

LEGISLATIVE TRACKING FORMFiling for Council Meeting Date: 07/15/25

Resolution



Ordinance

Contact/Prepared By: Marteja BaileyDate Prepared: 02/24/25Title (Caption): Libraries as Pillars for Education and Democracy Grant 26-27

Nashville Public Library will expand ESL services through the Adult Literacy Program by offering leveled ESL classes in collaboration with

Nashville International Center for Empowerment and Branch of Nashville at 5 or more branch locations.

Submitted to Planning Commission? ☒ N/A ☐ Yes-Date: _____ Proposal No: _____Proposing Department: Public Library Requested By: Terri LukeAffected Department(s): Public Library Affected Council District(s): All**Legislative Category (check one):**

- | | | |
|---|--|--|
| <input type="checkbox"/> Bonds | <input type="checkbox"/> Contract Approval | <input type="checkbox"/> Intergovernmental Agreement |
| <input type="checkbox"/> Budget - Pay Plan | <input type="checkbox"/> Donation | <input type="checkbox"/> Lease |
| <input type="checkbox"/> Budget - 4% | <input type="checkbox"/> Easement Abandonment | <input type="checkbox"/> Maps |
| <input type="checkbox"/> Capital Improvements | <input type="checkbox"/> Easement Accept/Acquisition | <input type="checkbox"/> Master List A&E |
| <input type="checkbox"/> Capital Outlay Notes | <input checked="" type="checkbox"/> Grant | <input type="checkbox"/> Settlement of Claims/Lawsuits |
| <input type="checkbox"/> Code Amendment | <input type="checkbox"/> Grant Application | <input type="checkbox"/> Street/Highway Improvements |
| <input type="checkbox"/> Condemnation | <input type="checkbox"/> Improvement Acc. | <input type="checkbox"/> Other: _____ |

FINANCE Amount +/-: \$ \$ 450,000.00**Match:** \$ \$ 0.00
Funding Source:

- ☐ Capital Improvement Budget
- ☐ Capital Outlay Notes
- ☐ Departmental/Agency Budget
- ☐ Funds to Metro
- ☐ General Obligation Bonds
- ☐ Grant
- ☐ Increased Revenue Sources

- ☐ Judgments and Losses
- ☐ Local Government Investment Project
- ☐ Revenue Bonds
- ☐ Self-Insured Liability
- ☐ Solid Waste Reserve
- ☐ Unappropriated Fund Balance
- ☐ 4% Fund
- ☐ Other: _____

Approved by OMB: Aaron Pratt

Date to Finance Director's Office: _____

Approved by Finance/Accounts: _____

APPROVED BYApproved by Div Grants Coordination: Juanita Paulsen**FINANCE DIRECTOR'S OFFICE:** _____**ADMINISTRATION**

Council District Member Sponsors: _____

Council Committee Chair Sponsors: _____

Approved by Administration: _____ Date: _____

DEPARTMENT OF LAW

Date to Dept. of Law: _____ Approved by Department of Law: _____

Settlement Resolution/Memorandum Approved by: _____Date to Council: _____ For Council Meeting: _____ ☐ E-mailed Clerk
☐ All Dept. Signatures
 ☐ Copies
 ☐ Backing
 ☐ Legislative Summary
 ☐ Settlement Memo
 ☐ Clerk Letter
 ☐ Ready to File

Department of Law – White Copy

Administration – Yellow Copy

Finance Department - Pink Copy

GRANT SUMMARY SHEET

Grant Name: Pillars of Education and Democracy Grant 25-27

Department: PUBLIC LIBRARY

Grantor: CARNEGIE CORPORATION

**Pass-Through Grantor
(If applicable):**

Total Award this Action: \$450,000.00

Cash Match Amount \$0.00

Department Contact: Susan Drye- Assistant director of administrative services
862-5752

Status: NEW

Program Description:

Nashville Public Library will expand ESL services through the Adult Literacy program by offering leveled ESL classes in collaboration with Nashville International Center for Empowerment and Branch of Nashville at 5 or more branch locations.

Plan for continuation of services upon grant expiration:

Continuation of application will be submitted to the Corporation as well as grant request to other funders.

Grants Tracking Form

Part One

<div style="display: flex; justify-content: space-between;"> Pre-Application <input type="radio"/> Application <input type="radio"/> Award Acceptance <input checked="" type="radio"/> Contract Amendment <input type="radio"/> </div>									
Department	Dept. No.	Contact	Phone	Fax					
PUBLIC LIBRARY	039	Susan Drye	862-5752	880-2605					
Grant Name: Pillars of Education and Democracy 25-27									
Grantor: CARNEGIE CORPORATION		Other:							
Grant Period From: 07/01/25		<small>(applications only)</small> Anticipated Application Date:							
Grant Period To: 06/30/27		<small>(applications only)</small> Application Deadline:							
Funding Type:	CORPOR	Multi-Department Grant <input type="checkbox"/> → If yes, list below.							
Pass-Thru:		Outside Consultant Project: <input type="checkbox"/>							
Award Type:	COMPETITIVE	Total Award: \$450,000.00							
Status:	NEW	Metro Cash Match: \$0.00							
Metro Category:	New Initiative	Metro In-Kind Match: \$0.00							
CFDA #	N/A	Is Council approval required? <input checked="" type="checkbox"/>							
Project Description:		Applic. Submitted Electronically? <input checked="" type="checkbox"/>							
<p>Nashville Public Library will expand ESL services through the Adult Literacy program by offering leveled ESL classes in collaboration with Nashville International Center for Empowerment and Branch of Nashville at 5 or more branch locations.</p>									
Plan for continuation of service after expiration of grant/Budgetary Impact:									
Continuation of application will be submitted to the Corporation as well as grant request to other funders.									
How is Match Determined?									
Fixed Amount of \$		or	% of Grant						
			Other: <input type="checkbox"/>						
Explanation for "Other" means of determining match:									
For this Metro FY, how much of the required local Metro cash match:									
Is already in department budget?			Fund	Business Unit					
Is not budgeted?			Proposed Source of Match:						
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)									
Other:									
Number of FTEs the grant will fund:		0.00		0.00					
Departmental Indirect Cost Rate		17.95%	Indirect Cost of Grant to Metro: \$80,775.00						
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No % Allow.		0.00%	Ind. Cost Requested from Grantor: \$0.00 in budget						
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)									
Draw down allowable? <input type="checkbox"/>									
Metro or Community-based Partners:									

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY26			\$225,000.00				\$225,000.00	\$40,387.50	\$0.00
Yr 2	FY27			\$225,000.00				\$225,000.00	\$40,387.50	\$0.00
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
Total		\$0.00	\$0.00	\$450,000.00	\$0.00		\$0.00	\$450,000.00	\$80,775.00	\$0.00
Date Awarded:			06/23/25		Tot. Awarded: \$450,000.00		Contract#: G-PS-25-63031			
(or) Date Denied:					Reason:					
(or) Date Withdrawn:					Reason:					

Contact: juanita.paulsen@nashville.gov
vaughn.wilson@nashville.gov

JP

Resolution No. _____

A resolution accepting a Libraries as Pillars of Education and Democracy grant from the Carnegie Corporation of New York to the Metropolitan Government, acting by and through the Nashville Public Library, to implement leveled English as a Second Language (ESL) classes at up to five branch locations in collaboration with partner organizations.

WHEREAS, the Carnegie Corporation of New York has awarded a grant in an amount not to exceed \$450,000 with no cash match required to the Metropolitan Government, acting by and through the Nashville Public Library, to implement leveled English as a Second Language (ESL) classes at up to five branch locations in collaboration with partner organizations; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that this grant be accepted.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That the grant by and between the Carnegie Corporation of New York, in a total amount not to exceed \$450,000, to the Metropolitan Government, acting by and through the Nashville Public Library, to implement leveled English as a Second Language (ESL) classes at up to five branch locations in collaboration with partner organizations, a copy of which grant is attached hereto, is hereby approved, and the Metropolitan Mayor is hereby authorized to execute the same.

Section 2. That the amount of this grant is to be appropriated to the Nashville Public Library based on the revenues estimated to be received and any match to be applied.

Section 3. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO AVAILABILITY
OF FUNDS:

Jenneen Reed/mjr
Jenneen Reed, Director
Department of Finance

INTRODUCED BY:

APPROVED AS TO FORM AND
LEGALITY:

Meki Elar
Assistant Metropolitan Attorney

Member(s) of Council



This grant agreement
supersedes the previous
agreement dated June 5, 2025

June 16, 2025

Mr. Freddie O'Connell
Mayor of Metropolitan Nashville and Davidson County
Metropolitan Government of Nashville and Davidson County
1 Public SQ
Nashville, Tennessee 37201

Dear Mr. O'Connell:

I am pleased to inform you that at its meeting of June 5, 2025, the board of trustees of Carnegie Corporation of New York (the "Corporation") approved a grant in the sum of \$450,000.00 to the Metropolitan Government of Nashville and Davidson County (the "Grantee Organization"). The description and terms of the grant are detailed below. This letter and all attachments hereto constitute the "Grant Agreement" between the Corporation and the Grantee Organization.

If you are in agreement with the grant description and terms, please sign Attachment 1. By signing this Grant Agreement, you indicate that you understand and agree with the description and terms of the grant and that there has been no change to your organization's tax exempt status. You will receive an email with a PDF of the completed agreement.

If the organization's tax status should change during the course of the grant, please notify grantsinfo@carnegie.org immediately, as it may affect the Grantee Organization's reporting requirements to the Corporation and the reporting required of the Corporation by the U.S. Internal Revenue Service.

Description of Grant

Carnegie Corporation Grant Number: G-PS-25-63031 (Please include on all grant related correspondence.)

Grant Purpose: For project support to Nashville Public Library to expand reach and services through their English as a Second Language program (the "Project")

Grant Reference Documents: The final proposal submitted March 19, 2025, and the budget dated March 19, 2025

Duration of Grant: July 1, 2025 to June 30, 2027

Grantee Organization Project Director(s): Jamil Sameen

Grantee Organization Financial/Administrative Officer: Barbara Hagman

Responsible Corporation Officer(s): Ambika Kapur

Chief Administrative Officer & Corporate Secretary: Nicole Howe Buggs

Payments will be made per the following schedule upon receipt of the countersigned Grant Agreement:

Payment	Due Date
\$280,000.00	7/1/2025
\$170,000.00	9/1/2026

Grant payments will be delayed if (1) the Grantee Organization fails to submit satisfactory and timely reports on this grant or other Corporation grants or (2) submitted reports on this grant indicate a substantial unexpended balance of grant funds on hand. In addition, if the Grantee Organization is not exempt under section 170(c)(1) or 170(b)(1)(A)(v) of the U.S. Internal Revenue Code of 1986, as amended (the "Code") and classified as a U.S. government entity or governmental unit by the U.S. Internal Revenue Service, grant payments will be delayed until such time as the Corporation has received (1) a supplemental affidavit for equivalency determination requested by the Corporation, and (2) an updated opinion of the Corporation's counsel that the Grantee Organization operate as a U.S. public charity.

Reporting Schedule:

Report	Due Date
Interim Report - PS	8/1/2026
Final Report - PS	10/1/2027

Please submit all reporting requirements via the grantee portal located under the requirements section. For reference, report templates are also available on the Corporation's website under "Grants/Grantee/Grantee FAQ's". Please contact grantsinfo@carnegie.org if you have any questions about the reporting requirements or cannot access the information on the grantee portal.

Safekeeping of Funds: Grant funds must be kept in a risk-free account, such as a checking or savings account, preferably interest-bearing. The Grantee Organization may not commingle grant funds with endowment funds or investment funds without prior written approval from the Corporation.

Interest: Interest accrued to the grant should be applied to the Project and reported in the grant's final financial report.

Use of Funds: The grant, as well as income earned from any investment of grant funds, (i) will be used only for the Project, which project involves exclusively charitable, scientific, literary or educational activities that are described in Code section 170(c)(2)(B), (ii) will be expended substantially in accordance with the budget submitted to the Corporation, and (iii) will not be expended for any other project without the Corporation's prior written approval.

Unexpended Funds: The Grantee Organization agrees to return any unexpended funds that remain at the end of the grant period.

Grant Amendments: Grant amendment requests should be submitted via the grantee portal. Please reference our policy and guidelines via our website:
www.carnegie.org/grants/grantees/amendment-requests/.

Grant Cancellation: The Corporation reserves the right to cancel this grant if there is a change in the Grantee Organization's tax exempt status or it determines, in its sole discretion, that (i) the Grantee Organization has breached this Grant Agreement, (ii) the Grantee Organization's performance is unsatisfactory, (iii) grant funds have been spent on activities other than the Project without the Corporation's prior consent, (iv) there is any legal action, suit, arbitration or other legal, administrative or governmental investigation, inquiry or proceeding pending or threatened against a director, officer, employee or agent of the Grantee Organization for a breach of trust or fiduciary duty, fraud or financial malfeasance or (v) the Grantee Organization takes any action which brings, or is likely to bring, the Corporation's reputation into disrepute. If the Corporation cancels the grant, the Grantee Organization agrees (1) to return any unexpended funds to the Corporation immediately, (2) to provide an accounting as to the use of any expended funds, and (3) to repay to the Corporation any funds that have been spent on activities other than the Project not approved by the Corporation.

Record Maintenance and Inspection: The Foundation requires that you maintain adequate records for this grant to enable the Corporation to easily determine how the grant funds were expended. Your books and records must be (i) made available for inspection by the Corporation or its designee at reasonable times to permit us to monitor and conduct an evaluation of operations under this grant and (ii) kept for at least four years after the funds are spent. The Corporation is authorized to conduct audits, including on-site audits, at any time during the term of the grant, and within four years after completion of the grant.

Published Materials Resulting from Grant: One copy of each publication, including books, videos, newsletters, CDs, journal and newspaper articles, and conference proceedings, should be sent in hard copy if it exceeds fifty pages, to the attention of Gladys McQueen, Records Manager. If it is less than fifty pages, electronic format may be submitted to grantsinfo@carnegie.org with the subject: Published Materials Resulting from Grant along with the grant number. Include the following statement in any Corporation supported publications:

This (publication) was made possible (in part) by a grant from Carnegie Corporation of New York. The statements made and views expressed are solely the responsibility of the author.

Copyright Issues: The Corporation retains a royalty-free, nonexclusive and irrevocable license to reproduce, publish, edit, or otherwise use materials resulting from the grant for Corporation purposes. Edits or adaptations may be prepared in order to facilitate dissemination; in such cases the edits or adaptations will be shared with the Grantee Organization. It is understood, however, that copyright ownership of material resulting from this grant remains with the author or his/her institution. In that regard, if copyright is assigned to any other individual or institution, the Corporation retains its nonexclusive and irrevocable license to reproduce, publish, edit, or otherwise use and to authorize others to use published materials resulting from the grant for Corporation purposes, and the assignee must be advised of and agree to that condition.

Communicating Project- and Grantee-Related News: The Grantee Organization is encouraged to coordinate with the Corporation to issue public announcements when there are important, newsworthy developments related to the grant, including the publication of reports, surveys and other grant related research. The Corporation is often able to leverage such work to audiences beyond the Grantee's immediate network. Please notify the Communications Office at (212) 207-6273 or communications@carnegie.org about your Project and send copies of news announcements and publications in advance of their public dissemination. The Communications Office seeks to support the Grantee's work and will determine if and how we might assist in leveraging Project-related news. Should the Grantee Organization take any action that brings, or is likely to bring, negative publicity and/or poses a risk to the Corporation's reputation, the Grantee organization will contact a program officer as soon as the risk becomes apparent and provide updates as they become available.

Use of Name: The Grantee Organization shall not use the name, emblem or official seal on any material, virtual or tangible, promotional or informative, of the Corporation without the prior written approval from the Corporation. Please contact your program officer with any such requests. The Grantee Organization may, however, reference the Corporation's support for, and the nature of, the Project being pursued under this Grant Agreement. In any such statement, the relationship of the parties shall be accurately and appropriately described.

Compliance with Laws: The Grantee Organization will maintain all necessary licenses and registrations in the jurisdictions in which it operates and will comply with all applicable laws and regulations in carrying out the Project and in its operations generally. Without limiting the foregoing, the Grantee Organization has not and will not (i) knowingly provide material support or resources for acts of violence or terrorism as defined in 18 U.S.C. section 2339A or (ii) directly or indirectly offer or pay, or authorize such offer or payment of, any money or anything of value to improperly or corruptly seek to influence any government official or any other person in order to gain an improper advantage or accept such a payment.

Privacy Policy: All information the Grantee provides via the Corporation's grants management platform (Fluxx) in connection with this Grant Agreement, will be collected and used by the Corporation in accordance with its Privacy Policy, as in effect from time to time, which is available at <https://www.carnegie.org/legal-information/privacy-policy/>.

Enforcement: The Corporation hereby reserves the right to enforce the terms of this Grant Agreement, including by filing suit in a court of competent jurisdiction, and the Grantee agrees that the Corporation will have standing to bring any such suit.

Entire Agreement and Governing Law: This Grant Agreement will constitute the full understanding between the parties and will be governed by the laws of the State of New York without regard to conflict of laws rules. Any legal action or proceeding relating to this Agreement shall be subject to the exclusive jurisdiction of the courts of the State of New York and the United States District Court for the Southern District of New York located in the city and county of New York and their respective appellate courts.

We wish you great success in the activities this grant supports.

Sincerely,

DocuSigned by:



EEF29188B4524B9

Nicole Howe Buggs

Chief Administrative Officer & Corporate Secretary

Attachments

Cc: Jamil Sameen
Marteja Bailey
Terri Luke
Barbara Hagman

Carnegie Corporation of New York
Grant # G-PS-25-63031
Grant Agreement
Attachment 1:

Signature Page to Grant Agreement

This Grant Agreement is to be signed by the Metropolitan Government of Nashville and Davidson County recipient and signifies that you agree with the description and terms set forth in this Grant Agreement.

Terri Luke

Signature of Authorized Official

Terri Luke

Print Name

Library Director

Title

6/24/2025

Date

This Grant Agreement may be executed in one or more counterparts, each of which will be deemed an original and all of which will constitute one and the same agreement. Delivery of an executed signature page of this Grant Agreement by facsimile or by electronic mail in portable document format (PDF) will be effective as delivery of a manually executed signature page of the Grant Agreement.

**SIGNATURE PAGE
FOR
GRANT NO. Libraries as Pillars of Education and Democracy Grant – CCNY**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

Jim M. Loh
Department Director

6/23/2025
Date

**APPROVED AS TO AVAILABILITY
OF FUNDS:**

Jenneen Reed/mjr
**Jenneen Reed, Director
Department of Finance**

6/30/2025 | 12:36 PM CDT
Date

APPROVED AS TO RISK AND INSURANCE:

Balogun Cobb
Director of Insurance

7/1/2025 | 1:11 AM CDT
Date

**APPROVED AS TO FORM AND
LEGALITY:**

Nicki Eke
Metropolitan Attorney

6/30/2025 | 2:07 PM CDT
Date

Freddie O'Connell
Metropolitan Mayor

Date

ATTEST:

Metropolitan Clerk

Date