

**LEGISLATIVE TRACKING FORM**Filing for Council Meeting Date: 12/16/25

Resolution



Ordinance

Contact/Prepared By: M. ParkDate Prepared: 11/14/25Title (Caption): 2024 VCIF Hot Spot Grant 24-27 Amendment #3

Amendment 3 - Section D.10. is deleted and replaced, Section D.20 is deleted and replaced, Section D.27 is deleted and replaced,

Attachment A is deleted and replaced, Attachment A-1 is deleted and replaced.

All these amendments are effective 01/01/2026.

Submitted to Planning Commission? ☒ N/A ☐ Yes-Date: \_\_\_\_\_ Proposal No: \_\_\_\_\_Proposing Department: Police Requested By: PoliceAffected Department(s): ALL Affected Council District(s): ALL**Legislative Category (check one):**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Bonds                | <input type="checkbox"/> Contract Approval           | <input type="checkbox"/> Intergovernmental Agreement   |
| <input type="checkbox"/> Budget - Pay Plan    | <input type="checkbox"/> Donation                    | <input type="checkbox"/> Lease                         |
| <input type="checkbox"/> Budget - 4%          | <input type="checkbox"/> Easement Abandonment        | <input type="checkbox"/> Maps                          |
| <input type="checkbox"/> Capital Improvements | <input type="checkbox"/> Easement Accept/Acquisition | <input type="checkbox"/> Master List A&E               |
| <input type="checkbox"/> Capital Outlay Notes | <input checked="" type="checkbox"/> Grant            | <input type="checkbox"/> Settlement of Claims/Lawsuits |
| <input type="checkbox"/> Code Amendment       | <input type="checkbox"/> Grant Application           | <input type="checkbox"/> Street/Highway Improvements   |
| <input type="checkbox"/> Condemnation         | <input type="checkbox"/> Improvement Acc.            | <input type="checkbox"/> Other: _____                  |

**FINANCE** Amount +/-: \$ \$ 0.00
**Funding Source:**

- ☐ Capital Improvement Budget
- ☐ Capital Outlay Notes
- ☐ Departmental/Agency Budget
- ☐ Funds to Metro
- ☐ General Obligation Bonds
- ☐ Grant
- ☐ Increased Revenue Sources

**Match:** \$ \$ 0.00

- ☐ Judgments and Losses
- ☐ Local Government Investment Project
- ☐ Revenue Bonds
- ☐ Self-Insured Liability
- ☐ Solid Waste Reserve
- ☐ Unappropriated Fund Balance
- ☐ 4% Fund
- ☐ Other: \_\_\_\_\_

Approved by OMB: Aaron Pratt EF

Date to Finance Director's Office: \_\_\_\_\_

Approved by Finance/Accounts: \_\_\_\_\_

**APPROVED BY**Approved by Div Grants Coordination: Juanita Paulsen**FINANCE DIRECTOR'S OFFICE:** \_\_\_\_\_**ADMINISTRATION**

Council District Member Sponsors: \_\_\_\_\_

Council Committee Chair Sponsors: \_\_\_\_\_

Approved by Administration: \_\_\_\_\_ Date: \_\_\_\_\_

**DEPARTMENT OF LAW**

Date to Dept. of Law: \_\_\_\_\_ Approved by Department of Law: \_\_\_\_\_

**Settlement Resolution/Memorandum Approved by:** \_\_\_\_\_Date to Council: \_\_\_\_\_ For Council Meeting: \_\_\_\_\_ ☐ E-mailed Clerk
☐ All Dept. Signatures
 ☐ Copies
 ☐ Backing
 ☐ Legislative Summary
 ☐ Settlement Memo
 ☐ Clerk Letter
 ☐ Ready to File

Department of Law - White Copy

Administration - Yellow Copy

Finance Department - Pink Copy

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## GRANT SUMMARY SHEET

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**Grant Name:** 2024 VCIF Hot Spot Grant 24-27 - Amendment #3

**Department:** POLICE DEPARTMENT

**Grantor:** TENNESSEE OFFICE OF CRIMINAL JUSTICE PROGRAMS

**Pass-Through Grantor  
(If applicable):**

**Total Award this Action:** \$0.00

**Cash Match Amount** \$0.00

**Department Contact:** Capt. Kelly Cantrell  
880-2850

**Status:** AMENDMENT

**Program Description:**

The Violent Crime Intervention Fund Hot Spot Grant provides grant funds for local law enforcement agencies to implement evidence-based programs, technology, and strategies that will reduce violent crime in our communities. The funding from this grant will be utilized for the following: reimbursement of salary for the Project Coordinator of the grant, four new positions associated with this grant, training and equipment for MNPDP personnel who are addressing violent crime in the 37207 area. Amendment 3 - Section D.10. is deleted and replaced, Section D.20 is deleted and replaced, Section D.27 is deleted and replaced, Attachment A is deleted and replaced, Attachment A-1 is deleted and replaced. All these amendments are effective 01/01/2026.

**Plan for continuation of services upon grant expiration:**

N/A

Grants Tracking Form

Part One

Pre-Application

Application

Award Acceptance

Contract Amendment

Department

Dept. No.

Contact

Phone

Fax

POLICE DEPARTMENT

031

Capt. Kelly Cantrell

880-2850

Grant Name:

2024 VCIF Hot Spot Grant 24-27 - Amendment #3

Grantor:

TENNESSEE OFFICE OF CRIMINAL JUSTICE PROGRAMS

Other:

Grant Period From:

11/01/23

(applications only) Anticipated Application Date:

Grant Period To:

06/30/27

(applications only) Application Deadline:

Funding Type:

STATE

Multi-Department Grant

Outside Consultant Project:

Total Award:

Metro Cash Match:

Metro In-Kind Match:

Is Council approval required?

Applic. Submitted Electronically?

Pass-Thru:

Award Type:

Status:

Metro Category:

CFDA #

Project Description:

STATE

COMPETITIVE

AMENDMENT

Est. Prior.

N/A

The Violent Crime Intervention Fund Hot Spot Grant provides grant funds for local law enforcement agencies to implement evidence-based programs, technology, and strategies that will reduce violent crime in our communities. The funding from this grant will be utilized for the following: reimbursement of salary for the Project Coordinator of the grant, four new positions associated with this grant, training and equipment for MNPd personnel who are addressing violent crime in the 37207 area. **Amendment 3 - Section D.10. is deleted and replaced, Section D.20 is deleted and replaced, Section D.27 is deleted and replaced, Attachment A is deleted and replaced, Attachment A-1 is deleted and replaced. All these amendments are effective 01/01/2026.**

Plan for continuation of service after expiration of grant/Budgetary Impact:

N/A

How is Match Determined?

Fixed Amount of \$

or

% of Grant

Other:

Explanation for "Other" means of determining match:

Program costs will be absorbed into the MNPd operating budget

For this Metro FY, how much of the required local Metro cash match:

Is already in department budget?

Is not budgeted?

(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)

Other:

Number of FTEs the grant will fund:

4.00

Actual number of positions added:

0.00

Departmental Indirect Cost Rate

45.90%

Indirect Cost of Grant to Metro:

\$2,065,500.00

\*Indirect Costs allowed?

Yes

No

% Allow.

6.56%

Ind. Cost Requested from Grantor:

\$295,237.00

in budget

\*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)

Draw down allowable?

Metro or Community-based Partners:

Part Two										
Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY24		\$89,065.00					\$89,065.00	\$40,880.84	\$0.00
Yr 2	FY25		\$581,634.00					\$581,634.00	\$266,969.08	\$36,982.00
Yr 3	FY26		\$2,003,531.00					\$2,003,531.00	\$919,620.72	\$129,817.00
Yr 4	FY27		\$1,825,770.00					\$1,825,770.00	\$838,029.36	\$128,438.00
Yr 5	FY__									
Total		\$0.00	\$4,500,000.00	\$0.00	\$0.00		\$0.00	\$4,500,000.00	\$2,065,500.00	\$295,237.00
	Date Awarded:			11/14/25	Tot. Awarded:	\$0.00	Contract#:	52343		
	(or) Date Denied:				Reason:					
	(or) Date Withdrawn:				Reason:					

Contact: [juanita.paulsen@nashville.gov](mailto:juanita.paulsen@nashville.gov)  
[vaughn.wilson@nashville.gov](mailto:vaughn.wilson@nashville.gov)

JP

GCP Received 11/17/25

GCP Approved 11/17/25

Resolution No. \_\_\_\_\_

A resolution approving amendment three to a Hot Spot Violent Crime Intervention Fund (VCIF) Targeted Community Crime Reduction Project (TCCRP) grant from the Tennessee Office of Criminal Justice Programs to the Metropolitan Government, acting by and through the Metropolitan Nashville Police Department, to provide support to local law enforcement in developing and implementing evidence-based strategies to combat violent crime.

WHEREAS, the Metropolitan Government, acting by and through the Metropolitan Nashville Police Department, previously entered into a grant agreement with the Tennessee Office of Criminal Justice Programs to provide support to local law enforcement in developing and implementing evidence-based strategies to combat violent crimes approved by RS2023-55, RS2024-833 (amendment one), and RS2025-1275 (amendment two); and,

WHEREAS, the parties wish to amend the grant agreement to update Sections D.10. (Nondiscrimination), D.20. (Procurement), and D.27 (State Interest in Equipment or Motor Vehicles) and revise the budget (reflected in Attachments A and A-1), a copy of which amendment three is attached hereto; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that amendment three be approved.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That amendment three to the Hot Spot VCIF TCCRP grant by and between the Tennessee Office of Criminal Justice Programs and the Metropolitan Government, acting by and through the Metropolitan Nashville Police Department, to provide support to local law enforcement in developing and implementing evidence-based strategies to combat violent crime, a copy of which amendment three is attached hereto and incorporated herein, is hereby approved, and the Metropolitan Mayor is authorized to execute the same.

Section 2. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO AVAILABILITY  
OF FUNDS:

Jenneen Reed/mjr  
Jenneen Reed, Director  
Department of Finance

INTRODUCED BY:

\_\_\_\_\_  
\_\_\_\_\_

APPROVED AS TO FORM AND  
LEGALITY:

Courtney Mohan  
Metropolitan Attorney

\_\_\_\_\_  
Member(s) of Council



November 14, 2025

Freddie O'Connell, Mayor  
Metropolitan Government of Nashville and Davidson County  
1 Public Square  
Suite 100  
Nashville, TN 37201

Dear Mayor O'Connell:

Enclosed is amendment to Contract 52343. As the authorized official for your agency, you or the identified designee, must sign and date the documents in the appropriate places. If the designee is signing, OCJP must have designee authorization on file and the designee must sign the Authorized Official's name with designee's initials following the signature. An image of the signed contract is unacceptable. All signed contracts must be submitted electronically. Return the contract to the enclosed address by **December 17, 2025**. Please contact your program manager (see below) with any concerns or questions.

After the State of Tennessee has approved the Contract, a fully executed copy will be returned to your agency.

**Additional Requirement:** At least ninety (90) days before the end of its fiscal year, the Grantee shall complete the Information for Audit Purposes ("IAP") form online (accessible through the Edison Supplier Portal) to notify the State whether or not Grantee is subject to an audit. The Grantee should submit only one, completed form online during the Grantee's fiscal year. Immediately after the fiscal year has ended, the Grantee shall fill out the End of Fiscal Year ("EOFY") form (accessible through the Edison Supplier portal).

Your Program Manager is Ben Weinstein. For questions or assistance regarding this contract, please contact Ben Weinstein, at (615) 687-7061, or email Benjamin.Weinstein@tn.gov.


We look forward to our continued partnership with you.

Sincerely,

A handwritten signature in black ink that reads "Jennifer Brinkman". The signature is written in a cursive, flowing style.

Jennifer Brinkman  
Director

cc: Michael Park, Metropolitan Government of Nashville and Davidson County  
File

<div><div>GRANT AMENDMENT</div></div>					
Agency Tracking # NA		Edison ID 52343		Contract # 52343	
Amendment # 3					
Contractor Legal Entity Name Metropolitan Government of Nashville and Davidson County				Edison Vendor ID 4	
Amendment Purpose & Effect(s) Revises Clauses and Revises Budget					
Amendment Changes Contract End Date: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO				End Date: 6/30/2027	
TOTAL Contract Amount INCREASE or DECREASE <u>per this Amendment</u> (zero if N/A): \$ 0.00					
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Contract Amount
FY24	\$89,065.00				\$89,065.00
FY25	\$581,634.00				\$581,634.00
FY26	\$2,003,531.00				\$2,003,531.00
FY27	\$1,825,770.00				\$1,825,770.00
TOTAL:	\$4,500,000.00				\$4,500,000.00
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.			OCR USE		
Speed Chart FA00003518		Account Code County - 71301000			

**AMENDMENT THREE  
OF GRANT CONTRACT 52343**

This Grant Contract Amendment is made and entered by and between the State of Tennessee, Department of Finance and Administration, Office of Criminal Justice Programs, hereinafter referred to as the "State" and Metropolitan Government of Nashville and Davidson County, hereinafter referred to as the "Grantee." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. Grant Contract section D.10. is deleted in its entirety and replaced with the following:

D.10. Nondiscrimination. The Grantee agrees that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by Federal, Tennessee State constitutional, or statutory law. The Grantee shall, upon request, show proof of such nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

2. Grant Contract section D.20 is deleted in its entirety and replaced with the following:

D.20. Procurement. If other terms of this Grant Contract allow reimbursement for the cost of goods, materials, supplies, equipment, or contracted services, such procurement shall be made on a competitive basis, including the use of competitive bidding procedures, where practical. The Grantee shall maintain documentation for the basis of each procurement for which reimbursement is paid pursuant to this Grant Contract. In each instance where it is determined that use of a competitive procurement method is not practical, supporting documentation shall include a written justification for the decision and for use of a non-competitive procurement. If the Grantee is a subrecipient, the Grantee shall comply with 2 C.F.R. §§ 200.317—200.327 when procuring property and services under a federal award.

The Grantee shall obtain prior approval from the State before purchasing any equipment under this Grant Contract.

For purposes of this Grant Contract, the term "equipment" shall include any article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds ten thousand dollars (\$10,000.00).

3. Grant Contract section D.27 is deleted in its entirety and replaced with the following:

D.27. State Interest in Equipment or Motor Vehicles. The Grantee shall take legal title to all equipment or motor vehicles purchased totally or in part with funds provided under this Grant Contract, subject to the State's equitable interest therein, to the extent of its pro rata share, based upon the State's contribution to the purchase price. The term "equipment" shall include any article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds ten thousand dollars (\$10,000.00). The term "motor vehicle" shall include any article of tangible personal property that is required to be registered under the "Tennessee Motor Vehicle Title and Registration Law", Tenn. Code Ann. Title 55, Chapters 1-6.

As authorized by the Tennessee Uniform Commercial Code, Tenn. Code Ann. Title 47, Chapter 9 and the "Tennessee Motor Vehicle Title and Registration Law," Tenn. Code Ann. Title 55, Chapters 1-6, the parties intend this Grant Contract to create a security

interest in favor of the State in the equipment or motor vehicles acquired by the Grantee pursuant to the provisions of this Grant Contract. A further intent of this Grant Contract is to acknowledge and continue the security interest in favor of the State in the equipment or motor vehicles acquired by the Grantee pursuant to the provisions of this program's prior year Grant Contracts between the State and the Grantee.

The Grantee grants the State a security interest in all equipment or motor vehicles acquired in whole or in part by the Grantee under this Grant Contract. This Grant Contract is intended to be a security agreement pursuant to the Uniform Commercial Code for any of the equipment or motor vehicles herein specified which, under applicable law, may be subject to a security interest pursuant to the Uniform Commercial Code, and the Grantee hereby grants the State a security interest in said equipment or motor vehicles. The Grantee agrees that the State may file this Grant Contract or a reproduction thereof, in any appropriate office, as a financing statement for any of the equipment or motor vehicles herein specified. Any reproduction of this or any other security agreement or financing statement shall be sufficient as a financing statement. In addition, the Grantee agrees to execute and deliver to the State, upon the State's request, any financing statements, as well as extensions, renewals, and amendments thereof, and reproduction of this Grant Contract in such form as the State may require to perfect a security interest with respect to said equipment or motor vehicles. The Grantee shall pay all costs of filing such financing statements and any extensions, renewals, amendments and releases thereof, and shall pay all reasonable costs and expenses of any record searches for financing statements the State may reasonably require. Without the prior written consent of the State, the Grantee shall not create or suffer to be created pursuant to the Uniform Commercial Code any other security interest in said equipment or motor vehicles, including replacements and additions thereto. Upon the Grantee's breach of any covenant or agreement contained in this Grant Contract, including the covenants to pay when due all sums secured by this Grant Contract, the State shall have the remedies of a secured party under the Uniform Commercial Code and, at the State's option, may also invoke the remedies herein provided.

The Grantee agrees to be responsible for the accountability, maintenance, management, and inventory of all property purchased totally or in part with funds provided under this Grant Contract. The Grantee shall maintain a perpetual inventory system for all equipment or motor vehicles purchased with funds provided under this Grant Contract and shall submit an inventory control report which must include, at a minimum, the following:

- a. Description of the equipment or motor vehicles;
- b. Vehicle identification number;
- c. Manufacturer's serial number or other identification number, when applicable;
- d. Acquisition date, cost, and check number;
- e. Fund source, State Grant number, or other applicable fund source identification;
- f. Percentage of state funds applied to the purchase;
- g. Location within the Grantee's operations where the equipment or motor vehicles is used;
- h. Condition of the property or disposition date if Grantee no longer has possession;
- i. Depreciation method, if applicable; and
- j. Monthly depreciation amount, if applicable.

The Grantee shall tag equipment or motor vehicles with an identification number which is cross referenced to the equipment or motor vehicle item on the inventory control report. The Grantee shall inventory equipment or motor vehicles annually. The Grantee must compare the results of the inventory with the inventory control report and investigate any differences. The Grantee must then adjust the inventory control report to reflect the results of the physical inventory and subsequent investigation.



The Grantee shall submit its inventory control report of all equipment or motor vehicles purchased with funding through this Grant Contract within thirty (30) days of its end date and in form and substance acceptable to the State. This inventory control report shall contain, at a minimum, the requirements specified above for inventory control. The Grantee shall notify the State, in writing, of any equipment or motor vehicle loss describing the reasons for the loss. Should the equipment or motor vehicles be destroyed, lost, or stolen, the Grantee shall be responsible to the State for the pro rata amount of the residual value at the time of loss based upon the State's original contribution to the purchase price.

Upon termination of the Grant Contract, where a further contractual relationship is not entered into, or at another time during the term of the Grant Contract, the Grantee shall request written approval from the State for any proposed disposition of equipment or motor vehicles purchased with Grant funds. All equipment or motor vehicles shall be disposed of in such a manner as the parties may agree from among alternatives approved by the Tennessee Department of General Services as appropriate and in accordance with any applicable federal laws or regulations

4. Grant Contract Attachment A is deleted in its entirety and replaced with the new attachment A attached hereto.
5. Grant Contract Attachment A-1 is deleted in its entirety and replaced with the new attachment A-1 attached hereto.

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The revisions set forth herein shall be effective 1/1/2026. All other terms and conditions of this Grant Contract not expressly amended herein shall remain in full force and effect.

**IN WITNESS WHEREOF,**

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:**

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**GRANTEE SIGNATURE**

**DATE**

Freddie O'Connell, Mayor

---

**PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)**

**DEPARTMENT OF FINANCE AND ADMINISTRATION:**

---

**JAMES E. BRYSON, COMMISSIONER**

**DATE**

**METROPOLITAN GOVERNMENT OF  
NASHVILLE AND DAVIDSON COUNTY**

11/14/2025  
Date

Jenneen Reed/mjw  
Jenneen Reed, Director  
Department of Finance

1/5/2026 | 6:42 PM CST

Bala Gun Cobb  
Director of Insurance

1/6/2026 | 8:41 AM CST

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**Date**

Courtney Mohan  
Metropolitan Attorney

1/6/2026 | 8:38 AM CST

---

Date

**Freddie O'Connell**  
**Metropolitan Mayor**

Date \_\_\_\_\_

Metropolitan Clerk

Date \_\_\_\_\_

ID 152

ATTACHMENT A  
APPLICATION FOR FUNDING  
GRANT PROJECT COVER SHEET

## OFFICE OF CRIMINAL JUSTICE PROGRAMS

FUND SOURCE  
OCJP JAG Priority Area

VCIF

## Required Information on Authorizing Agency:

Name: Metropolitan Government of Nashville and Davidson  
Federal ID Number (FEIN): 62-0694743  
DUNS Number:  
SAM Expiration Date: 1/2/2025  
Fiscal Year End Date: June 30

## Implementing Agency:

Name: Metropolitan Nashville Police Department  
Address: 600 Murfreesboro Pike  
P.O. Box 196399  
Nashville, TN 37219-6300

Will You Have Any Subcontracts? Yes

Project Title: Hot Spot TCCRP Grant

## AUTHORIZED OFFICIAL - Contact Information

## (Name, Title, and Complete Mailing Address)

Freddie O'Connell, Mayor  
1 Public Square  
Suite 100  
Nashville, 37201

## Phone Number:

(615) 862-6000

EXT:

## E-Mail Address:

mayor@nashville.gov

## PROJECT DIRECTOR - Contact Information

## (Name, Title, and Complete Mailing Address)

Michael Park, Sergeant  
600 Murfreesboro Pike  
P.O. Box 196399  
Nashville, 37219-6300

## Phone Number:

(615) 862-7077

EXT:

## E-Mail Address:

michael.park@nashville.gov

## FINANCIAL DIRECTOR - Contact Information

## (Name, Title, and Complete Mailing Address)

Samir Mehic, Finance Manager  
600 Murfreesboro Pike  
P.O. Box 196399  
Nashville, 37219

## Phone Number:

(615) 862-7362

EXT:

## E-Mail Address:

samir.mehic@nashville.gov

## County/Counties Served (Type ALL if Statewide):

Davidson

U.S. Congressional District(s):

5

## **Hot Spot VCIF TCCRP Violent Crime Intervention Fund Grant FY 2024-2027**

*This scope template is for agencies applying for **Hot Spot VCIF TCCRP** funding, which is intended to support **community collaborative projects** that involve Metro-Nashville Police Department and the Memphis Police Department for violent crime intervention initiatives within the delineated zip codes (38118, 38106, 38127, 38116, 38109, 38114, 38111, 38128, 38115 and 37207). Letters of support are required between these entities and the other law enforcement and community partners participating in the funded project. Agencies are required to develop collaborative partnerships with community based governmental and non-profit agencies to assess and respond to the drivers of systemic violent crime problems in the identified zip code areas.*

*Agencies should reference the [Hot Spot VCIF TCCRP Abstract](#) for more information on how to design your project.*

*The University of Tennessee Institute for Public Service is the training and technical assistance provider for the VCIF grant program, and applicants are encouraged to contact them if training or technical assistance could benefit their project design.*

**APPLICANT AGENCY NAME: Metropolitan Nashville Police Department Strategy #1: Prevention and Intervention** - such as community crime prevention through environmental design which looks to enhance neighborhood conditions such that they are no longer conducive to crime and other intervention programs that seek to promote positive relationships between youth and adults that foster safe, nurturing relationships, build skills and competencies to choose non-violent behaviors, and improve and sustain safe environments that promote positive connections.

### **A. CRIME DATA, PROBLEM STATEMENT, AND TARGET POPULATIONS**

*Discuss the nature and magnitude of the problem(s) to be addressed by the proposed funding. This should be based on current data from reliable sources that describe in detail the most pressing issues.*

- A.1. *Describe the unique **violent crime** issue(s) your agency and your collaborative partners are experiencing within the identified zip code/hot spot community. Please include information (population, demographics, violent crime statistics) from these zip codes that define the violent crime problem in these communities. Sources should include Tennessee Incident Based Reporting System (TBIRS) data, local law enforcement data, and local court data, among others.*

The Metropolitan Nashville Police Department (MNPd) safeguards all of Nashville and Davidson County, an area spanning 504.03 square miles. According to the 2020 census, this region is Tennessee's most populous, with 689,504 residents. Of these, approximately 55% are Caucasian, 24.5% are African American, and 20% identify as other races.

Disturbingly, the Nashville and Davidson County Metropolitan Area has experienced a significant surge in violent crime, echoing a national trend. From 2019 to 2021, violent crime in the area rose by 7.65%, jumping from 7,573 to 8,176 offenses. The victims are often young: 29.5% are between 20-29 years old, 23.9% are in their thirties, and 12.02% are teenagers. Of these victims 49.2% are White, while 47.8% are African American. Alarming, over 66% of victims did not know their attackers, indicating a pervasive sense of unpredictability and danger. Firearms were involved in 3,069 of these incidents, underscoring the lethal nature of these crimes.

The 37207-zip code stands out as a particularly dangerous area, now ranked among the top ten zip codes for violent crime in Tennessee. This alarming trend demands urgent attention and action to restore safety and security in Nashville's communities.

## Strategy 1: Prevention and Intervention

Below is a breakdown of the increase of crime in the 37207 area:

Crime Type	2019	2020	2021	2022	2023
Homicides	10	15	14	19	15
Sex Assaults	49	27	40	43	47
Aggravated Assaults	618	763	862	759	774
Commercial Burglaries	71	95	73	94	94
Commercial Robberies	13	21	10	12	16
Street Robberies	144	140	130	103	100
Residential Burglaries	227	208	198	213	207
Motor Vehicle Thefts	313	293	290	279	509

The data presented above highlights the alarming surge in violent crime in the 37207 area from 2019 to 2023. Over this five-year span, 73 homicides occurred in the 37207 area alone, out of a total of 510 homicides in Nashville and Davidson County. This means that a staggering 14.3% of all homicides in the county happened in 37207. Comparatively, homicides in 37207 are nearly four times more likely to occur, with a 396% higher rate than other areas in Nashville and Davidson County. Additionally, from 2019 to 2023, the Uniform Crime Reporting (UCR) violent crimes in the area have surged by 21.9%. This stark data underscores the urgent need for targeted interventions to address the escalating violence in 37207.

- A.2. *Based on the information provided above, please identify **which target crime types, victim types, and/or other drivers of violent crime of particular interest VCIF funding could help to address in the zip codes the project will be focused.***

Juvenile victims in the 37207 zip code:

2019	2020	2021	2022	2023
10 Homicides	1 Homicide	0 Homicide	5 Homicides	0 Homicide
16 Sexual Assaults	17 Sexual Assaults	12 Sexual Assaults	18 Sexual Assaults	20 Sexual Assaults
3 Robbery	11 Robberies	5 Robberies	4 Robberies	7 Robberies
20 Aggravated Assaults	8 Aggravated Assaults	7 Aggravated Assaults	6 Aggravated Assaults	22 Aggravated Assaults

The chart above reveals a startling reality: from 2019 to 2023, the 37207-zip code has seen a disturbing trend of violence against juveniles and young adults. In 2019 alone, every single homicide victim was a juvenile or young adult aged 10-19. In response to this alarming data, the MNPDP will harness resources from the Violent Crime Intervention Fund TCCRP grant to focus intensively on high-density areas. Community centers, apartment complexes, parking lots, parks, and businesses where young people gather will receive heightened attention to combat this surge in violence and protect our youth.

- A.3. *Please briefly describe any obstacles or issues your agency has experienced with addressing these issues previously within these communities and neighborhoods defined by the zip codes. How will VCIF funding help your agency to mitigate those obstacles?*

In addressing the pressing issues of rising violent crime in the 37207 area, the Metropolitan Nashville Police Department (MNPDP) confronts several significant challenges. Chief among these is a shortage of sworn personnel and insufficient funding.

### Strategy 1: Prevention and Intervention

Like many police departments nationwide, the MNPDP struggles to maintain adequate staffing levels despite focused recruitment efforts. This shortage of officers severely hampers their ability to respond effectively to violent crime, particularly in the high-risk 37207 area. The limited manpower forces the MNPDP to spread its resources thinly across the entire county, often resulting in delayed responses to crime scenes.

To mitigate these challenges, VCIF TCCRP grant funds will be allocated to hire two Administrative Service Officers. These officers will not only pinpoint key focus areas within 37207 but also identify young individuals in need of social services. This proactive approach aims to deter future crimes and intervene in the lives of at-risk youth, steering them away from potential criminal paths.

Moreover, the MNPDP faces financial constraints that hinder their ability to procure essential equipment and training necessary for combating violent crime. High-cost items, such as SafetyCam cameras (or equivalent), Sky Cop cameras (or equivalent), and utility terrain vehicles often go unfunded due to budgetary limitations.

The VCIF TCCRP funding will address these gaps, enabling the MNPDP to acquire these critical pieces of equipment. These tools will enhance the department's capacity to monitor crime-prone areas in real-time and deploy resources swiftly to prevent criminal activities. Additionally, the funding will support sending MNPDP personnel, government officials, and community members to Crime Prevention through Environmental Design (CPTED) classes. By applying CPTED principles, these trained individuals will develop strategies to deter crime through thoughtful environmental design.

In summary, while the MNPDP faces significant obstacles in personnel and funding, targeted investments utilizing funding from the VCIF TCCRP grant will bolster their ability to respond to and prevent violent crime, particularly in the vulnerable 37207 area.

## **B. PURPOSE**

*State the goals, objectives, and activities of the project. Describe the factors or strategies required to conduct activities and to achieve its goals and objectives.*

**Goal 1:** Reduce Juvenile Violent crime in the 37207 community through evidence-based programming.

**Objective 1.1:** Implement focused deterrence in the 37207 community against juvenile/young adult violent crime.

**Activity 1.1.1:** Identify juvenile/young adults committing crimes through daily internal information sharing and external partnerships (ex. Juvenile Court, MNPS).

**Activity 1.1.2:** Create a database to track juvenile/young adult violent offenders.

**Activity 1.1.3:** Provide social resources to juveniles, young adults and their families.

**Activity 1.1.4:** Provide police resources to address specific areas in 37207 area affected by violent crime involving youth and young adults.

**Activity 1.1.5:** Meet with community partners (ex. faith-based leaders, business owners/managers) to address police activities and assistance to the 37207 area, unreported criminal activity, areas of concern/improvement and specific juvenile/young adults needing assistance.

**Activity 1.1.6:** Create a MNPDP CPTED Advisory Committee which will identify key specific areas of need with financial requirements and receive training.

**Activity 1.1.7:** Reevaluate and adjust focused deterrence strategies.

**Activity 1.1.8:** Recruit and create a Board of Directors.

**Activity 1.1.9:** Hold monthly Board of Directors meetings.

**Activity 1.1.10:** Create a sub-contract with organizations like Epic Girl and Café Momentum to provide funding for coordinated activity under the grant.

## Strategy 1: Prevention and Intervention

### **C. COLLABORATION**

*VCIF funds are intended to support community collaboration in their violent crime intervention projects.*

- C.1. *Shelby County Sheriff's Office, Memphis Police Department and the West Tennessee Drug Task Force must all collaborate on these projects and submit a letter of support for one another's grant applications. In Davidson County, Metro Nashville Police Department is encouraged to collaborate with adjoining law enforcement agencies. To the extent know at this time, if your project intends to collaborate with any other law enforcement entity as part of this Enhancement project, please name those additional agencies and submit letters of support.*

**None at this time**

- C.2. *Describe the role that **each partner law enforcement agency** will play in your violent crime strategy, including the resources each agency will commit to the strategy.*

**N/A**

- C.3. *Describe any partnerships with community partners that your agency plans to employ for the purposes of this project, please attach copies of any current formal agreements (MOUs) and/or Letters of Support.*

1. A Research Partner will work with the MNPd Crime Analysis Unit, attend weekly/daily crime calls and work with the Site Coordinator to address recent crime trends. The researcher will be paid \$349,104.00 over the span of the grant for these services.
2. MNPd School Resource Officers will identify youth/young adults in need of social services to deter these individuals from violent activity. No grant funding will be utilized for this partnership.
3. Davidson County Juvenile Court in conjunction with the Youth Services Division will identify youth/young adults in need of social services to deter these individuals from violent activity. No grant funding will be utilized for this partnership.
4. Work with NES and Nashville Public Works to ensure lighting in areas in the 37207 are operating properly and to determine if more lighting is needed to deter criminal activity. No grant funding will be utilized for this partnership.
5. Coordinate and provide some funding for non-profit organizations like Epic Girl and Café Momentum
6. Creating and working with a Board of Directors consisting of community members outside of the police department to understand the needs of the 37207 community while identifying resources for victims in the 37207 community. The Board of Directors will host monthly community meetings to provide an overview of de-escalation training provided to sworn personnel, review current crime patterns & strategies to mitigate crime within the 37207 area, and offer activities (i.e. Community Day events, Night Out Against Crime, etc) to bring the 37207 community and law enforcement together. To span all four strategies.

### **D. PROJECT DESIGN & IMPLEMENTATION TIMELINE:**

*For the specific expenses listed in your budget (training, salary, equipment, subcontract/professional fee, etc.) please answer the following questions:*

- D.1. *List any staff your agency plans to fund (in whole or in part) with VCIF funds to implement your Goals, Objective, and Activities listed above. Please provide JOB DESCRIPTIONS as separate attachments to this Scope.*

- **TCCRP Site Coordinator (Strategy 1-4)**

#### Strategy 1: Prevention and Intervention

- **TCCRP Administrative Services Officer Assistant to Site Coordinator (Strategy 1-4)**
- **TCCRP Administrative Services Officer in Juvenile Crime Control Program (Strategy 1)**
- **Police Crisis Counselor in the FIP (Strategy 4)**
- **Case Manager in the FIP (Strategy 4)**
- **OCJP Approved Non-profit organizations awarded sub-contracts**

Through VCIF TCCRP funding, MNPDP will hire two Administrative Services Officers to play a pivotal role in achieving our program's goals. The **first Administrative Services Officer** will be assigned as an assistant to the TCCRP Site Coordinator, this officer will ensure the timely completion of all program goals, objectives, and activities, as well as the accurate and prompt submission of all required reports. Key responsibilities of the Administrative Services Officer:

1. Overseeing the purchase and tracking of equipment and training funded by the grant.
2. Collaborating with the Site Coordinator to evaluate the success of the program, using the collected data to assess and report on outcomes.
3. Work with the Administrative Services Officer in the Juvenile Crime Control Program in compiling a comprehensive list of individuals identified by MNPS, Juvenile Court, community members, and MNPDP personnel as those who would benefit from community outreach services. This list will focus on individuals needing education, job placement skills, and counseling services for restorative justice.

The **second Administrative Services Officer** will be assigned to Juvenile Crime Control Program in a full-time capacity. Key responsibilities of the Administrative Services Officer in the Juvenile Crime Control Program include:

1. Compiling a comprehensive list of individuals identified by MNPS, Juvenile Court, community members, and MNPDP personnel as those who would benefit from community outreach services. This list will focus on individuals needing education, job placement skills, and counseling services for restorative justice.
2. Maintaining and updating a database of youth and young adults involved in the Juvenile Crime Control Program. This database will track their engagement with outreach services and monitor their progress.
3. Coordinating outreach efforts to ensure each identified individual and their family receive the necessary support services.
4. Overseeing the purchase and tracking of equipment and training funded by the grant.
5. Collaborating with the Site Coordinator to evaluate the success of the program, using the collected data to assess and report on outcomes.

By hiring these Administrative Services Officers, we aim to enhance the efficiency and effectiveness of our efforts to support at-risk youth, ensuring they receive the education, job placement, and counseling services they need to build a better future.

- D.2. *Describe how your agency will implement the activities funded by this grant and provide detail as to how the staff, training, subcontracts, and other items **listed on your budget** will enable or enhance the Goal(s), Objectives, and Activities listed above.*

To effectively reduce youth and young adult violent crime in the 37207 area, the MNPDP will implement a comprehensive strategy leveraging the resources funded by this grant. The primary focus will be on identifying and addressing early warning signs of violent behavior among youth and young adults.

#### **Identification and Intervention**

The MNPDP, in collaboration with Juvenile Court, will identify youth and young adults exhibiting behaviors that could lead to violent criminal activity. Daily and weekly investigation meetings will



### Strategy 1: Prevention and Intervention

be conducted to review incident reports and pinpoint individuals in need of intervention. These individuals will be tracked and referred to the Juvenile Crime Control Program, a key component of the Youth Services Division. This program will be expanded to focus specifically on individuals committing minor crimes in the 37207 community, offering them and their families community outreach services for education, job placement skills, and counseling for restorative justice.

#### Community Partnerships

Organizations like Epic Girl and Café Momentum, which provide mentorship, educational support, and vocational training, will be integral to the Juvenile Crime Control Program. These organization services will be utilized to support at-risk youth, helping to remove them from high-risk environments and providing them with opportunities for personal growth and development.

#### Enhanced Resources and Equipment

Grant funding will enable the MNPd to deploy enhanced resources and equipment in the 37207 area to deter future criminal activity. This includes the purchase of Cameras and Utility Task Vehicles.

- **SafetyCam (or similar) Cameras:** Fixed cameras providing live coverage of specific areas, monitored and recorded by MNPd staff at the Community Safety Center.
- **Sky Cop (or similar) Cameras:** Portable cameras that can be easily adjusted and moved as needed, offering flexible surveillance options.
- **Utility Task Vehicles:** Vehicles capable of transporting multiple personnel and their equipment to hard-to-reach areas, enhancing the MNPd's ability to respond swiftly to potential criminal activity. All vehicles funded by the VCIF grant will be marked with branding consistent with vehicle use in the relevant MNPd unit. The vehicle will be used exclusively for the purpose identified in this scope.

The MNPd will also collaborate with NES and Nashville Public Works to ensure adequate lighting in high-risk areas, further deterring criminal activity.

#### Training

The grant will fund extensive training for MNPd personnel and community members. This includes:

- **Train-The-Trainer Program:** Ensuring MNPd personnel are certified to operate Utility Task Vehicles correctly and safely.
- **Crime Prevention through Environmental Design (CPTED):** Training MNPd personnel, government officials, and community members in CPTED principles. This multidisciplinary approach uses urban and architectural design to reduce victimization, deter criminal behavior, and foster a sense of community control over local areas.

#### Advisory Committee

After completing CPTED training, a group of trained individuals will form an Advisory Committee. This committee will deliver a detailed report to the city, identifying specific areas needing intervention and estimating the costs of implementing CPTED strategies to deter future criminal activity in the 37207 area.

By strategically deploying these resources and leveraging community partnerships, the MNPd aims to create a safer environment in the 37207 area, reducing youth and young adult violent crime and providing meaningful support to at-risk individuals.

D.3. *What impact will this funding have on your agency's ability to respond to violent crime?*

The funding provided from this grant will significantly enhance the MNPd's ability to combat violent crime in the 37207 community by facilitating better information sharing and resource allocation. With this funding, the MNPd can access and deploy resources previously unattainable due to budget constraints. This funding will empower the MNPd and the 37207 community to

## Strategy 1: Prevention and Intervention

proactively prevent future crimes by providing opportunities and resources that were not available before, fostering a safer and more supportive environment for all residents.

**Please edit the timeline below** to include the **activities listed above**, according to **your specific project**:

- Bi-weekly meetings to be held with the MNPD Executive staff and the VCIF Site Coordinator to update on current deadlines, roadblocks, and personnel assistance needed to ensure the grant's process is accelerated for success in implementation throughout the 37207 area.
- When established, monthly meetings with the board, research partner, and VCIF Coordinator will review previous month's performances, discuss ongoing projects, and plan for upcoming initiatives to ensure strategic goals are being met.

Length of time	ACTIVITY	INDIVIDUAL RESPONSIBLE
6-18 months after contract execution	Establish Community Board of Directors	Lt. Michelle Coker
6-36 months after contract execution	Monthly meetings to be held with the Community Board of Directors to measure progress, discuss any modifications, plan for upcoming events.	Lt. Michelle Coker
6 months after contract execution	Administrative Services Officers hired	Lt. Michelle Coker
12-36 months after contract execution	Identify and provide sub-contracts to non-profit organizations with OCJP approval	Lt. Michelle Coker/Admin Services Officer
6-36 months after contract execution	Work with vendors to obtain equipment	Lt. Michelle Coker/Admin Services Officer
6-36 months after contract execution	Schedule Training Classes	Lt. Michelle Coker/Admin Services Officer
6-36 months after contract execution	Create Database for Youth/Young Adults in 37207	Lt. Michelle Coker/Admin Services Officer
6-36 months after contract execution	Create an MOU with partnering non-profit organizations	Lt. Michelle Coker/Admin Services Officer/Mayor
6-24 months after contract execution	Create CPTED Advisory Committee and advisory report	Lt. Michelle Coker/Admin Services Officer
12-36 months after contract extension	Provide funding with non-profit organizations	Lt. Michelle Coker/Admin Services Officer
Report submission as required	Required benchmark and outcomes reporting	Lt. Michelle Coker/Admin Services Officer
End of contract period	Submit program output report	Lt. Michelle Coker/Admin Services Officer

## E. OUTPUTS

E.1. *The following performance measures will be reported as required. Please select the appropriate **OUTPUTS** from the [Hot Spot VCIF TCCRP Abstract](#) and include **any additional Outputs your strategy will yield**:*

- Number of youth/young adults identified and placed in database
- Number of youth/young adults offered services
- Number of youth/young adults receiving services
- Number of violent crimes committed by youth/young adults
- Number of youth/young adults victims of violent crimes
- Number of pole cameras purchased
- Number of Utility Task Vehicles purchased

#### Strategy 1: Prevention and Intervention

- Number of community members who received CPTED training
- Number of sworn personnel who received CPTED training
- Number of personnel who received training for Utility Task Vehicle (UTV)
- Number of contracts with non-profit organizations
- Number of Board meetings

#### **F. DATA COLLECTION AND INFORMATION SHARING**

*Describe the process utilized for collecting the data in OUTPUTS. Provide a detailed description along with what the role of each position is in the process. The process should include a system in place that identifies violent crime trends within the region on an annual basis. Discuss how the agency has the capacity to generate statistical reports upon request that support the progress of program activities.*

- F.1. *Describe how your agency plans to collect and use data on the violent crime interventions funded with this grant. Please include what method(s) of data collection your agency will utilize and how the information gathered will be used to improve programming over time.*

The Research Partner will assist in the collection and evaluation of data. Specifically the research partner will:

1. Assist MNPd in selecting and implementing evidence-based interventions based on data analysis and community feedback.
2. Conduct a thorough review of literature and evidence-based programs to support the selection of best strategies for crime prevention.
3. Provide evaluation of crime analysis tools, including environmental factors, journey to crime, and hotspot analysis, to enhance policing strategies.
4. Continuously monitor project implementation, incorporating community feedback and emerging data trends to adjust interventions in real-time, enhancing their effectiveness.
5. Facilitate community meetings and gather feedback to inform strategies, ensuring that interventions are community-driven and adjusted based on feedback loops between the community and MNPd.
6. Develop evaluation tools to monitor the implementation of strategies, including real-time analysis of enforcement efforts. Adapt strategies dynamically based on feedback from both community engagement and data analysis.

The MNPd will implement a robust data collection and analysis strategy to monitor and enhance the effectiveness of violent crime interventions funded by this grant. The MNPd's data collection and utilization plan is as follows:

#### **Data Collection Methods**

1. **Daily/Weekly Crime Reports:** We will gather detailed crime data involving youth and young adults through regular crime reports.
2. **Weekly Crime Initiative Report:** This comprehensive report will compile data on crime patterns and trends, providing a dynamic framework for addressing crime reduction and community quality of life issues.
3. **MNPd Continuum of Crime Reduction:** This weekly assessment focuses on Precision Policing practices, accountability, and operational transparency. It highlights regressive crime trends, pattern criminality, and solution-oriented strategies.

#### **Data Analysis and Utilization**

#### Strategy 1: Prevention and Intervention

1. **Crime Analysis Unit:** Our dedicated Crime Analysis Unit will systematically analyze and map crime patterns and trends. This analysis will produce timely, pertinent information to inform operational decisions, resource allocation, and investigative processes.
2. **Accurate and Timely Intelligence:** By continuously updating and analyzing crime data, we can quickly identify changes in crime trends and patterns involving youth and young adults.
3. **Effective Tactics and Rapid Deployment:** Using the insights gained from our analysis, we can rapidly deploy resources to areas of high criminal activity, ensuring a targeted and efficient response.
4. **Relentless Follow-up and Assessment:** We will regularly assess the effectiveness of our interventions, adjusting our strategies based on the latest data to maximize impact.

#### Improving Programming Over Time

1. **Precision Policing and Preventative Measures:** Our analysis will focus on identifying emerging crime trends and serial criminality, enabling us to develop preventative strategies that address the root causes of violent crime.
2. **Concerted Communication:** Continuous communication and knowledge-sharing across all organizational levels will foster innovation and collaboration, promoting the discovery of new strategies to combat crime.
3. **Organizational Excellence:** By correlating data across precincts and optimizing our organizational processes, we will improve our ability to detect and deter precision criminality, enhancing overall crime reduction efforts.

#### Expected Impact

Through this grant, the MNPd will continually monitor and analyze violent crimes in the 37207 area. This ongoing analysis will inform the development of effective crime reduction strategies, funded by the grant, to ensure a safer community. This comprehensive approach, grounded in data-driven decision-making, will enable us to adapt and refine our strategies over time, achieving lasting reductions in violent crime.

- F.2. *Describe how you will work with your collaborative partner(s) to track activities and outputs, as well as the impact of those violent crime interventions over time. How will your collaborative team use that information to improve programming?*

To effectively track activities, outputs, and the impact of our violent crime interventions over time, the MNPd will collaborate closely with its partners, including MNPS, Juvenile Court, and our Research Partner. MNPd's collaborative approach is outlined as follows:

#### Data Collection and Analysis

1. **Daily/Weekly Crime Reports:** Collect detailed data on youth and young adult crime incidents.
2. **Weekly Crime Initiative Report:** Compile comprehensive data on crime patterns and trends.
3. **MNPd Continuum of Crime Reduction:** Conduct weekly assessments focused on Precision Policing, identifying emerging crime trends and pattern criminality.

#### Strategy 1: Prevention and Intervention

4. **Juvenile Crime Control Program Database:** Maintain a detailed database of individuals identified for intervention.

#### Collaborative Tracking and Evaluation

1. **Shared Data Analysis:** The MNPDP will analyze the collected data to identify trends and measure the effectiveness of interventions. This includes assessing whether there is a reduction or increase in crimes involving youth/young adults and pinpointing areas of high criminal activity.
2. **Regular Partner Meetings:** The MNPDP will hold regular meetings with collaborative partners (MNPS, Juvenile Court, Research Partner) to review the analyzed data. These discussions will focus on evaluating current strategies and determining if resources need to be reallocated or if new approaches are required.
3. **Real-Time Strategy Adjustment:** By sharing data in real-time, all collaborative partners can promptly adjust their strategies. This ensures a dynamic, multi-pronged, and responsive approach to crime prevention and intervention.

#### Continuous Improvement of Programming

1. **Feedback Loop:** Continuous feedback from all partners will be used to refine and improve intervention strategies. This collaborative approach ensures that our methods are evidence-based and tailored to the evolving needs of the 37207 community.
2. **Innovative Solutions:** Our research partner will play a key role in identifying and recommending innovative solutions based on the latest data and trends. This will help the MNPDP and its partners stay ahead of emerging crime patterns.
3. **Impact Assessment:** Regular impact assessments will be conducted to measure the long-term effectiveness of our interventions. This will involve tracking the progress of individuals in the Juvenile Crime Control Program and evaluating overall crime rates in the targeted area.

By working closely with its collaborative partners, the MNPDP will ensure that program violent crime interventions are data-driven, responsive, and continuously improving. This integrated approach will help create a safer community in the 37207 area.

### **G. ACCOUNTABILITY**

- G.1. *Describe how this funding will have long term impact on the violent crime in the identified zip code/hot spot communities and neighborhoods.*

Through this funding, the Metropolitan Nashville Police Department (MNPDP) will implement comprehensive strategies to combat violent crime in the 37207 area, focusing on preventive, proactive, and rehabilitative approaches. This funding will enable the MNPDP to make a significant, lasting impact on reducing violent crime in this community by addressing the root causes and promoting community resilience.

#### Preventive and Proactive Approaches

##### 1. **Juvenile Crime Control Program:**

- **Enrollment and Support:** Youth in the 37207 area will be enrolled in the MNPDP Juvenile Crime Control Program, which aims to prevent potential violent crime by

#### Strategy 1: Prevention and Intervention

creating opportunities for personal growth, academic success, and heightened self-efficacy.

- **Pillars of Support:** The program's pillars—Education, Mentoring, Activities, and Intervention—will directly impact the prevention and reduction of juvenile crime. These pillars provide a framework for developing coping skills necessary to overcome life adversities, thus steering youth away from criminal behavior.

#### 2. Crime Prevention through Environmental Design (CPTED):

- **Training and Advisory Committee:** The grant will fund CPTED courses and the creation of a CPTED Advisory Committee specifically for the 37207 area. This multi-disciplinary approach to crime prevention uses urban and architectural design to reduce victimization, deter criminal activity, and build a strong sense of community.
- **Community Collaboration:** Sworn personnel and community members will collaborate during these training sessions to develop strategies for gaining long-term territorial control, reducing crime, and minimizing the fear of crime.

### Long-Term Solutions and Community Collaboration

#### 1. Data-Driven Strategies:

- **Daily and Weekly Crime Analysis:** Utilizing data from Daily Crime Calls and Weekly Crime Meetings, the MNPDP will identify trends and hotspots involving youth/young adults. This information will guide targeted interventions and resource allocation.
- **Collaboration with Partners:** Working with the 37207 community, the Site Coordinator, and the Research Partner, the MNPDP will develop long-term solutions based on thorough data analysis and community feedback.

#### 2. Building Community Resilience:

- **Empowerment and Engagement:** By engaging the community in crime prevention efforts and providing resources for youth development, the MNPDP will empower residents to take an active role in creating a safer environment.
- **Sustained Impact:** The combination of preventive programs, environmental design strategies, and robust data analysis will create a sustained impact on reducing violent crime. Community members will gain the tools and confidence to maintain territorial control and reduce crime in the long term.

### Conclusion

This grant funding will enable the MNPDP to implement a comprehensive, multi-faceted approach to reducing violent crime in the 37207 area. By focusing on preventive measures, community collaboration, and data-driven strategies, the MNPDP seeks to foster a safer, more resilient community, resulting in a lasting reduction in violent crime.

G.2. *Include information on how enhanced collaborations, improved investigations, and newly fostered community relationships will be sustained.*

The MNPDP is committed to establish and maintain partnerships with the community, both citizens and businesses. Input from these collaborative partnerships is given full consideration when planning enforcement initiatives. MNPDP closes the accountability loop by reporting back to our community partners the successes and challenges of each collaborative initiatives. Working

### Strategy 1: Prevention and Intervention

with our partners in this way helps to ensure the longevity and strength of those collaborative partnerships.

Additionally, MNPD shall ensure successful initiatives funded by this grant opportunity are maintained by absorbing any reoccurring grant funded costs of this grant proposal into its operating budget.

- G.3. *If your agency has identified equipment that is needed to support your evidence-based strategies, explain how your agency will ensure that the equipment purchased with VCIF funds will be used for its intended purpose after the grant award ends. Please specify the position at your agency that will be responsible for ensuring this. (Equipment is not preferred as a strategy in and of itself but will only be permitted if the narrative and strategy describe a need for the equipment and activities that support that need.) Please explain how your agency will develop new policies or applying existing policies and protocols related to training, storage, and deployment of equipment purchased with VCIF funds. Include in the budget document all equipment that will be purchased and the number that will be purchased.*

The MNPD is committed to ensuring that all equipment purchased with VCIF funds is used effectively and for its intended purpose both during and after the grant period. The MNPD will accomplish this by utilizing the following guidelines:

### Accountability and Oversight

#### 1. Administrative Guidelines Adherence:

- The MNPD will strictly follow all administrative guidelines as directed by the Office of Justice Programs (OJP).
- The Grants Unit and Fiscal Affairs will be responsible for ensuring that all equipment purchases comply with these guidelines.

#### 2. Purchase Order Review and Approval:

- All purchase orders for equipment under this grant will be reviewed by the Grants Unit and Fiscal Affairs to confirm that the equipment is preapproved before any purchase is made.

#### 3. Audits and Maintenance:

- The Grants Unit will conduct regular audits to ensure that equipment purchased under this grant is being utilized and maintained according to the grant provisions.

### Responsible Use and Maintenance

#### 1. Designated Responsibility:

- The **Director of the Grants Unit** will be responsible for overseeing the proper use and maintenance of the equipment purchased with VCIF funds. This includes ensuring compliance with all grant guidelines and conducting regular audits.

#### 2. Training:

- The MNPD will implement training programs to ensure that all personnel are properly trained on the use and handling of the new equipment. This training will cover the operational use, safety protocols, and maintenance procedures.

#### Strategy 1: Prevention and Intervention

- The **Training Division** will be responsible for developing and administering these training programs, ensuring that all personnel are certified in the use of the equipment.

#### 3. **Storage and Deployment:**

- Equipment will be stored and deployed according to established MNPDP policies and protocols. The **Logistics and Supply Unit** will manage the storage, ensuring that equipment is kept in optimal condition and readily accessible for deployment.
- Deployment protocols will be developed or refined to incorporate the new equipment, ensuring it is used effectively in law enforcement operations.

### **Policy Development and Implementation**

#### 1. **New Policies and Protocols:**

- The MNPDP will develop new policies or update existing ones to include the proper use, storage, and maintenance of equipment purchased with VCIF funds. These policies will be designed to maximize the operational effectiveness of the equipment and ensure community safety.
- The **Policy and Planning Division** will be tasked with drafting, reviewing, and implementing these policies, ensuring they are aligned with departmental goals and grant requirements.

#### 2. **Continuous Improvement:**

- The MNPDP will establish a feedback mechanism to continuously improve the use of the new equipment. Personnel will be encouraged to provide input on the effectiveness and any issues encountered, which will be used to refine training and operational protocols.

### **Long-Term Commitment**

The MNPDP is dedicated to the responsible and effective use of all equipment purchased through VCIF funds. By establishing clear responsibilities, thorough training, and robust policies, the department will ensure that this equipment continues to support evidence-based strategies for reducing violent crime and enhancing community safety long after the grant award period ends.



## Hot Spot VCIF TCCRP Violent Crime Intervention Fund Grant FY 2024-2027

*This scope template is for agencies applying for **Hot Spot VCIF TCCRP** funding, which is intended to support **community collaborative projects** that involve Metro-Nashville Police Department and the Memphis Police Department for violent crime intervention initiatives within the delineated zip codes (38118, 38106, 38127, 38116, 38109, 38114, 38111, 38128, 38115 and 37207). Letters of support are required between these entities and the other law enforcement and community partners participating in the funded project. Agencies are required to develop collaborative partnerships with community based governmental and non-profit agencies to assess and respond to the drivers of systemic violent crime problems in the identified zip code areas.*

*Agencies should reference the [Hot Spot VCIF TCCRP Abstract](#) for more information on how to design your project.*

*The University of Tennessee Institute for Public Service is the training and technical assistance provider for the VCIF grant program, and applicants are encouraged to contact them if training or technical assistance could benefit their project design.*

**APPLICANT AGENCY NAME: Metropolitan Nashville Police Department Strategy #2: Enforcement** - Seek to employ a “pulling levers” policing model or focused deterrence. These strategies make use of social services for wrap around support where appropriate and use enhanced prosecution methods to interrupt the cycle of violence. These are most effective when there is a strong positive relationship between law enforcement and community members with reciprocated support towards crime reduction and non-violent interactions.

### **A. CRIME DATA, PROBLEM STATEMENT, AND TARGET POPULATIONS**

*Discuss the nature and magnitude of the problem(s) to be addressed by the proposed funding. This should be based on current data from reliable sources that describe in detail the most pressing issues.*

- A.1. *Describe the unique **violent crime** issue(s) your agency and your collaborative partners are experiencing within the identified zip code/hot spot community. Please include information (population, demographics, violent crime statistics) from these zip codes that define the violent crime problem in these communities. Sources should include Tennessee Incident Based Reporting System (TBIRS) data, local law enforcement data, and local court data, among others.*

The Metropolitan Nashville Police Department (MNPd) provides services to all of Nashville and Davidson County, which encompasses 504.03 square miles. According to the 2020 census data, the Nashville and Davidson County Metropolitan Area is most populated area in the State of Tennessee with a total population of 689,504 people. Out of the 689,447 people, approximately 55% (380,838) are Caucasian, 24.5% (169,349) are African American and another 20% (139,260) identified as other races.

Similar to other areas throughout the nation, in recent years the Nashville and Davidson County Metropolitan Area has seen a sharp increase in violent crime. From 2019 to 2021 the Nashville and Davidson County Metropolitan Area has seen a 7.65% increase in violent crime (8,176 offenses in 2021 compared to 7,573 in 2019). 29.5 % (2,526) of the victims are between the ages 20-29, 23.9% (2,044) of the victims were between the age of 30-39 and 12.02 % (1,048) of the victims were between the age of 10-19. 49.2 % (4,207) of the victims of violent crime were White and 47.8 % (4,091) were African American. Over 66% of the victims did not know the suspect or the relationship to the offender was unknown. Most of these violent crimes take place in highly populated areas such as residences, parking garages and on the street. In these instances, 3,069 some type of firearm was utilized in the crime.

## Strategy 2: Enforcement

Data from the Metropolitan Nashville Police Department CompStat report has shown that the area encompassing the 37207 zip code has seen a large increase in the number of violent crimes. In fact, statistical data from the State of Tennessee has shown that the area encompassing the 37207 zip code is one of the top ten zip codes for violent crime in the entire state of Tennessee.

History has shown that offenders are not usually the offender of only one specific incident. These offenders tend to be involved in multiple violent crimes; thus, their impact is throughout the area. In order to reduce the number of violent crimes, it becomes incumbent on the Metropolitan Nashville Police Department to solve existing crimes in order to stop future ones.

- A.2. *Based on the information provided above, please identify **which target crime types, victim types, and/or other drivers of violent crime of particular interest** VCIF funding could help to address in the **zip codes the project will be focused**.*

Based on the above information, the MNPDP will utilize resources from the Violent Crime Intervention Fund TCCRP grant to pay particular attention to the investigation of violent crimes in the 37207 area with juvenile/young adult victims between the ages of 10-19 (not excluding other victims ages 20 and older). The focal areas of crime will be sexual assaults, robberies, aggravated assaults, and homicides. Through this grant the MNPDP will enhance its forensic capabilities, crime scene/evidence processing capabilities and training of forensic personnel and investigators which are investigating violent crimes in the 37207 area.

- A.3. *Please briefly describe any obstacles or issues your agency has experienced with addressing these issues previously within these communities and neighborhoods defined by the zip codes. How will VCIF funding help your agency to mitigate those obstacles?*

In addressing the above issues, the MNPDP faces several primary obstacles. Funding and a shortage of sworn personnel have been identified as the two most pressing issues. The MNPDP struggles to acquire equipment for combating violent crime due to limited funding. The technology, training and equipment needed to fight violent crime are expensive budget items. Budgetary limitations result in these expensive equipment requests going unfunded.

Police departments nationwide face a shortage of sworn personnel when combating violent crime, and the MNPDP is no exception. Despite intense and targeted recruitment efforts, the MNPDP is having a difficult time maintaining even minimal patrol staffing levels. Due to limited manpower, the MNPDP has difficulty sending the appropriate number of officers to violent crime hot spots such as the 37207 area.

The VCIF TCCRP funding provided to the MNPDP will allow for the improvement of the MNPDP's forensic capabilities, crime scene/evidence processing capabilities and training of forensic personnel and investigators which are investigating violent crimes in the 37207 area. These improvements will be achieved through new forensic equipment, crime scene equipment and training of investigators.

Grant funding will also cover de-escalation training for MNPDP personnel. This training will provide officers in the field opportunities to utilize non-violent interactions. These non-violent interactions will enhance the relationship between the MNPDP and the 37207 community.

## B. PURPOSE

*State the goals, objectives, and activities of the project. Describe the factors or strategies required to conduct activities and to achieve its goals and objectives.*

**Goal 1:** Improve safety for community members in the 37207 community by apprehending offenders.

## Strategy 2: Enforcement

**Objective 1.1:** Increase the clearance rate of Violent Crimes in the 37207 area.

**Activity 1.1.1:** Work with vendors to acquire supplies and new forensic equipment.

**Activity 1.1.2:** Work with vendors to acquire equipment for Crime Scene Unit.

**Activity 1.1.3:** Provide approved, POST-certified training for investigators and other sworn employees.

**Activity 1.1.4:** Provide approved, POST-certified training to Computer Forensic Personnel.

**Activity 1.1.5:** Provide approved, POST-certified training for Crime Scene Investigators.

**Goal 2:** Improve relationship between law enforcement and 37207 Community Members through non-violent interactions.

**Objective 1.1:** Provide De-Escalation Training to Law Enforcement Personnel.

**Activity 2.1.1:** Work with vendors to provide Train the Trainers De-Escalation Training.

**Activity 2.1.2:** Provide De-Escalation Training to all Sworn Personnel in the MNPd.

**Activity 2.1.3:** Site Coordinator will attend monthly neighborhood meetings and provide information about the De-Escalation Training being provided to sworn personnel.

**Activity 2.1.4:** Recruit and create a Board of Directors.

**Activity 2.1.5:** Hold monthly Board of Directors meetings.

**Objective 1.2** MNPd staff attend approved, POST-certified trainings on victimization.

**Activity 2.2.1:** Site coordinator will schedule trainings for MNPd personnel.

## C. COLLABORATION

*VCIF funds are intended to support community collaboration in their violent crime intervention projects.*

- C.1. *Shelby County Sheriff's Office, Memphis Police Department and the West Tennessee Drug Task Force must all collaborate on these projects and submit a letter of support for one another's grant applications. In Davidson County, Metro Nashville Police Department is encouraged to collaborate with adjoining law enforcement agencies. To the extent know at this time, if your project intends to collaborate with any other law enforcement entity as part of this Enhancement project, please name those additional agencies and submit letters of support.*

None at this time

- C.2. *Describe the role that **each partner law enforcement agency** will play in your violent crime strategy, including the resources each agency will commit to the strategy.*

N/A

- C.3. *Describe any partnerships with community partners that your agency plans to employ for the purposes of this project, please attach copies of any current formal agreements (MOUs) and/or Letters of Support.*

1. Creating and working with a Board of Directors consisting of community members outside of the police department to understand the needs of the 37207 community while identifying resources for victims in the 37207 community. The Board of Directors will host monthly community meetings to provide an overview of de-escalation training provided to sworn personnel, review current crime patterns & strategies to mitigate crime within the 37207 area, and offer activities (i.e. Community Day events, Night Out Against Crime, etc) to bring the 37207 community and law enforcement together. To span all four strategies.
2. The Board of Directors will consist of active residents (Neighborhood Watch members, faith-based members, etc.) within the 37207 communities, Family Intervention Program personnel, and the Metro Public Health Department personnel to be led by a member of the MNPd.

## Strategy 2: Enforcement

3. The Board of Directors will host monthly community meetings to provide an overview of de-escalation training provided to sworn personnel, review current crime patterns & strategies to mitigate crime within the 37207 area, and offer activities (i.e. Community Day events, Night Out Against Crime, etc) to bring the 37207 community and law enforcement together.
4. Board of Directors will tentatively begin meeting within 6 months of contract amendment.

## **D. PROJECT DESIGN & IMPLEMENTATION TIMELINE:**

*For the specific expenses listed in your budget (training, salary, equipment, subcontract/professional fee, etc.) please answer the following questions:*

- D.1. *List any staff your agency plans to fund (in whole or in part) with VCIF funds to implement your Goals, Objective, and Activities listed above. Please provide JOB DESCRIPTIONS as separate attachments to this Scope.*

### **TCCRP Site Coordinator (Strategy 1-4) – Responsibilities for Strategy 2:**

- Schedule trainings across FY25-27
- Coordinate purchasing for Capital equipment in FY25 and FY26
- Coordinate Board of Directors and community meetings

### **TCCRP Administrative Services Officer Assistant to Site Coordinator (Strategy 1-4) TCCRP Administrative Services Officer in Juvenile Crime Control Program (Strategy 1) Police Crisis Counselor in the FIP (Strategy 4) Case Manager in the FIP (Strategy 4)**

Through VCIF TCCRP funding, we will hire two Administrative Services Officers to play a pivotal role in achieving our program's goals. The first Administrative Services Officer will be assigned as an assistant to the TCCRP Site Coordinator, this officer will ensure the timely completion of all program goals, objectives, and activities, as well as the accurate and prompt submission of all required reports.

Key responsibilities of the Administrative Services Officer include:

1. Overseeing the purchase and tracking of equipment and training funded by the grant.
2. Collaborating with the Site Coordinator to evaluate the success of the program, using the collected data to assess and report on outcomes.

- D.2. *Describe how your agency will implement the activities funded by this grant and provide detail as to how the staff, training, subcontracts, and other items **listed on your budget** will enable or enhance the Goal(s), Objectives, and Activities listed above.*

All equipment purchases with VCIF funds will be follow MNPd's internal procurement practices.

### **Forensics Equipment**

Funding from the VCIF TCCRP will be utilized to enhance our Crime Scene Unit to better process crime scenes of violent crimes. The following equipment will be purchased with this funding:

- Mystaire Fuming Chamber, or similar (FY25), and
- Milwaukee Inspection Camera Kit with batteries and chargers, or similar (FY25).

The Mystaire Fuming Chamber allows crime scene investigators lift latent fingerprints from pieces of evidence. Currently, The MNPd does not have a Mystaire Fuming Chamber available to every member of the Crime Scene Unit. This new unit will allow all Crime Scene employees access to a fuming chamber; thus, reducing the number of backlogged cases.

## Strategy 2: Enforcement

Milwaukee Inspection Camera Kit and accessories allow crime scene investigators find evidence such as bullets in walls, automobiles and other structures which are hard to find through the naked eye. Ability to find key pieces of evidence enable the MNPd successfully prosecute violent crimes. The Mystaire Fuming Chamber and Milwaukee Inspection Camera Kit will provide more evidence to assist in successfully prosecute violent crimes in the 37207 area.

### **Forensics Training**

Funding from the VCIF TCCRP grant will also be utilized to send personnel from the MNPd Crime Scene Unit to the National Forensics Academy each year (FY25-27). The National Forensics Academy is a ten-week course which trains crime scene investigators in successful crime scene processing. Graduates from this academy receive their International Association of Identification (I.A.I.) certification. Similar to the equipment purchased for the MNPd Crime Scene Unit, this training will enable Crime Scene personnel to provide more evidence in assisting investigators with successful prosecution of violent crimes in the 37207 area.

Funding from the VCIF TCCRP grant will also be utilized to send personnel to the Wicklander-Zulawski Interview Techniques Seminar. This training teaches investigators techniques when interviewing witnesses and suspects. The MNPd has utilized this training in the past and found the seminar was beneficial in assisting detectives with their interview techniques. History has shown better interviewing techniques lead to higher prosecution rates. The MNPd will host two seminars per year (FY25-27). By hosting these seminars, the MNPd will be able to send 30 detectives to each seminar. Detectives and patrol officers assigned to precincts in the 37207 area will have priority in these classes.

### **Crime-Focused Training**

Funding from the VCIF TCCRP grant will be utilized to send personnel throughout the MNPd to attend the following trainings and seminars each year (FY25-27):

- Crimes Against Women Conference
- Crimes Against Children Conference
- Officer Safety and Wellness Conference
- Human Trafficking Conference
- Elder Abuse Conference
- Southern States Victim Assistance Conference

These trainings and conferences will allow the patrol officers and detectives from the MNPd who assist victims of violent crimes in the 37207 area to receive needed certifications and updated training.

### **Crime Lab Equipment**

Funding from the VCIF TCCRP grant will be utilized to enhance the Metropolitan Nashville Police Department's Crime Lab. The MNPd Crime lab is a fully Accredited Crime Lab which is a vital tool for investigators in violent crimes. By having its own fully Accredited Crime Lab, the MNPd is able to analyze evidence from crime scenes and provide the results to investigators in minimal time in comparison of having it sent to the TBI Crime Lab for analysis.

Funding from the VCIF TCCRP grant will be used to purchase the following equipment:

- Integrated Ballistic Identification System (IBIS), The IBIS ClearCase (or similar) will be used to screen and triage evidence cartridge cases for NIBIN entry, which is currently being done manually. This will increase the efficiency of the triage process while preserving future analysis for DNA and/or fingerprint evidence. (FY26)
- Quantum 3D Microscope and a MX908 High Pressure Mass Spectrometer. The Quantum 3D Microscope system will be used in conjunction with conventional comparison microscopy for comparing firearms evidence such as bullets and cartridge cases. This technology could also increase efficiency by decreasing the time spent manually comparing evidence on a conventional microscope. MX908 High Pressure Mass

## Strategy 2: Enforcement

Spectrometer is used in the field to be “trace” detectors and has the capability to identify chemical warfare agents, drugs, and explosives. Unlike other portable instruments such as IR and Raman, this device can identify trace amounts of these substances even in mixtures, which is ideal for drugs being dealt at the street level. With the rising threat of fentanyl laced drugs, this could be a valuable tool for officers who need quick results for probable cause from undercover buys, trash pulls, etc. The detection level of this device is far above the hand-held devices listed previously and can see as little as 200 ng, which is about 1/10,000 of the lethal dose for fentanyl. It is very user friendly and can obtain positive results from just swabbing the inside of a baggie (or a surface). (FY26)

### Digital Forensic Equipment

Funding from the VCIF TCCRP grant will be utilized to enhance the Metropolitan Nashville Police Department’s Computer Forensic Unit. In the last year the MNPd last experienced an unexpected attrition to the Computer Forensic Unit. Specifically, the MNPd Computer Forensic Unit is needing investigators to analyze cell phone data. Over the years law enforcement has discovered a large volume of evidence can be retrieved from cell phones associated with crimes. However, the recovery of this information is very difficult and requires intensive training and equipment. The MNPd is in the process of filling these vacancies, but these new personnel will need intensive training and new equipment to replace old equipment to conduct their investigations.

Funding from the VCIF TCCRP grant will be utilized to purchase the following equipment for the MNPd Computer Forensic Unit:

- Bitmindz Audio Forensic Desktop Computer (or similar) provides analysis and processing to further the investigative use of recorded audio. This covers three general areas: Enhancement to improve the signal quality and intelligibility of signals of interest, such as speech, by attenuating noise or otherwise increasing the signal-to-noise ratio, authentication analysis of signals and file data to establish provenance and originality of a recording and comparison of audio signals, speech and other acoustic events, to better understand unknown or disputed details. (FY25)
- Dell Desktop Call Detail Records (CDR) desktop Computer and Dell CDR laptop computers (or similar). CDR computers provide a wealth of information that can help to identify suspects, in that they can reveal details as to an individual's relationships with associates, communication and behavior patterns, and even location data that can establish the whereabouts of an individual during the entirety of the call. (FY25)
- The Gladiator Autonomous Receiver (GAR) or similar, a wireless network Recon platform, uses patented analytics to prioritize and confine search areas in-line with actual radio forensic network coverage and cell-tower activity. To accurately determine how a cluster of towers covers a location of interest and when warranted, rectify inconclusive CDR-based coverage plots. The data collection is evidence collection. This would make testifying more conclusive and accurate. The GAR would enable the MNPd to become reactive to major events where we would immediately be able to perform a drive survey on specific areas where the major event would have occurred. (FY25-FY27)

### Digital Forensic Training

In order for these MNPd Computer Forensic investigators to properly use these pieces of equipment, VCIF TCCRP funding will be used send to these investigators to the following trainings (or equivalent trainings):

- Magnet Forensics Training and Certification,
- Graykey Examinations Training,
- NATIA Basic IP Networking Training,
- Cellebrite Physical Analyst Training,
- National Technical Investigators Association (NATIA) Conference and
- Oxygen Digital Forensics Training (FY27). All these trainings and certifications will assist the MNPd Computer Forensic Unit in providing critical digital evidence for investigators in violent crimes.

## Strategy 2: Enforcement

**De-escalation Training**

Funding from the VCIF TCCRP grant will be utilized to provide de-escalation training to all sworn personnel. Through this grant, personnel from the Critical Incident Response Team will receive Use of Force Training and Certification. This Train the Trainer training will allow members of the Critical Incident Response Team to teach de-escalation and Duty to Intervene training for all sworn personnel during their In-Service training. This training will better equip sworn personnel in non-violent interactions with the Nashville community. An overview of this training will be provided to community members during monthly community members.

All trainings provided for MNPd personnel with VCIF funding will be approved in advance by OCJP and POST-certified if applicable.

D.3. *What impact will this funding have on your agency's ability to respond to violent crime?*

The funding from this grant will allow the police department to work with the 37207 community to decrease violent crime through the sharing of information and resources. The funding from this grant allows the MNPd to use resources that were unavailable due to current budget constraints. This funding will allow the MNPd and 37207 community to prevent future crime by offering opportunities and resources to individuals that were previously unavailable.

**Please edit the timeline below** to include the **activities listed above**, according to **your specific project**:

**Goal 1:**

Length of time	ACTIVITY	INDIVIDUAL RESPONSIBLE
6-18 months after contract execution	Establish Community Board of Directors	Lt. Michelle Coker
6-36 months after contract execution	Monthly meetings to be held with the Community Board of Directors to measure progress, discuss any modifications, plan for upcoming events.	Lt. Michelle Coker
6 months after contract execution	Work with vendors to obtain equipment and supplies	Lt. Michelle Coker
12 months after contract execution	Send personnel to training	Lt. Michelle Coker
Report submission as required	Required benchmark and outcomes reporting	Lt. Michelle Coker
End of contract period	Submit program output report	Lt. Michelle Coker

**Goal 2:**

Length of time	ACTIVITY	INDIVIDUAL RESPONSIBLE
30 days after contract execution	Engage with OCJP Technical Assistance Provider for ongoing support and training	Lt. Michelle Coker
6 months after contract execution	Work with vendors to provide de-escalation training	Lt. Michelle Coker
6 months after contract execution	Create a Board of Directors and host monthly meetings with Board of Directors	Lt. Michelle Coker
6-12 months after contract execution	Schedule and host at least 3 community meetings throughout the 37207 area every year	Lt. Michelle Coker
12 months after contract execution	Send personnel to Train the Trainer de-escalation training	Lt. Michelle Coker

## Strategy 2: Enforcement

12 months after contract execution	Provide de-escalation and Duty to Intervene training to all sworn personnel	Lt. Michelle Coker
Report submission as required	Required benchmark and outcomes reporting	Lt. Michelle Coker
End of contract period	Submit program output report	Lt. Michelle Coker

**E. OUTPUTS**

E.1. *The following performance measures will be reported as required. Please select the appropriate **OUTPUTS** from the [Hot Spot VCIF TCCRP Abstract](#) and include **any additional Outputs your strategy will yield**:*

- Number of pieces of equipment for Crime Scene Unit
- Number of pieces of forensic equipment for Crime Lab
- Number of pieces of forensic equipment for Computer Forensic Unit
- Number of MNPd Personnel who receive training
- Number of hours of training received
- Number of individuals trained by MNPd personnel
- Number of hours of MNPd-led training
- Names of trainings led by MNPd
- Number of Community Engagement meetings
- Number of attendees at Community Engagement meetings

**F. DATA COLLECTION AND INFORMATION SHARING**

*Describe the process utilized for collecting the data in **OUTPUTS**. Provide a detailed description along with what the role of each position is in the process. The process should include a system in place that identifies violent crime trends within the region on an annual basis. Discuss how the agency has the capacity to generate statistical reports upon request that support the progress of program activities.*

F.1. *Describe how your agency plans to collect and use data on the violent crime interventions funded with this grant. Please include what method(s) of data collection your agency will utilize and how the information gathered will be used to improve programming over time.*

The Research Partner will assist in the collection and evaluation of data. Specifically the research partner will:

1. Assist MNPd in selecting and implementing evidence-based interventions based on data analysis and community feedback.
2. Conduct a thorough review of literature and evidence-based programs to support the selection of best strategies for crime prevention.
3. Provide evaluation of crime analysis tools, including environmental factors, journey to crime, and hotspot analysis, to enhance policing strategies.
4. Continuously monitor project implementation, incorporating community feedback and emerging data trends to adjust interventions in real-time, enhancing their effectiveness.
5. Facilitate community meetings and gather feedback to inform strategies, ensuring that interventions are community-driven and adjusted based on feedback loops between the community and MNPd.
6. Develop evaluation tools to monitor the implementation of strategies, including real-time analysis of enforcement efforts. Adapt strategies dynamically based on feedback from both community engagement and data analysis.



## Strategy 2: Enforcement

7. Evaluate the impact of forensic tools and training on the effectiveness of investigating violent crimes.
8. Evaluate deterrence strategies, focusing on youth and young adult offenders and their impact on violent crime reduction.

The Metropolitan Nashville Police Department utilizes its Crime Analysis Unit. Crime Analysis aid in a systematic analytical process to identify and map the patterns and trends of crime and other data to produce timely and pertinent information relative to crime and other matters occurring within Davidson County. Crime Analysis is critical in determining the operational use of resources, to aid the investigative process, and to guide the allocation of personnel and equipment.

Crime Analysis supports several department functions, including operational units such as patrol, crime suppression, the various investigative units at the precinct level and across the department, in addition to the planning, crime prevention, and administrative elements of the MNPd. This is primarily accomplished through the Weekly Crime Initiative Report and the MNPd Continuum of Crime Reduction. The Weekly Crime Initiative Report is essentially an organizational management tool used by the MNPd and many other law enforcement agencies. It was created primarily to provide the framework for a dynamic approach to crime reduction, to address community quality of life issues, and as a guiding tool for personnel and resource management. The elements of the Weekly Crime Initiative Report consist of four distinct principles: Accurate and Timely Intelligence, Effective Tactics, Rapid Deployment, and Relentless Follow-up and Assessment.

The MNPd Continuum of Crime Reduction is a comprehensive overview which serves as a weekly assessment principally focused on Precision Policing practices, accountability, and operational transparency. Rather than simple recitation of numerical data, the emphasis shall instead be placed on solution-oriented identification of regressive crime trends and pattern criminality. Great importance also will be placed on Data Deconstruction and especially investigative follow-up work to maximize solvability and improve departmental Clearance Rates. Curtailing emerging crime trends and halting serial criminality through Preventative Precision will be one of the Metropolitan Nashville Police Department's primary objectives. Additionally, in service to uniform messaging and the dissemination of effective crime analysis department-wide, the MNPd will continuously carry out Concerted Communication throughout all organizational levels, fostering a more mutually beneficial knowledge-sharing base that promotes Constant Innovation through interdepartmental cooperation and optimized Organizational Excellence. This departmental cohesion shall more ably highlight the correlations of data between precincts and promote the potential for discovering and uncovering further connections to deter Precision Criminality, crime trends, and pattern crimes.

The MNPd will continually monitor and analyze violent crimes in 37207 area which will help develop crime reduction strategies. These strategies will be funded though this grant opportunity.

- F.2. *Describe how you will work with your collaborative partner(s) to track activities and outputs, as well as the impact of those violent crime interventions over time. How will your collaborative team use that information to improve programming?*

The MNPd will implement a robust data collection and analysis strategy to monitor and enhance the effectiveness of violent crime interventions funded by this grant. The MNPd's data collection and utilization plan is as follows:

### Data Collection Methods

1. **Daily/Weekly Crime Reports:** We will gather detailed crime data involving youth and young adults through regular crime reports.

## Strategy 2: Enforcement

2. **Weekly Crime Initiative Report:** This comprehensive report will compile data on crime patterns and trends, providing a dynamic framework for addressing crime reduction and community quality of life issues.
3. **MNPD Continuum of Crime Reduction:** This weekly assessment focuses on Precision Policing practices, accountability, and operational transparency. It highlights regressive crime trends, pattern criminality, and solution-oriented strategies.

## Data Analysis and Utilization

1. **Crime Analysis Unit:** Our dedicated Crime Analysis Unit will systematically analyze and map crime patterns and trends. This analysis will produce timely, pertinent information to inform operational decisions, resource allocation, and investigative processes.
2. **Accurate and Timely Intelligence:** By continuously updating and analyzing crime data, we can quickly identify changes in crime trends and patterns involving youth and young adults.
3. **Effective Tactics and Rapid Deployment:** Using the insights gained from our analysis, we can rapidly deploy resources to areas of high criminal activity, ensuring a targeted and efficient response.
4. **Relentless Follow-up and Assessment:** We will regularly assess the effectiveness of our interventions, adjusting our strategies based on the latest data to maximize impact.

## Improving Programming Over Time

1. **Precision Policing and Preventative Measures:** Our analysis will focus on identifying emerging crime trends and serial criminality, enabling us to develop preventative strategies that address the root causes of violent crime.
2. **Concerted Communication:** Continuous communication and knowledge-sharing across all organizational levels will foster innovation and collaboration, promoting the discovery of new strategies to combat crime.
3. **Organizational Excellence:** By correlating data across precincts and optimizing our organizational processes, we will improve our ability to detect and deter precision criminality, enhancing overall crime reduction efforts.

## Expected Impact

Through this grant, the MNPD will continually monitor and analyze violent crimes in the 37207 area. This ongoing analysis will inform the development of effective crime reduction strategies, funded by the grant, to ensure a safer community. This comprehensive approach, grounded in data-driven decision-making, will enable us to adapt and refine our strategies over time, achieving lasting reductions in violent crime.

## G. ACCOUNTABILITY

- G.1. *Describe how this funding will have long term impact on the violent crime in the identified zip code/hot spot communities and neighborhoods.*

Through VCIF TCCRP funding provided to MNPD will allow for the improvement of the MNPD's forensic capabilities, crime scene/evidence processing capabilities and training of forensic personnel and investigators which are investigating violent crimes in the 37207 area. These

## Strategy 2: Enforcement

improvements will be achieved through new forensic equipment, crime scene equipment and training of investigators.

These improvements will allow successful prosecution of violent crimes while also reducing the number of violent crimes. As mentioned earlier, history has shown that violent crime offenders are not usually the offender of only one specific incident. These offenders tend to be involved in multiple violent crimes; thus, their impact is throughout the area. In order to reduce the number of violent crimes, it becomes incumbent on the Metropolitan Nashville Police Department to solve existing crimes in order to stop future ones.

- G.2. *Include information on how enhanced collaborations, improved investigations, and newly fostered community relationships will be sustained.*

The MNPDP is committed to establish and maintain partnerships with the community, both citizens and businesses. Input from these collaborative partnerships is given full consideration when planning enforcement initiatives. MNPDP closes the accountability loop by reporting back to our community partners the successes and challenges of each collaborative initiative. Working with our partners in this way helps to ensure the longevity and strength of those collaborative partnerships.

Additionally, MNPDP shall ensure successful initiatives funded by this grant opportunity are maintained by absorbing any reoccurring grant funded costs of this grant proposal into its operating budget.

- G.3. *If your agency has identified equipment that is needed to support your evidence-based strategies, explain how your agency will ensure that the equipment purchased with VCIF funds will be used for its intended purpose after the grant award ends. Please specify the position at your agency that will be responsible for ensuring this. (Equipment is not preferred as a strategy in and of itself but will only be permitted if the narrative and strategy describe a need for the equipment and activities that support that need.) Please explain how your agency will develop new policies or applying existing policies and protocols related to training, storage, and deployment of equipment purchased with VCIF funds. Include in the budget document all equipment that will be purchased and the number that will be purchased.*

The MNPDP is committed to ensuring that all equipment purchased with VCIF funds is used effectively and for its intended purpose both during and after the grant period. Additionally, all equipment will be procured according to State and federal law, grant guidelines, and internal policy. The MNPDP will accomplish this by utilizing the following guidelines:

### **Accountability and Oversight**

#### **1. Administrative Guidelines Adherence:**

- The MNPDP will strictly follow all administrative guidelines as directed by the Office of Justice Programs (OJP).
- The Grants Unit and Fiscal Affairs will be responsible for ensuring that all equipment purchases comply with these guidelines.

#### **2. Purchase Order Review and Approval:**

- All purchase orders for equipment under this grant will be reviewed by the Grants Unit and Fiscal Affairs to confirm that the equipment is preapproved before any purchase is made.

#### **3. Audits and Maintenance:**

### Strategy 2: Enforcement

- The Grants Unit will conduct regular audits to ensure that equipment purchased under this grant is being utilized and maintained according to the grant provisions.

## Responsible Use and Maintenance

### 1. Designated Responsibility:

- The **Director of the Grants Unit** will be responsible for overseeing the proper use and maintenance of the equipment purchased with VCIF funds. This includes ensuring compliance with all grant guidelines and conducting regular audits.

### 2. Training:

- The MNPDP will implement training programs to ensure that all personnel are properly trained on the use and handling of the new equipment. This training will cover the operational use, safety protocols, and maintenance procedures.
- The **Training Division** will be responsible for developing and administering these training programs, ensuring that all personnel are certified in the use of the equipment.

### 3. Storage and Deployment:

- Equipment will be stored and deployed according to established MNPDP policies and protocols. The **Logistics and Supply Unit** will manage the storage, ensuring that equipment is kept in optimal condition and readily accessible for deployment.
- Deployment protocols will be developed or refined to incorporate the new equipment, ensuring it is used effectively in law enforcement operations.

## Policy Development and Implementation

### 1. New Policies and Protocols:

- The MNPDP will develop new policies or update existing ones to include the proper use, storage, and maintenance of equipment purchased with VCIF funds. These policies will be designed to maximize the operational effectiveness of the equipment and ensure community safety.
- The **Policy and Planning Division** will be tasked with drafting, reviewing, and implementing these policies, ensuring they are aligned with departmental goals and grant requirements.

### 2. Continuous Improvement:

- The MNPDP will establish a feedback mechanism to continuously improve the use of the new equipment. Personnel will be encouraged to provide input on the effectiveness and any issues encountered, which will be used to refine training and operational protocols.

## Long-Term Commitment

The MNPDP is dedicated to the responsible and effective use of all equipment purchased through VCIF funds. By establishing clear responsibilities, thorough training, and robust policies, the department will ensure that this equipment continues to support evidence-based strategies for reducing violent crime and enhancing community safety long after the grant award period ends.

## Hot Spot VCIF TCCRP Violent Crime Intervention Fund Grant FY 2024-2027

*This scope template is for agencies applying for **Hot Spot VCIF TCCRP** funding, which is intended to support **community collaborative projects** that involve Metro-Nashville Police Department and the Memphis Police Department for violent crime intervention initiatives within the delineated zip codes (38118, 38106, 38127, 38116, 38109, 38114, 38111, 38128, 38115 and 37207). Letters of support are required between these entities and the other law enforcement and community partners participating in the funded project. Agencies are required to develop collaborative partnerships with community based governmental and non-profit agencies to assess and respond to the drivers of systemic violent crime problems in the identified zip code areas.*

*Agencies should reference the [Hot Spot VCIF TCCRP Abstract](#) for more information on how to design your project.*

*The University of Tennessee Institute for Public Service is the training and technical assistance provider for the VCIF grant program, and applicants are encouraged to contact them if training or technical assistance could benefit their project design.*

**APPLICANT AGENCY NAME: Metropolitan Nashville Police Department Strategy #3: Violent Offender Intervention** – Seek to decrease barriers for justice-involved individuals to be successful in their return to the community, encouraging positive interactions within their families and communities while engaging in employment that promotes intrinsic value and living wages.

### **A. CRIME DATA, PROBLEM STATEMENT, AND TARGET POPULATIONS**

*Discuss the nature and magnitude of the problem(s) to be addressed by the proposed funding. This should be based on current data from reliable sources that describe in detail the most pressing issues.*

- A.1. *Describe the unique **violent crime** issue(s) your agency and your collaborative partners are experiencing within the identified zip code/hot spot community. Please include information (population, demographics, violent crime statistics) from these zip codes that define the violent crime problem in these communities. Sources should include Tennessee Incident Based Reporting System (TBIRS) data, local law enforcement data, and local court data, among others.*

The Metropolitan Nashville Police Department (MNPd) provides services to all of Nashville and Davidson County, which encompasses 504.03 square miles. According to the 2020 census data, the Nashville and Davidson County Metropolitan Area is most populated area in the State of Tennessee with a total population of 689,504 people. Out of the 689,447 people, approximately 55% (380,838) are Caucasian, 24.5% (169,349) are African American and another 20% (139,260) identified as other races.

Similar to other areas throughout the nation, in recent years the Nashville and Davidson County Metropolitan Area has seen a sharp increase in violent crime. From 2019 to 2021 the Nashville and Davidson County Metropolitan Area has seen a 7.65% increase in violent crime (8,176 offenses in 2021 compared to 7,573 in 2019). 29.5% (2,526) of the victims are between the ages 20-29, 23.9% (2,044) of the victims were between the age of 30-39 and 12.02 % (1,048) of the victims were between the age of 10-19. 49.2 % (4,207) of the victims of violent crime were White and 47.8 % (4,091) were African American. Over 66% of the victims did not know the suspect or the relationship to the offender was unknown. Most of these violent crimes take place in highly populated areas such as residences, parking garages and on the street. In these instances, 3,069 some type of firearm was utilized in the crime.

### Strategy 3: Violent Offender

Data from the Metropolitan Nashville Police Department CompStat report has shown that the area encompassing the 37207-zip code has seen a large increase in the number of violent crimes. In fact, statistical data from the State of Tennessee has shown that the area encompassing the 37207-zip code is one of the top ten zip codes for violent crime in the entire state of Tennessee.

There is a high recidivism rate among offenders, and these individuals account for multiple offenses. Since January 2019, 72,120 individuals have committed a criminal offense in Davidson County. Out of those 72,120 individuals, 25,383 individuals committed at least one additional criminal offense since that original arrest which is 35.20 % recidivism rate.

- A.2. *Based on the information provided above, please identify **which target crime types, victim types**, and/or other drivers of violent crime of particular interest VCIF funding could help to address in the **zip codes the project will be focused**.*

Statistics from the above section reveal that the 35.20% recidivism rate among offenders continues to increase. Many offenders feel trapped in their criminal activity because they do not have a constructive path of re-entry back into the community. People from the age of 18-39 encompass a large percentage of this segment. Many of these individuals are in violent cycle which finds it difficult for them to end. These individuals do not see a way out while feeling hopeless and marginalized. A large percentage of these individuals have outstanding warrants and are afraid to turn themselves into authorities. These individuals are afraid of the process and the result of turning themselves into the police department. With these outstanding warrants over their head, the individuals have a difficult time participating in society and create an adversarial relationship with the police department. Through this grant the MNPd and its partnerships in the police department will utilize grant funds to help this segment of the community in becoming productive members of society.

Project Safe Surrender provides those who are ready to accept responsibility for their actions an opportunity to receive favorable consideration for surrendering to law enforcement while being accompanied by local faith leaders. These offenders will be able to speak with an attorney and appear before a judge, either from the Criminal or General Sessions Courts, at a local church.

- A.3. *Please briefly describe any obstacles or issues your agency has experienced with addressing these issues previously within these communities and neighborhoods defined by the zip codes. How will VCIF funding help your agency to mitigate those obstacles?*

Similar to other law enforcement agencies throughout the country, there has been torn relationship between law enforcement and underserved parts of the community. This relationship has often become adversarial. Segments of the underserved community believe that law enforcement is heavy-handed and only want to punish deviant behavior without offering productive solutions. To address this, the MNPd will be hosting new events that will offer individuals an opportunity to become productive members of society through social services.

With this grant funding the MNPd and local faith leaders will host Fugitive Safe Surrender events specifically for individuals who live in the 37207 community as well as individuals throughout the county. As mentioned earlier, this segment of the community finds it difficult to become productive members of society due to having outstanding warrants or believing they have outstanding warrants. Through this program, these individuals will be offered an opportunity to rejoin, and become successful members of the Nashville community.

### Strategy 3: Violent Offender

#### **B. PURPOSE**

*State the goals, objectives, and activities of the project. Describe the factors or strategies required to conduct activities and to achieve its goals and objectives.*

#### **Goal 1: Improve safety by reducing the number of violent offenders.**

**Objective 1.1:** Provide offenders an ability to safely return to the community.

**Activity 1.1.1:** Designate a Fugitive Safe Surrender Coordinator.

**Activity 1.1.2:** Partner with local church leaders to create a Fugitive Safe Surrender Event for residents of 37207.

**Activity 1.1.3:** Schedule Fugitive Safe Surrender Event.

**Activity 1.1.4:** Work with vendor to procure equipment and supplies for event.

**Activity 1.1.5:** Partner with non-profit vendors such as Goodwill Project, Project Return, etc. to provide reentry resources for those reentering society or looking to get on their feet.

**Activity 1.1.6:** Advertise through mail, TV, radio, social media and local church leaders about event.

**Activity 1.1.7:** Hold Annual Fugitive Safe Surrender Events.

**Activity 1.1.8:** Recruit and create a Board of Directors.

**Activity 1.1.9:** Hold monthly Board of Directors meetings.

#### **C. COLLABORATION**

*VCIF funds are intended to support community collaboration in their violent crime intervention projects.*

- C.1. *Shelby County Sheriff's Office, Memphis Police Department and the West Tennessee Drug Task Force must all collaborate on these projects and submit a letter of support for one another's grant applications. In Davidson County, Metro Nashville Police Department is encouraged to collaborate with adjoining law enforcement agencies. To the extent know at this time, if your project intends to collaborate with any other law enforcement entity as part of this Enhancement project, please name those additional agencies and submit letters of support.*

**None at this time**

- C.2. *Describe the role that **each partner law enforcement agency** will play in your violent crime strategy, including the resources each agency will commit to the strategy.*

**N/A**

- C.3. *Describe any partnerships with community partners that your agency plans to employ for the purposes of this project, please attach copies of any current formal agreements (MOUs) and/or Letters of Support.*

1. Working with local faith-based organizations such as the Galilee Missionary Baptist Church to build trust and communication between MNPd and 37207 Community. They can also provide counseling services for individuals who are offenders of trauma and all forms of abuse. Galilee Missionary Baptist Church will host the event with the possibility of adding other church locations in the 37207 area.
2. Metro Action Commission will be on hand to take applications for utility payments and any type of emergency services. The role of this program is to help improve the quality of life through tailored services through restorative justice.
3. Operation Stand Down Tennessee will connect with local veterans who are offenders through community support and advocacy.

### Strategy 3: Violent Offender

4. Working with the Davidson County Sheriff's Office, District Attorney's Office, Public Defender's Office, Juvenile Court, and local judges, each of these entities plays a crucial role in the criminal justice system. Through this collaboration, we ensure that offenders receive services from both the courts and community partners, thereby reducing the likelihood of reoffending.
5. Creating and working with a Board of Directors consisting of community members outside of the police department to understand the needs of the 37207 community while identifying resources for victims in the 37207 community. The Board of Directors will host monthly community meetings to provide an overview of de-escalation training provided to sworn personnel, review current crime patterns & strategies to mitigate crime within the 37207 area, and offer activities (i.e. Community Day events, Night Out Against Crime, etc) to bring the 37207 community and law enforcement together. To span all four strategies.
6. Identifying organizations for job training and mentorship (i.e. Project Nashville Connect, Urban League of Middle TN, and Goodwill) will assist in the reintegration back into the community. Funding can be provided to these organizations once they have provided a detailed budgetary breakdown for cost in a 36 months period.

### **D. PROJECT DESIGN & IMPLEMENTATION TIMELINE:**

*For the specific expenses listed in your budget (training, salary, equipment, subcontract/professional fee, etc.) please answer the following questions:*

- D.1. *List any staff your agency plans to fund (in whole or in part) with VCIF funds to implement your Goals, Objective, and Activities listed above. Please provide JOB DESCRIPTIONS as separate attachments to this Scope.*

#### **TCCRP Site Coordinator (Strategy 1-4)**

#### **TCCRP Administrative Services Officer Assistant to Site Coordinator (Strategy 1-4)**

#### **TCCRP Administrative Services Officer in Juvenile Crime Control Program (Strategy 1)**

#### **Police Crisis Counselor in the FIP (Strategy 4)**

#### **Case Manager in the FIP (Strategy 4)**

Through VCIF TCCRP funding, we will hire two Administrative Services Officers to play a pivotal role in achieving our program's goals. The first Administrative Services Officer will be assigned as an assistant to the TCCRP Site Coordinator, this officer will ensure the timely completion of all program goals, objectives, and activities, as well as the accurate and prompt submission of all required reports.

Key responsibilities of the Administrative Services Officer include:

1. Overseeing the purchase and tracking of equipment and training funded by the grant.
2. Collaborating with the Site Coordinator to evaluate the success of the program, using the collected data to assess and report on outcomes.

- D.2. *Describe how your agency will implement the activities funded by this grant and provide detail as to how the staff, training, subcontracts, and other items **listed on your budget** will enable or enhance the Goal(s), Objectives, and Activities listed above.*

To improve the safety of the community by reducing the number of violent offenders to the MNPD and local faith leaders will host Fugitive Safe Surrender events specifically for individuals who live in the 37207 community. As mentioned earlier, this segment of the community finds it difficult to become productive members of society due to them having outstanding warrants or believing they have outstanding warrants. Through this program these individuals are offered a great opportunity to rejoin society and become successful members of society.



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The MNPDP will partner with the Goodwill project and Project Connect Nashville (CareerConnect), which offer job placement for offenders, provide job training opportunities, and housing for individuals in 37207. The MNPDP will also utilize Project Return, which is a non-profit organization who focuses on connecting offenders who have criminal backgrounds with employment, provide vocational skills, and assist with various trades. These resources will not require grant funding (but could in the future) and would solely act as a collaboration with the police department. Our resource partners will be present at community events. However, these resources will be shared with individuals and/or their families who are receiving court ordered or other social services. These individuals will be identified by Juvenile Court.

Men and women in Davidson County especially individuals in 37207 wanted on warrants will be given a special opportunity toward a second chance during Nashville Safe Surrender events. These persons who are ready to accept responsibility can come to a local church on one of the two days to receive favorable consideration for surrendering and may be able to go home the same day. They will be able to speak with an attorney and appear before a judge, either from the Criminal or General Sessions Courts, at the church. There are no religious requirements for these events.

Juvenile Court staff will also be available at the church to help persons address outstanding child support issues. Additionally, the Metro Action Commission will be on hand to take applications for utility payment assistance. Operation Stand Down Tennessee will be present to help veterans connect to needed services.

During these events a local church will be transformed into courtrooms and offices for attorneys and clerks assisted by several community volunteers. Persons surrendering will be processed using an on-site Sheriff's Mobile Booking Unit before appearing in one of the makeshift courtrooms.

The following equipment and supplies will be utilized to host a Fugitive Safe Surrender Event:

- movie projector with portable screen,
- laptop computers with accessories,
- microphones and office supplies (i.e. paper, pens, etc)

D.3. *What impact will this funding have on your agency's ability to respond to violent crime?*

The funding from this grant will allow the police department to work with the 37207 community to decrease violent crime through the sharing of information and resources. The funding from this grant allows the MNPDP to use resources that were unavailable due to current budget constraints. This funding will allow the MNPDP and 37207 community to prevent future crime by offering opportunities and resources to individuals that were previously unavailable. Funding from this grant will also assist offenders with opportunities and resources to reacclimate back into society; hence, reducing the recidivism rate in the 37207 community.

**Please edit the timeline below** to include the **activities listed above**, according to **your specific project**:

Length of time	ACTIVITY	INDIVIDUAL RESPONSIBLE
6-18 months after contract execution	Establish Community Board of Directors	Lt. Michelle Coker
6-36 months after contract execution	Monthly meetings to be held with the Community Board of Directors to measure progress, discuss any modifications, plan for upcoming events.	Lt. Michelle Coker
6-12 months after contract execution	Designate a Coordinator of Fugitive Safe Surrender from the MNPDP Warrants Office	Lt. Joe Winter (Warrants Division)

## Strategy 3: Violent Offender

6-12 months after contract execution	Coordinate with District Attorney, Public Defender's Office, Juvenile Court and local judges to setup a date and location for event	Lt. Joe Winter (Warrants Division)
12 months after contract execution	Advertise event through social media, local media and mail flyers to individuals in 37207 who have outstanding warrants	MNPD PIO Office/ Lt. Joe Winter (Warrants Division)
12 months after contract execution	Host preparation meetings for all parties involved	Lt. Michelle Coker
12 months after contract execution	Host a Fugitive Safe Surrender Event at least once a year	Lt. Joe Winter (Warrants Division)
Report submission as required	Required benchmark and outcomes reporting	Lt. Michelle Coker
End of contract period	Submit program output report	Lt. Michelle Coker

**E. OUTPUTS**

E.1. *The following performance measures will be reported as required. Please select the appropriate **OUTPUTS** from the [Hot Spot VCIF TCCRP Abstract](#) and include **any additional Outputs your strategy will yield**:*

- Number of Fugitive Safe Surrender Events
- Number of Individuals who turn themselves into law enforcement authorities
- Number of warrants served
- Number of individuals referred to partners for wrap-around services
- Number of individuals referred to partners for job readiness/career counseling

**F. DATA COLLECTION AND INFORMATION SHARING**

*Describe the process utilized for collecting the data in **OUTPUTS**. Provide a detailed description along with what the role of each position is in the process. The process should include a system in place that identifies violent crime trends within the region on an annual basis. Discuss how the agency has the capacity to generate statistical reports upon request that support the progress of program activities.*

F.1. *Describe how your agency plans to collect and use data on the violent crime interventions funded with this grant. Please include what method(s) of data collection your agency will utilize and how the information gathered will be used to improve programming over time.*

The Research Partner will assist in the collection and evaluation of data. Specifically the research partner will:

1. Assist MNPD in selecting and implementing evidence-based interventions based on data analysis and community feedback.
2. Conduct a thorough review of literature and evidence-based programs to support the selection of best strategies for crime prevention.
3. Provide evaluation of crime analysis tools, including environmental factors, journey to crime, and hotspot analysis, to enhance policing strategies.
4. Continuously monitor project implementation, incorporating community feedback and emerging data trends to adjust interventions in real-time, enhancing their effectiveness.
5. Facilitate community meetings and gather feedback to inform strategies, ensuring that interventions are community-driven and adjusted based on feedback loops between the community and MNPD.
6. Develop evaluation tools to monitor the implementation of strategies, including real-time analysis of enforcement efforts. Adapt strategies dynamically based on feedback from both community engagement and data analysis.

### Strategy 3: Violent Offender

7. Evaluate the impact of forensic tools and training on the effectiveness of investigating violent crimes.
8. Evaluate deterrence strategies, focusing on youth and young adult offenders and their impact on violent crime reduction.
9. Assess the effectiveness of Safe Surrender events in reducing barriers for justice-involved individuals.

The MNPDP will implement a robust data collection and analysis strategy to monitor and enhance the effectiveness of violent crime interventions funded by this grant. The MNPDP's data collection and utilization plan is as follows:

### Data Collection Methods

1. **Project Safe Surrender:** The MNPDP Warrant Section will be responsible of tracking the following information:
  - Number of individuals who come to turn themselves at the event
  - Number of warrants served
  - Number of individuals who received alternative solutions rather than incarceration
  - Number of social services provided to attendees
2. **Daily/Weekly Crime Reports:** We will gather detailed crime data involving youth and young adults through regular crime reports.
3. **Weekly Crime Initiative Report:** This comprehensive report will compile data on crime patterns and trends, providing a dynamic framework for addressing crime reduction and community quality of life issues.
4. **MNPDP Continuum of Crime Reduction:** This weekly assessment focuses on Precision Policing practices, accountability, and operational transparency. It highlights regressive crime trends, pattern criminality, and solution-oriented strategies.

### Data Analysis and Utilization

1. **Crime Analysis Unit:** Our dedicated Crime Analysis Unit will systematically analyze and map crime patterns and trends. This analysis will produce timely, pertinent information to inform operational decisions, resource allocation, and investigative processes.
2. **Accurate and Timely Intelligence:** By continuously updating and analyzing crime data, we can quickly identify changes in crime trends and patterns involving youth and young adults.
3. **Effective Tactics and Rapid Deployment:** Using the insights gained from our analysis, we can rapidly deploy resources to areas of high criminal activity, ensuring a targeted and efficient response.
4. **Relentless Follow-up and Assessment:** We will regularly assess the effectiveness of our interventions, adjusting our strategies based on the latest data to maximize impact.

### Improving Programming Over Time

1. **Precision Policing and Preventative Measures:** Our analysis will focus on identifying emerging crime trends and serial criminality, enabling us to develop preventative strategies that address the root causes of violent crime.

### Strategy 3: Violent Offender

2. **Concerted Communication:** Continuous communication and knowledge-sharing across all organizational levels will foster innovation and collaboration, promoting the discovery of new strategies to combat crime.
3. **Organizational Excellence:** By correlating data across precincts and optimizing our organizational processes, we will improve our ability to detect and deter precision criminality, enhancing overall crime reduction efforts.

### Expected Impact

Through this grant, the MNPd will continually monitor and analyze violent crimes in the 37207 area. This ongoing analysis will inform the development of effective crime reduction strategies, funded by the grant, to ensure a safer community. This comprehensive approach, grounded in data-driven decision-making, will enable us to adapt and refine our strategies over time, achieving lasting reductions in violent crime.

- F.2. *Describe how you will work with your collaborative partner(s) to track activities and outputs, as well as the impact of those violent crime interventions over time. How will your collaborative team use that information to improve programming?*

As mentioned earlier, the MNPd Criminal Warrants Unit will be responsible of tracking the following information at the Operation Safe Surrender Events:

- Number of individuals who come to turn themselves at the event
- Number of warrants served
- Number of individuals who received alternative solutions rather than incarceration
- Number of social services provided to attendees

This information will be collected and maintained by the Administrative Services Officer. This information will be shared with the Board of Directors, churches and partnering agencies on yearly basis after the events to see what areas are working and what areas need improvement for the next year.

## G. ACCOUNTABILITY

- G.1. *Describe how this funding will have long term impact on the violent crime in the identified zip code/hot spot communities and neighborhoods.*

Through this funding the Metropolitan Nashville Police Department will be able to improve the safety of the community by reducing the number of violent offenders with the assistance of local faith leaders through Fugitive Safe Surrender events specifically for individuals who live in the 37207 community. Men and women in Davidson County especially individuals in 37207 wanted on warrants will be given a special opportunity toward a second chance during Nashville Safe Surrender events. These persons who are ready to accept responsibility can come to a local church on one of the two days to receive favorable consideration for surrendering and may be able to go home the same day. They will be able to speak with an attorney and appear before a judge, either from the Criminal or General Sessions Courts, at the church. This opportunity provides these individuals with a great way of re-entering society and becoming productive.

- G.2. *Include information on how enhanced collaborations, improved investigations, and newly fostered community relationships will be sustained.*

The MNPd will maintain partnerships with the Davidson County Sheriff's Office, District Attorney's Office, Public Defenders Office, Juvenile Court, community leaders and faith leaders. Input from these collaborative partnerships is given full consideration when planning

### Strategy 3: Violent Offender

enforcement initiatives. MNPD closes the accountability loop by reporting back to our community partners the successes and challenges of each collaborative initiatives. Working with our partners in this way helps to ensure the longevity and strength of those collaborative partnerships.

Additionally, MNPD shall ensure successful initiatives funded by this grant opportunity are maintained by absorbing any reoccurring grant funded costs of this grant proposal into its operating budget.

- G.3. *If your agency has identified equipment that is needed to support your evidence-based strategies, explain how your agency will ensure that the equipment purchased with VCIF funds will be used for its intended purpose after the grant award ends. Please specify the position at your agency that will be responsible for ensuring this. (Equipment is not preferred as a strategy in and of itself but will only be permitted if the narrative and strategy describe a need for the equipment and activities that support that need.) Please explain how your agency will develop new policies or applying existing policies and protocols related to training, storage, and deployment of equipment purchased with VCIF funds. Include in the budget document all equipment that will be purchased and the number that will be purchased.*

The MNPD is committed to ensuring that all equipment purchased with VCIF funds is used effectively and for its intended purpose both during and after the grant period. The MNPD will accomplish this by utilizing the following guidelines:

#### **Accountability and Oversight**

##### **1. Administrative Guidelines Adherence:**

- The MNPD will strictly follow all administrative guidelines as directed by the Office of Justice Programs (OJP).
- The Grants Unit and Fiscal Affairs will be responsible for ensuring that all equipment purchases comply with these guidelines.

##### **2. Purchase Order Review and Approval:**

- All purchase orders for equipment under this grant will be reviewed by the Grants Unit and Fiscal Affairs to confirm that the equipment is preapproved before any purchase is made.

##### **3. Audits and Maintenance:**

- The Grants Unit will conduct regular audits to ensure that equipment purchased under this grant is being utilized and maintained according to the grant provisions.

#### **Responsible Use and Maintenance**

##### **1. Designated Responsibility:**

- The **Director of the Grants Unit** will be responsible for overseeing the proper use and maintenance of the equipment purchased with VCIF funds. This includes ensuring compliance with all grant guidelines and conducting regular audits.

##### **2. Training:**

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- The MNPDP will implement training programs to ensure that all personnel are properly trained on the use and handling of the new equipment. This training will cover the operational use, safety protocols, and maintenance procedures.
- The **Training Division** will be responsible for developing and administering these training programs, ensuring that all personnel are certified in the use of the equipment.

### 3. **Storage and Deployment:**

- Equipment will be stored and deployed according to established MNPDP policies and protocols. The **Logistics and Supply Unit** will manage the storage, ensuring that equipment is kept in optimal condition and readily accessible for deployment.
- Deployment protocols will be developed or refined to incorporate the new equipment, ensuring it is used effectively in law enforcement operations.

## **Policy Development and Implementation**

### 1. **New Policies and Protocols:**

- The MNPDP will develop new policies or update existing ones to include the proper use, storage, and maintenance of equipment purchased with VCIF funds. These policies will be designed to maximize the operational effectiveness of the equipment and ensure community safety.
- The **Policy and Planning Division** will be tasked with drafting, reviewing, and implementing these policies, ensuring they are aligned with departmental goals and grant requirements.

### 2. **Continuous Improvement:**

- The MNPDP will establish a feedback mechanism to continuously improve the use of the new equipment. Personnel will be encouraged to provide input on the effectiveness and any issues encountered, which will be used to refine training and operational protocols.

## **Long-Term Commitment**

The MNPDP is dedicated to the responsible and effective use of all equipment purchased through VCIF funds. By establishing clear responsibilities, thorough training, and robust policies, the department will ensure that this equipment continues to support evidence-based strategies for reducing violent crime and enhancing community safety long after the grant award period ends.

# Hot Spot VCIF TCCRP Violent Crime Intervention Fund Grant FY 2024-2027

*This scope template is for agencies applying for **Hot Spot VCIF TCCRP** funding, which is intended to support **community collaborative projects** that involve Metro-Nashville Police Department and the Memphis Police Department for violent crime intervention initiatives within the delineated zip codes (38118, 38106, 38127, 38116, 38109, 38114, 38111, 38128, 38115 and 37207). Letters of support are required between these entities and the other law enforcement and community partners participating in the funded project. Agencies are required to develop collaborative partnerships with community based governmental and non-profit agencies to assess and respond to the drivers of systemic violent crime problems in the identified zip code areas.*

*Agencies should reference the [Hot Spot VCIF TCCRP Abstract](#) for more information on how to design your project.*

*The University of Tennessee Institute for Public Service is the training and technical assistance provider for the VCIF grant program, and applicants are encouraged to contact them if training or technical assistance could benefit their project design.*

## **APPLICANT AGENCY NAME: Metropolitan Nashville Police Department STRATEGY #4: Victim Outreach**

- Seek to provide opportunities for those who have experienced high levels of trauma through gun violence and other victimizations to receive therapeutic and healing interactions that promote community connections.

### **A. CRIME DATA, PROBLEM STATEMENT, AND TARGET POPULATIONS**

*Discuss the nature and magnitude of the problem(s) to be addressed by the proposed funding. This should be based on current data from reliable sources that describe in detail the most pressing issues.*

- A.1. *Describe the unique **violent crime** issue(s) your agency and your collaborative partners are experiencing within the identified zip code/hot spot community. Please include information (population, demographics, violent crime statistics) from these zip codes that define the violent crime problem in these communities. Sources should include Tennessee Incident Based Reporting System (TBIRS) data, local law enforcement data, and local court data, among others.*

The Metropolitan Nashville Police Department (MNPd) provides services to all of Nashville and Davidson County, which encompasses 504.03 square miles. According to the 2020 census data, the Nashville and Davidson County Metropolitan Area is most populated area in the State of Tennessee with a total population of 689,504 people. Out of the 689,447 people, approximately 55% (380,838) are Caucasian, 24.5% (169,349) are African American and another 20% (139,260) identified as other races.

Similar to other areas throughout the nation, in recent years the Nashville and Davidson County Metropolitan Area has seen a sharp increase in violent crime. From 2019 to 2021 the Nashville and Davidson County Metropolitan Area has seen a 7.65% increase in violent crime (8,176 offenses in 2021 compared to 7,573 in 2019). 29.5% (2,526) of the victims are between the ages 20-29, 23.9% (2,044) of the victims were between the age of 30-39 and 12.02% (1,048) of the victims were between the age of 10-19. 49.2% (4,207) of the victims of violent crime were White and 47.8% (4,091) were African American. Over 66% of the victims did not know the suspect or the relationship to the offender was unknown. Most of these violent crimes take place in highly populated areas such as residences, parking garages and on the street. In these instances, 3,069 some type of firearm was utilized in the crime.

Data from the Metropolitan Nashville Police Department CompStat report has shown that the area encompassing the 37207 zip code has seen a large increase in the number of violent crimes. In

#### Strategy 4: Victim Outreach

fact, statistical data from the State of Tennessee has shown that the area encompassing the 37207 zip code is one of the top ten zip codes for violent crime in the entire state of Tennessee.

Whenever a crime occurs, many people are affected -- the victim, family members, friends, and the entire community. The latest national statistics show that one out of four families in the United States will be touched by violent crime every year. Moved by the very real suffering of the people who make up these alarming figures, the MNPd developed the Family Intervention Program as a way to help restore a sense of peace and balance to lives torn apart by violent crime.

- A.2. *Based on the information provided above, please identify **which target crime types, victim types, and/or other drivers of violent crime of particular interest** VCIF funding could help to address in the **zip codes the project will be focused**.*

Based on the above information, the MNPd will utilize resources from the Violent Crime Intervention Fund TCCRP to pay particular attention to the victims, family members and friends of victims who are greatly affected by violent crimes in the 37207 area. To help the MNPd to facilitate these resources to the victims, family members and friends of victims will be the Family Intervention Program.

In 2023, the Family Intervention Program conducted 4,865 counseling sessions, 396 new clients and 589 advocacy new clients. In 2024, YTD, there have been 977 counseling cases assigned and 217 advocacy new clients. The chart below is YTD statistical data. CNSL means counseling, ADV means advocacy, and YSS is youth services support.

MNPd Family Intervention Program	FIP Cnsl	FIPC	FIPA	Int/Adm	Total	YTD Total
Cnsl Cases Assigned	18	2	0	8	28	977
Cnsl Victim In Person	16	10	0	20	46	1480
Cnsl Teletherapy Sessions	11	9	0	9	29	777
Cnsl School Visits	1	0	0	0	1	36
Cnsl Ages 0-4 Counseled	0	0	0	0	0	17
Cnsl Ages 5-11 Counseled	3	1	0	3	7	112
Cnsl Ages 12-18 Counseled	1	0	0	1	2	67
Cnsl New Clients	2	0	0	0	2	170
Cnsl Telephone Calls (Non-Counseling)	45	20	0	10	75	3354
Cnsl Letters Sent	5	1	0	1	7	230
Cnsl Court Accompaniment - Victim Assist in Court	0	0	0	0	0	12
Cnsl Walk-Ins Assisted	0	0	0	0	0	14
Cnsl Comm Ed Outreach	0	0	0	1	1	5
Cnsl Group Sessions	0	0	0	0	0	18
Cnsl Group Debrief Sessions	0	0	0	0	0	20
Cnsl Number of Group Participants	0	0	0	0	0	107
Cnsl Translation Requested	0	0	0	0	0	12



## Strategy 4: Victim Outreach

Cnsl Translation Provided	0	7	0	0	7	207
Cnsl Counseling Wait List	0	0	0	0	0	407
Adv New Clients	0	0	2	0	2	217
Adv Safety Plan	0	0	0	0	0	13
Adv Personal Advocacy	0	0	8	0	8	1086
Adv Victim Comp	0	0	9	0	9	213
Adv U-Visa Cert	0	0	3	0	3	213
Adv Court Accompaniment	0	0	2	0	2	28
Adv Letters Sent	0	0	2	0	2	54
Adv Phone Calls	0	0	19	0	19	2932
Adv Community Events	0	0	0	0	0	6
Adv Interpretation Provided	0	0	2	0	2	236
Adv Translation Provided	0	0	1	0	1	470
Adv Language Line	0	0	2	0	2	66
Adv In-Person Client Sessions	0	0	2	0	2	82
Adv Client Appointments	0	0	0	0	0	228
Adv Telephone Sessions	0	0	16	0	16	510
Adv DV Group Sessions	0	0	0	0	0	6
YSS Police Reports Assigned	0	0	0	0	0	42
YSS Citations Assigned	0	0	0	0	0	0
YSS In-Person Sessions	0	0	0	0	0	9
YSS Teletherapy	0	0	0	0	0	2
YSS School Sessions	0	0	0	0	0	0
YSS Group Session	0	0	0	0	0	0
YSS Group Debriefing	0	0	0	0	0	1
YSS Informal Adj Open	0	0	0	0	0	0
YSS Phone Calls	0	0	0	0	0	47
YSS Letters Sent	0	0	0	0	0	15
YSS Home Visit	0	0	0	0	0	0
YSS Comm Engage Event	0	0	0	0	0	0

The mission of the Family Intervention Program of the MNPd is to provide mental health services and criminal justice system advocacy whenever individuals, families, and/or the community are affected by violent crime. All services are free, confidential, and provided in an environment which supports cultural diversity: with respect to race, religion, creed, and sexual orientation.

A.3. *Please briefly describe any obstacles or issues your agency has experienced with addressing these issues previously within these communities and neighborhoods defined by the zip codes. How will VCIF funding help your agency to mitigate those obstacles?*

In addressing the above issues, the Metropolitan Nashville Police Department faces several primary obstacles. Funding for counseling services through other grants has started to be reduced due to budgetary constraints. The technology, training and equipment needed for counseling services are expensive budget items. Budgetary limitations result in these expensive equipment and training requests going unfunded.

Police departments nationwide face a shortage of sworn personnel when combating violent crime, and the MNPd is no exception. Despite intense and targeted recruitment efforts, the MNPd is having a difficult time maintaining even minimal patrol staffing levels. Also due to limited funding, the MNPd has difficulty sending the appropriate number of counselors to violent crime hot spots.

#### Strategy 4: Victim Outreach

The Victim Intervention Program was first launched in 1975 as a crisis counseling and victim advocacy program. That program was founded on the idea that anyone who endures a trauma because of a criminal act should be offered free and immediate crisis intervention and follow up counseling.

The Domestic Violence Counseling Services was first launched in 1994 with the creation of the Domestic Violence Division. Counselors moved from Victim Intervention Program to create a specialized counseling service for domestic violence victims.

The Youth Services Counseling and Case Management Section collaboratively referred youth to appropriate agencies and provided short-term case management for at risk youth. Forming relationships with Metro Nashville Public Schools and Juvenile Court, this unit sought restoration of the family unit. The Counseling and Case Management Section offered a free 9-week Strengthening Families Program. This program was for juveniles who were deemed at-risk, youths who run away from home, juveniles who commit misdemeanor criminal offenses, and juveniles who are chronically truant. The classes were offered in English and Spanish sessions.

In 2016, two MNPd counseling and advocacy programs, the Victim Intervention Program and the Domestic Violence Counseling Section were united to form the Family Intervention Program. In 2021, Youth Support Services, a third counseling section was added, and the Family Intervention Program Division (FIP) was created. These services were combined to provide well-rounded services to our community. From their work the FIP has learned, although a victim may come in for one trauma, they often have experienced a variety of other traumas during their lifetime. The FIP is staffed by licensed mental health professionals, advocates with bachelor's degrees, and master's level interns who are all trained to provide trauma counseling to any victims of crime. The FIP specializes in Evidence Based Therapy models that have been researched, tested, validated, and proven to be effective. The FIP services are confidential and free of charge. We are available to victims, their families, and other individuals in crisis. Anyone victimized by a crime who wants therapy is encouraged to contact the FIP for assistance. A victim's decision about prosecution does not affect eligibility.

The VCIF TCCRP funding provided to MNPd will allow for the expansion of the FIP to help build strong community relations and facilitate early intervention in the lives of victims of violent crimes in the 37207 community. Additionally, the VCIF TCCRP funding will allow MNPd to purchase much needed equipment and training for counselors which will assist them in responding to violent crime incidents in the Metro Nashville area.

#### **B. PURPOSE**

*State the goals, objectives, and activities of the project. Describe the factors or strategies required to conduct activities and to achieve its goals and objectives.*

**Goal 1:** Support and enhance services to victims, families and friends of victims.

**Objective 1.1:** Provide Counseling services to victims of violent crime in the 37207 area.

**Activity 1.1.1:** Hire a new Counselor and Administrative Services Officer for the 37207 community.

**Activity 1.1.2:** Train new staff.

**Activity 1.1.3:** Train investigators who assist victims.

**Activity 1.1.4:** Provide therapy, prevention, and education for victims in the 37207 area using resources from the Family Invention Program.

**Activity 1.1.5:** Schedule and attend outreach programs in the 37207 area.

**Activity 1.1.6:** Identify victims and potential victims needing programs.

**Activity 1.1.7:** Reach out to victims and offer counseling services.

Strategy 4: Victim Outreach

**Activity 1.1.8:** Conduct counseling services (through the FIP). Grant funding will cover the FIP Case Manager and Police Crisis Counselor positions allowing to advocate & refer to community resources.

**Activity 1.1.9:** Recruit and create a Board of Directors.

**Activity 1.1.10:** Hold monthly Board of Directors meetings.

**C. COLLABORATION**

*VCIF funds are intended to support community collaboration in their violent crime intervention projects.*

- C.1. *Shelby County Sheriff's Office, Memphis Police Department and the West Tennessee Drug Task Force must all collaborate on these projects and submit a letter of support for one another's grant applications. In Davidson County, Metro Nashville Police Department is encouraged to collaborate with adjoining law enforcement agencies. To the extent know at this time, if your project intends to collaborate with any other law enforcement entity as part of this Enhancement project, please name those additional agencies and submit letters of support.*

**None at this time**

- C.2. *Describe the role that **each partner law enforcement agency** will play in your violent crime strategy, including the resources each agency will commit to the strategy.*

**N/A**

- C.3. *Describe any partnerships with community partners that your agency plans to employ for the purposes of this project, please attach copies of any current formal agreements (MOUs) and/or Letters of Support.*

1. Working with the Family Intervention Program (FIP) – part of the MNPDP – to provide counseling services to victims of violent crimes in the 37207 community.
2. Creating and working with a Board of Directors consisting of community members outside of the police department to understand the needs of the 37207 community while identifying resources for victims in the 37207 community. The Board of Directors will host monthly community meetings to provide an overview of de-escalation training provided to sworn personnel, review current crime patterns & strategies to mitigate crime within the 37207 area, and offer activities (i.e. Community Day events, Night Out Against Crime, etc) to bring the 37207 community and law enforcement together. To span all four strategies.

**D. PROJECT DESIGN & IMPLEMENTATION TIMELINE:**

*For **the specific expenses listed in your budget** (training, salary, equipment, subcontract/professional fee, etc.) please answer the following questions:*

- D.1. *List any staff your agency plans to fund (in whole or in part) with VCIF funds to implement your Goals, Objective, and Activities listed above. Please provide JOB DESCRIPTIONS as separate attachments to this Scope.*

**TCCRP Site Coordinator (Strategy 1-4)**

**TCCRP Administrative Services Officer Assistant to Site Coordinator (Strategy 1-4)**

**TCCRP Administrative Services Officer in Juvenile Crime Control Program (Strategy 1)**

**Police Crisis Counselor in the FIP (Strategy 4)**

**Case Manager in the FIP (Strategy 4)**

Through VCIF TCCRP funding, we will hire two Administrative Services Officers to play a pivotal role in achieving our program's goals. The first Administrative Services Officer will be assigned

#### Strategy 4: Victim Outreach

as an assistant to the TCCRP Site Coordinator, this officer will ensure the timely completion of all program goals, objectives, and activities, as well as the accurate and prompt submission of all required reports.

Key responsibilities of the Administrative Services Officer include:

1. Overseeing the purchase and tracking of equipment and training funded by the grant.
2. Collaborating with the Site Coordinator to evaluate the success of the program, using the collected data to assess and report on outcomes.

With the assistance of VCIF TCCRP funding, the Metropolitan Nashville Police Department through the Family Intervention Program will hire a full-time **Police Crisis Counselor** and an Administrative Services Officer (Case Manager). These staff will be specifically assigned to victims of families of victims of violent crimes in the 37207. The Family Intervention Program has successfully used a specific counselor for a designated area in the past and it has proven to be a very successful tool in assisting victims of violent crimes.

Similar to the Police Crisis Counselor, the full-time **Case Manager** will be specifically assigned to victim of families of victims of violent crimes in the 37207. The Case Manager has the similar duties as a Police Crisis Counselor, but this position does not require a Master's Degree; thus, enlarging the potential applicant pool.

- D.2. *Describe how your agency will implement the activities funded by this grant and provide detail as to how the staff, training, subcontracts, and other items **listed on your budget** will enable or enhance the Goal(s), Objectives, and Activities listed above.*

The Police Crisis Counselor funded through this grant will receive a list of victims of violent crimes from the 37207 area in police reports. This list of victims is provided by detectives throughout the police department. Once receiving this list, the Police Crisis Counselor will attempt to contact each of these victims and offer all the counseling and therapeutic services in the Family Intervention Program. The Police Crisis Counselor will also be assigned to any individuals from the 37207 area who walk into the Family Safety Center and request any services at the center.

The Case Manager for the Family Intervention Program (FIP) will be assigned cases which involve juvenile specific needs. The Case Manager for the FIP will specifically handle cases involve the Juvenile Citation Program, Handle with Care Program, Juvenile Diversion, and other liaison duties to include the Youth Services Division, Juvenile Court and Davidson County Sherriff Office. Having an Administrative Services Officer will really benefit the community with the added amount of time/effort that could be spent connecting with these juveniles and families that live and/or are arrested in the 37207 community and provide much needed outreach.

Along with the counseling and therapeutic services, the Police Crisis Counselor and Case Manager for the FIP will also attend any outreach events being held local churches, schools, neighborhood organizations and businesses in the 37207. The Police Crisis Counselor and Case Manager for the FIP will present the opportunities and services provided by the Family Intervention Program. Many people are not aware of the services offered by the Family Intervention Program and the free cost of these services. These outreach programs provide the Family Intervention Program and excellent opportunity to inform the public of their existence and purpose with the convenience of being close to their residence.

The following supplies and equipment will be utilized to achieve this goal:

- laptop computer,
- iPad Pro,
- supplies for outreach events (i.e. promotional material for FIP, office supplies, etc.),

## Strategy 4: Victim Outreach

- Eye-Movement Desensitization Reprocessing (EMDR) equipment which include tappers and lightbars, and weighted blankets. Eye movement desensitization and reprocessing (EMDR) therapy is a mental health treatment technique. This method involves moving the patient's eyes a specific way while processing traumatic memories. EMDR's goal is to help victims heal from trauma or other distressing life experiences.

Along with the equipment and supplies listed in the above section, VCIF TCCRP funding will be utilized for the following trainings and seminars for the new Police Crisis Counselor and Case Manager for the FIP positions as well as other Police Crisis Counselors in the Family Intervention Program, patrol officers in the 37207 area and detectives from the MNPd who assist victims of violent crimes:

- Eye-movement Desensitization Reprocessing (EMDR) Training,
- National Organization for Victim Advocacy (NOVA) Basic Training,
- End Violence Against Women Conference,
- The Institute on Violence, Abuse and Trauma Conference,
- NOVA Annual Training Conference,
- Southern States Victim Assistance Conference,
- Elder Abuse Conference,
- Leave No Victim Behind Conference,
- National Center for Victims of Crime Conference,
- Children's Justice Handle with Care Conference,
- Introduction to Human Trafficking Seminar,
- Use of Force Training and Certification and
- mileage for travel to and from outreach events in personal vehicles.

These trainings and conferences will allow the new Police Crisis Counselor and Case Manager as well other Police Crisis Counselors, patrol officers and detectives from the MNPd who assist victims of violent crimes to receive needed certifications and updated training counseling techniques which are needed for this position.

While providing counseling services, counselors discover that their clients need food, clothing and other important daily needs. Through funds of this grant the FIP in conjunction with the Family Safety Center will provide a food closet to satisfy these important needs. This food closet will be supplied with some of the following items: diapers, wipes, canned foods, non-perishable items, feminine hygiene products and clothing. These items will be available to all individuals and their families who come to the FIP for services.

**D.3. *What impact will this funding have on your agency's ability to respond to violent crime?***

The funding from this grant will allow the police department to work with the 37207 community to decrease violent crime through the sharing of information and resources. The funding from this grant allows the MNPd to use resources that were unavailable due to current budget constraints. This funding will allow the MNPd and 37207 community to prevent future crime by offering opportunities and resources to individuals that were previously unavailable. The grant also allows the MNPd to assist victims of violent crimes with counseling and other resources, so these individuals are not alone in their recovery and assist them succeed in the future.

**Please edit the timeline below** to include the **activities listed above**, according to **your specific project**:

Length of time	ACTIVITY	INDIVIDUAL RESPONSIBLE
30 days after contract execution	Engage with OCJP Technical Assistance Provider for ongoing support and training	Lt. Michelle Coker
6 months after contract execution	List job posting for Police Crisis Counselor and Administrative Services Officer	Angela Orsbon MNPd Human Resources

#### Strategy 4: Victim Outreach

6 months after contract execution	Police Crisis Counselor and Case Manager will be hired.	Kimberly Page (FIP Division Manager)
6 months after contract execution	Train the new Counselor, Case Manager and investigators to provide services to victims in the 37207 community	Kimberly Page (FIP Division Manager)
6 months after contract execution	Work with vendors to purchase equipment and supplies	Lt. Michelle Coker/ Sgt. Michael Park
6-18 months after contract execution	Establish Community Board of Directors	Lt. Michelle Coker
6-36 months after contract execution	Monthly meetings to be held with the Community Board of Directors to measure progress, discuss any modifications, plan for upcoming events.	Lt. Michelle Coker
12 months after contract execution, and ongoing	Provide counseling services and attending at least 3 outreach programs specifically in the 37207 area	Kim Page & FIP Crisis Counselor & Case Manager
Report submission as required	Required benchmark and outcomes reporting	Lt. Michelle Coker
End of contract period	Submit program output report	Lt. Michelle Coker

#### E. OUTPUTS

E.1. The following performance measures will be reported as required. Please select the appropriate OUTPUTS from the [Hot Spot VCIF TCCRP Abstract](#) and include **any additional Outputs your strategy will yield**:

- Number of staff hired
- Number of victims provided counseling
- Number of outreach events in the 37207 area
- Names of community outreach events
- Number of referrals to other services for victims in the 37207 area
- Number and hours of trainings for Police Crisis Counselor
- Number and hours of trainings for Case Manager
- Number and hours of trainings for detectives in the MNPD

#### F. DATA COLLECTION AND INFORMATION SHARING

*Describe the process utilized for collecting the data in OUTPUTS. Provide a detailed description along with what the role of each position is in the process. The process should include a system in place that identifies violent crime trends within the region on an annual basis. Discuss how the agency has the capacity to generate statistical reports upon request that support the progress of program activities.*

F.1. *Describe how your agency plans to collect and use data on the violent crime interventions funded with this grant. Please include what method(s) of data collection your agency will utilize and how the information gathered will be used to improve programming over time.*

The Research Partner will assist in the collection and evaluation of data. Specifically the research partner will:

1. Assist MNPD in selecting and implementing evidence-based interventions based on data analysis and community feedback.
2. Conduct a thorough review of literature and evidence-based programs to support the selection of best strategies for crime prevention.

#### Strategy 4: Victim Outreach

3. Provide evaluation of crime analysis tools, including environmental factors, journey to crime, and hotspot analysis, to enhance policing strategies.
4. Continuously monitor project implementation, incorporating community feedback and emerging data trends to adjust interventions in real-time, enhancing their effectiveness.
5. Facilitate community meetings and gather feedback to inform strategies, ensuring that interventions are community-driven and adjusted based on feedback loops between the community and MNPd.
6. Develop evaluation tools to monitor the implementation of strategies, including real-time analysis of enforcement efforts. Adapt strategies dynamically based on feedback from both community engagement and data analysis.
7. Develop systems to track services provided to victims and monitor long-term outcomes, ensuring proper targeting of interventions.

The Family Intervention Program (FIP) is part of the Metropolitan Nashville Police Department. The FIP receives reports from other divisions by email or phone call when victims of crime request services or the supervisor feels the victim could benefit from counseling/advocacy. FIP also responds to scenes on 24/7 callout when our callout criteria in the MNPd Manual is met. Due to current counseling laws surrounding confidentiality, when a victim accepts services with FIP, this is confidential. In addition, the FIP licensed therapist have to be supervised by another licensed counselor.

The Metropolitan Nashville Police Department utilizes its Crime Analysis Unit. Crime Analysis aid in a systematic analytical process to identify and map the patterns and trends of crime and other data to produce timely and pertinent information relative to crime and other matters occurring within Davidson County. Crime Analysis is critical in determining the operational use of resources, to aid the investigative process, and to guide the allocation of personnel and equipment.

Crime Analysis supports several department functions, including operational units such as patrol, crime suppression, the various investigative units at the precinct level and across the department, in addition to the planning, crime prevention, and administrative elements of the MNPd. This is primarily accomplished through the Weekly Crime Initiative Report and the MNPd Continuum of Crime Reduction. The Weekly Crime Initiative Report is essentially an organizational management tool used by the MNPd and many other law enforcement agencies. It was created primarily to provide the framework for a dynamic approach to crime reduction, to address community quality of life issues, and as a guiding tool for personnel and resource management. The elements of the Weekly Crime Initiative Report consist of four distinct principles: Accurate and Timely Intelligence, Effective Tactics, Rapid Deployment, and Relentless Follow-up and Assessment.

The MNPd Continuum of Crime Reduction is a comprehensive overview which serves as a weekly assessment principally focused on Precision Policing practices, accountability, and operational transparency. Rather than simple recitation of numerical data, the emphasis shall instead be placed on solution-oriented identification of regressive crime trends and pattern criminality. Great importance also will be placed on Data Deconstruction and especially investigative follow-up work to maximize solvability and improve departmental Clearance Rates. Curtailing emerging crime trends and halting serial criminality through Preventative Precision will be one of the Metropolitan Nashville Police Department's primary objectives. Additionally, in service to uniform messaging and the dissemination of effective crime analysis department-wide, the MNPd will continuously carry out Concerted Communication throughout all organizational levels, fostering a more mutually beneficial knowledge-sharing base that promotes Constant Innovation through interdepartmental cooperation and optimized Organizational Excellence. This departmental cohesion shall more ably highlight the correlations of data between precincts and promote the potential for discovering and uncovering further connections to deter Precision Criminality, crime trends, and pattern crimes.

#### Strategy 4: Victim Outreach

The MNPDP will continually monitor and analyze violent crimes in 37207 area which will help develop crime reduction strategies. These strategies will be funded through this grant opportunity.

- F.2. *Describe how you will work with your collaborative partner(s) to track activities and outputs, as well as the impact of those violent crime interventions over time. How will your collaborative team use that information to improve programming?*

The MNPDP will share the information of victims in the 37207 community with counselors in the Family Intervention Program specifically to the counselor assigned to that area. The counselor will attempt to contact each of these victims and offer counseling and other therapeutic services to these individuals. This information and the other information from the Family Intervention Program will also be shared with the Board of Directors. With this information the Board of Directors can assist the MNPDP in creating strategies in locating victims or potential victims of violent crimes in the 37207 community. This sharing of information allows the Board of Directors and the MNPDP to adjust any counseling and/or other therapeutic needs in a real time environment.

### **G. ACCOUNTABILITY**

- G.1. *Describe how this funding will have long term impact on the violent crime in the identified zip code/hot spot communities and neighborhoods.*

Through this funding the Metropolitan Nashville Police Department will be able to provide counseling and other therapeutic services to victims in the 37207 community. As mentioned earlier, through this grant the Family intervention Program will hire a Police Crisis Counselor specifically for victims, family and friends of victims of violent crimes in the 37207 community. This Police Crisis Counselor will provide counseling services to these individuals. The Police Crisis Counselor will also attend outreach programs in schools, churches and other community events in the 37207 area community. The Police Counselor will also assist any walk-ins who come to the Family Safety Center at 610 Murfreesboro Pike Nashville, Tn. 37210.

With these counseling and therapeutic services, The MNPDP will provide resources to victims of violent crimes and start them on a pathway of recovery. The MNPDP also believes that these types of services will provide a long-term impact on victims, families and friends of victims of violent crimes.

- G.2. *Include information on how enhanced collaborations, improved investigations, and newly fostered community relationships will be sustained.*

The MNPDP utilizes the Family Intervention Program to build a level of trust and cooperation in the community, both citizens and businesses. Input from these collaborative partnerships is given full consideration when planning enforcement initiatives. MNPDP closes the accountability loop by reporting back to our community partners the successes and challenges of each collaborative initiatives. Working with our partners in this way helps to ensure the longevity and strength of those collaborative partnerships.

Additionally, MNPDP shall ensure successful initiatives funded by this grant opportunity are maintained by absorbing any reoccurring grant funded costs of this grant proposal into its operating budget.

- G.3. *If your agency has identified equipment that is needed to support your evidence-based strategies, explain how your agency will ensure that the equipment purchased with VCIF funds will be used for its intended purpose after the grant award ends. Please specify the position at your agency that will be responsible for ensuring this. (Equipment is not preferred as a strategy in and of itself*



#### Strategy 4: Victim Outreach

*but will only be permitted if the narrative and strategy describe a need for the equipment and activities that support that need.) Please explain how your agency will develop new policies or applying existing policies and protocols related to training, storage, and deployment of equipment purchased with VCIF funds. Include in the budget document all equipment that will be purchased and the number that will be purchased.*

The MNPDP is committed to ensuring that all equipment purchased with VCIF funds is used effectively and for its intended purpose both during and after the grant period. The MNPDP will accomplish this by utilizing the following guidelines:

#### **Accountability and Oversight**

##### **1. Administrative Guidelines Adherence:**

- The MNPDP will strictly follow all administrative guidelines as directed by the Office of Justice Programs (OJP).
- The Grants Unit and Fiscal Affairs will be responsible for ensuring that all equipment purchases comply with these guidelines.

##### **2. Purchase Order Review and Approval:**

- All purchase orders for equipment under this grant will be reviewed by the Grants Unit and Fiscal Affairs to confirm that the equipment is preapproved before any purchase is made.

##### **3. Audits and Maintenance:**

- The Grants Unit will conduct regular audits to ensure that equipment purchased under this grant is being utilized and maintained according to the grant provisions.

#### **Responsible Use and Maintenance**

##### **1. Designated Responsibility:**

- The **Director of the Grants Unit** will be responsible for overseeing the proper use and maintenance of the equipment purchased with VCIF funds. This includes ensuring compliance with all grant guidelines and conducting regular audits.

##### **2. Training:**

- The MNPDP will implement training programs to ensure that all personnel are properly trained on the use and handling of the new equipment. This training will cover the operational use, safety protocols, and maintenance procedures.
- The **Training Division** will be responsible for developing and administering these training programs, ensuring that all personnel are certified in the use of the equipment.

##### **3. Storage and Deployment:**

- Equipment will be stored and deployed according to established MNPDP policies and protocols. The **Logistics and Supply Unit** will manage the storage, ensuring that equipment is kept in optimal condition and readily accessible for deployment.
- Deployment protocols will be developed or refined to incorporate the new equipment, ensuring it is used effectively in law enforcement operations.

## Strategy 4: Victim Outreach

### Policy Development and Implementation

#### 1. New Policies and Protocols:

- The MNPD will develop new policies or update existing ones to include the proper use, storage, and maintenance of equipment purchased with VCIF funds. These policies will be designed to maximize the operational effectiveness of the equipment and ensure community safety.
- The **Policy and Planning Division** will be tasked with drafting, reviewing, and implementing these policies, ensuring they are aligned with departmental goals and grant requirements.

#### 2. Continuous Improvement:

- The MNPD will establish a feedback mechanism to continuously improve the use of the new equipment. Personnel will be encouraged to provide input on the effectiveness and any issues encountered, which will be used to refine training and operational protocols.

### Long-Term Commitment

The MNPD is dedicated to the responsible and effective use of all equipment purchased through VCIF funds. By establishing clear responsibilities, thorough training, and robust policies, the department will ensure that this equipment continues to support evidence-based strategies for reducing violent crime and enhancing community safety long after the grant award period ends.

GRANT BUDGET				
AGENCY NAME: Metropolitan Government of Nashville and Davidson County				
FUND SOURCE: VCIF				
SOLICITATION IDENTIFICATION TITLE: Violent Crime Intervention Fund: Hot Spot TCCRP Grant				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period: BEGIN: 11/01/2023 END: 06/30/2024				
POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup>	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes <sup>2</sup>	\$89,065.00	\$0.00	\$89,065.00
4, 15	Professional Fee, Grant & Award <sup>2</sup>	\$0.00	\$0.00	\$0.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications <sup>2</sup>	\$0.00	\$0.00	\$0.00
11, 12	Travel, Conferences & Meetings <sup>2</sup>	\$0.00	\$0.00	\$0.00
13	Interest <sup>2</sup>	\$0.00	\$0.00	\$0.00
14	Insurance <sup>2</sup>	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals <sup>2</sup>	\$0.00	\$0.00	\$0.00
17	Depreciation <sup>2</sup>	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel <sup>2</sup>	\$0.00	\$0.00	\$0.00
20	Capital Purchase <sup>2</sup>	\$0.00	\$0.00	\$0.00
22	Indirect Cost <sup>2</sup>	\$0.00	\$0.00	\$0.00
24	In-Kind Expense <sup>2</sup>	\$0.00	\$0.00	\$0.00
25	<b>GRAND TOTAL</b>	<b>\$89,065.00</b>	<b>\$0.00</b>	<b>\$89,065.00</b>

<sup>1</sup> Each expense object line-item is defined by the U.S. OMB's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E Cost Principles (posted on the Internet at: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E>) and CPO Policy 2013-007 (posted online at <https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-.html>).

<sup>2</sup> Applicable detail follows this page if line-item is funded.

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: Metropolitan Government of Nashville and Davidson County

FUND SOURCE: VCIF

SOLICITATION IDENTIFICATION TITLE: Violent Crime Intervention Fund: Hot Spot TCCRP Grant

SALARIES, BENEFITS & TAXES	AMOUNT
Position 1: <i>Hot Spot VCIF TCCRP Site Coordinator</i> (Salary and Fringe 100% on Grant)	\$89,065.00
TOTAL	\$89,065.00

*Note: Benefits must be calculated at the same or lesser percentage as the salary for each position.*

## ATTACHMENT A-1

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GRANT BUDGET			
AGENCY NAME: Metropolitan Government of Nashville and Davidson County			
FUND SOURCE: VCIF			
SOLICITATION IDENTIFICATION TITLE: Violent Crime Intervention Fund: Hot Spot TCCRP Grant			
The grant budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period: BEGIN: 07/01/2024 END: 06/30/2025			
EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup>	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
Salaries, Benefits & Taxes <sup>2</sup>	\$142,695.00	\$0.00	\$142,695.00
Professional Fee, Grant & Award <sup>2</sup>	\$3,509.00	\$0.00	\$3,509.00
Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications <sup>2</sup>	\$17,674.00	\$0.00	\$17,674.00
Travel, Conferences & Meetings <sup>2</sup>	\$198,034.00	\$0.00	\$198,034.00
Interest <sup>2</sup>	\$0.00	\$0.00	\$0.00
Insurance <sup>2</sup>	\$0.00	\$0.00	\$0.00
Specific Assistance To Individuals <sup>2</sup>	\$9,640.00	\$0.00	\$9,640.00
Depreciation <sup>2</sup>	\$0.00	\$0.00	\$0.00
Other Non-Personnel <sup>2</sup>	\$0.00	\$0.00	\$0.00
Capital Purchase <sup>2</sup>	\$173,100.00	\$0.00	\$173,100.00
Indirect Cost <sup>2</sup>	\$36,982.00	\$0.00	\$36,982.00
In-Kind Expense <sup>2</sup>	\$0.00	\$0.00	\$0.00
<b>GRAND TOTAL</b>	<b>\$581,634.00</b>	<b>\$0.00</b>	<b>\$581,634.00</b>

<sup>1</sup> Each expense object line-item is defined by the U.S. OMB's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E Cost Principles (posted on the Internet at: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E>) and CPO Policy 2013-007 (posted online at <https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-.html>).

<sup>2</sup> Applicable detail follows this page if line-item is funded.

**GRANT BUDGET LINE-ITEM DETAIL:**

AGENCY NAME: Metropolitan Government of Nashville and Davidson County

FUND SOURCE: VCIF

SOLICITATION IDENTIFICATION TITLE: Violent Crime Intervention Fund: Hot Spot TCCRP Grant

<b>SALARIES, BENEFITS &amp; TAXES</b>	<b>AMOUNT</b>
Position 1: <i>Hot Spot VCIF TCCRP Site Coordinator (Salary and Fringe 50 % on Grant) (Strategy 1-4)</i>	\$70,525.00
Position 2: <i>Administrative Services Officer - Site Coordinator Assistant (Salary and Fringe 100% on Grant) (Strategy 1-4)</i>	\$3,517.00
Position 3: <i>Administrative Services Officer - Juvenile Crime Control Program (Salary and Fringe 100% on Grant) (Strategy 1)</i>	\$36,255.00
Position 4: <i>Police Crisis Counselor in FIP (Salary and Fringe 100% on Grant) (Strategy 4)</i>	\$11,296.00
Position 5: <i>Case Manager in FIP (Salary and Fringe 100% on Grant) (Strategy 4)</i>	\$21,102.00
<b>TOTAL</b>	<b>\$142,695.00</b>

*Note: Benefits must be calculated at the same or lesser percentage as the salary for each position.*

<b>PROFESSIONAL FEE, GRANT &amp; AWARD</b>	<b>AMOUNT</b>
NICP Subscription for CPTED Project	\$3,509.00
<b>TOTAL</b>	<b>\$3,509.00</b>

<b>SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE &amp; SHIPPING, OCCUPANCY, EQUIPMENT RENTAL &amp; MAINTENANCE, PRINTING &amp; PUBLICATION</b>	<b>AMOUNT</b>
Milwaukee Inspection Camera Kit (w/ Battery and charger) 22 @ \$528 (Strategy 2)	\$13,576.00
Supplies for Outreach Events for Police Crisis Counselor 2 x 2,000 (Strategy 4)	\$4,098.00
<b>TOTAL</b>	<b>\$17,674.00</b>

<b>TRAVEL, CONFERENCES &amp; MEETINGS</b>	<b>AMOUNT</b>
Basic CPTED Training Course - Hosted by MNPDP - Training of sworn personnel and civilians (Strategy 1)	\$14,100.00
<b>Stragey 2 - Enforcement</b>	
End Violence Against Women Conference 7 @ 2,500.00 (Strategy 2)	\$14,000.00
National Forensics Academy (Strategy 2)	\$16,000.00
Wicklander-Zulawski Interview Techniques Seminar 2 @ 16000 (Strategy 2)	\$31,717.00
Graykey Examinations Training 4 @ 3,000.00	\$11,000.00
NATIA Basic IP Networking Training 2 @ 3,500.00	\$7,000.00
Magnet Forensics Training and Certification 3 @ 5000 (Strategy 2)	\$7,500.00
Elder Abuse Conference 4 @ 700 (Strategy 2)	\$2,000.00
Introduction to Human Trafficking Seminar 2 @ 2500 (Strategy 2)	\$5,000.00
Use of Force Training/ Certification 4 @ 3,500 (Strategy 2)	\$9,000.00
NATIA Conference 4 @ 4,000 (Strategy 2)	\$6,000.00
Crimes Against Women Conference 8 @ 2,500.00 (Strategy 2 and 4)	\$9,000.00
Crimes Against Children Conference 4 @ 2,500 (Strategy 2 and 4)	\$4,500.00
Officer Safety and Wellness Conference 4 @ 2,500 (Strategy 2)	\$10,000.00
<b>Stragey 4 - Victim Outreach</b>	
EMDR Virtual Training (Strategy 4)	\$1,500.00
Institute on Violence, Abuse and Trauma Conference 4 @ 2,500.00	\$10,000.00
25th Annual Int'l Family Justice Center 5 @ 2,500 (Strategy 4)	\$12,500.00
Leave No Victim Behind Conference 5 @ 2,500 (Strategy 4)	\$717.00
Int'l Conference on Sexual Assault & DV 4 @ 2,500 (Strategy 4)	\$10,000.00
Gatlinburg Law enforcement Conference 7 @ 2,500 (Strategy 4)	\$16,500.00
<b>TOTAL</b>	<b>\$198,034.00</b>

<b>SPECIFIC ASSISTANCE TO INDIVIDUALS</b>	<b>AMOUNT</b>
Supplies for the Food Closet at the Family Safety Center (i.e. Diapers, wipes, clothes, feminine products)	\$9,640.00
<b>TOTAL</b>	<b>\$9,640.00</b>

<b>CAPITAL PURCHASE</b>	<b>AMOUNT</b>
Dell Call Detail Records Desktop Computer 1 @ 12,000 (Strategy 2)	\$3,900.00

Dell Call Detail Records Laptop Computer 2 @ 8,000 (Strategy 2)	\$16,000.00
Bitmindz Audio Forensic Computer 1 @ 10,000 (Strategy 2)	\$8,000.00
Gladiator Autonomous Receiver (GAR) (Strategy 2) 1 @ \$155,750	\$145,200.00
<b>TOTAL</b>	<b>\$173,100.00</b>

<b>INDIRECT COST</b>	<b>AMOUNT</b>
Description of Indirect Costs: 10% de minimus rate	\$36,982.00
<b>TOTAL</b>	<b>\$36,982.00</b>

**ATTACHMENT A-1**

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<b>GRANT BUDGET</b>			
<b>AGENCY NAME: Metropolitan Government of Nashville and Davidson County</b>			
<b>FUND SOURCE: VCIF</b>			
<b>SOLICITATION IDENTIFICATION TITLE: Violent Crime Intervention Fund: Hot Spot TCCRP Grant</b>			
The grant budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period:                      BEGIN: 07/01/2025                      END: 06/30/2026			
<b>EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup></b>	<b>GRANT CONTRACT</b>	<b>GRANTEE PARTICIPATION</b>	<b>TOTAL PROJECT</b>
Salaries, Benefits & Taxes <sup>2</sup>	\$485,402.00	\$0.00	\$485,402.00
Professional Fee, Grant & Award <sup>2</sup>	\$283,112.00	\$0.00	\$283,112.00
Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications <sup>2</sup>	\$16,000.00	\$0.00	\$16,000.00
Travel, Conferences & Meetings <sup>2</sup>	\$253,900.00	\$0.00	\$253,900.00
Interest <sup>2</sup>	\$0.00	\$0.00	\$0.00
Insurance <sup>2</sup>	\$0.00	\$0.00	\$0.00
Specific Assistance To Individuals <sup>2</sup>	\$5,000.00	\$0.00	\$5,000.00
Depreciation <sup>2</sup>	\$0.00	\$0.00	\$0.00
Other Non-Personnel <sup>2</sup>	\$0.00	\$0.00	\$0.00
Capital Purchase <sup>2</sup>	\$830,300.00	\$0.00	\$830,300.00
Indirect Cost <sup>2</sup>	\$129,817.00	\$0.00	\$129,817.00
In-Kind Expense <sup>2</sup>	\$0.00	\$0.00	\$0.00
<b>GRAND TOTAL</b>	<b>\$2,003,531.00</b>	<b>\$0.00</b>	<b>\$2,003,531.00</b>

<sup>1</sup> Each expense object line-item is defined by the U.S. OMB's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E Cost Principles (posted on the Internet at: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E>) and CPO Policy 2013-007 (posted online at <https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-.html>).

<sup>2</sup> Applicable detail follows this page if line-item is funded.



**GRANT BUDGET LINE-ITEM DETAIL:**

AGENCY NAME: Metropolitan Government of Nashville and Davidson County

FUND SOURCE: VCIF

SOLICITATION IDENTIFICATION TITLE: Violent Crime Intervention Fund: Hot Spot TCCRP Grant

<b>SALARIES, BENEFITS &amp; TAXES</b>	<b>AMOUNT</b>
Overtime for Safe Surrender Events	\$20,000.00
Position 1: <i>Hot Spot VCIF TCCRP Site Coordinator (Salary and Fringe 50 % on Grant) (Strategy 1-4)</i>	\$71,349.00
Position 2: <i>Administrative Services Officer - Site Coordinator Assistant (Salary and Fringe 100% on Grant) (Strategy 1-4)</i>	\$99,277.00
Position 3: <i>Administrative Services Officer - Juvenile Crime Control Program (Salary and Fringe 100% on Grant) (Strategy 1)</i>	\$99,277.00
Position 4: <i>Police Crisis Counselor in FIP (Salary and Fringe 100% on Grant) (Strategy 4)</i>	\$99,277.00
Position 5: <i>Case Manager in FIP (Salary and Fringe 100% on Grant) (Strategy 4)</i>	\$96,222.00
<b>TOTAL</b>	<b>\$485,402.00</b>

*Note: Benefits must be calculated at the same or lesser percentage as the salary for each position.*

<b>PROFESSIONAL FEE, GRANT &amp; AWARD</b>	<b>AMOUNT</b>
Research Partner from Vanderbilt University for Project	\$112,962.00
License for Police Crisis Counselor	\$150.00
<b>Strategy 1 - Prevention and Intervention</b>	
Sub Contract with Youth Villages	\$70,000.00
<b>Strategy 4- Victim Outreach</b>	
Outsourcing of DNA Backlogged Cases from Sexual Assaults	\$100,000.00
<b>TOTAL</b>	<b>\$283,112.00</b>

<b>SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE &amp; SHIPPING, OCCUPANCY, EQUIPMENT RENTAL &amp; MAINTENANCE, PRINTING &amp; PUBLICATION</b>	<b>AMOUNT</b>
Supplies for Operation Safe Surrender (i.e. Office supplies) - Strategy 3	\$4,000.00
Set of Peltor Communication and Hearing Protection Device - (Strategy 2) 4 @ 2,000	\$8,000.00
Storage devices for computer forensics (i.e. hard drives, thumb drives) 100 @ \$40 - Strategy 2	\$4,000.00
<b>TOTAL</b>	<b>\$16,000.00</b>

<b>TRAVEL, CONFERENCES &amp; MEETINGS</b>	<b>AMOUNT</b>
<b>Strategy 2 - Enforcement</b>	
End Violence Against Women Conference 7 @ 2,500.00 (Strategy 2)	\$17,500.00
National Forensics Academy (Strategy 2)	\$16,500.00
Wicklander-Zulawski Interview Techniques Seminar 2 @ 16000 (Strategy 2)	\$32,000.00
Magnet Forensics Advance Training and Certification	\$5,000.00
Magnet Axiom Cloud Investigations	\$5,000.00
Cellebrite Physical Analyst Advance Training	\$12,000.00
Elder Abuse Conference 3 @ 700 (Strategy 2)	\$2,100.00
Use of Force Training/ Certification 5 @ 3,500 (Strategy 2)	\$17,500.00
NATIA Conference 4 @ 4,000 (Strategy 2)	\$16,000.00
Crimes Against Women Conference 4 @ 2,500.00 (Strategy 2 and 4)	\$10,000.00
Crimes Against Children Conference 4 @ 2,500 (Strategy 2 and 4)	\$15,000.00
Officer Safety and Wellness Conference 4 @ 2,500 (Strategy 2)	\$10,000.00
Gladiator Forensic Academy 1 @ 8,000	\$8,000.00
Tennessee Narcotic Officers Association Confer. 2 @ 2,000	\$4,000.00
<b>Strategy 3 - Violent Offender</b>	
CIT Certification Training 1 @ 3000	\$3,000.00
CIT Re-Certification Training 1 @ 3400	\$3,400.00
<b>Strategy 4 - Victim Outreach</b>	
Institute on Violence, Abuse and Trauma Conference 5 @ 2,500.00 (Strategy 4)	\$12,500.00
Nova Annual Training Conference 6 @ 2,500 (Strategy 4)	\$15,000.00
Leave No Victim Behind Conference 6 @ 2,500 (Strategy 4)	\$15,000.00
National Center for Victims of Crime Conference 5 @ 2,500 (Strategy 4)	\$12,500.00

Children's Justice Handle with Care Conference 8 @ 2,500 (Strategy 4)	\$20,000.00
Mileage for travel for Police Crisis Counselor to and from outreach events 2 @ 350 (Strategy 4)	\$700.00
NOVA Basic Training 2 @ 600	\$1,200.00
<b>TOTAL</b>	<b>\$253,900.00</b>

<b>SPECIFIC ASSISTANCE TO INDIVIDUALS</b>	<b>AMOUNT</b>
Supplies for the Food Closet at the Family Safety Center (i.e. Diapers, wipes, clothes, feminine products)	\$5,000.00
<b>TOTAL</b>	<b>\$5,000.00</b>

<b>CAPITAL PURCHASE</b>	<b>AMOUNT</b>
Utility Task Vehicle 6 @ \$42,500 (Strategy 1)	\$255,000.00
Integrated Ballistic Identification System (Strategy 2)	\$85,000.00
Quantum 3D Microscope (Strategy 2)	\$475,000.00
Gladiator Autonomous Receiver - Maintenance Plan (Strategy 2)	\$15,300.00
<b>TOTAL</b>	<b>\$830,300.00</b>

<b>INDIRECT COST</b>	<b>AMOUNT</b>
Description of Indirect Costs: 15% de minimus rate	\$129,817.00
<b>TOTAL</b>	<b>\$129,817.00</b>

**ATTACHMENT A-1**

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<b>GRANT BUDGET</b>			
<b>AGENCY NAME: Metropolitan Government of Nashville and Davidson County</b>			
<b>FUND SOURCE: VCIF</b>			
<b>SOLICITATION IDENTIFICATION TITLE: Violent Crime Intervention Fund: Hot Spot TCCRP Grant</b>			
The grant budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period: <b>BEGIN: 07/01/2026</b> <b>END: 06/30/2027</b>			
<b>EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup></b>	<b>GRANT CONTRACT</b>	<b>GRANTEE PARTICIPATION</b>	<b>TOTAL PROJECT</b>
Salaries, Benefits & Taxes <sup>2</sup>	\$505,402.00	\$0.00	\$505,402.00
Professional Fee, Grant & Award <sup>2</sup>	\$345,932.00	\$0.00	\$345,932.00
Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications <sup>2</sup>	\$3,000.00	\$0.00	\$3,000.00
Travel, Conferences & Meetings <sup>2</sup>	\$242,700.00	\$0.00	\$242,700.00
Interest <sup>2</sup>	\$0.00	\$0.00	\$0.00
Insurance <sup>2</sup>	\$0.00	\$0.00	\$0.00
Specific Assistance To Individuals <sup>2</sup>	\$4,998.00	\$0.00	\$4,998.00
Depreciation <sup>2</sup>	\$0.00	\$0.00	\$0.00
Other Non-Personnel <sup>2</sup>	\$0.00	\$0.00	\$0.00
Capital Purchase <sup>2</sup>	\$595,300.00	\$0.00	\$595,300.00
Indirect Cost <sup>2</sup>	\$128,438.00	\$0.00	\$128,438.00
In-Kind Expense <sup>2</sup>	\$0.00	\$0.00	\$0.00
<b>GRAND TOTAL</b>	<b>\$1,825,770.00</b>	<b>\$0.00</b>	<b>\$1,825,770.00</b>

<sup>1</sup> Each expense object line-item is defined by the U.S. OMB's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E Cost Principles (posted on the Internet at: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E>) and CPO Policy 2013-007 (posted online at <https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-.html>).

<sup>2</sup> Applicable detail follows this page if line-item is funded.

**ATTACHMENT A-1**

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**GRANT BUDGET LINE-ITEM DETAIL:**

AGENCY NAME: Metropolitan Government of Nashville and Davidson County

FUND SOURCE: VCIF

SOLICITATION IDENTIFICATION TITLE: Violent Crime Intervention Fund: Hot Spot TCCRP Grant

<b>SALARIES, BENEFITS &amp; TAXES</b>	<b>AMOUNT</b>
Position 1: <i>Hot Spot VCIF TCCRP Site Coordinator (Salary and Fringe 50 % on Grant) (Strategy 1-4)</i>	\$71,349.00
Position 2: <i>Administrative Services Officer - Site Coordinator Assistant (Salary and Fringe 100% on Grant) (Strategy 1-4)</i>	\$104,277.00
Position 3: <i>Administrative Services Officer - Juvenile Crime Control Program (Salary and Fringe 100% on Grant) (Strategy 1)</i>	\$104,277.00
Position 4: <i>Police Crisis Counselor in FIP (Salary and Fringe 100% on Grant) (Strategy 4)</i>	\$104,277.00
Position 5: <i>Case Manager in FIP (Salary and Fringe 100% on Grant) (Strategy 4)</i>	\$101,222.00
Overtime for Safe Surrender Events	\$20,000.00
<b>TOTAL</b>	<b>\$505,402.00</b>

**Note: Benefits must be calculated at the same or lesser percentage as the salary for each position.**

<b>PROFESSIONAL FEE, GRANT &amp; AWARD</b>	<b>AMOUNT</b>
Research Partner from Vanderbilt University for Project	\$135,774.00
License for Police Crisis Counselor	\$150.00
<b>Strategy 1</b>	
Sub Contract with Youth Villages	\$100,000.00
<b>Strategy 4 - Victim Outreach</b>	
Outsourcing of DNA Backlogged Cases from Sexual Assaults	\$110,008.00
<b>TOTAL</b>	<b>\$345,932.00</b>

<b>SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE &amp; SHIPPING, OCCUPANCY, EQUIPMENT RENTAL &amp; MAINTENANCE, PRINTING &amp; PUBLICATION</b>	<b>AMOUNT</b>
Storage devices for computer forensics (i.e. hard drives, thumb drives) 100 @ \$40 - Strategy 2	\$3,000.00
<b>TOTAL</b>	<b>\$3,000.00</b>

<b>TRAVEL, CONFERENCES &amp; MEETINGS</b>	<b>AMOUNT</b>
Utility Task Vehicle Train the Trainer Class - Hosted by the MNPd - Training will certify instructors who will train personnel who will utilize UTVs in grant activity (Strategy 1)	\$15,000.00
<b>Strategy 2 - Enforcement</b>	
End Violence Against Women Conference 7 @ 2,500.00 (Strategy 2)	\$17,500.00
National Forensics Academy (Strategy 2)	\$16,500.00
Wicklander-Zulawski Interview Techniques Seminar 2 @ 16000 (Strategy 2)	\$32,000.00
Oxygen Digital Forensics Training	\$4,000.00
Magnet Forensics Advance Training and Certification	\$5,000.00
Magnet Axiom Cloud Investigations	\$5,000.00
Cellebrite Physical Analyst Advance Training	\$5,000.00
Elder Abuse Conference 5 @ 700 (Strategy 2)	\$3,500.00
Use of Force Training/ Certification 5 @ 3,500 (Strategy 2)	\$17,500.00
NATIA Conference 4 @ 4,000 (Strategy 2)	\$16,000.00
Crimes Against Women Conference 4 @ 2,500.00 (Strategy 2 and 4)	\$10,000.00
Crimes Against Children Conference 4 @ 2,500 (Strategy 2 and 4)	\$10,000.00
Officer Safety and Wellness Conference 4 @ 2,500 (Strategy 2)	\$10,000.00
<b>Strategy 4 - Victim Outreach</b>	
Institute on Violence, Abuse and Trauma Conference 5 @ 2,500.00 (Strategy 4)	\$12,500.00
Nova Annual Training Conference 6 @ 2,500 (Strategy 4)	\$15,000.00
Leave No Victim Behind Conference 6 @ 2,500 (Strategy 4)	\$15,000.00
National Center for Victims of Crime Conference 5 @ 2,500 (Strategy 4)	\$12,500.00
Children's Justice Handle with Care Conference 8 @ 2,500 (Strategy 4)	\$20,000.00
Mileage for travel for Police Crisis Counselor to and from outreach events 2 @ 350 (Strategy 4)	\$700.00

TOTAL 

\$242,700.00
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SPECIFIC ASSISTANCE TO INDIVIDUALS	AMOUNT
Supplies for the Food Closet at the Family Safety Center (i.e. Diapers, wipes, clothes, feminine products)	\$4,998.00
TOTAL	\$4,998.00

CAPITAL PURCHASE	AMOUNT
SafetyCam Cameras 5 @ 20,000.00 (Strategy 1)	\$100,000.00
Sky Cop Cameras 8 @ 60,000.00 (Strategy 1)	\$480,000.00
Gladiator Autonomous Receiver - Maintenance Plan (Strategy 2)	\$15,300.00
TOTAL	\$595,300.00

INDIRECT COST	AMOUNT
Description of Indirect Costs: 15% de minimus rate	\$128,438.00
TOTAL	\$128,438.00