

## GRANT SUMMARY SHEET

**Grant Name:** BJA COSSUP 24-26

**Department:** SHERIFF

**Grantor:** U.S. DEPARTMENT OF JUSTICE

**Pass-Through Grantor  
(If applicable):**

**Total Award this Action:** \$1,526,248.00

**Cash Match** \$0.00

**Department Contact:** Kristie Bratcher, Assistant Director of Finance  
862-8222

**Status:** NEW

**Program Description:**

The project will serve women with histories of substance use disorder (SUD) who are housed in DCSO facilities, during their period of incarceration and on reentry into the community. The project has three components: (1) Eligible women screened as in need of housing and support services will be offered the opportunity to release to Restoration House, where they will be provided with fully equipped apartments, intensive case management, recovery support, employment assistance, peer mentors, and medication monitoring. (2) To reduce the negative consequences of parental incarceration and the intergenerational cycle of SUD and incarceration, eligible mothers with histories of SUD who have eligible-age children will, with the support of counseling staff, have the opportunity to engage in structured and unstructured activities during weekly visits with their children. These visits will occur in the community, under a new program called. Mother's Day Out. Mother's Day Out, although similar in structure, will run separately from Father's Day out, which is funded by a separate BJA grant. (3) To address the uptick in overdose deaths among youth under the age of 18, DCSO will partner with Metro Nashville Public Schools to deliver evidence-based educational programming on dealing with stressful situations and on SUD and overdose-risk avoidance in five zip codes in Metro Nashville that account for a large share of overdoses.

**Plan for continuation of services upon grant expiration:**

If research and deliverables show that the program is a success, all aspects of the program. would continue through general fund budgeting with the exception of the services from NYU.

Grants Tracking Form

Part One

Pre-Application

Application

Award Acceptance

Contract Amendment

Department	Dept. No.	Contact	Phone	Fax
SHERIFF	030	Kristie Bratcher, Assistant Director of Finance	862-8222	
Grant Name:	BJA COSSUP 24-26			
Grantor:	U.S. DEPARTMENT OF JUSTICE		Other:	
Grant Period From:	10/01/23	(applications only) Anticipated Application Date:		
Grant Period To:	09/30/26	(applications only) Application Deadline:		
Funding Type:	FED DIRECT	Multi-Department Grant	<input type="checkbox"/> If yes, list below.	
Pass-Thru:		Outside Consultant Project:	<input type="checkbox"/>	
Award Type:	COMPETITIVE	Total Award:	\$1,526,248.00	
Status:	NEW	Metro Cash Match:	\$0.00	
Metro Category:	New Initiative	Metro In-Kind Match:	\$0.00	
CFDA #	16.838	Is Council approval required?	<input checked="" type="checkbox"/>	
Project Description:	Applic. Submitted Electronically?		<input type="checkbox"/>	
The project will serve women with histories of substance use disorder (SUD) who are housed in DCSO facilities, during their period of incarceration and on reentry into the community. The project has three components: (1) Eligible women screened as in need of housing and support services will be offered the opportunity to release to Restoration House, where they will be provided with fully equipped apartments, intensive case management, recovery support, employment assistance, peer mentors, and medication monitoring. (2) To reduce the negative consequences of parental incarceration and the intergenerational cycle of SUD and incarceration, eligible mothers with histories of SUD who have eligible-age children will, with the support of counseling staff, have the opportunity to engage in structured and unstructured activities during weekly visits with their children. These visits will occur in the community, under a new program called Mother's Day Out. Mother's Day Out, although similar in structure, will run separately from Father's Day out, which is funded by a separate BJA grant. (3) To address the uptick in overdose deaths among youth under the age of 18, DCSO will partner with Metro Nashville Public Schools to deliver evidence-based educational programming on dealing with stressful situations and on SUD and overdose-risk avoidance in five zip codes in Metro Nashville that account for a large share of overdoses.				
Plan for continuation of service after expiration of grant/Budgetary Impact:				
If research and deliverables show that the program is a success, all aspects of the program would continue through general fund budgeting with the exception of the services from NYU				
How is Match Determined?				
Fixed Amount of \$		or	% of Grant	Other: <input type="checkbox"/>
Explanation for "Other" means of determining match:				
For this Metro FY, how much of the required local Metro cash match:				
Is already in department budget?		Fund	Business Unit	
Is not budgeted?		Proposed Source of Match:		
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)				
Other:				
Number of FTEs the grant will fund:	3.00	Actual number of positions added:	3.00	
Departmental Indirect Cost Rate	21.03%	Indirect Cost of Grant to Metro:	\$320,970.00	
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No % Allow.	0.00%	Ind. Cost Requested from Grantor:	\$0.00	in budget
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)				
Draw down allowable? <input type="checkbox"/>				
Metro or Community-based Partners:				
Davidson County Sheriffs Office				

Part Two										
Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY24	\$422,233.00	\$0.00	\$0.00	\$0.00		\$0.00	\$422,233.00	\$106,990.00	\$0.00
Yr 2	FY25	\$541,880.00	\$0.00	\$0.00	\$0.00		\$0.00	\$541,880.00	\$106,990.00	\$0.00
Yr 3	FY26	\$562,135.00	\$0.00	\$0.00	\$0.00		\$0.00	\$562,135.00	\$106,990.00	\$0.00
Yr 4	FY__									
Yr 5	FY__									
Total		\$1,526,248.00	\$0.00	\$0.00	\$0.00		\$0.00	\$1,526,248.00	\$320,970.00	\$0.00
Date Awarded:					Tot. Awarded:	\$1,526,248.00	Contract#:	15PBJA-23-GG-02391-COAP		
(or) Date Denied:					Reason:					
(or) Date Withdrawn:					Reason:					

Contact: [juanita.paulsen@nashville.gov](mailto:juanita.paulsen@nashville.gov)  
[vaughn.wilson@nashville.gov](mailto:vaughn.wilson@nashville.gov)

JP



## Department of Justice (DOJ)

### Office of Justice Programs

#### Bureau of Justice Assistance

Washington, D.C. 20531

**Name and Address of Recipient:** NASHVILLE & DAVIDSON COUNTY, METROPOLITAN GOVERNMENT  
OF  
1 PUBLIC SQ

**City, State and Zip:** NASHVILLE, TN 37201

**Recipient UEI:** LGZLHP6ZHM55

**Project Title:** Supporting women with SUD (s), mental illness, and co-occurring substance use who have been incarcerated multiple times due to addiction/mental health.

**Award Number:** 15PBJA-23-GG-02391-COAP

**Solicitation Title:** BJA FY 23 Comprehensive Opioid, Stimulant, and Substance Use Site-based Program

**Federal Award Amount:** \$1,526,248.00

**Federal Award Date:** 9/25/23

**Awarding Agency:** Office of Justice Programs  
Bureau of Justice Assistance

**Funding Instrument Type:** Grant

**Opportunity Category:** D

**Assistance Listing:**

16.838 - Comprehensive Opioid, Stimulant, and other Substances Use Program

**Project Period Start Date:** 10/1/23

**Project Period End Date:** 9/30/26

**Budget Period Start Date:** 10/1/23

**Budget Period End Date:** 9/30/26

#### Project Description:

The Davidson County Sheriff's Office is submitting this Category 1 proposal to BJA Grant Opportunity Number O-BJA-2023-171527 (C-BJA-2023-00017-PROD) to support a collaboration among the Davidson County Sheriff's Office (DCSO), MetroNashville Public Schools, and three nonprofit organizations with an extensive history serving people with SUD. The collaboration is supported by research partners at New York University. The allowable activities included in the project are: (1) Education and prevention programs to connect law enforcement agencies with K-12 students. (2) Evidence-based SUD treatment and recovery support services for pre- and post-trial populations leaving jail, and (3) Transitional or recovery housing and peer recovery support services. The project will serve women with histories of SUD who are housed in DCSO facilities, during their period of incarceration and on reentry into the community. Metro Nashville has experienced an overdose surge, including fatal overdoses. A sizable share of fatal overdoses involve fentanyl and a growing number involve polydrug use (mostly synthetic opioids and methamphetamine). The proposed project will improve DCSO's capacity for pre- and post-release treatment and supportive services, including support with mental health, peer mentorship, transitional housing post-release, and fostering family connections for incarcerated mothers. This project complements prior BJA COSSAP funding that targeted fathers with SUD and allows us to expand services for women. The project has three components: (1) Eligible women in need of housing and support services will be offered the opportunity to release to CrossBridge's Restoration House, where they will be provided with fully equipped apartments, intensive case management, recovery support, employment assistance, peer mentors, and medication monitoring. (2) To reduce the negative consequences of parental incarceration and the intergenerational cycle of SUD, eligible mothers will, with the support of counseling staff, have the opportunity to engage in structured and unstructured activities during weekly visits with their children. These visits will occur in the community, under a program called Mother's Day Out. (3) To address the uptick in overdose deaths among youth under the age of 18, DCSO will engage community partners to expand our school-based evidence-based programming on substance use and mental health in zip codes in Metro Nashville that account for a large share of overdoses. Project deliverables

included documented improvements in DCSO SUD screening processes, documented participation in programming provided under this award, a manual standardizing the components of the Mother's Day Out program, process evaluations of our programming components, and reports on outcomes of program participants.

## Award Letter

September 25, 2023

Dear John Cooper,

On behalf of Attorney General Merrick B. Garland, it is my pleasure to inform you the Office of Justice Programs (OJP) has approved the application submitted by NASHVILLE & DAVIDSON COUNTY, METROPOLITAN GOVERNMENT OF for an award under the funding opportunity entitled 2023 BJA FY 23 Comprehensive Opioid, Stimulant, and Substance Use Site-based Program. The approved award amount is \$1,526,248.

Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance. For COPS Office and OVW funding the Award Offer also includes any Other Award Documents.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by OJP, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Prior to accepting the award, your Entity Administrator must assign a Financial Manager, Grant Award Administrator, and Authorized Representative(s) in the Justice Grants System (JustGrants). The Entity Administrator will need to ensure the assigned Authorized Representative(s) is current and has the legal authority to accept awards and bind the entity to the award terms and conditions. To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

To access your funds, you will need to enroll in the Automated Standard Application for Payments (ASAP) system, if you haven't already completed the enrollment process in ASAP. The Entity Administrator should have already received an email from ASAP to initiate this process.

Congratulations, and we look forward to working with you.

Amy Solomon

Assistant Attorney General

**Office for Civil Rights Notice for All Recipients**

The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, require recipients of federal financial assistance to give assurances that they will comply with those laws. Taken together, these civil rights laws prohibit recipients of federal financial assistance from DOJ from discriminating in services and employment because of race, color, national origin, religion, disability, sex, and, for grants authorized under the Violence Against Women Act, sexual orientation and gender identity. Recipients are also prohibited from discriminating in services because of age. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with DOJ awards, see <https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm>.

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria.

These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a nondiscriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEO requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c)(5).

The OCR is available to help you and your organization meet the civil rights requirements that are associated with DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to contact the OCR at askOCR@ojp.usdoj.gov.

## Memorandum Regarding NEPA

### NEPA Letter Type

OJP - Categorical Exclusion

### NEPA Letter

Awards under the Comprehensive Opioid, Stimulant, and Substance Use Site-based Program (COSSUP) will be used to develop, implement, or expand comprehensive programs in response to illicit opioids, stimulants, or other substances of abuse. None of the following activities will be conducted whether under the Office of Justice Programs federal action or a related third party action:

1. New construction.
2. Renovation or remodeling of a property located in an environmentally or historically sensitive area, including property (a) listed on or eligible for listing on the National Register of Historic Places, or (b) located within a 100-year flood plain, a wetland, or habitat for an endangered species.
3. A renovation that will change the basic prior use of a facility or significantly change its size.
4. Research and technology whose anticipated and future application could be expected to have an effect on the environment.
5. Implementation of a program involving the use of chemicals.

Additionally, the proposed action is neither a phase nor a segment of a project which when reviewed in its entirety would not meet the criteria for a categorical exclusion. Consequently, the subject federal action meets the Office of Justice Programs' criteria for a categorical exclusion as contained in paragraph 4(b) of Appendix D to Part 61 of Title 28 of the Code of Federal Regulations.

### NEPA Coordinator

#### First Name

Orbin

#### Middle Name

#### Last Name

Terry

### Award Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Recipient Information

Recipient Name

NASHVILLE & DAVIDSON COUNTY, METROPOLITAN GOVERNMENT OF

UEI

LGZLHP6ZHM55

Street 1

1 PUBLIC SQ

Street 2

City

NASHVILLE

State/U.S. Territory

Tennessee

Zip/Postal Code

37201

Country

United States

County/Parish

Province

Award Details

Federal Award Date

9/25/23

Award Type

Initial

Award Number

15PBJA-23-GG-02391-COAP

Supplement Number

00

Federal Award Amount

\$1,526,248.00

Funding Instrument Type

Grant

Assistance Listing Number	Assistance Listings Program Title
16.838	Comprehensive Opioid, Stimulant, and other Substances Use Program

Statutory Authority

Department of Justice Appropriations Act, 2023 (Pub. L. No. 117-328; 136 Stat. 4459, 4537)

[ ]  
I have read and understand the information presented in this section of the Federal Award Instrument.

Project Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.



**Solicitation Title**

2023 BJA FY 23 Comprehensive Opioid, Stimulant, and Substance Use Site-based Program

**Awarding Agency**

OJP

**Program Office**

BJA

**Application Number**

GRANT13836213

**Grant Manager Name**

Jocelyn Linde

**Phone Number**

[202-856-8289](tel:202-856-8289)

**E-mail Address**

Jocelyn.Linde@usdoj.gov

**Project Title**

Supporting women with SUD(s), mental illness, and co-occurring substance use who have been incarcerated multiple times due to addiction/mental health.

**Performance Period Start****Date**

10/01/2023

**Performance Period End Date**

09/30/2026

**Budget Period Start Date**

10/01/2023

**Budget Period End Date**

09/30/2026

**Project Description**

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[ ]

*I have read and understand the information presented in this section of the Federal Award Instrument.*



## Financial Information

**This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.**

The recipient budget is currently under review.

[ ]

*I have read and understand the information presented in this section of the Federal Award Instrument.*

## Award Conditions

**This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.**

1

Compliance with restrictions on the use of federal funds--prohibited and controlled equipment under OJP awards

Consistent with Executive Order 14074, "Advancing Effective, Accountable Policing and Criminal Justice Practices To Enhance Public Trust and Public Safety," OJP has prohibited the use of federal funds under this award for purchases or transfers of specified equipment by law enforcement agencies. In addition, OJP requires the recipient, and any subrecipient ("subgrantee") at any tier, to put in place specified controls prior to using federal funds under this award to acquire or transfer any property identified on the "controlled equipment" list. The details of the requirement are posted on the OJP web site at <https://www.ojp.gov/funding/explore/prohibited-and-controlled-equipment> (Award condition: Compliance with restrictions on the use of federal funds--prohibited and controlled equipment under OJP awards), and are incorporated by reference here.

2

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

3

Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

4

Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2022 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2022 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2022 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.334.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

## 5

Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

## 6

Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

## 7

Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

## 8

Compliance with general appropriations-law restrictions on the use of federal funds (FY 2022)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2022, are set out at <https://www.ojp.gov/funding/Explore/>

FY22AppropriationsRestrictions.htm, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

## 9

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

## 10

Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

## 11

Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such exceptions regarding enforcement, including any such exceptions made during the period of performance, are (or will be during the period of performance) set out through the Office of Justice Programs ("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" ([ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm](http://ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm)), and incorporated by reference into the award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in OJP taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

## 12

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

## 13

Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

## 14

Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for

the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

#### 4. Rules of construction

##### A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

##### B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify ([www.e-verify.gov](http://www.e-verify.gov)), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at [E-Verify@dhs.gov](mailto:E-Verify@dhs.gov). E-Verify employer agents can email E-Verify at [E-VerifyEmployerAgent@dhs.gov](mailto:E-VerifyEmployerAgent@dhs.gov).

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

## 15

### OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://www.ojp.gov/funding/implement/training-guiding-principles-grantees-and-subgrantees>.

## 16

### Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

## 17

## Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

## 18

### Required training for Grant Award Administrator and Financial Manager

The Grant Award Administrator and all Financial Managers for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after October 15, 2020, will satisfy this condition.

In the event that either the Grant Award Administrator or a Financial Manager for this award changes during the period of performance, the new Grant Award Administrator or Financial Manager must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after the date the Entity Administrator enters updated Grant Award Administrator or Financial Manager information in JustGrants. Successful completion of such a training on or after October 15, 2020, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://onlinegfmt.training.ojp.gov/>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

## 19

### Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

#### 1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

#### 2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--



(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

## 20

Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

## 21

Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "Personally Identifiable Information (PII)" (2 CFR 200.1) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

## 22

Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at [OJP.ComplianceReporting@ojp.usdoj.gov](mailto:OJP.ComplianceReporting@ojp.usdoj.gov). For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

## 23

Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this



award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

## 24

All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

## 25

Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000)), and are incorporated by reference here.

## 26

Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

## 27

Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope Grant Award Modification (GAM) to eliminate any inappropriate duplication of funding.

## 28

## Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient, and any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

## 29

### Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

## 30

### Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

## 31

The recipient understands that, in accepting this award, the Authorized Representative declares and certifies, among other things, that he or she possesses the requisite legal authority to accept the award on behalf of the recipient entity

and, in so doing, accepts (or adopts) all material requirements that relate to conduct throughout the period of performance under this award. The recipient further understands, and agrees, that it will not assign anyone to the role of Authorized Representative during the period of performance under the award without first ensuring that the individual has the requisite legal authority.

## 32

### Verification and updating of recipient contact information

The recipient must verify its Grant Award Administrator, Financial Manager, and Authorized Representative contact information in JustGrants, including telephone number and e-mail address. If any information is incorrect or has changed, the award recipient's Entity Administrator must make changes to contact information through DIAMD. Instructions on how to update contact information in JustGrants can be found at <https://justicegrants.usdoj.gov/training/training-entity-management>.

## 33

### Confidentiality of data

The recipient (and any subrecipient at any tier) must comply with all confidentiality requirements of 34 U.S.C. 10231 and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. The recipient further agrees, as a condition of award approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, 28 C.F.R. 22.23.

## 34

### Justice Information Sharing

Information sharing projects funded under this award must comply with DOJ's Global Justice Information Sharing Initiative (Global) guidelines. The recipient (and any subrecipient at any tier) must conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at: [https://it.ojp.gov/gsp\\_grantcondition](https://it.ojp.gov/gsp_grantcondition). The recipient (and any subrecipient at any tier) must document planned approaches to information sharing and describe compliance with the GSP and appropriate privacy policy that protects shared information, or provide detailed justification for why an alternative approach is recommended.

## 35

Any organization using Office of Justice Programs grant funds, in whole or in part, to collect, aggregate, and/or share data on behalf of a government agency, must guarantee that the agency that owns the data and its approved designee (s) will retain unrestricted access to the data, in accordance with all applicable law, regulations, and BJA policy: a) in an expeditious manner upon request by the agency; b) in a clearly defined format that is open, user-friendly, and unfettered by unreasonable proprietary restrictions; and c) at a minimal additional cost to the requestor (which cost may be borne by using grant funds).

## 36

The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

## 37

### Protection of human research subjects

The recipient (and any subrecipient at any tier) must comply with the requirements of 28 C.F.R. Part 46 and all OJP policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.

## 38

### FFATA reporting: Subawards and executive compensation

The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of \$30,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at <https://ojp.gov/funding/Explore/FFATA.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to-- (1) an award of less than \$30,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

## 39

The recipient agrees to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with BJA and OCFO on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to BJA and OCFO all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by BJA and OCFO for providing the requested documents. Failure to cooperate with BJA's/OCFO's grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

## 40

### Required monitoring of subawards

The recipient must monitor subawards under this award in accordance with all applicable statutes, regulations, award conditions, and the DOJ Grants Financial Guide, and must include the applicable conditions of this award in any subaward. Among other things, the recipient is responsible for oversight of subrecipient spending and monitoring of specific outcomes and benefits attributable to use of award funds by subrecipients. The recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards under this award.

## 41

The recipient agrees to submit to BJA for review and approval any product (e.g., curricula, training materials, publications, reports, videos, or any other written, web-based, or audio-visual, or other materials) that will be developed and published under this award at least thirty (30) working days prior to the targeted dissemination date. The current edition of the DOJ Grants Financial Guide provides guidance on allowable printing and publication activities. Any products developed under this award, (with the exception of press releases, web sites, and mobile applications), shall contain the following statements: "This project was supported by Grant No. <Award\_Number> awarded by the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice." (Note: A separate disclaimer has been developed and is required for web sites and mobile applications. No disclaimer is required for press releases.)

## 42

Any Web site that is funded in whole or in part under this award must include the following statement on the home page, on all major entry pages (i.e., pages (exclusive of documents) whose primary purpose is to navigate the user to interior content), and on any pages from which a visitor may access or use a Web-based service, including any pages that provide results or outputs from the service:

"This Web site is funded [insert "in part," if applicable] through a grant from the [insert name of OJP component], Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, this Web site (including, without limitation, its content, technical infrastructure, and policies, and any services or tools provided)."

The full text of the foregoing statement must be clearly visible on the home page. On other pages, the statement may be included through a link, entitled "Notice of Federal Funding and Federal Disclaimer," to the full text of the statement.

43

Applicants must ensure that Limited English Proficiency persons have meaningful access to the services under this program(s). National origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI and the Safe Streets Act, recipients are required to take reasonable steps to ensure that LEP persons have meaningful access to their programs. Meaningful access may entail providing language assistance services, including oral and written translation when necessary. The U.S. Department of Justice has issued guidance for grantees to help them comply with Title VI requirements. The guidance document can be accessed on the Internet at [www.lep.gov](http://www.lep.gov).

44

Limit on use of grant funds for grantees' employees' salaries

With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.

45

Recipient integrity and performance matters: Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS").

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at <https://ojp.gov/funding/FAPIIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.

46

The recipient agrees to budget funds for two staff representatives to attend one three-day national meeting in Washington, D.C. each year for the life of the grant. (If a national meeting is not planned, funds must be used to attend a BJA approved training.) In addition, the recipient agrees to participate in BJA training events, technical assistance events, or conferences held by BJA or its designees, upon request.

47

The recipient agrees that no funds under this grant award (including via subcontract or subaward, at any tier) may be used for unmanned aircraft systems (UAS), which includes unmanned aircraft vehicles (UAV), or for any accompanying accessories to support UAS.

48

The recipient's budget (and budget narrative) is pending clearance by OJP.

Prior to budget clearance (and unless there is a more restrictive condition on this award, in which case the terms of that more restrictive condition apply): The recipient may not drawdown more than 10% of the award. Pre-clearance obligations, expenditures, and drawdowns may be disallowed if not in compliance with program requirements.



The recipient should be judicious in using award funds prior to budget clearance. Generally, OJP expects that recipients (depending on the specific project scope) may need to advertise for award-funded positions, pay personnel and fringe benefits for positions budgeted under the award, plan for project activities, attend training and pay training-related travel needed to begin the project, and engage in other limited activities conducted by recipient staff (i.e., generally not requiring a subaward or procurement contract under an award).

OJP will issue an Award Condition Modification upon budget clearance.

49

Recipient may not obligate, expend, or drawdown funds until the Bureau of Justice Assistance, Office of Justice Programs has reviewed and approved the Budget Narrative portion of the application and has issued an Award Condition Modification (ACM) informing the recipient of the approval.

50

Withholding of funds: Research and evaluation independence and integrity

The recipient may not obligate, expend, or draw down any award funds until: (1) it has provided to the grant manager for this OJP award information regarding research and evaluation independence and integrity in accordance with the detailed instructions in the program solicitation, (2) OJP has completed its review of the information provided and of any supplemental information it may request, (3) the recipient has made (or agreed to) any adjustments to the award (including as to amount) that OJP may require to prevent, eliminate, mitigate, or otherwise adequately address any actual or apparent personal or financial conflict of interest on the part of the investigators or other staff/consultants engaged in the research/evaluation or organizational conflict of interest on the part of the recipient entity, and (4) Award Condition Modification (ACM) has been issued to remove this condition.

If this award is a "discretionary" award (i.e., not an award under a statutory "formula" program), the recipient understands and agrees that if it does not provide an adequate research and evaluation independence and integrity submission (as determined by OJP), or if it fails to implement (as determined by OJP) any safeguard included in its submission or required by OJP, this award may be terminated (without right of appeal), upon thirty (30) calendar days advance written notice by OJP.

51

Regarding medication-assisted treatment (MAT), the award recipient understands and agrees that federal funds shall not be used to support activities that violate the Controlled Substances Act, 21 U.S.C. 801-904.

[ ]

*I have read and understand the information presented in this section of the Federal Award Instrument.*

## **Award Acceptance**

### **Declaration and Certification to the U.S. Department of Justice as to Acceptance**

By checking the declaration and certification box below, I--

A. Declare to the U.S. Department of Justice (DOJ), under penalty of perjury, that I have authority to make this declaration and certification on behalf of the applicant.

B. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this award acceptance: (1) I have conducted or there was conducted (including by applicant's legal counsel as appropriate and made available to me) a diligent review of all terms and conditions of, and all supporting materials submitted in connection with, this award, including any assurances and certifications (including anything submitted in connection therewith by a person on behalf of the applicant before, after, or at the time of the application submission and any materials that accompany this acceptance and certification); and

(2) I have the legal authority to accept this award on behalf of the applicant.

C. Accept this award on behalf of the applicant.

D. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

#### **Agency Approval**

<b>Title of Approving Official</b>	<b>Name of Approving Official</b>	<b>Signed Date And Time</b>
Assistant Attorney General	Amy Solomon	9/20/23 3:32 PM

#### **Authorized Representative**

#### **Entity Acceptance**

#### **Title of Authorized Entity Official**

#### **Signed Date And Time**





**SIGNATURE PAGE**  
**FOR**  
**GRANT NO. 15PBJA-23-GG-02391-COAP**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF  
NASHVILLE AND DAVIDSON COUNTY**

  
\_\_\_\_\_  
Department

2-13-24  
\_\_\_\_\_  
Date

APPROVED AS TO AVAILABILITY  
OF FUNDS:

Kevin Crumbo/mjw  
\_\_\_\_\_  
Director of Finance                      Date  
Department of Finance

2/16/2024 | 10:37 AM CST  
\_\_\_\_\_

APPROVED AS TO RISK AND INSURANCE:

Balogun Cobb  
\_\_\_\_\_  
Director of Insurance

2/16/2024 | 11:54 AM CST  
\_\_\_\_\_

Date

APPROVED AS TO FORM AND  
LEGALITY:

Courtney Mohan  
\_\_\_\_\_  
Metropolitan Attorney

2/16/2024 | 11:34 AM CST  
\_\_\_\_\_

Date

\_\_\_\_\_  
Freddie O' Connell  
Metropolitan Mayor

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Metropolitan Clerk

\_\_\_\_\_  
Date

COSSUP 23  
MDO**Budget and Associated Documentation**

	Year 1	Year 2	Year 3	Total
Personnel	\$186,400	\$294,600	\$308,000	\$789,000
Fringe Benefits	\$75,250	\$77,658	\$81,700	\$234,608
Travel	\$0	\$6,320	\$6,320	\$12,640
Equipment	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0
SubAwards	\$80,583	\$83,302	\$86,115	\$250,000
Procurement Contracts	\$0	\$0	\$0	\$0
Other Costs	\$80,000	\$80,000	\$80,000	\$240,000
Total Direct Costs	\$422,233	\$541,880	\$562,135	\$1,526,248
Indirect Costs	\$0	\$0	\$0	\$0
<b>Total Project Costs</b>	<b>\$422,233</b>	<b>\$541,880</b>	<b>\$562,135</b>	<b>\$1,526,248</b>
<b>Federal</b>	<b>\$422,233</b>	<b>\$541,880</b>	<b>\$562,135</b>	<b>\$1,526,248</b>
<b>Non-Federal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Budget Totals**

	Total	Percentage
<b>Total Project Cost</b>	\$1,526,248	
<b>Federal Funds</b>	\$1,526,248	100.00%
<b>Non-Federal Amount</b>	\$0	0.00%
Match Amount	\$0	0.00%
Program Income	\$0	0.00%

**Please note:** After completing this budget detail summary, please confirm that the following final values entered in this section are identical to those entered in the corresponding estimated cost section of the Standard Applicant Information.

Specifically, the following must be equivalent. If they are not, you will not be able to submit this application until they are updated to be equivalent.

Standard Applicant Information	Equals	Budget Summary
Total Estimated Funding	=	Total Project Costs
Federal Estimated Funding (federal share)	=	Federal Funds
Applicant Estimated Funding (non-federal share)	=	Match Amount
Program Income Estimated Funding	=	Program Income Amount

DOES THIS BUDGET CONTAIN CONFERENCE COSTS WHICH IS DEFINED BROADLY TO INCLUDE MEETINGS, RETREATS, SEMINARS, SYMPOSIA, AND TRAINING ACTIVITIES? No

## Personnel

### Instructions

List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. In the narrative section, please provide a specific description of the responsibilities and duties for each position, and explain how the responsibilities and duties support the project goals and objectives outlined in your application.

### Year 1

#### Year 1

##### Personnel Detail

Name	Position	Salary	Rate	Time Worked	Percentage of Time (%)	Total Cost
TBD	Program Coordinator-Recovery	\$55,000.00	Y	1.00	100.00%	\$55,000.00
TBD	Brick Program Manager	\$65,000.00	Y	1.00	100.00%	\$65,000.00
TBD	Program Coordinator-Schools	\$55,000.00	Y	1.00	100.00%	\$55,000.00
Bickett, Shreeti	Director of Program	\$114,000.00	Y	1.00	10.00%	\$11,400.00

<b>Personnel Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$186,400	\$0	\$186,400

##### Additional Narrative

2 Program Coordinators per year--55K ( Program Coordinator for Recovery/Co-Occurring /Recruiting and Assessments and MDO-- who also teach classes, etc. Program Coordinator for School Program/ Assist Recruiting and Assessment MDO/Recovery/Co-Occurring--who also teach classes, etc. Brick Program Manager-- 65k

### Year 2

#### Year 2

##### Personnel Detail

Name	Position	Salary	Rate	Time Worked	Percentage of Time (%)	Total Cost
TBD	Program Coordinator-Recovery	\$56,700.00	Y	1.00	100.00%	\$56,700.00
TBD	Brick Program Manager	\$67,200.00	Y	1.00	100.00%	\$67,200.00
TBD	Program Coordinator-Schools	\$56,700.00	Y	1.00	100.00%	\$56,700.00
Bickett,	Director of	\$114,000.00	Y	1.00	10.00%	\$11,400.00

Shreeti Program

<b>Personnel Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$294,600	\$0	\$294,600

**Additional Narrative**

2 Program Coordinators per year--55K ( Program Coordinator for Recovery/Co-Occurring /Recruiting and Assessments and MDO-- who also teach classes, etc. Program Coordinator for School Program/ Assist Recruiting and Assessment MDO/Recovery/Co-Occurring--who also teach classes, etc. Brick Program Manager-- 65k

**Year 3****Year 3****Personnel Detail**

<b>Name</b>	<b>Position</b>	<b>Salary</b>	<b>Rate</b>	<b>Time Worked</b>	<b>Percentage of Time (%)</b>	<b>Total Cost</b>
TBD	Program Coordinator- Recovery	\$60,000.00	Y	1.00	100.00%	\$60,000.00
TBD	Brick Program Manager	\$70,000.00	Y	1.00	100.00%	\$70,000.00
TBD	Program Coordinator- Schools	\$60,000.00	Y	1.00	100.00%	\$60,000.00
Bickett, Shreeti	Director of Program	\$118,000.00	Y	1.00	100.00%	\$118,000.00

<b>Personnel Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$308,000	\$0	\$308,000

**Additional Narrative**

2 Program Coordinators per year--55K ( Program Coordinator for Recovery/Co-Occurring /Recruiting and Assessments and MDO-- who also teach classes, etc. Program Coordinator for School Program/ Assist Recruiting and Assessment MDO/Recovery/Co-Occurring--who also teach classes, etc. Brick Program Manager-- 65k

**Fringe Benefits****Instructions**

Fringe benefits should be based on the actual known costs or an approved negotiated rate by a Federal Agency. If not based on an approved negotiated rate, list the composition of the fringe benefit package. Fringe benefits are for the personnel listed in Personnel budget category listed and only for the percentage of time devoted to the project. In the narrative section, please provide a specific description for each item

**Year 1****Fringe Benefit Detail**

<b>Name</b>	<b>Base</b>	<b>Rate (%)</b>	<b>Total Cost</b>
Program Manager	\$65,000.00	43%	\$27,950.00
Program Coordinator Recovery	\$55,000.00	43%	\$23,650.00
Program Coordinator Schools	\$55,000.00	43%	\$23,650.00

<b>Fringe Benefits Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$75,250	\$0	\$75,250

**Additional Narrative**

Full time employee fringe benefits cost OASDI 6.2% SS Med 1.45% Pension 12.88% Group Health/Dental 22.5%

**Year 2****Fringe Benefit Detail**

<b>Name</b>	<b>Base</b>	<b>Rate (%)</b>	<b>Total Cost</b>
Program Manager	\$67,200.00	43%	\$28,896.00
Program Coordinator Schools	\$56,700.00	43%	\$24,381.00
Program Coordinator Recovery	\$56,700.00	43%	\$24,381.00

<b>Fringe Benefits Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$77,658	\$0	\$77,658

**Additional Narrative**

Full time employee fringe benefits cost OASDI 6.2% SS Med 1.45% Pension 12.88% Group Health/Dental 22.5%

**Year 3****Fringe Benefit Detail**

<b>Name</b>	<b>Base</b>	<b>Rate (%)</b>	<b>Total Cost</b>
Program Manager	\$70,000.00	43%	\$30,100.00
Program Coordinator School	\$60,000.00	43%	\$25,800.00
Program Coordinator Recovery	\$60,000.00	43%	\$25,800.00

<b>Fringe Benefits Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$81,700	\$0	\$81,700

**Additional Narrative**

Full time employee fringe benefits cost OASDI 6.2% SS Med 1.45% Pension 12.88% Group Health/Dental 22.5%

**Travel****Instructions**

Itemize travel expenses of staff personnel (e.g. staff to training, field interviews, advisory group meeting, etc.). Describe the purpose of each travel expenditure in reference to the project objectives. Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known; or if unknown, indicate "location to be determined." Indicate whether applicant's formal written travel policy or the Federal Travel Regulations are followed. Note: Travel expenses for consultants should be included in the "Consultant Travel" data fields under the "Subawards (Subgrants)/Procurement Contracts" category. For each Purpose Area applied for, the budget should include the estimated cost for travel and accommodations for two staff to attend two three-day long meetings, with one in Washington D.C. and one in their region, with the exception of Purpose Area 1, which should budget for one meeting in Washington D.C. and Purpose Areas 6 and 7, which should budget for 3 meetings within a 3 year period, with 2 in Washington D.C. and 1 within their region. All requested information must be included in the budget detail worksheet and budget narrative.

**Year 1****Travel Detail**

Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# Of Staff	# Of Trips	Total Cost	Non-Federal Contribution	Federal Request
No items										

<b>Travel Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$0	\$0	\$0

**Year 2****Travel Detail**

Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# Of Staff	# Of Trips	Total Cost	Non-Federal Contribution	Federal Request
BJA	Washington	Transportation	Round-Trip	\$400.00	1.00	4.00	1.00	\$1,600.00		\$1,600.00
BJA	Washington	Lodging	Night	\$200.00	4.00	4.00	1.00	\$3,200.00		\$3,200.00
BJA	Washington	Meals	Day	\$76.00	5.00	4.00	1.00	\$1,520.00		\$1,520.00

<b>Travel Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$6,320	\$0	\$6,320

**Additional Narrative**

Annual BJA conference

**Year 3****Travel Detail**

Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# Of Staff	# Of Trips	Total Cost	Non-Federal Contribution	Federal Request
BJA	WAShington	Transportation	Round-Trip	\$400.00	1.00	4.00	1.00	\$1,600.00		\$1,600.00
BJA	Washington	Meals	Day	\$76.00	5.00	4.00	1.00	\$1,520.00		\$1,520.00
BJA	Washington DC	Lodging	Night	\$200.00	4.00	4.00	1.00	\$3,200.00		\$3,200.00



<b>Travel Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$6,320	\$0	\$6,320

**Additional Narrative**

Annual BJA Conference

**Equipment****Instructions**

List non-expendable items that are to be purchased (Note: Organization's own capitalization policy for classification of equipment should be used). Expendable items should be included in the "Supplies" category. Applications should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technological advances. Rented or leased equipment costs should be listed in the "Contracts" data fields under the "Sub awards" (Sub grants)/Procurement Contracts" category. In the budget narrative, explain how the equipment is necessary for the success of the project, and describe the procurement method to be used. All requested information must be included in the budget detail worksheet and budget narrative.

**Year 1****Equipment Detail**

<b>Equipment Item</b>	<b># of Items</b>	<b>Cost</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
-----------------------	-------------------	-------------	-------------------	---------------------------------	------------------------

No items

<b>Equipment Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$0	\$0	\$0

**Year 2****Equipment Detail**

<b>Equipment Item</b>	<b># of Items</b>	<b>Cost</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
-----------------------	-------------------	-------------	-------------------	---------------------------------	------------------------

No items

<b>Equipment Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$0	\$0	\$0

**Year 3****Equipment Detail**

<b>Equipment Item</b>	<b># of Items</b>	<b>Cost</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
-----------------------	-------------------	-------------	-------------------	---------------------------------	------------------------

No items

<b>Equipment Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$0	\$0	\$0

**Supply Items****Instructions**

List items by type (office supplies, postage, training materials, copy paper, and expendable equipment items costing less than \$5,000, such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project. All requested information must be included in the budget detail worksheet and budget narrative.

**Year 1****Supply Item Detail**

Purpose of Supply Items	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
----------------------------	---------------	-----------	------------	-----------------------------	--------------------

No items

<b>Supplies Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$0	\$0	\$0

**Year 2****Supply Item Detail**

Purpose of Supply Items	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
----------------------------	---------------	-----------	------------	-----------------------------	--------------------

No items

<b>Supplies Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$0	\$0	\$0

**Year 3****Supply Item Detail**

Purpose of Supply Items	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
----------------------------	---------------	-----------	------------	-----------------------------	--------------------

No items

<b>Supplies Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$0	\$0	\$0

**Construction****Instructions**

As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Consult with the DO L grant making component.

As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Consult with the DOJ grant-making component before budgeting funds in this category. In the narrative section, please provide a specific description for each item, and explain how the item supports the project

goals and objectives outlined in your application.

### Year 1

#### Construction Detail

Purpose of Construction	Description of Work	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
-------------------------	---------------------	------------	------	------------	--------------------------	-----------------

No items

<b>Construction Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$0	\$0	\$0

### Year 2

#### Construction Detail

Purpose of Construction	Description of Work	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
-------------------------	---------------------	------------	------	------------	--------------------------	-----------------

No items

<b>Construction Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$0	\$0	\$0

### Year 3

#### Construction Detail

Purpose of Construction	Description of Work	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
-------------------------	---------------------	------------	------	------------	--------------------------	-----------------

No items

<b>Construction Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$0	\$0	\$0

### Subawards

#### Instructions

Subawards (see "Subaward" definition at 2 CFR 200.92) : Provide a description of the Federal Award activities proposed to be carried out by any subrecipient and an estimate of the cost (include the cost per subrecipient, to the extent known prior to the application submission). For each subrecipient, enter the subrecipient entity name, if known. Please indicate any subaward information included under budget category Subawards (Subgrants) Contracts by including the label "(subaward)" with each subaward category.

## Year 1

## Subaward (Subgrant) Detail

Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
NYU	Research partner		United States	New York	New York	\$80,583.00		\$80,583.00

Subawards Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$80,583	\$0	\$80,583

## Add Consultant Travel

## Additional Narrative

Subaward Budget Narrative—Year 1 The Davidson Co. Sheriff's Office (Davidson SO) will make a subaward to NYU for \$80,583 in Year 1 of the project. NYU will serve as an action-research partner, advising on outcome measures, building data tools, and conducting a feasibility study. A. Personnel (\$36,822) All salaries shown are NYU salaries (up to cap of 110% SES maximum); with annual merit increases, pro rata by NYU fiscal year (Sep.–Aug.) to project year (Oct.–Sep.). Angela Hawken, PhD. Current: NYU Marron Institute Director. Proposed: Principal Investigator. Project Y1 Salary \$232,589. Effort 5.7%. Requested funding \$13,349 Dr. Hawken will confer with all stakeholders, oversee project development and implementation, lead dissemination of findings, and be responsible to the funder and University. Maureen Hillhouse, PhD. Current: NYU Marron Institute Sr. Research Scholar. Proposed: Project Director. Project Y1 Salary \$148,625. Effort 10%. Requested funding \$14,862 Dr. Hillhouse will design and implement the action research in consultation with Davidson SO and will liaise with the NYU IRB. Kelly Smith. Current: NYU Research Scholar. Proposed: Asst. Project Director. Project Y1 Salary \$86,108. Effort 10%. Requested funding \$8,611 Ms. Smith will manage project data on participants and manage the subaward. B. Fringe Benefits (\$11,415) NYU calculates benefits at 31.0% of salaries, which includes: FICA 6.39%, Health Insurance 12.88%, Life Insurance 0.25%, Other 0.90%, Pension 8.80%, Tuition Remission 1.44%, Unemployment Insurance, 0.07%, Union Benefits, 0.02%, Workers Comp 0.26%. Fringe benefits are .31 x \$36,822 = \$11,415. C. Travel (\$1,815) Travel is for the Los Angeles-based PD to travel to Nashville, TN, for consultations with the prime grantee and community partners. All travel unit costs are based on current estimated prices, 2023 GSA per diem allowances, and IRS allowances, as appropriate. Unit costs are: airfare \$775; per diem \$79; lodging \$230/night; mileage \$0.655/mile; local travel \$217 (Nashville); airport parking \$100. Trip costs are: \$775 r/t + 2.5 days x \$79/day + 2 night x \$230/night + 100 miles x \$0.655/mile + \$217 local + \$100 airport = \$1,172.50 PD will make one visit to Nashville; total \$1,815. D. Equipment (None) E. Supplies (None) F. Contractual (None) G. Construction (None) H. Other (None) I. Total Direct Charges (\$50,052) Total Direct Charges are the sum of the above charges. J. Indirect Charges (\$30,532) Per email the approval from the Department of Health and Human Services dated June 4, 2021, New York University's standard rate for Facilities and Administrative Costs (Indirect Costs) is 61.0%. Indirect charges are: .61 x \$50,052 = \$30,532

## Year 2

## Subaward (Subgrant) Detail

Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
NYU	Research Partner		United States	New York	New York	\$83,302.00		\$83,302.00

Subawards Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$83,302	\$0	\$83,302

## Add Consultant Travel

## Additional Narrative

VSubaward Budget Narrative—Year 2 The Davidson Co. Sheriff's Office will make a subaward to NYU for \$83,302 in Year 2 of the project. NYU will serve as an action-research partner, advising on outcome measures, building data tools, and conducting a feasibility study. A. Personnel (\$38,111) All salaries shown are NYU salaries (up to cap of 110% SES maximum); with annual merit increases, pro rata by NYU fiscal year (Sep.–Aug.) to project year (Oct.–Sep.). Angela Hawken, PhD. Current: NYU Marron Institute Director. Proposed: Principal Investigator. Project Y2 Salary \$240,729. Effort 5.7%. Requested funding \$13,816 Dr. Hawken will confer with all stakeholders, oversee project development and implementation, lead dissemination of findings, and be responsible to the funder and University. Maureen Hillhouse, PhD. Current: NYU Marron Institute Sr. Research Scholar. Proposed: Project Director. Project Y2 Salary \$153,826. Effort 10%. Requested funding \$15,383 Dr. Hillhouse will design and implement the action research in consultation with Davidson SO and will liaise with the NYU IRB. Kelly Smith. Current: NYU Research Scholar. Proposed: Asst. Project Director. Project Y2 Salary \$89,122. Effort 10%. Requested funding \$8,912 Ms. Smith will manage project data on participants and manage the subaward. B. Fringe Benefits (\$11,814) NYU calculates benefits at 31.0% of salaries, which includes: FICA 6.39%, Health Insurance 12.88%, Life Insurance 0.25%, Other 0.90%, Pension 8.80%, Tuition Remission 1.44%, Unemployment Insurance, 0.07%, Union Benefits, 0.02%, Workers Comp 0.26%. Fringe benefits are .31 x \$38,111 = \$11,814. C. Travel (\$1,815) Travel is for the Los Angeles-based PD to travel to Nashville, TN, for consultations with the prime grantee and community partners. All travel unit costs are based on current estimated prices, 2023 GSA per diem allowances, and IRS allowances, as appropriate. Unit costs are: airfare \$775; per diem \$79; lodging \$230/night; mileage \$0.655/mile; local travel \$217 (Nashville); airport parking \$100. Trip costs are: \$775 r/t + 2.5 days x \$79/day + 2 night x \$230/night + 100 miles x \$0.655/mile + \$217 local + \$100 airport = \$1,172.50 PD will make one visit to Nashville; total \$1,815. D. Equipment (None) E. Supplies (None) J. Contractual

(None) K. Construction (None) L. Other (None) M. Total Direct Charges (\$51,740) Total Direct Charges are the sum of the above charges. J. Indirect Charges

(\$31,561) Per email the approval from the Department of Health and Human Services dated June 4, 2021, New York University's standard rate for Facilities and Administrative Costs (Indirect Costs) is 61.0%. Indirect charges are: .61 x \$51,740 = \$31,561.

### Year 3

#### Subaward (Subgrant) Detail

Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
NYU	Research Partner		United States	New York	New York	\$86,115.00		\$86,115.00
<b>Subawards Total Cost</b>		<b>Total Non-Federal Amt (Match or Prog Inc)</b>		<b>Total Federal Amount</b>				
\$86,115		\$0		\$86,115				

#### Add Consultant Travel

#### Additional Narrative

Subaward Budget Narrative—Year 3 The Davidson Co. Sheriff's Office will make a subaward to NYU for \$86,115 in Year 3 of the project. NYU will serve as an action-research partner, advising on outcome measures, building data tools, and conducting a feasibility study. A. Personnel (\$39,444) All salaries shown are NYU salaries (up to cap of 110% SES maximum); with annual merit increases, pro rata by NYU fiscal year (Sep.–Aug.) to project year (Oct.–Sep.). Angela Hawken, PhD. Current: NYU Marron Institute Director. Proposed: Principal Investigator. Project Y3 Salary \$249,155. Effort 5.7%. Requested funding \$14,299 Dr. Hawken will confer with all stakeholders, oversee project development and implementation, lead dissemination of findings, and be responsible to the funder and University. Maureen Hillhouse, PhD. Current: NYU Marron Institute Sr. Research Scholar. Proposed: Project Director. Project Y3 Salary \$159,210. Effort 10%. Requested funding \$15,921 Dr. Hillhouse will design and implement the action research in consultation with Davidson SO and will liaise with the NYU IRB. Kelly Smith. Current: NYU Research Scholar. Proposed: Asst. Project Director. Project Y3 Salary \$92,241. Effort 10%. Requested funding \$9,224 Ms. Smith will manage project data on participants and manage the subaward. B. Fringe Benefits (\$12,228) NYU calculates benefits at 31.0% of salaries, which includes: FICA 6.39%, Health Insurance 12.88%, Life Insurance 0.25%, Other 0.90%, Pension 8.80%, Tuition Remission 1.44%, Unemployment Insurance, 0.07%, Union Benefits, 0.02%, Workers Comp 0.26%. Fringe benefits are .31 x \$39,444 = \$12,228. C. Travel (\$1,815) Travel is for the Los Angeles-based PD to travel to Nashville, TN, for consultations with the prime grantee and community partners. All travel unit costs are based on current estimated prices, 2023 GSA per diem allowances, and IRS allowances, as appropriate. Unit costs are: airfare \$775; per diem \$79; lodging \$230/night; mileage \$0.655/mile; local travel \$217 (Nashville); airport parking \$100. Trip costs are: \$775 r/t + 2.5 days x \$79/day + 2 night x \$230/night + 100 miles x \$0.655/mile + \$217 local + \$100 airport = \$1,172.50 PD will make one visit to Nashville; total \$1,815. D. Equipment (None) E. Supplies (None) N. Contractual (None) O. Construction (None) P. Other (None) Q. Total Direct Charges (\$53,488) Total Direct Charges are the sum of the above charges. J. Indirect Charges (\$32,627) Per email the approval from the Department of Health and Human Services dated June 4, 2021, New York University's standard rate for Facilities and Administrative Costs (Indirect Costs) is 61.0%. Indirect charges are: .61 x \$53,488 = \$32,627

**Procurement contracts (see "Contract" definition at 2 CFR 200.22): Provide a description of the product or service to be procured by contract and an estimate of the cost. Indicate whether the applicant's formal, written Procurement Policy or the Federal Acquisition Regulation is followed. Applicants are encouraged to promote free and open competition in awarding procurement contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold set in accordance with 41 U.S.C. 1908 (currently set at \$250,000) for prior approval. Please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application. Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Unless otherwise approved by the COPS Office, approved consultant rates will be based on the salary a consultant receives from his or her primary employer. Consultant fees in excess of \$650 per day require additional written justification, and must be pre-approved in writing by the COPS Office if the consultant is hired via a noncompetitive bidding process. Please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application. Please visit <https://cops.usdoj.gov/grants> for a list of allowable and unallowable costs for this program.**

#### Instructions

Procurement contracts (see "Contract" definition at 2 CFR 200.1): Provide a description of the product or service to be procured by contract and an estimate of the cost. Indicate whether the applicant's formal, written Procurement Policy or the Federal Acquisition Regulation is followed. Applicants are encouraged to promote free and open competition in awarding procurement contracts. A separate justification must be provided for noncompetitive procurements in excess of the Simplified Acquisition Threshold set in accordance with 41 U.S.C. 1908 (currently set at \$250,000).

Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Written prior approval and additional justification is required for consultant fees in excess of the DOJ grant-making component's threshold for an 8-hour day.

In the narrative section, please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application.

Year 1

✓ Procurement Contract Detail

Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
-------------	---------	------------	---------	----------------------	------	------------	--------------------------	-----------------

No items

Do you need Consultant Travel?

Yes

Procurement Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

✓ Consultant Travel Detail

Purpose of Travel	Location	Type of Expense	Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
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No Items

Consultant Travel Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

Procurement Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

Year 2

✓ Procurement Contract Detail

Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
-------------	---------	------------	---------	----------------------	------	------------	--------------------------	-----------------

No items

Do you need Consultant Travel?

Yes

Procurement Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

✓ Consultant Travel Detail

Purpose of Travel	Location	Type of Expense	Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
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No Items

<b>Consultant Travel Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$0	\$0	\$0
<b>Procurement Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$0	\$0	\$0

Year 3

▼ Procurement Contract Detail

Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
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No items

Do you need Consultant Travel?

Yes

<b>Procurement Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$0	\$0	\$0

▼ Consultant Travel Detail

Purpose of Travel	Location	Type of Expense	Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
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No items

<b>Consultant Travel Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$0	\$0	\$0
<b>Procurement Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$0	\$0	\$0

### Other Direct Costs

#### Instructions

List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent. All requested information must be included in the budget detail worksheet and budget narrative.

Year 1

Other Cost Detail

Description	Quantity	Basis	Costs	Length of Time	Total Costs	Non-Federal Contribution	Federal Request
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	Quantity	Basis	Costs	Length of Time	Total Costs	Non-Federal Contribution	Federal Request
CrossBridge program coordination	1.00	year of programs	\$80,000.00	1.00	\$80,000.00		\$80,000.00
<b>Other Costs Total Cost</b>	<b>\$80,000</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>\$0</b>	<b>Total Federal Amount</b>	<b>\$80,000</b>		
<b>Additional Narrative</b>							
CrossBridge Budget: \$55,000 Salary & Taxes \$20,000 Housing Vouchers \$5,000 Mother's Day Out Supplies Annual Budget \$80,000 3 year Budget: \$240,000							

**Year 2**

<b>Other Cost Detail</b>							
Description	Quantity	Basis	Costs	Length of Time	Total Costs	Non-Federal Contribution	Federal Request
CrossBridge Program coordination	1.00	1 year of program	\$80,000.00	1.00	\$80,000.00		\$80,000.00
<b>Other Costs Total Cost</b>	<b>\$80,000</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>\$0</b>	<b>Total Federal Amount</b>	<b>\$80,000</b>		
<b>Additional Narrative</b>							
CrossBridge Budget: \$55,000 Salary & Taxes \$20,000 Housing Vouchers \$5,000 Mother's Day Out Supplies Annual Budget \$80,000 3 year Budget: \$240,000							

**Year 3**

<b>Other Cost Detail</b>							
Description	Quantity	Basis	Costs	Length of Time	Total Costs	Non-Federal Contribution	Federal Request
CrossBridge	1.00	Year	\$80,000.00	1.00	\$80,000.00		\$80,000.00
<b>Other Costs Total Cost</b>	<b>\$80,000</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>\$0</b>	<b>Total Federal Amount</b>	<b>\$80,000</b>		
<b>Additional Narrative</b>							
CrossBridge Budget: \$55,000 Salary & Taxes \$20,000 Housing Vouchers \$5,000 Mother's Day Out Supplies Annual Budget \$80,000 3 year Budget: \$240,000							

**Indirect Costs****Instructions**

Indirect costs are allowed only if: a) the applicant has a current, federally approved indirect cost rate; or b) the applicant is eligible to use and elects to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f). (See paragraph D.1.b. in Appendix VII to Part 200—States and Local Government and Indian Tribe Indirect Cost Proposals for a description of entities that may not elect to use the "de minimis" rate.) An applicant with a current, federally approved indirect cost rate must attach a copy of the rate approval, (a fully-executed, negotiated agreement). If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories. (Applicant Indian tribal governments, in particular, should review Appendix VII to Part 200—States and Local Government and Indian Tribe Indirect Cost Proposals regarding submission and documentation of indirect cost proposals.) All requested information must be included in the budget detail worksheet and budget narrative. In order to use the "de minimis" indirect rate an applicant would need to attach written documentation to the application that advises DOJ of both the applicant's eligibility (to use the "de minimis" rate) and its election. If the applicant elects the de minimis method, costs must be consistently charged as either indirect or direct costs, but may not be double charged or inconsistently charged as both. In addition, if this method is chosen then it must be used consistently for all federal awards until such time as the applicant entity chooses to negotiate a federally approved indirect cost rate.

**Year 1****Indirect Cost Detail**

Description	Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request
No Items					
<b>Indirect Costs Total Cost</b>		<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>		
\$0		\$0	\$0		
<b>Additional Narrative</b>					

Year 2

Indirect Cost Detail					
Description	Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request
No Items					
<b>Indirect Costs Total Cost</b>		<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>		
\$0		\$0	\$0		
<b>Additional Narrative</b>					

Year 3

Indirect Cost Detail					
Description	Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request
No Items					
<b>Indirect Costs Total Cost</b>		<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>		
\$0		\$0	\$0		
<b>Additional Narrative</b>					

### Memoranda of Understanding (MOUs) and Other Supportive Documents

#### Memoranda of Understanding (MOUs) and Other Supportive Documents

The recommended files to upload are PDF, Microsoft Word and Excel.

**Certificate Of Completion**

Envelope Id: 91BAE5CA51994A7E9AAFA0D77353A610

Status: Completed

Subject: Complete with DocuSign: Sheriff-COSSUS Program 24-26 Ready.pdf

Source Envelope:

Document Pages: 40

Signatures: 6

Envelope Originator:

Certificate Pages: 15

Initials: 1

Juanita Paulson

AutoNav: Enabled

730 2nd Ave. South 1st Floor

Envelope Stamping: Enabled

Nashville, TN 37219

Time Zone: (UTC-06:00) Central Time (US &amp; Canada)

Juanita.Paulsen@nashville.gov

IP Address: 170.190.198.190

**Record Tracking**

Status: Original

Holder: Juanita Paulson

Location: DocuSign

2/15/2024 2:55:17 PM

Juanita.Paulsen@nashville.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Metropolitan Government of Nashville and  
Davidson County

Location: DocuSign

**Signer Events****Signature****Timestamp**

Kenneth Hartlage



Sent: 2/15/2024 3:00:50 PM

kenneth.hartlage@nashville.gov

Resent: 2/15/2024 3:34:38 PM

Security Level: Email, Account Authentication  
(None)

Viewed: 2/15/2024 4:15:39 PM

Signed: 2/15/2024 4:17:14 PM

Signature Adoption: Pre-selected Style

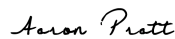
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**Electronic Record and Signature Disclosure:**

Accepted: 2/15/2024 4:15:39 PM

ID: e1183ffc-ec10-44b7-8fea-17793621b2cc

Aaron Pratt



Sent: 2/15/2024 4:17:16 PM

Aaron.Pratt@nashville.gov

Viewed: 2/16/2024 7:29:06 AM

Security Level: Email, Account Authentication  
(None)

Signed: 2/16/2024 7:29:24 AM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.185

**Electronic Record and Signature Disclosure:**

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ID: 96a3c488-cfa5-4429-8237-5b3e07ad64f5

Kevin Crumbo/mjw



Sent: 2/16/2024 7:29:25 AM

MaryJo.Wiggins@nashville.gov

Viewed: 2/16/2024 10:26:53 AM

Security Level: Email, Account Authentication  
(None)

Signed: 2/16/2024 10:37:46 AM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.100

**Electronic Record and Signature Disclosure:**

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ID: c97d4c0b-09de-4316-b1b9-a1bf1b620a7a

Courtney Mohan



Sent: 2/16/2024 10:37:48 AM

Courtney.Mohan@nashville.gov




Viewed: 2/16/2024 10:48:13 AM

Security Level: Email, Account Authentication  
(None)

Signed: 2/16/2024 11:34:50 AM

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.185

Signer Events	Signature	Timestamp
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Balogun Cobb balogun.cobb@nashville.gov Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Using IP Address: 99.83.28.155 Signed using mobile	Sent: 2/16/2024 11:34:52 AM Viewed: 2/16/2024 11:54:17 AM Signed: 2/16/2024 11:54:31 AM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 2/16/2024 11:54:17 AM ID: 7988bd6c-c458-44b0-8c5c-769f4f91b6ec		
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Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Danielle Godin Danielle.Godin@nashville.gov Security Level: Email, Account Authentication (None)		Sent: 2/16/2024 11:54:33 AM Viewed: 2/16/2024 3:22:38 PM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Sally Palmer sally.palmer@nashville.gov Security Level: Email, Account Authentication (None)		Sent: 2/16/2024 11:54:34 AM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 2/15/2024 2:42:08 PM ID: 77d50c16-4325-47e1-8648-3be3522ddf9d		
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Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
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Envelope Updated	Security Checked	2/15/2024 3:34:37 PM
Certified Delivered	Security Checked	2/16/2024 11:54:17 AM
Signing Complete	Security Checked	2/16/2024 11:54:31 AM
Completed	Security Checked	2/16/2024 11:54:34 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		