

24-013

### Request for Authorization to Accept Departmental Donation

**Note:** Pursuant to the Metropolitan Code, all departments, boards and commissions may accept and expend gifts/donations (Unconditional or unrestricted, from the perspective of the donor, transfer of assets) valued at \$7,500 or less.

Gifts and donations valued above \$7,500 to all departments, except those specifically granted authority to accept gifts/donations as authorized in the Metro Code; may be accepted and authorized for expenditure by Metro Council via a Resolution. Grants or conditional/restricted gifts or gifts requiring formal conditions or contracts may require additional consideration and review. Refer to Metropolitan Government of Nashville and Davidson County, Finance Department Policy: #42 for additional guidance.

**Instructions:** An employee of the department requesting to accept an unconditional unrestricted gift to the department or otherwise on behalf of the department shall complete this form for review and approval prior to formal acceptance of the gift or donation.

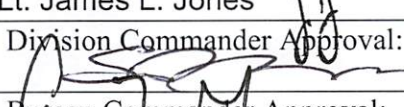
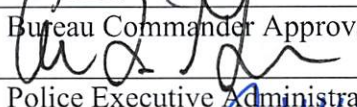
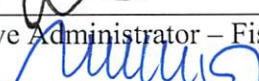
**Type of Donation:** 2 Trained Police Horses for MNPD Mounted Patrol

**Purpose of Donation:** (brief description of intended use, benefit to department, etc.) or see attached  Horses will be used for law enforcement duties throughout Metropolitan Nashville/Davidson County. These horses are an invaluable asset to the city from a law enforcement and community relations standpoint.

**Value of Donation or Gift, actual or fair market:** \$30,000      **Date of Donation:** 4/11/24

<b>Individual Donor</b> <input checked="" type="checkbox"/> N/A	<b>Group / Legal Entity Donor</b> <input type="checkbox"/> N/A
Name:	Name of Entity: Community Foundation of Middle TN
Address:	Name(s) of Officer(s) of Organization: <b>Amy Fair</b>
	Description of Organization and Mission: <small>The Community Foundation's mission is to enrich the quality of life in Middle Tennessee. We provide flexible and cost-effective ways for civic-minded individuals, families and companies to contribute to their community - now and for all time.</small>
Check this box if Donor Requests Anonymity: <input type="checkbox"/> <i>(only an option if gift is \$7500 or below)</i>	Organization Website: <a href="https://www.cfmt.org/">https://www.cfmt.org/</a>

#### Review and Approval

Name of Employee Making Request: Lt. James L. Jones	ENO: 405402	Date: 12/12/23
Division Commander Approval: 	ENO: 22265	Date: 02/02/24
Bureau Commander Approval: 	ENO: 419981	Date: 2/7/24
Police Executive Administrator - Fiscal: 	ENO: 229491	Date: 2/7/24

*Upon approval through the Chain of Command, the Police Finance will make notification to the requesting division of the approval.*

**Comments** (describe any departmental conditions on acceptance or reasons for non-approval):