 2024, at 4:30 p.m. Central Time, and late proposals will not be considered.**

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Full-time General Dentist Opportunity in Bellingham, WA, \$100,000 signing bonus. Our MI Vernon office is seeking a full-time General Dentist to support this growing community, located just over an hour away from Seattle, WA and Vancouver, BC. This is a great location that is close to major metro areas with a thriving a community feel. At Smile Dental, we value our team member's smiles as much as our patient's smiles. Come join our team and make a difference in the lives of the people in your community! Email: [raboyette@terdent.com](mailto:raboyette@terdent.com)

Modern Family Dental Office with an amazing team is seeking a full-time general dentist. Our well-established practice is located on the southern Outer Banks of North Carolina in the highly sought-after Crystal Coast area. Email CV and references to [kristenforstall@coastdentistry.com](mailto:kristenforstall@coastdentistry.com). NC state license is required.

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**Opportunity Notice**

**Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies**

**Category:** Goods

Potential vendors (bidders) may view the bid package here.

[View Bid Package](#)

**Opportunity Information**

**Organization:** Canoe Procurement Group of Canada  
**Organization Address:**  
**Reference Number:** AB-2024-02108  
**Solicitation Number:** AB-2024-02108  
**Solicitation Type:** Request for Proposal  
**Posting (MM/dd/yyyy):** 03/14/2024  
 09:30:00 AM Alberta Time  
**Closing (MM/dd/yyyy):** 05/02/2024  
 03:30:00 PM Alberta Time  
**Last Update (MM/dd/yyyy):** 03/14/2024  
 09:27:45 AM Alberta Time  
**Agreement Type:** NWPTA/TILMA & CFTA & CETA & TCA  
**Region of Opportunity:** Open  
**Region of Delivery:** Alberta  
**Opportunity Type:** Open & Competitive  
**Commodity Codes:**  
 N3960BA: Elevators, Freight  
 N3910BE: Conveyors, Bucket Elevator  
 N3960C: Escalators  
 5169CB: Elevator Maintenance (buildings)  
 N3990R: Lift Platform, Load Dock  
 N3960BC: Elevators, Passenger  
 N3960B: Elevators  
 N3960: Freight Elevators  
 N3960G: Escalators Special Design (for the Handicapped)  
 5169C: Elevator Installation  
 JX3960: Freight Elevators -repair  
 JX3960A: Elevators - Repair  
 N3960F: Elevators Special Design (for the Handicapped)  
 N3960A: Dumbwaiter, Shipboard

Interested vendors (bidders) who wish to submit a response to this opportunity should register their interest by downloading the document(s) from the bid package.

[View Interested Vendors \(Bidders\)](#)

**Response Submission:**

Only Proposals submitted through the Sourcwell Procurement Portal will be considered.

<https://portal.sourcwell-mn.gov>

Proposals are due no later than May 2, 2024, at 4:30 p.m. Central Time, and late proposals will not be considered.

**Response Contact:**

Wolff, Tara  
 Manager of Procurement

2510 Sparrow Drive  
Nisku, Alberta T9E 8N5  
Tel: 218-541-5362  
Email: tara.wolff@sourcewell-mn.gov

**Response Specifics:**

A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://proportal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than May 2, 2024, 4:30 pm Central Time, and late proposals will not be considered.

Proposer's complete proposal must be submitted through the Sourcewell Procurement Portal no later than the date and time specified in the Solicitation Schedule. Any other form of proposal submission, whether electronic, paper, or otherwise, will not be considered by Sourcewell. Only complete proposals that are timely submitted through the Sourcewell Procurement Portal will be considered. Late proposals will not be considered. It is the Proposer's sole responsibility to ensure that the proposal is received on time.

All proposals must be received through the Sourcewell Procurement Portal no later than the Proposal Due Date and time noted in the Solicitation Schedule above. It is recommended that Proposers allow sufficient time to upload the proposal and to resolve any issues that may arise. The closing time and date is determined by the Sourcewell Procurement Portal web clock.

In the event of problems with the Sourcewell Procurement Portal, follow the instructions for technical support posted in the portal. It may take up to twenty-four (24) hours to respond to certain issues.

Upon successful submission of a proposal, the Sourcewell Procurement Portal will automatically generate a confirmation email to the proposer. If the proposer does not receive a confirmation email, contact Sourcewell's support provider at [support@bidsandtenders.ca](mailto:support@bidsandtenders.ca).

To ensure receipt of the latest information and updates via email regarding this solicitation, or if the Proposer has obtained this solicitation document from a third party, the onus is on the Proposer to create a Sourcewell Procurement Portal Vendor Account and register for this solicitation opportunity.

All proposals must be acknowledged digitally by an authorized representative of the Proposer attesting that the information contained in the proposal is true and accurate. By submitting a proposal, Proposer warrants that the information provided is true, correct, and reliable for purposes of evaluation for potential contract award. The submission of inaccurate, misleading, or false information is grounds for disqualification from a contract award and may subject the Proposer to remedies available by law.

**Opportunity Description:**

Canoe Procurement Group of Canada, is posting the solicitation on behalf of CivicInfo BC, RMA, SARM, AMM, LAS, UMN, NSF, FPEIM, MNL, NWTAC, NAM, AYC and its current and potential Members and represented Associations and their Members, which includes all MASH/MUSH sectors, Provincial Governments, Federal Agencies, Crown Corporations, local Governmental and other not-for-profit organizations located in all provinces and territories in Canada including but not limited to British Columbia, Alberta, Saskatchewan, Manitoba, Ontario, Nova Scotia, New Brunswick, Prince Edward Island, Newfoundland and Labrador, Northwest Territories, Yukon Territories and Nunavut. Request for Proposal ("RFP") to result in regional and/or national contract solutions under the rules and regulations

of Canadian trade agreements (including Canadian Free Trade Agreement (CFTA) Chapter 5, Ontario-Quebec Trade and Cooperation Agreement, and Canada-European Union Comprehensive Economic and Trade Agreement (CETA) Chapter 19, New West Partnership Trade Agreement (NWPTA), Atlantic Trade and Procurement Partnership (ATPP) as applicable).

Canoe/Sourcwell is requesting proposals for Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies to result in a national contracting solution for use by its members.

Members include thousands of governmental, higher education, K-12 education, not-for-profit, tribal government, and other public agencies located in Canada. A full copy of the Request for Proposals can be found on the Sourcwell Procurement Portal [<https://proportal.sourcwell-mn.gov>]. Only proposals submitted through the Sourcwell Procurement Portal will be considered. Proposals are due no later than May 2, 2024, at 4:30 p.m. Central Time, and late proposals will not be considered.

1. Sourcwell and Canoe are seeking proposals for Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies, including, but not limited to:

- a. Elevators;
- b. Escalators;
- c. Moving walkways;
- d. Food and materials lift;
- e. ADA-compliant wheelchair lifts;
- f. Service, modernization, preventive maintenance, repair, upgrades, inspection, installation, and warranty services ancillary to 1. a.-e.; and,
- g. Supplies, parts, and accessories ancillary to 1. a-e.

A Proposer may elect to offer a materials-only solution, a turn-key solution, or an alternative solution. Generally, a turn-key solution is most desirable to Sourcwell and its Members, however, it is not mandatory or required.

2. The primary focus of this solicitation is on Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies. This solicitation should NOT be construed to include:

- a. Pool or physical therapy lifts; and
- b. Service or parts-only solution.

3. This solicitation does not include those equipment, products, or services covered under categories included in pending or planned Sourcwell solicitations or in contracts currently maintained by Sourcwell, identified below:

- a. Vehicle Lifts, with Garage and Fleet Maintenance Equipment (RFP #121223); and
- b. Facility MRO (Maintenance, Repair & Operations), Industrial & Building Supplies with Related Equipment, Accessories (RFP #091422).

4. The term of any resulting contract(s) awarded by Sourcwell under this solicitation will be four years. Sourcwell and supplier may agree to up to three additional one-year extensions based on the best interests of Sourcwell and its Participating Entities. Sourcwell retains the right to consider additional extensions beyond seven years as required under exceptional circumstances.

5. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://proportal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposer's complete proposal must be submitted through the Sourcewell Procurement Portal no later than the date and time specified in the Solicitation Schedule. Any other form of proposal submission, whether electronic, paper, or otherwise, will not be considered by Sourcewell. Only complete proposals that are timely submitted through the Sourcewell Procurement Portal will be considered. Late proposals will not be considered. It is the Proposer's sole responsibility to ensure that the proposal is received on time.

6. Following submission of proposals, negotiations may be permitted.

---

**APC "Opportunity Notices"** This notice is provided for information purposes only. Refer to the "Opportunity Documents" in the bid package for authoritative information.

All queries pertaining to the language, content or any missing or inaccurate information within this abstract must be sent to its originator of the abstract, as specified in the opportunity notice.

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## Bid RFP #050224 - Elevators, Escalators, [\[Switch to Vendor View\]](#) and Moving Walks with Related Equipment, Services, and Supplies

<p><b>Bid Type</b> RFP</p> <p><b>Bid Number</b> 050224</p> <p><b>Title</b> Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies</p> <p><b>Start Date</b> Mar 14, 2024 7:33:54 AM CDT</p> <p><b>End Date</b> May 2, 2024 4:30:00 PM CDT</p> <p><b>Agency</b> Sourcewell</p> <p><b>Bid Contact</b> Tara Wolff (218) 541-5362 rfp@sourcewell-mn.gov 202 12th Street NE P.O. Box 219 Staples, MN 56479-0219</p>	<p><b>Access Reports</b> View reports on who has been notified of the bid or accessed it. [Notification report] [Access report]</p> <p><b>Questions</b> 0 Questions 0 Unanswered [View/Ask Questions]</p> <p><b>Edit Bid</b> [Create Addendum]</p>
---	--

### Description

Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for **Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies** to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [\[https://proportal.sourcewell-mn.gov\]](https://proportal.sourcewell-mn.gov). Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than **May 2, 2024, at 4:30 p.m. Central Time**, and late proposals will not be considered.

### Pre-Bid Conference

**Date** Apr 2, 2024 10:00:00 AM CDT

**Location** Online Conference

**Notes** Login information will be emailed two business days prior to the event to those registered in the Sourcewell Procurement Portal.

### Documents

No Documents for this bid

**Lisa Truax**

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**From:** Public Purchase <notices@publicpurchase.com>  
**Sent:** Thursday, March 14, 2024 7:34 AM  
**To:** RFP  
**Subject:** Release Successful on Bid RFP #050224 - Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies

EXTERNAL

Tara Wolff:

Bid "RFP #050224 - Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies"  
Status: Release Successful on Mar 14, 2024 7:33:54 AM CDT

You can check the released bid by going to the following address:  
<http://www.publicpurchase.com/gems/bid/bidView?bidId=184743>

If you have any questions regarding this bid, please contact our Customer Support Staff at  
[agency-support@publicpurchase.com](mailto:agency-support@publicpurchase.com)

Thank you for using Public Purchase.

MK= XySpSwYLM0KQ+2/BFgltgQ==



[Français](#)

[Bids Homepage \(/Module/Tenders/en/Home/BidsHomepage\)](#) [Find more bids \(https://www.bidsandtenders.com\)](#) [Create Account \(/Module/Tenders/en/Vendor/Create/42b90b89-9f67-483a-96e3-9b0490d01d40\)](#) [Login \(/Module/Tenders/en/Login/Index/42b90b89-9f67-483a-96e3-9b0490d01d40\)](#)

## View Details

Click (<https://www.bidsandtenders.ca>)[here \(https://proportal.sourcewell-mn.gov/\)](https://proportal.sourcewell-mn.gov/) to return to the Sourcewell Procurement Portal home page.

### Bid Details

<p><b>Bid Classification:</b></p> <p><b>Bid Type:</b></p> <p><b>Bid Number:</b></p> <p><b>Bid Name:</b></p> <p><b>Bid Status:</b></p> <p><b>Bid Closing Date:</b></p> <p><b>Question Deadline:</b></p> <p><b>Electronic Auctions:</b></p> <p><b>Language for Bid Submissions:</b></p> <p><b>Submission Type:</b></p> <p><b>Submission Address:</b></p> <p><b>Public Opening:</b></p> <p><b>Public Opening Address:</b></p> <p><b>Description:</b></p>	<p>Goods</p> <p>RFP - General</p> <p>050224</p> <p>Elevators RFP #050224</p> <p><b>Open</b></p> <p>Thu May 2, 2024 4:30:00 PM (CDT)</p> <p>Tue Apr 23, 2024 4:30:00 PM (CDT)</p> <p>Not Applicable</p> <p>English unless specified in the bid document</p> <p>Online Submissions Only</p> <p>Online Submissions Only</p> <p>Yes</p> <p>See RFP and FAQ Documents for details</p> <p>Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for <b>Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies</b> to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<a href="https://proportal.sourcewell-mn.gov">https://proportal.sourcewell-mn.gov</a> (<a href="https://proportal.sourcewell-mn.gov">https://proportal.sourcewell-mn.gov</a>)]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than <b>May 2, 2024, at 4:30 p.m. Central Time</b>, and late proposals will not be considered.</p>
<p><b>Bid Document Access:</b></p>	<p>Bid Opportunity notices and awards and a free preview of the bid documents is available on this site free of charge without registration. Please note, some documents may be secured and you will be required to register for the bid to download and view the documents. There is no cost to obtain an unsecured version of the document and /or to participate in this solicitation.</p>
<p><b>Categories:</b></p>	<p><a href="#">Show Categories [+]</a></p>

[Submit a Question](#)     [Register for this Bid](#)     [Download Bid Documents](#)

## Meeting Locations

The following are the meeting times and locations for the opportunity:

Meeting Location	Description	Date / Time	Mandatory Me...	Meeting Document
Online Pre-Proposal Conference	Login instructions will be posted to the "Documents" section and available to registered suppliers two business days prior to the web conference.	Tuesday April 2, 2024 10:00 AM (CDT)	No	

### Documents

File Name	Pages
<b>RFP 050224 Elevators Contract Template</b> Thursday March 7, 2024 02:40 PM	18
<b>RFP 050224 Elevators</b> Tuesday March 12, 2024 08:02 AM	13

### Addenda

No Addenda Available ...



OPEN

## Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies

Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada.

A full copy of the RFP can be found on the Sourcewell Procurement Portal, and only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than May 02, 2024 at 04:30 PM CT and late proposals will not be considered.

### Important Dates

Pre-Proposal Conference:  
**April 04, 2024 at 10:00 AM CT**

Proposal Due:  
**May 02, 2024 at 04:30 PM CT**

To obtain a copy of the complete RFP, ask questions related to the RFP, or submit a proposal, please use the link below.

[Sourcewell Procurement Portal](#)



- About
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- Contact
- News

- Terms & Conditions
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[Minnesota-Only Solutions](#) →

[Supplier Resources](#) →



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**Publish**

- Bid Announcements
- Doc. Taker's List

**Bidding**

**Publish** /Verify Contents Save as Template

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**Solicitation Setting**

- Invite Bidders No
- Enable Collaboration with other Users No
- Internal Approval No
- Accept Online Responses No
- Evaluate Response online No

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**Solicitation Details**

**Mandatory Information**

Solicitation Type	RFP	Solicitation Number	050224
Solicitation Name	Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies		Procurement Type Goods, Services, Construction
Country & Province/State	Canada / Ontario	Published By	Sourcewell
Accept Questions	Not Applicable		

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**Internal Information (For Internal Use Only)**

Procurement Title/Project Name	050224 Elevators
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**Requirement**

- Are suppliers required to agree to a Non-Disclosure Agreement (NDA)/Document Access Control to access the solicitation documents? No
- Do you want suppliers to notify you of their Intent to Respond (ITR) to your solicitation? No
- Schedule a Pre-Bid Meeting or Site Meeting No

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**Advertisement**

**Basic Settings**

Solicitation Type	Open to all suppliers	Estimated Contract Amount	\$35,000,000.00
Publish Date	03/14/2024	Closing Date & Time	05/02/2024 16:30:00 CT
Publish Option		Value Range for this Solicitation	10,000,001 over

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**Select Categories**

**Construction**

**Heating/Plumbing/Mechanical Supplies/ Services**

Mechanical Engineering, Plumbing Fixtures, Pipe, Valves And Fittings, Pumps And Tanks, Water Coolers, Water Heaters, Leak Detection, HVAC, Refrigerant, Hydronics, Unit Heaters, Zone Systems, Evaporative Coolers, Portable Spill Coolers, Ductless Split Systems, Duct Cleaning, Instrumentation And Related Accessories, Refrigeration Systems, Elevators




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**Solicitation Overview**

**Sourcewell**  
Formerly eS&S

**Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies**

050224

**Closing Date:** 05/02/2024 04:30:00 PM CT

**Detail:**

Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal (<https://portal.sourcewell-us.com>). Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than May 2, 2024, at 4:30 p.m. Central Time, and late proposals will not be considered.

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**Bid Documents**

**Bid Document** Menu

No Data Found

- 1 Preview
- 2 Amendments
- 3 Bid Results
- 4 Award
- 5 Audit



## Preview

Print

Notice Categories

### Basic Information

**Estimated Contract Value (CAD)**  
35,000,000.00 (Not shown to suppliers)

**Reference Number**  
0000266343

**Issuing Organization**  
Sourcewell

**Solicitation Type**  
RFP - Request for Proposal (Formal)

**Solicitation Number**  
050224

**Title**  
Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Su

**Source ID**  
PP.CO.USA.868485.C88455

### Details

**Location**  
Canada, All of Canada, All of Canada

**Purchase Type**  
Duration: 4 years

**Description**  
Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for **Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies** to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education... [See more](#)

### Dates

**Publication Date**  
2024/03/14 09:22:00 AM EDT

**Question Acceptance Deadline**  
2024/04/23 05:30:00 PM EDT

**Questions are submitted online**  
No

**Closing Date**  
2024/05/02 05:30:00 PM EDT

**Bid Intent**  
Not Available

**Prebid Conference**  
2024/04/02 11:00:00 AM EDT

### Contact Information

Procurement Department  
rfp@sourcewell-mn.gov

218-894-1930

### Pre-Bidding Events

**Event Type**  
Prebid Conference

**Attendance**  
Recommended

**Event date**  
2024/04/02 11:00:00 AM EDT

**Location**  
Online Conference

**Event Note**  
Login information will be emailed two business days prior to the event to those registered in the Sourcewell Portal.

### Bid Submission Process

**Bid Submission Type**  
Electronic Bid Submission

**Pricing**  
In attached document

#### Bid Documents List

Item Name	Description	Mandatory	Limited to 1 file
Bid Documents	Documents defining the proposal	Yes	No

**Additional Bidding Instructions**  
Documents defining the proposal.



**COMMENT AND REVIEW**  
to the  
REQUEST FOR PROPOSAL (RFP) #050224  
Entitled

**Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies**

The following advertisement was placed March 14, 2024, in South Carolina’s *The State*, and on the Sourcewell website [www.sourcewell-mn.gov](http://www.sourcewell-mn.gov), Sourcewell Procurement Portal <https://proportal.sourcewell-mn.gov>, Biddingo, Merx, PublicPurchase.com, The New York State Contract Reporter [www.nyscr.ny.gov](http://www.nyscr.ny.gov), March 15, 2024 in Oregon’s *Daily Journal of Commerce*, March 18, 2024 in USA Today, and March 14 and March 21, 2024 in *The Oklahoman*:

*Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://proportal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than May 2, 2024, at 4:30 p.m. Central Time, and late proposals will not be considered.*

The solicitation process was conducted through the Sourcewell Procurement Portal. The following parties expressed interest in the solicitation by registering for this opportunity within the portal:

Ascentia Management, LLC	Pairlel Enterprises LLC
Bridging Pieces	Platinum Standard Elevator, LLC
CIC Inspection & Consulting Ltd	Premier Elevator DBA Elevated
Cloud City Drones LLC	PWXPress
ConstructConnect	Regina Construction Association
Delaware Elevator, Inc.	RYZURE Elevator Inc
Enviro-management Partners, LLC	Schindler Elevator Corp
Henderson Building Solutions, LLC	SCHINDLER ELEVATOR ORGANIZATION
Kone Inc.	Technology International, Inc.
L & T Technology Services Limited	TK Elevator (Canada) Limited
Minnesota Elevator Inc	TK Elevator Corporation
Nichols Contracting Inc	Transel Elevator & Electric, Inc DBA TEI Group
NotaWorks	Urban Elevator Service MN

Otis Canada	Venture Elevator Inc
Otis Elevator Company (Amtech Elevator Delta Beckwith)	VRCA
Pace Elevator Inc.	

All Proposals remained sealed within the Sourcewell Procurement Portal until the scheduled due date and time. Proposals were electronically opened, and the list of all Proposers was made publicly available on the Sourcewell Procurement Portal, on May 5, 2024, at 4:30 pm CT. Proposals were received from the following:

- Venture Elevator Inc
- Henderson Building Solutions, LLC
- Tranel Elevator & Electric, Inc DBA TEI Group
- L & T Technology Services Limited
- Schindler Elevator Corp
- Premier Elevator DBA Elevated
- Otis Elevator Company (Amtech Elevator Delta Beckwith)
- TK Elevator Corporation

Proposals were reviewed by the Proposal Evaluation Committee:

- Ginger Line, MPA, NIGP-CPP, CPPB, Senior Procurement Analyst
- Scott Dobereiner, NIGP-CPP, CPPO, Procurement Analyst
- Lisa Truax, CPPB, Procurement Analyst
- Bill Davison, CPPO, NIGP-CPP, Procurement Analyst

**The findings of the Proposal Evaluation Committee are summarized as follows:**

The Proposal Evaluation Committee applied the Sourcewell RFP evaluation criteria and determined that the products and services offered in the proposal response from Henderson Building Solutions, LLC and L & T Technology Services Limited, fall outside of the Requested Equipment, Products, or Services of the RFP. All other proposals met the scope and mandatory submittal requirements and were evaluated.

TK Elevator Corporation, aka Thyssenkrupp Elevator, is a manufacturer of elevators, escalators, walkways, food and material lifts, and ADA-compliant wheelchair lifts. They provide complimentary service through modernizations, repairs, upgrades, inspections, installations, and warranty services. They provide multiple levels of maintenance agreements that meet code compliance. Participating entities can be served by a direct sales and service force located across North America. Pricing offered is competitive and includes discounts on maintenance, modernization, and new installation. Volume discounts on service and maintenance agreements are aggregated across all Sourcewell participating entities.

With over 25,000 technicians in 1,000 locations in 100 countries, Tranel Elevator & Electric, Inc. can provide optimal sales and service to Sourcewell’s participating agencies. They offer new installations, maintenance, repair, inspections, and modernization in all areas. Tranel also has innovative options, including regenerative power dispersion back into agencies’ buildings. Tranel Elevator & Electric, Inc. offers a favorable discount on their list pricing. Multiple service levels are offered, with moderate to high response for emergency situations. They are also offering additional volume discounts.

Schindler Elevator, established in 1874, operates across more than 150 locations worldwide with a workforce exceeding 5,000 employees. The company has been recognized for its smart building technology, particularly in low-rise elevators. Each participating entity will benefit from a dedicated account manager, supported by Schindler's extensive service force of over 3,500 employees, ensuring rapid response times. Additionally, attractive discounts are available to Sourcewell Participating Entities.

For these reasons, the Sourcewell Proposal Evaluation Committee recommends award of Sourcewell Contract #050224 to:

Schindler Elevator Corporation	#050224-SCH
TK Elevator Corporation	#050224-TKE
Transel Elevator & Electric, Inc. dba TEI Group	#050224-TRL

The preceding recommendations were approved on June 17, 2024.

DocuSigned by:

*Ginger Line*

851994C8DEB1414...

Ginger Line, MPA, NIGP-CPP, CPPB, Senior Procurement Analyst

DocuSigned by:

*Scott Dobereiner*

AF205E09437943D...

Scott Dobereiner, NIGP-CPP, CPPO, Procurement Analyst

DocuSigned by:

*Lisa Truax*

04A338655E9E49E...

Lisa Truax, CPPB, Procurement Analyst

DocuSigned by:

*Bill Davison*

679614F597034BA...

Bill Davison, CPPO, NIGP-CPP, Procurement Analyst

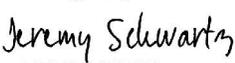
### STATEMENT OF COMPLIANCE

As Chief Procurement Officer for Sourcewell, I have reviewed the recommendation of the Evaluation Committee and the accompanying support materials documenting the process followed for **RFP #050224 for Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies.**

The committee accepted, deemed responsive, evaluated, and recommended proposals for award. Under authority granted to the Chief Procurement Officer in Sourcewell's bylaws, the recommendations set forth above are approved.

I hereby certify:

1. Sourcewell is a government agency, created and authorized by Minnesota law to provide cooperative procurement contracts.
2. The procurement process and resulting contracts have been awarded in compliance with the laws of the State of Minnesota (Minnesota Statutes Chapter 471 and Minnesota Statutes Section 123A.21), and in conformity to Sourcewell's Procurement Policy.

DocuSigned by:  
  
C0FD2A139D06489...

---

Jeremy Schwartz, CSSBB, CPPO, NIGP-CPP  
Sourcewell Chief Procurement Officer

**SOURCEWELL  
STATE OF MINNESOTA**



Member Thiel moved the adoption of the following Resolution:

**RESOLUTION TO APPROVE SOLICITATION AND/OR RE-SOLICITATION OF CATEGORIES**

**2/20/2024**

**Resolution No. 2024\_07**

**WHEREAS**, Sourcewell desires to issue a solicitation, and is seeking permission from the Board to issue a solicitation, for the categories listed on Appendix A, which is attached and incorporated.

**WHEREAS**, through the Sourcewell Procurement Policy, the Board designated the Chief Procurement Officer to administer Sourcewell's cooperative purchasing and contracting program; and

**WHEREAS**, the Chief Procurement Officer recommends approval of categories detailed above.

**NOW THEREFORE BE IT RESOLVED** that the Board of Directors hereby approves the solicitation of categories.

The motion for the adoption of the foregoing resolution was duly seconded by Member Kicker and the following voted in favor: (list names here)

Zylka, Nagel, Thiel, Barrows, Arts, Kicker, Dahlberg

and the following voted against: (list names here or "NONE")

NONE  
whereupon said resolution was declared duly passed and adopted.

ATTEST:

DocuSigned by:  
*Linda Arts*  
0EF5785E1EAD4CF...  
Clerk to the Board of Directors

APPENDIX A

**SOURCEWELL PROCUREMENT DEPARTMENT**  
**BOARD ITEMS - February 2024**

<b>CONSENT AGENDA ITEMS</b>	<b>Requesting Board permission to Solicit the following categories:</b>
	None
<b>Requesting Board permission to Re-Solicit the following categories:</b>	
Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies	
Athletic and Physical Education Equipment and Supplies with Related Accessories	
Indefinite Delivery Indefinite Quantity - Georgia	

<b>NEW CONTRACTS</b>		
<b>Supplier Name</b>	<b>Contract Number</b>	<b>Solicitation Title</b>
Automotus, Inc.	120423-AUTOM	"Curb Management Technologies with Related Services"
Blinkay USA	120423-BLKAY	"Curb Management Technologies with Related Services"
Blue Systems USA	120423-BLUSY	"Curb Management Technologies with Related Services"
Cleverciti Systems Corp.	120423-CLVR	"Curb Management Technologies with Related Services"
CurbIQ	120423-CRBIQ	"Curb Management Technologies with Related Services"
Duncan Parking Technologies	120423-DNCN	"Curb Management Technologies with Related Services"
EastBanc Technologies	120423-EASTB	"Curb Management Technologies with Related Services"
e11even-x, Incorporated	120423-ELVNX	"Curb Management Technologies with Related Services"
INRIX, Inc.	120423-INRIX	"Curb Management Technologies with Related Services"
IPS Group, Inc.	120423-IPS	"Curb Management Technologies with Related Services"
Modii, Inc.	120423-MODII	"Curb Management Technologies with Related Services"
Parkunload, Inc.	120423-PKUN	"Curb Management Technologies with Related Services"
Passport Labs, Inc.	120423-PSPT	"Curb Management Technologies with Related Services"
Populus Technologies, Inc.	120423-POPU	"Curb Management Technologies with Related Services"
Umajo, Inc.	120423-UMOJO	"Curb Management Technologies with Related Services"
Urban Radar	120423-URBAN	"Curb Management Technologies with Related Services"
Urbiotica	120423-URB	"Curb Management Technologies with Related Services"
BenefitFocus.com	111623-BENE	"Employee Benefit Administrative Software Platforms; Member and Provider Advocacy Services; Transparency, Fraud, Waste and Abuse Products and Related Services"
Empyrean Benefit Solutions	111623-EMPY	"Employee Benefit Administrative Software Platforms; Member and Provider Advocacy Services; Transparency, Fraud, Waste and Abuse Products and Related Services"
Medefy Health	111623-MEDE	"Employee Benefit Administrative Software Platforms; Member and Provider Advocacy Services; Transparency, Fraud, Waste and Abuse Products and Related Services"
Rx Savings	111623-RXSS	"Employee Benefit Administrative Software Platforms; Member and Provider Advocacy Services; Transparency, Fraud, Waste and Abuse Products and Related Services"
Wex, Inc.	111623-WXHX	"Employee Benefit Administrative Software Platforms; Member and Provider Advocacy Services; Transparency, Fraud, Waste and Abuse Products and Related Services"
ARI Phoenix	121223-ARP	"Vehicle Lifts with Garage and Fleet Maintenance Equipment"
BendPak, Inc.	121223-BND	"Vehicle Lifts with Garage and Fleet Maintenance Equipment"
Liftnow Automotive Equipment Corp.	121223-LFT	"Vehicle Lifts with Garage and Fleet Maintenance Equipment"
Mohawk Lifts	121223-MRL	"Vehicle Lifts with Garage and Fleet Maintenance Equipment"
Snap-On Industrial	121223-SNP	"Vehicle Lifts with Garage and Fleet Maintenance Equipment"
Stertil-Koni USA	121223-SKI	"Vehicle Lifts with Garage and Fleet Maintenance Equipment"
<b>CONTRACT EXTENSIONS</b>		
<b>Supplier Name</b>	<b>Contract Number</b>	<b>Solicitation Title</b>
Caterpillar, Inc.	032119-CAT	"Heavy Construction Equipment with Related Accessories, Attachments, and Supplies"
Snap-On	013020-SNP	"Vehicle Lifts with Garage and Fleet Maintenance Equipment"
Schindler Elevator	080420-SCH	"Elevators, Escalators, and Moving Walks with Related Equipment, Services and Supplies"
<b>NEW IDIQ CONTRACTS</b>		
<b>Company Name</b>	<b>Contract Number</b>	<b>Region - Type of Work</b>

**CONSENT AGENDA ITEMS**

IDIQ CONTRACT EXTENSIONS		
Company Name	Contract Number	
Centennial Contractors Enterprises, Inc.	TX-CT-GC-121819-CCE	
RoofConnect Logistics, Inc.	TX-WT-R-121819-RCL	
JAMCO Ventures, LLC	TX-CT-W-121819-JAM	
F.H. Paschen, S.N. Nielsen & Associates, LLC	TX-CT-GC-121819-FHP	
Doyle Electric, LLC	TX-CT-E-121819-DEL	
JAMCO Ventures, LLC	TX-CT-F-121819-JAM	
RoofConnect Logistics, Inc.	TX-CT-R-121819-RCL	
F.H. Paschen, S.N. Nielsen & Associates, LLC	TX-WT-GC-121819-FHP	
JAMCO Ventures, LLC	TX-CT-GC-121819-JAM	
CORE Construction Services of Texas, Inc.	TX-CT-GC-121819-CCT	
F.H. Paschen, S.N. Nielsen & Associates, LLC	TX-PB-GC-121819-FHP	
Tommy Klein Construction, Inc.	TX-PB-GC-121819-TKL	
Doyle Electric, LLC	TX-CT-GC-121819-DEL	
Amstar, Inc.	TX-PB-GC-121819-AMS	
Amstar, Inc.	TX-CT-GC-121819-AMS	
CORE Construction Services of Texas, Inc.	TX-WT-GC-121819-CCT	
TMG Contracting, LLC	TX-CT-GC-121819-TCL	
Sullivan Contracting Services	TX-CT-GC-121819-SUL	
Amstar, Inc.	TX-WT-GC-121819-AMS	
CORE Construction Services of Texas, Inc.	TX-PB-GC-121819-CCT	
JAMCO Ventures, LLC	TX-CT-RC-121819-JAM	
JAMCO Ventures, LLC	TX-CT-APC-121819-JAM	
JAMCO Ventures, LLC	TX-CT-P-121819-JAM	
ABM Industries, Inc.	CA-R6-E01-123021-ABM	
ABM Industries, Inc.	CA-R6-HVAC01-123021-ABM	
J & H Engineering General Contracts, Inc.	CA-R7-PAV02-123021-JHE	
Mackone Development, Inc.	CA-R8-GB07-123021-MDI	
ACCO Engineered Systems, Inc.	CA-R8-PLUM01-123021-AES	
Pacific Building Group	CA-R9-GB04-123021-PBG	
ACCO Engineered Systems, Inc.	CA-R2-HVAC01-123021-AES	
ACCO Engineered Systems, Inc.	CA-R3-HVAC02-123021-AES	
ACCO Engineered Systems, Inc.	CA-R6-HVAC02-123021-AES	
Facility Solutions Group	CA-R8-E02-123021-FSG	
Pacific Lighting Mgmt., Inc.	CA-R8-E03-123021-PLM	
T&S West	CA-R5-GB01-123021-TSW	
T&S West	CA-R5-E01-123021-TSW	
T&S West	CA-R5-PAV01-123021-TSW	
Good-Men Roofing & Construction, Inc.	CA-R9-RW01-123021-GMR	
Harry H. Joh Construction, Inc.	CA-R8-GB04-123021-HJC	
Harry H. Joh Construction, Inc.	CA-R8-HVAC04-123021-HJC	
Harry H. Joh Construction, Inc.	CA-R8-P02-123021-HJC	
Harry H. Joh Construction, Inc.	CA-R9-GB03-123021-HJC	
Horizons Construction Co. Int'l, Inc.	CA-R9-PAV01-123021-HCC	
Newton Construction & Management, Inc.	CA-R6-GB01-123021-NCM	
Angeles Contractor, Inc.	CA-R8-P03-123021-ACI	
Harry H. Joh Construction, Inc.	CA-R9-HVAC03-123021-HJC	
Newton Construction & Management, Inc.	CA-R7-E01-123021-NCM	
ABM Industries, Inc.	CA-R8-E01-123021-ABM	
ABM Industries, Inc.	CA-R9-E01-123021-ABM	
ACCO Engineered Systems, Inc.	CA-R8-HVAC02-123021-AES	
Angeles Contractor, Inc.	CA-R8-RW01-123021-ACI	
Horizons Construction Co. Int'l, Inc.	CA-R8-GB01-123021-HCC	
Horizons Construction Co. Int'l, Inc.	CA-R8-PAV01-123021-HCC	
Horizons Construction Co. Int'l, Inc.	CA-R9-GB01-123021-HCC	
T&S West	CA-R3-GB01-123021-TSW	
ACCO Engineered Systems, Inc.	CA-R8-SS01-123021-AES	
Mesa Energy Systems	CA-R1-HVAC01-123021-ES	
Mesa Energy Systems	CA-R5-HVAC01-123021-ES	
North Star Construction & Engineering, Inc.	CA-R3-PAV02-123021-NSC	
North Star Construction & Engineering, Inc.	CA-R3-GS01-123021-NSC	
Mesa Energy Systems	CA-R7-HVAC02-123021-ES	
North Star Construction & Engineering, Inc.	CA-R3-GB02-123021-NSC	
Mackone Development, Inc.	CA-R8-PAV03-123021-MDI	
Mark Scott Construction	CA-R4-GB01-123021-MS	

## APPENDIX A Continued

Mark Scott Construction	CA-R5-GB04-123021-MSC	
MDJ Management, LLC	CA-R8-GB13-123021-MDJ	
Staples Construction Company	CA-R1-GB01-123021-STA	
T&S West	CA-R3-E01-123021-TSW	
Mackone Development, Inc.	CA-R8-P04-123021-MDI	
Newton Construction & Management, Inc.	CA-R5-GB02-123021-NCM	
Durham Construction Company, Inc.	CA-R5-GB03-123021-DCC	
Exbon Development, Inc.	CA-R8-GB02-123021-EXB	
T&S West	CA-R3-PAV01-123021-TSW	
Oscalibur Plumbing, Inc.	CA-R8-PLUM02-123021-OPI	
Pacific Lighting Mgmt., Inc.	CA-R9-E02-123021-PLM	
California Coast Carpet & Flooring	CA-R8-F02-123021-CCF	
Exbon Development, Inc.	CA-R8-E04-123021-EXB	
Horizons Construction Co. Int'l, Inc.	CA-R7-PAV01-123021-HCC	
MDJ Management, LLC	CA-R7-GB06-123021-MDJ	
Mesa Energy Systems	CA-R9-HVAC04-123021-ES	
Newton Construction & Management, Inc.	CA-R7-GB01-123021-NCM	
Exbon Development, Inc.	CA-R8-HVAC03-123021-EXB	
Exbon Development, Inc.	CA-R8-RW02-123021-EXB	
Good-Men Roofing & Construction, Inc.	CA-R8-GB08-123021-GMR	
Vincor Construction, Inc.	CA-R8-GB05-123021-VCI	
Vincor Construction, Inc.	CA-R9-GB05-123021-VCI	
ABM Industries, Inc.	CA-R8-HVAC01-123021-ABM	
ABM Industries, Inc.	CA-R9-HVAC01-123021-ABM	
ACCO Engineered Systems, Inc.	CA-R7-HVAC01-123021-AES	
ACCO Engineered Systems, Inc.	CA-R9-HVAC02-123021-AES	
ACCO Engineered Systems, Inc.	CA-R9-PLUM01-123021-AES	
All Source Coatings, Inc.	CA-R9-GB08-123021-ASC	
Good-Men Roofing & Construction, Inc.	CA-R9-GB06-123021-GMR	
Good-Men Roofing & Construction, Inc.	CA-R8-RW03-123021-GMR	
Angeles Contractor, Inc.	CA-R8-GB06-123021-ACI	
ABM Industries, Inc.	CA-R3-E02-123021-ABM	
ABM Industries, Inc.	CA-R3-HVAC01-123021-ABM	
ABM Industries, Inc.	CA-R4-HVAC01-123021-ABM	
ABM Industries, Inc.	CA-R5-HVAC02-123021-ABM	
Angeles Contractor, Inc.	CA-R6-GB02-123021-ACI	
Angeles Contractor, Inc.	CA-R6-PAV01-123021-ACI	
Angeles Contractor, Inc.	CA-R8-PAV02-123021-ACI	
Angeles Contractor, Inc.	CA-R8-F03-123021-ACI	

**SOURCEWELL  
STATE OF MINNESOTA**



Member Kicker moved the adoption of the following Resolution:

**RESOLUTION TO APPROVE SOLICITATION AND/OR RE-SOLICITATION OF CATEGORIES**

**7/16/2024**

**Resolution No. 2024\_23**

**WHEREAS**, Sourcewell desires to issue a solicitation, and is seeking permission from the Board to issue a solicitation, for the categories listed on Appendix A, which is attached and incorporated.

**WHEREAS**, through the Sourcewell Procurement Policy, the Board designated the Chief Procurement Officer to administer Sourcewell's cooperative purchasing and contracting program; and

**WHEREAS**, the Chief Procurement Officer recommends approval of categories detailed above.

**NOW THEREFORE BE IT RESOLVED** that the Board of Directors hereby approves the solicitation of categories.

The motion for the adoption of the foregoing resolution was duly seconded by Member Thiel and the following voted in favor: (list names here)

Zylka, Thiel, Barrows, Arts, Kicker, Dahlberg

and the following voted against: (list names here or "NONE")

NONE

whereupon said resolution was declared duly passed and adopted.

ATTEST:

DocuSigned by:

*Linda Arts*

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Clerk to the Board of Directors

APPENDIX A

**SOURCEWELL PROCUREMENT DEPARTMENT**  
**BOARD ITEMS - July 2024**

<b>CONSENT AGENDA ITEMS</b>	<b>Requesting Board permission to Solicit the following categories:</b>
	Risk Management, Employee Benefits, and Insurance Consulting Services
	<b>Requesting Board permission to Re-Solicit the following categories:</b>
	After Market Parts and Supplies
Body Armor with Related Accessories, Equipment, and Services	
Tax Exempt Municipal Leasing with Related Services	
Indefinite Delivery Indefinite Quantity - Florida	

<b>CONSENT AGENDA ITEMS</b>	<b>Contract Extensions</b>		
	<b>Supplier Name</b>	<b>Contract Number</b>	<b>Solicitation Title</b>
	Multiforce Systems	092920-MTF	"Aboveground Fuel and Fluid Storage with Related Hardware, Software and Services"
	Gilbarco	092920-GVR	"Aboveground Fuel and Fluid Storage with Related Hardware, Software and Services"
	Syn-tech Systems	092920-SYS	"Aboveground Fuel and Fluid Storage with Related Hardware, Software and Services"
	E.J. Ward	092920-EJW	"Aboveground Fuel and Fluid Storage with Related Hardware, Software and Services"
	JF Petroleum Group	092920-JFA	"Aboveground Fuel and Fluid Storage with Related Hardware, Software and Services"
	Western Global	092920-WST	"Aboveground Fuel and Fluid Storage with Related Hardware, Software and Services"
	Graco	092920-GRC	"Aboveground Fuel and Fluid Storage with Related Hardware, Software and Services"
	NAPA	032521-GPC	"Aftermarket Vehicle Parts and Supplies"
	Peterbilt	060920-PMC	"Class 4-8 Chassis with Related Equipment, Accessories and Services"
Shaw Integrated and Turf Solutions	080819-SII	"Flooring Materials with Related Supplies and Services"	

<b>CONSENT AGENDA ITEMS</b>	<b>New Contracts</b>		
	<b>Supplier Name</b>	<b>Contract Number</b>	<b>Solicitation Title</b>
	TK Elevator Corporation	050224-TKE	"Elevators, Escalators, and Moving Walks with Related Equipment, Services and Supplies"
	Schindler Elevator Corporation	050224-SCH	"Elevators, Escalators, and Moving Walks with Related Equipment, Services and Supplies"
	Transel Elevator & Electric, Inc.	050224-TRL	"Elevators, Escalators, and Moving Walks with Related Equipment, Services and Supplies"
	National Auto Fleet Group	032824-NAF	"Class 4-8 Chassis and Cabs with Related Equipment and Services"
	Truckcorp, LLC	032824-TRK	"Class 4-8 Chassis and Cabs with Related Equipment and Services"
	Olathe Ford Sales	032824-OLA	"Class 4-8 Chassis and Cabs with Related Equipment and Services"
	Navistar	032824-NVS	"Class 4-8 Chassis and Cabs with Related Equipment and Services"
	Nikola Corporation	032824-NKA	"Class 4-8 Chassis and Cabs with Related Equipment and Services"
	Peterbilt Motors Company	032824-PMC	"Class 4-8 Chassis and Cabs with Related Equipment and Services"
	Kenworth Truck Company	032824-KTC	"Class 4-8 Chassis and Cabs with Related Equipment and Services"
	The Lion Electric Company/Lion Buses, Inc.	032824-LON	"Class 4-8 Chassis and Cabs with Related Equipment and Services"
	Electric Vehicle Conversions	032824-ELV	"Class 4-8 Chassis and Cabs with Related Equipment and Services"
	Roundtrip EV Solutions	032824-RDT	"Class 4-8 Chassis and Cabs with Related Equipment and Services"
	Certified Stainless Service dba West-Mark	032824-CER	"Class 4-8 Chassis and Cabs with Related Equipment and Services"
	Rush Truck Centers of Texas/Rush Enterprises	032824-RTG	"Class 4-8 Chassis and Cabs with Related Equipment and Services"
	Workhorse Technologies	032824-WKH	"Class 4-8 Chassis and Cabs with Related Equipment and Services"

Daimler Trucks North America	032824-DAI	"Class 4-8 Chassis and Cabs with Related Equipment and Services"
Battle Motors	032824-CRN	"Class 4-8 Chassis and Cabs with Related Equipment and Services"
Autocar Truck/Autocar Industries	032824-ATC	"Class 4-8 Chassis and Cabs with Related Equipment and Services"
Mack Trucks	032824-MAK	"Class 4-8 Chassis and Cabs with Related Equipment and Services"
<b>NEW IDIQ CONTRACTS</b>		
<b>Company Name</b>	<b>Contract Number</b>	<b>Region - Type of Work</b>
none		
<b>Company Name</b>	<b>Contract Number</b>	
<b>IDIQ CONTRACT EXTENSIONS</b>		
Adrian L. Merton, Inc.	MD-R5-HVAC02-052621-ALM	
Skyline Roofing, Inc.	MD-R1-RW01-052621-SKY	
Skyline Roofing, Inc.	MD-R2-RW01-052621-SKY	
Skyline Roofing, Inc.	MD-R3-RW01-052621-SKY	
Vigil Contracting, Inc.	MD-R2-GC01-052621-VGL	
Centennial Contractors Enterprises, Inc.	MD-R6-GC04-052621-CCE	
Centennial Contractors Enterprises, Inc.	MD-R5-GC04-052621-CCE	
S-Works Construction Corporation	MD-R4-GC04-052621-SWC	
Paige Industrial Services, Inc.	MD-R6-GC03-052621-PAI	
Paige Industrial Services, Inc.	MD-R3-GC03-052621-PAI	
Paige Industrial Services, Inc.	MD-R3-E02-052621-PAI	
Paige Industrial Services, Inc.	MD-R3-RW02-052621-PAI	
Paige Industrial Services, Inc.	MD-R6-HVAC02-052621-PAI	
Paige Industrial Services, Inc.	MD-R5-RW02-052621-PAI	
Paige Industrial Services, Inc.	MD-R6-RW02-052621-PAI	
Adrian L. Merton, Inc.	MD-R4-HVAC02-052621-ALM	
Paige Industrial Services, Inc.	MD-R6-PAC02-052621-PAI	
F.H. Paschen, S.N. Nielsen & Associates, LLC	MD-R1-GC02-052621-FHP	
Skyline Roofing, Inc.	MD-R5-RW01-052621-SKY	
Vigil Contracting, Inc.	MD-R4-E02-052621-VGL	
S-Works Construction Corporation	MD-R2-GC03-052621-SWC	
Vigil Contracting, Inc.	MD-R4-GC01-052621-VGL	
Vigil Contracting, Inc.	MD-R2-HVAC01-052621-VGL	
Vigil Contracting, Inc.	MD-R6-E02-052621-VGL	
Nichols Contracting, Inc.	MD-R5-GC01-052621-NIC	
Adrian L. Merton, Inc.	MD-R3-HVAC02-052621-ALM	
Vigil Contracting, Inc.	MD-R5-E02-052621-VGL	
Centennial Contractors Enterprises, Inc.	MD-R3-GC02-052621-CCE	
Paige Industrial Services, Inc.	MD-R3-PAC01-052621-PAI	
Paige Industrial Services, Inc.	MD-R5-PAC02-052621-PAI	
Adrian L. Merton, Inc.	MD-R2-HVAC02-052621-ALM	
Centennial Contractors Enterprises, Inc.	MD-R4-GC02-052621-CCE	
Johnson-Laux Construction, LLC	MD-R1-GC04-052621-JLC	
Centennial Contractors Enterprises, Inc.	MD-R1-GC03-052621-CCE	
Step 1 Enterprises, LLC	MD-R1-GC01-052621-S1E	
Vigil Contracting, Inc.	MD-R5-GC02-052621-VGL	
The Matthews Group	MD-R2-GC04-052621-TMG	
Vigil Contracting, Inc.	MD-R3-GC04-052621-VGL	
Vigil Contracting, Inc.	MD-R3-HVAC01-052621-VGL	
Nichols Contracting, Inc.	MD-R3-GC01-052621-NIC	
Vigil Contracting, Inc.	MD-R5-HVAC01-052621-VGL	
Vigil Contracting, Inc.	MD-R2-E02-052621-VGL	
Paige Industrial Services, Inc.	MD-R5-GC03-052621-PAI	
Vigil Contracting, Inc.	MD-R6-GC01-052621-VGL	
Vigil Contracting, Inc.	MD-R6-HVAC01-052621-VGL	
Vigil Contracting, Inc.	MD-R4-HVAC01-052621-VGL	
Mans Construction Company	NM-R1-E-060222-MCO	
National Roofing Company, Inc.	NM-R1-R-060222-NRC	
National Roofing Company, Inc.	NM-R2-R-060222-NRC	
National Roofing Company, Inc.	NM-R5-R-060222-NRC	

## APPENDIX A Continued

Mans Construction Company	NM-R4-R-060222-MCO	
Ross Wes Electrical Services	NM-R5-E-060222-RWE	
Junior Builders	NM-R4-GC-060222-JUB	
Junior Builders	NM-R4-P-060222-JUB	
Junior Builders	NM-R3-GC-060222-JUB	
Junior Builders	NM-R3-P-060222-JUB	
HB Construction, Inc.	NM-R5-GC-060222-HCO	
GM Builders, Inc.	NM-R5-GC-060222-GMB	
GM Builders, Inc.	NM-R2-GC-060222-GMB	
Mans Construction Company	NM-R4-E-060222-MCO	
Mans Construction Company	NM-R5-R-060222-MCO	
White Sands Construction Inc.	NM-R5-GC-060222-WSC	
GM Builders, Inc.	NM-R5-R-060222-GMB	
National Construction, Inc.	NM-R4-GC-060222-NCI	
Jim Sena Construction Co., Inc.	NM-R3-GC-060222-JSC	
GM Builders, Inc.	NM-R2-R-060222-GMB	
GM Builders, Inc.	NM-R3-R-060222-GMB	
WWRC, Inc.	NM-R3-P-060222-WRI	
Jim Sena Construction Co., Inc.	NM-R3-R-060222-JSC	
WWRC, Inc.	NM-R2-HVAC-060222-WRI	
GM Builders, Inc.	NM-R1-R-060222-GMB	
HB Construction, Inc.	NM-R1-GC-060222-HCO	
WWRC, Inc.	NM-R3-R-060222-WRI	
WWRC, Inc.	NM-R4-GC-060222-WRI	
WWRC, Inc.	NM-R4-P-060222-WRI	
WWRC, Inc.	NM-R4-R-060222-WRI	
Jim Sena Construction Co., Inc.	NM-R4-R-060222-JSC	
GM Builders, Inc.	NM-R4-R-060222-GMB	
HB Construction, Inc.	NM-R2-GC-060222-HCO	
Ross Wes Electrical Services	NM-R1-E-060222-RWE	
WWRC, Inc.	NM-R3-HVAC-060222-WRI	
Jim Sena Construction Co., Inc.	NM-R4-GC-060222-JSC	
Mans Construction Company	NM-R5-E-060222-MCO	
Consolidated Builders of NM	NM-R3-GC-060222-COB	
Consolidated Builders of NM	NM-R4-GC-060222-COB	
CORE Construction Services of Texas, Inc.	NM-R5-GC-060222-CCT	
DKG & Associates, Inc.	NM-R2-R-060222-DKG	
Ross Wes Electrical Services	NM-R2-E-060222-RWE	
GM Builders, Inc.	NM-R1-GC-060222-GMB	
Dallago Corporation	NM-R1-P-060222-DCO	
CORE Construction Services of Texas, Inc.	NM-R1-GC-060222-CCT	
Dallago Corporation	NM-R1-HVAC-060222-DCO	
DKG & Associates, Inc.	NM-R4-R-060222-DKG	
DKG & Associates, Inc.	NM-R5-R-060222-DKG	
Consolidated Builders of NM	NM-R1-GC-060222-COB	
Consolidated Builders of NM	NM-R2-GC-060222-COB	
CORE Construction Services of Texas, Inc.	NM-R2-GC-060222-CCT	
Mans Construction Company	NM-R3-E-060222-MCO	
WWRC, Inc.	NM-R4-HVAC-060222-WRI	
Mans Construction Company	NM-R1-GC-060222-MCO	
Mans Construction Company	NM-R2-E-060222-MCO	
Consolidated Builders of NM	NM-R5-GC-060222-COB	
DKG & Associates, Inc.	NM-R1-R-060222-DKG	
Smith Roofing, Inc.	NM-R5-R-060222-SMR	
WWRC, Inc.	NM-R2-GC-060222-WRI	
WWRC, Inc.	NM-R2-P-060222-WRI	
WWRC, Inc.	NM-R2-R-060222-WRI	
Triton Services, Inc.	KY-NC-HVAC01-062420-TRS	
The Lusk Group	KY-NC-GC05-062420-LMC	
The Lusk Group	KY-E-GC03-062420-LMC	
Place Services, Inc.	KY-W-GC01-062420-PLS	
Place Services, Inc.	KY-E-E01-062420-PLS	
The Lusk Group	KY-W-HVAC01-062420-LMC	
The Lusk Group	KY-NC-HVAC02-062420-LMC	
The Lusk Group	KY-NC-E02-062420-LMC	
The Lusk Group	KY-W-RW01-062420-LMC	
F.H. Paschen, S.N. Nielsen & Associates, LLC	KY-NC-GC04-062420-FHP	

## APPENDIX A Continued

F.H. Paschen, S.N. Nielsen & Associates, LLC	KY-W-GC02-062420-FHP	
F.H. Paschen, S.N. Nielsen & Associates, LLC	KY-E-GC02-062420-FHP	
The Lusk Group	KY-W-E02-062420-LMC	
Tecta America Corp	KY-W-RW02-062420-TEA	
Place Services, Inc.	KY-NC-GC03-062420-PLS	
Place Services, Inc.	KY-NC-E01-062420-PLS	
Tecta America Corp	KY-NC-RW02-062420-TEA	
Tecta America Corp	KY-E-RW02-062420-TEA	
The Lusk Group	KY-NC-RW01-062420-LMC	
The Lusk Group	KY-W-GC03-062420-LMC	
The Lusk Group	KY-E-HVAC01-062420-LMC	
The Lusk Group	KY-E-E02-062420-LMC	
Place Services, Inc.	KY-E-GC01-062420-PLS	
Calhoun Construction Services	KY-NC-GC02-062420-CAC	
Place Services, Inc.	KY-W-E01-062420-PLS	
The Lusk Group	KY-E-RW01-062420-LMC	
Triton Services, Inc.	KY-NC-GC01-062420-TRS	

## Certificate Of Completion

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Subject: Council Legislation - TK Elevator Corp

Source Envelope:

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Initials: 0

Procurement Resource Group

AutoNav: Enabled

730 2nd Ave. South 1st Floor

Envelopeld Stamping: Enabled

Nashville, TN 37219

Time Zone: (UTC-06:00) Central Time (US & Canada)

prg@nashville.gov

IP Address: 170.190.198.185

## Record Tracking

Status: Original

Holder: Procurement Resource Group

Location: DocuSign

9/2/2025 8:19:59 AM

prg@nashville.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Metropolitan Government of Nashville and Davidson County

Location: Docusign

## Signer Events

## Signature

## Timestamp

Elizabeth Jefferson

elizabeth.jefferson@nashville.gov

Security Level: Email, Account Authentication (None)

*Elizabeth Jefferson*

Sent: 9/2/2025 8:25:10 AM

Viewed: 9/2/2025 9:40:10 AM

Signed: 9/2/2025 9:41:15 AM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.190

### Electronic Record and Signature Disclosure:

Not Offered via Docusign

Dennis Rowland

dennis.rowland@nashville.gov

Purchasing Agent & Chief Procurement Officer

Security Level: Email, Account Authentication (None)

*Dennis Rowland*

Sent: 9/2/2025 9:41:25 AM

Viewed: 9/2/2025 11:33:28 AM

Signed: 9/2/2025 11:33:34 AM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.185

### Electronic Record and Signature Disclosure:

Not Offered via Docusign

Jenneen Reed/mjw

MaryJo.Wiggins@nashville.gov

Security Level: Email, Account Authentication (None)

*Jenneen Reed/mjw*

Sent: 9/2/2025 11:33:45 AM

Viewed: 9/2/2025 11:36:44 AM

Signed: 9/2/2025 11:39:08 AM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.100

### Electronic Record and Signature Disclosure:

Accepted: 9/2/2025 11:36:44 AM

ID: 95f3f0f2-b41e-4ec3-865d-3972e97bc5b1

Macy Amos

macy.amos@nashville.gov

Security Level: Email, Account Authentication (None)

*Macy Amos*

Sent: 9/2/2025 11:39:18 AM

Viewed: 9/2/2025 11:56:05 AM

Signed: 9/2/2025 11:56:40 AM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.68

### Electronic Record and Signature Disclosure:

Accepted: 9/2/2025 11:56:05 AM

ID: 07914829-6985-422a-8eea-49b3f4fbd25c

Signer Events	Signature	Timestamp
Procurement Resource Group prg@nashville.gov Metropolitan Government of Nashville and Davidson County Security Level: Email, Account Authentication (None)		Sent: 9/2/2025 11:56:54 AM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Sally Palmer  
sally.palmer@nashville.gov  
Security Level: Email, Account Authentication  
(None)

**Electronic Record and Signature Disclosure:**  
Accepted: 9/2/2025 8:11:52 AM  
ID: 8b4748f9-079c-46a2-a61d-6d151ebe1b2a

Macy Amos  
macy.amos@nashville.gov  
Security Level: Email, Account Authentication  
(None)

**Electronic Record and Signature Disclosure:**  
Accepted: 9/2/2025 11:56:05 AM  
ID: 07914829-6985-422a-8eea-49b3f4fbd25c

Amber Gardner  
Amber.Gardner@nashville.gov  
Security Level: Email, Account Authentication  
(None)

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Austin Kyle  
publicrecords@nashville.gov  
Security Level: Email, Account Authentication  
(None)

**Electronic Record and Signature Disclosure:**  
Accepted: 8/29/2025 2:58:31 PM  
ID: 235d0f09-4549-41a0-b6b5-1ba5cb0f9395

Gary Clay  
gary.clay@nashville.gov  
Security Level: Email, Account Authentication  
(None)

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

<b>Carbon Copy Events</b>	<b>Status</b>	<b>Timestamp</b>
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John Stewart

john.stewart@nashville.gov

Security Level: Email, Account Authentication  
(None)

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
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Envelope Sent

Hashed/Encrypted

9/2/2025 8:25:10 AM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
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<b>Electronic Record and Signature Disclosure</b>
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