
GRANT SUMMARY SHEET

Grant Name: HWEN Arboretum Signs 2025

Department: PARKS & RECREATION

Grantor: HILLSBORO-WEST END NEIGHBORHOOD ASSOCIATION

**Pass-Through Grantor
(If applicable):**

Total Award this Action: \$0.00

Cash Match Amount \$0.00

Department Contact: Alan Enzo
862-8400

Status: NEW

Program Description:

HWEN Arboretum Signs 2025 grant. This in-kind grant from Hillsboro-West End Neighborhood Association provides for tree tags and a sign for the HWEN Arboretum, to include Fannie Mae Dees Park. The value of the in-kind grant is approximately \$4,000.00. No match or obligation to Metro or Parks. No money will be coming to Parks.

Plan for continuation of services upon grant expiration:

N/A.

Grants Tracking Form

Part One

Pre-Application <input type="radio"/>					Application <input type="radio"/>					Award Acceptance <input checked="" type="radio"/>					Contract Amendment <input type="radio"/>				
Department			Dept. No.		Contact					Phone		Fax							
PARKS & RECREATION			040		Alan Enzo					862-8400		862-8414							
Grant Name:			HWEN Arboretum Signs 2025																
Grantor:			HILLSBORO-WEST END NEIGHBORHOOD ASSOCIATION							Other:									
Grant Period From:			03/18/25		(applications only) Anticipated Application Date:														
Grant Period To:					(applications only) Application Deadline:														
Funding Type:			OTHER		<div>Multi-Department Grant <input type="checkbox"/> → If yes, list below.</div> <div>Outside Consultant Project: <input type="checkbox"/></div> <div>Total Award: \$0.00</div> <div>Metro Cash Match: \$0.00</div> <div>Metro In-Kind Match: \$0.00</div> <div>Is Council approval required? <input checked="" type="checkbox"/></div> <div>Applic. Submitted Electronically? <input type="checkbox"/></div>														
Pass-Thru:																			
Award Type:			OTHER																
Status:			NEW																
Metro Category:			New Initiative																
CFDA #			N/A																
Project Description:			HWEN Arboretum Signs 2025 grant. This in-kind grant from Hillsboro-West End Neighborhood Association provides for tree tags and a sign for the HWEN Arboretum, to include Fannie Mae Dees Park. The value of the in-kind grant is approximately \$4,000.00. No match or obligation to Metro or Parks. No money will be coming to Parks.																
Plan for continuation of service after expiration of grant/Budgetary Impact:																			
N/A.																			
How is Match Determined?																			
Fixed Amount of \$			\$0.00		or		0.0%		% of Grant		Other: <input type="checkbox"/>								
Explanation for "Other" means of determining match:																			
For this Metro FY, how much of the required local Metro cash match:																			
Is already in department budget?					N/A				Fund		Business Unit								
Is not budgeted?					\$0.00				Proposed Source of Match:			N/A							
(Indicate Match Amount & Source for Remaining Grant Years in Budget Below)									Requested from Cont. Match Fund:			N/A							
Other:																			
Number of FTEs the grant will fund:					0.00		Actual number of positions added:			0.00									
Departmental Indirect Cost Rate					17.91%		Indirect Cost of Grant to Metro:			\$0.00									
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No					% Allow.		0.00%		Ind. Cost Requested from Grantor:			\$0.00		in budget					
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)																			
Draw down allowable? <input type="checkbox"/>																			
Metro or Community-based Partners:																			

Part Two

Grant Budget

Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY25			\$0.00				\$0.00	\$0.00	\$0.00
Yr 2	FY26									
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
Total		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Date Awarded:				02/11/25	Tot. Awarded:	\$0.00	Contract#:	LETTER		
(or) Date Denied:					Reason:					
(or) Date Withdrawn:					Reason:					

JP

Resolution No. _____

A resolution accepting an in-kind grant from the Hillsboro-West End Neighborhood (HWEN) Association to the Metropolitan Government, acting by and through the Metropolitan Board of Parks and Recreation, to provide tags for existing trees and a sign for the HWEN Arboretum, to include Fannie Mae Dees Park.

WHEREAS, the Hillsboro-West End Neighborhood (HWEN) Association has awarded an in-kind grant with an estimated value of \$4,000 with no cash match required to the Metropolitan Government, acting by and through the Metropolitan Board of Parks and Recreation, to provide tags for existing trees and a sign for the HWEN Arboretum, to include Fannie Mae Dees Park; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that this in-kind grant be accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That the in-kind grant by and between the Hillsboro-West End Neighborhood (HWEN) Association, with an estimated value of \$4,000, to the Metropolitan Government, acting by and through the Metropolitan Board of Parks and Recreation, to provide tags for existing trees and a sign for the HWEN Arboretum, to include Fannie Mae Dees Park, a copy of which is attached hereto and incorporated herein, is hereby approved.

Section 2. That this in-kind grant be appropriated to the Metropolitan Nashville Parks and Recreation Department based on the revenues estimated to be received and any match to be applied.

Section 3. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO AVAILABILITY
OF FUNDS:

Jennene Reed/mjw _____

Department of Finance

INTRODUCED BY:

APPROVED AS TO FORM AND
LEGALITY:

Courtney Molan _____
y

Member(s) of Council



January 19th, 2025

Hillsboro-West End Neighborhood
P.O. Box 120521
Nashville, TN 37212

Ms. Monique Odom, Director
Metro Parks and Recreation
P.O. Box 196340
Nashville, TN 37219
Sent via email to:
monique.odom@nashville.gov

Dear Director Odom and members of the Metro Parks & Recreation Board,

The Hillsboro-West End Neighborhood (HWEN), an association founded in 1975 and a 501(c)3 non-profit organization, requests acceptance of an in-kind grant valued at approximately \$4,000 to provide tags for existing trees and a sign for the HWEN Arboretum, to include Fannie Mae Dees Park. The project, certified in November 2024 as a Level Two Arboretum by the Tennessee Urban Forestry Council (TUFC), spans the city block encompassing Metro Parks and MNPS properties between Fairfax to Blakemore Avenues and 24th to 26th Avenues, South. This project has been coordinated with and recommended for approval by Superintendent of Horticulture Randall Lantz. If approved, HWEN agrees to maintain TUFC recertification, tree tags, and arboretum signage going forward. There is no required match or other obligation by Metro Parks associated with this grant. No money will be sent to Metro Parks. The Arboretum project will be paid for directly by the HWEN Association. Council District 18.

Respectfully,

A handwritten signature in black ink, appearing to read 'W. Lee Vinson'.

W. Lee Vinson
HWEN Co-Chair 2025

cc:

randall.lantz@nashville.gov
tom.cash@nashville.gov
burkley.allen@nashville.gov
miriammimms@comcast.net

METROPOLITAN BOARD OF PARKS AND RECREATION

Centennial Park Office
Park Plaza at Oman Street
Nashville, TN 37201



(615) 862-8400
Fax (615) 862-8414
www.nashville.gov/parks

Monique Horton Odom, Director

February 4, 2025

Mr. Lee Vinson
Hillsboro-West End Neighborhood Association
P.O. Box 120521
Nashville, TN 37212

Dear Mr. Vinson:

The Parks Board, at its meeting held Tuesday, February 4, 2025, accepted an in-kind grant, valued at approximately \$4,000, from the Hillsboro-West End Neighborhood Association (HWEN) to provide tags for existing trees and a sign for the HWEN Arboretum, to include Fannie Mae Dees Park. The project was certified in November 2024 as a Level Two Arboretum by the Tennessee Urban Forestry Council (TUFC).

Please note there is no required match by Metro Parks associated with this grant. No money will be sent to Metro Parks. The Arboretum project will be paid for directly by the HWEN Association. HWEN agrees to maintain TUFC recertification, tree tags, and arboretum signage going forward.

If further information is needed regarding the donation process, please contact Ms. Chinita White of my staff; she may be reached at 615 862-8400. On behalf of Metro Parks, thank you for this generous contribution.

Sincerely,

Monique Horton Odom, Director
and Secretary to the Board

:lt

c: Chinita White
Alan Enzo
Phil Luckett
Randall Lance
Miriam Mimms

"It is the mission of Metro Parks and Recreation to sustainably and equitably provide everyone in Nashville with an inviting network of parks and greenways that offer health, wellness and quality of life through recreation, conservation and community"



FOR ADA ACCOMMODATIONS, PLEASE CONTACT 615-862-8400

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

HWEN Arboretum Signs 2025 Grant - Supporting Documentation

The HWEN Arboretum tree tags look like the one depicted below. At least 60 specimen trees are located throughout the city block encompassing Fannie Mae Dees Park. The QRC goes to a dedicated Hillsboro-West End Neighborhood Association arboretum webpage (currently under construction) to include an arboretum map of the entire block, the community benefits of trees, tree nomenclature and categories, and appreciation to our arboretum sponsors, including Parks (hopefully), MNPS, Vanderbilt University, The Ghertner Family Foundation, and HWEN.

<https://www.hwen.org/events/arboretum>

LARK LABEL

HWEN - TREE 6 X 4



Layout information for these markers.
Produce on 6" x 4" x .063" nameplates

HOLE SPEC – Keep 3/8" clear space around the holes

Number: Century Gothic font, 22pt, bold, right aligned
Common Name: Century Gothic font, 28pt, bold, centered
Botanical Name: Century Gothic font, 24pt, italics, centered
Cultivar Name: Century Gothic font, 22pt centered

I am full size, print me out then stick on a wall. Stand back 6 to 8 ft away and see how I look.

I have contacted and am awaiting a rendering of the official TUFC Certified Level Two Arboretum sign from TUFC. My understanding is that it will be a metal sign with minimal text, along these lines:



The HWEN Arboretum information will be circulated to, among others, Ronald McDonald House (across the street), Ealkin Elementary, Harris-Hillman School, Martin Professional Development Center, St. Bernard Academy, West End Middle, Linden Waldorf School, University School of Nashville, Waverly-Belmont Elementary, area churches, and Scouts and Girl Scouts organizations.

Many thanks for your assistance,

Miriam

—

Miriam Mimms

HWEN

615.974.4445

miriammimms@comcast.net

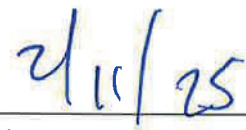
**SIGNATURE PAGE
FOR**

GRANT NO. HWEN Arboretum Signs 2025


IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY


Department


Date

APPROVED AS TO AVAILABILITY
OF FUNDS:


Jenneen Reed/mjr


2/25/2025 | 4:06 PM CST
Date

APPROVED AS TO RISK AND INSURANCE:


Balagun Cobb
Insurance

2/28/2025 | 9:17 AM CST
Date

APPROVED AS TO FORM AND
LEGALITY:


Courtney Mohan
Clerk

2/28/2025 | 9:14 AM CST
Date

FILED:

Metropolitan Clerk

Date