

## GRANT APPLICATION SUMMARY SHEET

**Grant Name:** Major Cultural Institution 23  
**Department:** ARTS COMMISSION

**Grantor:** National Endowment for the Arts

**Pass-Through Grantor (If applicable):** TENN. ARTS COMMISSION

**Total Applied For:** \$150,000.00  
**Metro Cash Match:** \$150,000.00

**Department Contact:** Caroline Vincent  
860-2377

**Status:** CONTINUATION


### Program Description:

General Operating Support for Metro Arts. NOT to be re-granted. The In-Kind amount listed in the application is generated from the average volunteer hourly rate of \$28.54 per. Based on our projected FY23 board and committees' meetings the total volunteer time should be around \$11,0735. We do not expect any donated cash or goods.

### Plan for continuation of services upon grant expiration:

This grant allows us to cover program and direct expenses related to art programs, research and community engagement not covered in our Metro Operating Budget.

### APPROVED AS TO AVAILABILITY OF FUNDS:


DocuSigned by:  
  
62377A2A8742469...  
**Director of Finance** <sup>DS</sup> **Date** 12/27/2021  
*TE*

### APPROVED AS TO FORM AND LEGALITY:

DocuSigned by:  
  
E0A8E010A980468...  
**Metropolitan Attorney** <sup>DS</sup> **Date** 1/4/2022

### APPROVED AS TO RISK AND INSURANCE:

DocuSigned by:  
  
68804BF12FD741C...  
**Director of Risk Management Services** <sup>DS</sup> **Date** 1/3/2022

DocuSigned by:  
  
F0B3372652D0499...  
**Metropolitan Mayor** <sup>DS</sup> **Date** 1/4/2022  
*(This application is contingent upon the application approved by the Metro Council.)*

B.A. Initials <sup>DS</sup> *RW*

**Grants Tracking Form**

Part One

Pre-Application <input type="radio"/>		Application <input checked="" type="radio"/>		Award Acceptance <input type="radio"/>		Contract Amendment <input type="radio"/>	
Department	Dept. No.	Contact		Phone	Fax		
ARTS COMMISSION	041	Caroline Vincent		860-2377	862-6731		
Grant Name:		Major Cultural Institution 23					
Grantor:		National Endowment for the Arts		Other:			
Grant Period From:	07/01/22	(applications only) Anticipated Application Date:	01/10/22				
Grant Period To:	06/15/23	(applications only) Application Deadline:	01/10/22				
Funding Type:	FED PASS THRU	Multi-Department Grant		<input type="checkbox"/> If yes, list below.			
Pass-Thru:	TENN. ARTS COMMISSION	Outside Consultant Project:		<input type="checkbox"/>			
Award Type:	COMPETITIVE	Total Award:		\$150,000.00			
Status:	CONTINUATION	Metro Cash Match:		\$150,000.00			
Metro Category:	Est. Prior.	Metro In-Kind Match:		\$0.00			
CFDA #	45.025	Is Council approval required?		<input checked="" type="checkbox"/>			
Project Description:		Applic. Submitted Electronically? <input checked="" type="checkbox"/>					
General Operating Support for Metro Arts. NOT to be re-granted. The In-Kind amount listed in the application is generated from the average volunteer hourly rate of \$28.54 per. Based on our projected FY23 board and committees' meetings the total volunteer time should be around \$11,0735. We do not expect any donated cash or goods.							
<b>Plan for continuation of service after expiration of grant/Budgetary Impact:</b> This grant allows us to cover program and direct expenses related to art programs, research and community engagement not covered in our Metro Operating Budget.							
<b>How is Match Determined?</b> Fixed Amount of \$ _____ or 100.0% % of Grant <input type="checkbox"/> Other: <input type="checkbox"/>							
Explanation for "Other" means of determining match:							
<b>For this Metro FY, how much of the required local Metro cash match:</b> Is already in department budget? <input type="checkbox"/> yes <input type="checkbox"/> Fund 10101 Business Unit 41105000 Is not budgeted? <input type="checkbox"/> Proposed Source of Match: ART Basic Grants							
<b>(Indicate Match Amount &amp; Source for Remaining Grant Years in Budget Below)</b>							
Other:							
Number of FTEs the grant will fund:		0.00		Actual number of positions added:			
Departmental Indirect Cost Rate		13.72%		Indirect Cost of Grant to Metro:		\$41,160.00	
*Indirect Costs allowed? <input type="radio"/> Yes <input checked="" type="radio"/> No % Allow.		0.0%		Ind. Cost Requested from Grantor:		\$0.00 in budget	
*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)							
Draw down allowable? <input checked="" type="checkbox"/>							
Metro or Community-based Partners:							

Part Two

Grant Budget

Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY23		\$150,000.00		\$150,000.00	10101, 411050000	\$110,735.00	\$410,735.00	\$41,160.00	\$0.00
Yr 2	FY__									
Yr 3	FY__									
Yr 4	FY__									
Yr 5	FY__									
<b>Total</b>		<b>\$0.00</b>	<b>\$150,000.00</b>	<b>\$0.00</b>	<b>\$150,000.00</b>		<b>\$110,735.00</b>	<b>\$410,735.00</b>	<b>\$41,160.00</b>	<b>\$0.00</b>
Date Awarded:		Tot. Awarded:		Contract#:						
(or) Date Denied:		Reason:								
(or) Date Withdrawn:		Reason:								

Contact: [trinity.weathersby@nashville.gov](mailto:trinity.weathersby@nashville.gov)  
[vaughn.wilson@nashville.gov](mailto:vaughn.wilson@nashville.gov)

Rev. 04/23/09  
 5375

GCP RECEIVED 12/8/21

GCP APPROVED 12/9/21

TW

Annual Grant  
Major Cultural Institutions FY 2023

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Metro Nashville Arts Commission  
A-2111-14538 | \$150,000.00

Metro Arts Nashville FY23 Operating Support

Status: Application

### Application NOT submitted

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This application has not been submitted.

Please fill out the application in its entirety. Check that all sections are completed. Save often and then click Submit. After you press save and submit, refresh your browser and check this box to see if your application was successfully submitted. If you continue to see this red box, your application has not been submitted.

If you receive a generic compliance warning and cannot identify missing information, check for REQUIRED DOCUMENTS near the bottom of your application.

### ▼ APPLICANT PROFILE

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When you are editing the form, remember to click the Save button before navigating away—the form will not auto-save.

Fields marked with an asterisk\* are required.

<b>*Fiscal Year:</b>	2023
<b>Grant Category:</b>	Major Cultural Institutions
<b>*Is this your first time applying for Commission Funds?</b>	No
<b>*Are you applying as:</b>	Entity of Government
<b>Organization Name:</b>	Metro Nashville Arts Commission
<b>Primary Contact:</b>	Caroline Vincent
<b>Primary Signatory:</b>	Caroline Vincent

### ▼ SAVE APPLICATION

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After filling out the "Applicant Profile" section, make note of your application number (example: A-1610-01021, A-1611-01101, etc.) and save the application. You may then select the EDIT button at the top of the screen and continue filling out the application.

**Save your work frequently!** If you leave this page, this application may be found in your grantee portal under the "Draft Applications" link on the navigation menu to your left. You may select your application, click the EDIT button, and continue filling it out.

When you are editing the form, remember to click the "Save" button before navigating away. The form will not auto-save. **Fields marked with an asterisk\* are required.**

## ▼ PROJECT/PROGRAM DESCRIPTION

**\*Project Title:** Metro Arts Nashville FY23 Operating Support

**\*Funding Description:**

Funds will be used for the general operating support of Metro Arts: Nashville Office of Arts and Culture.

**Date(s) of Project Activity** (must be between July 1, 2022 and June 15, 2023)

**\*Project Start Date:** 7/1/2022

**\*Project End Date:** 6/15/2023

**\*Number of days the project activity will occur:** 355

**\*Estimated Number of Adults Engaged:** 1019488

**\*Estimated Number of Youth Engaged:** 77046

**\*Estimated Number of Total Individuals Engaged:** 1096934

**Media organization or media based project?** No

**\*Estimated Number of Artists Participating:** 200

**% who are children (under 18):** 5%

**% who are people of color:** 50%

**% who are living in rural communities or isolated settings:** 6%

**% who are people with disabilities:** 1%

**% who are senior citizens (65 and over):** 10%

### Proposed Project Accessibility Statement

The Commission is committed to providing access to the arts for traditionally underserved artists and constituents, including people of color, people with disabilities, children, people living in rural communities or isolated settings, and senior citizens. In the space provided, indicate efforts made by your organization to include underserved artists and audiences in your proposed project/programming.

:

The Commission is committed to providing access to the arts for traditionally underserved artists and constituents, including people of color, people with disabilities, children, people living in rural communities or isolated settings, and senior citizens. In the space provided, indicate efforts made by your organization to include underserved artists and audiences in your proposed project/programming.

See Metro Arts website:

<https://www.metroartsnashville.com/equity>

### ▼ Project Discipline Item Details

<b>*Project Discipline:</b>	14 Multidisciplinary
<b>*Type of Activity:</b>	Institution/organization support - 11
<b>*Strategic Outcome:</b>	Livability: American Communities are Strengthened Through the Arts.
<b>*Arts Education:</b>	None of this project involves arts education

## NARRATIVE INFORMATION

### \*OPERATIONAL SUMMARY

#### ▼ Operational Summary Instructions

Please provide a narrative description of your organization's history and mission by addressing the following issues:

- Leadership activities including within the community that the organization serves and within the community where the organization is located,
- Identifying and serving underserved populations
- Marketing strategies and accomplishments
- Publications, films, recordings, slide shows, etc.
- Educational projects and programs
- Productions, presentations, and exhibitions
- Supplying evidence of the long-term viability and sustainability

#### Operational Summary Narrative:

**Grants:** A significant portion of Metro Arts' budget is redistributed in to the community through both operating and project-based grant awards. Operating support is distributed via Basic Operating Support grants for organizations who have an annual budget of over \$100,000 per year and Core Operating Support grants for organizations who have budgets smaller than \$100,000. To remove access barriers for small organizations and those led by people of color, we regularly review and evaluate our grant guidelines, application, scoring rubric and monitoring processes in an effort to reduce apparent, and inadvertent, barriers that applicants experience when seeking financial support from Metro Arts. As a result, over the past few years the scores and rankings assigned to the applicants has shifted to reward authentic community engagement and conversely, challenged organizations who still employ practices that perpetuate inequity. This shift paired with the learning opportunities offered by Metro Arts, we have seen the beginnings of a transition among our grantees that includes self-reflection and the implementation of more equitable practices. To support arts organizations' continued recovery following challenges related to the coronavirus, Metro Arts will shift grant support to operating support in FY22.

**Restorative Arts:** Restorative Arts is a partnership between Metro Arts and the Juvenile Justice Center (JJC) that was launched in FY17. Since that time, Metro Arts has been building a framework for integrating arts interventions into restorative justice practices within JJC as well as connecting other court-involved youth with similar arts intervention opportunities. Metro Arts has spent the last two years building out this framework by: creating a referral list of currently available arts programs focused on restorative justice practices; training teaching artists in cultural competency, trauma-informed care, positive youth development, and non-violent communication; and funding teaching artists to implement programs specifically designed for youth in crisis. Projects funded have served court-involved youth in the Juvenile Justice Center, Gang Court, the Reaching Excellence as Leaders program through the Oasis Center, the Yout Overcoming Drug Abuse program, and individual community projects in neighborhoods that support families of incarcerated youth.

**Opportunity NOW:** In partnership with the Nashville Career Advancement Center (NCAC), Metro Arts has developed project based work experiences in artistic fields for young people ages 14-16. Led by Community Arts Partners and peer coaches, teams of youth are engaged in six week-long projects during the summer months that emphasize arts service learning and work readiness training and represent a wide range of geographic locations throughout Davidson County. These experiences have been so successful that NCAC has increased the budget allocated for arts experiences in 2019.

**Racial Equity in Arts Leadership (REAL):** REAL is a program that engages artists, organizational leaders and arts administrators in teaching and peer learning opportunities about antiracism and equity practices. Participants engage in seminars, lunch and learn sessions, and workshops to gain awareness, self/peer critique, and enact change within their personal practices and organizational structures. In addition, Metro Arts will continue to sponsor and trainings on Understanding and Analyzing Systemic Racism and Introduction to Systemic Racism training for local arts and culture leaders in 2021. REAL is facilitated in partnership with the Curb Center of Arts, Enterprise, and Public Policy at Vanderbilt University. Antiracism Transformation Team: In October 2017, the Metro Arts Commission voted to establish an Antiracism Transformation Team (ARTt) to support the agency in keeping the promise of its mission to drive an equitable and vibrant community through the arts. Members of ARTt represent Metro Arts staff and community stakeholders that include a wide range of organizational roles, skills, and points of view. Over the past two years, the team has worked toward creating a framework that will hold the agency accountable in becoming antiracist in its identity and working toward racial equity in all policies and practices. This work is now being taken on as an official subcommittee of the Nashville Metro Arts Commission board. Public Art: In the coming year we are continuing to work to expand and reimagine the public art process with deeper community engagement, use of public art as a community investment tool for neighborhood transformation, creative workforce development, and equitable practices throughout the city.

**Poetry in Motion:** Poetry in Motion is a month-long poetry celebration bringing poetry to the public via city transit, including poems on a Poetry Bus, fare cards, on-bus placards, and transit shelters. Poetry in Motion combines these sources of Metro Arts, We Go Nashville Public Transit, Southern Word, and The Porch Writers' Collective to create spaces for artistic expression, represent the cultural diversity of our neighborhoods, uplift the work of adult and youth writers, and facilitate citywide discourse and conversation about important civic topics. Artist Residency: Brandon Donahue's public art commission included a residency with the summer camp students at Madison Community Center in 2017. He encouraged the children to explore their ideas of themselves, their community, and their futures through drawing and collage. These silhouettes formed the basis of the colorful vinyl cutouts lining the glass walls in the Madison Community Center, part of the permanent public art collection. Community Engagement: Understanding that the first step in any public art project is meaningful community engagement, Metro Arts supported neighborhood-based artist-led activities that included playing vintage-style board games with a gentrification theme and hosting community conversations about history, needs, and opportunities in an outdoor living room. Art Works: In 2018, Metro Arts launched Art WORKS Collection, a program to expand the public art collection to include two-dimensional, wall-hung artworks from Davidson County artists for Metro Nashville's public buildings. The works of 41 local artists are available for viewing during regular business hours at the Historic Metro Courthouse and Metro Office Building. Temporary Public Art Exhibition: Build Better Tables, Metro Arts' inaugural temporary public art exhibition, featured projects from nine artists and collectives, all focused around the common themes of food access and food justice. The projects included seed libraries, a community bread oven, a "food rights bike," and in-depth community conversations about how these issues impact Nashvillians. The project was selected as one of Americans for the Arts' 2018 Year in Review list of best public art projects in the nation. Envision Nolensville Public Transit Art: Metro Arts has been a partner in the Envision Nolensville Pike transit-oriented planning process, highlighted the role public art could play in making Nolensville Pike more welcoming and safe for pedestrians and public transit consumers, while reflecting the unique and vibrant community. Metro Arts has commissioned local artists for four artist-designed transit shelters and graphic utility box wraps. Public Art Toolkits: Responding to the increasing public interest in murals and other public art projects, Metro Arts created two how-to guides to assist private citizens. Art for (W)all: A Guide to Making Murals in Nashville and + Art: A Developer's Guide to Public Art are based on Metro Arts' best practices and are downloadable resources available on the Metro Arts website.

#### **\*ACTIVITIES**

Explain all activities for the fiscal year for which funding is requested. Include information about planning procedures and accessibility. What goals do you wish to accomplish? You will be asked to report outcomes if awarded funding.

#### **Activities Narrative:**

#### **\*PARTNERSHIPS**

Describe how your organization utilizes public and private partnerships and the value of these partnerships to the community.

#### **Partnerships Narrative:**

Partnerships are central to our ability to reach more citizens and scale the impact of arts in our community. Our partnerships further emphasize how we collaborate with partners to create or improve conditions within the local arts community to increase resources; drive equity, inclusion, and access; and enhance neighborhood infrastructure. Here are just a few examples of how partnerships improve efficiency and community impact at Metro Arts.

**\*COMMUNITY SERVED**

Describe the community that your organization serves.

**Community Served Narrative:**

Nashville, Tennessee is home to the state capital and has the second largest county population in the state. The county's 526 square miles encompasses six independent municipalities outside of the consolidated city-county government, eight national and state protected areas, thirty-five council districts, and numerous unique neighborhoods. Consistently ranked s one of the top five cities in the country for its vibrant arts community, Nashville regularly appears in the National Center for Arts Research annual arts vibrancy index. Nearly 40,000 Nashville residents work directly in "creative" professions, and thousands more are in ancillary careers supported through the for-profit music industry and cultural institutions within our city. Metro Arts serves the entire Metro Nashville-Davidson County population of over 667,000 people. Like many other American cities, our population is rapidly growing, trending younger and more racially diverse. Currently, 55% of the population identifies as White compared to the Nashville MSA statistic of 78%. People of color make up approximately 44% of the county's population. Currently, more than 12.5% of Nashville residents are foreign-born and there are over 100 different languages spoken by students enrolled in Metro Nashville Public Schools (MNPS). Approximately 30% of MNPS households speak a language other than English at home. Children under the age of 18 make up 21.5% of the county's population while seniors make up just under 11%. According to the 2017 Community Needs Assessment conducted by Metro Social Services, 16.9% of Nashville's population lives in poverty. Of that number, almost a third are children under the age of 18. Metro Arts seeks to serve this entire population through quality grantmaking focused on arts access, direct programs that bring arts activities to the citizenry, maintaining a robust public art collection, and creative placemaking that supports equitable community development. Metro Arts engages arts organizations and individual artists to provide accessible arts programming to the people of Nashville. In FY20 Metro Arts grantees provided over 110,000 arts interactions with students through either field trips or in-school programming. Schools and cultural facilities are not the only spaces activated by artists and arts organizations. Arts programming in FY20 took place at 50 private businesses, 10 colleges and universities, 17 Metro Parks, 33 places of worship, and 50 senior living communities. By activating non-traditional spaces, the projects we fund are reaching deep in to Nashville neighborhoods, providing quality arts programming in every corner of the county.

**\*EVALUATION**

Explain how you will evaluate the success of the project or program(s) for which you are requesting funds and the value it adds to the community being served. Be Specific. You will be asked to report on the outcomes if awarded funding.

**Evaluation Narrative:**

Evaluation is a key component to all Metro Arts activities and programs. It includes the tracking of extensive quantitative and qualitative data from year to year that provides insight in to Nashville's creative workforce, students served, locations activated, and the make-up of the participants who engage with arts programming.

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**▼ FINANCIAL INFORMATION**


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**▼ THREE-YEAR CASH OPERATING BUDGET HISTORY**


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**Year 1: Fiscal Year 2021**

(Most Recently Completed Fiscal Year)

Cash Only

**Expenses:** \$3,525,432.00

**Revenues:** \$3,618,160.00

**Year 2: Fiscal Year 2022**

( Current Fiscal Year)

Cash Only

**Expenses:** \$4,192,680.00

**Revenues:** \$4,192,680.00

**Year 3: Fiscal Year 2023**

(Projected Fiscal Year)

Cash Only

**Expenses:** \$4,266,680.00

**Revenues:** \$4,266,680.00

**Variation Explanation**

Explain any variation of 10% or more between the current fiscal year and your most recently completed fiscal year.

:

Budget was reduced in FY21 due to Metro-wide budget conservation during pandemic quarantine. Budget was restored in FY22.

**Deficit Explanation**

If last fiscal year expenses are greater than income, provide an explanation of: (a) How the shortfall was covered? (b) What caused the shortfall and your organization's efforts to prevent its recurrence?

:

There are no deficits.

▼ PROJECTED PROJECT EXPENSES

**\*Amount of Your Grant Request:** \$150,000.00

	Commission Funds Requested	Applicant Cash Participation
1. Salaries, Benefits & Taxes	\$920,900.00	
2. Professional Fee, Grant & Award	\$3,096,570.00	
3. Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	\$42,970.00	
4. Travel, Conferences & Meetings		
5. Insurance (Not allowed under Commission Funds )		
6. Other Non-Personnel Invest	\$206,240.00	
7. Capital Purchase (only when allowable)		
8. Indirect Cost (only when allowable)		
9. In-Kind Expense (only when allowable)		
10. Total Cash Expenses	<b>\$4,266,680.00</b>	

In the text box below, enter an explanation for any expenses you listed on a line item either in the "Applicant Cash Participation" or "Commission Funds Requested" columns above. For APS, RAPS, AE-CL, AE-TT, AA, CP, and Pathways Only: Please provide hourly or daily rate breakdown for Contracted Personnel. See Expense and Income Definitions in the Document Library for reference.

**Explanation(s):**



Remaining Operating Expenses: office supplies, equipment rental, telephones, printing, postage  
 Other: Web hosting services, grants management system, ITS services, license fees, host services, water, membership dues, subscriptions, review panels

**\*Verify the total Project Cash Expenses:** \$4,266,680.00

Enter the amount of your total project cash expenses. This number should equal the sum of the total "Applicant Cash Participation" and the total "Commission Funds Requested" amounts from line 10 in the table above.

**▼ PROJECTED PROJECT INCOME**

	Amount
11. Earned Income - Admissions	
12. Earned Income - Contract Services	
13. Earned Income - Other	
14. Contributions - Corporate	
15. Contributions - Foundation	
16. Contributions - Individual/Other Private	
17. Government Support - Federal	
18. Government Support - State/Regional (Exclude this request)	\$49,380.00
19. Government Support - City/County	\$4,067,300.00
20. Existing Funds	
21. Other	
<b>22. Total Applicant Cash Income</b>	<b>\$4,116,680.00</b>

In the text box below, enter an explanation for any income you listed above. See Expense and Income Definitions in the Document Library for reference.

**Explanation:**

Government Support - State/Regional: TN Arts Commission Arts Build Communities Grant  
 Government Support - City/County: Annual General Fund Budget

This number should equal the total from line 22 above

**\*Verify the total Applicant Cash Income** \$4,116,680.00  
**above:**

**+ Amount Requested:** \$150,000.00

The Amount Requested will prepopulate from above data after you save your application.

**\*Total Projected Project Income:** \$4,266,680.00

**▼ In-Kind Contributions**

**In-Kind Contribution Total:** \$110,735.00

**In-Kind Contribution Summary:**

Based on hourly volunteer rate for projected FY23 commission meetings, committee meetings, and artist selection and grant panels.

▼ REQUIRED DOCUMENTS

Document types listed here are required for this application category. To upload documents, click the plus button next to the document type. Then click the "Add Files" button. Browse to the file and click "Open." Click the "Start Upload" button. When the upload is 100% completed, click the 'x' at the top right corner to close the document upload window. Once uploaded, the document will no longer be listed here, AND will appear at the bottom of the application in the "Required Documents" section.

Required Documents

Bios & Job Descriptions

Organization Flowchart

Board of Directors

Audit Response

Financial Audit and Management Letter Annual

Long Range Plan / Strategic Plan

Proof of Specialty License Plate

Accessibility Checklist

DOCUMENTS



Proof of Advocacy - NAC Membership Dues.pdf

**Proof of Arts Advocacy**

Added by Caroline Vincent at 11:07 AM on November 19, 2021



Proof of Advocacy - TFTA Membership Dues.pdf

**Proof of Arts Advocacy**

Added by Caroline Vincent at 11:07 AM on November 19, 2021

Optional Material Link(s):

ORGANIZATION DOCUMENTS



TitleVI\_CertificationForm\_FY22\_1-Final.pdf

**2022 Title Vi Training Certification**

Added by Ian Myers at 6:50 PM on September 13, 2021



TitleVI\_CertificationForm\_FY21.pdf

**2021 Title VI Training Certification**

Added by Caroline Vincent at 3:25 PM on September 18, 2020

## ORGANIZATION DOCUMENTS



Speciality License Plate Promotion Proof\_Metro Arts TN Specialty Plates ...

Added by Janine Christiano at 1:56 PM on February 14, 2020



TitleVI\_CertificationForm\_FY20.pdf

**2020 Title VI Training Certification**

Added by Ian Myers at 2:06 PM on August 29, 2019

If you have submitted an application before through this online grants system, the organization documents you uploaded with previous requests will display in the "Organization Documents" section above. When submitting a new application, verify that the organization documents uploaded are the most recent versions. If not, please include the most recent versions before submitting. Do not delete prior versions.

## ▼ ORGANIZATION INFORMATION

## TO ALL APPLICANTS

As part of the application submission process, we require you to complete your organization profile as well as your application. The organization information below is from your organization profile. If any information is incorrect, please modify your organization profile.

**Website:** [www.artsnashville.org](http://www.artsnashville.org)**Phone:** 615-862-6720**Voice/TDD:** 615-862-6720**Applicant Status:** 07 Government - County**Applicant Institution:** 16 Arts Council/Agency**Applicant Discipline:** 14 Multidisciplinary**Accessibility Coordinator Name:** Ian Myers**Title:** Finance and Operations Director**Email Address:** [Ian.Myers@nashville.gov](mailto:Ian.Myers@nashville.gov)**Federal 9-Digit EIN (Organization):** 62-0694743**DUNS Number (Organization):** 078217668**Organizational Fiscal Year End Date (Organization):** June 30**Physical Street Address:** 1417 Murfreesboro Pike**Physical City:** Nashville**Physical State:** Tennessee**Physical 9-Digit Zip:** 37217-2810**Physical County:** Davidson**Mailing Street Address:** P.O. Box 196300**Mailing City:** Nashville**Mailing State:** Tennessee**Mailing 9-Digit Zip:** 37219-6300**Mailing County:** Davidson**US House Congressional District Number:** 5th**Tennessee Senate District Number:** 19**Tennessee House District Number:** 51**Mission Statement:** To drive an equitable and vibrant community through the arts.**Underserved Statement:** Metro Arts believes ALL Nashvillians should be able to participate in a creative life, and that the arts drive a vibrant and and equitable community. Cultural equity embodies the values, beliefs, policies and practices

that ensure that all people can fulfill their rights of cultural expression and belonging, participation, learning, and livelihood within the arts ecosystem. This includes specific commitment to people who have been historically underrepresented in mainstream arts funding, discourse, leadership and resource allocation, including, but not limited to, people of color, people with disabilities, LGBTQ people, women, and the socio-economically disadvantaged.

**Arts Advocacy Statement:** Metro Arts advocates for arts funding at the local, state, and national levels both through ongoing education and membership/participation in advocacy groups. We are active members of Americans for the Arts, the Arts Action Fund, Tennesseans for the Arts, and the Nashville Arts Coalition. We regularly promote the TN Specialty License Plate and Gift-A-Tag programs. We actively participate in the Parks, Libraries, and Arts Committee of Metro Council.

**Specialty License Plate & Gift-A-Tag Voucher Program Statement:** Metro Arts displays Specialty License Plate and Gift-A-Tag program information in our office using posters, flyers, and table top displays. Our bi-weekly e-newsletter contains information and links to purchase tags. At all of our community engagement events, we bring license plate information to distribute to attendees. Our work is enhanced by the funds from this program so we take advantage of every opportunity to encourage specialty license plate purchases.

**Board Information**

For 501(c)(3) organizations only: using the organization's current list of governing board of directors submitted with this application, supply the correct information.

**Organization Demographic:** No Single Group  
**Number of individuals serving on the board:** 15  
**Length of board member term (in years):** 4  
**Maximum number of consecutive terms:** 2  
**Number of times per year the full board meets:** 12  
**Demographic Information**

**TN County:** Davidson

<b>Children (Under 18)</b>	21%
<b>People Living In Rural or Isolated Settings</b>	3%
<b>People Living with Disabilities</b>	9%
<b>People of Color</b>	44%
<b>Senior Citizen</b>	11%

**Board of Directors**

<b>Children (Under 18)</b>	
<b>People Living In Rural or Isolated Settings</b>	
<b>People Living with Disabilities</b>	6%
<b>People of Color</b>	33%
<b>Senior Citizen</b>	13%

**Organization Staff**

<b>Children (Under 18)</b>	
<b>People Living In Rural or Isolated Settings</b>	
<b>People Living with Disabilities</b>	
<b>People of Color</b>	36%
<b>Senior Citizen</b>	

▼ CONTACT INFORMATION

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TO ALL APPLICANTS

As part of the application submission process, we require you to complete your People Profile as well as your application. The contact information below is from your People Profile. If any information is incorrect, please modify your People Profile, found on the left-hand menu under Users.

**Contact Title:** Executive Director  
**Contact Name:** Caroline Vincent  
**Contact Email Address:** Caroline.vincent@nashville.gov  
**Contact Phone Number:** 615-880-2377  
**Contact Home Number:**

▼ ASSURANCES

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The applicant assures the Commission that:

1. The activities and services for which assistance is sought will be administered by or under the supervision of the applicant.
2. The filing of this application has been duly authorized by the applicant.
3. The applicant will expend funds received as a result of this application solely for the described project or program.

By signing this application, the applicant hereby assures and certifies that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.), the Americans with Disabilities Act of 1990 (42 U.S.C. 12101-12213) and, where applicable, Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.); as well as all regulations of the National Endowment for the Arts issued pursuant to these statutes and that it immediately will take any measures necessary to comply.

Application will not be accepted without TWO original signatures. Signatures cannot be from the same person.

**Chief Authorizing Official (Chair or President of the Board)**

**\*Name and Title:**

Entering my name and title and clicking the "I certify" checkbox constitutes my signature acknowledging my awareness of the above assurances and my commitment to implement this project in accordance with them.

**\*I certify:**  No

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**Project/Program Director**

**\*Name and Title:**

Entering my name and title and clicking the "I certify" checkbox constitutes my signature acknowledging my awareness of the above assurances and my commitment to implement this project in accordance with them.

**\*I certify:**  No

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Note: If this application is being submitted by an organization acting as a fiscal agent for another organization, the Chief Authorizing Official and Project Director of the organization acting as fiscal agent and holding the not-for-profit letter of determination must sign this application.



APPLICATION FOR FY23 TN ARTS COMMISSION MCI GRANT

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

*Caroline Vincent*

\_\_\_\_\_  
Director  
Department of Arts Commission

12/9/2021

\_\_\_\_\_  
Date