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## GRANT SUMMARY SHEET

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**Grant Name:** Library Services 23 Amend. 1

**Department:** PUBLIC LIBRARY

**Grantor:** INSTITUTE OF MUSEUM AND LIBRARY SERVICES

**Pass-Through Grantor  
(If applicable):** TENN. STATE LIB. & ARCHIVES

**Total Award this Action:** \$350,829.00

**Cash Match Amount** \$0.00

**Department Contact:** Jena Schmid - Main Library Administrator  
862-5806

**Status:** AMENDMENT

**Program Description:**

This grant targets library materials to persons having difficulty using a library and to the underserved in the Nashville-Davidson County area. This grant provides access to and circulation of Library materials in a variety of formats, special services for children and young people, and general educational support services. Amendment 1 to award Nashville Public Library an additional \$350,829.00 to previous amount of \$430,500.00 for a new total of \$781,329.00. Amend. 1 also extends the end date of the grant contract to June 30, 2023.

**Plan for continuation of services upon grant expiration:**

New materials funded will become part of the existing permanent library collection, builds on existing services with no long-term budget impact.

### Grants Tracking Form

Part One

Pre-Application <input type="radio"/>		Application <input type="radio"/>		Award Acceptance <input type="radio"/>		Contract Amendment <input checked="" type="radio"/>	
Department	Dept. No.	Contact			Phone	Fax	
PUBLIC LIBRARY	039	Jena Schmid - Main Library Administrator			862-5806	880-2605	
<b>Grant Name:</b>	Library Services 23						
<b>Grantor:</b>	INSTITUTE OF MUSEUM AND LIBRARY SERVICES				<b>Other:</b>		
<b>Grant Period From:</b>	07/01/22	(applications only) <b>Anticipated Application Date:</b>					
<b>Grant Period To:</b>	06/30/23	(applications only) <b>Application Deadline:</b>					
<b>Funding Type:</b>	FED PASS THRU	<b>Multi-Department Grant</b>		<input type="checkbox"/> <b>If yes, list below.</b>			
<b>Pass-Thru:</b>	TENN. STATE LIB. & ARCHIVES	<b>Outside Consultant Project:</b>		<input type="checkbox"/>			
<b>Award Type:</b>	COMPETITIVE	<b>Total Award:</b>		\$350,829.00			
<b>Status:</b>	AMENDMENT	<b>Metro Cash Match:</b>		\$0.00			
<b>Metro Category:</b>	Est. Prior.	<b>Metro In-Kind Match:</b>		\$0.00			
<b>CFDA #</b>	45.310	<b>Is Council approval required?</b>		<input checked="" type="checkbox"/>			
<b>Project Description:</b>			<b>Applic. Submitted Electronically?</b>		<input type="checkbox"/>		

This grant targets library materials to persons having difficulty using a library and to the underserved in the Nashville-Davidson County area. This grant provides access to and circulation of Library materials in a variety of formats, special services for children and young people, and general educational support services. **Amendment 1 to award Nashville Public Library an additional \$350,829.00 to previous amount of \$430,500.00 for a new total of \$781,329.00. Amend. 1 also extends the end date of the grant contract to June 30, 2023.**

**Plan for continuation of service after expiration of grant/Budgetary Impact:**  
 New materials funded will become part of the existing permanent library collection, builds on existing services with no long-term budget impact.

**How is Match Determined?**  
**Fixed Amount of \$** \_\_\_\_\_ **or** \_\_\_\_\_ **% of Grant** \_\_\_\_\_ **Other:**

**Explanation for "Other" means of determining match:** \_\_\_\_\_

**For this Metro FY, how much of the required local Metro cash match:**

<b>Is already in department budget?</b>		<b>Fund</b>	<b>Business Unit</b>
<b>Is not budgeted?</b>		<b>Proposed Source of Match:</b>	

(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)

**Other:**

<b>Number of FTEs the grant will fund:</b>	0.00	<b>Actual number of positions added:</b>	0.00
<b>Departmental Indirect Cost Rate</b>	20.23%	<b>Indirect Cost of Grant to Metro:</b>	\$74,310.66
<b>*Indirect Costs allowed?</b> <input checked="" type="radio"/> Yes <input type="radio"/> No <b>% Allow.</b>	0.00%	<b>Ind. Cost Requested from Grantor:</b>	\$0.00 <b>in budget</b>

\*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)

**Draw down allowable?**

**Metro or Community-based Partners:** \_\_\_\_\_

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY23	\$10,000.00	\$771,329.00	\$0.00	\$0.00		\$0.00	\$781,329.00	\$158,062.86	\$1,000.00
Yr 2	FY__							\$0.00		
Yr 3	FY__							\$0.00		
Yr 4	FY__							\$0.00		
Yr 5	FY__							\$0.00		
<b>Total</b>		\$10,000.00	\$771,329.00	\$0.00	\$0.00		\$0.00	\$781,329.00	\$158,062.86	\$1,000.00
<b>Date Awarded:</b>				04/27/23	<b>Tot. Awarded:</b>		\$350,829.00	<b>Contract#:</b>		30501-00223-04
<b>(or) Date Denied:</b>					<b>Reason:</b>					
<b>(or) Date Withdrawn:</b>					<b>Reason:</b>					

Contact: [juanita.paulsen@nashville.gov](mailto:juanita.paulsen@nashville.gov)  
[vaughn.wilson@nashville.gov](mailto:vaughn.wilson@nashville.gov)

5621

GCP Rec'd  
05/02/23

GCP Approved  
05/02/23

*VW*

**AMENDMENT ONE  
OF GRANT CONTRACT 30501-00223-04**

This Grant Contract Amendment is made and entered by and between the State of Tennessee, Office of the Secretary of State, Tennessee State Library and Archives, hereinafter referred to as the "State" and Nashville Public Library as part of Metropolitan Gov't of Nashville and Davidson County, hereinafter referred to as the "Grantee." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. Grant Contract section B is deleted in its entirety and replaced with the following:

**B. TERM OF CONTRACT:**

This Grant Contract shall be effective for the period beginning on July 1, 2022 ("Effective Date") and ending on June 30, 2023, ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.

2. Grant Contract section C.1 is deleted in its entirety and replaced with the following:

- C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed Seven Hundred Eighty-One Thousand Three Hundred Twenty-Nine Dollars (\$781,329.00) ("Maximum Liability"). The Grant Budget, attached and incorporated as Attachment One is the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.

3. Grant Contract Attachment One is deleted in its entirety and replaced with the new attachment One attached hereto.

**ATTACHMENT ONE**

<b>GRANT BUDGET</b>				
<b>Nashville Public Library as part of Metropolitan Gov't of Nashville and Davidson County</b>				
<b>The Grant Budget line-item amounts below shall be applicable only to expense incurred during the following</b>				
<b>Applicable Period: BEGIN: 07/01/2022 END: 06/30/2023</b>				
POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup>	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes	0.00	0.00	0.00
4, 15	Professional Fee, Grant & Award <sup>2</sup>	0.00	0.00	0.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	781,329.00	0.00	781,329.00
11, 12	Travel, Conferences & Meetings	0.00	0.00	0.00
13	Interest <sup>2</sup>	0.00	0.00	0.00
14	Insurance	0.00	0.00	0.00
16	Specific Assistance To Individuals	0.00	0.00	0.00

17	Depreciation <sup>2</sup>	0.00	0.00	0.00
18	Other Non-Personnel <sup>2</sup>	0.00	0.00	0.00
20	Capital Purchase <sup>2</sup>	0.00	0.00	0.00
22	Indirect Cost	0.00	0.00	0.00
24	In-Kind Expense	0.00	0.00	0.00
25	<b>GRAND TOTAL</b>	<b>781,329.00</b>	<b>0.00</b>	<b>781,329.00</b>

<sup>1</sup> Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*. (posted on the Internet at: <https://www.tn.gov/finance/looking-for/policies.html>).

<sup>2</sup> Applicable detail follows this page if line-item is funded.

4. Grant Contract Attachment Three is deleted in its entirety and replaced with the new attachment Three attached hereto.

### ATTACHMENT THREE

#### Federal Award Identification Worksheet

Subrecipient's name (must match name associated with its Unique Entity Identifier (SAM))	Metropolitan Government of Nashville & Davidson County
Subrecipient's Unique Entity Identifier (SAM)	LGZLHP6ZHM55
Federal Award Identification Number (FAIN)	LS252485-OLS-22
Federal award date	4/8/2022
Subaward Period of Performance Start and End Date	July 1, 2022 – June 30, 2023
Subaward Budget Period Start and End Date	July 1, 2022 – June 30, 2023
Assistance Listing number (formerly known as the CFDA number) and Assistance Listing program title.	45.310 State Library Program
Grant contract's begin date	07/01/2022
Grant contract's end date	06/30/2023
Amount of federal funds obligated by this grant contract	\$10,000.00
Total amount of federal funds obligated to the subrecipient	\$33,810.00
Total amount of the federal award to the pass-through entity (Grantor State Agency)	\$3,422,164.00
Federal award project description (as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA))	The Tennessee State Library and Archives will use funds to support the goals of their Five-Year Plan for FY 2018-2022, which reflect the purposes and priorities of the Library Services and Technology Act (LSTA). In Tennessee, specific goals address all Tennessee residents: 1)

	Having the reading skills, information resources, and library services needed to succeed in school, at work, and in their daily lives; 2) Being able to locate and access library and information resources that are relevant to their lives through the provision of traditional reading materials, non-print media, online and downloadable resources, and electronic networks; and 3) Benefiting from enhanced library and information services because library staff members have the knowledge, skills, and competencies needed to offer high-quality 21st century library services.
Name of federal awarding agency	Institute of Museum and Library Services
Name and contact information for the federal awarding official	Dennis Nangle 202-653-4661 <a href="mailto:dnangle@imls.gov">dnangle@imls.gov</a>
Name of pass-through entity	Tennessee State Library and Archives
Name and contact information for the pass-through entity awarding official	Jennifer Cowan-Henderson 615-741-1923 <a href="mailto:Jennifer.Cowan-Henderson@tn.gov">Jennifer.Cowan-Henderson@tn.gov</a>
Is the federal award for research and development?	No
Indirect cost rate for the federal award (See 2 C.F.R. §200.331 for information on type of indirect cost rate)	10%

**Required Approvals.** The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

**Amendment Effective Date.** The revisions set forth herein shall be effective once all required approvals are obtained. All other terms and conditions of this Grant Contract not expressly amended herein shall remain in full force and effect.

**IN WITNESS WHEREOF,**

**NASHVILLE PUBLIC LIBRARY AS PART OF METROPOLITAN GOV'T OF NASHVILLE AND  
DAVIDSON COUNTY:**

  
GRANTEE SIGNATURE

4/26/23  
DATE

*Joyce E. Searcy, Board Chair*

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

TENNESSEE STATE LIBRARY AND ARCHIVES:

JAMIE RITTER, STATE LIBRARIAN AND ARCHIVIST

DATE

OFFICE OF THE SECRETARY OF STATE:

TRE HARGETT, SECRETARY OF STATE

DATE

*JRE*

**SIGNATURE PAGE  
FOR  
GRANT NO. General Library Services & Materials for the Disadvantaged FY23 -  
Amendment 1**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF  
NASHVILLE AND DAVIDSON COUNTY**

*Jim M. LeL*  
Department *Library*  
*Interim Director*

*4-27-2023*  
Date

**APPROVED AS TO AVAILABILITY  
OF FUNDS:**

DocuSigned by:  
*Kelly Flannery/mfw*  
**Kelly Flannery, Director of Finance**  
Department of Finance

5/3/2023  
Date

**APPROVED AS TO RISK AND INSURANCE:**

DocuSigned by:  
*Balagun Cobb*  
**Director of Insurance**

5/4/2023  
Date

**APPROVED AS TO FORM AND  
LEGALITY:**

DocuSigned by:  
*Courtney Mohan*  
**Metropolitan Attorney**

5/4/2023  
Date

\_\_\_\_\_  
**John Cooper**  
**Metropolitan Mayor**

\_\_\_\_\_  
Date

**ATTEST:**

\_\_\_\_\_  
**Metropolitan Clerk**

\_\_\_\_\_  
Date