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## GRANT SUMMARY SHEET

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**Grant Name:** Education and Literacy 23 Amend. 1

**Department:** PUBLIC LIBRARY

**Grantor:** NASHVILLE PUBLIC LIBRARY FOUNDATION

**Pass-Through Grantor  
(If applicable):**

**Total Award this Action:** \$21,200.00

**Cash Match Amount** \$0.00

**Department Contact:** Linda Harrison - Assistant Director for Education and Literacy  
862-5776

**Status:** AMENDMENT

**Program Description:**

NPL has several program initiatives including but not limited to Bringing Books to Life, Adult Literacy, and Be Well at NPL. These positions facilitate these and other programs for Nashville Public Library. Amendment 1 add an additional \$21,200 for a grant funded position to the Education and Literacy Grant to operate the new Limitless Libraries Book Mobile. The new grant total is \$442,600.

**Plan for continuation of services upon grant expiration:**

NPL does not expect to fund this initiative with local funding. The result of the grant will be ongoing support for a teen volunteer corps that requires no further funding.

### Grants Tracking Form

Part One

Pre-Application <input type="radio"/> Application <input type="radio"/> Award Acceptance <input type="radio"/> Contract Amendment <input checked="" type="radio"/>				
Department	Dept. No.	Contact	Phone	Fax
PUBLIC LIBRARY	039	Linda Harrison - Assistant Director for Education and Literacy	862-5776	880-2119
<b>Grant Name:</b>	Education and Literacy 23 Amend. 1			
<b>Grantor:</b>	NASHVILLE PUBLIC LIBRARY FOUNDATION		<b>Other:</b>	
<b>Grant Period From:</b>	07/01/22	<small>(applications only)</small> Anticipated Application Date:		
<b>Grant Period To:</b>	06/30/23	<small>(applications only)</small> Application Deadline:		
<b>Funding Type:</b>	FOUNDATION	<b>Multi-Department Grant</b> <input type="checkbox"/> <b>→ If yes, list below.</b>		
<b>Pass-Thru:</b>		<b>Outside Consultant Project:</b> <input type="checkbox"/>		
<b>Award Type:</b>	OTHER	<b>Total Award:</b> \$21,200.00		
<b>Status:</b>	AMENDMENT	<b>Metro Cash Match:</b> \$0.00		
<b>Metro Category:</b>	Est. Prior.	<b>Metro In-Kind Match:</b> \$0.00		
<b>CFDA #</b>	n/a	<b>Is Council approval required?</b> <input checked="" type="checkbox"/>		
<b>Project Description:</b>	<b>Applic. Submitted Electronically?</b> <input type="checkbox"/>			
NPL has several program initiatives including but not limited to Bringing Books to Life, Adult Literacy, and Be Well at NPL. These positions facilitate these and other programs for Nashville Public Library. <b>Amendment 1 add an additional \$21,200 for a grant funded position to the Education and Literacy Grant to operate the new Limitless Libraries Book Mobile. The new grant total is \$442,600.</b>				
<b>Plan for continuation of service after expiration of grant/Budgetary Impact:</b>				
NPL does not expect to fund this initiative with local funding. The result of the grant will be ongoing support for a teen volunteer corps that requires no further funding.				
<b>How is Match Determined?</b>				
<b>Fixed Amount of \$</b>		or	<b>% of Grant</b>	
			<b>Other:</b> <input type="checkbox"/>	
<b>Explanation for "Other" means of determining match:</b>				
<b>For this Metro FY, how much of the required local Metro cash match:</b>				
<b>Is already in department budget?</b>			<b>Fund</b>	<b>Business Unit</b>
<b>Is not budgeted?</b>			<b>Proposed Source of Match:</b>	
<b>(Indicate Match Amount &amp; Source for Remaining Grant Years in Budget Below)</b>				
<b>Other:</b>				
<b>Number of FTEs the grant will fund:</b>		6.54	<b>Actual number of positions added:</b>	
			8.00	
<b>Departmental Indirect Cost Rate</b>		20.23%	<b>Indirect Cost of Grant to Metro:</b>	
			\$4,288.76	
<b>*Indirect Costs allowed?</b> <input type="radio"/> Yes <input checked="" type="radio"/> No		<b>% Allow.</b>	0.00%	<b>Ind. Cost Requested from Grantor:</b>
				\$0.00 <b>in budget</b>
<b>*(If "No", please attach documentation from the grantor that indirect costs are not allowable. See Instructions)</b>				
<b>Draw down allowable?</b> <input type="checkbox"/>				
<b>Metro or Community-based Partners:</b>				

Part Two

Grant Budget										
Budget Year	Metro Fiscal Year	Federal Grantor	State Grantor	Other Grantor	Local Match Cash	Match Source (Fund, BU)	Local Match In-Kind	Total Grant Each Year	Indirect Cost to Metro	Ind. Cost Neg. from Grantor
Yr 1	FY23	\$0.00	\$0.00	\$442,600.00	\$0.00		\$0.00	\$442,600.00	\$89,537.98	\$0.00
Yr 2	FY__							\$0.00		
Yr 3	FY__							\$0.00		
Yr 4	FY__							\$0.00		
Yr 5	FY__							\$0.00		
<b>Total</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$442,600.00</b>	<b>\$0.00</b>		<b>\$0.00</b>	<b>\$442,600.00</b>	<b>\$89,537.98</b>	<b>\$0.00</b>
<b>Date Awarded:</b>		04/27/23		<b>Tot. Awarded:</b>		\$21,200.00	<b>Contract#:</b>		LETTER	
<b>(or) Date Denied:</b>				<b>Reason:</b>						
<b>(or) Date Withdrawn:</b>				<b>Reason:</b>						

Contact: [juanita.paulsen@nashville.gov](mailto:juanita.paulsen@nashville.gov)  
[vaughn.wilson@nashville.gov](mailto:vaughn.wilson@nashville.gov)

GCP Rec'd  
05/02/23

GCP Approved  
05/02/23

*VW*

**GRANT LETTER**  
**Education and Literacy Grant – Amendment 1**

Section 1. **Grant.** The Nashville Public Library Foundation, a nonprofit corporation exempt from federal income tax under Section 501©(3) of the Internal Revenue Code of 1986, as amended (the “Code”), intends to make a gift to the Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Library Board, (the “Charity”), a municipal corporation, exempt from federal income tax, an additional amount of Twenty one thousand two hundred (\$21,200) in the manner, and subject to the terms, as hereinafter provided.

Section 2. **Grant Term.** This grant shall be effective for the period commencing on July 1, 2022 and ending June 30, 2023. The Foundation shall have no obligation for services rendered by the Library which are not performed within the specified period.

Section 3. **Payment of Grant.** The Foundation intends to pay the Grant to the Charity in one (1) installment to be paid within a reasonable time following receipt of a signed Grant Letter.

Section 4. **Purpose of Grant.** The Charity agrees to use the Grant solely for the Charity’s Education and Literacy programs to include but not limited to Bringing Books to Life (BBTL), Adult Literacy, and Be Well at NPL programs. Each of these programs provide education services. BBTL provides early literacy initiatives that emphasize the importance of developing literacy skills by educating teachers, children, and parents. Adult Literacy by supporting organizations serving adult learners with programming, information, education technologies and tools, and professional development. Be Well at NPL by proving free wellness programming at library locations and connecting customers to trusted health resources found online, with available library materials or in the community. This amendment adds funding in FY23 for an additional position to operate the new Limitless Libraries Bookmobile. See Attachment A.

Section 5. **Prohibited Activities.** The Charity agrees that no portion of the Grant shall be used for activities that are prohibited to organizations exempt from federal income tax, including, without limitation, attempting to influence legislation, lobbying, or the participation or intervention in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

Section 6. **Confirmation of Good Standing with State Government.** The Charity confirms that it is in good standing with appropriate governmental agencies located within the state of the Charity’s organization and any state in which the Charity is, or intends to, conduct its activities. If requested by the Foundation, the Charity shall provide written evidence of its good standing. The Charity agrees that is shall immediately notify the Foundation of any change in the Charity’s good standing, including the initiation of any proceeding, investigation, audit, or inquiry, of which the Charity is a party.

Section 7. No Detrimental Reliance: Failure to Comply. The Charity agrees that the Grant does not constitute an enforceable gift for which the Charity has paid consideration or upon which the Charity shall rely to its detriment. Further, the Charity agrees that the Foundation has no legal obligation to pay the Grant to the Charity, and that the Foundation may, for any reason, suspend or cease payments of the Grant to the Charity, as may be determined by the Foundation.

Section 8. Enforceability of Terms of Gift. If the Foundation pays a portion or all the Grant to the Charity, the Foundation reserves the right to enforce the terms and conditions of the Grant as provided in this instrument, including requiring the Charity to use the Grant solely for the purposes described in Section 4. The Charity agrees that the Foundation's right to enforce the terms and conditions of the Grant includes the right to demand the refund of any portion of the Grant actually paid to the Charity by the Foundation, upon which demand, the Charity shall have ten (10) business days to comply.

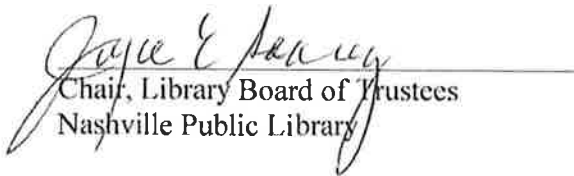
Section 9. No Joint Venture. The parties agree that the Foundation and the Charity are not partners or joint venturers with respect to each other, and the nothing contained herein shall be construed to make the Foundation and the Charity partners or joint venturers or to impose upon either party any liabilities as such.

Section 10. Indirect Cost. No indirect cost allowable. All funds are to be program direct.

Acknowledged and agreed to this 30<sup>th</sup> day of April, 2023

  
Nashville Public Library Foundation

4/30/23  
Date

  
Chair, Library Board of Trustees  
Nashville Public Library

4/26/23  
Date

**SIGNATURE PAGE  
FOR  
GRANT NO. Education and Literacy GRANT – Amendment 1**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF  
NASHVILLE AND DAVIDSON COUNTY**

*Ann M. Lal*  
Department Libraries  
Interior  
Director

4-27-2023  
Date

**APPROVED AS TO AVAILABILITY  
OF FUNDS:**

DocuSigned by:  
*Kelly Flannery*  
Kelly Flannery, Director of Finance  
Department of Finance

5/3/2023  
Date

**APPROVED AS TO RISK AND INSURANCE:**

DocuSigned by:  
*Balagun Cole*  
Director of Insurance

5/3/2023  
Date

**APPROVED AS TO FORM AND  
LEGALITY:**

DocuSigned by:  
*Courtney Mohan*  
Metropolitan Attorney

5/3/2023  
Date

\_\_\_\_\_  
John Cooper  
Metropolitan Mayor

\_\_\_\_\_  
Date

**ATTEST:**

\_\_\_\_\_  
Metropolitan Clerk

\_\_\_\_\_  
Date

**Attachment A**

**FY23 Salary and Fringe Estimate for NPLF positions for grant funding**

**FULL YR FUNDING**

<b>Pos</b>	<b>Mths Needed FY23</b>	<b>Grant</b>	<b>Metro Classification</b>	<b>HRS/ wk</b>	<b>POS</b>	<b>FTE</b>	<b>Salary (501101)</b>	<b>Benefits Total</b>	<b>Total Needed FY22/23</b>
			Administrative Svcs Officer 3 - Limitless Libraries						
1	2	Ed & Lit	Bookmobile	40.0	1	1.00	\$ 8,800	\$ 12,400	\$ 21,200
						<b>1.00</b>	<b>1.00</b>	<b>\$ 8,800</b>	<b>\$ 12,400</b>
							<b>\$ 8,800</b>	<b>\$ 12,400</b>	<b>\$ 21,200</b>