

LEGISLATIVE TRACKING FORMFiling for Council Meeting Date: 08/19/25

Resolution



Ordinance

Contact/Prepared By: _____

Date Prepared: _____

Title (Caption): A resolution to approve the First Amendment to a grant contract to construct affordable housing betweenThe Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Housing TrustFund Commission, and Woodbine Community Organization, Inc.Submitted to Planning Commission? ☐ N/A ☐ Yes-Date: _____ Proposal No: _____

Proposing Department: _____ Requested By: _____

Affected Department(s): _____ Affected Council District(s): _____

Legislative Category (check one):

- | | | |
|---|--|--|
| ☐ Bonds | ☐ Contract Approval | ☐ Intergovernmental Agreement |
| ☐ Budget - Pay Plan | ☐ Donation | ☐ Lease |
| ☐ Budget - 4% | ☐ Easement Abandonment | ☐ Maps |
| ☐ Capital Improvements | ☐ Easement Accept/Acquisition | ☐ Master List A&E |
| ☐ Capital Outlay Notes | ☐ Grant | ☐ Settlement of Claims/Lawsuits |
| ☐ Code Amendment | ☐ Grant Application | ☐ Street/Highway Improvements |
| ☐ Condemnation | ☐ Improvement Acc. | ☐ Other: _____ |

FINANCE Amount +/-: \$ _____
Funding Source: Capital Improvement Budget
 Capital Outlay Notes
 Departmental/Agency Budget
 Funds to Metro
 General Obligation Bonds
 Grant
 Increased Revenue Sources
Match: \$ _____
 Judgments and Losses
 Local Government Investment Project
 Revenue Bonds
 Self-Insured Liability
 Solid Waste Reserve
 Unappropriated Fund Balance
 4% Fund
 Other: _____

Approved by OMB: _____

Approved by Finance/Accounts: _____

Approved by Div Grants Coordination: _____

Date to Finance Director's Office: _____

APPROVED BY**FINANCE DIRECTOR'S OFFICE:** _____**ADMINISTRATION**

Council District Member Sponsors: _____

Council Committee Chair Sponsors: _____

Approved by Administration: _____ Date: _____

DEPARTMENT OF LAW

Date to Dept. of Law: _____ Approved by Department of Law: _____

Settlement Resolution/Memorandum Approved by: _____Date to Council: _____ For Council Meeting: _____ ☐ E-mailed Clerk
☐ All Dept. Signatures ☐ Copies ☐ Backing ☐ Legislative Summary ☐ Settlement Memo ☐ Clerk Letter ☐ Ready to File

Department of Law – White Copy

Administration – Yellow Copy

Finance Department - Pink Copy

Resolution No. _____

A resolution to approve the First Amendment to a grant contract to construct affordable housing between The Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Housing Trust Fund Commission, and Woodbine Community Organization, Inc.

WHEREAS, The Metropolitan Government of Nashville and Davidson County ("Metro"), acting by and through the Metropolitan Housing Trust Fund Commission, previously entered into a grant contract with Woodbine Community Organization, Inc., for the express purpose of constructing affordable housing approved by RS2024-709; and,

WHEREAS, the parties wish to amend this grant contract by updating the grant draw schedule, Attachment C to the grant contract, a copy of which is attached hereto and incorporated herein; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that the amendment to the grant contract be approved.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That this First Amendment to the grant contract for constructing affordable housing between The Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Housing Trust Fund Commission, and Woodbine Community Organization, Inc., a copy of which is attached hereto and incorporated herein, is hereby approved, and the Metropolitan Mayor is hereby authorized to execute the same.

Section 2. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

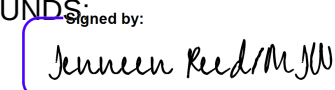
RECOMMENDED BY:



Catherine Middlebrooks
Barnes Trust Fund Manager

INTRODUCED BY:

APPROVED AS TO AVAILABILITY
OF FUNDS:



Jenneen Reed, Director
Department of Finance

Member(s) of Council

APPROVED AS TO FORM AND
LEGALITY:

BocuSigned by:
Jessie Ortiz-Marsh

036A8EB0808C4C0...
Assistant Metropolitan Attorney

**AMENDMENT #1 TO GRANT CONTRACT BETWEEN
METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
BY AND THROUGH THE METROPOLITAN HOUSING TRUST FUND COMMISSION
AND WOODBINE COMMUNITY ORGANIZATION**

This contract amendment is entered into by and between **THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY ACTING BY AND THROUGH THE METROPOLITAN HOUSING TRUST FUND COMMISSION**, a municipal corporation of the State of Tennessee (hereinafter referred to as "**Metro**") and **WOODBINE COMMUNITY ORGANIZATION** (hereinafter referred to as "**Recipient**"). It is mutually understood and agreed by and between said undersigned contracting parties that the subject Grant Contract approved is hereby amended as follows:

1. Grant Contract Attachment C is deleted in its entirety and replaced with a new Attachment C.

The remaining provisions of the Contract shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Contract:

Recipient: WOODBINE COMMUNITY ORGANIZATION

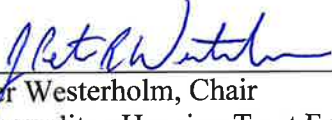
By: _____

Tony Woodham, Executive Director

Date: 07/25/2025

**THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON
COUNTY:**

APPROVED:


Peter Westerholm, Chair
Metropolitan Housing Trust Fund Commission

7/28/2025
Date

APPROVED AS TO AVAILABILITY OF FUNDS:

Signed by:

02377A2A8742409...
Jenneen Reed, Director
Department of Finance

8/5/2025
Date

APPROVED AS TO RISK AND INSURANCE:

DocuSigned by:

68804BE12FD741C...
Director of Risk Management Services

8/6/2025
Date

APPROVED AS TO FORM AND LEGALITY:

DocuSigned by:

036A8EB6868C4C0...
Assistant Metropolitan Attorney

8/6/2025
Date

**APPROVED BY METROPOLITAN GOVERNMENT OF NASHVILLE AND
DAVIDSON COUNTY:**

Freddie O'Connell
Metropolitan County Mayor

Date

ATTEST, this the _____ day of _____, 20 _____

BY: _____
Metropolitan Clerk



Barnes Housing Trust Fund Draw Schedule

The following percentages are based on the Barnes Fund grant award.

Draw #	% of Grant	Milestone
1	12.5%	Upon receipt of the building permit, proof of builder's risk insurance with Metro Nashville listed as a lien holder.
2*	22%	Documented predevelopment costs.
3*	20%	Footing, framing, and foundation complete.
4*	20%	Plumbing, electrical, and mechanical roughed-in, inspected, and passed by Metro Codes; roofing complete.
5*	13%	Doors, cabinets, counter tops, drywall, trim installed.
6*	12.5%	Receipt of Final Use & Occupancy letter from Metro Codes.

Note: Draw requests 3-6 must be inspected by a third-party inspector contracted with Metro prior to the release of funds. All draw requests require documentation and are paid on a reimbursable basis.